

**CITY OF KINGMAN**  
**MEETING OF THE PARKS & RECREATION ADVISORY COMMISSION**  
**City Council Chambers**  
310 N. 4<sup>th</sup> Street  
www.cityofkingman.gov

6:00 P.M.

**AGENDA**

**Wednesday, February 18, 2015**

**REGULAR MEETING**

**CALL TO ORDER & ROLL CALL**

**1. APPROVAL OF MINUTES**

The Regular Meeting minutes of November 19, 2014.

**2. CALL TO THE PUBLIC – COMMENTS FROM THE PUBLIC**

Those wishing to address the Commission should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Those wishing to address the Commission are limited to two minutes in matters regarding Parks & Recreation.

**3. OPEN MEETING LAWS**

City Clerks Office – Annual Open Meeting Laws

**4. ELECTION CHAIRPERSON / VICE CHAIRPERSON**

Annual nominations of Chairperson and Vice Chairperson

**5. SPLASH PAD PRESENTATION**

Lisa Bruno and Storm Hargrave Presentation

Discussion and Possible Action regarding this item.

**6. RECREATION SUPERINTENDENT REPORT**

Programs and projects completed.

Upcoming events/programs/trips

7. **PARKS DEPARTMENT SUPERINTENDENT REPORT**

Projects completed within the Parks System

Upcoming/ongoing Projects

8. **METCALFE PARK STAGE EXPANSION PROJECT**

Report from Sounds of Kingman Organization

9. **WATER CONSERVAATION REPORT**

Report on water conservation and Storm Water Retention Report

10. **SMOKING IN THE PARKS**

Discussion and Possible Action

11. **DIRECTORS REPORT**

Discussion and possible action taken pertaining to Parks & Recreation Business.  
Next Meeting – May 20, 2015

12. **MEMBER REPLACEMENT / REAPPLINTMENT**

Member Michael Powell is moving out of the area and has resigned from the board.

Sydney Bailey would like to be reappointed by Super Majority vote.

13. **ANNOUNCEMENTS BY COMMISSION MEMBERS**

*Limited to announcements, availability/attendance, requests for agenda items for future meetings.*

14. **ADJOURNMENT**

Posted \_\_\_\_\_ by Karen Fogg

**CITY OF KINGMAN  
 REGULAR MEETING OF PARKS & RECREATION**

**Council Chambers  
 310 N. 4<sup>th</sup> Street  
[www.cityofkingman.gov](http://www.cityofkingman.gov)**

6:00 P.M.

Minutes

Wednesday November 19, 2014

Members:	Officers:	Visitors Signing In:
T. Peeler, Chairperson	M. Meersman, Parks and Recreation Director	See attached list
J. Cave, V.Chair - Excused	M. Wimpee Sr., Council Liaison	
S. Bailey	Y. Cossio, Recreation Superintendent	
D. Brown	G. Reynolds, Parks Superintendent	
J. Gillenwater	K. Fogg, Recording Secretary	
B. Potter		
M. Powell		
D. West		

**REGULAR MEETING**

**CALL TO ORDER & ROLL CALL**

Chairperson Peeler called the meeting to order at 6:01 p.m. and roll call was taken.

Commission Members Present: Peeler, Bailey, Brown, Gillenwater, Powell, West

Commission Members Absent: John Cave, Brent Potter

Staff: Meersman, Wimpee Sr. (absent), Cossio, Reynolds, Fogg

**1. APPROVAL OF MINUTES**

The Regular Meeting minutes of August 20, 2014.

Commission Member David West made a MOTION to APPROVE the Regular Meeting Minutes of August 20, 2014 with one minor correction from the prior meeting attendance. Commission Member Michael Powell SECONDED the Motion and it was APPROVED by a vote of 6-0.

2. **CALL TO THE PUBLIC – COMMENTS FROM THE PUBLIC**

Those wishing to address the Commission should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time pursuant to A.R.S. 38-431 et al. Comments from the Public will be restricted to items not on the agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 2 minutes.

3. **ROUTE 66 2014 FESTIVAL**

Director Meersman stated that the Route 66 Festival was a great success and the City would like to sponsor a Route 66 every year. This will be the same weekend as the Rodeo and Andy Devine Days Parade. Hopefully we will get a lot more people in town. All the different groups will benefit from this.

It was a huge success and Director Meersman was very proud of the staff that helped to get things ready. The split at Route 66 and Beale the crew put in the Kingman High Schools Cactus art and getting that area cleaned up. All the parks were dialed in and everything went very well and was a huge success.

Chairperson Peeler stated there was a lot of cleanup around the City and it really showed. We're glad your staff has something to fill in, in their extra time over that weekend.

Mayor Anderson wanted to add that it will be called "Best of the West on 66". We are going to try and incorporate more than just the Route 66 itself.

4. **RECREATION SUPERINTENDENT REPORT**

See Attachments/Reports

**SELF SUPPORTING PROGRAMS:**

- ❖ The fall programs that started in September are just about done.
- ❖ We had a lot of new classes and seem to be successful.

**YOUTH SPORTS:**

- ❖ The volleyball program is just about finished.
- ❖ The basketball program is in the process of being organized and will begin in January.

**ADULT SPORTS:**

- ❖ The volleyball program is in its last week with a tournament.
- ❖ The basketball program is being organized with is beginning in December.

**AFTER SCHOOL PROGRAM/DAY CAMPS:**

- ❖ The after school is doing pretty good.

**TRIPS AND TOURS:**

- ❖ We had quite a few that sold out last Fall.
- ❖ On Saturday we took a group to Las Vegas for the Menopause Show. It was a great success with a big wait list and the trip will be offered again in February.

**AQUATICS:**

- ❖ The pools are closed for the season back in August.

- ❖ We had one final swim meet in September.
- ❖ What used to be the Dolphins is now Swim Neptune based out of Phoenix. They hosted that swim meet with 200 spectators and 150 swimmers which brought in people from all around the state including California.

#### SPECIAL EVENTS:

- ❖ The Andy Devine Days Parade got rained out.
- ❖ There were 93 entries participating
- ❖ We have a backup plan now if this were to happen again. We could delay the start by an hour, with two hours tops because of road closures. The road closures expire at noon. If we can get the parade done by noon that's the main issue because that's approved by the State.
- ❖ Fall Festival – Thank you Sydney and our Mayor Janet Watson for coming out and participating. It was held at the end of October.
- ❖ The Festival brought in \$6,000. \$1,775 was from sponsorships.
- ❖ Those Sponsors are: Campbell Redi-Mix, Preston Investments, Wells Fargo Bank, American Woodmark, both Safeways, Smith's, R&R Jumps, McKee Foods, the Kingman Daily Miner, Taco Bell, Murphy Broadcasting, Bonnie Tomlin and Family and Stockton Hill Animal Hospital.
- ❖ The Festival brought in over 3,000 people

#### UPCOMING EVENTS:

- ❖ Looking forward to Christmas, I can always use volunteers for Santa's Callings. If you are interested in portraying Santa, Mrs. Claus or an Elf, give me call.

Member Bailey said she would do Mrs. Claus.

Chairperson Peeler added that Yvonne and her team continue to do a good job.

## 5. **PARKS SUPERINTENDENT REPORT**

See Attachments/Reports

Superintendent, Guy Reynolds, stated he really enjoyed going on the tour with the people that showed up.

Mr. Reynolds also added that there were a lot of pictures in his report of projects and improvements that the staff has completed.

#### MRO'S:

- ❖ 26 MRO's were completed, 24 shop, and 16 pools and recreation.  
These are broken down so you can see where the uses are coming from and the requests.

#### MAINTENANCE:

- ❖ The ball field season is done.
- ❖ Crew was prepping for the Kickball and Special Olympics, which is done now.
- ❖ The outer fields are being prepped for youth and adult soccer. There are many teams of many ages and the fields are receiving heavy use right now. They are looking tattered but are holding up well.
- ❖ With winter coming in we are starting to scale back on watering. The Bermuda has died out so you will notice some brown patches in certain areas. We're going to bring the water back but in the winter we will not water at all. It's waste to have frozen grass and ice skating rinks.

- ❖ The outer lying road side landscape, the water is off and wrapped and set up for freeze now. It takes quite a few weeks to do all of that.
- ❖ All public restrooms, all the urinals and flush meters are wrapped and insulated because they are exposed to the freeze at all times. We do not shut those off unless there is an extreme freeze warning

ONGOING PROJECTS:

