

**CITY OF KINGMAN
THE CLEAN CITY COMMISSION
City Council Chambers
310 N. 4th Street
Kingman, Arizona**

5:00 p.m.

Regular Minutes

Thursday, December 17, 2015

Members in Attendance:	Officers:	Visitors Signing In:
R. Bowman, Chairperson	R. Ruggles, Staff Liaison/Recording Secretary	See Attached List
J. Longoria	E. Tapia, Sanitation Supervisor	
W. Ressegue		
C. Russell, Vice-Chairman		
M. Van Hasselt		

CCC PURPOSE STATEMENT

The Clean City Commission was created for the purpose of assisting the common council in establishing a city-wide policy for decreasing the amount of loose refuse in the city.

CALL TO ORDER & ROLL CALL: Chairman Bowman called the meeting to order at 5:00:11 PM. Recording Secretary Rich Ruggles took the roll. Five members were present at roll call, and two members were absent. A quorum of members was achieved.

1. **APPROVAL OF MINUTES:** The Clean City Commission reviewed the November 19, 2015 meeting minutes. Vice-Chairman Russell made a MOTION to APPROVE the November 19, 2015 meeting minutes as written. Commissioner Van Hasselt SECONDED and the MOTION PASSED UNANIMOUSLY with a vote of 5-0.

2. **NEW BUSINESS**

a. **Discussion of Community Clean-ups.**

Vice-Chairman Russell began the discussion by stating that the previous clean-up held on November 7th experienced a pretty good turnout. All of the commissioners, including past commission member, Ron Giesbrecht, showed up to help out with the clean-up. Mr. Giesbrecht helped out Vice-Chairman Russell at the gate regarding who to let through and who not to let through. It was a constant stream of customers, but it was not crowded and things generally went well. Commissioners Hicks, Ressegue, Van Hasselt and Longoria were stationed near the dumpsters. The Mohave County Adult Probationers were on hand to help unload the trash drop offs. Vice-Chairman Russell said that there were a few issues when the probation supervisor, Rodger Stewart, felt that there were items that were let through that the probationers should not have had to unload. Vice-Chairman Russell said that these were items that the prisoners would not have balked at unloading at previous clean-ups.

One other minor problem was that Vice-Chairman Russell had the vouchers for the landfill at the gate. There were a couple of times when vouchers were needed for customers located at the

dumpsters and someone had to run down to the gate pick up the vouchers. Vice-Chairman Russell said he should have made sure people at the dumpsters had some vouchers to hand out as well. Commissioner Van Hasselt said once she arrived, she took a survey of the customers and found that 24 loads came from the city, 23 loads were from the county, and one load was unknown as they slipped by without being surveyed. There also may have been some customers that were not counted prior to Commissioner Van Hasselt's arrival. Commissioner Longoria said it was a good experience, but cold and windy. The other problem was that the water truck was broken down so there was a lot of dust. Vice-Chairman Russell said that this was the first time this has happened since he has been doing the clean-ups. Sanitation Superintendent Tapia said that his staff said it went well and was slow and steady throughout the clean-up. His staff also observed some of the same issues that were brought up regarding the probationers.

Vice-Chairman Russell said Commissioner Ressegue made a suggestion at the clean-up regarding the use of walkie-talkie radios. These radios could be used to communicate between people stationed at the gate and those near the dumpsters. Vice-Chairman Russell said he has about twenty walkie-talkies and would be happy to donate them for use in future clean-ups. Chairman Bowman said he has walkie-talkies as well that he could supply and said this would be a great idea.

Chairman Bowman asked Staff Liaison Ruggles to explain what was happening with the use of prisoners from the state prison. Mr. Ruggles stated that on December 1st the City Council approved a revised contract with GEO, the state prison's new private administrator. The agreement formally allows the use of inmate labor again with the city after the previous administrator was fired by the State of Arizona. Mr. Ruggles asked the CCC if they would like him to request help from the new prison administrator for our community clean-ups. Sanitation Superintendent Tapia said he is already using crews from the prison and its business as usual.

