

CITY OF KINGMAN
MEETING OF THE GOLF COURSE ADVISORY COMMISSION
City Council Chambers
310 N. 4th Street
CityofKingman.gov

4:30 P.M.

AGENDA

Wednesday, May 18, 2016

REGULAR MEETING

CALL TO ORDER & ROLL CALL

1. APPROVAL OF MINUTES

Regular Called Meeting minutes of August 19, 2015.

2. CALL TO THE PUBLIC – COMMENTS FROM THE PUBLIC

Those wishing to address the Commission should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments are limited to two minutes in matters regarding Cerbat Cliffs Golf Course.

3. ANNUAL OPEN MEETING LAWS

City Clerk's Office—Sydney Muhle

4. ELECTION OF CHAIRPERSON / VICE CHAIRPERSON

Discussion and Possible Action

5. GOLF PRO'S REPORT / COURSE PLAY

Report on Tournaments

Report on Course Play, and Driving Range Numbers

6. GOLF COURSE SUPERINTENDENT REPORT

Completed projects and upcoming projects at the Golf Course

7. **MEETING DATES**

Discussion and Possible Action on changing from Quarterly Meetings to Bimonthly.

8. **RECYCLE CAN PROGRAM**

Discussion and Possible Action with Golf Course Management

9. **MEMBER REPLACEMENT/REAPPOINTMENT**

Discussion and Possible Action

Jim Powell – Reappointment for 1st Full 3 Year Term

Joe Farner – Reappointment for 2nd 3 Year Term

David Dale – Resigned, need to replace; new member would finish term to 2017 and be eligible for complete first 3 year term.

10. **POSSIBLE MERGE OF PARKS & RECREATION ADVISORY COMMISSION WITH GOLF COURSE ADVISORY COMMISSION**

Discussion and Possible Action regarding combining commissions.

11. **DIRECTOR'S REPORT**

Report pertaining to Golf Course business.

Next Meeting – August 17, 2016

11. **ANNOUNCEMENTS BY COMMISSION MEMBERS**

Limited to announcements, availability/attendance, requests for agenda items for future meetings.

ADJOURNMENT

Posted May 10, 2016 by Jennifer Wheeler

Golf Advisory Commission Attendance Sheet

Year Term is Up	Jan.		Feb.		March		April		18-May		June		July		August		Sept.		Oct.		Nov.		Dec.	
	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.	Reg.	Spec.
	N		N		N		N		N		N		N		N		N		N		N		N	
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*15-																								
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*16--	E		E		E		E		E		E		E		E		E		E		E		E	
*16--	T		T		T		T		T		T		T		T		T		T		T		T	
Council	I		I		I		I		I		I		I		I		I		I		I		I	
Council	N		N		N		N		N		N		N		N		N		N		N		N	
Golf Pro	G		G		G		G		G		G		G		G		G		G		G		G	
Director																								
Council																								

Membership Code:

YR - In first 3 year term

YR = In second 3 year term

YR * Appointed to less than 18 month term

YR -- Serving third 3 year term (super majority vote)

CITY OF KINGMAN
REGULAR MEETING OF GOLF COURSE ADVISORY
Council Chambers
310 N. 4th Street
www.cityofkingman.gov

4:30 P.M.

Minutes

Wednesday, August 19, 2015

Members:	Officers:	Visitors Signing In:
Frank Gurzi, Chairperson	M. Meersman, Parks and Recreation Director/Golf Course Superintendent	See attached list
David Dale, V. Chairperson	L. Carver, Council Liaison	
Joe Farner	L. Pitts, Cerbat Cliffs Manager	
Bill Fogg	K. Fogg, Recording Secretary	
Julie Moon		
Kelly Pickering		
Jim Powell		

REGULAR MEETING

CALL TO ORDER AND ROLL CALL

Commission Member Bill Fogg called the meeting to order at 4:42p.m. roll call was taken.

Commission Members Present: Farner, Fogg, Moon, Pickering

Staff: Meersman, Fogg

Commission Member Excused: Gurzi, Dale, Powell

1. APPROVAL OF MINUTES

Regular meeting minutes of May 20, 2015.

Commission Member Kelly Pickering made a MOTION to APPROVE the Regular Meeting Minutes of May 20, 2015. Commission Member Julie Moon SECONDED and minutes were APPROVED by a vote of 4-0.

2. **CALL TO THE PUBLIC – COMMENTS FROM THE PUBLIC**

Those wishing to address the Commission should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time pursuant to A.R.S. 38-431 et al. Comments from the Public will be restricted to items not on the agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 2 minutes.

No one from the public to speak.

3. **GOLF PRO'S REPORT / COURSE PLAY**

Levi Pitts was not available for the meeting.

Director Mike Meersman will give the report. The numbers included in the packet are for the past three months. These numbers are also available online every month in the City Manager's Report.