- ❖ The box culvert bridge at Walleck Ranch is now complete. We had four washouts there from the heavy monsoons.
- ❖ When that park was initially designed, that end of the park where the sidewalk is was not there. The sidewalk was elevated about four feet to accommodate for that sidewalk.
- ❖ It would block up with refuse and the whole park would fill up with water then flow over the top and hydraulic out those culverts and then blow them out and wash them down the wash and we'd reinstall them.
- ❖ So after the last time we decided to do a poured in place a box culvert that has four times the flow and it's a lot harder for it to get blocked up. It had and 18" tube you now have a 36"X36" opening on each side. We used ADOT mag specs on that and copied the design from them and built off that. Everybody should be happy with that. City engineering also worked with us by reviewing the plans and worked with us to make sure we were going through on the project.
- ❖ The second ramada which was donated by Kingman Regional Medical Center is complete at Metcalfe Park. We have also added some concrete sidewalks and steps going up to the upper terrace that center on the monument there. Handrails will also be installed and it's a nice addition to that park.
- ❖ Cecil Davis has had some major improvements with concrete sidewalks for better access to the ramada from the lower parking which is zeal grade ADA. Its five feet wide, the existing was only four foot wide. If they came from the upper parking lot its quite a long distance.
- ❖ An observation area has been installed for someone in a wheelchair and can get a little closer on a hard surface and they can watch their kids on the new bench there. It's one of the new benches we do sell for memorials.
- ❖ The ball fields will be receiving some maintenance. Grading, edging the warning track, moving the fence back and the lights on field #4. That means the four-plex will all have 275' fences which will open up and be nicer for us. That field used to be just for the younger age group because of the short fence.
- ❖ At Metcalfe Park a couple of old dead trees were taken out because they were dangerous. We also lost some trees in the monsoon storms.
- ❖ We have a major replanting program for this winter. We received a donation from a local nursery and we will be utilizing that in our program.
- ❖ The parks crew started two weeks ago on the Christmas lights. Getting them checked out and ready to go. The train is 80% complete right now. As soon as that is done, we will decorate City Hall and the large Christmas Tree for the dedication.
- ❖ The crew was very busy in preparations for the Route 66 Festival. There were a lot of projects that came down the pipe and the crew did a really good job helping out with many cleanups and also improvements on the parks
- ❖ At Ramblin' Rose we took out all the grass that was next to there that blew water all over the cars.
- ❖ Kingman High School welding class donated some saguaro cactus they had made out of horseshoes. We installed those in the major area that was turf, rocked and delineated it. We sculpted the area up top and added new grass and irrigation and condensed it a bit to make for a little better curb appeal and a lot less maintenance and water.
- ❖ We've reduced the surface area there of turf by 80%. So that's a big savings in water and what it takes to take care of it.

- ❖ At Locomotive we did the entire area where it ran off into dirt areas, we put curbing and delineated with landscaping rock.
- ❖ At the “Y” frontage at Route 66 and Beale it was completely landscaped and the lower levels of Metcalfe Park received the same rock landscaping theme as in Lewis Kingman. We are trying to incorporate that for the continuity on the improvements that we do.
- ❖ The vandalism we are still working on the two roll up doors that access for the serving, which were destroyed. The new ones should be here soon. We have since made some new lockable cages for those. We are just getting the typical graffiti, vandalism and burnout in the parks on the grass.
- ❖ At the skate park, they hatchet through the roof and went inside the electrical room and jammed a stick in the lighting contactor. Unfortunately it was only lighting one side or trying so it hammered it and actually burned the contactor out and the entire panel. The lights were off for some time while we were waiting for the parts to come in, got everything replaced and online over there.

POOLS:



IMPROVEMENTS:



IRRIGATION PROGRAM:



Member Bailey stated she really like the ramada at Locomotive Park. It came in handy and kept us dry on the day of the parade while we waited.

Superintendent Reynolds said it really came out nice. That was the first ramada donated by KRMC and it also gave us the new ADA parking as well.

Chairperson Peeler stated the parks and other areas your crew maintains are looking great as always.

Superintendent Reynolds said he is very proud of his crew. They will be starting the roadside maintenance next which will take about three months. We start at 93 and by the time we complete 66 with all the major trimming, you're going to see major trimming the green clouds are too tall. They need to be cut back and re-foliage, there's too much dead wood in them. You're going to see a lot of stumps and when they regenerate and we will re-sculpt into tighter balls.

## 6. SPLASH PAD DONATION PROJECT

Storm Hargrave thanked the commission for letting them speak tonight. The purpose in approaching the commission is to enter into a development agreement with the City of Kingman to construct a splash pad with the location to be determined. We would like to go into this agreement so we would be allowed to raise funds for the construction of the splash pad and are hoping to get the recommendation of the commission to do that.

Ms. Hargrave introduced Lisa Bruno from the Venture Club who will help with the presentation. Ms. Hargrave stated she is a mother, grandmother and business professional. A group of twelve formally met on November 6<sup>th</sup> to discuss the topic of a splash pad. In the past week we have

gathered seventy signatures on letters from people from the community from people who do support this project. We think we will have a lot more letters by the time we go to City Council meeting. We have teachers, business men, business owners, professionals and a lot of people in the medical field who are all in favor of this.

Ms. Hargrave shared some basic information on costs that could vary widely. A bare bones project would be around \$90,000 that would be without very many features. A splash pad with more features could be around the \$200,000 range depending on the size of the pad and features. A sales representative from Rain Drops said \$60,000 will cover a 3,000 square foot cement pad, reservoir, basic equipment including two filters and recycling system.

There are two types of systems. You can do recycling with a 5,000-10,000 gallon tank. That water is treated like at the swimming pools. You don't have to recycle but there is a waste of water unless you find a way to water the parks grass. Either way you would have an expense dealing with the water.

Another \$60,000 should provide the water features, spray nozzles and other features depending on what features are chosen. Construction during the winter would take three to four months.

The construction costs will be raised through public and private donations and possible grants. One feature on a splash pad is the timer, much like you see on a hot tub, kids can hit the large button and it would run for fifteen minutes and would turn off automatically. It would keep the pumps from running all the time. Above ground feature built for the splash pad are vandal proof and once you fill the tank system, there is very little loss in evaporation.

Maintenance research online from other cities that installed these that cost is much less than of a swimming pool this is due to not requiring a lifeguard. The chemical cost is less because you would be treating much less water per user. Some suggestions on cutting maintenance is building near an existing swimming pool or park so restrooms and storage areas are already in place. A suggestion of not building near trees because it would clog the filters is advised.

We look to you to know if there is room maybe at Centennial Park. Lisa talked to people who had other suggestions maybe using Cecil Davis or Walleck Ranch as being their first choices for other locations for a splash pad. It doesn't have to be built by a pool but in doing more research we may find that is an option.

A question to be answered is whether or not to charge admissions to such an amenity. A splash pad is unique in that its park playground and we don't typically don't charge for but it's also similar to a pool because of the water and treatment costs.

There was an interesting case study and she would like your emails so you can go to the live links. The case study by the University of Georgia on six splash pads had a lot of good information. Some of the cities would charge \$1-\$3 maybe giving 3-under in free and others wouldn't charge at all.

One city chose to allow free access to the public and would only charge for private parties. It would close around 6pm, then charge the private party \$125-\$150 an hour and that would help with the maintenance cost. So there is a lot of different approaches to charges and generating getting revenue to cover the maintenance cost. Although a free to the public splash pad is ideal for the public, it may not be possible one thing that might be considered is if you are able to make this an amenity attached to a swimming pool, possibly raise the pool admission by 50 cents or a dollar and earmark those funds specifically for the maintenance.

We as a group know there are many questions to answer and details to work out but truly believe that now is the time for a splash pad and that Kingman is the place.

Lisa stated that she and Storm are working concurrently with each other. I am an attorney and also the president of the Venture Club which is a women's service organization affiliated with the Soroptomist. Over the past five years we annually have a golf tournament and raised quite a

bid of funds and always had a committee dedicated to looking for a long term project with the focus always being doing something to give back to the community. We now have a good buildup of money and have looked at either doing shade covers in the park or a splash pad. After speaking with Mr. Meersman our organization has opted towards the splash pad. Working together we are envisioning that you would be joining our fund raising efforts. We're hoping that this would be a project that the commission is behind and ultimately when we are prepared to come to you with a final plan in terms of the actual location, the actual size etc. that it would be something that you would make a recommendation to City Council to approve and ultimately we wouldn't hope that the city would have some funds to contribute as well. We recognize that the bulk of the monies would have to be through our fundraising efforts and we're prepared to do that but would like to see some city participation as well.

Bullhead City Kiwanis just put a splash pad and they had a nice amount of money from the city which was a nice surprise to them and it helped to catapult the project and they had been planning it for more than a year. She hoped that this was consistent with what your vision is and ultimately the City Council wishes as well.

Chairperson Peeler asked if they had a time frame yet or is this just the consumption phase.

Ms. Hargrave said that during their November 6<sup>th</sup> meeting, they thought they could raise the funds in a year and are very optimistic they could hit that goal and then allowing six months for construction. Summer of 2016 would be ideal.

Chairperson Peeler asked if this would be a fenced off area or an open area like the splash park in the shopping center in Lake Havasu.

Ms. Hargrave said that with all things to be considered, the non-fenced is more desirable for flow and aesthetics, but if you go with an admission charge, you almost can't manage that without it being fenced off.

Chairperson Peeler is concerned about is we're always very pleased with the public's participation parks. You always have to look to the Parks & Recreation Department too because they get the responsibility maintaining it. There's always a cost in maintenance and we generally request a recommendation or thought from them as to what it will do to them, they are still operating short staffed. One of your comments made about the above ground amenities are vandal proof, I would say vandal resistant. We want to go in with our eyes open. One of the worst things we could do is put something up and not be able to keep it up.

Ms. Hargrave failed to mention that if they do raise enough public funds, like Lisa said, it would be nice if there was a city contribution but if it doesn't happen and funds are raised solely by us. The intention is to hire a company that will be a turnkey operation. We really don't need any involvement from the city. Once it's complete we will turn it over to the city and maintained by the city.

Director Meersman has done some research and talked with cities and would like to share that information with you. I happen to like splash pads and have taken by grandkids to them. Every city he has talked to said they are heavily used. One city has two splash pads and let the water go to the drain and it's about 10.2 million gallons a year per splash pad going to the drain. I don't think our city would be in favor of doing that. There are the high pressured, self-contained

units which the waters filtered, disinfected and redistributed. The people he talked to said it's a challenge keeping that water clean because one of them said three filters is what they have and it's not enough. We have to keep talking to other places. Another city spent \$230,000 on a splash pad and had closed after the grand opening due to the surface being too smooth, so the surface had to be roughed up and redone and had to have a lot more shade structures around because people don't want to sit out in the sun.

