

**CITY OF KINGMAN
MEETING OF THE CLEAN CITY COMMISSION
City Council Chambers
310 N. 4th Street**

5:00 P.M.

AGENDA

Thursday, October 15, 2015

REGULAR MEETING

CALL TO ORDER & ROLL CALL

1. **APPROVAL OF MINUTES:** Regular meeting minutes of September 17, 2015
2. **OLD BUSINESS**
 - a. **Discussion of Distribution of Reusable Bags and Magnets.**

The Clean City Commission has purchased reusable bags and promotional magnets. The commission has requested matching bag donations from area grocery stores for distribution to the public to promote recycling and reduce plastic bag litter. The commission will discuss any activities on this matter.
 - b. **Airway Avenue Clean-ups.**

Chief DeVries has been doing on-going clean-ups using adult and juvenile 1st offender groups. The clean-ups will occur in several parts of the city, including the area along Airway Avenue near Wal-Mart and Smith's. Wal-Mart has also committed to doing monthly clean-ups in the area. The commission will receive an update on the status of the clean-ups.
 - c. **Rock and Roll Paint-a-Thon.**

The commission will participate in the Rock and Roll Paint-a-Thon on October 24th in which a least two homes owned by low income and/or disabled seniors will be painted by local volunteers. The commission will discuss its plans for this project. The commission will also discuss the possibility of obtaining unsold paint from True Value and Home Depot for use in future projects.
3. **NEW BUSINESS**
 - a. **Community Clean-up.**

The commission will discuss its plans for the next Community Clean-up scheduled on Saturday, November 7, 2015 from 7:30 a.m. to 12:00 p.m.
 - b. **Discussion of Recycling Efforts in Kingman.**

The commission will review a history of recycling efforts carried out in Kingman and will receive a presentation from Ed Tapia, Sanitation Superintendent on the Kingman EZ Recycling Program.
 - c. **Discussion of Efforts to Clean-up Southside of Kingman.**

The commission will discuss the city's on-going efforts to clean-up areas on the south side of Kingman and any additional efforts that may be needed.
 - d. **Discussion of Yard Sale Sign Placement and Removal.**

The commission will review current regulations pertaining to the placement and removal of yard sale signs. The commission will discuss the matter and may provide direction to staff.

e. CARE Sandbox Meeting Report.

CCC Vice-Chairman Russell will make a report to the commission regarding any recent Sandbox Meeting discussions and activities.

4. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

Those wishing to address the Clean City Commission need not request permission in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time pursuant to A.R.S. 38-431 et al.

5. ANNOUNCEMENTS BY COMMISSION MEMBERS

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings

ADJOURNMENT

Posted _____ By _____

**CITY OF KINGMAN
THE CLEAN CITY COMMISSION
City Council Chambers
310 N. 4th Street
Kingman, Arizona**

5:00 p.m.

Regular Minutes

Thursday, September 17, 2015

Members:	Officers:	Visitors Signing In:
R. Bowman, Chairperson	S. Yocum, Council Liaison	See Attached List
J. Longoria	R. Ruggles, Staff Liaison	
W. Ressegue	S. Sixkiller-Wing, Recording Secretary	
C. Russell Vice-Chairman	J. Dougherty, City Manager	
M. Hicks	E. Tapia, Sanitation Supervisor	
M. Van Hasselt		
J. Carpenter		

CCC PURPOSE STATEMENT

The Clean City Commission was created for the purpose of assisting the common council in establishing a city-wide policy for decreasing the amount of loose refuse in the city.

REGULAR MEETING MINUTES

CALL TO ORDER & ROLL CALL: Chairman Bowman called the meeting to order at 5:00:10 P.M. and five members were present. Commissioner Carpenter and Commissioner Van Hasselt arrived late. A quorum of members was achieved.

1. **APPROVAL OF MINUTES:** The Clean City Commission reviewed the last meeting minutes with minor corrections by changing Special Meeting Minutes to Regular Meeting Minutes and changing the date of the minutes. Vice-Chairman Russell made a MOTION to APPROVE the August 20, 2015 regular meeting minutes. Commission Longoria SECONDED the MOTION and it passed unanimously with a vote of 5-0.