The numbers overall for the last fiscal year are about \$10,000 higher than they were the previous years, we are making strides and that's very positive note.

The outing sizes are back up a little bit. Last year some of the group sizes were down but the numbers are getting back up there and that's probably helping us with the dollar figure.

Member Bill Fogg asked if there were any other report on the tournament listings. Is this the complete list and nothings in October?

Director Meersman stated there isn't that he is aware of yet.

Member Fogg brought it up because he had been approached by Pat Moore regarding the Fire Department wanting to hold another tournament and they requested the Mens Club move their Tournament from September 26-27 that wasn't feasible because their fiscal year is October 1st. You may get one from them in October.

Member Kelly Pickering said the Fireman were going to Valle Vista, they were wanting the Mens Club to move their tournament because it's the same day and they wanted it moved so they could play in our tournament.

Annual Contract Update: It's been rewritten and we're still waiting for final approval from Council Members and City Attorney. It's been given to Levi to look over and see how he feels about the changes made.

Member Fogg asked when the present contract expires.

Director Meersman stated it ends December 31st. So we have that much time to work it out. If not we will do an RFP and see if we would get applicants. We've made some pretty substantial changes and we will see how Levi feels about them.

4. **GOLF COURSE SUPERINTENDENT REPORT**
Report Attached

Director Meersman's report was in the packet. He went down briefly and touched on some key points.

He considers this time of year the keep it alive mode where we just do our very best to keep the course alive. With cool season grasses and all the temperatures of 100 degrees in a row, it's very challenging to keep the course alive with the soil conditions that we have.

Greens:

Liquid insecticides have been applied to the grubs down in combination with the fungicides. Since the monsoons started we've had three separate fungicide applications every three weeks. The fungicides we use, will last about three weeks. We can only afford to spray those on greens. It would be helpful if we could afford to spray those on fairways in some areas. That would be a help for us but it's very expensive. It cost \$15,000 to \$20,000 per applications.

Growth regulators have been applied to the greens. There is a growth regulator that helps slows the growth of the grass down so we can keep the green speeds up. When you get humid weather the greens have a tendency to slow down. We do apply growth regulars to keep the green speeds up.

The tees have had two applications of granular fertilizer, two liquid applications of three different soluble nutrients and a combination with synthetic acid. The synthetic acid helps make the nutrients that are in the soil available. The nutrients in the soil get tied up and the acid makes those available for the plant.

#10 tee is filling in nice.

We also applied liquid herbicides to the greens. We have some crab grass and broad leaf weeds and they're starting to die off.

The crew is still filling divots on the tees, a lot of golfers don't do that.

Irrigation with the high temperatures and humidity, it's challenging to find a balance between the right moisture and puddles. With humidity, once you've put the moisture on, it's challenging to get it off. We try to look ahead at the weather and cut back. We also water during the day because it cools the turf canopy. It doesn't last long time but when you water for five minutes during the heat of the day, it enables us to cut back watering at night.

We've worked constantly on nozzle adjustments.

There was a main line leak on #11 and with the humidity, it's not evaporating away.

The golf course water usage this year has gone down by 10%. We've really strived hard to cut back. We've removed sprinklers so they aren't watering areas that are out of play.

The widening of 18 fairway is coming in nicely. There are still a couple of patchy areas. Since the last meeting all areas have been aerified and we are now spot aerifying the trouble areas to help them come back quicker. We are adding seed in the holes to help us bring things back.

The crew has done a great job. We had several tournaments and had a lot of nice comments about the condition of the course.

We had 1216 hours of inmate labor. For the two week period when the prison issue occurred, we could not utilize them. That impacted our crew by about 23%. It was challenging to get things done but the crew stepped up and did a good job.

With the extreme temperatures the crew works split shift on the weekends. They get in the morning before the golfers and then come back in the afternoon to hose reel the greens and hand water the turf canopy. They may not like to do it but they know it helps keep the golf course in as good a shape as they can.

The bunkers had more cleaner and uniform sand added on the green side bunkers and some of the fairway bunkers that were thin on sand. At times when using mechanical rakes the solid teeth will go down and drag up stones. We try to minimize that happening. Miscellaneous: Drainage expansion in front of the putting green will keep the water away from the columns on the new shade structure over the patio. It will keep that area much cleaner. The area use to get mud puddles when it rained.

The parking area by the driving range tee, the concrete got pushed up from all the tree roots. We had to take all that out and redo the concrete, it was a trip hazard.

The stone beds in those areas are ongoing.

With the humidity weeds are everywhere. We're constantly spraying to take care of those.

Member Fogg inquired about #9 & #10 tee boxes where it's swampy, could it be over watering?

Director Meersman said it could be overwatering or maybe the humidity. This was the first he's heard of it and he will check to see if he should cut back on the time. It may be running too long. When we have the dry weather you don't have the problem with it. You get a little bit of humidity in the air, areas that aren't normally wet, will have a tendency to be wet.

