

**CITY OF KINGMAN
MEETING OF THE CLEAN CITY COMMISSION
City Council Chambers
310 N. 4th Street**

5:00 P.M.

REGULAR AGENDA

Thursday, Sept. 15, 2016

CALL TO ORDER & ROLL CALL

PLEDGE OF ALLEGIANCE

1. OLD BUSINESS

a. Discussion of Distribution of Reusable Bags.

The commission has purchased reusable bags used to promote recycling and to reduce plastic bag litter in the community. Matching bags have been received from local grocery stores. The commission will discuss distributing the bags and magnets and methods to encourage their use.

b. Mohave County Fair Booth Discussion.

The commission will discuss on-going plans and activities at the City of Kingman booth at the Mohave County Fair, September 15-18, 2016.

2. NEW BUSINESS

a. Discussion of America Recycles Day and Essay Contest.

The CCC is sponsoring the America Recycles Day Poster and Essay contest directed at K-8 students in the Kingman area. The CCC will be responsible for reviewing the poster and essay submittals. The contest deadline is October 6th. The commission will discuss appointing two volunteers to assist with the judging of the posters and essays.

b. CARE Sandbox Meeting Report.

Chairman Russell will make a report to the commission regarding any recent CARE Sandbox Meeting discussions and activities.

3. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

Those wishing to address the Clean City Commission need not request permission in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time pursuant to A.R.S. 38-431 et al.

4. ANNOUNCEMENTS BY COMMISSION MEMBERS

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.

ADJOURNMENT

Posted _____ By _____



Clean City Commission Memorandum

To: Kingman Clean City Commission
From: Rich Ruggles, Staff Liaison
Date: September 15, 2016
Subject: **ITEM #1A: Discussion of Distribution of Reusable Bags**

The commission has purchased reusable bags used to promote recycling and to reduce plastic bag litter in the community. Matching bags have been received from local grocery stores. The commission will discuss distributing the bags and methods to encourage their use.

The previous bag distribution was scheduled for July 23, 2016 at Smith's. However, the distribution was postponed as Smith's did not have their matching bags ready. Therefore, the distribution of bags needs to be rescheduled.

A \$75.00 gift card was donated to the CCC from Wal-Mart for the purchase of reusable bags at their store. Once the bags have been obtained we can schedule a distribution at Wal-Mart.

The CCC will also be giving about 45 reusable bags away at the fair booth to encourage their use.

This year's theme for the America Recycles Day student essay contest will be:

Be Earth Friendly! Recycle Your Plastic Bags and Use Reusable Bags

Additional discussion may include the following ideas:

- Creation of a Public Service Announcement (PSA) to encourage the use of reusable bags or possibly writing a letter to that effect to the local newspapers.
- Create a mascot with a message directed at school children to encourage the use of reusable bags.
- Surveying the major grocery stores in Kingman to see how many plastic bags they use per month and compare with the amount of bags that are taken in by the City for recycling.



Clean City Commission Memorandum

To: Kingman Clean City Commission
From: Rich Ruggles, Staff Liaison
Date: September 15, 2016
Subject: **ITEM #1B: Mohave County Fair Booth Discussion**

The Clean City Commission has obtained and the City of Kingman has paid for a 10 x 10 inside booth with electricity at the Mohave County Fair which takes place from Thursday, September 15th to Sunday September 18th, 2016. The purpose of the fair booth will be to highlight the activities of the CCC as well as any other commissions and city departments that wish to participate.

1. **Volunteer Schedule and Vendor Badges**

A volunteer schedule has been developed for all those who will be assisting with the fair booth. The fair is open Thursday Sep. 15th, 10 a.m. to 9 p.m.; Friday Sep. 16th and Saturday Sep. 17th from 10 a.m. to 10 p.m.; and Sunday Sep. 18th from 10 a.m. to 5 p.m. Each volunteer is scheduled for a three-hour shift with three volunteers scheduled per shift.

The fair only provides six badges for each vendor. Chairman Russell and Councilman Yocum have agreed to be responsible for making sure each volunteer on each three-hour shift has a badge to enter the fairgrounds. We will discuss any issues with the volunteer schedule and the badges at the meeting.

2. **Booth Set-up and Decoration**

We are planning and setting up the booth on Tuesday, September 13th beginning at 9 a.m. The following items are planned to be in the booth: Three six-foot tables with skirting, three chairs, two large City of Kingman posters on fold-out stands, and one or two posters on easels regarding the reusable bags. Additionally, we may display some of the promotional items, described below, on the booth walls if there is room. We may also have some photos of the Miners Monument project as well.

3. **Kingman Promotional Items**

Giveaway items: 250 pens made from recycled water bottles, 3 rolls of "No Litter" stickers, 100 Mini-Shape seeds, 500 Biodegradable bags, 1000 Temporary Tattoos promoting recycling and approximately 100 vintage "Kingman, Arizona" posters from the Tourism Department. These items are to be displayed on the tables.

Awarded items: We are planning on awarding three reusable grocery bags and one t-shirt to the first four people who come to the fair booth at the beginning of each three-hour volunteer shift. This will mean 15 t-shirts and 45 reusable bags will be given away. We will need to ask the Fair Booth table to make an announcement on the intercom about 10-15 minutes before each giveaway.