Commissioner Van Hasselt arrived.

2. **OLD BUSINESS**

- a. **Discussion of Distribution of Reusable Bags and Magnets.**

Staff Liaison Rich Ruggles updated the Clean City Commission (CCC) on the reusable bags and magnets. He advised the CCC that on July 31, 2015 the commission matched and distributed 100 of the CCC reusable bags and 100 of the Bashas' reusable bags at Bashas'. He advised the CCC members that they currently have 248 bags and 264 magnets left in stock. Mr. Ruggles said the CCC agreed at the last meeting to spend some of its funds to purchase additional bags, magnets, and reorder t-shirts in larger sizes for the commission. They currently have placed an order for 24 extra-large shirts from Timeless Printing on Andy Devine Avenue. He advised the commissioners they currently have 39 large shirts and 3 medium shirts in the inventory.

Mr. Ruggles said they currently have requests sent to Wal-Mart and the new Safeway and are waiting for corporate response for approval and dates to schedule the distribution. The CCC discussed reordering new bags, order times and a possible local vendor to purchase the reusable bags. Commissioner Hicks asked that a new letter be sent to Wal-Mart as the new manager transferred to Las Vegas and the Cottonwood, Arizona manager is covering the Kingman store until a new permanent manager is hired. Commissioner Hicks indicated that three of the assistant managers have also left the store recently. The CCC will focus on making contact with the new Safeway manager and getting a promotion date scheduled. Chairman Bowman asked about the reusable bag vendor. Ms. Shaffer has been pricing local companies for the purchase.

Vice-Chairman Russell said that Wal-Mart had previously committed to cleaning the up the problem area on Airway Avenue on the 20th of September and asked if he should follow-up to make sure that commitment will be completed by the store. Vice-Chairman Russell and Commissioner Hicks will make contact with the acting manager to see if the store staff will be cleaning up on Airway Avenue. The members indicated the lot is already full of debris even though it was just thoroughly cleaned during the city wide cleanup.

b. Airway Avenue Clean-ups.

Chairman Bowman advised the Clean City Commission (CCC) that the Chief DeVries continues to assist the CCC by cleaning up the problem area on Airway Avenue. He takes his first offender juveniles and adults to the problem area on Airway and removes the refuse from the area. He has also been cleaning from the Adopt-a-Block from Airway to Kino two times a month. Vice-Chairman Russell advised the commission that the weeds are still standing between the sidewalk and the fence on that problem area property. The CCC discussed the letter they sent to the owner of the property and discussed putting pressure on the property owner to the area cleaned up. Vice-Chairman Russell asked who he could notify to have Code Enforcement help to get the area clean up. Chairman Bowman indicated he would like to make a personal visit to the property owner, Krystal Burge, to encourage her to have the weeds removed from the area rather than turn it over to code enforcement.

Staff Liaison Rich Ruggles advised the CCC that the Future Business Leaders of America (FBLA) with the Kingman Academy of Learning will be doing a major clean-up on Airway Avenue addressing Airway Avenue and the area behind Wal-Mart on October 16th.

3. NEW BUSINESS

a. Follow-up on Kingman Day of Caring Clean-up.

Chairman Bowman advised the Clean City Commission (CCC) that Mr. Ed Tapia and his staff did a great job cleaning up all trash after the volunteers had cleaned up the City of Kingman on September 12th. He said that they had 420 registered volunteers this year. The Day of Caring team extended the footprint of the cleanup this year and had enough volunteers to cover the entire area. Chairman Bowman said the cleanup team started getting worried because some of the groups didn't arrive until noon. However, all of the volunteers checked in and all the areas were covered by the end of the event.

Commissioner Carpenter arrived to the meeting.

One group began at Andy Devine and was to clean both sides of Hualapai Mountain Road until Eastern Street. However the team leader called in around 2:30 PM that day advising the team that they were almost to the Hualapai Mountain Lodge. Team leader Laura Hansen advised them it was time to quit. The Clean City Commission appreciated the team effort. Chairman Bowman indicated that the participation was wonderful this year including City Manager Dougherty and his wife.