Member Fogg said the tee box areas are changed as frequently as you can. Just wanted to make sure it wasn't damaging the golf course.

Director Meersman stated that if you see a problem like that, call him. When he sees golfers on the course, a lot times they will him when they see a problem. He doesn't see all the tees every morning. His morning job three days a week is to pull the poles for the fairway mowers. No staff member have said anything about wet tee boxes.

Member Fogg said it was tough to get a level stance. He also asked about how the extra putting green by #1 is coming along. We're pretty fortunate the greens are in good shape, he knows that would be used if a green need repairs.

Director Meersman said it is coming along you can putt on it now. There's still a couple of bad areas. Whenever you do something like we did using aerfying plugs, there are

some obvious unlevelled areas. We just lowered the mowers down and it scalped off a couple areas. You grow it at a higher height and then scalp down to the height they are cutting the greens and our greens are really cut short. It's very useable right now. People do use it on occasion. It's primarily to take plugs when they are needed in other areas. We haven't needed it right now. The area by the shop is also cut at putting green height. We also have a nursery green by the maintenance shop.

Member Pickering asked if there are any long term plans or any potential budget down the road for taking some of the tee boxes that just need to be leveled. Like the back gold box on #14, it use to be the black tee.

Director Meersman said there was a big dip and that got filled in with aerifying plugs and it leveled it out some. We don't have any real plans but if you see some that are bad, he could look at it and see if there is something that can be done.

Member Pickering asked if he would take a look at that. The gold box on #10 has issues but a lot of that is tree roots, if they could set the markers and move them away from the tree stumps.

Director Meersman stated that what they've done in a lot of areas is root prune the trees. We've taken a trencher and cut around the trees. #2 fairway is a good example. He would like to do all of #2 fairway. A lot of the problems are because of all the tree root encroachment. The thin area on #2 fairway is by the big trees right next to it. The tree roots are robbing all the nutrients. They make a fabric, which is expensive to do, and make a trench for the fabric to go in which has herbicides to keep the tree roots from growing out farther. Some courses have done that around greens. We had a problem around #10 green until we took out some of the hybrid poplars. Those roots are very encroaching into the greens.

Member Pickering also said the black box on #5 at the top, does that get mowed with push mower.

Director Meersman said it gets mowed with a tee mower. Maybe they're skipping it and not getting it very often, inmates are doing that job. He will check on that.

Member Pickering wondered if there was any long term plans with leveling. Go in and shut down that gold box on #14, that is one of the worst and turn it back into a good tee box.

Director Meersman stated that they've done that on some of them. We do that more in winter time when we have more time to do things like that. He will take a look and get it on the schedule.

5. **MEETING DATES**

Director Meersman had put a brief note in the packet regarding the same stuff we discussed back in 2012. We had several meetings then where we didn't have a quorum. All the basic reasons were listed of why we went to quarterly meetings. It cost to prepare minutes for the meeting and another reason to go from bi-monthly to quarterly meetings is because there isn't a lot of capitol money to spend at the golf course to make decisions about big things. We could call a special meeting for instance if the Council wants to raise the rates. We could meet to discuss raising the rates to give Council input on that. That's primarily why we went quarterly. We did that with the parks commission too. You can talk about it and if you want to change it but those are the reasons why we went to quarterly from every other month.

Director Meersman has always said that a lot of the stuff brought up at the meetings, you could always give him a call about. Julie has texted me before and he doesn't mind those at all. He's timely about getting back or taking care of the issue.

Mr. Meersman stated that there was talk by the Council about getting rid of some commissions but we wanted to do our part, when the budget cuts came to keep all our commissions to get the valuable input when it's needed. Primarily he thinks things are very important when they start talking about rate adjustments and it would impact everybody. So that's when we would have special meetings to go over that stuff.

Member Fogg added that at the last meeting it was brought up and possibly have the meetings more frequently. He's been on the commission for quite a while and when you get to the summer, quite frequently it's hard to get a quorum with people away on vacation. It's counterproductive to have people show up and not have enough for a meeting. Member Fogg thinks it's best to stick with the quarterly meetings right now.

Director Meersman if something comes up and people feel we should have a special meeting. They could email him and say something has been brought up, check the dates and see if all are available and get a special meeting set ahead of time. We're not opposed to doing that. Everybody's time is valuable and when you have a meeting like this and have this many show up its obvious people have other things going on. That will be up to you to vote on.

Member Pickering if we look in the room right now there's four of us and that doesn't look well for us increasing our meeting when we barely had a quorum today. Then again, if we go back to, what's our value here if we're meeting so rarely, sometimes some of the issues that may be going on at the golf course, by the time we meet as a quorum, things have changed already.

Director Meersman said there have certain people that call him when they see something. If you see something on the golf course, you don't have to wait until a meeting to ask him about pin placements or any of that. Anything you want to know about, give him a call any time.