Chairman Bowman asked for opinions from the commission regarding this proposal. Vice-Chairman Russell said he would prefer the use of the prisoners. They are hard workers and appear to appreciate the opportunity to get out and work in the community. Commissioner Longoria said he disagreed with the use of prisoners, but he understood the economics of the situation. Commissioner Ressegue said he thought the idea to use the prisoners was a good one as it gets the prisoners out which is probably good for them mentally and helps out the community. Commissioner Van Hasselt said she thought it was also a good experience for the prisoners as well as providing a service to the community. She said that we should make contact with the prison again. Chairman Bowman observed that at the pre-clean-up meeting that there were a lot more hassles with the adult probationers as compared to the prisoners in terms of the requirements they placed on the CCC in order for them to assist with the clean-up. Sanitation Superintendent Tapia made a suggestion that the CCC ask for two crews from the prison just in case one crew is unable to assist with the clean-up or is short-handed. If two crews show up, that is fine because it will allow them to give the prisoners longer rest breaks. Chairman Bowman agreed that it worked really well when we had two crews at the clean-up in the past.

Commissioner Van Hasselt made a MOTION to APPROVE sending a letter to the new prison administrator asking them to supply two crews of prisoners to assist with the Community Clean-ups. Vice-Chairman Russell SECONDED and the MOTION PASSED UNANIMOUSLY with a vote of 5-0.

b. Update on Public Service Announcement Regarding Yard Sale Signs.

Chairman Bowman directed the CCC member's attention to the yard sale sign public service announcement (PSA) flyer in the CCC packet that was put together by Staff Liaison Ruggles. Mr. Ruggles e-mailed the flyers to Chairman Bowman who made sure they got to all three newspapers including the Kingman Daily Miner, The Standard, and the Hometown Crier. He has not seen anything in either the Miner or the Standard yet. Chairman Bowman said he received an e-mail from Sherri White at the Hometown Crier who told him she would run the PSA soon. Chairman Bowman asked if Mr. Ruggles could print the flyers at a larger poster size so that they could be hung up at businesses around town. Mr. Ruggles replied that he could print larger sized prints of the PSA for the commission.

Commissioner Van Hasselt asked about what was on one of the images on the flyer. Chairman Bowman replied that a yard sale sign was shown attached to a light pole. Commission Member Van Hasselt suggested opening the image in Paint and writing "Yes" or "No" as appropriate on the image to make it a bit clearer. Mr. Ruggles said the image came from a city website in Texas. Vice-Chairman Russell said he thought printing poster-sized flyers would be a great idea to help get the word out. He also has observed fewer garage sale signs being left out lately after the sales are over. One corner that looks better is Diamond and Kenwood. Chairman Bowman mentioned that the Miner did run a letter from Commissioner Ressegue that was not intended to go out to the paper, but they ran it anyway. Perhaps that letter did get some people's attention and we are getting a response as a result. He will still follow-up both with the Miner and the Standard to see if they would be willing to print the flyer in their papers. Commissioner Van Hasselt suggested that this message could also be spread online through the Kingman Online Yard Sale group which is on Facebook.

Vice-Chairman Russell suggested handing out flyers to people who are having yard sales to make them aware of the issue. In his neighborhood there are probably thirty yard sales happening at any given weekend. Mr. Ruggles will print ten 8.5" x 11" flyers for Vice-Chairman Russell as well as and additional ten for each of the other commission members. He will also print out another two dozen poster-sized flyers that can be placed at local businesses. Commissioner Longoria asked if he could take a flyer to KGMN Radio to give to the News Director, Dave Hawkins, to see if they can convert it into a 30-second PSA. Chairman Bowman said that would be great if he could do that and that he would drop off a flyer at the other radio station offices for Cameron Broadcasting.

c. CARE Sandbox Meeting Report.

CCC Vice-Chairman Russell reported that the Sandbox group did not meet since the last CCC meeting. Therefore, he has nothing to report at this time.

d. Consideration of a Recommendation to the City Council Concerning the Appointment and Reappointment of Commissioners.

Chairman Bowman said that that Margie Hicks' term on the commission ends on December 31, 2015 and that she is eligible for reappointment. Chairman Bowman asked Mr. Ruggles if he had heard from Commissioner Hicks. Mr. Ruggles replied that he had not heard from her. Chairman Bowman also said he had not heard from Commissioner Hicks either and asked if we knew what the status was of Commissioner Carpenter. Mr. Ruggles replied that he had heard that Commissioner Carpenter stated at the last meeting that he expected to be leaving the area by February.