Ms. Hargrave stated that a lot of cities suggested a pilot program before you are open to the public and can find out those things.

Director Meersman said that was one of his issues was to find out what concerns other cities have had. Everybody said they were heavily used and they like them a lot. The city that had to put the shade structures around at \$5,000-\$6,000 a piece and their splash pad is near their pool. He showed you a spot where it could go but has different feelings and concerns regarding putting it at Centennial Park just because of the amount of people there and the traffic. It would have been nice there and have it open to the public part of the time but when the pool is open have it closed but the pool users with small kids can use it at that time. That location, while it's convenient for treating the water, you can't tie it to the same water for pool said the people he talked with. Another nice place to have it would be Cecil Davis Park. There's a lot of nice room there and it's in a neighborhood. For the commission members that went on the tour it was talked about. Another city he spoke with spent \$280,000 on their 4,000 square foot splash pad and they feel they got a good deal on it because they had a local company do the project that was just getting into the business of doing splash pads. They found out that the 2,500 gallon tank was inadequate and it should have been 5,000 gallon.

The solution to pollution is dilution and its true, the more water you have, the more water you're treating, the easier it is to keep it clean. They were also the ones that said three sand filters weren't enough and should have had five sand filters. They sent someone to be a CPO (Certified Pool Operator) and in the training splash pads were referred to by the trainers as group showers. The water does get dirty and needs to be tested five times a day, it's important to keep it clean. They also budgeted for one half time employee to take care of the splash pad and that wasn't enough. The pad also needs to be bleached, scrubbed and pressure washed once or twice a week.

He is in favor of doing this, the problem is our parks department budget has been cut since 2007 by almost a million dollars. We are three groundskeepers short in the parks department, one groundskeeper short at the golf course and a superintendent position short at the golf course. We're short money to help bring employees back so our staff is working very hard and I feel doing a great job with what we're working with and to put additional maintenance at this level on us, would be very challenging. It would take a commitment from the council to increase our budget to cover the maintenance going forward.

Ms. Hargrave stated she knew it wouldn't be maintenance free and it would take some revenue to take care of it but we've heard a lot of people say, they would be willing to pay. If you are interested in reading these letters there are a lot of people that leave this town for the day to travel to Bullhead, Laughlin, Boulder to get out of the heat and get some relief. They are buying lunch and going to the movies and shopping and that's all tax revenue that's not staying in Kingman. So if we could find a way to keep people from traveling, you would see your tax revenue go up possibly enough to cover these expenses but doesn't know because she can't complete that study by herself, it's just a feeling that she has.

Director Meersman stated he is in favor of it and feels if we can get the commitment that our budget would increase to cover the cost, then he's not opposed to it. This has been in our five year plan but the five year plan keeps getting pushed back, pushed back, pushed back. But it is in the five year plan to get it done. The other thing, there is another way that you mentioned and if we do it, it would be the best way to handle the water situation. The other ways is a lot of heavy maintenance and this way might be a little bit more money up front. There are two cities that have it this way to store the water during the day and then irrigate the park. The amount of water is about 55,000 gallons a day that a splash pad produces so you have to have tank sizing. Some cities have ponds but we don't have that and would need the tank sizing to be able to hold that quantity of water. Then each night we would pump it out for the irrigation of the park. To water a soccer field in the southwest is approximately 60,000 gallons. At Cecil Davis Park, for example, that might not be enough to water the whole park but it could at least be utilized for that. It might be a little bit more expensive for bigger tanks but in the long run it will be a lot less filtration and less chemicals to use. The chemicals are about \$8,000 a year to treat, purify and use the water. I'm not a big fan of reusing water as I am clean water. It might be a better way to do it, there's still a lot of homework to do. The City of Kingman will have one someday, he can't speak for the Council but our budgets have been slashed so much. The parks usually comes in behind public safety, the police department, the fire department. Our staff, he's very proud to say, take the old trucks from the fire department, fix them up, paint them, re-use them for our employees to run around in. We've got budget problems and if the Council can see fit to increase that, I'd be all in favor of it.

Ms. Hargrave is hoping the city might see the benefit of keeping travelers that stop in Kingman for a quick hamburger to stay a little longer and enjoy something like this, they might even consider spending the night. Keep not only people from traveling from Kingman to other places but you would be amazed, in my line of work, at the amount of people who do not stay in Kingman after moving here. Within a year or two, they don't feel like there is enough here for their families and move away. So something like this could go a long way in the retention. It doesn't give you a budget increase right now but in the long run it is a good vision and good picture.

Director Meersman stated that in the five year there are a lot of very important things that are in there too. I don't want the thoughts that he is sharing to be in anyway interpreted that I'm not in favor of a splash pad. I think they're great. Two months ago he was back with his grandkids enjoying an indoor splash pad and had a great day, they're awesome.

Member West had a few thoughts, he can't speak for the commission but he is in favor of putting the splash pad in, he has kids. His professional background is that of a civil engineer. He has worked on review of swimming pools and stuff like that in the past and on development of parks and that was one of the reasons in his interest in serving on the commission.

Mr. West thinks that one of the best ways for you to get support from the commission and from the council is going to be to push in your fundraising efforts to raise the extra funding to make the operational cost as low as possible. I would be willing to meet with your group off line to provide whatever professional expertise I can to help you evaluate the different ideas and discuss some of the feasibility of what I've seen that can work and what can't work as you work through the process. There are a lot of budget challenges right now and he thinks if you can take a lot of those operational costs and shift them in ways like Mike was talking about where some of the operational costs are lower because of recycling that water for irrigation purposes.

You will have up front operational cost in that situation that's going to be higher. The larger storage tanks are on average fifty cents to seventy five cents a gallon. When talking about a 50,000 gallon tank, that's a significant project cost but in the overall lifespan of your project, that investment would probably pay back. When you're trying to sell this to the public and you've got people going out there, if you have clean water every day and people are going through clean you're testing requirements will be lower and your liability for the city is going to lower because if people are in clean water, they are a lot less likely to get illness.

Ms. Hargrave also liked the clean water you can't keep little kids from drinking water.

Member West said that if the water is recycled and not lost it would be a win situation for the city but it does put a burden on your group and the fundraising. We've all served on this commission for quite a while and have listened to reports, we can ask the City Council for money but they are trying to do as much as they can with the little bit of resources they have. So to get the project done in the time frame that you want to do it, the best position for you is to control your own destiny and not wait for funding from the city because it's not going to come on the schedule that I think you can get it from the private sector.

Ms. Hargrave thanked Mr. West for his good suggestions and appreciates his offer to help them and will probably take him up on it.

Director Meersman wanted to share that the numbers he is quoting are for a 4,000 foot splash pad. If you want a smaller maybe the tank could be a little smaller. It should be something you would want to add on to as funds do become available.

Ms. Hargrave said one city suggested investing a little bit of money upfront to have features that could be traded out and have different spray nozzles with different spray patterns. It would keep the interest up for a lot longer. The handout has my card attached. If you come up with questions after this meeting, please feel free to reach out to me by email and I will try to answer your questions. The one page is links and I can send you those. The second page talks about development and maintenance. The highlights on the page came from the case study that she referenced the University of Georgia. It's good information and it's nice to have in front of you but I can get you the rest of the information later.

Director Meersman had Ms. Hargrave forward the information to him and he would forward that on to the commissioners.

Chairperson Peeler suggested to Ms. Hargrave that if she had questions, forward them to Mike and he could forward them to us and keep the rest of the commissioners apprised. To summarize the position we are in now, you have the interest of the commission. We are always looking for additional things for our children and family to do but we will need a lot more information before we can make any kind of recommendation to the council. We have to look at the overall picture and isn't sure if Mike has had the opportunity to put dollar amounts to the cost in which he would need to do a budget. The last thing we want to do is build a nice pad and have it be shut down by budget cuts. We are willing to listen to more.

Ms. Hargrave said that councilwoman Young met with her before the meeting and gave her a lot of good information. She realizes we are on the agenda for the next City Council meeting the

first week of December realizing now what kind of presentation we need to put together. She has not talked to Lisa about this yet but wonders if they shouldn't push that date off a little bit to be prepared. Two weeks doesn't seem like quite enough time to make a presentation to the city unless there is a different recommendation we may do that.

Member West echoed them pushing back the presentation because they stand the better chance of success if you can answer all the questions ahead of time. If you make a presentation and don't have all the information and you have to come back to make a second presentation and answer questions it would be challenging. Your approach initially to come to us first with your approach and work through some of these issues prior to taking it to Council is a good thing and if you can delay the process long enough he doesn't think that would be a bad choice to bring it back in front of us at our next meeting in February. It's a ways off but it would give you a chance to spend more time developing your presentation but to go through it once with us prior to taking it to Council.

Ms. Hargrave said that was a good suggestion and they may do that.

Director Meersman said that he would get in touch with other people also. He knows some people in Bullhead and has reached out and talked with them.

Chairperson Peeler said that council may look for harder numbers than we are.

Mayor Anderson added that council will be going through their budget process in April. The City staff will be working on it a month or two before. If you have the opportunity to come back in February, that would tie in nicely and have the stuff together and be fresh when the Council looks at budget time.

Ms. Hargrave thanked Mayor Anderson for that suggestion. We appreciate you time so much and if anybody would like to join our group, let me know and I will add you to our list.

## **7. ADULT SPORT FACILITY**

Chairperson Peeler stated that we've had this item on for discussion as we move along and have already shared ideas.

