

# CITY MANAGER REPORT



## CITY OF KINGMAN—MARCH, 2016

The information included in this issue reflects February, 2016 submissions. Finance and Municipal Court data reported is for the time period detailed in their individual reports.

WHAT'S INSIDE	
Development Services	<b>1</b>
City Attorney	<b>2</b>
City Clerk	<b>3</b>
Engineering	<b>3</b>
Finance	<b>5</b>
HR/RM	<b>9</b>
Information Technology	<b>9</b>
Kingman Fire Department	<b>10</b>
Kingman Police Department	<b>12</b>
Municipal Court	<b>14</b>
Parks and Recreation	<b>16</b>
Public Works	<b>18</b>

### Development Services—Gary Jeppson

#### KINGMAN CROSSING

The 30-day referendum period on Ordinance #1806 (Kingman Crossing Planned Development District) ended February 19, 2016. This ordinance is in effect.

#### CENTRAL CHRISTIAN CHURCH

On February 2, 2016, The City Council reconsidered the conditional use permit for the Central Christian Church to locate in the Central Commercial Building at 112 North Fourth Street. The City Council adopted Resolution #4994.

#### TACO BELL

The Taco Bell at 3220 Stockton Hill Road is being remodeled.

The drive-through window will remain open for business.

#### BEALE STREET BREWS

A building permit for the Beale Street Brews remodel has been issued. Staff continue to work with the business owner, her engineer and contractor to resolve issues identified with the project.

Hopefully construction will be completed soon.

#### HOUSE OF HOPS

The building next to the House of Hops on Beale Street is being demolished so the House of Hops can expand. Expansion will take place with a new metal building.

#### BUILDING DIVISION

February 2016 and February 2015 were equal in the number of new single-family housing starts. The total number of new housing starts in 2016 is 29 compared to 32 the first two months of 2015. However, the valuation is 29-percent higher in the first two months 2016 than in the first two months of 2015.

There were no commercial building starts in February. However, there were \$727,836.00 in commercial building improvements in February.

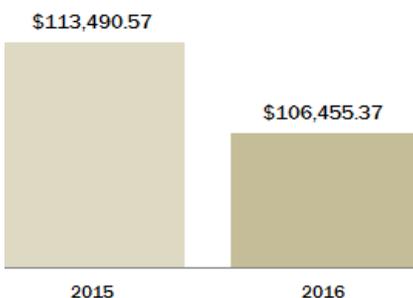


### BUILDING PERMITS COMPARISON FEBRUARY 2015—2016

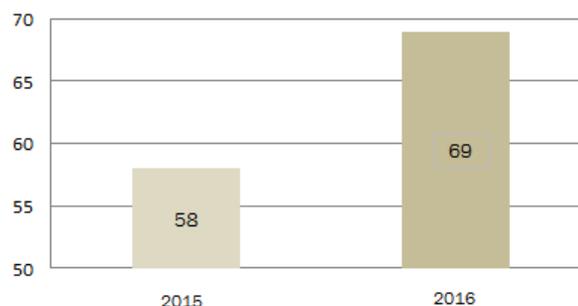
New Residential Permits		New Commercial Permits		Other Residential		Other Commercial		Total Permits		Valuation Total	Cumulative Valuation
2015	20	2015	0	2015	17	2015	12	2015	49	\$5,182,947.03	\$8,333,620.67
2016	<b>20</b>	2016	<b>0</b>	2016	<b>10</b>	2016	<b>16</b>	2016	<b>46</b>	<b>\$4,252,479.75</b>	<b>\$6,293,337.33</b>

MANUFACTURED BUILDINGS, COURTESY, DEMO, SIGN AND GRADING Permits are not included in this report

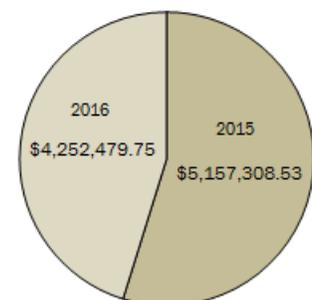
FEBRUARY FEES COMPARISON  
 2015 VS 2016



FEBRUARY PERMIT COMPARISON  
 2015 VS 2016



FEBRUARY VALUATION COMPARISON  
 2015 VS 2016



## BUILDING PERMITS ISSUED

2/1/2016 THRU 2/29/2016

Development Services Continued

<b>FEBRUARY 2016 PERMITS ISSUED AND VALUATION</b>					
COMMERCIAL		PERMITS		VALUATION	TOTAL FEES
	Addition	1		\$4,849.67	\$186.56
	Communication Tower	1		\$35,000.00	\$812.21
	Pool	1		\$0.00	\$47.00
	Remodel	13		\$679,586.01	\$11,309.06
	Retaining Walls	1		\$8,400.00	\$275.96
	<b>Total Permit Type</b>	<b>17</b>	<b>Commercial Totals</b>	<b>\$727,835.68</b>	<b>\$12,627.79</b>
DEMO					
	Commercial	1		\$0.00	\$47.00
	Residential	8		\$0.00	\$376.00
	<b>Total Permit Type</b>	<b>3</b>	<b>Demo totals</b>	<b>\$0.00</b>	<b>\$423.00</b>
GRADING					
	Commercial	1		\$0.00	\$258.25
	Residential	1		\$0.00	\$0.00
	<b>Total Permit Type</b>	<b>4</b>	<b>Grading Totals</b>	<b>\$0.00</b>	<b>\$285.00</b>
RESIDENTIAL					
	Addition	2		\$50,146.92	\$1,278.61
	Awnings	3		\$20,047.95	\$612.43
	Carport/Detached	1		\$1,000.00	\$63.94
	Electric	6		\$3,750.00	\$138.00
	Gas	5		\$8,800.00	\$89.10
	New SFR	20		\$3,433,499.20	\$90,853.00
	Remodel	3		\$7,400.00	\$111.25
	Storage Shed	1		\$0.00	\$0.00
	<b>Total Permit Type</b>	<b>41</b>	<b>Residential Totals</b>	<b>\$3,524,644.07</b>	<b>\$93,146.33</b>
SIGN ON PREMISE					
	Attached to Building	1		\$5,300.00	\$20,666.00
	Free Standing	1		\$3,455.78	\$160.46
	<b>Total Permit Type</b>	<b>2</b>	<b>Sign on Premise Total</b>	<b>\$87,555.78</b>	<b>\$367.12</b>
<b>TOTALS FROM 2/1/16 TO 2/29/16</b>		<b>69 Permits</b>		<b>\$4,252,479.75</b>	<b>\$106,455.37</b>

### City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses.

To your right is a side-by-side collective comparison of criminal activity between 2015 and 2016.



	02/2015	02/2016
<b>Domestic Violence</b>	21	<b>23</b>
DUI	17	20
<b>Theft/Shoplifting</b>	34	<b>41</b>
<b>Criminal Traffic (non DUI)</b>	10	<b>12</b>
<b>Code Enforcement</b>	1	<b>3</b>
<b>Miscellaneous Misdemeanors</b>	24	<b>50</b>
<b>Total Charges</b>	107	<b>149</b>
<b>Number of Files Opened</b>	73	<b>106</b>
<b>Pretrial Conferences</b>	84	<b>127</b>
<b>Change of Pleas</b>	70	<b>87</b>
<b>Status Hearings</b>	15	20
<b>Trials</b>	9	<b>14</b>
<b>Other Court Events</b>	120	<b>152</b>

## City Clerk—Sydney Muhle

CLERK ACTIVITY FEBRUARY 1—29, 2016		
	VOLUME	REVENUE GENERATED
New Business Licenses Issued	45	
Business Licenses Renewed	280	
Public Notary Requests	17	\$48.00
New and Special Event Liquor License Requests	5	\$125.00
Bid Openings	1	
Special Event Permits Issued	4	\$200
<b>TOTAL REVENUE—FEBRUARY 2015</b>		<b>\$11,374.95</b>

As of February 29, 2016 there were 1,751 active City of Kingman business license accounts. We have included the number of renewals processed during the month of February, 280, in the grid to the left which, when included with the number above, is a true reflection of active City business licenses—2,031.

During the month of February the Clerk's Office assembled City Council agenda and packets for two regular meetings. Also prepared by the Clerk's office were agendas and packets for regular HPC, YAC and EDMC meetings. Minutes were taken and transcribed for meetings held.

All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website [www.cityofkingman.gov](http://www.cityofkingman.gov). The City Clerk's Office also assembled the City Manager Report and the E-Newsletter for the month of February.

