

**CITY OF KINGMAN  
THE CLEAN CITY COMMISSION  
City Council Chambers  
310 N. 4<sup>th</sup> Street  
Kingman, Arizona**

5:00 p.m.

Regular Minutes

Thursday, August 20, 2015

<b>Members:</b>	<b>Officers:</b>	<b>Visitors Signing In:</b>
R. Bowman, Chairperson	S. Yocum, Council Liaison	See Attached List
M. Hicks	J. Dougherty City Manager	
J. Longoria	R. Ruggles, Staff Liaison	
W. Ressegue	S. Shaffer, Planner	
C. Russell, Vice Chairperson	S. Sixkiller-Wing, Recording Secretary	
M. Van Hasselt	E. Tapia Sanitation Supervisor	

**CCC PURPOSE STATEMENT**

The Clean City Commission was created for the purpose of assisting the common council in establishing a city-wide policy for decreasing the amount of loose refuse in the city.

**REGULAR MEETING MINUTES**

**CALL TO ORDER & ROLL CALL:** Chairman Bowman called the meeting to order at 5:00:10 P.M. Six members were present and Commissioner Carpenter was excused. A quorum of members was achieved.

- 1. APPROVAL OF MINUTES:** The Clean City Commission (CCC) reviewed the last meeting minutes. Vice-Chairman Russell corrected the years on the event schedule from 2015 to 2016. Commissioner Ressegue made a MOTION to APPROVE the July 16, 2015 regular meeting minutes with the minor corrections. Commissioner Van Hasselt SECONDED and the MOTION CARRIED UNANIMOUSLY by a vote of 6-0.

**2. OLD BUSINESS**

**a. Discussion of Distribution of Reusable Bags.**

Chairman Bowman said that the first bag distribution took place at Bashas' on July 31<sup>st</sup>. It took less than one hour to distribute 200 reusable grocery bags and magnets. Commissioner Hicks reported that she took a letter prepared by Mr. Ruggles to Jimmy Van, the store manager at the north Safeway. She told Mr. Van about the success with the Bashas' promotion. He said he would work on getting Safeway's donation ready so they could have the bag distribution at his store. Mr. Van indicated he would get the bags as soon as possible. Commissioner Hicks said she would follow-up with him at Safeway this month.

The commissioners discussed the participation of the public in the bag distribution and indicated the posters were helpful to informing the public about what was going on. Commissioner Longoria apologized for not being in uniform at Bashas' and wanted to be sure he had a T-shirt before the next bag distribution. The CCC discussed the amount of t-shirts in stock. Vice-Chairman Russell asked about the matching bags and quantity left. The CCC discussed the magnets and quantity left for distribution and the time it takes to reorder them.

**b. Airway Avenue Clean-ups.**

Chairman Bowman updated the CCC on the activities of Chief DeVries and his adult and juvenile first offender groups who continue to do clean ups. Vice Chairman Russell said he spoke with Chief DeVries and he indicated that they currently are cleaning from Airway to Kino. He said the only time they are able to clean up the Airway Avenue problem area is when they have an abundance of volunteers. He said that is not always the case. Vice Chairman Russell said that the new Wal-Mart manager is on board to assist in keeping this area clean on a monthly basis. Chairman Bowman said he would speak with Chief DeVries before the September 12, 2015 “Day of Caring”.

**3. NEW BUSINESS**

**a. Review and Possible Approval of Budget Expenditures for FY 2015-2016.**

Staff Liaison Rich Ruggles put together a tentative budget for the Clean City Commission (CCC) to review and discuss. He advised the CCC of the changes he made to the budget reflecting last year’s adjustments.

Chairman Bowman discussed the budgeted amount for the t-shirts and the cost of the last shirts the CCC ordered and the sizing. The commission discussed the shirts they have in stock. Mr. Ruggles advised the CCC that they purchased the shirts from Signs of Chaos and paid approximately \$6.00 per shirt about five years ago. Chairman Bowman said the magnets the CCC purchased to give out have increased in price and said they need to change the proposed expenditure for more magnets to \$150.00. Chairman Bowman recommended to the CCC they reduce the amount for new t-shirts and purchase more reusable bags instead.