Member West said that he and Member Brent Potter have had discussions about forming a formal organization to help do an effort similar to the group doing the splash pad to start a fund raising effort to develop a funding source for parks facilities. It's in the initial stages partly because they are both pretty busy. If we can pull it together, it would give the community another avenue for helping both voicing what they would like to see and helping fund what they would really like to develop realizing that any facility that we propose presents the same challenges as the splash park. It cost money to maintain anything and has to be part of a long term plan and has to be something that's either a revenue generator or happens at a time when the city's revenue are starting to climb.

**8. SMOKE FREE PARK ZONES**

Director Meersman said the signs are all up showing where in the park the smoke free zones are. It's a constant battle because they get vandalized a lot so we do spend a lot of time cleaning those up and taking care of them.

It's working well, some people still smoke in some areas but they are more conscious about not being disruptive to people around the bleacher areas and sports play areas. He wanted to leave this on here because if things do come up, he feels it's important to discuss it.

We had a question about banning the smoke free cigarettes, the electronic ones. We decided that we are not going to ban them unless there is some health risk from the smoke free cigarettes. A lot of times those are people trying to quit smoking.

**9. PARK TOUR**

Director Meersman thought it was great and that everyone on the tour had a good time. Even member Dorothy Brown didn't know where everything was. We had to show her Pawnee Park.

Chairperson Peeler heard two comments from the commissioner's one was that they really enjoyed it the other was something about your driving.

Member Jon Gillenwater really enjoyed it and was grateful we were able to organize and do that. It was very eye opening to see the extent of the parks and hear about maintenance and things like that but to really see the park and recognize all of that, it takes a lot and was very eye opening to go through that thank you.

Member Dorothy Brown stated she was surprised that Rancho Santa Fe didn't have a park there. Do they have land there.

Director Meersman said the city does have a smaller parcel up there.

Member Brown said that was a well-developed area and was surprised there wasn't a park. Pawnee Park didn't have that much around it.

Director Meersman said at Rancho there is one in the plans. Pawnee Park is good because it helps control the wash like Monsoon Park. Pawnee is a multi-purpose use and is a really nice park.

Chairperson Peeler said there was a time where we were hopeful to get some state land up at Rancho Santa Fe and that fell apart. That is something that this commission has looked at in the past.

Director Meersman mentioned on the tour that one of our big problems is not having enough sports turf play areas. It would be really nice if we could get property that's close to our waste water treatment plants so we could water with affluent water. They have very pure water and it would be a good utilization of that. As we all know, water is valuable and going to get even more valuable. If we could find ways to utilize that it would be a nice long range project. We are going

to need more turf play area, no questions about it! They soccer is growing. Karen can attest to this better than I can about it. With field rentals, it's real challenging.

Member West one area that may be worth considering in trying to develop a multi-use park, is the BLM may be difficult to deal with in a lot of situations, but he knows there is a precedent for them allowing the use of Federal Land for park facilities. During his day job he is involved in a project in the Mohave Valley area near Gerard Avenue. There is a school there with a detention basin facility they are constructing for the flood control district. It's on BLM property but the school district and a private group are constructing park facilities adjacent to it. The private group is providing the construction funding for the park facilities, the flood control district is funding the flood control improvements and the school district is providing the maintenance facilities so they can use it. So that type of a partnership may be worth exploring where there is BLM land that would be conducive to that kind of a multi-use situation. BLM can be challenging at times but there is a precedent there.

Chairperson Peeler added that the city still has the 120 acres off I-40, right Mike?

Director Meersman stated that they did. He would like to get it because it will be costly to take the affluent water, he heard today that, years ago, it's probably a lot more now, to take the water from the treatment plant and pump it back to the golf course. The number was like three million dollars and it's probably more than that now. If we could get something that was closer it could work. He likes David's thought of the BLM idea.

Member West stated that there's a lot of BLM land.

Member West needed to be excused from the rest of the meeting due to a scheduling conflict.

Member Michael Powell said the park tour was very informative for him.

Chairperson Peeler stated the park tour is a great eye opener, we have a beautiful park system here in this town.

Director Meersman said he thought it was a very tour and there was a lot of good input.

## 10. **DIRECTORS REPORT**

Director Meersman told the members that the McKee Food Company is donating \$20,000 for an installation of a ramada. We will be putting it at Centennial Park out beyond field #1 amongst the pine trees. It's part of the "O" Project by McKee Food. The company is based out of Tennessee and they a distribution center out here. They are a very good group and has helped us out a lot of different things. The "O" Project is to try and encourage people to do outdoor things. They will be donating \$20,000 to a city in each state. We were fortunate to be one of the first city chosen to do this. Debera Skomsky, who is the HR person at McKee Foods, was the one who contacted him first and got the ball rolling.

If you have looked at the folder put together with the needs of the park system, which also includes a splash pad, She took it to her people and showed them. We are very fortunate to

have a company like that in our area. So that will be a nice project we'll be working on this winter with them.

Council just approved a development agreement with the Sounds of Kingman for the stage improvement development at Metcalfe Park which this commission recommended. We're excited to get that rolling too which will be a great improvement to an already beautiful park.

The next meeting will be February 18<sup>th</sup>.

Member Dorothy Brown asked if they had the money to do the stage.

Director Meersman stated the development agreement give them the ability to start collecting and fundraising money. They think they can have the money within a year, that's their goal but they won't start construction until they have all the money. The city will have to approve everything that needs to be done. It will be a nice project and they are looking for people to donate.

Chairperson Peeler said they are a positive group.

Chairperson Peeler would like to see an update on the park system needs. He doesn't know if all the commissioners have seen the updates to include where we have property and where we need parks and what we need to do.

Director Meersman stated that things we need are shade structures over the playgrounds, different parks that need new restrooms like maybe Monsoon Park. Covers over the bleachers at Southside like at Centennial so people aren't getting hit with a foul ball and keep the sun off of them. These are needs by the office staff, Guy and Yvonne. Things we need to improve our parks.

Chairperson Peeler thought it was a good presentation for the commission. We have run into having to eliminate sports teams because we are out of playing and practice fields. An update on all of those items, if February isn't enough time to get that together, the following meeting would be fine. It's been a while since we've discussed that.

Chairperson Peeler also wanted the reappointment of Sydney Bailey added to the agenda by super majority vote. She has shown a willingness to serve again.

**11. ANNOUNCEMENTS BY COMMISSION MEMBERS**

*Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.*

No Comments

Commission Member Sydney Bailey made a MOTION to ADJOURN. Commission Member Jon Gillenwater SECONDED and it was UNANIMOUSLY APPROVED by 5-0 VOTE.

**ADJOURNMENT: 7:02 p.m.**

STATE OF ARIZONA)  
COUNTY OF MOHAVE)ss:  
CITY OF KINGMAN)

**CERTIFICATE OF COMMISSION MINUTES**

I, Karen Fogg, Parks & Recreation Administrative Assistant and Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Parks and Recreation Commission of the City of Kingman held on November 19, 2014.

Dated this \_\_\_\_\_ day of February, 2015

\_\_\_\_\_  
Karen Fogg, Administrative Assistant and Recording Secretary



# RECREATION REPORT

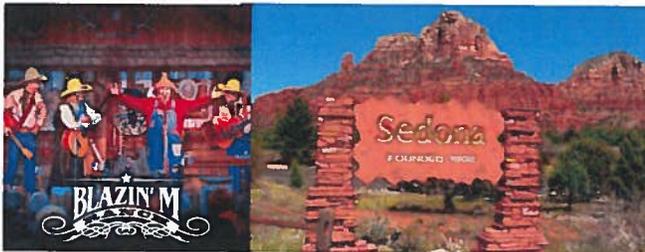
2/18/15

The Recreation Department winter & spring programs are now underway with several other one-day workshops set to take place over the next several months and many are filled to capacity.

The **Child Supervision Program** offered a one-day camp on the day kids were out of school January 19<sup>th</sup>. Staff is in the planning stages for the upcoming Spring Break Camp being held over the week of March 16-20 for Kingman Unified District students. For more information on the programs being offered, please contact Beth at 692-3109.

**TRIPS & TOURS** continue to do well with some trips sold out. On January 17<sup>th</sup> we took a group to Lake Havasu City for the **Havasu Balloon Festival** to view the launches and tour the site filled with vendors. **Menopause the Musical** was such a hit last season that we scheduled a trip for February 21<sup>st</sup> and has sold out. **Jersey Boys** in Las Vegas is also sold out for Saturday, March 14<sup>th</sup>. The **Sedona Weekend Getaway** scheduled on April 17<sup>th</sup> & 18<sup>th</sup> has openings. The trip currently has 26 enrolled with a minimum of 35 and a maximum of 48. If you know of anyone interested in going, please send them our way. The trip will include a trolley ride through Sedona, Dinner at Blazin' M Ranch with a live show, tour to Out of

the hotel  
Fees are  
room or



double occupancy. Currently no trips are set for this summer and plans are being made to visit Page, AZ in November. If you or anyone you may know is interested in our trips, please have them contact Yvonne at 692-3111 to be placed on our mailing list.



In the **Sports** arena, **Adult Basketball** continues its season with a skeleton crew. The season will conclude with a tournament on March 7<sup>th</sup>. **Youth Basketball** began January 10<sup>th</sup> and has 3 full leagues with 295 participants. Two **Baseball Camps** took place over the month of January and had 30 participants. **Tennis and Racquetball**

**Lessons** are continuing through the start of this year with group and private lessons being available. **Pickleball** is meeting at Palo Christi every Saturday as a drop in program in hopes to generate a bigger interest. The **Adult Coed Spring Volleyball League** will Begin on February 24<sup>th</sup>. There is currently 5 teams registered and we need a minimum of 6 and a maximum of 12 teams. The season will conclude with a tournament on April 11<sup>th</sup>. For any sports information, please contact Craig at 692-3113.