UPCOMING COMMUNITY EVENTS		
EVENT	DATE/DAY/TIME	LOCATION
Easter Coloring Contest	Through Saturday, March 26	Coloring sheets available at City Recreation Department, 3333
Renaissance Festival Trip	Saturday, March 19—7 a.m.	City Parks and Recreation Parking Lot, 3333 Harrison, Kingman
Easter Egg Hunt, Teen and Adult Egg Toss	Saturday, March 26—11 a.m.	Centennial Park—Ball fields 1—4, Kingman
Breakfast with the Easter Bunny	Saturday, March 26—8 to 10 a.m.	Golden Corral Restaurant, Stockton Hill Rd., Kingman



## Engineering—Greg Henry

The Engineering Department responded to 89 Requests for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

A Construction Authorization for a sewage collection system was issued February 22 for approximately 654 L.F. of 8-inch PVC SDR-35 sewer line extension on Harrod Avenue from Monroe to Adam Street.

### RIGHT OF WAY ACTIVITIES

During the month of February the department issued:

- 31 Permits to Work in the Public Right-of-Way
- 14 Sewer Connection Permits
- Three Utility Permits for water meters in the County
- 22 Utility Permits for water meters in the City
- Three Sewer Availability Letters

### TRAINING

Nick Bowers attended World of Concrete in Las Vegas February 4<sup>th</sup>

MEETINGS—FEBRUARY 2016	
DATE	TYPE
2/4	Staff Meeting
2/10	Hilltop Easement
2/11	Pre-Construction-Cerbat Vista Subdivision Tract 30678-B
2/11	810 Eastern/BLD16-0058
2/23	Pre-Construction for Franklin Water Line Replacement
2/25	Municipal Utility Commission

DESIGN ACTIVITIES UPDATE—FEBRUARY 2016			
	PURPOSE	CONSULTANT	STATUS
Project ENG14-112	Update City Sewer Master Plan—Downtown sewer inflow and infiltration	Sunrise Engineering	Study complete—Presentation to City Council April 4, 2016

Engineering Continued

**DESIGN ACTIVITIES UPDATE—FEBRUARY 2016** Continued

	PURPOSE	CONSULTANT	STATUS
<b>Project ENG15-002</b>	Provide construction and design plans for water surge tanks at three area locations. Tanks to be beneficial to water system by reduction of water hammer and pressure surges	EPS Group	Underway—Goal to finalize plans in March
<b>Project ENG12-010</b>	Install water transmission main from Rattlesnake Tank to Rancho Santa Fe tank	Freiday Construction— Construction Manager at Risk (CMAR)	Awaiting receipt of new booster pumps at Rattlesnake Tank site. Completion expected in March
<b>Project ENG14-084</b>	Includes 21 water/sewer projects. Council approved construction contract for Phase I construction	Freiday Construction	Work is ongoing. Completion date for all projects is 06/30/2016
<b>Project ENG15-042</b>	Study concept of providing access across I-40 in vicinity of Kingman Crossing and Prospector Street. Lack of access across I-40 in East quadrant of the City exists	AECOM Technical Services	Presentation to City Council 03/15 and completion by end of 03/2016
<b>Project ENG15-047</b>	Study three possibilities for use of reclaimed water. Options—ground water injection, airport industrial or Golf Course/Parks use	Sunrise Engineering	Presentation to City Council 03/15 and completion by end of 03/2016

**CONSTRUCTION ACTIVITIES UPDATE—FEBRUARY 2016**

	PURPOSE	CONTRACTOR	STATUS
<b>Project ENG14-001</b>	Construction of several projects including quiet zone and other street/drainage projects.	T.R. Orr	New glass panels installed and project is complete.
<b>Project ENG12-010</b>	A 16-inch water transmission main. Phase II construction bores (tunnels) water line under I-40		Phase II Work ongoing. Completion expected by 03/2016
<b>Project ENG14-084</b>	1) Rehab work for Castle Rock Water Tanks 2) Sewer Extensions Lovin and Colorado 3) Stirrup Drive water line 4) Sewer extensions—Southern, Prescott and Jerome		1) Completed 08/2015 2) Completed 09/2015 3) Completed 12/2015 4) Expected to be begin in 03/2016

**CAPITAL EXPENDITURES—FEBRUARY 2016**

CONTRACTOR	PROJECT	AMOUNT
AECOM Technical Services	ENG15-042	\$10,059.22
EPS Group	ENG15-002	\$3,016.80
EPS Group	ENG14-113	\$4,614.40
Sunrise Engineering	ENG15-046	\$6,520.00
Sunrise Engineering	ENG15-046	\$3,385.00
Sunrise Engineering	ENG15-046	\$3,900.00
Sunrise Engineering	ENG15-047	\$27,445.00
Patti G. Trahern	ENG15-051	\$1,690.00
<b>Total Capital Expenditures February, 2016</b>		<b>\$60,630.42</b>



**CONSTRUCTION PHOTOS**



**ENG14-048:** Kino Avenue Paving Project



**ENG14-048:** Kino Avenue Paving Project



**ENG14-115:** New curbs Sunrise Business Park



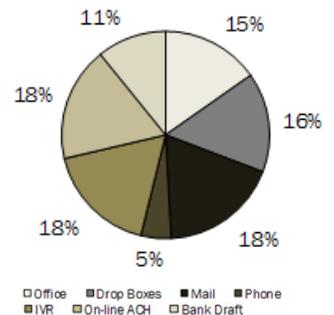
**ENG16-0012:** Suddenlink installing new cable on Calumet Avenue

**Finance—Tina Moline**

The primary source of payment for utility customers continues to be checks—nearly 40-percent of customers prefer this method. Debit and credit card payments are the second—most used method at 26-percent and of that 26-percent, over 68-percent of the payments received are through the IVR telephone payment system. The IVR system continues to attract interest from utility customers and electronic payments overall, such as bank draft, online bill payments through customer banks and the IVR system, account for greater than 54-percent of all customer payment types.

<b>CUSTOMER SERVICE STATISTICAL SUMMARY—FEBRUARY 2016</b>						
	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16
Phone Calls Answered	4,311	4,301	3746	4166	3870	<b>4109</b>
IVR - Payments	3,098	3,010	3013	3280	3014	<b>3375</b>
Water Service Orders	1740	1589	1280	1394	1354	<b>1737</b>
Sanitation Service Orders	290	308	158	227	232	<b>295</b>
Sewer Service Orders	0	0	0	0	1	<b>0</b>
Total Payments Processed	13,387	13,020	13,189	13,189	11,676	<b>12,622</b>
Number of Sanitation Customers	11,420	11,471	11,411	11,431	11,445	<b>11,445</b>
Number of Sewer Customers	9,716	9,769	9,711	9,720	9,748	<b>9,714</b>
Number of Water Customers	19,123	18,956	18,848	19,077	19,120	<b>19,111</b>

**Utilities Bill Payment by Location**



**Available Payment Options: Mail or Drop Box**—Write account number on check or money orders and include payment coupon from top of bill. Make payable to City of Kingman. Courtesy Drop Box locations are: City of Kingman - 310 N 4th Street or Unisource - 2498 Airway Ave.  
**Credit Cards**—We accept Visa, Master Card, Discover and American Express. Credit card payments can be made by IVR phone or in the office.  
**Bank Drafting—Automatic Bank Drafting**—When bank drafting has been established a bill will still be sent in the mail but you won't have to remember to pay it as it will be paid automatically on the date listed on the statement from your bank account. Please contact our office to setup automatic bank drafting. Forms are available on our website at: [http://www.cityofkingman.gov/pages/depts/finance/ub\\_forms.asp](http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp)

Finance Continued

**REVENUE BY SOURCE—DECEMBER 2015  
GENERAL FUND**

Description	Original Budget	Revenues* This Period	Revenues Year-to-Date	Percentage Collected
Taxes	15,760,000	1,264,246	10,812,479	68.61%
Licenses and Permits	1,316,500	71,863	1,007,636	76.54%
Intergovernmental	5,690,000	536,695	4,011,222	70.50%
Charges for Services	1,276,600	89,515	725,450	56.83%
Fines and Forfeitures	250,000	30,493	178,846	71.54%
Miscellaneous	361,600	935	24,675	6.82%
<b>Total Revenues General Fund</b>	<b>24,654,700</b>	<b>1,993,747</b>	<b>16,760,309</b>	<b>67.98%</b>

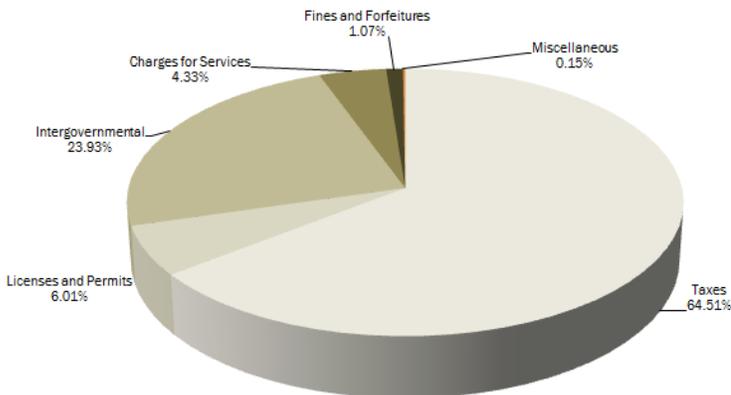
**EXPENDITURES BY DEPARTMENT—DECEMBER 2015  
GENERAL FUND**