Staff Liaison Rich Ruggles said that the Clean City Commission had 17 volunteers sign in to help with their Adopt-a-Highway section. There were also additional volunteers from True Value and the Police Department had some juveniles doing community service in their section. Mr. Ruggles indicated they picked approximately 30 bags of refuse in the Adopt-a-Highway section. Chairman Bowman thanked the Kingman Police Department with this clean up.

Chairman Bowman advised the CCC that the problem area on Airway already looks bad again and it just thoroughly cleaned just last Saturday. They discussed the weeds and trash in area and the possibility of having a tractor to mow the area.

Commissioner Longoria asked if the CCC could obtain a list of volunteers who participated. The CCC discussed recognizing the volunteers who participated in the 2015 Day of Caring event. They discussed certificates of recognition and/or writing a letter of thanks to be published in the newspapers to thank participants. Chairman Bowman is going to contact Laura for a list of participants.

Commissioner Van Hasselt made a MOTION to acknowledge the 2015 Day of Caring participants with a letter of appreciation. Commissioner Carpenter SECONDED the MOTION with a vote of 7-0. Chairman Bowman said he would follow-up with Laura Hansen and they would get the information to Staff Liaison Ruggles to create the letter of appreciation that would be sent to the newspaper.

b. Discussion of Plans for Rock and Roll Paint-a-Thon.

Sanitation Supervisor Ed Tapia advised the Clean City Commission (CCC) that he had been in contact with Kate at the Phoenix office of Rebuilding Together which sponsors the Rock and Roll Paint-a-thon. He was advised and they would be using same color pallet as last year for the selected homes. Mr. Tapia is currently finalizing and getting approval on the two homes the city of Kingman has been approved to paint this year. He has been in contact with the teams of volunteers who have participated in the past years and is waiting on confirmation that they will be participating in the 2015 event. Some of the possible groups besides the City include UniSource and the Mohave Community College. Chairman Bowman asked about the high school student participation. Mr. Tapia indicated he believes the KHS Robotics Club may be participating. Vice-Chairman Russell asked about ladders and scaffolding. Mr. Tapia indicated each individual could bring a ladder and paint container.

Mr. Tapia indicated that he wanted use caution with volunteers to keep student volunteers away from the highest places on the homes. Each team leader will be going over the rules of the volunteers to ensure that all participants are safely using equipment and are using safe practices at each site. Mr. Tapia advised the CCC that the teams have implemented safe practices in the past and believes safety will be first priority in the future.

c. **CARE Sandbox Meeting Report.**

Vice Chairman Russell presented the CCC with a report from the last CARE Sandbox meeting. The CARE group was given a report on how the Best of the West team is preparing for the festival. He indicated everything is coming together as planned. He also advised the Clean City Commission (CCC) that the Beautification Committee has been working hard on the homes across from the post office by cleaning the yards, fences, and removing trash from the locations with the assistance of the Sanitation Department. Nucor also supplied volunteers and equipment. The Beautification Team also gave a dryer to the woman who had been hanging her laundry on the front porch. They also hung a blind to hide a cooler from the street. The new head of the CARE Sandbox group will be Laura Peterson.

Vice-Chairman Russell also reported on the Downtown Merchants Association. He said that Dennis Barron advised the CARE Team that they now have bicycle races happening every third Saturday of the month. Vice-Chairman Russell also reported that the Southside Park continues to become popular with all the activities. He would like to focus on cleaning up Topeka Street as it looks horrible. City Manager John Dougherty reported they are currently working to red tag buildings in that area.

Vice-Chairman Russell also mentioned a new lake project that was presented by Bill Shilling and members of the Fish and Game Department. Mr. Russell said it sounds wonderful and he hopes it the project will be approved for the community. The lake project would be located behind the Mohave County Library. He also informed the Clean City Commission that Jamie Taylor is stepping down from the Sand Box Committee and Laura Peterson will be stepping into her place.

4. **CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC**

Nan Russell said she would like to see Topeka and Park Street areas cleaned up. She said some of the homeowners need assistance to clean up their properties. She asked the Clean City Commission to assist the residents with cleaning up these areas.

