

**CITY OF KINGMAN  
THE CLEAN CITY COMMISSION  
City Council Chambers  
310 N. 4<sup>th</sup> Street  
Kingman, Arizona**

5:00 p.m.

Regular Minutes

Thursday, September 17, 2015

<b>Members:</b>	<b>Officers:</b>	<b>Visitors Signing In:</b>
R. Bowman, Chairperson	S. Yocum, Council Liaison	See Attached List
J. Longoria	R. Ruggles, Staff Liaison	
W. Ressegue	S. Sixkiller-Wing, Recording Secretary	
C. Russell Vice-Chairman	J. Dougherty, City Manager	
M. Hicks	E. Tapia, Sanitation Supervisor	
M. Van Hasselt		
J. Carpenter		

**CCC PURPOSE STATEMENT**

The Clean City Commission was created for the purpose of assisting the common council in establishing a city-wide policy for decreasing the amount of loose refuse in the city.

**REGULAR MEETING MINUTES**

**CALL TO ORDER & ROLL CALL:** Chairman Bowman called the meeting to order at 5:00:10 P.M. and five members were present. Commissioner Carpenter and Commissioner Van Hasselt arrived late. A quorum of members was achieved.

- 1. APPROVAL OF MINUTES:** The Clean City Commission reviewed the last meeting minutes with minor corrections by changing Special Meeting Minutes to Regular Meeting Minutes and changing the date of the minutes. Vice-Chairman Russell made a MOTION to APPROVE the August 20, 2015 regular meeting minutes. Commission Longoria SECONDED the MOTION and it passed unanimously with a vote of 5-0.

Commissioner Van Hasselt arrived.

**2. OLD BUSINESS**

**a. Discussion of Distribution of Reusable Bags and Magnets.**

Staff Liaison Rich Ruggles updated the Clean City Commission (CCC) on the reusable bags and magnets. He advised the CCC that on July 31, 2015 the commission matched and distributed 100 of the CCC reusable bags and 100 of the Bashas' reusable bags at Bashas'. He advised the CCC members that they currently have 248 bags and 264 magnets left in stock. Mr. Ruggles said the CCC agreed at the last meeting to spend some of its funds to purchase additional bags, magnets, and reorder t-shirts in larger sizes for the commission. They currently have placed an order for 24 extra-large shirts from Timeless Printing on Andy Devine Avenue. He advised the commissioners they currently have 39 large shirts and 3 medium shirts in the inventory.

Mr. Ruggles said they currently have requests sent to Wal-Mart and the new Safeway and are waiting for corporate response for approval and dates to schedule the distribution. The CCC discussed reordering new bags, order times and a possible local vendor to purchase the reusable bags. Commissioner Hicks asked that a new letter be sent to Wal-Mart as the new manager transferred to Las Vegas and the Cottonwood, Arizona manager is covering the Kingman store until a new permanent manager is hired. Commissioner Hicks indicated that three of the assistant managers have also left the store recently. The CCC will focus on making contact with the new Safeway manager and getting a promotion date scheduled. Chairman Bowman asked about the reusable bag vendor. Ms. Shaffer has been pricing local companies for the purchase.

Vice-Chairman Russell said that Wal-Mart had previously committed to cleaning the up the problem area on Airway Avenue on the 20<sup>th</sup> of September and asked if he should follow-up to make sure that commitment will be completed by the store. Vice-Chairman Russell and Commissioner Hicks will make contact with the acting manager to see if the store staff will be cleaning up on Airway Avenue. The members indicated the lot is already full of debris even though it was just thoroughly cleaned during the city wide cleanup.

**b. Airway Avenue Clean-ups.**

Chairman Bowman advised the Clean City Commission (CCC) that the Chief DeVries continues to assist the CCC by cleaning up the problem area on Airway Avenue. He takes his first offender juveniles and adults to the problem area on Airway and removes the refuse from the area. He has also been cleaning from the Adopt-a-Block from Airway to Kino two times a month. Vice-Chairman Russell advised the commission that the weeds are still standing between the sidewalk and the fence on that problem area property. The CCC discussed the letter they sent to the owner of the property and discussed putting pressure on the property owner to the area cleaned up. Vice-Chairman Russell asked who he could notify to have Code Enforcement help to get the area clean up. Chairman Bowman indicated he would like to make a personal visit to the property owner, Krystal Burge, to encourage her to have the weeds removed from the area rather than turn it over to code enforcement.