Description	Original Budget	Expenditures this Period	Expenditures Year-to-Date	Encumbrances	Budget Availability	Available Percentage
Court	1,559,413	68,358	828,036	384,737	346,640	22.23%
City Council	148,266	3,289	96,129	0	52,137	35.16%
Manager	258,100	8,062	152,132	0	105,968	41.06%
Finance	966,122	22,221	502,137	45,345	418,640	43.33%
Attorney	731,976	26,524	400,058	0	331,918	45.35%
City Clerk	305,318	11,094	173,435	42,413	89,470	29.30%
Human Rsc/Risk Mgmt	710,252	23,803	345,273	63,174	301,805	42.49%
Planning & Zoning	727,595	28,619	413,364	11,527	302,704	41.60%
Police Department	8,521,146	362,952	5,335,083	93,610	3,092,453	36.29%
Fire Department	6,265,032	278,973	3,726,474	8,189	2,530,369	40.39%
Building Inspection	553,742	34,111	355,957	395	197,390	35.65%
Parks & Recreation	4,137,838	164,160	2,225,841	320,041	1,591,956	38.47%
<b>Total Expenses General Fund</b>	<b>24,884,800</b>	<b>1,032,167</b>	<b>14,553,919</b>	<b>969,431</b>	<b>9,361,450</b>	<b>37.62%</b>

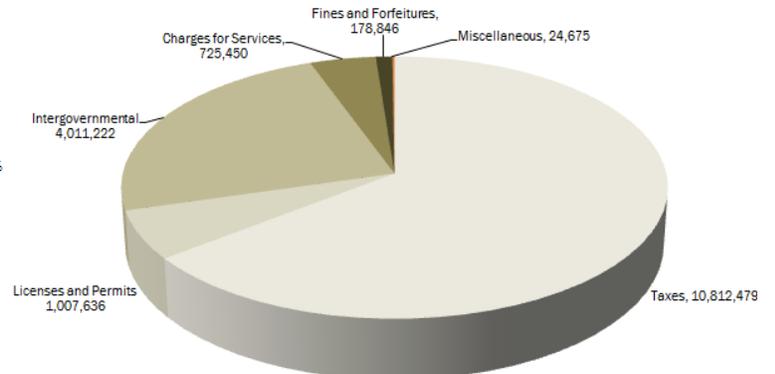


REVENUE BY SOURCE—DECEMBER 2015 GENERAL FUND									
REVENUE SOURCE		7/1/11 thru 2/28/12	7/1/12 thru 2/28/13	7/1/13 Thru 2/28/14	7/1/14 Thru 2/28/15	7/1/15 Thru 2/29/16	Percent Change FY15-FY16	Fiscal 2016 BUDGET	FY16 Percent of BUDGET
<b>GENERAL FUND (101)</b>									
Local	Sales Tax (2.5%)	6,951,287	7,130,995	8,971,931	9,541,910	9,587,199	0%	14,100,000	67.99%
	Room Tax (2%)	255,320	243,620	260,506	290,315	310,285	7%	360,000	86.19%
	Rest and Bar Tax (1%)	0	381,613	104,966	0	0		---	
State	Sales Tax	1,445,149	1,502,995	1,612,956	1,671,626	1,758,300	5%	2,415,000	72.81%
	Income Tax	1,579,274	1,911,391	2,085,090	2,265,203	2,252,922	-1%	3,275,000	68.79%
	Auto Lieu Tax	912,270	784,150	804,932	852,666	914,995	7%	1,300,000	70.38%
Golf	Green Fees (9 holes)	64,932	58,867	69,641	66,218	62,452	-6%	115,000	54.31%
	Green Fees (18 holes)	135,411	107,860	111,039	115,974	100,662	-13%	185,000	54.41%
	Annual Golf Fees	79,100	82,617	69,815	69,028	69,252	0%	115,000	60.22%
	Cart Rentals	199,565	171,939	171,104	172,963	161,821	-6%	270,000	59.93%
	Driving Range Fees	24,710	23,893	22,479	18,897	18,883	0%	30,000	62.94%
	Restaurant	0	115,243	129,303	128,652	115,680	-10%	210,000	55.09%
	Subtotal Golf Course	503,718	560,419	573,381	571,732	528,750	-8%	925,000	57.16%
Other	Zoning Fees	5,300	2,640	15,201	13,382	15,510	16%	16,000	96.94%
	Building Permits	190,727	227,889	329,127	363,089	365,741	1%	500,000	73.15%
<b>HIGHWAY USERS REVENUE FUND (201)</b>									
	Rest and Bar Tax (1%)	0	115,243	474,585	487,241	506,897	4%	700,000	72.41%
	Highway User Fuel Tax	1,269,318	1,370,032	1,436,563	1,543,587	1,620,841	5%	2,300,000	70.47%
	Lottery Revenue	0	0	0	0	0		0	
<b>WATER FUND (501)</b>		4,993,550	4,819,523	4,515,629	4,406,541	4,480,037	2%	6,601,000	67.87%
<b>CAPITAL RENEWAL (510)</b>		548,287	550,718	555,298	562,903	569,868	1%	825,000	69.07%
<b>WASTEWATER (502)</b>		3,730,049	4,724,867	5,578,176	5,643,188	5,584,151	-1%	8,310,250	67.20%
<b>SANITATION (503)</b>		2,208,832	2,204,842	2,224,584	2,258,297	2,294,610	2%	3,345,000	68.60%

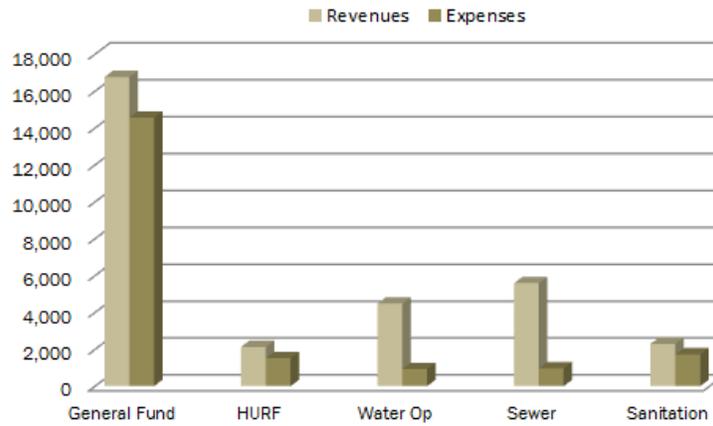
General Fund Revenue - Fiscal Year-to-Date 2016



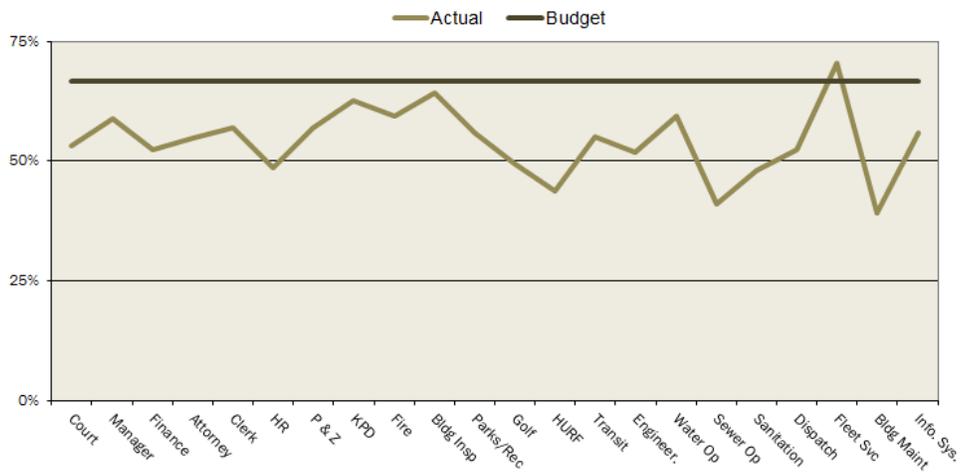
General Fund Revenue - Fiscal Year to Date 2016