City Manager John Dougherty advised the Clean City Commission that Neighborhood Services has been assigned to getting this area cleaned up. He said they had focused on this area several times in the past. They also said they have extended the invitation of assistance to all residences and not one of them has allowed them to assist them. The City of Kingman is doing their best to assist the residents on the south side. Chairman Bowman requested to put a south side discussion on the next Clean City Commission agenda.

Mr. Dougherty also said he is aware of that Home Depot disposes paint pallets that do not sell. The CCC should look into obtaining paint donations so that it can be used from the Rock and Roll Paint-a-Thon. Possibly more homes could be painted and it could be done more frequently than once a year. Chairman Bowman asked that the CCC discuss this idea further at the next meeting.

5. **ANNOUNCEMENTS BY COMMISSION MEMBERS**

Vice-Chairman Russell reminded everyone that Chillin' on Beale is scheduled for September 19, 2015 during the festival. He is also working to get the City of Kingman seal at the building at The Gilded Lily florist. They have been waiting for the owner to respond to having student volunteers update the mural. She was expected at the CARE meeting but was not in attendance.

Commissioner Longoria said that the Mohave County Fair was here in Kingman at the Fairgrounds and encouraged everyone to go to the fair and spend money. He also requested a report on recycling in Kingman from Eddie Tapia at the next Clean City Commission meeting.

Chairman Bowman reminded everyone to attend the Best of West Festival and the Rodeo. He included the following car shows and events that are happening before the next meeting: Healing Hooves Car Show at the Boot Barn on October 4, 2015, and the Mohave Community College is holding Welding Thunder where 18 teams will be building BBQ grills then cooking on them with the judges selecting a winner in conjunction with a car show.

Vice-Chairman Russell also said at the Best of the West Festival there will be authors, artists, and collectors that will be having a show at the Boys and Girls Club all weekend.

Commissioner VanHasselt said on Sunday at the end of the festival they will have a drumming circle to close the event.

ADJOURNMENT: Vice-Chairman Russell made a MOTION to ADJOURN the meeting. Commissioner VanHasselt SECONDED the MOTION and it CARRIED UNANIMOUSLY with a vote of 7-0. Meeting Adjourned at 5:36:56 P.M.

APPROVED:

Ralph Bowman
Clean City Commission Chairperson

STATE OF ARIZONA)
COUNTY OF MOHAVE) ss:
CITY OF KINGMAN)

CERTIFICATE OF CLEAN CITY COMMISSION MINUTES

I, Sherie Sixkiller, Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Clean City Commission held on September 17, 2015.

Dated this 15th day of October 2015

Sherie Sixkiller-Wing, Recording Secretary

VISITORS IN ATTENDANCE

City of Kingman

Clean City Commission

The City Complex - 310 N. 4th Street - Kingman, Arizona

September 17, 2015 -5:00 p.m.

	NAME - PLEASE PRINT	ADDRESS or AGENCY
1	KATHY BOWMAN	2866 RAWHIDE DR 86401
2	MARIE RUSSELL	2400 BRUNNEN DR.
3	KEN WATKINS	BULLDOG DISPOSAL
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Clean City Commission Memorandum

To: Kingman Clean City Commission
From: Rich Ruggles, Staff Liaison
Date: October 15, 2015
Subject: **ITEM #2A: Discussion of Distribution of Reusable Bags and Magnets**

The Clean City Commission has been distributing donated reusable grocery bags to customers at local grocery stores and other locations at various times for more than two years. This is being done to encourage the use of reusable bags, promote recycling, and reduce plastic bag litter. The Clean City Commission purchased 250 reusable shopping bags with the CCC logo on the bags. We have also been distributing magnets promoting the CCC with the bags.

The last distribution of bags was at Bashas' on July 31st. 100 Bashas' bags and 100 CCC bags along with magnets were given away. Current inventory shows 148 CCC bags and 264 magnets are left. At the last meeting the CCC agreed to spend up to \$850 on additional bags and \$150 on additional magnets during this fiscal year. Staff is in the process of checking out local printing businesses which may be able to fulfill our needs.

