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CITY MANAGER REPORT



CITY OF KINGMAN—JULY, 2016

The information included in this issue reflects June, 2016 submissions. Finance and Municipal Court data reported is for the time period detailed in their individual reports.

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Development Services—Gary Jeppson

LAQUINTA INN

A Certificate of Occupancy was issued for LaQuinta Inn June 30th. The swimming pool, which is under a different permit, is not complete. Our commercial building inspector, Dave Lash, stayed late on the site June 30th to see the project through to completion.

HOME 2 SUITES BY HILTON

The City received preliminary plans for the proposed Home 2 Suites by Hilton Hotels in April but has not received the formal plans for the 91-room, four-story hotel located at Western and Sunrise Avenues. Building department staff has advised the architect he should submit the plans as soon as they are complete.

STORAGE CONTAINERS

In April, the City Council initiated a zoning text amendment to permit storage containers in the C-2 Zoning District. The Planning and Zoning Commission held a public hearing on this proposed text amendment in May. The Commission tabled the matter until June so staff could provide information regarding a container park in Las Vegas and a house built from storage containers in Flagstaff. The Commission also wanted copies of other communities' storage container regulations. Staff provided the requested information at the June Planning and Zoning Commission meeting.

The Commission again tabled action on this matter until it could hold a workshop so citizens of the community could share their feedback.

Blake and Tim Shritter of Blackbridge Brewery and Terry and Stacey Thompson of House of Hops were the only citizens to attend the workshop held June 28th. The workshop aired how there are storage containers

all over the City and that even the City had them contained illegally on its properties.

Comments from the Planning and Zoning Commissioners show a diversity of thought. The matter will be included on the July Planning and Zoning Commission agenda.

BUILDING DIVISION

The first six months of 2016 in terms of new single-family residential construction is 88-percent (103.5-percent in valuation) compared to the first six months of 2015. The total number of new housing starts in 2016 is 99 compared to 112 in the first six months of 2015. Higher valued houses are being built.

One commercial building permit, the first in 2016, was issued during the month of June. The permit was for the Splash Pad. There were 13 commercial remodeling permits issued in June which totaled \$225,066.86.

Overall, building activity during the first six months of 2016 in terms of valuation is 72-percent compared to the first six months of 2015 building valuation activity. LaQuinta Inn and Kingman Honda remodels elevated 2015 valuation totals. The issuance of a building permit for the Home 2 Suites hotel will boost 2016 valuation numbers.

CITY OF KINGMAN—BUILDING PERMIT COMPARISON—JUNE

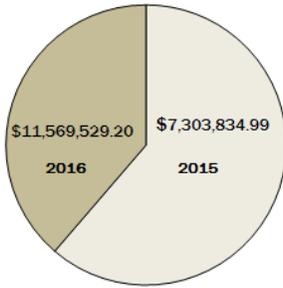
2015 vs 2016

New Residential Permits		New Commercial Permits		Other Residential		Other Commercial		Total Permits		Valuation Total	Cumulative Valuation
2015	20	2015	2	2015	10	2015	10	2015	42	\$11,569,529.20	\$33,471,127.97
2016	22	2016	1	2016	41	2016	13	2016	77	\$7,303,834.99	\$23,963,174.71

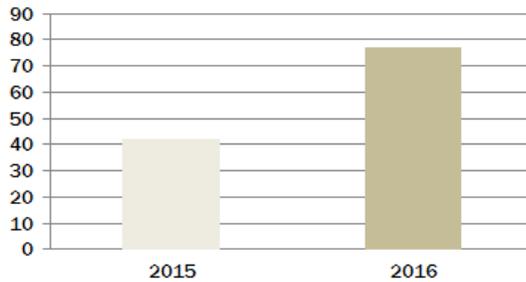
BUILDING PERMITS AND VALUATIONS COMPARISON

6/1/2015 thru 6/31/2015 vs 6/1/2016 thru 6/31/2016

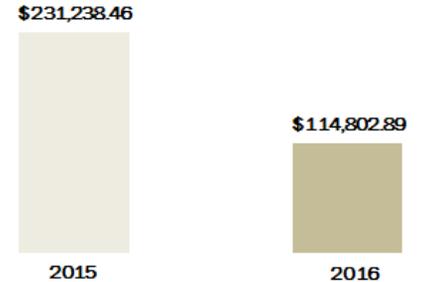
JUNE VALUATION COMPARISON
2015 VS 2016



JUNE PERMIT COMPARISON
2015 VS 2016



JUNE FEE COMPARISON
2015 VS 2016



BUILDING PERMITS/VALUATIONS/FEEES

6/1/2016 THRU 6/31/2016

COMMERCIAL	PERMITS	VALUATION	TOTAL FEES
Annual Maintenance	2	\$120,000.00	\$0
Awnings	1	\$34,800.00	\$812.21
Electric	3	\$15,250.00	\$506.12
Remodel	7	\$54,076.32	\$1,624.00
TOTAL	7	\$224,126.32	\$2,942.33
DEMO			
Commercial Demo	2	\$0	\$94.00
TOTAL	2	\$0	\$94.00
GRADING			
Residential	2	\$0	\$584.25
TOTAL	2	\$0	\$584.25
PUBLIC			
Annual Maintenance	1	\$940.00	\$38.75
New Public	1	\$300,000.00	\$0
TOTAL	2	\$900,940.00	\$38.75
RESIDENTIAL			
Addition	2	\$24,698.80	\$736.72
Awnings	5	\$13,850.20	\$583.28
Detached Garage	2	\$8,1760.07	\$1,765.50
Electric	6	\$49,402.00	\$314.91
Gas	2	\$1,630.00	\$99.17
New SFR	22	\$3,816,399.81	\$103,721.03
Pool	2	\$82,127.79	\$1,815.50
Remodel	3	\$8,900.00	\$344.02
Retaining Walls	1	\$0	\$0
TOTAL	45	\$4,078,768.67	\$109380.13
SIGN ON PREMISE			
Attached to Building	7	\$10,000.00	\$299.06
Free Standing	1	\$27,200.00	\$695.56
TOTAL	8	\$52,065.00	\$1763.43
TOTALS 6/1/16 THRU 6/31/16	72	\$4,655,899.99	\$114,802.89
TOTALS 6/1/15 THRU 6/31/15	54	\$11,154,334.71	\$231,238.46

City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses. To your right is a side-by-side collective comparison of criminal activity between 2015 and 2016.



	06/2015	06/2016
Domestic Violence	44	68
DUI	14	20
Theft/Shoplifting	71	37
Criminal Traffic (non DUI)	8	8
Code Enforcement	16	11
Miscellaneous Misdemeanors	51	63
Total Charges	204	207
Number of Files Opened	154	126
Pretrial Conferences	132	112
Change of Pleas	67	61
Status Hearings	23	28
Trials	9	9
Other Court Events	204	186

City Clerk—Sydney Muhle

CLERK ACTIVITY—MAY 1–31, 2016		
	VOLUME	REVENUE
New Business Licenses Issued	32	
Business Licenses Renewed	113	
Bid Openings	1	
Public Notary Requests	11	\$32
Special Event Vendor Permits/ Special Event Permits	2	\$506
TOTAL REVENUE—APRIL 2015	\$6,896.50	

As of June 31, 2016 there were 1824 active City of Kingman business license accounts. The number of renewals processed during the month of June, 2016 is included in the grid to the left. When included with the number above equals the total number of active City business licenses—1937.

During the month of June the Clerk's Office assembled City Council agendas and packets for two regular meetings. Also prepared by the Clerk's office also were an agenda and packet for a regular EDMC meeting. Minutes were taken and transcribed for meetings held.

All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website www.cityofkingman.gov. The City Clerk's Office also assembled the City Manager Report and the E-Newsletter for the month of June.

UPCOMING COMMUNITY EVENTS		
EVENT	DATE/DAY/TIME	LOCATION
Mighty Mud Mania	Thursday, July 14, Time to follow	Centennial Park, Kingman
Float-In-Movie	Friday, July 15, Dusk	Centennial Pool, Kingman
Drive-In-Movie (Feature TBA)	Friday, August 5, Dusk	Southside Sports Complex, Kingman
Marriage Can Be Murder Trip	Saturday, August 6	Depart 3333 Harrison, Parks and Recreation office, Kingman
The Mob Museum and El Dorado Mine Trip	Saturday, September 17, 8:30 a.m.	Depart 3333 Harrison, parks and Recreation office, Kingman
46th Annual Andy Devine Rodeo Days Parade	Saturday, September 24	Downtown Kingman

Engineering—Greg Henry

Engineering Continued

WATER AND SEWER ACTIVITIES

The Engineering Department responded to 118 requests for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

ENG15-054-There was an Approval to Construct issued for approximately 1816 L.F. of 8 inch PVC C-900 Waterline extension, 20 L.F. of 8" DIP Waterline, 130 L.F. of 6" PVC C-900 Waterline, (5) fire hydrants, (16) Double Water Service and (4) Single Water Service for Walleck Ranch Tract 1961-I.

ENG15-054-There was a Construction Authorization issued for Approximately 736 L.F. of 8-inch PVC SDR-35 Sewer Line extension, 60 L.F. of 8" DIP Sewer Line with 5 manholes and 36 Sewer Services for Walleck Ranch Tract 1961-I.

04-W-S-ST-0097-There was an Approval of Construction for approximately 1891 L.F. of 8 inch PVC C-900 water line extension serving the portion of Kingman Crossing Tract 1993-A subdivision located east of Santa Rosa Drive along Split Branch Drive, Sonora Desert Street, Corrales Avenue and Oak Avenue.

ENG14-115-There was a Discharge Authorization for a Sewage Collection system issued for approximately 412 L.F. of 8 inch PVC SDR-35 sewer line extension with (3) manholes and 20 L.F. of D.I. sewer line located at Sunrise Business Park.

ENG14-115-There was an Approval of Construction issued for approximately 194 L.F. of 8 inch PVC C-900 water line extension with (2) fire hydrants, (1) pressure reducing valve and related appurtenances and fittings located under Sunrise and LaSalle Streets for Sunrise Business Park Tract 6037.

MEETINGS

Engineering Staff Meeting, June 2

ENG15-054-Wallack Ranch Tract 1961-I Preconstruction Meeting, June 8

ENG15-062- Venture Club Splash Pad Meeting, June 15

Traffic Safety Committee Meeting, June 16

Desert Lodge Meeting, June 17

ADEQ Permits for Downtown Meeting, June 20

COK Supervisor Training Workshop, June 22

ENG15-046- Water Master Plan-Zone Valve Meeting, June 23

Safety Training Meeting, June 30

ENG15-052-Weekly Monday Meeting regarding the Engineering Building.

ENG14-039-Weekly Tuesday Meeting regarding First St. & Andy Devine.