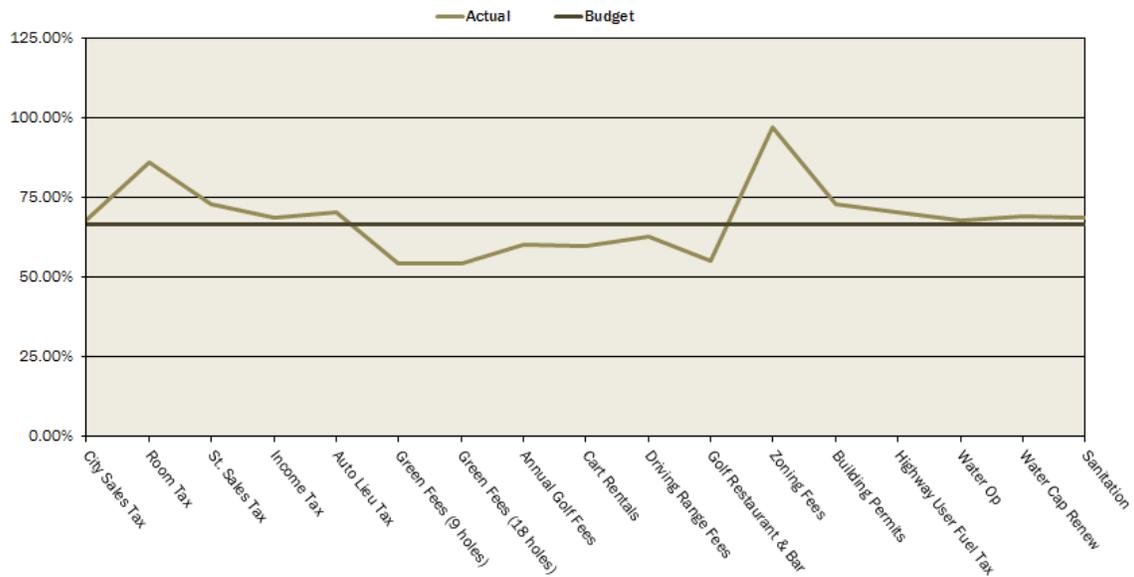
**Revenues and Expenses - FY 2016**  
(In Thousands of Dollars)



**Expenditures FY 16**  
**Budget to Actual Comparison**



**Revenue FY16 - Budget to Actual Comparison**



## Human Resources—Risk Management—Jackie Walker

# NO INFORMATION RECEIVED FOR THIS REPORT

### IT—JOE CLOS

#### FEBRUARY 1—29, 2016

##### Visits

**11,661**

% of Total: 100.00% (11,661)



##### Unique Visitors

**6,272**

% of Total: 100.00% (6,272)



##### Pageviews

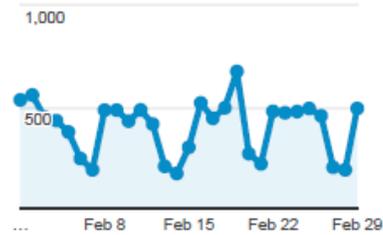
**27,371**

% of Total: 100.00% (27,371)



##### Daily Visits

● Sessions



##### Popular Pages

Destination Page	Pageviews	Unique Pageviews
/default.asp	9,983	7,684
/Departments/HumanResources/EmploymentInformation.aspx	1,838	1,076
/Departments/PoliceDepartment.aspx	1,646	1,213
/Departments/ParksandRecreation.aspx	639	473
/Home.aspx	470	305
/Departments/UtilityBilling/UtilityPaymentOptions.aspx	467	320
/Departments/UtilityBilling.aspx	431	321
/Departments/KART/BusStops.aspx	316	221
/SecureLogin/tabid/454/ctl/SendPassword/Default.aspx?returnurl=http://www.cityofkingman.gov/SecureLogin.aspx&popup=true	305	215
/Departments/FireDepartment.aspx	303	231

##### Average Pages per Visit

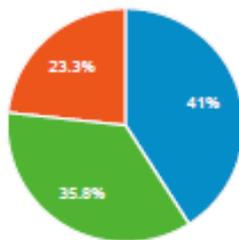
**2.35**

Avg for View: 2.35 (0.00%)



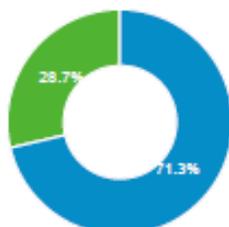
##### Traffic Source

■ organic ■ direct ■ referral

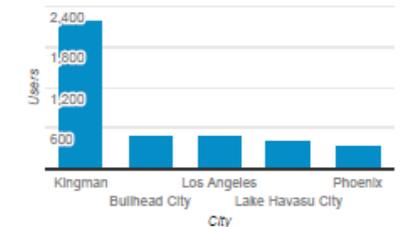


##### Type of Visitors

■ New Visitor ■ Returning Visitor



##### Your biggest traffic comes from



##### Country/Territory

Country	Sessions
United States	11,429
India	43
Canada	34
Philippines	26
Pakistan	23
Mexico	16
Germany	15
United Kingdom	14
France	6
Switzerland	5

##### Visits by Device

Device Category	Sessions	Bounce Rate
desktop	8,538	54.72%
mobile	2,582	58.71%
tablet	541	58.04%

# Kingman Fire Department

## Chief, Jake Rhoades

February was a busy month for KFD. There were several committee meetings that took place and our new battalion chief of training finalized the training calendar for all of 2016.

Staff participated in the active shooter training offered by the KPD and two KFD battalion chiefs were sent to an active shooter training in Flagstaff.

All members of the department went through annual physicals and participated in the Health Directions campaign with the City. In addition, a photographer took on-site staff photos for the annual report and for the employee picture board at the fire administration building.

Year-to-date KFD responded to 594 emergency incidents, 73.23-percent of which were medical related. At this time last year, there were 529 emergency calls for service which indicates a 12.28-percent increase from this time last year. The most common reasons for medical response during the month of February were trauma, general illness, respiratory illness, behavioral-mental status—psychiatric, altered level of consciousness and overdose-poisoning. There were a total of 412 patients assisted year-to-date—318 were transported to the hospital for further care. The average patient age during the month of February was 57.

The total value of structures and property was \$58,000 with a total dollar loss of \$46,057 and 20.59-percent saved. There were no firefighter injuries and zero civilian deaths.

EMERGENCY RESPONSE—FEBRUARY		
TYPE	MONTHLY	YEAR-TO-DATE
Structure Fire	2	3
Vehicle Fire	3	4
Brush Fire	3	4
Dumpster Fire	6	21
Other Fire	1	1
Other Hazardous Situation	4	11
Good Intent/False Alarm	42	102
<b>Total Fire/Hazardous</b>	<b>61</b>	<b>146</b>
Medical	435	879
Service Calls	95	167
<b>Total Emergency Response</b>	<b>530</b>	<b>1,131</b>

DISTRICT RESPONSES—FEBRUARY			
	MONTHLY	YEAR-TO-DATE	PERCENTAGE
District 1	99	174	16.67%
District 2	212	463	35.69%
District 3	180	362	30.30%
Districts 4 and 5	90	172	15.15%
Out of District	13	24	2.19%

TRAINING TYPE—FEBRUARY		
	MONTHLY	YEAR-TO-DATE
Administrative/Apparatus	197	211
Driver/Operator	24.5	31.5
EMS	6.75	34.75
Firefighting	8.27	22.27
Fire Prevention/Construction	13.02	22.02
Hazmat	0	3
Physical Fitness	52.03	100.03
SCBA	5.8	13.8
Miscellaneous	6	8
<b>Total</b>	<b>313.37</b>	<b>446.37</b>



- ★ Residential KNOX boxes issued: 3
  - ★ Smoke detectors maintained: 7
  - ★ Child car seat inspections: 4
  - ★ Inspected 130 businesses—Identified 296 violations for correction
- Projects reviewed and under construction include La Quinta Inn & Suites, Angle Business Suites, Kingman Chevrolet Remodel & Addition and Kingman Chevrolet

PUBLIC EDUCATION—FEBRUARY		
	MONTHLY	YEAR-TO-DATE
Total Classes	14	24
Total Contacts	16	37
BREAKDOWN		
Total Adults	14	26
Total Juveniles	4	13

NON-EMERGENT ACTIVITY TYPE—FEBRUARY		
	MONTHLY	YEAR-TO-DATE
Engine Company Service Call	95	167
Commercial Plan Review	6	10
Residential Plan Review	12	36
Special Event	3	7
License Review	45	74
Engineering Review	2	2
Planning and Zoning Review	2	2
Code Enforcement	0	0
Public Education	12	22
Building Inspection	128	261
<b>Total Non-Emergency Activity</b>		<b>276</b>



2,460 hydrants on the City water system are maintained by Kingman Fire Department



HYDRANT ACTIVITY—FEBRUARY		
Activity	MONTHLY	YEAR-TO-DATE
Flow	54	101
Flush	30	48
Service	11	14
Paint	77	110
Inspect	239	451
Repair	6	9
Weed	38	47
Valve-Check	203	391
<b>Total</b>	<b>658</b>	<b>1,171</b>