We have requested additional matching donations from several area grocery stores including the north Safeway, Smith's, and Wal-Mart. Jimmy Van, the manager at the north Safeway, indicated he would be willing to participate in the promotion. Commissioner Hicks was going to follow up with Safeway. Abdul, the manager at Smith's, said he sent the CCC's request for bags to their corporate office for approval, but I have not heard if this has been approved. Another letter is being sent to Wal-Mart as there has been more store manager turnover again.

Any additional activities or updates on this matter will be discussed at the meeting.



Clean City Commission Memorandum

To: Kingman Clean City Commission
From: Rich Ruggles, Staff Liaison
Date: October 15, 2015
Subject: **ITEM #2B: Airway Avenue Clean-ups**

Kingman Police Chief DeVries conducted several around the city using adult and juvenile 1st offender groups. Clean-ups occurred on July 11th, August 8th, August 29th, September 12th, and September 26th. The clean-ups have been focused on Stockton Hill Road from Airway to Kino, the area along Airway including the lot behind Cracker Barrel and the Stockton Hill Road and I-40 ramps.

We recently received a commitment from Wal-Mart for doing clean-ups along Airway on a monthly basis with the first one on Saturday, September 20th with some of their associates. However, the store manager recently left and the CCC will need to follow-up with the next manager to verify that the commitment is still there.

At the request of the commission, I sent a letter to SK&M Investments (Krystal Burge) which owns the large vacant property across from the Wal-Mart traffic light on Airway. The letter asked them to remove the weeds located between the sidewalk on Airway and their chain link fence. A copy of the letter is attached. I have not received a response at this time. Chairman Bowman planned on visiting with Ms. Burge to see if this can be accomplished.

The Kingman Academy of Learning FBLA is planning a clean-up on October 16th which is the 3rd Annual Give-a-Day. They have plans to do a clean-up behind Wal-Mart, Cracker Barrel and along Airway on that day.

Any additional activities or updates on these clean-ups will be discussed at the meeting.



Clean City Commission Memorandum

To: Kingman Clean City Commission
From: Rich Ruggles, Staff Liaison
Date: October 15, 2015
Subject: **ITEM #2C: Rock and Roll Paint-a-Thon Plans**

The Clean City Commission will participate in this year's Rock-and-Roll Paint-a-Thon as they have each year since 2009. The program is sponsored by Rebuilding Together in Phoenix and is directed at low income and disabled seniors in Kingman who own their own homes which need to be painted. Homes are painted through the use of local volunteers and paint supplies are donated through Rebuilding Together.

Two qualifying homes have been identified. We will receive an update from Ed Tapia regarding the volunteer teams that have been secured in addition to a city team. Normally members of the CCC also volunteer for this event. The prep work day for all homes in the program is scheduled for Saturday, October 17th and the painting day for all residences will be Saturday, October 24th.

Additionally there will be discussion of obtaining paint donations from companies like Home Depot for pallets of paint that they cannot sell. This could then be used for future projects as it appears that the paint donations from Rebuilding Together will likely cease next year.

This item is for commission discussion.



Clean City Commission Memorandum

To: Kingman Clean City Commission
From: Rich Ruggles, Staff Liaison
Date: October 15, 2015
Subject: **Item #3A: Community Clean-up Discussion**

CLEAN-UP DATE: The next Community Clean-up is scheduled for Saturday, November 7, 2015 from 7:30 a.m. to 12 p.m. at the Mohave County Fairgrounds. See flyer.

CLEAN-UP ITEMS: We will accept bagged household trash, yard debris, mattresses, tires without rims, and appliances without Freon. Metal items may be recycled. The clean-up will not accept unbagged household trash, tires with rims, trash from commercial businesses, yard waste from landscapers, and any hazardous materials. **We will also not accept trailers over 12-feet in length and four feet in height and motor vehicles and anything else that can be registered at the MVD.**

LOGISTICS AND HAULING: A meeting with the Fairgrounds manager will need to be set up prior to the clean-up to verify the traffic set-up. Bulldog Disposal has confirmed that they will be able to provide hauling services and stage the roll-off containers. **We need to confirm that the City Sanitation Department will provide employees on-site with the bobcat(s). We need to make sure the "exit only" sign for the Motor Avenue exit is set up.** Ultimate Shred will not be in attendance at this clean-up due to low attendance at the last few events. However, he may be willing to participate in future clean-ups.