DESIGN ACTIVITIES

Project ENG15-048: This project includes the design of Eastern Street between Pasadena Avenue and Airway Avenue. The City has hired consultant Ritoch-Powell and Associates for the preparation of project plans and reports. The design is expected to be complete in September 2016. A presentation on design alternatives was given to Council on May 17. The consultant is proceeding based on the selected alternative.

Project ENG15-046: This project will update the City's Water Master Plan. The City has hired consultant Sunrise Engineering for the preparation of the report and water system modeling. The project is expected to be complete by October 2016.

Project ENG15-050: This project will update the City's traffic signal controller at Fourth Street and Andy Devine Avenue. The City has hired consultant Lee Engineering for the preparation of the plans and specifications. The design is expected to be complete by September 2016.

Project ENG15-0075: This project involves a grant from FEMA for new city wide contour mapping. The project is being administered by Mohave County Flood Control District with a \$60,000 match from the City. JE Fuller is the engineering consultant. The new contour mapping will help with drainage studies at various locations throughout the City.

CONSTRUCTION ACTIVITIES

Project ENG14-039: This project includes the installation of a pedestrian activated signal across Andy Devine Avenue near the Power House. The Work is being administered by ADOT. Work is ongoing and is expected to be completed by September 2016.

Project ENG14-084: Rehabilitation work for the Castle Rock Water Tanks was completed in August. Sewer Extensions in Lovin and Colorado were completed in September. Work on the Stirrup Drive water line was completed in December. Sewer extensions in Southern Avenue, Prescott Street and Jerome Street are ongoing. Installation of a Surge tank at the Castle Rock Booster Station is ongoing.

CAPITAL EXPENDITURES

The Department has processed **\$245,163.43** in Capital Expenditures for the month of June

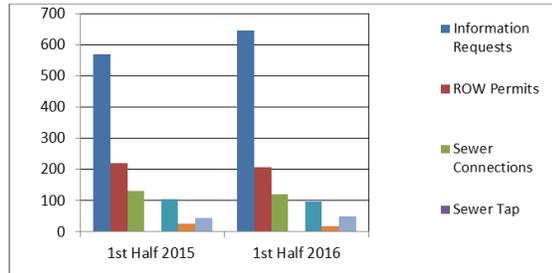
Controlled Energy	ENG15-007	\$1,906.80
EPS Group	ENG15-002	\$1,005.60
Freiday Construction	ENG16-002	\$3,345.25
Freiday Construction	ENG12-010	\$127,302.26
Freiday Construction	ENG12-021	\$16,008.51
Freiday Construction	ENG14-088	\$7,248.86
Freiday Construction	ENG14-099	\$50,733.39
Freiday Construction	ENG12-010	\$12,626.48
Ritoch-Powell	ENG15-045	\$3,694.28
Sunrise Engineering	ENG15-046	\$21,290.00

RIGHT OF WAY ACTIVITIES

The Department issued 32 Permits to Work in the Public Right-of-Way
 The Department issued 20 Sewer Connection Permits
 The Department issued 3 Utility Permits for water meters in the County
 The Department issued 20 Utility Permits for water meters in the City
 The Department issued 12 Sewer Availability Letters

1ST HALF COMPARISON 2015/2016

	2015	2016
Information Requests	570	646
ROW Permits	219	207
Sewer Connections	131	121
Sewer Tap	2	2
Water Meters-Inside	105	97
Water Meters-Outside	26	19
Sewer Availability Letters	45	50



TRAININGS

All Supervisors attended the Supervisors Training Workshop on June 22

CONSTRUCTION PHOTOS

06-W-S-ST-0067 Southern Vista IV Placing Curb Forms



ENG14-098 Jerome Sewer Extension



ENG16-0002 Preparing for Milling Machine



ENG16-0003 Paving on Detroit Avenue



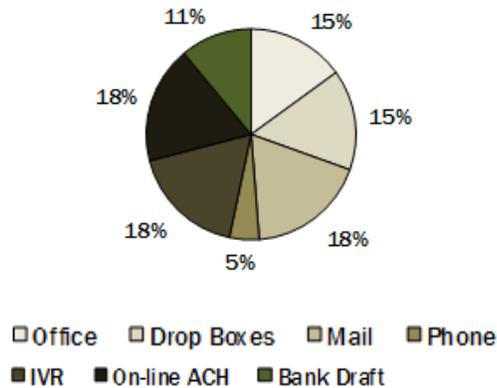
ENG16-0003 Placing new signal loop detectors



Finance—Tina Moline

The primary source of payment for utility customers continues to be checks; almost 38% of customers use this method. Debit and credit card payments come in 2nd at 26%. Of the 26%, over 71% of the payments received are through the IVR telephone payment system. This system continues to attract interest from utility customers, and electronic payments overall (such as bank draft, online bill payments through customer banks, and the IVR system) account for more than 56% of customer payments.

Utility Bill Payment by Location



CUSTOMER SERVICE STATISTICAL SUMMARY—JUNE 2016						
	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16
Phone Calls Answered	3,870	4,109	4,418	4,581	4,613	4,851
IVR - Payments	3,014	3,375	3,439	3,032	3,522	3,471
Water Service Orders	1,354	1,737	1,931	1,709	1,638	1,534
Sanitation Service Orders	232	295	322	551	302	363
Sewer Service Orders	1	0	0	0	0	0
TI Payments Processed	11,676	12,622	13,954	12,487	13,962	12,443
# Sanitation Customers	11,445	11,445	11,510	11,534	11,530	11,600
# Sewer Customers	9,748	9,714	9,816	9,846	9,849	9,921
# Water Customers	19,120	19,111	19,234	19,289	19,292	19,406

Payment Options Available:

Mail or Drop Box – Please write account number on Check or Money Orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

Courtesy Drop Box locations are:

City of Kingman - 310 N 4th Street
Unisource - 2498 Airway Avenue

Credit Cards – The City of Kingman accepts Visa, Master Card, Discover, and American Express. Payment by credit card can be made by IVR phone or in the office.

Bank Drafting – Automatic Bank Drafting

Once you have established bank drafting, you will continue to receive your bill in the mail but you won't have to remember to pay it. It will be paid automatically on the date listed on your statement from your bank account.

Please contact our office to setup automatic bank drafting. Forms can also be found on our website at: http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp

**REVENUE BY SOURCE—PRE-AUDIT JUNE 2016
GENERAL FUND**

Description	Original Budget	Revenues* This Period	Revenues Year-to-Date	Percentage Collected
Taxes	15,760,000	1,081,713	16,844,771	106.88%
Licenses & Permits	1,316,500	91,966	1,469,374	111.61%
Intergovernmental	5,690,000	505,684	6,040,114	106.15%
Charges for Services	1,276,600	164,766	1,268,142	99.34%
Fines and Forfeitures	250,000	29,824	302,150	120.86%
Miscellaneous	361,600	500,544	532,281	147.20%
Total Revenues General Fund	24,654,700	2,374,497	26,456,831	107.31%

**EXPENDITURES BY DEPARTMENT—PRE-AUDIT JUNE 2016
GENERAL FUND**

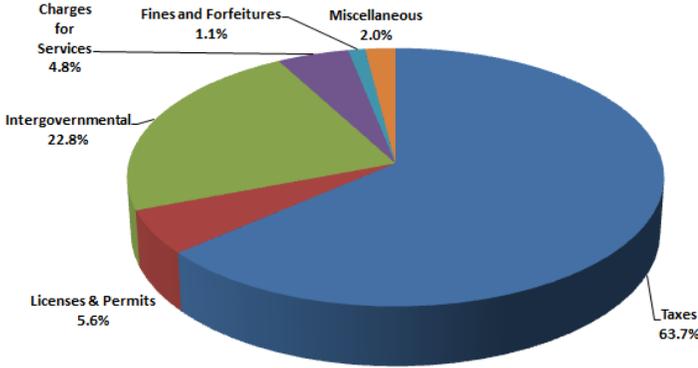
Description	Original Budget	Expenditures This Period	Expenditures Year-to-Date	Encumbrances	Budget Availability	Available Percentage
Court	1,559,413	92,904	1,307,341	169,333	82,739	5.31%
City Council	173,266	33,637	153,070	0	20,196	11.66%
Manager	258,100	13,914	225,470	0	32,630	12.64%
Finance	966,122	51,557	803,499	31,582	131,041	13.56%
Attorney	731,976	37,011	605,052	0	126,924	17.34%
City Clerk	305,318	13,604	283,733	10,745	10,841	3.55%
Human Rsc/Risk Mgmt	710,252	65,649	568,909	38,676	102,667	14.45%
Planning & Zoning	727,595	39,041	614,913	10,008	102,673	14.11%
Police Department	8,521,146	492,369	7,881,380	90,888	548,879	6.44%
Fire Department	6,265,032	395,741	5,611,194	1,697	652,142	10.41%
Building Inspection	553,742	24,517	524,668	395	28,680	5.18%
Parks & Recreation	4,137,838	334,266	3,539,802	145,806	452,229	10.93%
Total Expenses	24,909,800	1,594,210	22,119,031	499,129	2,291,640	9.20%