**Special Events:** We held the **Family Dinner & Bingo Night** January 27<sup>th</sup> with about 50 people in attendance. February 27<sup>th</sup> will be the **Indoor Movie Night** at Palo Christi where families can create their cars made of cardboard and watch "Cars 2". March 27<sup>th</sup> is reserved as a **Drive-In Movie Night at Southside Park**. We are working on getting a screen installed that will be removable and

stored in the off season. The event will have a cost of \$10 per carload. April 4<sup>th</sup> will bring the annual **Easter activities** and we are currently searching for a sponsor to help offset the cost of the prize baskets, coloring contest winners, egg toss winners, and eggs for the event. I am in communication with a local organization in hopes they are able make a donation. We moved our Family Campout to the first weekend in May this year to see if the participation increases and fits better with everything scheduled over the next several weekends.



**Aquatics:** Due to the coming school year calendar changes in the KUSD, there will be changes for the summer swim schedule. We will remain as we have for about 8 weeks and then offer one pool to remain open with a modified schedule once KUSD students return, in hopes to accommodate those attending KAOL, online school, and homeschoolers. The schedule will be released in May with the summer brochure. Lifeguard and Water Safety Instructor classes will be available in April & May.

**Miscellaneous:** REC1 is implementing a new version of their software that will be made available in the coming months. We have found it to be very useful and easy to use. We are moving toward getting all parks, fields, and court reservations online as well with hopes to have it in place by the end of this month. We are in the process of hiring for summer job positions. Applications will be reviewed the first week of March with interviews taking place March 9-20. The Recreation Department continues to recruit Recreation Instructors to teach various courses in Dance, Cooking, Floral Design, Cake Decorating, etc. Those who are interested should complete a City application and submit it to Human Resources for review. Potential Recreation Instructors should also complete the required supplement form outlining the course details. Our goal is to seek individuals with any experience in working with activities that target children between the ages of 3-12, teen and/or adults. Interviews will be set prior to each new season.



**Things to look forward to:**

February 21: Menopause Trip

February 27: Indoor Movie Night

March 7: Men's Basketball Tournament

March 9-20: Summer Job Interviews

March 14: Jersey Boys Trip

March 16-20: Spring Break Camp

March 27: Drive-In Movie

April 4: Egg Hunt, Breakfast with the Bunny, Egg Toss

April 11: Spring Volleyball Tournament

May 1-2: Family Campout

**2014 Spring, Summer, Fall Classes**

Program / Class	Part Time Employee Labor	Expenses	Total Expense	Average Customer Cost	Total Revenue	Profit	# Participants
Quilting 101	\$640.00	\$0.00	\$640.00	\$50.00	\$1,000.00	\$360.00	20
Ukrainian Easter Egg Design	\$255.00	\$0.00	\$255.00	\$40.00	\$320.00	\$65.00	8
CPR & First Aid	\$555.75	\$107.22	\$662.97	\$33.00	\$1,050.00	\$387.03	32
Healthier Living with Essential Oils	\$47.40	\$0.00	\$47.40	\$25.00	\$100.00	\$52.60	4
Body Shaping	\$187.20	\$0.00	\$187.20	\$15.00	\$225.00	\$37.80	15
Ballroom Dancing	\$625.00	\$0.00	\$625.00	\$75.00	\$1,105.00	\$480.00	20
Aerobic	\$226.20	\$0.00	\$226.20	\$25.00	\$150.00	(\$76.20)	6
How to Sell Your Home in any Market	\$63.20	\$0.00	\$63.20	\$20.00	\$100.00	\$36.80	5
How to Buy a House When you Cant get	\$0.00	\$0.00	\$0.00	\$20.00	\$0.00	\$0.00	0
Lifeguard Course	FT Staff	\$210.00	\$210.00	\$100.00	\$1,260.00	\$1,050.00	6
WSI Course	FT Staff	\$280.00	\$280.00	\$90.00	\$720.00	\$440.00	8
Aqua Zumba	\$150.00	\$0.00	\$150.00	\$20.00	\$200.00	\$50.00	10
Aqua Fit	\$450.00	\$0.00	\$450.00	\$25.00	\$650.00	\$200.00	26
Aqua Kinetics	\$450.00	\$0.00	\$450.00	\$25.00	\$725.00	\$275.00	29
Zumbatomics	\$200.00	\$0.00	\$200.00	\$36.50	\$805.00	\$605.00	22
Little Monkeys Yoga	\$200.00	\$0.00	\$200.00	\$37.50	\$750.00	\$550.00	20
Little Chefs	\$256.60	\$290.71	\$547.31	\$25.00	\$650.00	\$102.69	26
Dessert Making	\$256.60	\$290.71	\$547.31	\$25.00	\$625.00	\$77.69	25
Kingman Swim Team	\$536.00	\$0.00	\$536.00	\$100.00	\$1,600.00	\$1,064.00	16
CPR/First Aid	\$315.00	\$418.00	\$733.00	\$57.50	\$1,320.00	\$587.00	22
Baby Sitters Bootcamp	\$127.50	\$120.00	\$247.50	\$60.00	\$480.00	\$232.50	8
How to Sell Your Home in any Market	\$0.00	\$0.00	\$0.00	\$20.00	\$0.00	\$0.00	0
How to Buy a House When you Cant get	\$0.00	\$0.00	\$0.00	\$20.00	\$0.00	\$0.00	0
Aerobic	\$237.00	\$0.00	\$237.00	\$25.00	\$175.00	(\$62.00)	7
Body Shaping	\$126.40	\$0.00	\$126.40	\$19.40	\$291.00	\$164.60	19
Aerobic	\$221.20	\$0.00	\$221.20	\$25.00	\$300.00	\$78.80	12
Body Shaping	\$79.00	\$0.00	\$79.00	\$15.00	\$180.00	\$101.00	12
Beginning Ballet	\$345.00	\$0.00	\$345.00	\$40.00	\$990.00	\$645.00	26
Quilting 101	\$480.00	\$0.00	\$480.00	\$50.00	\$500.00	\$20.00	10
Traditional Fermented & Cultured Foods	\$39.50	\$0.00	\$39.50	\$35.00	\$70.00	\$30.50	2
How to Buy a House When you Cant get	\$19.75	\$0.00	\$19.75	\$20.00	\$20.00	\$0.25	1
Healthier Living with Essential Oils	\$31.60	\$0.00	\$31.60	\$25.00	\$50.00	\$18.40	2
CPR/First Aid	\$446.25	\$525.00	\$971.25	\$70.00	\$1,540.00	\$568.75	23
Tamale Making	\$205.00	\$175.10	\$380.10	\$40.00	\$640.00	\$259.90	16
How to Sell Your Home in any Market	\$0.00	\$0.00	\$0.00	\$20.00	\$0.00	\$0.00	0
Festive Ukrainian Eggs	\$0.00	\$0.00	\$0.00	\$45.00	\$0.00	\$0.00	0
Salsa Making	\$130.00	\$92.04	\$222.04	\$25.00	\$250.00	\$27.96	10
Spooky Cooking	\$29.96	\$94.12	\$124.08	\$10.00	\$40.00	(\$84.08)	4
Gingerbread Class	\$29.96	\$94.12	\$124.08	\$10.00	\$100.00	(\$24.08)	10
<b>TOTALS:</b>	<b>\$7,962.07</b>		<b>\$10,659.09</b>		<b>\$18,981.00</b>	<b>\$8,321.91</b>	

NOTES

Did not have class

Flexed hours of FT staff

Flexed hours of FT staff

Did not have class

Did not have class

Did not have class

Did not have class

**Please Note:** Many of these classes consisted of more than one session in each season where others may have only been held once.

### 2014 Spring, Summer, Fall Sports

Program / Class	Part Time Employee		Total Expense	Sponsors	Average Customer		# of Participants	NOTES	
	Labor	Expenses			Cost	Revenue			Profit
Baseball Camp - Junior	\$225.00	\$0.00	\$225.00		\$20.00	\$560.00	\$335.00	28	
Baseball Camp - HS	\$675.00	\$0.00	\$675.00		\$40.00	\$800.00	\$125.00	20	
Youth Basketball	\$2,403.15	\$4,453.65	\$6,856.80	\$1,500.00	\$20.00	\$6,610.00	\$1,253.20	309	3 Leagues; sponsor by State Farm, Angle Homes & AZ Sign
Womens League Basketball	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00		Did not have season
Mens League Basketball	\$8,705.53	\$559.98	\$9,265.51		\$20.00	\$10,765.00	\$1,499.49	188	average cost is based on player fee
Spring Adult Volleyball	\$890.50	\$46.89	\$937.39		\$10.00	\$1,700.00	\$762.61	33	average cost is based on player fee
Basketball Academy - BEG	\$1,500.00	\$216.46	\$1,716.46		\$52.75	\$2,425.00	\$708.54	46	
Basketball Academy - ADV	\$1,500.00	\$216.46	\$1,716.46		\$51.75	\$2,690.00	\$973.54	52	
Strength & Agility	\$600.00		\$600.00		\$33.00	\$825.00	\$225.00	25	
UK Soccer	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$190.00	\$190.00	38	\$5 profit on ea. registration
Little Tykes	\$368.75	\$0.00	\$368.75		\$25.00	\$375.00	\$6.25	15	
Floor Hockey	\$412.50	\$0.00	\$412.50		\$25.00	\$455.00	\$42.50	18	used left over supplies from last yr
Sportstastic	\$81.00	\$847.12	\$928.12		\$0.00	\$0.00	(\$928.12)	50	free program
Youth Volleyball	\$903.52	\$601.61	\$1,505.13	\$700.00	\$25.00	\$1,350.00	\$544.87	54	
Adult Volleyball	\$2,366.31	\$498.43	\$2,864.74		\$15.00	\$6,705.00	\$3,840.26	207	average cost is based on player fee
Adult Kickball	\$346.58	\$239.04	\$585.62		\$15.00	\$1,765.00	\$1,179.38	76	average cost is based on player fee
Tennis Lessons	\$2,088.00	\$410.15	\$2,498.15		\$20.00	\$1,175.00	(\$1,323.15)	54	
Racquetball Lessons			\$0.00				\$0.00		Did not have lessons
<b>TOTALS:</b>			\$31,155.63			\$38,390.00	\$7,234.37		

Please Note: Many of these classes consisted of more than one session in each season where others may have only been held once.