Director Meersman said he bought a device about pin placements, the tool can be set on the green where a cup would be placed and it tell you what the slope is. It tells with the green speeds you have, what slope it should be. His employees now can place it and if it's more than a three, the cup doesn't get put there. This winter we will chart all the greens and will know where it's breaking.

Member Fogg asked how frequently pin placements get changed.

Director Meersman stated they usually change twice a week, on Monday and Friday. Could they be changed more for the people that play every day, they would like it. That's why he likes the cup liners they help keep the turf around there moist so they don't dry out. We've changed them more on occasion when there are events going on. Some private club with a lot of money may change them every day. It's something we could look at.

Member Fogg said many golf courses have the map on the golf carts with the pin placements.

Director Meersman said he has them also but not in the carts. His employees follow a chart that does that. He tells them the general area to put the pin in. We do that to spread the traffic around the areas.

Member Bill Fogg made a motion to keep meeting dates on the agenda for the meeting. With seven members here there may be a difference of opinion. Motion was seconded by Member Kelly Pickering. All favored by vote of 4-0.

6. DIRECTORS REPORT

Director Meersman said the booklet regarding commission member duties is still being worked on by the Council. The booklet doesn't have a lot of purpose right now. At some point they address and rewrite the book. When they do, we should have some input on what is in there. He also has some thoughts on things to go in there. It's important for you to be thinking about what should be in there. It was in last meetings packet and you would be more confused after reading it. When Council says the booklet will be redone, we should have some thoughts on what should be in there.

Director Meersman reported that Levi is doing better he's up and about and it's quite encouraging. He still has a long road to go.

Director Meersman stated the next meeting is November 18, 2015.

7. **ANNOUNCEMENTS BY COMMISSION MEMBERS**

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.

Member Fogg wanted to bring up as an agenda item for next meeting. After the tournament this Saturday he checked in the Club House that we have these blue waste bins to put cans in and the discarded empty beer and soda cans. When he was on this commission when we suggested to recycle these cans and to have the money go to Kingman Youth Golf. It just scares him that the bins aren't being emptied. He mentioned it to another Men's Club Member and he didn't think that the money was going to the Junior Golf. He was wondering if we could look into that and find out.

ADJOURNMENT

Commission Member Kelly Pickering made a MOTION to ADJOURN. Commission Member Julie Moon SECONDED and was APPROVED by a vote of 4-0.

ADJOURNMENT: 5:18 p.m.

Approved:

Frank Gurzi, Chairman

STATE OF ARIZONA)
COUNTY OF MOHAVE)ss:
CITY OF KINGMAN)

CERTIFICATE OF COMMISSION MINUTES

I, Jennifer Wheeler, Parks & Recreation Administrative Assistant and Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Golf Course Advisory Commission of the City of Kingman held on August 19, 2015.

Dated this _____ day of May, 2016

Jennifer Wheeler, Administrative Assistant and Recording Secretary



City of Kingman

10 NORTH FOURTH STREET • KINGMAN • ARIZONA • 86401 • (928)753-5561

www.cityofkingman.gov

May 10, 2016

Dear City of Kingman Golf Advisory Commission Members,

Thank you for your service on the City of Kingman Golf Advisory Commission. At the May 9th common council budget work session, Mayor Anderson recommended merging the Parks & Recreation Advisory Commission with the Golf Course Advisory Commission. All Council Members present supported bringing this back for Council action at a future meeting.

If you are interested in being considered for this new combined Commission please fill out a new Boards and Commission Application. We will contact you to let you know the date of the Council meeting when this will be addressed.

Thanks again for your support and interest in the Cerbat Cliffs golf course and the City of Kingman.

Sincerely,

Mike Meersman

Director of Parks & Recreation Department

Phone (928) 692-3105

Cell (928) 303-6087

Email: mmeersman@cityofkingman.gov



**CITY OF KINGMAN
BOARDS AND COMMISSIONS APPLICATION**

FOR MEMBERSHIP ON THE _____
Estimated hours per month you can devote to this group: _____

Name _____ Home Phone # _____

Address _____ Alternative Phone # _____

Zip Code _____

Email _____ Resident Located in -

Kingman City Limits

Mohave County

Length of Residency _____ Are you a registered voter? Yes _____ No _____

If asked, I would be willing to serve on another board or Commission. Yes _____ No _____

List other boards or commissions interested in:

1. List your educational background. _____

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer.

3. Describe your involvement in the Kingman community. _____

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

5. Describe why you are interested in serving in this position. _____

6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain: _____

Appointment to this board, commission or advisory committee will require your consistent attendance at regularly scheduled meetings. Please note the times below for each Board or Commission. All meetings are held at the Council Chambers, 310 N. 4th Street, Kingman.