PROBATION CREW: Rodger Stewart with the Mohave County Probation Department has offered his adult probation crew to assist with offloading the trash. Mr. Stewart has been invited to attend the meeting to discuss planning details.

VOLUNTEERS: Commission members will need to confirm their availability to attend the clean-up. Participants should wear their CCC t-shirts.

SURVEYS: Do we wish to have someone surveying the customers by asking if they live within the city limits of Kingman or outside in Mohave County? This information can be used to gauge how much of the trash is actually coming from outside the city.

VOUCHERS: Landfill vouchers will be made available for those customers who either arrive after 12 p.m. or have a large load of trash that cannot be accommodated at the clean-up site. Those customers will be given one voucher for one free dump and will need to be directed to go to the County landfill one time between Saturday, November 7, 2015 and Saturday, November 14, 2015. Please note these times on the vouchers when they are handed out to customers. **The landfill will be sent a notification of the clean-up. We should discuss having the vouchers available at the head of the line and keeping track of the number of vouchers that we hand out.**

PUBLICITY & NOTIFICATION: The clean-up information will need to be posted on the city website. We will also need to contact the Kingman Daily Miner, the Standard, and radio stations.

REFRESHMENTS: We need to discuss bringing water and other snacks.

RESTROOM FACILITIES: Kingman Portable Toilets will need to be contacted to request a donation of a portable toilet.

2015-2016 CLEAN CITY COMMISSION EVENT CALENDAR

Date	Time	Event /Location
Saturday, Sept. 12, 2015	7:00 a.m. to 10 a.m.	Adopt-a-Highway Clean-up/Kingman Day of Caring Community Clean-up
Saturday, October 17, 2015	8:00 a.m.	Prep day for Rock N Roll Paint-a-Thon
Saturday, October 24, 2015	8:00 a.m.	Rock N Roll Paint-a-Thon
Saturday, November 7, 2015	7:30 a.m. to Noon	Community Clean-up @ Mohave County Fairgrounds
Thursday, November 19, 2015	5 p.m., CCC meeting	America Recycles Day Poster and Essay Contest Winners
Saturday, March 12, 2016	7:30 a.m. to Noon	Community Clean-up @ Mohave County Fairgrounds
Saturday, April 9, 2016	7:30 a.m. to 10:00 a.m.	Adopt-a-Highway Clean-up
Saturday, April 23, 2016	TBD	Arbor Day @ TBD
Saturday, May 7, 2016	7:30 a.m. to Noon	Community Clean-up @ Mohave County Fairgrounds
Thursday, May 19, 2016	5 p.m., CCC meeting	Community Challenge Award prizes

TBD = To Be Determined



KINGMAN COMMUNITY CLEANUP

Saturday, November 7, 2015

7:30 am to 12:00 pm

Location: Mohave County Fairgrounds



**SPONSORED BY THE KINGMAN CLEAN CITY COMMISSION
IN PARTNERSHIP WITH MOHAVE COUNTY ERACE**

Please see the Community Clean Up Guidelines on back of flyer
Any questions please call (928) 753-8160

Community Clean-up Guidelines

WHO CAN PARTICIPATE? Any member of a residential household in Kingman and surrounding areas of Mohave County. **You must be in line by 12 p.m.** to receive this free service. Those who arrive later will be directed to the County landfill.

Trailers over 12 feet in length and 4 feet in height WILL NOT BE ACCEPTED.

The Community Clean-up **WILL BE ACCEPTING** the following items:

- Bagged household trash
- Yard debris, lumber
- Household furniture, mattresses, carpet
- Windows
- Household appliances (Washers, Dryers, Dishwashers)
- Electronic items (TVs and computers)
- Tires without rims.
- Metal items may be recycled including bicycles, bed frames, aluminum siding, and BBQ's (no propane tanks).