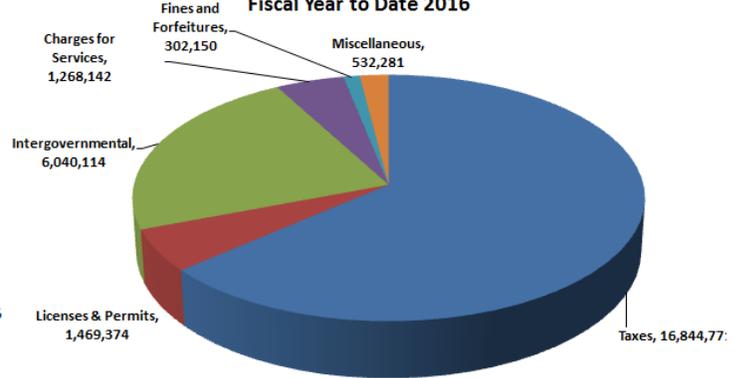
Finance Continued

REVENUE BY SOURCE—MAY 2016									
GENERAL FUND									
REVENUE SOURCE	7/1/11 thru 6/30/12	7/1/12 thru 6/30/13	7/1/13 Thru 6/30/14	7/1/14 Thru 6/30/15	7/1/15 Thru 6/30/16	Percent Change FY15-FY16	Fiscal 2016 BUDGET	FY16 Percent of BUDGET	
GENERAL FUND (101)									
Local	Sales Tax (2.5%)	10,658,314	10,649,638	13,713,457	13,231,528	14,869,888	12%	14,100,000	105.46%
	Room Tax (2%)	366,833	356,243	380,786	387,889	447,586	15%	360,000	124.33%
	Rest/Bar Tax	0	573,037	104,966	0	0		--	--
State	Sales Tax	2,192,935	2,283,651	2,435,702	2,331,971	2,660,730	14%	2,415,000	110.18%
	Income Tax	2,368,960	2,867,086	3,128,535	3,114,655	3,379,383	8%	3,275,000	103.19%
	Auto Lieu Tax	1,376,896	1,295,387	1,330,297	1,296,076	1,527,297	18%	1,300,000	117.48%
Golf	Green Fees	107,668	108,379	119,031	98,169	104,892	7%	115,000	91.21%
	Green Fees	213,073	183,318	187,246	178,495	171,537	-4%	185,000	92.72%
	Annual Golf Fees	141,185	149,491	115,840	113,974	130,415	14%	115,000	113.40%
	Cart Rentals	328,029	267,496	285,638	262,272	280,246	7%	270,000	103.79%
	Driving Range	39,966	39,664	35,835	29,332	30,336	3%	30,000	101.12%
	Restaurant and	0	207,066	219,701	189,519	190,607	1%	210,000	90.77%
	Subtotal Golf	829,921	955,414	963,292	871,761	908,032	4%	925,000	98.17%
Other	Zoning Fees	10,900	6,940	20,331	18,769	22,730	21%	16,000	142.06%
	Building Permits	343,834	455,735	532,339	481,302	596,611	24%	500,000	119.32%
HIGHWAY USERS REVENUE FUND (201)									
	Rest/Bar Tax	0	573,037	705,160	663,216	777,437	17%	700,000	111.06%
	Highway User	1,984,497	2,153,954	2,243,400	2,189,887	2,517,480	15%	2,300,000	109.46%
	Lottery Revenue	0	0	0	0	0		0	--
WATER FUND (501)		7,395,575	7,231,360	6,814,294	6,639,326	6,676,937	1%	6,601,000	101.15%
CAPITAL RENEWAL (510)						856,938	1%		103.87%
WASTEWATER (502)						8,388,541	0%	8,310,250	100.94%
SANITATION (503)						3,452,707	11%	3,345,000	103.22%

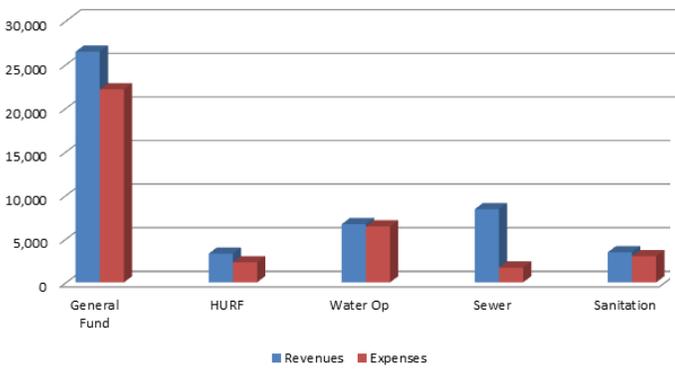
**General Fund
Fiscal Year to Date 2016**



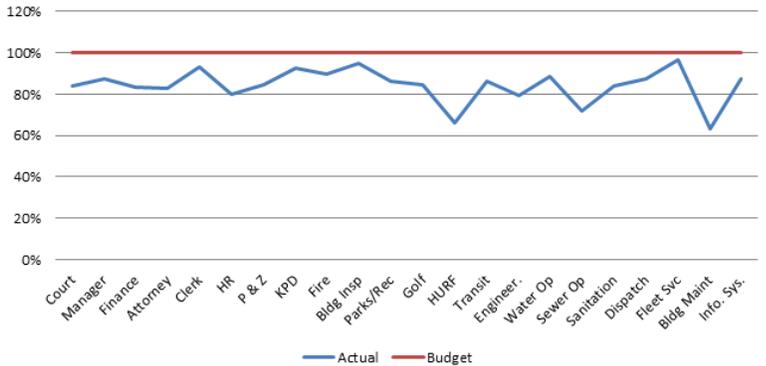
**General Fund
Fiscal Year to Date 2016**



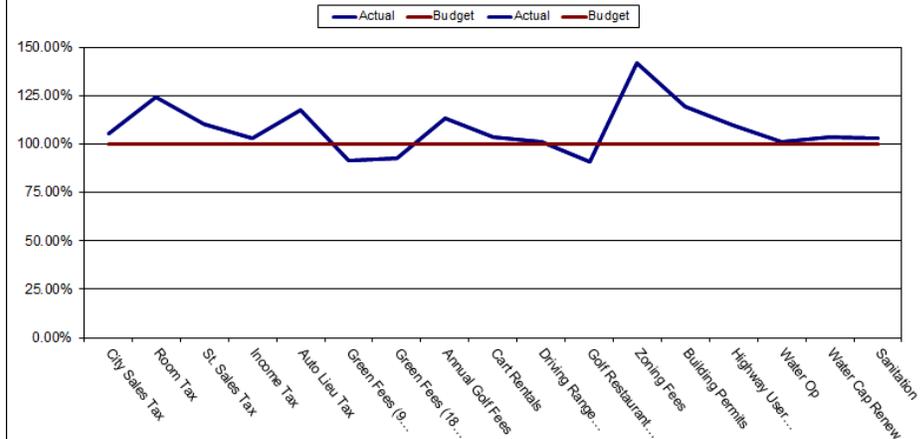
**Kingman, Arizona
Revenues and Expenses
Fiscal Year 2015-2016
(In Thousands of Dollars)**



**Kingman, Arizona
Budget to Actual Expenditures
Fiscal Year 2015-2016**



**Revenue FY16
Budget to Actual Comparison**

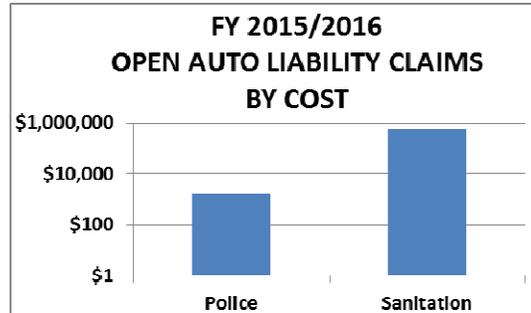
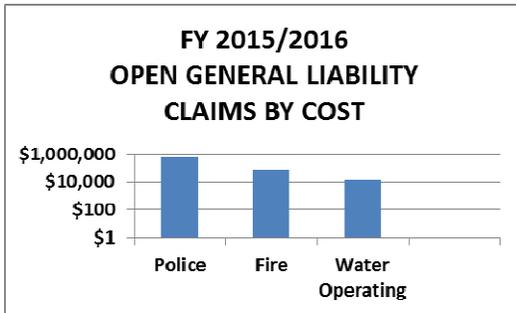


Human Resources—Risk Management—Jackie Walker

The following information encompasses an overview of the activity for the reporting month and some information is captured as year-to-date.

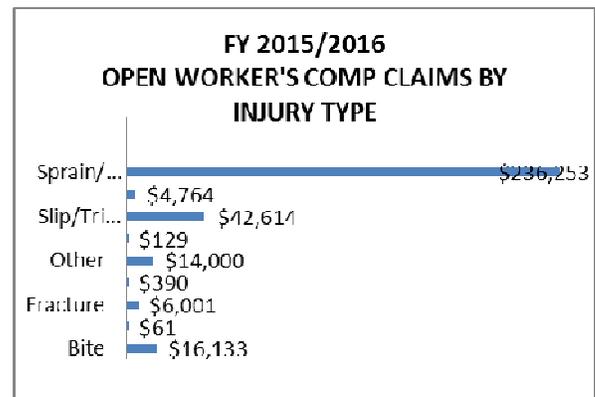
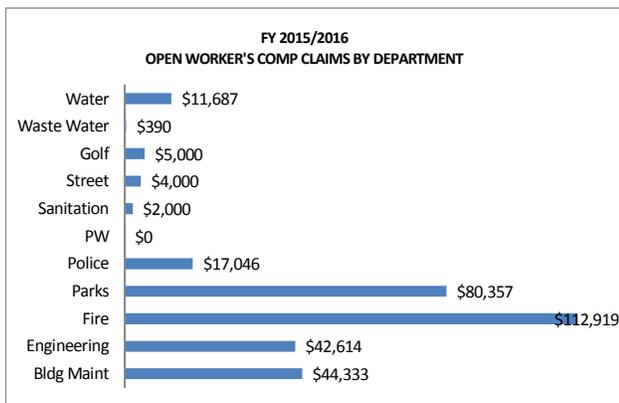


RISK MANAGEMENT: Claims Activity for this report period. A variety of losses can be covered under general liability claims, For instance claims could be anything from alleged city negligence in infrastructure repair to claims of civil rights violations. Auto liability claims are third party claims alleging their loss is caused by a covered city vehicle.



WORKERS' COMPENSATION: Each incident is followed up by an Incident Review Committee. The Committee reviews the events leading up to the incident to determine what, if any, prevention procedures need to be implemented. HR/RM staff assists with coordinating the review committee and participates in the review and implementation of prevention programs.

INDUSTRIAL INJURIES



The open claims shown in the Industrial Injury chart are all open claims as of May 31, 2016 for FY15/16. The chart reflects 43 incidents and claims for FY 15/16. Of the 43 incidents and claims 16 are for 2016 injuries and 27 are from 2015.

WORKER'S COMPENSATION INCIDENT RATE (YTD)

MONTH	# REPORTABLE INJURIES/ILLNESSES	YEAR-TO-DATE	# HOURS WORKED	YEAR-TO-DATE	INCIDENT RATE
July, 2015	3	3	46,236.97	46,236.97	8.6
August	4	7	43,381.75	89,618.72	11.1
September	3	10	39,577.30	129,196.02	9.3
October	3	13	61,703.36	190,899.39	9.4
November	1	14	38,234.25	229,133.64	12.2
December	4	18	39,109.50	268,243.14	13.4
January, 2016	3	21	37,871.25	306,114.39	13.7
February	3	24	42,386.50	348,500.89	13.8
March	3	27	43,573.67	392,074.56	13.8
April	3	30	43,377.75	435,452.31	13.8
May	1	31	44,916.17	480,368.48	12.9
June	3	34	46,318.58	526,687.06	12.9

Formula: 9 injuries/illnesses X 200,000 / 190,899.39 employee hours worked. The workers' compensation claim incident rate is the number of reportable claims paid per year, per 100 full-time employees.