Board of Adjustment	As Needed
Building Board of Appeals	As Needed
Business License Review Board	As Needed
Clean City Commission	3rd Thursday/Monthly @ 5:00PM
Economic Development Marketing Commission	2 nd Wednesday/Monthly @ 7:30 AM
Golf Course Advisory Committee	3rd Wednesday/odd months @ 4:30PM
Historical Preservation Commission	4 th Tuesday/odd months @ 5:30PM
Industrial Development Board	As Needed
Local Public Safety Personnel Retirement Board	As Needed
Municipal Property Corporation	As Needed
Municipal Utilities Commission	4th Thursday/Monthly @ 5:30 PM
Parks & Recreation Commission	3rd Wednesday/odd months @ 6:00PM
Personnel Board	As Needed
Planning & Zoning Commission	2nd Tuesday/Monthly @ 6:00PM
Tourism Development Commission	1st Thursday/Monthly @ 7:30 AM
Transit Advisory Commission	2 nd Tuesday/1 st month of Quarter @10:00

This application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant _____ Date _____

Please return this application to:

City of Kingman
 City Clerk's Office
 310 North Fourth Street
 Kingman, AZ 86401

Fax (928) 753-6867

For further information, please call: City Clerk's office at (928) 753-5561.

Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.

Golf Course Commission Report Wednesday 5/18/16

Greens: All greens have been given two liquid applications of fertilizers, synthetic acid and a combination of two growth regulators to control Poa seed head development; keeping the greens much smoother and truer in the spring growth period. The mild late winter weather has been very beneficial to turf growth and health. The mowing of fairways and rough began much earlier this year. With the spring rain, weed eradication has been a real challenge. An ongoing battle continues for our Golf crew as they try to keep up on the inevitable ball mark repairs that the golfers do not fix.

On Sunday, April 16th at high noon we began the aerifying, over-seeding and top-dressing of all greens. The process included an application of Gypsum and sand to top dress the greens heavily; afterwards we run the Vertidrain Deep Tine aerifier with 3/4" by 11" deep solid tines which makes deep holes to allow the top dressing to enter deep into the ground. We then come in behind that with 5/8" by 4" solid tines to break the top soil and then blow the sand into the holes filling as many as we can. We then Spike seed and broom in the remainder of the sand seed into the holes. This process helps accelerate healing and keeps the turf healthy throughout the long hot Summer.

Tees: Since the last report all tees were aerified, spike seeded, top dressed and given a granular application of gypsum and 11-52-0 fertilizers. These practices will help to ensure much healthier turf as we go into the season. The Golf Course Crew has completed the last major project of the winter season with the addition of a new forward tee on #18. This tee was built with material taken from other projects on the course. It was seeded, top-dressed, fertilized and covered with a turf cover that keeps the soil temperature warm helping the seed to germinate. The sod for the tee apron was taken from the area below #16 tees that we are returning to desert. The new addition has generated many positive comments from our customers. It was opened for the Margarita Open on April 30th.

Irrigation: We continue to work on the upgrades to the irrigation system to conserve water while keeping the turf healthier. The irrigation to the green apron on #3 has been improved and will help to ensure better coverage and less water waste. A new rock-scape has been installed behind the right side of the green apron; irrigation was removed allowing the area to be converted back to desert.

Bunker Projects: The #3 green bunker complex on the right side of the green is now finished. We added a cart path extension in this area making it easier for the golfers to get closer to the green. We are trying to minimize the golf cart traffic damage in front of the greens. A continuation of the cart path on the left side of #15 and a recycled concrete block wall has been completed. The expansion of the fairway bunker in this area is finished. The area between the new cart path extension and the neighbor's wall is being returned to desert. We have also installed sod in the weak area behind #3 green as this area has had trouble growing turf. Sod was taken from the new forward tee construction project on #18 to help facilitate growth.

Trees & Compost: The tree root pruning is finished for this season and we will continue this again next year. Tree roots are pruned and removed to help keep the ground level. The trenches created after removal have been filled in with a mixture of soil and compost and then over-seeded. This process reduces the water consumption by the trees in key turf areas including greens, tees & fairways minimizing lost turf during the long hot summer. Damage done by tree roots to the cart paths is minimized by the pruning process as well. Our portable green house, built by the crew, has over 100 Pine Tree saplings growing that will be transplanted to a tree nursery and eventually be transplanted to key areas of the golf course.

Traffic Areas: Traffic areas throughout the course have been aerified, over-seeded, top-dressed and roped off. Golf cart traffic is very damaging to the turf and as you well know, they have to get as close as they can. We continue adding cart path extensions in the areas of the green complexes; making it easier for the golfers to get closer to the green thereby minimizing the cart traffic damage in front of the greens.

Crew: The Golf Course Crew is also working with the Recreation Department on projects for their special events this year. Over the winter, they installed new tile in the Park and Recreation office as well.

Miscellaneous: The Crew and inmate labor force have kept busy maintaining the course. Since the last report, the golf course has utilized 1220 hours of inmate labor. We have received some very positive comments from two groups passing through. They noted the course from the highway and were so impressed they pulled in to, "play this beautiful course." They also remarked about this course being, "the best Municipal course we have ever played."