## KINGMAN 9-1-1 CENTER MONTHLY REPORT



### DISPATCHED CALLS DETAIL—FEBRUARY

AGENCY	TOTAL CALLS 2015	PERCENT TOTAL CALLS	TOTAL CALLS FEBRUARY	FIRE CALLS	EMS CALLS
Kingman Police	5,931	72%	3,236	0	0
Kingman Fire	1,198	15%	597	166	431
No. AZ Consolidated Fire	617	7%	303	69	234
Golden Valley Fire	353	4%	172	43	129
Lake Mohave Ranchos	101	1%	50	18	32
Pinion Pine Fire	34	0%	14	12	2
Pine Lake Fire	3	0%	2	1	1
<b>Total Calls Dispatched</b>	<b>8,237</b>	<b>100%</b>	<b>4,374</b>	<b>309</b>	<b>829</b>



**TOTAL CALLS RECEIVED/DISPACHED**

Fire Department Continued

Via 9-1-1 2015 Year Ending: **3,863**  
 Total Calls for January: **3,863**  
 Total Fire Calls for January: **1,168**

**HIGHLIGHTS:**

**Kingman 9-1-1 : "Safety is our Priority; Service is our Commitment"**

Happy Birthday to Amber Quintanilla (1/14) and Sam Kurtze (1/16)



**Kingman Police Department—Chief, Robert DeVries**

**DATES TO REMEMBER**

- **Coffee with Cops**—  
 March 17, 11 a.m. to 2 p.m. Tractor Supply parking lot
- **Junior Police Academy**—  
 Application Deadline April 22

**FEBRUARY ACTIVITY**

Calls for service and Officer initiated activity numbered 3,367 during the month of February, a 24.46-percent increase compared to 2015. Written reports increased 3.48-percent since February 2015 and Officer initiated activity is up 75.62-percent when compared to the year prior.



The 2015 KPD Annual Report was released February 18th. It is viewable online at [www.kingmanpolice.com](http://www.kingmanpolice.com).

KPD staff were invited to speak at the St. Johns Methodist Church Men's Breakfast group February 13th. They requested an overview of department operations and

calls for service in the community.



Department staff held several trainings for city employees during the month of February.



The safety training provided tips on how to respond and/or react to an active shooter situation in the workplace.

Also KPD staff made a presentation to the Tri-Cities Chamber Business and Government Coalition February 16th. The group had requested information regarding the impact of the proposed legislation regarding legalization of marijuana would have on their membership.

School Resource Officers worked with seven juveniles on a clean-up project at Lee Williams High School January 30th. Students are assigned to the community service project based on problem behavior in the schools.



The application process for the 2016 Junior Police Academies has begun. Applications go through a lottery selection process—April 22nd is the deadline for application submissions. The department will host two academies this summer. The first begins May 31 with graduation June 23 and the second

begins June 27 with graduation July 21.



Members of the department attended and assisted with the funeral service for Sergeant Rodney

Polomski from the Bullhead City Police Department.

VIP's and Explorers assisted with parking and guiding people to the service. A multi-agency Honor Guard assisted with casket duty and folding of the flag for members of the Polomski family.



**STAFF UPDATE**

Tate Mosby remains on light duty and transferred temporarily to KFD Dispatch.

Adam Lucier was selected to fill the vacant Neighborhood

Services Officer position. Adam served as a Communications Specialist prior to joining KPD. He began his new duties March 1st.



**FEBRUARY HIGHLIGHTS**



**Domestic Violence/Barricaded Suspect**

February 19th officers arrested **Todd Keightly, 29**, of Kingman in the 700 block of W. Spring Street on felony charges of Domestic Violence by Aggravated Assault, Prohibited Possessor and misdemeanor charges of Domestic Violence by Assault, Disorderly Conduct, Preventing Use of 911 and Threatening and Intimidating. Officers responded to a domestic violence call at approximately 8:05 a.m. When officers arrived on scene they were able to safely remove a female and child from the residence. Information obtained was that a subject, identified as Keightly, was barricaded in a room with a firearm and knife. Officers confirmed a shotgun and ammunition were in the residence. They subsequently closed down the area, evacuated nearby residents and brought in negotiators. KUSD voluntarily placed Lee Williams High School on a soft lockdown as a precautionary measure.



Negotiators were able to establish contact with Keightly by phone approximately two hours after the stand-off began. Negotiators were able to convince Keightly to surrender at approximately 10:45 a.m. Further investigation revealed Keightly and his wife were involved in a domestic dispute where Keightly pushed his wife and removed the phone to prevent her from calling 911. Keightly also threatened animals in the home with a knife while the child was present. Keightly was found to be a Prohibited Possessor from a previous arrest. He was booked into the Mohave County Adult Detention Center without incident.



**Drug Trafficking and Money Laundering**

**Ray L. Smith, 50** and **Tamara Phillips, 47**, both of Golden Valley are charged in a four-count indictment filed in the U.S. District Court. The couple was arrested February 18th and made their initial appearance in Federal Court in Flagstaff on the 19th. Both subjects remain in federal custody and have been transferred to New Mexico for additional hearings.

The indictment alleges that between February 2010 and February 2016, Smith and Phillips participated in a conspiracy to distribute spice from three businesses in New Mexico and Arizona that are owned by Smith and managed by both Smith and Phillips. The indictment alleges employees at the three stores sold spice to customers while acting under the direction of Smith and Phillips.

The indictment is the result of a year-long investigation led by the DEA's office in Albuquerque, New Mexico and the DEA Offices in Flagstaff, Yuma and Lake Havasu with assistance from Raton Police Department in New Mexico and the MAGNET Team. During the course of the investigation approximately one pound of spice was purchased from the businesses and approximately 22 kilos (55 pounds) of spice was seized from a storage facility allegedly rented by Smith and Phillips.

The indictment includes forfeiture allegations which seek to forfeit property and other assets that constitute the proceeds of drug trafficking. Those assets include eight parcels of real property located in New Mexico and Arizona and funds in 18 bank accounts, a safety deposit box and several vehicles. The estimated aggregate value of the real property, currency and other assets seized on February 18th exceeds \$2.3 million including \$220,000.00 in cash.

Agents and officers seized approximately 11 kilos (24.2 pounds) of precursor chemicals allegedly shipped from China to the primary residence of Smith and Phillips. An additional 25 kilos (55 pounds) of spice with a street value of \$250,000.00 was seized from the stores and residence of Smith and Phillips.



**Smash and Grab Burglary Arrest**

Officers arrested **Thomas Cook, 38**, of Kingman on a felony charge of Burglary in the Third Degree. Officers responded to an alarm at approximately 11 p.m. at a business in the 2500 block of Hualapai Mountain Road. While officers were responding, another officer located a 2000 Saturn sedan, a similar vehicle suspected in previous burglaries, driving South on Andy Devine Avenue. Officers stopped the vehicle and identified the driver and sole occupant of the vehicle as Cook. Officers observed items in Cook's vehicle that were later determined to have been stolen from the business along with burglary tools and paraphernalia. Cook later admitted his involvement in eight different burglaries.



<b>STATISTICAL SUMMARY—FEBRUARY</b>		
	<b>FEBRUARY</b>	<b>YEAR-TO-DATE</b>
Adult Arrests	<b>175</b>	385
Juvenile Arrests	<b>19</b>	50
911 Calls	<b>2,011</b>	4,212
Police Incidents	<b>3,367</b>	6,146
Police Cases	<b>439</b>	484
Last DR# Pulled	2016-06132	

*Pride  
Service  
Valor*

## Municipal Court

<b>MONTHLY FINANCIAL REPORT KINGMAN MUNICIPAL COURT #0841 MONTH ENDING JANUARY, 2016</b>			
<b>CITY REVENUE</b>		Criminal Justice Enhancement Fund—47%	6,836.85
Abatement Fund	25.89	DNA Surcharge—3%	831.33
Address Confidentiality Fund	10.10	Drug Enhancement Acct. (Fine)	821.94
Attorney's Fees	995.00	DUI Abatement Fund—\$250	155.90
Copy Fees	6.89	Domestic Violence Shelter Fund—\$50	252.20
Defensive Driving Diversion Fee-Local	1,876.00	Fill the Gap—7%	1,019.22
Fines	11,873.49	AZ Highways Fund	0
Jail Costs	5,156.14	JCEF 15% Surcharge	31.16
Miscellaneous Fees	110.97	Medical Services Enhancement Fund	1,891.04
Suspension Fee	670.00	2011 Additional Assessment—\$8	902.27
Warrant Fee	3,196.91	Prison Construction and Operations Fund	1,585.47
<b>Total City Revenue</b>	<b>23,920.45</b>	Public Safety Equipment Fund	1,005.31
Local JCEF TPF Acct.	313.71	School Zone Assessment	0
Court Enhancement Fund	1,146.29	Technical Registration Fund	15.00
<b>STATE REVENUE</b>		States FCEF TPF Acct	557.59
Probation Surcharge—\$10	18.52	Victim's Rights Enforce Assess Fund	191.23
Probation Surcharge—\$20	2,268.49	FARE Special Collection Fund	2,722.87
Address Confidentiality Fund	192.10	FARE Delinquent Fee	707.02
Clean Election Fund—10%	1,454.60	<b>Total State Revenue</b>	<b>23,490.22</b>