HUMAN RESOURCES:

Human Resources Continued

Quote of the Month:

"Though no one can go back and make a brand-new start, anyone can start from now and make a brand-new ending." Carl Bard

Recruitment: Recruitment activity for the reporting period through June 2016

JUNE, 2016			
Irrigation Technician Golf	Open; closing date June 27		
Equipment Operator B Sanitation	Open; closing date June 27		
Fire Fighter – Part Time (POC)	Open; continuous		
Communications Specialist	Open; continuous		
Summer Recreation/Pool programs	Open until filled		
Performance Measures	FY 13/14	FY 14/15 YTD	FY 15/16 YTD
Recruitments	56	39	64
Applications Processed	1050	593	1199
Interviews Conducted	254	198	423
New Hires	31 FT* - 17 PT**	27 FT* - 8 PT**	61 FT* - 49 PT**
Terminations	38 FT* - 13 PT**	24 FT* - 5 PT**	41 FT* - 34 PT**
Turnover Rate	11.43%	7.23%	12.39%***

* FT = Full-time includes full time , ¾ time & ½ time

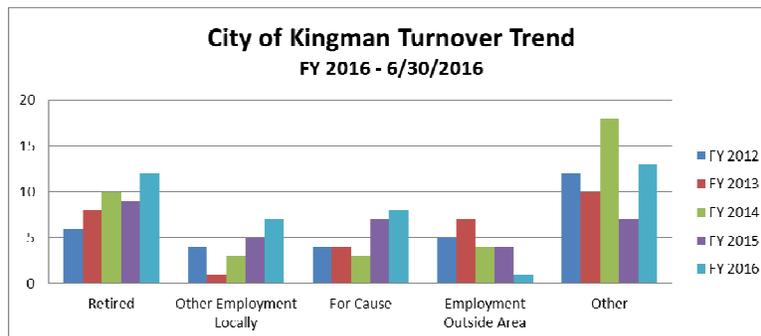
** PT = Part-time does not include summer/seasonal staff process who were on LOA status. FY13/14 & 14/15 does not reflect any PT summer/seasonal staff.

*** Turnover trend is the highest rate since 2006.

SEPARATIONS: SEPARATION ACTIVITY THROUGH JUNE, 2016	
Discharged	Fire and Sanitation
Retired	Fire and Golf Course
Not returning for season – Seasonal Staff	Lifeguards, Program Aides and Recreation Instructors



**TURNOVER TREND—SEPARATION ACTIVITY OVERVIEW
FIVE-YEAR HISTORY**



EMPLOYEE TRAINING/DEVELOPMENT

TOTAL NUMBER OF EMPLOYEES ATTENDING TRAININGS AND DEVELOPMENT

Safety Training in July - June included:

GHS/SDS, Lockout/Tagout, Bloodborne Pathogens, facilitated by HR Staff (3)

SafePersonnel Training Courses (4,223)

Worker’s Compensation Process for Supervisors (18)

Employee Development June included:

New Hire orientation in customer service, Anti-Harassment, & other soft skill development, facilitated by HR staff (9)

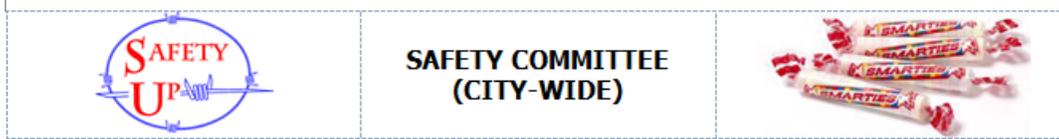
Supervisors Training Series, facilitated by Pierce Coleman PLLC (71)



HUMAN RESOURCES/RISK MANAGEMENT PROGRAMS / PROJECTS:

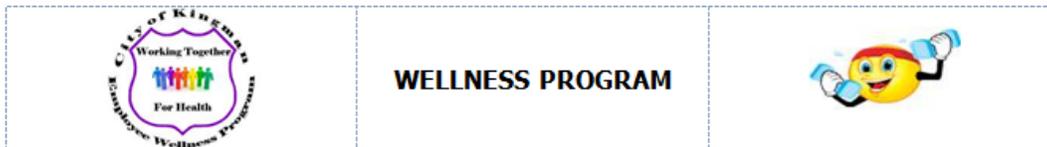


During the month of June employees received 46 smiley awards.  The Smiley Program recognizes outstanding customer service acts committed and positive approaches exhibited by employees throughout the City. Every employee of the City is eligible to receive a Smiley and a Smiley can be given by anyone in the City. If a City employee provides you with customer service that leaves you smiling, please contact Human Resources so that we can recognize them through sending of a smiley award.



The General Safety Committee members are working on reducing work related injuries. In order to effectively track our progress, the General Safety Committee is currently developing safety policies. General Safety Committee meeting minutes are posted on the City's internal website.

Safety Smartie: This program recognizes employees being caught being safety smart. The program runs similar to the Smiley program and each employee recognized will receive Smarties®. Please do your part to recognize those individuals who are "caught being safety smart" – send your nominations to Human Resources today!



The City of Kingman through the coordination of our own Wellness Committee and Northwest Arizona Employee Benefits Trust is offering an innovative and comprehensive wellness program. We will continually strive to inspire employees and their families to make healthy lifestyle choices, to make connections with other employees, and to be actively involved in our community. One of the most effective ways for the City to reduce healthcare costs, and employees to become healthier is to help employees and their families attain and/or maintain a healthy weight.

Monthly Health Themes/Challenges/Events

- June-July: Fit Bit NAEBT Step It UP Challenge! Encourages employees to aim for an average of 5,000 steps a day.
- June-6-August 1: Workplace Race Challenge! Friendly competition between the Employees VS the Management Team. The group with the most average steps is the winning group for that week and gets bragging rights along with a chance to have their name entered into a drawing to win a prize. We have completed 4 weeks of challenges. The employees have earned the bragging rights in all 4 challenges by outstepping the Management Team.



Event/Meeting	Upcoming Dates
Employee Insurance Committee	07/14/2016
Safety Committee Site Visits	07/20/2016
Safety Committee Meeting	07/21/2016
On-Site Cardiac Screenings-Employee Wellness	08/08/2016 – 08/10/2016
On-Site Flu, Pneumonia & Shingles Vaccinations	Coming Sept 2016

IT—JOE CLOS

JUNE 1-31, 2016

Visits

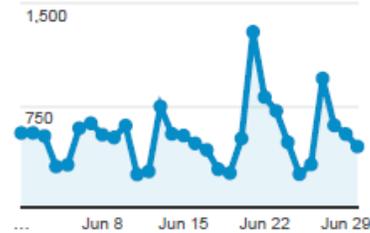
15,781

% of Total: 100.00% (15,781)



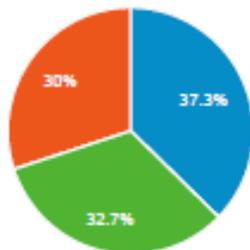
Daily Visits

● Sessions



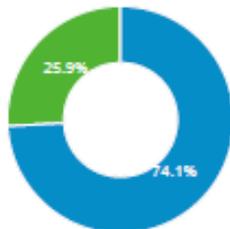
Traffic Source

■ organic ■ referral ■ direct



Type of Visitors

■ New Visitor ■ Returning Visitor



Unique Visitors

9,481

% of Total: 100.00% (9,481)



Popular Pages

Destination Page	Pageviews	Unique Pageviews
/default.asp	10,111	7,920
/Departments/PoliceDepartment.asp	2,128	1,372
/Departments/ParksandRecreation/CityPools.aspx	2,102	1,513
/Home/DetailsPage/tabid/207/ArticleID/1406/ATTENTION-ALL-DOG-OWNERS.aspx	1,592	1,524
/Departments/ParksandRecreation.aspx	1,547	1,124
/Departments/HumanResources/EmploymentInformation.aspx	1,394	902
/Departments/ParksandRecreation/CityParks.aspx	669	518
/Departments/PoliceDepartment/Publications/CrimeReports.aspx	621	479
/Home.aspx	591	425
/Departments/UtilityBilling/UtilityPaymentOptions.aspx	459	325

Visits by Device

Device Category	Sessions	Bounce Rate
desktop	9,042	56.83%
mobile	5,880	64.00%
tablet	859	56.00%

Pageviews

33,370

% of Total: 100.00% (33,370)



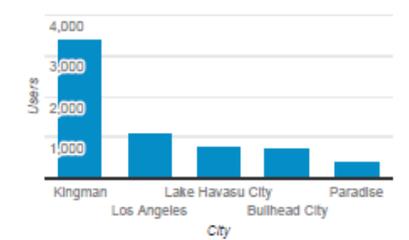
Average Pages per Visit

2.11

Avg for View: 2.11 (0.00%)



Your biggest traffic comes from



Country/Territory

Country	Sessions
United States	15,525
United Kingdom	65
India	42
Philippines	27
China	18
Germany	14
Canada	11
France	8
Russia	7
(not set)	6



Kingman Fire Department

Chief—Jake Rhoades

Kingman Fire Department had several trainings during the month of June including driver training, which included a review of legal aspects, and a driving course to ensure competency of operating all apparatus they are required to drive. All personnel attended a training for the department's new First Twenty Fitness program. This program instructs attendees how to utilize the program day-to-day for their health and well-being. The latest training in June was EMS Patient Packaging and Proper Lifting Techniques.

Three fire department members attend IAFC in Baltimore as part of the annual HazMat conference. They will share knowledge they obtained which will make the department safer.

Year-to-date Kingman Fire department responded to 4,010 emergency incidents, 72.02-percent of these calls were medical. This time last year there were 2,888 emergency calls for service which indicates a 7.95-percent decrease for the same time period of 2015.

The most common reasons for medical response in June included behavioral/psychiatric disorder, overdose, respiratory distress, general malaise and seizure/convulsions. A total of 2,599 patients have been assisted year-to-date and 2,308 of these were transported to the hospital for further care. The average patient age during the month of June was 57.

The total value of structures and property was \$398,000. The total dollar loss was \$49,874 with 87.55-percent saved. There were no firefighter injuries and no civilian deaths.