Mr. Ruggles also said that unfortunately after he sent out the packet he discovered that neither of the applicants whose applications are included is actually eligible for appointment at this time to the CCC. One applicant has only been in the city and a registered voter for three months while the other applicant is just in the process of registering to vote. If you are a city resident you must be a registered voters for 180 days before being appointed to any city commission according to the Kingman Municipal Code. If you are a County resident, you must meet the minimum residency requirements of 50 days prior to an appointment. Both applicants are in the city, therefore, consideration of their applications would need to be set aside for several months. Mr. Ruggles said that he does not have any other current applications for the CCC. He said he only included these applications because both applicants said that they would be potentially interested in any commission, although neither specifically mentioned the CCC. Chairman Bowman agreed that these applications should be put on hold for now. He also said that because Commissioner Hicks is not at today's meeting that he would assume that she could not get her scheduling conflicts worked out. Chairman Bowman said that means that by the 1st of February we are likely looking at two vacancies on the CCC. He suggested that the commissioners work on trying to recruit some additional members.

Vice-Chairman Russell mentioned that he did talk to Commissioner Hicks recently and she indicated that if she could work out her scheduling issues she would like to continue to serve on the CCC. Mr. Ruggles said if gets her scheduling problems resolved in a few months that she could be reappointed if there is still a vacancy.

Commissioner Longoria asked about the City's policy on serving on more than one commission. Mr. Ruggles replied that there are a few commissions where you can serve on more than one commission. One example is you could serve on the CCC and the Board of Adjustment. However, other commissions such as the Planning and Zoning Commission you are only allowed to serve on one commission at a time. There is also not a problem with serving on a city commission and another non-city commission or board provided there is not a meeting scheduling issue. Commissioner Van Hasselt asked about County residents serving on the CCC. Mr. Ruggles replied that up to two CCC members are allowed to be County residents. Chairman Bowman asked whether spouses could serve on the same commission. Mr. Ruggles replied that he wasn't aware of a prohibition on this, but that they would have to be careful about not discussing any commission business outside of the meeting. Chairman Bowman said that we will table this item until we have additional applications to consider.

3. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

Nan Russell addressed the CCC. She said that they had a Beautification Subcommittee as part of the Sandbox Committee, but that it sort of died. She said that Commissioner Hicks suggested that the Beautification Subcommittee should be with the CCC instead since we are focusing on cleaning and beautifying the City of Kingman.

Ken Watkins addressed the CCC. He stated that the CCC will often give awards and recognition to properties that have been cleaned-up and beautified. Mr. Watkins suggested giving an award to a property near the Ramblin' Rose Motel where a second story sat uncompleted for a number of years. He said someone has bought the property and finished the remodel and it looks amazing. Chairman Bowman asked that this item be placed on the CCC's agenda at the next meeting for consideration.

4. ANNOUNCEMENTS BY COMMISSION MEMBERS

Commissioner Van Hasselt wished Happy Holidays to everyone. Also she said there is a drumming party at Lewis Kingman Park at 5 p.m. on Christmas Day.

Vice-Chairman Russell wished all Happy Holidays. He also said that on January 16th Jim Hinckley and the Route 66 organization are having a virtual tour of Route 66. It will be at the Beale Celebrations center. There is a \$25 per person fee and there will be a dinner with a silent auction.

Commissioner Longoria wished all a Merry Christmas and Happy New Year. He also said that he had hoped Council Liaison Yocum could be in attendance at today's meeting so that he could have been congratulated him on the marathon Council meeting this week. He has also enjoyed his few months on the CCC so far and thanked the Council for appointing him to a full term.

Chairman Bowman wished Happy Holidays to everyone as well.

ADJOURNMENT: Vice-Chairman Russell made a MOTION to ADJOURN the meeting. Commissioner Van Hasselt SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 5-0. Meeting adjourned at 5:33:30 P.M.

APPROVED:

Ralph Bowman
Clean City Commission Chairperson

STATE OF ARIZONA)
COUNTY OF MOHAVE) ss:
CITY OF KINGMAN)

CERTIFICATE OF CLEAN CITY COMMISSION MINUTES

I, Rich Ruggles, Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Clean City Commission held on December 17, 2015.

Dated this 21st day of January 2016

Rich Ruggles, Recording Secretary