<b>SUMMARY OVERVIEW—JANUARY 2016</b>					
<b>BOND SUMMARY</b>		<b>RESTITUTION SUMMARY</b>		<b>ADULT PROBATION FEE SUMMARY</b>	
Prior Balance/December	18,448.24	Prior Balance/December	667.00	Prior Balance/December	2,480.20
Bonds Posted/January	3,853.50	Payments/January	1,497.83	Payments/January	1,550.00
Bonds Forfeited	803.54	Checks/January	1,466.33	Checks/January	2,480.00
Bonds Refunded	4,746.70	Balance in Restitution	698.27	Balance Adult Prob. Fees	1,550.00
Balance in Bonds	16,751.50				
<b>REIMBURSEMENT</b>			<b>Cases Terminated</b>	<b>New Cases</b>	<b>Juveniles</b>
Prior Balance/December	274.30	Civil Traffic	136	87	1
Payments/January	0	Criminal Traffic	35	30	0
Checks/January	0	Criminal Misdemeanor	113	133	4
Reimbursement Balance	274.30	<b>Total</b>	<b>284</b>	<b>250</b>	<b>5</b>
January Total Revenue	149,512.41	Domestic Violence Cases	20		
November MC Jail Costs	43,023.98				

## Municipal Court Continued

<b>MUNICIPAL COURT MONTHLY STATISTICAL REPORT JANUARY 2016</b>				
<b>CRIMINAL TRAFFIC</b>				
	<b>D.U.I.</b>	<b>SERIOUS* VIOLATIONS</b>	<b>ALL OTHER VIOLATIONS</b>	<b>TOTAL</b>
Pending First of Month	184	10	155	349
Filed	19	0	11	30
Transferred In	0	0	0	0
<b>SUBTOTAL</b>	<b>203</b>	<b>10</b>	<b>166</b>	<b>379</b>
Transferred Out	0	0	0	0
Other Terminations	20	1	14	35
<b>TOTAL TERMINATIONS</b>	<b>20</b>	<b>1</b>	<b>14</b>	<b>35</b>
Pending End of Month	183	9	152	344
<b>TRAFFIC FAILURE TO APPEAR**</b>				
<b>Pending First of Month</b>	<b>Filed</b>	<b>Sub Total</b>	<b>Terminations</b>	<b>Pending EOM</b>
135	0	0	1	134
Criminal Traffic/FTA Trials	0	Criminal Traffic/FTA Jury Trials		0
<b>CIVIL TRAFFIC</b>				
<b>Pending First of Month</b>	<b>Filed</b>	<b>Sub Total</b>	<b>Default Judgement</b>	<b>Other Term</b>
213	87	300	11	125
<b>TOTAL TERMINATIONS</b>	<b>136</b>	<b>PENDING END OF MONTH</b>		<b>164</b>
Civil Traffic Hearings Held in November				10
*A.R.S. §28-661 (if misdemeanor), -662,-663,-664,-665,-693 and -708. See Instructions for details				
** <b>READ:</b> These are FORMAL FTA FILINGS AND DISPOSITIONS CHARGING ANOTHER CRIMINAL OFFENSE, not bench warrants for failure to appear. FTA filings should also have original traffic complaint recorded in the CRIMINAL TRAFFIC SECTION above until that traffic filing has been terminated. Issuing a bench warrant or an FTA does not terminate the traffic filing.				

<b>MISDEMEANOR</b>			
	<b>Misd. Non Traffic</b>	<b>Failure to Appear Non-Traffic</b>	<b>TOTAL</b>
Pending First of Month	1409	463	1872
Filed	133	0	133
Transferred In	0	0	0
<b>SUBTOTAL</b>	<b>1542</b>	<b>463</b>	<b>2005</b>
Transferred Out	1	0	1
Other Terminations	108	4	112
<b>TOTAL TERMINATIONS</b>	<b>109</b>	<b>4</b>	<b>112</b>
Pending End of Month	1433	459	1892
Misdemeanor FTA Court Trials			3
Misdemeanor FTA Jury Trials Held			0
Felony, Misd., Criminal Traffic Initial Appearances			31
<b>LOCAL NON-CRIMINAL ORDINANCES</b>			
<b>ACCOUNTED FOR IN OTHER CATEGORIES</b>			
<b>DOMESTIC VIOLENCE/HARASSMENT PETITIONS</b>			
	<b>Filed</b>	<b>Order Issued</b>	<b>TOTAL TERM.</b>
Domestic Violence	0	0	0
Harassment	3	3	3
<b>HEARINGS HELD TO REVOKE/MODIFY ORDER OF PROTECTION/INJUNCTION AGAINST HARASSMENT</b>			
Order of Protection	0	Injunction Against Harassment	1
<b>SPECIAL PROCEEDINGS/ACTIVITIES</b>			
Peace Bond Complaints Filed	0	Fugitive Complaints Filed	0
Juvenile Hearings Held	2	Search Warrants Issued	5
<b>WARRANTS OUTSTANDING</b>			
<b>Traffic Warrants Outstanding</b>		<b>Criminal Warrants</b>	
D.U.I.	115	Misdemeanor	
Serious Violations	16	1129	
All Other Violations	148		
<b>TRAFFIC TOTAL</b>	<b>279</b>		

## Parks and Recreation—Mike Meersman



**Recreation Department**—Winter programs began in January and will continue through spring. The department has variety of classes, programs, and trips available and newly added dance classes continue to grow in participation. The winter and spring brochure can be found online and in City offices.

**Child Supervision Programs**—City Parks and Recreation is providing two extra supervision options during the upcoming two parent/teacher conference half-days. Also staff will begin reviewing Summer Camp options next month. The Summer Camp program has an open registration policy and is continually looking for new participants. Anyone interested or needing information should contact Beth at 692-3109.

**TRIPS & TOURS**—The Parks and Recreation department is ready for the first quarter of 2016 trips. The Cinderella Ballet trip took place on February 13 and was sold out with 10 people on the waiting list.

The Renaissance Festival in Apache Junction on March 19 is also sold out with 20 on the waiting list.

The California Weekend adventure including Catalina Island, Museum of Tolerance and the Queen Mary for the weekend of May 6-8 continues to accept reservations. Please contact Beth for details and itinerary if interested. Staff is already planning for the coming summer and hopes to offer The Mob Museum in Las Vegas, watching the amazing talents of Human Nature and perhaps the amazing dinner show “Marriage Can Be Murder” trips.

Department staff has begun to research the 2017 Northern California trip to visit the sights of San Francisco, Solvang, Hearst Castle and Monterey Bay Aquarium. The list currently has over 60 people interested. If you are interested in our trips or have a great idea for a trip please contact Beth at 692-3109 or Yvonne at 692-3111 for additional information.



**Sports**—Adult Basketball and Youth Basketball programs are both underway and will conclude in early March. The Adult program consisted of 106 men with a 10-team league. Also there were a total of 260 youth in the three-program league. The youth league is coached by volunteers. There are currently 30 volunteers involved in the leagues. The department is preparing for Adult Coed Volleyball season which begins this month with a managers’ meeting that will be held 2/17. League play begins 2/24.

The department hosted a free Pickleball Day January 16 hoping to generate more interest in the rising activity but Kingman has yet to find a group large enough to fill the need.

Anyone interested in upcoming sports programs should contact Sports Coordinator Ryan Fruhwirth at 692-3113.

**Special Events:** Staff was well prepared for the Annual Family Night that took place February 19 and included bingo, movie, dinner and dessert. Staff is now busy preparing for all annual Easter festivities that take place March 26.

**Aquatics:** CLOSED for the Season! Staff continue to maintain the general maintenance of the facilities. The 2016 season is tentatively scheduled to begin this summer on Monday, May 30 and close Sunday, August 7.

**Miscellaneous:** Recreation and Human Resources staff worked hard to bring referees and scorekeepers onboard for Youth and Adult Basketball programs as well as the upcoming Spring Adult Volleyball League. The Recreation department is seeking instructors to teach various courses in cooking, floral design, cake decorating, etc. Interested parties should complete a City application and submit it to Human Resources for review. Potential Recreation instructors should also complete the required supplement form outlining the course details. We hope to locate individuals with experience in working with activities designed for children between the ages of three-12, teen and/or adults. Interviews will be scheduled prior to each new season.

EVENTS HEADED YOUR WAY	
February 29 through March 26	Easter Coloring Contest
Saturday, March 19—Depart 7 a.m.	Renaissance Festival Trip
Saturday, March 26—8 to 10 a.m.	Breakfast with the Easter Bunny
Saturday, March 26—11 a.m.	Easter Egg Hunt and Teen and Adult Egg Toss
Saturday and Sunday, April 9 and 10	Family Outdoor Campout

### PARKS

The Park Maintenance crew completed 18 maintenance repair orders in the Parks system which included 12 in the mechanics shop and four in pools/recreation.