### 2014 Spring, Summer, Fall Trips

Trip	Full Time / hourly Labor	Part Time Labor	Expenses	Total Expense	Total Revenue	Profit w/o Staff Expenses	Total # of Participants	# of Employees + Volunteers on trip	Individual Registration Cost pp= Per Person, ad= Adult, ch= Child sgl= Single Occupancy dbl= Double occupancy ex. per.= Extra person in room
Lake Havasu Balloon Festival	\$230.28	\$0.00	\$358.89	\$589.17	\$565.00	\$206.11	12	1+1	\$45 pp
Zoo, Aquarium, & Butterfly	\$297.45	\$0.00	\$1,172.91	\$1,470.36	\$1,610.00	\$437.09	18	2+2	\$70 ch. / \$95 ad.
Moab	\$729.22	\$0.00	\$5,541.84	\$6,271.06	\$5,280.00	(\$261.84)	15	1+1	\$535 sgl./ \$445 dbl./ \$370 ex. per.
Bearizona & Grand Canyon	\$268.66	\$0.00	\$1,087.45	\$1,356.11	\$1,415.00	\$327.55	20	2+1	\$75 ad./ \$65 ch.
Jet Boat	\$0.00	\$0.00	\$814.87	\$814.87	\$800.00	(\$14.87)	8	1	\$100 pp
Durango	\$0.00	\$0.00	\$15,485.68	\$15,485.68	\$18,840.00	\$3,354.32	48	1+1	\$490 sgl./ \$390 dbl./ \$290 ex. per.
Peaks and Craters	\$0.00	\$110.76	\$561.00	\$671.76	\$720.00	\$159.00	18	1+2	\$40 pp
Tournament of Kings	\$143.93	\$65.63	\$1,040.38	\$1,249.94	\$1,105.00	\$64.62	13	3	\$85 pp
Menopause the Musical	\$139.92	\$68.00	\$1,407.14	\$1,615.06	\$1,600.00	\$192.86	20	3	\$80 pp
<b>TOTALS:</b>	\$1,809.46			\$29,524.01	\$31,935.00	\$4,464.84			

**FULL TIME & PART TIME LABOR** - Salaries include hours of part-time & full-time employees who worked a trip in addition to their normal work hours. Hours DO NOT include EXEMPT employee hours if applicable. Profit column does not include staff hours listed; although if included, it would still show a positive.

### 2014 Spring, Summer, Fall Child Supervision

Event	PT Emp. Labor	Expenses	Total Expense	Sponsors	Avg. Cust Cost	Total Revenue	Profit	Participants
Afterschool Program	\$9,740.40	\$4,064.97	\$13,805.37	\$0.00	\$45-\$65	\$11,797.00	(\$2,008.37)	average 28 per month
Spring Break Camp	\$715.45	\$372.69	\$1,088.14	\$0.00	\$70.00	\$1,149.00	\$60.86	17
Summer Camp	\$16,027.76	\$10,168.67	\$26,196.43	\$0.00	\$70.00	\$30,239.50	\$4,043.07	452
One-Day Camp (Jan)	\$176.28	\$89.44	\$265.72	\$0.00	\$15.00	\$165.00	(\$100.72)	11
One-Day Camp (Feb)	\$176.28	\$50.52	\$226.80	\$0.00	\$15.00	\$300.00	\$73.20	20
One-Day Camp (Feb)	\$203.93	\$63.00	\$266.93	\$0.00	\$15.00	\$300.00	\$33.07	20
One-Day Camp (Oct)	\$182.57	\$188.88	\$371.45	\$0.00	\$15.00	\$150.00	(\$221.45)	9
One-Day Camp (Oct)	\$196.24	\$38.27	\$234.51	\$0.00	\$15.00	\$120.00	(\$114.51)	7
One-Day Camp (Nov)	\$166.60	\$85.96	\$252.56	\$0.00	\$15.00	\$60.00	(\$192.56)	4
<b>TOTALS:</b>			\$42,707.91			\$44,280.50	\$1,572.59	

The After School Program: Totals for calendar 2014 year. Does not include FT employee salaries for organization, etc.

One-Day Camp: Some months have more than one day included

Spring Break camp: one week camp held during the school vacation. Does not include FT employee salaries for organization, etc.

**2014 Spring, Summer, Fall Special Event**

Event	PT & FT Rec Labor	Rec Expense	Park/ Pool Labor	Park Expense	Expense Total	Sponsor Money	Event Revenue	Total Revenue	Profit/Loss including staff	Profit/Loss Not Including staff salary	Approx. Total #s	Staff + (Vols.)	NOTES
Bingo Dinner & Dessert	133.64	528.47	0.00	0.00	662.11	0.00	0.00	341.00	(321.11)	(187.47)	60	3	
Indoor Drive- In Movie	31.60	65.09	0.00	0.00	96.69	0.00	0.00	0.00	(96.69)	(65.09)	50	3	FREE Event;
Family Camp Out	418.52	392.32	0.00	0.00	810.84	0.00	0.00	412.00	(398.84)	19.68	44	6	
Easter Coloring Contest	0.00	0.00	0.00	0.00	0.00	included w / hunt	0.00	0.00	0.00	0.00	1500+	1	FREE Event. Expenses included in Hunt
Easter Egg Hunt	162.86	3,554.56	0.00	0.00	3,717.42	500.00	0.00	500.00	(3,217.42)	(3,054.56)	3000+	5 + (20+)	FREE. Taco Bell donated product Walmart doanted \$500
Egg Toss	0.00	0.00	0.00	0.00	0.00	included w / hunt	0.00	0.00	0.00	0.00	168	1 + (2)	FREE Event. ALL Expenses included in Hunt
Breakfast with the Bunny	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200+	1 + (2)	Disct. From Golden Corral Offered. Expenses in hunt.
Vantastic	2,296.02	296.54	0.00	0.00	2,592.56	2,500.00	0.00	2,500.00	(92.56)	2,203.46	657	2	Sponsored by KRMC
Float in Movie	included w/ pool	349.00	0.00	0.00	349.00	333.00	190.00	523.00	174.00	174.00	116	15	UNS sponsored all movies
Movie In the Park (2)	134.33	2,322.14	0.00	included	2,456.47	667.00	0.00	667.00	(1,789.47)	(1,655.14)	1000+	4	UNS sponsored all movies. Projector, Screen & misc supplies purchased
Carnival Night	464.15	441.75	0.00	0.00	905.90	0.00	1,495.00	1,495.00	589.10	1,053.25	2000+	35 + (10)	Additional revenue in Concessions
Free swim day (Cent/GV)	0.00	0.00	0.00	0.00	0.00	0.00	included w/ pool	0.00	0.00	0.00	Cent. 471 G.V. 130	25	FREE Event - Expenses included in Pool Report
Mud Mania	177.75	487.94	N/A		665.69	0.00	516.69	516.69	(149.00)	28.75	394+ spectators	(5) 10 Rec+ 6 pool+	FREE Event
Andy Devine Days Parade	76.76	1,494.75	0.00	0.00	1,571.51	0.00	225.00	225.00	(1,346.51)	(1,269.75)	94+ entries	21+ (3)	cancelled - retained awards for next year
Fall Festival	2,088.60	3,312.44	includ.	included	5,401.04	1,774.76	4,151.30	5,926.06	525.02	2,613.62	2500+	15 + (50+)	Several Sponsors & Volunteers
Halloween Coloring Contest	0.00	0.00	0.00	0.00	0.00	incl. above	0.00	0.00	0.00	0.00	1200+	1	Expense included in Fall Festival
Santa's Calling	0.00	35.00	0.00	0.00	35.00	0.00	0.00	0.00	(35.00)	(35.00)	250	1 + (5)	Paper/printing expense only
Letters to Santa	121.50	0.00	0.00	0.00	121.50	0.00	0.00	0.00	(121.50)	0.00	125	1	Expenses wrote off in prior yrs. N/A
Breakfast with Santa	90.90	70.53	0.00	0.00	161.43	0.00	73.00	73.00	(88.43)	2.47	200+	2+ (1)	Disct. From Golden Corral Offered
2015 Polar Plunge	61.63	70.00	39.93	0.00	171.56	0.00	0.00	0.00	(171.56)	(70.00)	50	3	FREE Event. Snowy day
<b>TOTALS:</b>					<b>18,959.92</b>			<b>12,837.75</b>	<b>(6,122.17)</b>	<b>(241.78)</b>			

Notes: Mud Mania is operated during regular working hours. Staff cost are for those who would not have normally worked that day