Commissioner Longoria asked Mr. Ruggles how many t-shirts they had in stock. Mr. Ruggles indicated that he didn’t have an exact count of the shirts but believes they have a couple of dozen. He advised the CCC the shirts in stock are large but are more of a medium size after they are washed. Commissioner Van Hasselt asked who the t-shirts were for. Mr. Ruggles said that the shirts are for CCC members and that in the past they have provided shirts to the Adopt-A-Block participants and other clean-up volunteers.

The Clean City Commission discussed how many reusable bags were purchased and how many they have given out. The CCC originally purchased 250 recycled bags. The company neglected to put the Clean City Commission name on the bags and said they would credit the future orders and correct the printing on the bags.

Vice-Chairman Russell made a MOTION to approve the FY 2015-2016 Budget with the following adjustments: T-shirts - \$300.00, Magnets - \$150.00 and Reusable Bags - \$850.00. Commissioner Van Hasselt SECONDED and the MOTION CARRIED UNANIMOUSLY by a vote of 6-0.

**b. Kingman Day of Caring Clean-up.**

Staff Liaison Rich Ruggles updated the CCC on a call from Evan Kunert from the Kingman Police Department. Officer Kunert works with the first offenders and needs locations assigned to his group for the Day of Caring. Chairman Bowman advised Mr. Ruggles to have him contact Mr. Bowman and/or Laura Hansen with the United Way. He wanted to get the news out to the schools for locations the students could volunteer.

The CCC discussed the start time they would begin their Adopt-a-Highway Clean-up on that day. The community volunteers will begin at 6 a.m. The CCC agreed to meet at 7 a.m. in front of Bashas'. Chairman Bowman explained to the new members that the CCC is responsible to clean the area between the Flying J truck stop to the City of Kingman Public Works yard and along both sides of Andy Devine Avenue. He also advised members to keep their distance from the railroad tracks. Chairman Bowman advised the CCC that the railroad is planning to clean up their area.

**c. Preliminary Discussion of Plans for Rock and Roll Paint-a-Thon.**

Sanitation Supervisor Ed Tapia updated the Clean City Commission on the status of the Rock and Roll Paint-a-Thon. Mr. Tapia said that Rebuilding Together, which leads this program had their funds cut for the Rock and Roll Paint-A-Thon. They would only be able to support two homes this year and probably not have any funds for Kingman next year. Mr. Tapia said he and his team have already secured one home to paint and is working on the second. He has notified UniSource and the Mohave Community College to confirm their participation in the event. He advised the CCC that even if we did not have these volunteer groups, that between the Clean City Commission and the City of Kingman volunteers he believes the Rock and Roll team would have enough volunteers to do two homes.

Next year the Clean City Commission and the City of Kingman will need to sit down and discuss keeping this program going in the community because the funding may not be available to support the rural areas. Mr. Tapia indicated that the CCC could keep the Rock and Roll Paint-A-Thon name.

Chairman Bowman asked that members of the Paint-a-Thon team to keep track how much is spent this year on supplies. Next year the Clean City Commission could then make an informed decision when planning the next budget. Mr. Tapia replied that there are enough supplies on hand for now and that he continues to recycle supplies from year to year. He also said the local hardware stores have also made donations of supplies to this program. However, it will not be a problem to track any purchases and the amount of supplies.

The team has been painting houses in the community for seven years. The CCC discussed how this program affects our community and the participant reactions whom have had their homes painted in the past. Chairman Bowman said it was a very moving experience for him when the CCC painted an 89 year old veterans home last year. He said it was a moving experience. Mr. Tapia said the team has been very successful when requesting supplies for this program. In the past they have just been picking up the paint because they have recycled the supplies they have been given. The CCC discussed how many gallons it takes to paint a house and getting donations for the paint. Mr. Tapia said it takes four to six 5-gallon buckets of paint to cover a typical house. The cost to purchase paint is typically \$25 to \$30 per gallon.