**Centennial Park**—The turf management program has begun and we have completed the warning track edging and clean up. Next are hatching and sweeping and we anticipate completion of the program by mid-March.

Field one has received the new drain system and we are moving on to Field two. It is expected that this system will help drain fields from summer monsoon rains and speed up the turnaround time for field preparations.

**Parks and Recreation Continued**

**Centennial Park Continued**—The City of Kingman Parks and Recreation department will have the honor of hosting the 2016 Girls 12 and under Western 'B' National Softball Tournament this summer. Centennial Park will be the site of Kingman's first National tournament in more than a decade this July 26<sup>th</sup>-31<sup>st</sup>. Tournament officials are conservatively projecting 32 teams from all over the Southwest will descend on our fair city and they won't be coming alone. We are preparing for as many as 2,000 family members and spectators to accompany the young ballplayers.

**South Side Park**—We have finished the turf management program at South Side Sports Complex. Crews will continue to perform weeding and cleanup of the outer landscaped areas. Irrigation technicians have completed a system audit and preventive maintenance to all ball fields. On Saturday February 27<sup>th</sup> Little League had the opening ceremonies; the ball season is officially under way.

**Parks Maintenance**—Painting of the Ramada's in the Parks system has begun and we will systematically complete them one park at a time starting with Walleck Ranch Park. Throughout the winter months we have painted the inside of the Parks restrooms and also have added stall doors with locks.

The new installation of the irrigation system at Metcalfe Park is complete. Next begins the turf rehabilitation program which will consist of re-grading the grass areas over seeding and fertilizing. With warmer temperatures arriving early we have turned the irrigation systems back on for all turf areas. We will ramp up watering times to accommodate the need as related to the temperatures.

We continue to apply the area weed management program on Route 66 roadside landscape areas. We began at the South Side Sport Complex and will move on to Centennial and Mohave Wash next.

Parks staff prepped the parks system for seven park reservations and events. The ball fields in Centennial were drag lined and prepped for four regular scheduled games while South Side Ball Field complex was dragged lined and prepped for four games.

Since last reported Parks has utilized 248- hours of inmate labor. The Parks system experienced three incidents of vandalism events during the month of February.

**CERBAT CLIFFS GOLF COURSE**

Golf course crews have completed rebuilding of the #3 surround bunker on the right side. An additional cart path and curbing has been installed in this area to encourage the golfers to keep the carts on the paths to save the turf. Irrigation to the entire apron has been improved and will ensure better coverage and less water waste.

New rockscape has been installed behind the right side of the green apron to remove irrigation and convert it back to desert. Sod has been installed in the weak area behind #3 green. This area has always been a difficult area to grow turf. Sod was taken from the new forward tee construction project on # 18.

A continuation of the cart path on the left side of # 15 and a recycled concrete block wall has been completed. Expansion of the fairway bunker in this area is finished. This improvement will ensure our customers will have a much needed "saving" bunker for the second shot into this par 5. The area between the new cart path extension and the neighbor's wall is being returned to desert.

All greens have been given a liquid application of fertilizers, synthetic acid and a combination of two growth regulators. The recent mild weather has been very beneficial to turf growth and health. Mowing of fairways has already begun and touch up throughout the course is underway. Weed eradication has also begun.

We have received some very positive comments from two groups passing through who noted the course from the highway and were so impressed that they pulled in to "Play this beautiful course."

Since last reported the golf course has utilized more than 470 hours of inmate labor.

For information about Cerbat Cliffs Golf Course or to schedule a Tee time call 928-753-6593 or visit the website at [www.cerbatcliffsgolf.com](http://www.cerbatcliffsgolf.com).

CERBAT GOLF COURSE FEBRUARY 2016 ACTIVITY	
Number Nine-Hole Rounds	862
Number 18-Hole Rounds	1,097
Number Golf Lessons	2
Greens Fee Revenue	\$33,807
Annual Passes	6,000
Regular	27,807
Motor Cart Revenue	\$23,510
Private Cart Trail Fees	\$830
Regular Cart Trail Fees	\$22,680
Driving Range Revenue	\$2,952
Total Hours Ranger Activities	30
Total Hours Beverage Cart on Course	0
Number of Tournaments	0
Total Tournament Participation	0



**Public Works—Rob Owen**

BUILDING MAINTENANCE—FEBRUARY 2016	
Square feet of buildings maintained	156,092
Square feet of buildings cleaned	110,219
Building Maintenance Worker open positions	Two of four open—One technician on light duty
City Safety Committee recommended repairs, additions and changes	Work on all begun—One year window for completion—Four completed in 02/2016
Building Maintenance repairs made in 01/2016	16 repairs made including: KPD/Magnet (4), Public Works (including Building A, Building B, KART, Fuel Building, Wastewater office and the yard) (4), the Powerhouse (1), and the City Complex, including HR, IT, and Development Services (3) and the Train Depot (one)
Graffiti removed	Eight—Graffiti on block walls and sidewalks

FLEET MAINTENANCE—FEBRUARY 2016	
11,393.9 gallons of unleaded gas	Cost of \$12,458.09
9,321.6 gallons of diesel fuel	Cost of \$12,142.32
Vehicle preventive maintenance	32 vehicles
Mechanic and welder vehicle repairs—No longer includes picking up of parts or taking vehicles to outside repair shops	100 repairs
Welder Harry White assisted Building Maintenance staff with safety improvements at the KFD administration building, fabricated a tie-down for a flag pole, assisted the Water department at City Well #2 and fabricated a sign driver for the Wastewater department.	

SANITATION—FEBRUARY 2016	
320 trips to the landfill—Delivery of 3,419,620 pounds of trash	Cost of \$60,161.33
New 90-gallon residential containers	22
Old, damaged, missing or found containers repaired or replaced	69
Steel containers delivered for customer clean-up	Five
1) Extra steel containers emptied and 2) Containers retrieved	1) 28 and 2) Three
1) Regular extra trash hauls and 2) Abatement orders	1) 119 and 2) 17
Recycling—75.97 tons / Annual total—959.87 tons	
Assisted in clean-up of wind blown trash areas around Bashas' and Wal-Mart. Inmates removed weeds and debris on I-40 on and off ramps.	

STREETS—INVENTORY MAINTAINED FEBRUARY 2016	
Square yards of asphalt—Accurate inventory at end of PMS	Four-Million
Miles of unpaved roads	17.5
Street lights	900
Traffic signals	24

**Available Manpower:**

- Superintendent
- Crew Leader—One
- Operator A (Signing and Striping Technician)—One
- Operator A (General Maintenance Crew)—Two
- Operator B (General Maintenance Crew)—One

**Vacant Positions**

- Vacant Operator A (General Maintenance Crew)—Four—One retirement, two transfers, one relocated. Interviews ended 2/26. Selected applicants in background check.
- Vacant City Electrician (Signals Technician)—Two—Reclassified to Electrician II

**Street Department Activities:**

- Dirt road grading
- Pothole patching
- Patching water utility cuts
- Shoulder grading
- Accident cleanup
- Blade Operator returned-dirt road grading rotation has resumed
- Dirt roads plated and coated with A.B. and graded
- Shoulder grading project will soon begin
- Asphalt patching and potholes prioritized to proposed chip seal areas
- RFQ for Stockton Hill asphalt preservation project completed and at Engineering for review. Project expected to be advertised early February and construction in May or June
- Trip Hazard Mitigation for downtown area post project report is attached for your review. Project took place between July and November

**WASTEWATER****Wastewater Treatment—Personnel 7/Vacant 4****Staff at Hilltop Facility:**

- Treated approximately 43 million gallons of influent on intake and discharged approximately 47 million gallons of “B+” effluent
- Composted approximately 200 cubic yards of bio-solids in preparation for land application
- Completed oil changes and general maintenance on associated equipment
- Completed all monthly NPDES and APP sample collection and submitted monthly DMR and SMRF reports to ADEQ
- In the process of pulling and rebuilding both plant water pumps
- Replacing W.A.S. plug valve
- Pulling influent pumps for general maintenance

Staff is in the process of draining ox ditch #1 following a catastrophic failure to the main aeration shaft and turbine. They completed sludge removal from ox ditch #1 and removed lower shaft and turbine from bottom of ox ditch.