Easter = Walmart (\$500 donation used toward purchase of filled baskets, coloring contest prizes, and egg toss awards, eggs and candy)

## 2014 City of Kingman Pool Total Revenues & Expenses

### Payroll Expenses

5/31/2014	\$5,220.46
6/14/2014	\$17,164.04
6/28/2014	\$17,331.42
7/12/2014	\$18,628.24
7/26/2014	\$15,619.27
8/9/2014	\$11,767.95
8/23/2014	
<b>Total:</b>	<b>\$85,731.38</b>

### GV Snack Wages

\$37.13	\$106.00
\$165.00	\$586.00
\$438.78	\$612.00
\$373.72	\$608.00
\$447.48	\$684.70
\$168.93	\$662.15
\$0.00	
<b>\$1,631.04</b>	<b>\$3,258.85</b>

### Expense Purchases

Walmart, Dum dums 7/24	\$7.48
Walmart, office/cleaning supplies 6/1	\$272.54
Walmart supplies 6/4	\$32.41
Red Cross, LG, 5/30	\$385.00
Red Cross, reLG, 5/30	\$525.00
Walmart, candy and food, 6/9	\$101.54
W, food/prizes 4th, 7/4	\$119.04
W 5/1	\$148.32
Red Cross Training Fry's Petrol 4/3	\$75.12
WSI Class Red Cross 4/7	\$300.00
ARC LG 6/10	\$315.00
ARC LGI 6/23	\$35.00
American First Aid 5/15	\$174.32
Krames staywell	\$69.77
Krames staywell	\$129.00
Red Cross	\$350.00
Kiefer, uniforms and backboard 4/25	\$2,960.12
Water Safety Products 4/25	\$2,228.40
ARC Babysitting/LG videos 4/11	\$311.84
ARC Wsi videos 5/16	\$198.77
6/2 ARC del E Webb babysitters 6/2	\$216.00
ARC babysitters participants set 5/27	\$145.25
8/7 First Aid Supplies	\$28.85
<b>TOTAL:</b>	<b>\$9,128.77</b>

### Grandview Snack Bar

Employee Wages:	\$1,631.04
Snack revenue:	\$4,037.00

### Operations Revenue

Punch & Pool Passes	\$5,196
Daily Paid Swimming	\$35,877.00
Pool Parties	\$9,205
Lifeguard/WSI Class	
Grandview Snack	\$4,037
	<b>\$54,315</b>

\$1980 included in REC Report

### Donation Log or Sponsored Free Swim

Bob Budd	\$100.00
<b>Total:</b>	<b>\$100.00</b>

### Total Revenue

### Total Expenses

<b>\$54,315.00</b>	<b>\$94,860.15</b>
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<b>PROFIT</b>	<b>(\$40,445.15)</b>
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Not including maintenance

## 2014 City of Kingman Pool Statistics

May

	<4	<18	Adult	Senior	Parent&Tot	PS/LTS	P.Lesson	
Centennial	0	0	0	0	20	128	0	
	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00	\$2,560.00	\$0.00	\$2,920.00
Grandview	19	219	63	2	7	33	0	
	\$0.00	\$328.50	\$126.00	\$3.50	\$126.00	\$660.00	\$0.00	\$1,244.00
Total	0	219	63	2	27	-161	0	
Total \$	\$0.00	\$328.50	\$126.00	\$3.50	\$486.00	\$3,220.00	\$0.00	\$4,164.00

	<4	<18	Adult	Senior	Parent&Tot	PS/LTS	P.Lesson	
Centennial	207	3855	1222	94	19	254	0	
	\$0.00	\$5,782.50	\$2,444.00	\$164.50	\$342.00	\$5,080.00	\$0.00	\$13,813.00
Grandview	240	2133	806	71	10	66	0	
	\$0.00	\$3,199.50	\$1,612.00	\$124.25	\$180.00	\$1,320.00	\$0.00	\$6,435.75
Total	447	5988	2028	165	29	320	0	
Total \$	\$0.00	\$8,982.00	\$4,056.00	\$288.75	\$522.00	\$6,400.00	\$0.00	\$20,248.75

	<4	<18	Adult	Senior	Parent&Tot	PS/LTS	P.Lesson	
Centennial	99	1590	634	113	3	105	1	\$28.00 for \$1 night swim
	\$ -	\$2,385.00	\$1,268.00	\$197.75	\$54	\$2,100	\$20.00	\$6,052.75
Grandview	190	1516	575	83	4	26	1	
	\$ -	\$2,274.00	\$1,150.00	\$145.25	\$72.00	\$520.00	\$20.00	\$4,181.25
Total	289	3106	1209	196	7	131	2	
Total \$	\$0.00	\$4,659.00	\$2,418.00	\$343.00	\$126.00	\$2,620.00	\$40.00	\$10,234.00

	<4	<18	Adult	Senior	Parent&Tot	PS/LTS	P.Lesson	
Centennial	15	201	116	16	0	0	1	\$290.00 Float In Movie Night
	0	\$301.50	\$232	\$28	\$0.00	\$0.00	\$20.00	\$871.50
Grandview	19	110	82	17	0	0	0	
	0	\$165.00	\$164.00	\$29.75	\$0.00	\$0.00	\$0.00	\$358.75
Total	34	311	198	33	0	0	1	
Total \$	\$0.00	\$466.50	\$396.00	\$57.75	\$0.00	\$0.00	\$20.00	\$1,230.25

Total Patron Count

Daily Paid Swimming: \$35,877.00

	<4	<18	Adult	Senior	Star babies	Swim	P.Lesson
	770	9624	3498	396	63	612	3

Snack GV	May	June	July	August	TOTAL
	\$323.00	\$1,959.00	\$1,649.00	\$106.00	\$4,037.00

not included in Daily Paid Swimming

Special Events:	Float In Movie:	4th of July Free Swim:	\$1 Swim Night:
	# of people = 116 \$290.00	Grandview Centennial <4=8 <4=36 <17= 69 <17= 265 Adult= 53 Adult= 161 Senior=0 Senior= 9	# of people = 28 \$28.00

## 2014 City of Kingman Pool Pass Report

May

	Student Punch Pass	Adult Punch Pass	Senior Punch Pass	Lap Swim Pass	
Centennial	\$30.00	\$0.00	\$12.00	\$0.00	
Grandview	\$110.00	\$45.00	\$12.00	\$0.00	
P&R Office	\$460.00	\$30.00	\$36.00	\$280.00	
Total Sold	60	5	5	7	
Total \$	\$600.00	\$75.00	\$60.00	\$280.00	\$1,015.00

June

	Student Punch Pass	Adult Punch Pass	Senior Punch Pass	Lap Swim Pass	
Centennial	\$1,030.00	\$495.00	\$96.00	\$80.00	
Grandview	\$290.00	\$135.00	\$48.00	\$80.00	
P&R Office	\$750.00	\$120.00	\$72.00	\$200.00	
Total Sold	207	50	18	9	
Total \$	\$2,070.00	\$750.00	\$216.00	\$360.00	\$3,396.00

July

	Student Punch Pass	Adult Punch Pass	Senior Punch Pass	Lap Swim Pass	
Centennial	\$270.00	\$60.00	\$36.00	\$0.00	
Grandview	\$90.00	\$30.00	\$60.00	\$0.00	
P&R Office	\$110.00	\$75.00	\$24.00	\$0.00	
Total Sold	47	11	10	0	
Total \$	\$470.00	\$165.00	\$120.00	\$0.00	\$755.00

August

	Student Punch Pass	Adult Punch Pass	Senior Punch Pass	Lap Swim Pass	
Centennial	\$0.00	\$0.00	\$0.00	\$0.00	
Grandview	\$20.00	\$0.00	\$0.00	\$0.00	
P&R Office	\$10.00	\$0.00	\$0.00	\$0.00	
Total Sold	3	0	0	0	
Total \$	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00

	May	June	July	August	
Grand Total Sold	317	66	33	16	
Grand Total \$	\$3,170.00	\$990.00	\$396.00	\$640.00	\$5,196.00

## City of Kingman 2014 Pool Party Report

	May	June	July	August	September
Centennial	0	5	6	3	0
	\$0.00	\$1,475.00	\$2,775.00	\$660.00	\$0.00
Grandview	1	7	9	7	0
	\$245.00	\$1,585.00	\$1,465.00	\$1,000.00	\$0.00
Total #	1	12	15	10	0
Total Revenue:	\$245.00	\$3,060.00	\$4,240.00	\$1,660.00	\$0.00
					\$9,205.00

## 2014 Pool Concessions

Staff Salary - Centennial	# of hrs.	5/18-5/31 salary cost	# of hrs.	6/1-6/14 salary cost	# of hrs.	6/15-6/28 salary cost	# of hrs.	6/29-7/12 salary cost	# of hrs.	7/13-7/26 salary cost	# of hrs.	7/27-8/9 salary cost
Bailes, Kimberly \$8.25 / \$8.46	5	\$41.25	55.5	\$ 457.88	38	\$ 313.50	29.5	\$ 163.50	39.75	\$ 336.29	21	\$ 177.66
McCumber, Kellie \$8.50 / \$8.71	3	\$25.50	8	\$ 68.00	33	287.43	20	\$174.20	10.75	\$93.63	9	\$78.39
Pike, Susan Mary \$8.25 / \$8.46	5	\$41.25	62.5	\$ 515.63	36	\$297	45	\$ 379.23	42.75	\$ 361.67	31.25	\$264
Bi-Weekly Total	13	\$108	126	\$1,041.51	107	\$ 897.93	94.5	\$717	93.25	\$792	61.25	\$520
	# hours salary cost		# hours salary cost		# hours salary cost		# hours salary cost		# hours salary cost		# hours salary cost	
<b>Grand Total</b>	<b>495 \$ 4,076.39</b>											