EMERGENCY RESPONSE—JUNE		
TYPE	JUNE	YEAR-TO-DATE
Structure Fire	4	14
Vehicle Fire	4	14
Brush Fire	13	36
Dumpster Fire	1	38
Other Fire	2	24
Other Hazardous Situation	6	41
Good Intent/False Alarm	96	374
Total Fire/Hazardous	126	541
Medical	403	2631
Service Calls	66	466
Total Emergency Response	469	3638

DISTRICT RESPONSES—JUNE			
	JUNE	YEAR-TO-DATE	PERCENTAGE
District 1	75	439	12.29%
District 2	179	1239	29.34%
District 3	103	809	16.88%
Districts 4 and 5	72	429	11.8%
Out of District	2	48	.33%

TRAINING TYPE—JUNE		
TYPE	JUNE	YEAR-TO-DATE
Administrative/ Apparatus	786	1573.25
Driver/ Operator	411	2291.15
EMS	184.5	275.75
Firefighting	52.5	995.34
Fire Prevention/Construction	12	130.56
Hazmat	140	424
Ongoing Training and Education	636.01	1766.22
SCBA/ PPE	269.03	1690.21
Technical Rescue/ Misc.	0	790.01
Total	2491.04	9936.49



- ★ Residential KNOX boxes issued: Three
- ★ Smoke detectors maintained: One
- ★ Child car seat inspections: Three
- ★ Inspected 123 businesses finding—184 violations for correction located

Projects reviewed and under construction included: Wright Veterinary Service, Kingman Chevrolet remodel and addition, Mahoney Group Minor remodel, Baker Chevron exit door, The Press Room roof renovation, KRMC X-Ray CT III 2016 Remodel, Garlic Clove meeting center, Mohave Memorial Funeral Home and Southwest Behavioral Health

PUBLIC EDUCATION—JUNE		
Total Classes	3	19
Total Contacts	136	421
BREAKDOWN		
Total Adults	16	191
Total Juveniles	120	235

NON-EMERGENT ACTIVITY TYPE—JUNE		
Engine Company Service Call	140	1037
Commercial Plan Review	5	90
Residential Plan Review	18	67
Special Event	0	11
License Review	25	141
Engineering Review	1	13
Planning and Zoning Review	5	7
Code Enforcement	0	0
Public Education	3	37
Building Inspection	1	277
Total Non-Emergency Activity	198	1680



**Working Smoke Alarms
Save Lives:
Test Yours Monthly!**



2,460 hydrants on the City water system are maintained by Kingman Fire Department

HYDRANT ACTIVITY—JUNE		
Activity	JUNE	YEAR-TO-DATE
Flow	52	310
Flush	34	158
Service	5	42
Paint	74	409
Inspect	350	1990
Repair	4	21
Weed	199	908
Valve-Check	209	1208
Total	927	5046

KINGMAN 9-1-1 CENTER MONTHLY REPORT



DISPATCHED CALLS DETAIL—JUNE

Agency	Total Calls 2016	Percent Total Calls	June Total Calls	Fire Calls	EMS Calls
Kingman Police	18,800	73%	3,233	0	0
Kingman Fire	3,748	14%	641	159	467
No. AZ Consolidated Fire	1,924	7%	335	87	245
Golden Valley Fire	1,138	4%	230	74	141
Lake Mohave Ranchos	382	1.5%	71	21	48
Pinion Pine Fire	159	.5%	52	26	19
Pine Lake Fire	13	0	3	0	3
Total Calls Dispatched	26,164	100%	4,604	367	923



Calls for Service Dispatched All Agencies

Fire Department Continued

Total Calls 2016 Year to Date (YTD): 26,164 (+9% PTD YoY)

Total Calls 2015 Period to Date (PTD): 23,856

Total Calls for June 2016: 4,565



Kingman Police Department—Chief, Robert DeVries

DATES TO REMEMBER

- July 21st—11 a.m. JPA Graduation—Lee Williams HS
- October 12th—Tenth Annual Walk Away from Drugs — Centennial Park

JUNE ACTIVITY

Calls for service and officer initiated activity numbered 3,274 during the month of June which indicates a 15.63-percent increase compared to 2015. Written reports decreased 2.43-percent since June 2015 and officer initiated activity is up 34.11-percent compared to the prior year.



June 3rd staff participated in the Drug Court graduation which was held in the Mohave County Board of Supervisors Auditorium.

Deputy Chief Rusty Cooper was keynote speaker and recognized the graduates and their accomplishments in completing the program.

June 15th the department was notified that the MAGNET Task Force Highway Interdiction Team had been selected as the top team in the state by the Arizona HIDTA Board.

The group of four officers and deputies will travel to Flagstaff and receive their recognition July 12th at the 36th Annual Law Enforcement Pow Wow.



June 23rd the first 2016 Junior Police Academy class graduated at Lee Williams High School. Family and friends came out to support the group of 25 youth who completed the four-week program.



Department staff participated in the Annual Kids Day Fair at KRMC June 4th. Officers were on hand with various vehicles and safety related hand-outs.



June 10th the Western Arizona Law Enforcement Association Board of Directors met to review multiple submissions for Officer of the Year candidates. The new recognition program is in conjunction with the Inaugural Officer of the Year program for AACOP which will be presented at the September Conference. We are pleased to announce Officer Stacey Mayo

was selected to represent the Western Region of Arizona.

The second Junior Police Academy began June 27th. The second group of 25 youth represents only 20-percent of the applications that are received from those who interested in the program.



STAFF UPDATE

NSO Joel Hardy accepted a new challenge and assignment as an IT Technician for the City which will begin August 1st.

Background investigation has begun for the next candidate on the NSO hiring list.

Teri Howell in the records division has submitted her notice of retirement effective August 18th.

One officer is in final background investigation for the City of Glendale PD. Another received a conditional offer of employment with DPS. Due to upcoming vacancies the department started background investigation into the next two candidates on the hiring list. A third officer tested with DPS and scored high with no job offer yet.

Officer Brandon Oktay who completed the background process for a lateral hire will begin with KPD July 11th.

JUNE HIGHLIGHTS

Missing Person



The department is investigating the suspicious disappearance of **Tyler Andrew Stice, 20** of Kingman. Stice was reported missing by family members Thursday night, June 23rd, after his family had not heard from him for several days. Stice was last seen at his home in the 4700 block of Scotty Drive on Tuesday, June 21st at 3:30 p.m. Saturday, June 25th. his vehicle was found at the Deer Canyon recreation area on Hualapai Mountain Road.



Sunday morning the Mohave County Search and Rescue conducted a search of the area surrounding his vehicle. They were assisted by DPS Rangers however they were unable to locate Stice. The investigation is ongoing. KPD is asking anyone with information about Stice's disappearance or his whereabouts to contact the department by calling (928) 753-2191. Tips may be reported anonymously to Mohave Silent Witness by calling (928) 753-1234 or online at www.kingmanpolice.com by clicking on "Give a Tip." KPD also has a new App which can be downloaded for free from the App store by searching "Kingman Police Department." Tips can also be submitted via the KPD App.

Dangerous Drugs, Resisting Arrest, Aggravated Assault

June 23rd, detectives arrested **Jamie Kay Skaro, 37**, of Kingman, on a variety of felony drug charges along with Resisting Arrest and Aggravated Assault on a police officer. Detectives attempted to arrest Skaro in the 500 block of Windsor where she resisted arrest. She was eventually detained and found in possession of methamphetamine and drug paraphernalia.



SEEKING INFORMATION

Suspicious Disappearance
Kingman, Arizona
June 16, 2015
SIDNEY C. CRANSTON, JR.



Photograph taken in 2007

Aliases: Sidney Cranston, Sidney Cranston, Jr.

DESCRIPTION

Date(s) of Birth Used: October 7, 1974
Height: 5'8" to 5'9"
Weight: 150 to 162 pounds
Occupation: Real Estate Agent

Hair: Brown
Eyes: Blue
Sex: Male
Race: White

Remarks: Cranston previously lived in Arizona and New York.

DETAILS

The Federal Bureau of Investigation (FBI) and the Kingman, Arizona, Police Department are seeking information in the suspicious disappearance of Sidney C. Cranston, Jr. on June 16, 2015.

Cranston was last seen on June 16, 2015, in Kingman, Arizona. A real estate agent, Cranston was supposed to show land on North Stockton Hill Road or in the Golden Valley area of Arizona that afternoon. Information has since been obtained that Cranston also may have been in the area of Blake Ranch Road off of Interstate 40 in Mohave County, Arizona.

REWARD

The FBI is offering a reward of up to \$5,000 for information leading to the location of Sidney C. Cranston, Jr.

Anyone with information regarding this case should call the FBI's Phoenix Field Office at (623) 466-1999, or the Kingman Police Department at (928) 753-1911.

You may also contact your local FBI office or the nearest American Embassy or Consulate.

One Year Anniversary of the Sid Cranston Jr. Missing Person Investigation

The Sidney Cranston Jr. Missing Person Investigation hit the one-year mark on June 16th. Over the past year the department has been actively working the investigation in partnership with the Mohave County Sheriff's Office and the Federal Bureau of Investigation (FBI).

Mohave County Silent Witness is offering a reward of up to \$1,500 for information leading to the whereabouts and location of missing person Sidney Cranston Jr. Additionally, the FBI is offering a reward of up to \$5,000 for information related to the location of Sidney Cranston Jr.

"The Kingman Police department is committed to this investigation and in finding Sidney Cranston Jr.. Until the cause of his disappearance can be determined the investigation is being treated as a homicide investigation. This investigation has been a high priority and we are determined to solve his disappearance and bring justice to those who may be responsible" said Deputy Chief Rusty Cooper.

The Kingman Police department wants to remind the public that Sidney Cranston Jr. is still missing. Anyone with information is urged to contact the department at calling (928) 753-2191. Tips may also be reported anonymously to Mohave Silent Witness by calling (928) 753-1234, reported online at www.kingmanpolice.com by clicking on "Give a Tip" or through the KPD App. The new App can be downloaded for free from the App store, by searching "Kingman Police Department". Information may also be provided directly to the FBI Phoenix Office by calling (623) 466-1999.

The FBI will have a case agent available to speak to those wishing to share information related to this disappearance.

Weapons Misconduct

June 8th, officers arrested **Nicholas Shane Zavalza, 29**, of Kingman, on three felony counts of Disorderly Conduct Involving a Weapon and one count of Misconduct with a Weapon. Officers responded to the area of Hualapai Mountain Road and Seneca regarding someone firing a gun in the desert area close to homes.

Officers arrived and found Zavalza, armed with a large caliber handgun in the area Northeast of the intersection. When confronted, Zavalza threw the handgun to the ground and ran away from officers. Zavalza was apprehended and taken into custody without incident. It was determined that Zavalza was a Prohibited Possessor due to felony convictions and under the influence of an unknown substance. No injuries or property damage occurred from bullets being fired.