**Staff at Downtown Facility:**

- Treated approximately 6 million gallons of influent on intake and discharged approximately 6.2 million gallons of “A+” effluent
- Completed all monthly NPDES and APP sample collection and submitted monthly DMR & SMRF records to ADEQ
- Dewatered approximately 60-cubic yards of sludge and prepared for transport to Hilltop Facility
- Completed cleaning, general maintenance and troubleshooting to U.V. reactor #2
- Completed all daily, weekly and monthly maintenance work orders
- In the process of inspecting the rubber bladder contained inside the plant water hydro pneumatic tank
- Replacing all oil fill tubing associated with Roots MBR scour air agitation blowers
- Will replace a failed 3-inch silent check valve with air cushioned unit

**Wastewater Collections—Personnel One/Vacant/unfunded three****Wastewater Collection crews:**

- Completed CCTV inspections of six and eight-inch wastewater conveyance lines—An estimated 3,500 linear feet—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure
- Completed new line inspections for Public Works inspection
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure
- Completed hydro-jet cleaning of six, eight and 10-inch wastewater conveyance lines—Approximately 4500 linear feet

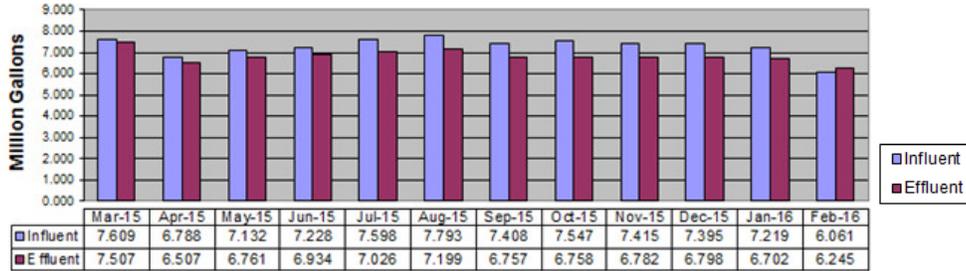
**Wastewater Pre-Treatment**

Nancy and Rocio:

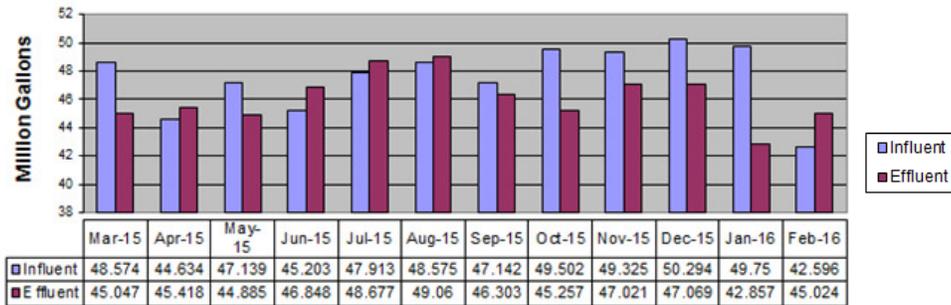
- Continue to maintain Pre-Treatment compliance by evaluating potential SIU/CIU's
- Collecting associated compliance and regulatory field samples
- Completing compliance reporting to ADEQ and EPA
- Providing necessary feedback and data collection to Pre-Treatment consultant—assist with the local limits study for Downtown and Hilltop Addendum
- Completed annual Pre-Treatment report
- Compiling bio-solids analytical results
- Completed annual tier two report

Downtown WWTP

Public Works Continued



Hilltop WWTP

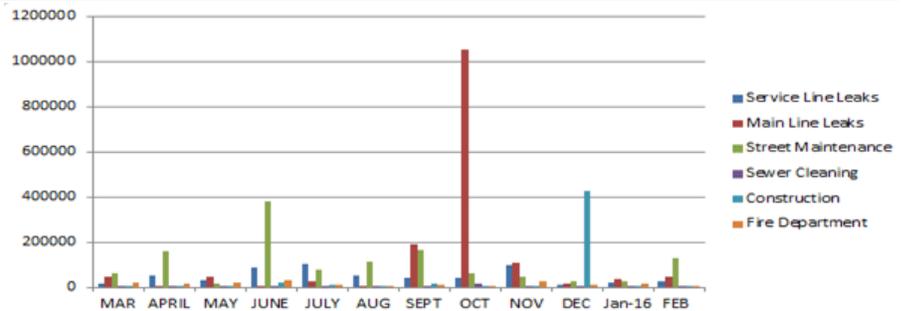


WATER—FEBRUARY 2016

Work Orders processed	1,818	Raise Meter box	0
New customer service meters installed	32	Leaky valves	16
Customer assistance calls	45	Out of order meters repaired	46
Meters read	20,442	<b>City of Kingman Water Usage in gallons</b>	<b>183,536</b>
Meter readings rechecked	209	Service line leaks in gallons	17/25,700
Turned off services due to delinquent bills	349	Main line leaks in gallons	3/49,000
Meters locked due to non-payment	46	Asphalt replaced in square feet	187,,25
Raise Meters	0	Blue Stake locate requests	226
Customer requests for pressure checks	12	PW, Fire, Eng. Usage	1,181,910
Meters locked as being used at locations no customer signed for service			15

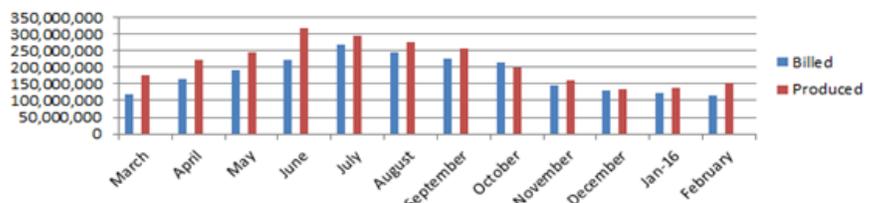
February Water Consumption:

- Service line leaks (17) 25,700
- Main line leaks (3) 49,000
- Street maintenance 128,750
- Sewer cleaning 6,000
- Construction 1,000
- Fire Department 3,100
- COK Water Usage 183,536



February Water Billed and Produced:

- 153,936,800 gallons water produced
- 115,654,130 gallons water (75.13%) billed



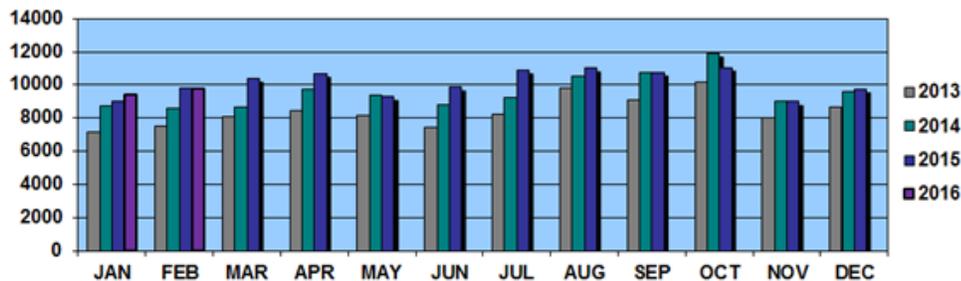
PROJECTS—FEBRUARY 2016	
Highway Safety Improvement Program (HSIP)	<p><b>Sign Inventory System Project</b> Purchase orders approved / equipment ordered. Small amount of equipment has been received by City. When received ADOT and City staff will inspect equipment prior to installation</p> <p><b>Protected/Permissive Left Hand Turns at Beverly and Harrison and Airway and Harrison Intersections</b> Project currently in ADOT's design process. Stage III plans are under review</p>
Byways Grant / Powerhouse	ADOT administering construction and has tentatively planned bid opening in March. ADOT has requested a pre-bid conference for March 2 at the Powerhouse which will keep bidding fair by allowing bidding contractors to inspect the site and ask questions regarding required work
Byways Grant / Route 66 Pedestrian Crossing	ADOT administering construction of this project. Project has been advertised and the apparent low bidder was AJP Electric, Inc. Actual award will take place in March



# Kingman Area Regional Transit

KART—FEBRUARY 2016	
<b>FEBRUARY REVENUE</b>	<ul style="list-style-type: none"> <li>Fare Box Revenue \$5,205.67</li> <li>Coupon/Pass Revenue \$6,865.00</li> <li>Total Monthly Revenue \$12,070.67</li> </ul>
<b>FEBRUARY RIDERSHIP</b>	<ul style="list-style-type: none"> <li>KART vehicles in service 1,152 hours—Traveled 15,560 service miles</li> <li>Total of 9,793 passenger trips—an increase of 5-percent compared to trips provided February 2015</li> <li>334 of the trips provided (5-percent) were Curb-to-Curb client trips</li> </ul>

FOUR YEAR MONTHLY RIDERSHIP COMPARISON



**JANUARY HIGHLIGHTS**

KART received a new 2016 ARBOC bus which was purchased utilizing the state contract. The ARBOC replaces a 2006 Ford E-Series cutaway that had logged approximately 180,000 miles.

The total cost of the ARBOC bus was \$121,467. Of that amount, the City of Kingman local match was just \$8,502.69! The remaining 93-percent of that expense (\$112,964.31) was paid for directly by ADOT with funds awarded to KART from the FTA Section 5311 Rural Transit Grant. As a result, it may appear that grant funding awarded to KART is lower than normal which is simply not the case. In previous years the City paid the entire purchase price directly to the vendor then submitted a reimbursement request to ADOT for the federal share.