Staff Liaison Rich Ruggles advised the CCC that the Future Business Leaders of America (FBLA) with the Kingman Academy of Learning will be doing a major clean-up on Airway Avenue addressing Airway Avenue and the area behind Wal-Mart on October 16<sup>th</sup>.

**3. NEW BUSINESS**

**a. Follow-up on Kingman Day of Caring Clean-up.**

Chairman Bowman advised the Clean City Commission (CCC) that Mr. Ed Tapia and his staff did a great job cleaning up all trash after the volunteers had cleaned up the City of Kingman on September 12<sup>th</sup>. He said that they had 420 registered volunteers this year. The Day of Caring team extended the footprint of the cleanup this year and had enough volunteers to cover the entire area. Chairman Bowman said the cleanup team started getting worried because some of the groups didn't arrive until noon. However, all of the volunteers checked in and all the areas were covered by the end of the event.

Commissioner Carpenter arrived to the meeting.

One group began at Andy Devine and was to clean both sides of Hualapai Mountain Road until Eastern Street. However the team leader called in around 2:30 PM that day advising the team that they were almost to the Hualapai Mountain Lodge. Team leader Laura Hansen advised them it was time to quit. The Clean City Commission appreciated the team effort. Chairman Bowman indicated that the participation was wonderful this year including City Manager Dougherty and his wife.

Staff Liaison Rich Ruggles said that the Clean City Commission had 17 volunteers sign in to help with their Adopt-a-Highway section. There were also additional volunteers from True Value and the Police Department had some juveniles doing community service in their section. Mr. Ruggles indicated they picked approximately 30 bags of refuse in the Adopt-a-Highway section. Chairman Bowman thanked the Kingman Police Department with this clean up.

Chairman Bowman advised the CCC that the problem area on Airway already looks bad again and it just thoroughly cleaned just last Saturday. They discussed the weeds and trash in area and the possibility of having a tractor to mow the area.

Commissioner Longoria asked if the CCC could obtain a list of volunteers who participated. The CCC discussed recognizing the volunteers who participated in the 2015 Day of Caring event. They discussed certificates of recognition and/or writing a letter of thanks to be published in the newspapers to thank participants. Chairman Bowman is going to contact Laura for a list of participants.

Commissioner Van Hasselt made a MOTION to acknowledge the 2015 Day of Caring participants with a letter of appreciation. Commissioner Carpenter SECONDED the MOTION with a vote of 7-0. Chairman Bowman said he would follow-up with Laura Hansen and they would get the information to Staff Liaison Ruggles to create the letter of appreciation that would be sent to the newspaper.

**b. Discussion of Plans for Rock and Roll Paint-a-Thon.**

Sanitation Supervisor Ed Tapia advised the Clean City Commission (CCC) that he had been in contact with Kate at the Phoenix office of Rebuilding Together which sponsors the Rock and Roll Paint-a-thon. He was advised and they would be using same color pallet as last year for the selected homes. Mr. Tapia is currently finalizing and getting approval on the two homes the city of Kingman has been approved to paint this year. He has been in contact with the teams of volunteers who have participated in the past years and is waiting on confirmation that they will be participating in the 2015 event. Some of the possible groups besides the City include UniSource and the Mohave Community College. Chairman Bowman asked about the high school student participation. Mr. Tapia indicated he believes the KHS Robotics Club may be participating. Vice-Chairman Russell asked about ladders and scaffolding. Mr. Tapia indicated each individual could bring a ladder and paint container.

Mr. Tapia indicated that he wanted use caution with volunteers to keep student volunteers away from the highest places on the homes. Each team leader will be going over the rules of the volunteers to ensure that all participants are safely using equipment and are using safe practices at each site. Mr. Tapia advised the CCC that the teams have implemented safe practices in the past and believes safety will be first priority in the future.