STATISTICAL SUMMARY—JUNE		
	June	Year-to-Date
Adult Arrests	173	1,189
Juvenile Arrests	9	119
911 Calls	2,517	13,768
Police Incidents	3,274	19,271
Police Cases	432	2,337
Last DR# Pulled	2016-19286	

*Pride
Service
Valor*

Municipal Court—Jeffrey Singer, Magistrate

MONTHLY FINANCIAL REPORT

Kingman Municipal Court #0841

Month Ending MAY, 2016

CITY REVENUE:

ABATE	Abatement Fund (KMC §7-166)	\$ 0.00
ACFCG	Address Confidentiality Fund-Local (ARS §12-116.05)	10.28
ATTY	Attorney Fees	1,187.99
BONDF	Bond Forfeiture	0.00
COPY	Copy Fees	0.36
COSTS	Court Costs	0.00
DDS	Defensive Driving Diversion Fee-Local (ARS § 28-492G)	2,750.00
FINES	Fines	10,131.13
JAIL	Jail Costs	6,219.23
JURY	Jury Fees	0.00
MISC	Miscellaneous Fees	234.27
MHEXM	Mental Health Exam	0.00
MHICT	Mental Health I/C Treatment	0.00
OVRFF	Overpayment Forfeiture	0.90
SUSPF	Suspension Fee	430.87
WRNTF	Warrant Fee	4,996.88
	TOTAL CITY REVENUE	\$ 24,961.91

TPFCG	Local JCEF TPF Acct (ARS §12-113G)	\$ 340.43
CTENH	Court Enhancement Fund	\$ 1,107.17

BOND SUMMARY

Prior Balance in <u>APRIL</u>	\$ 10,734.30
Bonds posted in <u>MAY</u>	9,746.30
Bonds forfeited	1,082.60
Bonds refunded	3,000.00
Balance in bonds	\$ 16,398.00

RESTITUTION SUMMARY

Prior Balance in <u>APRIL</u>	\$ 425.36
Payments made in <u>MAY</u>	1,381.56
Checks written in <u>MAY</u>	1,526.25
Balance in restitution	\$ 280.66

ADULT PROBATION FEE SUMMARY

Prior Balance in <u>APRIL</u>	\$ 2,216.00
Payments made in <u>MAY</u>	2,040.00
Checks written in <u>MAY</u>	2,210.00
Balance in Adult Prob Fees	\$ 2,040.00

STATE REVENUE:

10PBS	Probation Surcharge (\$10.00) (ARS §12-114.01A)	\$ 41.80
20PBS	Probation Surcharge (\$20.00) (ARS §12-114.01A)	2,056.20
ACFST	Address Confidentiality Fund (ARS §12-116.05)	196.20
ADRF	Arson Detection Reward Fund (Fines) (ARS §41-2167D)	0.00
AG	Discard Personal Info-AG Filing (ARS §44-7501)	0.00
AST	AZ State Treasurer-General Fund (ARS §13-3824)	0.00
BMCP	Bulk Merchandise Civil Penalty (ARS §44-1799.81)	0.00
CEF	Clean Election Fund (10%) (ARS §16-954C)	1,236.93
CJEF	Criminal Justice Enhancement Fund (47%) (ARS §12-116.01)	5,777.12
CREST	Child Passenger Restraint (\$50) (ARS §26-907C)	150.00
DNA	DNA Surcharge (3%) (ARS §12-116.01C/D)	712.18
DRUGS	Drug Enhancement Acct (Fine) (ARS §13-811C)	542.97
DUIAF	DUI Abatement Fund (\$250) (ARS §28-1304)	15.94
DUIEX	Extra DUI Assessment (ARS §28-1361)	0.00
DVSF	Domestic Violence Shelter Fund (\$50) (ARS §12-116.06)	255.48
FTG	Fill the Gap (7%) (ARS §12-116.01B)	661.11
HTVAF	Human Trafficking Victim's Assist Fund (ARS §41-113)	0.00
HUF	Arizona Highways Fund (ARS §28-325D/2633/4139)	21.23
JCEF	JCEF 15% Surcharge—Filing/Clerk fees (ARS §12-284.03A7)	62.04
MMF	Medical Marijuana Fund (ARS §36-2817)	0.00
MSEF	Medical Services Enhancement Fund (13%) (ARS §12-116.02F)	1,607.39
OSAST	2011 Additional Assessment (\$8) (ARS 12-116.04)	801.37
PBSUR	Probation Surcharge (\$5.00) (ARS §12-114.01)	5.75
PCOF	Prison Construction and Operations Fund (ARS §41-1651)	2,727.15
PSEF	Public Safety Equipment Fund (ARS §41-1723)	1,267.96
SCHZN	School Zone Assessment (ARS §28-797C/H)	0.00
SHF	State Highway Fund (ARS §28-710D2)	0.00
SHWZ	State Highway Work Zone (ARS §28-710D1)	0.00
SSNCN	SSN Confidentiality (ARS §44-1373.03)	0.00
TATTW	Tattoo Waste (ARS §44-1342)	0.00
TECH	Technical Registration Fund (ARS §12-116.08)	149.70
TPFAZ	State's JCEF TPF Acct (ARS §12-116B)	582.41
VREAF	Victim's Rights Enforce Assess Fund (ARS §41-1722)	173.56
ZFAR1	FARE Special Collection Fee	2,512.87
ZFAR2	FARE Delinquent Fee	838.47

TOTAL STATE REVENUE \$ 22,594.74

REIMBURSEMENT

Prior Balance in <u>APRIL</u>	\$ 274.30
Payments made in <u>MAY</u>	107.75
Checks written in <u>MAY</u>	0.00
Balance in reimbursement	\$ 382.05

TOTAL REVENUES AS OF MAY, 2016 \$ 273,092.26

MOHAVE COUNTY JAIL COSTS PAID FOR MONTH OF MARCH \$ 35,889.66
LA PAZ COUNTY JAIL COSTS PAID FOR MONTH OF MARCH \$ 0.00

CASES TERMINATED

Civil Traffic	116	102
Criminal Traffic	31	23
Criminal Misdemeanor	134	151
Total	281	276

JUVENILES

Civil Traffic	3	25
Criminal Traffic	1	
Criminal Misdemeanor	0	
Total	4	

MUNICIPAL COURT MONTHLY STATISTICAL REPORT

inicipal Court Continued

Court Name: KINGMAN MUNICIPAL #0841 County: Mohave Month: MAY 2016

CRIMINAL TRAFFIC				
	D.U.I	Serious* Violations	All Other Violations	TOTAL
Pending 1st of Month	173	9	161	343
Filed	10	2	11	23
Transferred In	0	0	0	0
SUBTOTAL	183	11	172	366
Transferred Out	0	0	0	0
Other Terminations	18	3	10	31
TOTAL TERMINATIONS	18	3	10	31
Statistical Corrections				
Pending End of Month	165	8	162	335

*A.R.S. §28-661 (if misdemeanor), -662,-663,-664,-665,-693 and -708. See Instructions for details

TRAFFIC FAILURE TO APPEAR**								
Pending 1st of Month	Filed	Trans In	SUB-TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
138	0	0	138	0	4	4		134

****READ:** These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.

Criminal Traffic/FTA Court Trials Held	2	Criminal Traffic/FTA Jury Trials Held	0
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CIVIL TRAFFIC									
Pending 1st of Month	Filed	Trans In	SUB-TOTAL	Trans Out	Default Judgment	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
106	102	0	208	0	21	95	116		92

Civil Traffic Hearings Held This Month	2
--	---

MISDEMEANOR									
	Pending 1st of Month	Filed	Trans In	SUB-TOTAL	Trans Out	Other Term.	TOTAL TERM.	Stat. Corr.	Pending End of Month
Misdemeanors (Non-Traffic)	1447	151	0	1598	0	134	134		1464
Failure to Appear (Non-Traffic)	481	0	0	481	0	10	10		471
TOTAL	1928	151	0	2079	0	144	144		1935

Misdemeanor/FTA Court Trials Held	1	Misdemeanor/FTA Jury Trials Held	0
-----------------------------------	---	----------------------------------	---

Felony, Misdemeanor, Criminal Traffic Initial Appearances	55
---	----

LOCAL NON-CRIMINAL ORDINANCES						
	Pending 1st of Month	Filed	SUB-TOTAL	TERMINATED	Stat. Corr.	Pending End Of Month
Parking						
Non-Parking						
TOTAL	<i>ACCOUNTED FOR IN OTHER CATEGORIES</i>					

DOMESTIC VIOLENCE/HARASSMENT PETITIONS				
	Filed	Order Issued	Petition Denied	TOTAL TERM.
Domestic Violence	2	1	1	2
Harassment	0	0	0	0

HEARINGS HELD TO REVOKE OR MODIFY ORDER OF PROTECTION/ INJUNCTION AGAINST HARASSMENT			
Order of Protection	0	Injunction Against Harassment	0

SPECIAL PROCEEDINGS/ACTIVITIES			
Peace Bond Complaints Filed	0	Fugitive Complaints Filed	0
Juvenile Hearings Held	0	Search Warrants Issued	2

WARRANTS OUTSTANDING	
TRAFFIC	WARRANTS OUTSTANDING
D.U.I	115
Serious Violations	15
All Other Violations	147
TRAFFIC TOTAL	277

CRIMINAL	WARRANTS OUTSTANDING
Misdemeanor	1162

Parks and Recreation—Mike Meersman



RECREATION DEPARTMENT—The Recreation Department got things off to a great start this summer by offering several great programs. Dance programs increased in attendance to nearly 70 students overall and has become one of the most popular and productive programs offered this summer.

The new Mini Track Camp was a big hit! Parents and participants have requested a second session which may become a reality. The Parks and Rec Facebook page is gaining viewers every week and many people have posted about events we are hosting.

CHILD SUPERVISION PROGRAMS—Summer Fun Daze Day Camp continues to operate weekly with session seven ending July 22. Participants have visited the Children’s Discovery Museum in Las Vegas, Grand Canyon Caverns, Kingman Airport, Lake Havasu Aquatic Center, Cerbat Lanes Bowling Alley and Keepers of the Wild with trips still scheduled for Bearizona or the Alpaca Farm and movie theater. A weekly fee of \$70 per camper applies—money well spent as the program provides children the opportunity to enjoy scheduled activities every day they attend.

TRIPS AND TOURS—The department hosted the first trip of the summer to Las Vegas to see a musical group, Human Nature, Saturday, June 25th. Trip participants said they’d enjoyed a wonderful performance and the trip. The next trip scheduled is to see Marriage Can Be Murder Saturday, August 6 in Las Vegas. This trip is currently sold but there is a waiting list.

SPORTS—The City’s Parks and Recreation department recently completed the Little Tykes Sports Camp. There were more than 50 children ages four to six years of age who participated.

The first Track and Field Camp (see images) was comprised of 10 very enthusiastic participants. We hope the number of participants enrolled in this camp will grow next summer. Parents gave kudos to the staff and enjoyed the



end-of-season track meet.

Drop-In Pickleball is on a hiatus due to low attendance numbers. We hope interest improves and are ready to resume this very fun sport in the Fall.

Registrations for Fall programs like Adult and Youth Volleyball and Kickball are being accepted. Kickball is a great program where adults enjoy a non-competitive environment. Anyone interested in more sports information is encouraged to contact Sports Coordinator, Ryan Fruhwirth, at 692-3113.

SPECIAL EVENTS—The Annual **Summer Carnival and Movie Night** (see images) was held Friday, June 10 at Centennial Park. The weather held long enough for the entire event to take place and nearly two-thousand patrons were in attendance. Golf Course staff created a great feature: Life Size Jenga! The game was utilized by participants of all ages. Families were able to utilize the Jenga pieces together.