Gophers: Trying to minimize the damage done by gophers is very challenging and an important task. In the month of February alone we trapped over 140 gophers and relocated them. The trapping is great because you can see exactly what you have accomplished unlike the use of bait. Our crew felt baiting was reducing the numbers of these pests but you are never sure. In February, we purchased a motorized piece of equipment that pumps the carbon monoxide exhaust in to the gopher runs helping the Gophers go to sleep. This approach has been working very well; there has been a reduction of repeat activity in treated areas.

Mike Meersman

MONTHLY ACTIVITY REPORT
 CERBAT CLIFFS GOLF COURSE

Month –April 2016

ITEM	NUMBER
NUMBER OF 9 HOLE ROUNDS	995
NUMBER OF 18 HOLE ROUNDS	1,093
NUMBER OF GOLF LESSONS	17
GREENS FEE REVENUE	44,685
ANNUAL PASSES	19,275
REGULAR	25,410
GOLF CARD	0
MOTOR CART REVENUE	25,576
PRIVATE CART TRAIL FEES	4,150
REGULAR	21,426
DRIVING RANGE REVENUE	
TOTAL HOURS OF RANGER ACTIVITIES	38
TOTAL HOURS BEVERAGE CART ON COURSE	6
NUMBER OF TOURNAMENTS	2
TOTAL TOURNAMENT PARTICIPATION	100



CITY OF KINGMAN
BOARDS AND COMMISSIONS APPLICATION

FOR MEMBERSHIP ON THE GOLF COURSE ADVISORY COMMISSION
Estimated hours per month you can devote to this group: _____

Name PATRICK MOORE Home Phone # 928 757-9541

Address 3705 WESTERN AVE. Alternative Phone # 928 757-9541

Zip Code 86409

Email pmoore@northernazfire.com Resident Located in -

Kingman City Limits

Mohave County

Length of Residency 7 yrs Are you a registered voter? Yes No _____

If asked, I would be willing to serve on another board or Commission. Yes No _____

List other boards or commissions interested in:

1. List your educational background. GRADUATED MCL - AAS FIRE SCIENCE DEGREE / GRADUATE A.S.U. - CERTIFIED PUBLIC MANAGER PROGRAM / GRADUATE S.C.U. - PUBLIC ADMINISTRATION.

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer.

FIRE CHIEF - N.A.C.F.D.

3. Describe your involvement in the Kingman community. INVOLVED IN HIGH SCHOOL ATHLETICS, CHARITY EVENTS

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

I AM ACTIVE IN SEVERAL ASSOCIATIONS - COUNTY & STATE LEVEL. CURRENTLY PRESIDENT OF MOHAVE COUNTY FIRE OFFICERS ASSOCIATION, BOARD MEMBER FOR AZ FIRE DISTRICT ASSOCIATION, MEMBER OF STATE FIRE SAFETY COM,

5. Describe why you are interested in serving in this position. Believe I could be an asset for our community.

6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain: NONE THAT I AM AWARE OF.

Appointment to this board, commission or advisory committee will require your consistent attendance at regularly scheduled meetings. Please note the times below for each Board or Commission. All meetings are held at the Council Chambers, 310 N. 4th Street, Kingman.

Board of Adjustment	As Needed
Building Board of Appeals	As Needed
Business License Review Board	As Needed
Clean City Commission	3rd Thursday/Monthly @ 5:00PM
Economic Development Marketing Commission	2 nd Wednesday/Monthly @ 7:30 AM
Golf Course Advisory Committee	3rd Wednesday/odd months @ 4:30PM
Historical Preservation Commission	4 th Tuesday/odd months @ 5:30PM
Industrial Development Board	As Needed
Local Public Safety Personnel Retirement Board	As Needed
Municipal Property Corporation	As Needed
Municipal Utilities Commission	4th Thursday/Monthly @ 5:30 PM
Parks & Recreation Commission	3rd Wednesday/odd months @ 6:00PM
Personnel Board	As Needed
Planning & Zoning Commission	2nd Tuesday/Monthly @ 6:00PM
Tourism Development Commission	1st Thursday/Monthly @ 7:30AM
Transit Advisory Commission	2 nd Tuesday/1 st month of Quarter @10:00

This application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant [Signature] Date 2/28/16

Please return this application to:
 City of Kingman
 City Clerk's Office Fax (928) 753-6867
 310 North Fourth Street
 Kingman, AZ 86401

For further information, please call: City Clerk's office at (928) 753-5561.

Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.