WE WILL NOT ACCEPT the following:

- **Unbagged trash** (loose yard waste, leaves, animal waste, and garbage)
- Tires with rims
- Trash or other items from commercial businesses
- Yard waste from landscaping businesses
- Vehicles, boats, jet skis, and other licensed vehicles
- Motors and transmissions.
- **No Hazardous waste** will be accepted such as: Propane tanks, items with Freon such as refrigerators and air conditioning units, coolers, anti-freeze, motor oil, paint, solvents, pesticides, household or car batteries, chemical fertilizers, cleaners and polishes, and any other products labeled: **CAUTION, WARNING, DANGER, POISON, TOXIC, FLAMMABLE, COMBUSTIBLE, or CORROSIVE**, etc.

**PLEASE TAKE ADVANTAGE OF THIS FREE SERVICE
IT'S YOUR TOWN,
KEEP IT CLEAN, MAKE IT ROUTINE!**



Clean City Commission Memorandum

To: Kingman Clean City Commission
From: Rich Ruggles, Staff Liaison
Date: October 15, 2015
Subject: **ITEM #3B: Discussion of Recycling Efforts in Kingman**

A HISTORY OF RECYCLING EFFORTS IN KINGMAN 1992-PRESENT

1992-1993

Recycling Collection Point: This was a three-month pilot project from July to September in which the Clean City Commission set up a recycling collection point at Smith's Food and Drug. Aluminum cans and newspapers were initially collected with cardboard was added midway through the project. Problems arose with the project because some people dumped garbage in the bins instead of recyclables. This was a consequence of the bins being unmanned for the most part. Early in 1993 the CCC presented a statement to the Council regarding the public response to this recycling project.

1994

Recycling Questionnaire: The CCC developed a recycling questionnaire that was sent out in the City newsletter in the water bill. The object was to determine how many people regularly recycle and whether they would be willing to pay a \$2.00 a month to cover some of the costs of a curbside recycling service in the City of Kingman. 73% of the respondents to the questionnaire said they recycle in some capacity, and 62% said they would be willing to pay an extra \$2.00 a month for a curbside pick-up. The information was presented to the Council to see if the City would be interested in developing a curbside program, or possibly get bids for a private hauler to handle the project.

1995

Wal-Mart Donation: The CCC received a \$2,500.00 donation from the Wal-Mart Foundation to be used in its efforts to establish a curbside recycling program in Kingman. These funds were later used in 1998 to purchase 400, 19 gallon recycling bins to be used to encourage volunteer household recycling. (See Pilot Recycling Program below)

1996-1998

Mobile Recycling Project: CCC commission member Carl Bohn headed up this project and was joined by various volunteers from the commission and groups from the community. A 14-foot recycling trailer was manned on alternating Saturdays for two years beginning in November, 1996. This was done on a rotating basis at four area grocery stores. Area residents were encouraged to drop off their recyclables at the trailer. Recyclables that were collected in large boxes on the trailer, and they included aluminum and steel cans, newspapers, #1 and #2 plastic, cardboard, and phone books. The CCC publicized the location of the recycling trailer in the Kingman Daily Miner, local radio stations, and the Citywater bill newsletter.

The recyclables were taken to a local recycler where they were weighed to determine what the tipping fees would have been should the recyclables have been taken instead by the City Sanitation Department to the local landfill. By the summer of 1998 it was estimated that nearly \$500.00 in tipping fees were potentially saved. While the cost to operate the recycling project was around \$200.00 to pay for gasoline for the truck to tow the recycling trailer to the various locations. The CCC nominated the Mobile Recycling Project for a Governor's Pride in Arizona Award, and the award was won in November, 1998. Shortly thereafter the mobile recycling program ceased.

1998-1999

Pilot Recycling Program: This program picked up where the mobile recycling program left off. A pilot project was initially established in Canyon Shadows neighborhood of Kingman, but was later expanded to include all of Kingman. Residents could pick-up recycle bins at Kingman Recycling or make requests for bins from the City of Kingman Planning Department. The object of this program was to promote recycling and gauge the public's interest in recycling in Kingman for a possible curbside recycling program. This program ended at the end of 1999.