**c. CARE Sandbox Meeting Report.**

Vice Chairman Russell presented the CCC with a report from the last CARE Sandbox meeting. The CARE group was given a report on how the Best of the West team is preparing for the festival. He indicated everything is coming together as planned. He also advised the Clean City Commission (CCC) that the Beautification Committee has been working hard on the homes across from the post office by cleaning the yards, fences, and removing trash from the locations with the assistance of the Sanitation Department. Nucor also supplied volunteers and equipment. The Beautification Team also gave a dryer to the woman who had been hanging her laundry on the front porch. They also hung a blind to hide a cooler from the street. The new head of the CARE Sandbox group will be Laura Peterson.

Vice-Chairman Russell also reported on the Downtown Merchants Association. He said that Dennis Barron advised the CARE Team that they now have bicycle races happening every third Saturday of the month. Vice-Chairman Russell also reported that the Southside Park continues to become popular with all the activities. He would like to focus on cleaning up Topeka Street as it looks horrible. City Manager John Dougherty reported they are currently working to red tag buildings in that area.

Vice-Chairman Russell also mentioned a new lake project that was presented by Bill Shilling and members of the Fish and Game Department. Mr. Russell said it sounds wonderful and he hopes it the project will be approved for the community. The lake project would be located behind the Mohave County Library. He also informed the Clean City Commission that Jamie Taylor is stepping down from the Sand Box Committee and Laura Peterson will be stepping into her place.

**4. CALL TO THE PUBLIC- COMMENTS FROM THE PUBLIC**

Nan Russell said she would like to see Topeka and Park Street areas cleaned up. She said some of the homeowners need assistance to clean up their properties. She asked the Clean City Commission to assist the residents with cleaning up these areas.

City Manager John Dougherty advised the Clean City Commission that Neighborhood Services has been assigned to getting this area cleaned up. He said they had focused on this area several times in the past. They also said they have extended the invitation of assistance to all residences and not one of them has allowed them to assist them. The City of Kingman is doing their best to assist the residents on the south side. Chairman Bowman requested to put a south side discussion on the next Clean City Commission agenda.

Mr. Dougherty also said he is aware of that Home Depot disposes paint pallets that do not sell. The CCC should look into obtaining paint donations so that it can be used from the Rock and Roll Paint-a-Thon. Possibly more homes could be painted and it could be done more frequently than once a year. Chairman Bowman asked that the CCC discuss this idea further at the next meeting.

**5. ANNOUNCEMENTS BY COMMISSION MEMBERS**

Vice-Chairman Russell reminded everyone that Chillin' on Beale is scheduled for September 19, 2015 during the festival. He is also working to get the City of Kingman seal at the building at The Gilded Lily florist. They have been waiting for the owner to respond to having student volunteers update the mural. She was expected at the CARE meeting but was not in attendance.

Commissioner Longoria said that the Mohave County Fair was here in Kingman at the Fairgrounds and encouraged everyone to go to the fair and spend money. He also requested a report on recycling in Kingman from Eddie Tapia at the next Clean City Commission meeting.

Chairman Bowman reminded everyone to attend the Best of West Festival and the Rodeo. He included the following car shows and events that are happening before the next meeting: Healing Hooves Car Show at the Boot Barn on October 4, 2015, and the Mohave Community College is holding Welding Thunder where 18 teams will be building BBQ grills then cooking on them with the judges selecting a winner in conjunction with a car show.

Vice-Chairman Russell also said at the Best of the West Festival there will be authors, artists, and collectors that will be having a show at the Boys and Girls Club all weekend.

Commissioner VanHasselt said on Sunday at the end of the festival they will have a drumming circle to close the event.

**ADJOURNMENT:** Vice-Chairman Russell made a MOTION to ADJOURN the meeting. Commissioner VanHasselt SECONDED the MOTION and it CARRIED UNANIMOUSLY with a vote of 7-0. Meeting Adjourned at 5:36:56 P.M.

APPROVED:

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Ralph Bowman  
Clean City Commission Chairperson

STATE OF ARIZONA)  
COUNTY OF MOHAVE) ss:  
CITY OF KINGMAN)

**CERTIFICATE OF CLEAN CITY COMMISSION MINUTES**

I, Sherie Sixkiller, Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Clean City Commission held on September 17, 2015.

Dated this 15th day of October 2015

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Sherie Sixkiller-Wing, Recording Secretary