Handouts: Information on the Adopt-a-Block program, Kingman EZ Recycling Program, Parks and Recreation programs, and the Boards and Commissions pamphlets will be available to be handed out to the public. Tourism brochures including Kingman Dining Guide & Area Map, Kingman Heart of Historic Route 66, and the Kingman Museum Guide and Historic Downtown Walking Tour will also be available. All items will be displayed on the tables. Additionally, the Arizona 66 Passports will be displayed, however, people will be asked to visit the Kingman Visitor's Center at the Powerhouse to obtain a passport for them.

Video Display: A video display with a projector and screen will be set up in the booth. A repeating series of videos promoting tourism and economic development in Kingman will be displayed.



Clean City Commission Memorandum

To: Kingman Clean City Commission
From: Rich Ruggles, Staff Liaison
Date: September 15, 2016
Subject: **ITEM 2A: Discussion of America Recycles Day and Poster Contest**

America Recycles Day is on November 15, 2016. As in the past the CCC will be involved in sponsoring a poster and essay contest directed at K-8 students in the Kingman area. Attached to this memorandum is information that has been distributed to local schools by Nina Brackett who once again has volunteered to assist with this contest.

The CCC will be responsible for reviewing the poster and essay submittals. The contest deadline is October 6th. The commission should appoint two volunteers to assist with the judging of the posters and essays and determine a time and day to do the judging.

Prizes will be given out to the winning students and teachers at the CCC meeting on November 17, 2016.



City of Kingman

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www.cityofkingman.gov

America Recycles Day Poster and Essay Contest

Kingman Clean City Commission is sponsoring the America Recycles Day Poster and Essay Contest for Grades Pre-K through 8 in honor of the America Recycles Day on November 15, 2016.

Prizes will be given to all participating students and TOP winning students by GRADE. In addition, \$20 gift cards will be given to the TOP 10 participating teachers based on the highest percentage of poster and essay participation by students.

The Poster Contest is open to all students 1st through 5th grade. Poster size no more than 8½" X 11" with the following slogan included on front of the poster:

America Recycles Day, I Keep Kingman Clean and Beautiful!

Poster contest media include crayons, colored pencils, ink, markers, watercolor (no glitter, no computer generated). Be creative and make a poster that best expresses this theme.

The Essay Contest is open to all students in 6th through 8th grade. All essays must be a minimum of 50 and a maximum of 100 words. The essays must be typed and accompanied by the student's own hand-written draft copy with title/theme:

**Be Earth Friendly!
Recycle Your Plastic Bags and Use Reusable Bags**

Teachers/Parents, please explore the following website for relating lesson plans and teaching ideas:

**arborday.org,
arizonarecyclingcoalition.com,
kab.org
nrc-recycle.org,**

Additionally a coloring contest is open to Pre-K and Kindergarten students. We can supply classes with coloring books for the contest. Contact Rich or Nina at the phone numbers below for more information.

Teachers, please collect all posters/essays and submit to your school office with the attached "Contest Submittal Form" by **NOON on Thursday, October 6, 2016**. Winners announced and prizes given at the November 17, 2016, Kingman Clean City Commission meeting at 5:00 PM, at City Council Chambers, 310 N. Fourth Street, Kingman, AZ. For further information, please call Rich Ruggles: Kingman Clean City Commission Liaison, (928) 753-8160, rruggles@cityofkingman.gov, or Nina Brackett, cokccrecycling@yahoo.com



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America Recycles Day Contest Submittal Form

Teachers, please collect all posters/essays and submit to your school office with this Contest Submittal Form by NOON on Thursday, October 6, 2016.

Each individual entry must have the student's information ON THE BACK of the poster or essay. This information must include: Student's First & Last Name, Grade, Teacher, and School Name. Entries without this information will be disqualified.

Teacher Name: _____ School Name: _____

School Address: _____ City: _____ ZIP Code: _____

Grade Level: _____ Room #: _____ Student #s: _____ Participating #s: _____

Teacher Email: _____ Phone: _____ Cell: _____



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America Recycles Day Poster and Essay Contest

Kingman Clean City Commission is sponsoring a poster and essay contest for grades K-8 in honor of the America Recycles Day (November 15, 2016). Winners and Prizes to be announced at the November 17, 2016 Kingman Clean City Commission meeting at 5:00 PM, at the City Council Chambers (310 N. Fourth Street). For further information, please call Rich Ruggles: Kingman Clean City Commission Liaison, (928) 753-8160, rruggles@cityofkingman.gov, or Nina Brackett, cokcccycling@yahoo.com

Recycling Presentation Request

Ed Tapia, Sanitation Superintendent, and staff with the Kingman Sanitation Department along with Nina Brackett will be available for school presentations if schools/teachers would like to have presentation to students on the City of Kingman Recycling Program.

Please fill in the information below and email to Rich Ruggles (rruggles@cityofkingman.gov), or Nina Brackett, cokcccycling@yahoo.com to request a presentation.

Teacher Name: _____ School/Organization _____

School Address: _____ City: _____ ZIP Code: _____

Grade Level: _____ Room #: _____ Student #s: _____ Participating #s: _____

Teacher Email: _____ Phone: _____ Cell: _____

Date(s) for Requested Presentation: _____

School Teacher Total #s: _____ School Student Total #s: _____

Participating Teacher #s: _____ Participating Student #s: _____