CITY OF KINGMAN
BOARDS AND COMMISSIONS APPLICATION

RECEIVED

MAY 10 2012

CITY OF KINGMAN



FOR MEMBERSHIP ON THE Planning & Zoning Commission

Estimated hours per month you can devote to this group: 15 or more as necessary

Name Shawn M. Walsh Home Phone # (928)279-3512

Address 2084 John Wayne Dr Alternative Phone # _____

Zip Code 86409

Email smw1031@gmail.com Resident Yes No

Length of Residency 27+ years Are you a registered voter? Yes No

If asked, I would be willing to serve on another board or Commission. Yes No

List other boards or commissions interested in:

Economic Development Marketing Commission Historic District Design Review Board

Industrial Development Board Historical Preservation Commission

1. List your educational background. B.S. Degree in Public Planning, emphasis in Land-use Planning from Northern Arizona University. Graduated May 2011 with Honors, Magna Cum Laud (G.P.A. 3.81 out 4.0 total).

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer.

From Jan.- May 2011, I interned with the City of Flagstaff under the Community and Neighborhood Planner, Kimberly Sharp. I was to locate and map every strip mall within city limits. Once mapped, I worked with local architects to create ways in which additional floors of apartments could be added in a way that would be complimentary to the neighborhood and city as a whole.

3. Describe your involvement in the Kingman community. I was born and raised in Kingman, along with most

members of my family. We take pride in our town by always trying to be upstanding citizens and supporting various programs put on by the city. For 10 years or more my siblings and I have been big supporters of city league sports by having Men's & Co-ed

Softball teams, Volleyball teams and Men's Basketball teams.

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

In College I was given and utilized many opportunities to lead many groups in various projects but also learned how to respect the leadership given by others. If I am adamant about the issues, I am one to work hard to get my point across in a respectful and professional manner. While interning with the city of Flagstaff, I led all meetings and workshops pertaining to my project.

5. Describe why you are interested in serving in this position. I want to serve in this position to not only gain

unique experience, but also because I want to give back to my hometown. Out of college I was unable to gain employment as a

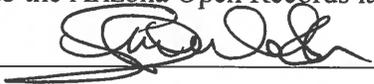
Planner, I work in Flood Control for Mohave County and want to keep my Planning degree alive by serving on the P&Z commission.

6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain: None that I can foresee.

Appointment to this board, commission or advisory committee will require your consistent attendance at regularly scheduled meetings. Please note the times below for each Board or Commission. All meetings are held at the Council Chambers, 310 N. 4th Street, Kingman.

Board of Adjustment	As Needed
Building Board of Appeals	As Needed
Business License Review Board	As Needed
Clean City Commission	3rd Thursday/Monthly @ 5:00PM
Economic Development Marketing Commission	2nd Wednesday/Monthly @ 7:30 AM
Golf Course Advisory Committee	3rd Wednesday/odd months @ 4:30PM
Historic District Design Review Board	As Needed
Historical Preservation Commission	4 th Tuesday/odd months @ 5:30PM
Industrial Development Board	As Needed
Local Public Safety Personnel Retirement Board	As Needed
Mohave County Water Authority	Varies
Municipal Property Corporation	As Needed
Municipal Utilities Commission	4th Thursday/Monthly @ 6:00 PM
Parks & Recreation Commission	3rd Wednesday/odd months @ 6:30PM
Personnel Board	As Needed
Planning & Zoning Commission	2nd Tuesday/Monthly @ 6:00PM
Tourism Development Commission	1st Thursday/Monthly @ 7:30AM
Transit Advisory Commission	2nd Tuesday/1 st month of Quarter @10:00

This application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant  Date May 9th, 2012

Please return this application to:

City of Kingman
 City Clerk's Office Fax (928) 753-6867
 310 North Fourth Street
 Kingman, AZ 86401

For further information, please call: City Clerk's office at (928) 753-5561.

Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.

Shawn M. Walsh

2084 John Wayne Dr. Kingman, Arizona 86409 phone: (928) 279-3512 email: smw1031@gmail.com

EDUCATION

• NORTHERN ARIZONA UNIVERSITY, FLAGSTAFF, AZ

- ❖ Bachelor's Degree in Public Planning with an Emphasis in Land-use Planning
 - Received May 13, 2011
 - Graduated with Honors – Magna Cum Laude (3.80-3.92 GPA on a 4.0 scale)
- ❖ Placed on Dean's List 5 of the 6 semesters enrolled (3.5 GPA or greater on a 4.0 scale)
- ❖ Spring 2010, Fall 2010 & Spring 2011 semesters I received a **4.0 GPA (4.0=A)**

WORK EXPERIENCE

• SENIOR CAPSTONE COURSE; NAU; FLAGSTAFF, AZ – JAN-MAY 2011

In order to graduate, this course must be taken. Myself, along with 6 other classmates, were given an assignment to use all our planning skills in developing an oddly shaped parcel owned by the City of Flagstaff and present our findings to our professors & top administrative and planning officials at the City of Flagstaff for critique. As a team, we were assigned to work through the complete process of completing permits, interpreting zoning, meeting design review guidelines and completing a full professional report and presentation. The City requested a copy of the report and presentation for a framework for possible development of the parcel.