Expenses	Total \$
Smart & Final	\$15.60
Pepsi	\$194.68
Pepsi	\$883.55
Pepsi	\$237.03
Shamrock	\$1,078.00
Shamrock	\$328.68
Shamrock	\$686.74
Shamrock	\$79.68
Shamrock	\$110.46
Shamrock	\$308.58
Shamrock	\$263.38
Shamrock	\$214.50
Sam's Club	\$1,246.29
Sam's Club	\$558.26
Sam's Club	\$141.88
Sam's Club	\$107.72
Sam's Club	\$489.25
Sam's Club	\$459.22
Sam's Club	\$787.90
Sam's Club	\$362.86
Sam's Club	\$52.84
Sam's Club	\$333.30
Sam's Club	\$44.90
Sam's Club	\$252.86
Wal-Mart	\$138.23
<b>Total</b>	<b>\$9,376.39</b>

Total Daily Take in Revenue - Centennial					
June	July	August			
6/1/2014	\$548.20	7/1/2014	\$186.65	8/1/2014	\$88.50
6/2/2014	\$490.30	7/2/2014	\$225.60	8/1/2014	\$80.25
6/3/2014	\$347.10	7/2/2014	\$59.10	8/5/2014	\$72.02
6/5/2014	\$297.35	7/3/2014	\$153.90	8/6/2014	\$84.90
6/6/2014	\$346.55	7/4/2014	\$278.95	8/8/2014	\$31.25
6/6/2014	\$79.50	7/7/2014	\$113.25	8/10/2014	\$65.50
6/8/2014	\$272.65	7/8/2014	\$145.75		\$422.42
6/9/2014	\$297.80	7/9/2014	\$165.80		
6/10/2014	\$239.40	7/9/2014	\$36.25		
6/11/2014	\$232.05	7/10/2014	\$29.80		
6/11/2014	\$103.35	7/11/2014	\$131.85		
6/12/2014	\$295.65	7/11/2014	\$33.25		
6/13/2014	\$299.40	7/13/2014	\$197.30		
6/13/2014	\$927.00	7/14/2014	\$27.45		
6/15/2014	\$130.85	7/15/2014	\$9.50		
6/16/2014	\$136.05	7/16/2014	\$33.75		
6/17/2014	\$163.20	7/16/2014	\$95.35		
6/18/2014	\$162.00	7/17/2014	\$73.30		
6/18/2014	\$56.15	7/18/2014	\$109.15		
6/19/2014	\$233.00	7/18/2014	\$376.50		
6/20/2014	\$233.95	7/20/2014	\$60.95		
6/20/2014	\$66.25	7/21/2014	\$115.85		
6/22/2014	\$161.35	7/22/2014	\$256.70		
6/23/2014	\$165.30	7/23/2014	\$137.00		
6/24/2014	\$143.55	7/23/2014	\$23.25		
6/25/2014	\$202.80	7/24/2014	\$135.00		
6/25/2014	\$64.50	7/25/2014	\$14.25		
6/26/2014	\$126.55	7/27/2014	\$137.40		
6/27/2014	\$248.80	7/29/2014	\$167.55		
6/27/2014	\$68.75	7/30/2014	\$47.00		
6/28/2014	\$144.75	7/30/2014	\$124.65		
6/29/2014	\$155.80	7/31/2014	\$99.25		
6/30/2014	\$298.15		\$3,801.30		
	\$7,738.05				
				<b>Centennial Total Revenue</b>	<b>\$11,961.77</b>
				<b>Grandview Total Revenue</b>	<b>\$4,037.00</b>

<b>Totals</b>	
Staff Salary	\$ 4,076.39
Expenses	\$9,376.39
Centennial Revenue	\$11,961.77
Grandview Revenue	\$4,037.00

**Total Revenue - Expenses \$ 2,545.99**

# City of Kingman Parks Commission Feb, 18, 2015

## Parks Superintendent Report

Since the last report the maintenance staff has completed 69 maintenance repair orders in the mechanics shop, 58 in the Parks and 26 in pools and Recreation. We have experienced 11 small vandalism/graffiti events.

The Christmas season has come and gone. We installed the Christmas lights on the train, complex and Santa's Castle/truck. The crews have removed all of the decorations as well and put everything back into storage for next season. The irrigation system in all of the Parks have been secured for winter, now with the warmer temperatures we have started to water two days a week at 50% of one cycle. We have also drained all of the evaporative coolers and outside exposed plumbing including our back flow devices.

We have completed all of the Route 66 road side landscape clean up and trimming for this year and will now start a system wide clean up and trim in the parks system. The parks ball field technicians have started the preseason maintenance on all of our fields. We will clean edge all warning tracks and start the new base installations and an application of fertilizer as the irrigation is programmed back into the schedule.

### Park Improvements:

Lewis Kingman large dog park will receive some new improvements inside the fence line. We have started to install sod in the high traffic areas that we have salvaged from the Centennial field four improvement projects. We have also planned to remove some of the older and dead shrubs, and add decorative rock buffer zones and concrete curbing to delineate the turf areas.

Centennial Park field four Improvements; in partners with KSA we have started the relocation of the outfield lighting and fence line. The existing fence is 25' closer than fields 1, 2 and 3, and we can only use this field for the younger age groups. The scope of this project includes the removal of the infield turf to accommodate 70' base pegs, relocation of the light poles and a new fence line at 275' to match fields 1, 2 and 3. We have also started the permit process for the new 20x20 Ramada to be located in the area above field 1. The new Ramada will have ADA access from the parking lot, a new Bar-B-Q and new power service with lighting and special event electrical capabilities.

Metcalf Park; the new Ramada is complete with new sidewalks and steps to access the upper level. With the removal of the old and dead shrubs and trees we identified a safety concern and have installed a new 4' fence around the lower terrace. The community group, "Sounds of Kingman", have raised the money to build the new outdoor stage. We have the permit and TR ORR is the contractor on the project. We broke ground on Thursday 2/12/15. We expect the project to be complete in 40 days.



The new Ramada constructed at Metcalfe Park.



The new 4' fence lower terrace in Metcalfe park.



The new concrete steps in Metcalfe Park.



The start of the footing for the retaining wall field 4-Centennial.



The infield is complete field 4-Centennial.



CITY OF KINGMAN  
BOARDS AND COMMISSIONS APPLICATION

RECEIVED

JAN 23 2015

FOR MEMBERSHIP ON THE PARKS AND REC Comm CITY OF KINGMAN  
Estimated hours per month you can devote to this group: \_\_\_\_\_

Name BRENDA DEHAAN Home Phone # 928 753 4621  
Address 2062 OMAHA DRIVE Alternative Phone # 928 303 8737  
Zip Code 86401 WK 928 753 0735  
Email bldehaan12@gmail.com M-F 8-5  
Resident Located in - X #4283  
Kingman City Limits   
Mohave County

Length of Residency 26 yrs Are you a registered voter? Yes  No

If asked, I would be willing to serve on another board or Commission. Yes  No

List other boards or commissions interested in:

ECONOMIC DEVT & MKTG

PLANNING AND ZONING

1. List your educational background.

Bachelor of Science in Business Administration

ACCOUNTING MAJOR. MAGNA CUM LAUD.

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer.

MOHAVE COUNTY FINANCIAL SVCS - ACCOUNTANT SR 2004-CUR

MOHAVE COUNTY COMMUNITY SVCS - ACCOUNT SPECIALIST 1996-2001

3. Describe your involvement in the Kingman community.

NONE TO DATE - TIME TO START

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

SUPERVISE STAFF, SOLVE PROBLEMS, ANALYTICAL,

ORGANIZED, RELIABLE AND WILLING TO DONATE

MY TIME

5. Describe why you are interested in serving in this position. \_\_\_\_\_

I USE PARK SVCS AND HAVE AN INTEREST IN SEEING THEM USED TO THEIR FULL POTENTIAL

6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain: \_\_\_\_\_

NONE THAT I AM AWARE OF

Appointment to this board, commission or advisory committee will require your consistent attendance at regularly scheduled meetings. Please note the times below for each Board or Commission. All meetings are held at the Council Chambers, 310 N. 4<sup>th</sup> Street, Kingman.

Board of Adjustment	As Needed
Building Board of Appeals	As Needed
Business License Review Board	As Needed
Clean City Commission	3rd Thursday/Monthly @ 5:00PM
② Economic Development Marketing Commission	2nd Wednesday/Monthly @ 7:30 AM
Golf Course Advisory Committee	3rd Wednesday/odd months @ 4:30PM
Historical Preservation Commission	4th Tuesday/odd months @ 5:30PM
Industrial Development Board	As Needed
Local Public Safety Personnel Retirement Board	As Needed
Municipal Property Corporation	As Needed
Municipal Utilities Commission	4th Thursday/Monthly @ 5:30 PM
① Parks & Recreation Commission	3rd Wednesday/odd months @ 6:00PM
Personnel Board	As Needed
③ Planning & Zoning Commission	2nd Tuesday/Monthly @ 6:00PM
Tourism Development Commission	1st Thursday/Monthly @ 7:30AM
Transit Advisory Commission	2nd Tuesday/1st month of Quarter @10:00

This application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant Branda DeHaven Date 1/21/14

Please return this application to:  
City of Kingman  
City Clerk's Office Fax (928) 753-6867  
310 North Fourth Street  
Kingman, AZ 86401

For further information, please call: City Clerk's office at (928) 753-5561.

*Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.*