Mighty Mud Mania is schedule for Thursday, July 14. This fun-filled event is enjoyed each year by approximately 600 members of the community and an additional 400 spectators.

Our **Float-In-Movie** is scheduled for Friday, July 15 and the feature is going to be “JAWS” the 1975 film. A **Drive-In-Movie** night, Friday August 5, has been long anticipated—the movie is yet to be determined. Anyone with questions or interested in volunteering at any Parks and Recreation event should contact our office at 757-7919.



AQUATICS—City pools are open and being well-used but participation has dipped slightly this summer when compared to previous years. With the approaching monsoon season, the next few weeks could be a battle. All new lifeguards are trained and hired. Recently a WSI (Water Safety Instructor) class was held and all who attended passed. They will eventually be hired on to teach swim lessons for the City of Kingman. Private Pool Party reservations are being accepted and several parties have been booked for the season. Summer swim lessons continue to be offered and take place every two weeks through August 11.

Punch passes for daily swim are popular and continue to be purchased daily.

Our Lifeguard staff stayed sharp for a busy Free Swim Day at both pools (see picture above.) Both pools were filled to capacity the entire day. To the right they are celebrating after a very busy day with no issues. Thanks for the great job Team!



MISCELLANEOUS: Southside Park was utilized by both Kingman Little Leagues all season. Both leagues hosted three tournaments which brought visitors from Blythe, Needles, Mohave Valley and Lake Havasu Cities. We received compliments from local and out of town teams regarding how nicely our facilities are maintained. Recreation and Human Resources staff continue to interview candidates for the recreation instructor position to teach courses in cooking, floral design, cake decorating, etc. Interested parties must complete an application along with the required supplemental form which outlines course details and submit them to Human Resources for review. Individuals experienced in working with activities designed for children between the ages of three and 12 as well as teen and/or adults are welcome to apply. Interviews take place prior to each new season.

EVENTS HEADED YOUR WAY	
July 15	Float-In-Movie
August 5	Drive-In-Movie
August 6	Marriage Can Be Murder Trip
September 4	Fall Brochure Release Date

TRACK MEET AND SUMMER CARNIVAL—PICTURES:

Parks and Recreation Continued



PARKS DEPARTMENT

Park Maintenance crews have completed 11 maintenance repair orders in the Parks system—Nine in the mechanics shop and seven in pools/recreation area.

Centennial Park—The Parks department continues to have a very busy softball season with prepping of all seven fields for a large number of regular scheduled games. In addition, crews are preparing for the upcoming ASA Fast Pitch Softball National Championship to be hosted at the Centennial Park Sports Complex. There are many details that require attention including installation of temporary fencing, gates, field details, trimming as well as edging of all hardscape areas. Also crews have completed lighting checks on all fields and facilities. Several electrical problems within the irrigation system were caused by gophers and lightning strikes in turf areas. Irrigation technicians have completed repairs and continue to monitor for issues. Also liquid fertilizing of ball fields has taken place with a treatment for summer June bugs (grubs.) Recently, a large portion of the tree in front of the Park office was lost to due to high winds.



Metcalfe Park—Three very large, beautiful trees were lost during the weekend storm of 7/2/16. Parks crews trimmed up the limbs and secured the trees on Saturday for the busy day of park reservations. We have removed the rest of the stumps and filled in the void during our regular work week.

CERBAT CLIFFS GOLF COURSE

Irrigation leaks can be a real challenge when temperatures are more than 100° and are accompanied by 20 to 30 mph winds. Monday, June 6th, 30-feet of a four-inch main line blew out on #7 fairway and Wednesday, June 15th, a two-inch main line blew out on #5 fairway. Late in the day on Thursday, June 30th, **three** irrigation main lines blew simultaneously; a four-inch line on #7, a four-inch line on #15 and a six-inch tee on #9. Happy 4th of July Holiday weekend to us!

Efforts continue to upgrade irrigation usage through nozzle adjustments and the repair and replacement of sprinklers throughout the course. Due to the loss of our recently retired irrigation technician, Golf Course crews along with inmates have been filling in admirably. Hopefully the irrigation technician vacancy will be filled soon.



Due to high temperatures we are watering less at night to minimize mud holes and have implemented cooling practices on the course twice during the day. This practice ensures the turf canopy is cooled two times during the hottest times of the day. Turf canopy temperatures of 115° have been recorded. Cool season grasses used on the course do not do well during extended periods of daytime highs in the upper 90's to 100 degrees and nighttime lows above 70 degrees. During the heat of the summer we are challenged to keep turf alive. To the right is an example of golf cart traffic damage due to carts driving on the turf during the heat of the day. Golfers keeping

carts on the cart paths would help a great deal. On June 15th we experienced a Hydraulic Leak on #17 green—yet another example of challenges we deal with when using older equipment. These areas will die from heat and petroleum based oil. As oil breaks down the turf area will heal and fill in. We continue to top dress the area helping to minimize negative effects of putting on this green. Since last reported the golf course has utilized nearly 500 hours of inmate labor.



The Junior Golf Clinic has been negatively affected by varying school schedules and, this year, attendance decreased to 82 participants. Golf Shop staff are giving lessons from 7 to 11 a.m. for children five to 17 years-of-age. Tournaments are scheduled every Friday. The program runs from the end of the school year until the start of school at the end of July. Awards will be given out following the last tournament July 24th. The kids receive a meal the day of the tournaments along with beverages at every lesson and the tournaments.

For information about Cerbat Cliffs Golf Course or to make a Tee time call 928-753-6593 or visit the website at www.cerbatcliffsgolf.com.

CERBAT GOLF COURSE MAY 2016 ACTIVITY	
Number of 9-Hole Rounds	1239
Number of 18-Hole Rounds	1304
Number of Golf Lessons	334
Greens Fee Revenue	37457
Annual Passes	11945
Regular	25512
Golf Card	0
Motor Cart Revenue	29777
Private Cart Trail Fees	5800
Regular	23977
Driving Range Revenue	2808
Total Hours Ranger Activities	48
Total Hours Beverage Cart on Course	30
Number of Tournaments	3
Total Tournament Participation	356

Public Works—Rob Owen

Current Inventory Maintained by the Building Maintenance Department:

- The Building Maintenance Department is responsible for the maintenance of 156,092 square feet of buildings.
- Building Maintenance cleaned 110,219 square feet of buildings.
- Building Maintenance staff has started on repairs, changes and additions as decided upon by the City of Kingman's Safety Committee. This will be a year-long process due to the volume of project's that need to be completed. Seventeen safety projects were completed in June along with another safety project as suggested by OSHA.
- The new air conditioning project at KPD has been completed. The KPD awning project began in June. Numerous air conditioning and swamp cooler repairs were made in June. Building Maintenance staff predicts these issues will continue throughout the summer months.
- 59 building maintenance repairs were made in June: KPD/Magnet (9), Public Works (including Building A, Building B, KART, Fuel Building, Wastewater office and the yard) (12), the City Complex, including HR, IT, and Development Services (4), Engineering (5), KFD (15), Powerhouse (4), Municipal Court (2), the Train Depot (1) and the 911 Dispatch Center/City Attorney's Office (7).
- Graffiti was removed from five sites in June. The sites consisted of graffiti on buildings; various state properties throughout the city limits, a dumpster and block walls.

Fleet Maintenance:

- 13,479.7 gallons of unleaded gas at a cost of \$27,396.14 and
- 11,790.6 gallons of diesel fuel at a cost of \$23,858.28 were used in June.
- Preventative maintenance was performed on 31 vehicles in June.
- 332 vehicle repairs were completed this month collectively by the mechanics and welder (this figure no longer includes picking up parts or vehicles or taking vehicles to outside repair shops).
- Welder Harry White also assisted the Street Department in replacing a light pole that was damaged in an accident, fabricated accessories for Street Department vehicles, assisted the Water Department with a repair to Hualapai Tank and is fabricating a safety screen for the busses that pickup prisoners on a daily basis.

Sanitation:

- In June, there were 339 trips to the landfill to deliver 3,805,320 pounds of trash at a cost of \$66,894.67.
- Twenty-one new 90-gallon residential containers were delivered in June.
- Ninety-six old, damaged, missing or found containers were repaired or replaced.
- Six steel containers were delivered for customer clean-up.
- Fifty-four extra trash steel containers were emptied and four containers were picked up.
- There were a total of 157 extra trash hauls, 8 Police abatement orders and 12 regular abatement orders.
- Recycling - 75.51 tons in June with an annual total of 978.91 tons.
- Assisted in clean-up of wind blown trash areas around Basha's and Wal-Mart.

Streets:

Current Inventory Maintained by the Street Department:

- 4 Million Square Yards of Asphalt (Accurate inventory will be provided at end of PMS)
- 19.5 Miles of Dirt Roads Currently Maintained
- 900 Street Lights
- 24 Traffic Signals

Available Manpower:

- Superintendent
- (1) Crew Leader
- (1) Operator A (Signing and Striping Technician)
- (6) Operator A (General Maintenance Crew)
- (1) Operator B (General Maintenance Crew)
- (1) City Electrician 2 (Signals Technician)

Vacant Positions:

There no FTE vacancies currently. Wahoo! We will have one operator leaving August 19th due to retirement. A request to fill will be submitted soon.

Street Department Activities:

Street department activities have consisted of dirt road grading, pothole patching, patching of water utility cuts, shoulder grading and accident cleanup. Shoulder maintenance and grading has been ongoing throughout the month of June. Shoulder grading will continue over the next couple months along with dirt roads grading. Asphalt patching and preservation has been ongoing throughout the month. Herbicide application has been ongoing throughout June and will continue through the summer.

Training:

- Traffic Control Technician Certification-Joe Trybus, Tug Martinez, Shane Shilstone and Bryan Montgomery
- Traffic Control Supervisor Certification-Tug Martinez, Shane Shilstone and Bryan Montgomery.
- Flagger Certification-Tug Martinez, Shane Shilstone, Joe Trybus and Bryan Montgomery.

Public Works Continued

Projects:

- The Stockton Hill Pavement Rehabilitation and Replacement project began May 31st. Milling and paving has been completed. City crews worked night shifts to receive the asphalt milling. Manholes and valve cans will be raised starting June 19th and striping will be started June 25th. Work will occur between 8pm and 6am. This project is scheduled to be completed June 24th. Total budgeted cost of the project is \$743,000.
- Overhead power for the street lights, adjacent to the HAWK signal, were relocated to allow the installation of the new poles and luminaires.
- Waste chips from past chip seal projects were hauled to Desert Construction for rescreening so they can be reused for upcoming chip projects. There were around 2000 tons of chips transported. Quotes were requested to have the materials screened onsite with a portable screening plant but, no bids were returned for screening materials onsite.
- Paved alleys and City owned parking lots are being added to the asphalt inventory system with money from under runs on the contract. The inventory phase of the program is expected to be finished this month. Additional GIS linking and reports will be due in August. A council presentation will be provided as well as 2.5 days of training for street department personnel.