**d. CARE Sandbox Meeting Report.**

Vice-Chairman Russell reported to the Clean City Commission that the railroad has decided to build a fence from the Powerhouse to the train depot next to the railroad. The railroad will remove the large blocks on the railroad property across the driveways. As a result the art contest for the large blocks has been cancelled.

Vice-Chairman Russell also informed the CCC that Wal-Mart has committed to clean up the Airway Avenue problem area on September 20, 2015 right before the Best of the West event. He

also said that Walmart would be cleaning up the area once a month in the future. The store manager has his employees focusing on trash in the parking lot and in the carts to prevent the trash from leaving the parking lot of Wal-Mart. Vice-Chairman Russell also requested a letter be sent to Krystal Burge about the weeds growing between the sidewalk and the fence on her vacant property. He indicated the weeds were 2 ½ feet tall and they need to be cut.

Staff Liaison Rich Ruggles indicated that he would send a letter to the property owner. Chairman Bowman advised the CCC he had spoken with City Manager John Dougherty about the weed problem in the community. He indicated part of the problem is volunteers are not permitted on private property to cut weeds without prior authorization.

Chairman Bowman asked that if any commissioners know of any sites that need cleaned up they should notify code enforcement. Commissioner Hicks asked about ADOT properties. Chairman Bowman advised the CCC that United Way had submitted an application to ADOT requesting to clean up these areas on the Kingman Day of Caring. The CCC discussed how prisoners used to clean the area and how bad these areas have become without the prisoners working in the area. Commissioner Hicks asked if the City of Kingman could supply trash bags to Wal-Mart for the cleanup of Airway. Mr. Ruggles said they could provide the bags.

Mr. Tapia said that the Sanitation Department placed three roll-off boxes in the downtown area to encourage people to do property clean-ups. The boxes are behind the Chevron near the high school and on Evelyn Drive off of West Beale Street. Also they will be doing a special \$3.00 pickup in the next couple of weeks.

4. **CALL TO THE PUBLIC- COMMENTS FROM THE PUBLIC**

No comments were heard.

5. **ANNOUNCEMENTS BY COMMISSION MEMBERS**

Vice-Chairman Russell stopped by to see Commissioner Carpenter who has been ill. He asked that other the other commissioners visit with him, call him, and otherwise give him encouragement.

Commissioner Longoria advised the CCC that at the Mohave Community Library this evening at 6:30 P.M. Cere Talbert will be holding a Community Involvement meeting for the America's Best Communities contest. The City is a quarterfinalist in this contest. He encouraged everyone to attend these meetings as community involvement is critical. He also said that the Kingman Daily Miner is publishing the meetings. Commissioner Van Hasselt added they have several meetings scheduled and they are documenting before and after documentation on the improvements in the community.

Chairman Bowman is working on the Kingman Police Department Car "Jingles." He was excited to report they are rehabbing the car for the City of Kingman and hoping to have it completed by the festival. He said his car club, T & R Body Works, and Carquest Auto Parts donated the paint.

**ADJOURNMENT:** Commissioner Van Hasselt made a MOTION to ADJOURN the meeting. Vice Chairman Russell SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 6-0. Meeting Adjourned at 5:51:55 P.M.

APPROVED:

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Ralph Bowman  
Clean City Commission Chairperson

STATE OF ARIZONA)  
COUNTY OF MOHAVE) ss:  
CITY OF KINGMAN)

**CERTIFICATE OF CLEAN CITY COMMISSION MINUTES**

I, Sherie Sixkiller-Wing, Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Clean City Commission held on August 20, 2015.

Dated this 17th day of September 2015

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Sherie Sixkiller-Wing, Recording Secretary