• CITY OF FLAGSTAFF, AZ, ENGINEERING DEPT. – JAN-MAY 2011

Interned with the City of Flagstaff, Engineering Department, under Jeff Bauman; Traffic Engineer; Project Manager. As part of the internship, I was assigned to review the draft Neighborhood Traffic Management Program, comparing it to other cities in the region to see how Flagstaff could improve. Once research was completed I rewrote and condensed the program and it is now ready to be submitted to, and reviewed by, the Transportation Commission.

• CITY OF FLAGSTAFF, AZ, COMMUNITY & DEVELOPMENT SERVICES DEPT. – OCT 2010-MAY 2011

Interned with the City of Flagstaff, Development Services Department, under Kimberly Sharp; AICP; Community & Neighborhood Planner. As part of the internship, I was assigned to locate and map all the strip malls within the city limits. Once mapped with GIS, I began working with local architects and City Staff to produce conceptual renderings showing the strip malls with additional stories of residential apartments and commercial space. The purpose of the project was to demonstrate ways in which the City could efficiently and appropriately add more density. This project's particular approach would increase the number of apartments available, which in turn could ease the rent prices in the community, as well as decrease future infrastructure costs associated with urban sprawl. Study results will be used in the future revision of the Flagstaff Regional Plan.

• MOHAVE COUNTY FLOOD CONTROL DISTRICT; KINGMAN, AZ — DEC 2011-PRESENT

Engineering Technician Senior. Install, maintain and repair automated ALERT Flood Warning Systems and Programmable Store & Forward Repeaters throughout Mohave County, parts of Nevada and Utah. Calibrate meteorological and hydrological sensors including rain gauges, pressure transducers and barometric pressure sensors. Install, maintain and repair wireless solar-powered weather cameras including Ethernet and cellular data connections.

COMPUTER SKILLS & ABILITIES

- Proficient with computer software such as: Microsoft Office – Word, Excel, and PowerPoint;
- Able to navigate through ArcGIS such as: Add/Remove layers; customize maps;
- Computer literate: Ability to learn and operate new software and programs.

VOLUNTEER WORK

• Community Service

In high school, we were required to complete at least 40 hours of community service in order to graduate. I volunteered my required 40 hours at the Mohave County Health Department doing clerical work. I then volunteered 45 additional hours in building a softball field for a local church. All of this I finished before receiving my diploma in May of 2003.

• Missionary Service

June 2006 to June 2008 I served as a missionary for The Church of Jesus Christ of Latter-day Saints. I served the people of New York City and surrounding areas (Long Island, Brooklyn, Queens & Staten Island), not only in a religious way, but also by assisting in their day-to-day needs. While serving, I supervised the work of, and was responsible for, 11 other missionaries. This was a great experience in learning how to respectfully and diplomatically deal with everyday people on the streets of New York whose opinions did not agree with mine.

REFERENCES

- **Fred Weyermiller: ALERT Flood Warning Systems Supervisor; Mohave County**
(928)303-3586, fred.weyermiller@co.mohave.az.us
- **Dr. Dawn Hawley: Professor/Advisor, Northern Arizona University**
(928) 523-2383, D.Hawley@nau.edu
- **Jeff Bauman: Traffic Engineer; Project Manager; City of Flagstaff, AZ**
(928) 779-7651 ext. 7651, jbauman@flagstaffaz.gov
- **Kimberly Sharp: AICP; Community & Neighborhood Planner; City of Flagstaff, AZ**
(928) 779-7632 ext. 7217, ksharp@flagstaffaz.gov



City of Kingman

310 NORTH FOURTH STREET • KINGMAN • ARIZONA • 86401 • (928)753-5561
www.cityofkingman.gov

May 14, 2012

Mr. Shawn M. Walsh
2084 John Wayne Drive
Kingman, AZ 86409

RE: Boards/Commissions Application

Dear Mr. Walsh:

Thank you for your interest in serving on one of the City of Kingman's Boards and/or Commissions. The Mayor, City Council and City Staff encourage members of the community to become involved in local government by participation on one of the advisory Boards or Commissions.

Advisory Boards, Committees and Commissions in the City of Kingman provide a vital communication link between the public and the City Council. Members of standing bodies are appointed to three year terms, unless they are being appointed to fulfill an unexpired term. If you are appointed, you will be notified of your service term.

You have indicated an interest in serving on the Planning and Zoning Commission, the Economic Development Marketing Commission, the Historic District Design Review Board, the Historical Preservation Commission, and the Industrial Development Board. As such, your application will be forwarded to the following Staff liaisons, and Council representatives, as is applicable.

Should you have any questions, please feel free to contact me at any time.

Again, thank you for your interest in serving your community. You will be contacted regarding a pending appointment.

Sincerely,

Robin Foreman

Robin Foreman
City Clerk's Office
City of Kingman
(928) 753-8113