Shoulder Grading on Eastern Ave.



Receiving millings trucks from Stockton Hill Project to Public Works Yard



Dirt road grading (Rutherford)

Breaking down hay stacks for Kingman Fire to put the fire out.



WASTEWATER:

(Personnel 7 vacant 4)

Wastewater Staff at our Hilltop Facility treated approximately 48 million gallons of influent on intake, and discharged approximately 48 million gallons of "B+" effluent. Staff dewatered approximately 200 cubic yards of biosolids in preparation for land application. Staff completed oil changes and general maintenance on associated equipment. Wastewater staff completed all monthly NPDES and APP sample collection and submitted monthly DMR and SMRF report(s) to ADEQ. Wastewater Staff is in the process of pulling/rebuilding both grit pumps, and pulling influent pumps for seal replacement. Wastewater staff partnered with Felix Construction to complete reinstallation of aerator hardware. Wastewater staff transferred 3 million gallons of mixed liquor from ox-ditch #2 to ox-ditch #1 with limited impact to biomass growth & production.

Our Downtown Facility treated approximately 6.9 million gallons of influent on intake, and discharged approximately 6.7 million gallons of "A+" effluent. Wastewater staff completed all monthly NPDES and APP sample collection and submitted monthly DMR & SMRF record(s) to ADEQ. Wastewater staff dewatered approximately 60 cubic yards of sludge and prepared for transport to our Hilltop Facility. Wastewater staff completed cleaning, general maintenance, and troubleshooting to U.V. reactor #2. Wastewater staff completed all daily, weekly, and monthly maintenance work orders. Wastewater staff is in the process of inspecting the rubber bladder contained inside of the plant water hydro pneumatic tank. Wastewater staff completed maintenance on all check valve arm assemblies. Wastewater staff re-installed hydro pneumatic bladder, after patching a small hole, and placed back online.

Wastewater Collections

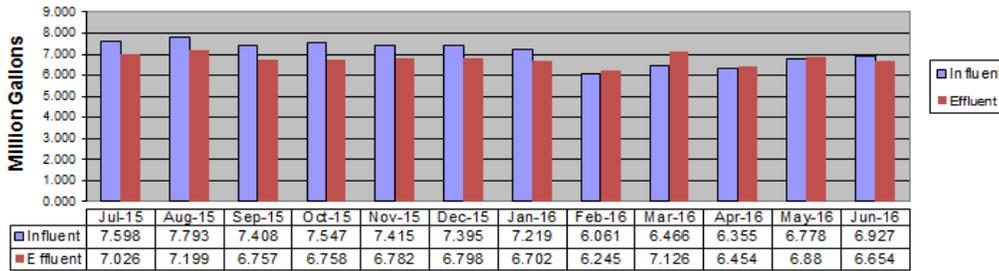
(Personnel 1 vacant unfunded 3)

Wastewater Collection crews completed CCTV inspection(s) of 6" & 8" Wastewater conveyance lines – totaling an estimated 4,500 linear feet – identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration, or any other general maintenance associated with corresponding infrastructure. Wastewater Staff Completed new line inspections for public works inspection. Wastewater Staff responded and assisted with multiple calls for service none of which were caused by deficiencies to City infrastructure. Wastewater staff completed hydro-jet cleaning of 6", 8", & 10" wastewater conveyance lines totaling approximately 9,500 linear feet.

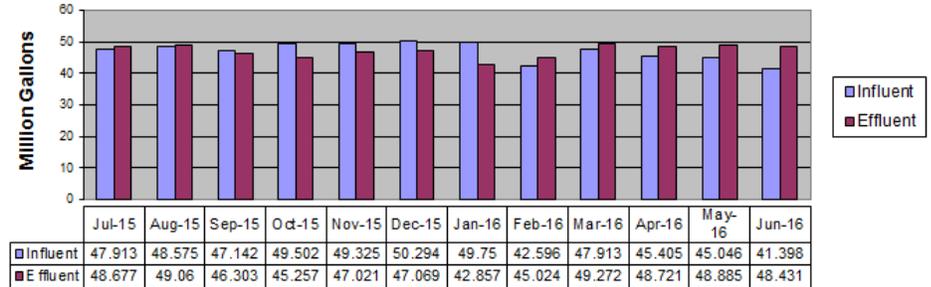
Wastewater Pre-Treatment

Nancy and Rocío continue to maintain Pre-Treatment compliance by evaluating potential SIU/CIU's, collecting associated compliance and regulatory field samples, completing compliance reporting to ADEQ & EPA, and providing necessary feedback and data collection to our Pre-Treatment consultant to assist with the local limits study for Downtown and the Hilltop Addendum. Our annual ADEQ pre-treatment inspection reflected no significant deficiencies.

Downtown WWTP



Hilltop WWTP



Monthly Statistics:

June 2016

- Work Orders processed – **1,582**
- New customer service meters installed – **27**
- Customer assistance calls – **58**
- Meters read – **20,502**
- Meter readings rechecked – **175**
- Turned off services due to delinquent bills - **145**
- Meters locked due to non-payment - **30**
- Meters locked because they were being used at locations where there was no customer signed up for service - **12**
- Customer requests for pressure checks – **4**
- Raise Meters - **0**
- Raise Meter box - **3**
- Leaky valves - **33**
- Out of order meters repaired - **37**
- **City Water Usage—2,610,372 gallons**
- Service line leaks—**49/45,500 gallons**
- Main line leaks – **3/4,500 gallons**
- Asphalt replaced – **92 Square Feet**
- Blue Stake locate requests – **239**
- PW, Fire, Eng. Usage – **236,100**

WATER CONSUMPTION

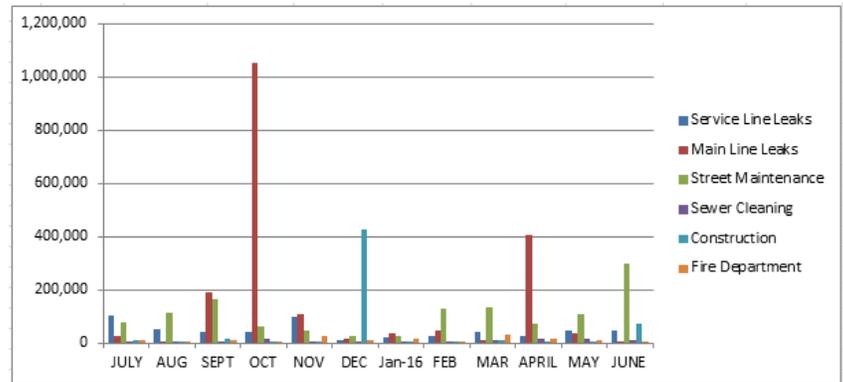
June Water Consumption:

- Service line leaks—(49) 45,500
- Main line leaks—(3) 4,500
- Street maintenance—299,700
- Sewer cleaning—9,000
- Construction—74,100
- Fire Department—2,110
- COK Water Usage—2,610,372

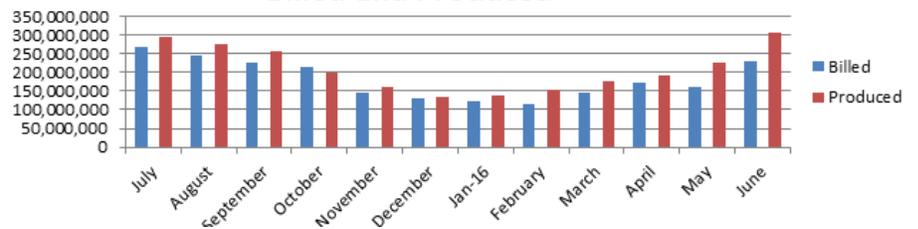
Water Billed & Produced:

- 305,589,320 gallons of water were produced in June.
- 231,205,710 gallons of water (75.6%) were billed.

WATER CONSUMPTION



2015/2016 Billed and Produced



PROJECTS June 2016:

Highway Safety Improvement Program – (HSIP)

- **Sign Inventory system project** –Cartegraph Software is 90% installed. The City IT Department is finishing up some items on the City’s end, and then all installation will be complete. Staff is working on a locations list of 300 Stop signs. Procurement of 300 Stop signs and a consultant to complete the data collection is scheduled to be started in July.
- **Protected / permissive left hand turns at the Beverly & Harrison and the Airway & Harrison intersections** –This project is currently in ADOT’s design process. Stage IV plans have been reviewed and ADOT is trying to schedule a comment resolution meeting.

Byways Grant / Powerhouse –Council voted to cancel the grant project at the April 5th meeting because of very high bids. The project will continue to move forward at the City’s expense. Staff is planning to resume the project this fall after the busy season of the Powerhouse.

Byways Grant / Route 66 Pedestrian Crossing – ADOT is administering the construction of this project. Traffic control has been set up and construction has started. AJP Electric, Inc is the contractor.

The project was awarded March 18. Construction expected to be complete before mid-September. The availability of the required poles may delay this projects completion.



Kingman Area Regional Transit

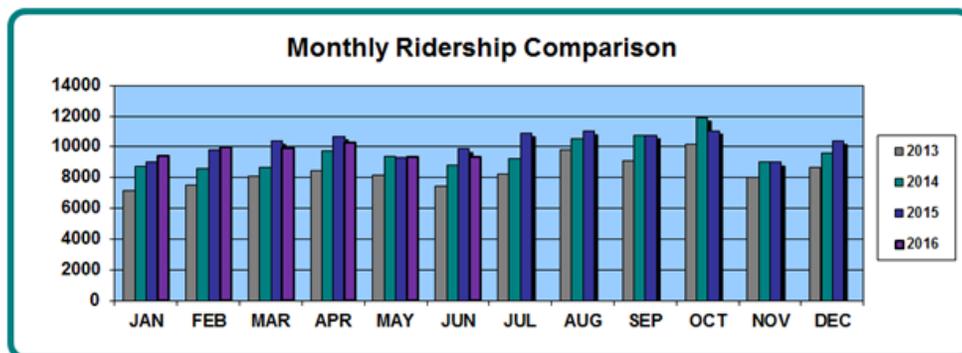
JUNE REVENUE

• Fare Box Revenue	-	\$6,759.97
• Coupon/Pass Revenue	-	<u>\$13,455.00</u>
• Total Monthly Revenue	-	\$20,214.97

JUNE RIDERSHIP

- KART vehicles were in service 1,256 hours and traveled 16,558 service miles this month.
- There were a total of 9,325 passenger trips in June.
- 363 of the trips provided this month (5%) were for Curb-to-Curb clients.

RIDERSHIP FOUR-YEAR COMPARISON



We'll KART You Around!