2002-Present

Roving Dumpster aka Community Clean-up Program: Beginning in the fall of 2002 the Clean City Commission started the Roving Dumpster and Mobile Recycling Clean-up Program. Clean-ups were held about five times a year at the Mohave County Fairgrounds, and at other neighborhood locations. The clean-ups provided two services: A free trash drop-off location, and a free recyclable drop-off location. Items that were recycled included newspapers, cardboard, aluminum cans and metal, including most metal appliances. The Roving Dumpster program grew in popularity and the clean-ups were later moved entirely to the Fairgrounds. The name was later changed from the Roving Dumpster Program to the Community Clean-up Program. In 2008 when the Kingman EZ Recycling Program started up the Community Clean-up began accepting only metal items and tires without rims for recycling.

2008

Bag Central Station: The CCC worked with the Arizona Food Marketing Alliance the Clean City Commission was able to set up locations at four local grocery stores to collect plastic bags. The plastic bags were collected and then sent out to recyclers in the state.

2008-Present

Kingman EZ Recycling Program: In the fall of 2008 ADEQ awarded Kingman a \$33,500 grant to fund a local recycling program. The grant was used by the city to purchase four drop-off recycling bins to be placed at three local parks. By 2015 the program had been expanded to multiple locations and many additional bins were added. Local residents are able to drop off plastic, cardboard, steel, paper products, glass, aluminum, and E-waste 24 hours a day, seven days a week.

Ed Tapia, Sanitation Superintendent, will present a PowerPoint presentation on the Kingman EZ Recycling Program at the meeting.

2009 & 2011-Present

Reusable Bag Distribution: The CCC has been distributing reusable canvas and cloth bags to customers at local grocery stores and at other locations. This is being done to encourage the use of reusable bags, promote recycling and reduce plastic bag litter. Most of the bags have been donated by the local stores for distribution to their customers. In 2015 the CCC purchased 250 reusable bags with the CCC logo on them for distribution to the public in addition to the store bags.



Clean City Commission Memorandum

To: Kingman Clean City Commission
From: Rich Ruggles, Staff Liaison
Date: October 15, 2015
Subject: **ITEM #3C: Discussion of Efforts to Clean-up the Southside of Kingman**

There are on-going city efforts to address the excessive junk and debris on the south side of Kingman as well as life safety concerns with dilapidated and dangerous buildings.

The most recent efforts began in April, 2015. For one month free dumpsters were made available to south side residents at three locations on Topeka Street. During this time an amnesty period was established to allow residents an opportunity to clean-up their yards and avoid citations for violations. Beginning June 1, 2015 a zero tolerance policy was adopted by the Neighborhood Services division for city code violations in this area.

Since June there has also been a concerted push to deal with unsafe and dangerous buildings particularly on the south side of Kingman. As of October, the City Building Official has sent 13 Building Notice and Orders for violations at 13 locations on the south side of Kingman. Seven of those cases have been referred to the City Attorney's Office for prosecution. The city also won a court case to remove a dangerous building on South Fifth Street. A bid is out to remove the structure. Two additional structures that were cited have been voluntarily demolished and the Building Department just issued a demolition permit to remove a third structure that had also been cited.

This item is for commission discussion and direction regarding any additional efforts that may be needed.



Clean City Commission Memorandum

To: Kingman Clean City Commission
From: Rich Ruggles, Staff Liaison
Date: October 15, 2015
Subject: **ITEM #3D: Discussion of Yard Sale Sign Placement and Removal**

Below are the current city regulations which pertain to the placement and removal of yard sale signs. Per the Kingman Municipal Code no signs are permitted to be placed within the public right-of-way or be attached to street signs, light poles, utility boxes, and other similar structures. These regulations would also be applied to off-premise yard sale signs. Yard sales, by definition, are not permitted to run more than three days in a row and each three-day run must be at least four days apart. No more than five yard sales are permitted per year per location.

Code Enforcement is tasked with the removal of yard sale signs placed within the city right-of-way and also when the signs are left out on private property beyond the three-day time frame.

The Clean City Commission may discuss this item and provide direction to staff on this subject.

EXCERPTS FROM KINGMAN MUNICIPAL CODE

Sec. 7-164 Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

Garage sale. See *yard sale*.

Yard sale means the sale of personal household items displayed in a garage, yard or driveway.

Sec. 7-165 Public nuisances prohibited.

The following acts, omissions, conditions, and things in or upon any land or structure in the city, or the failure to comply with any of the following standards, constitute public nuisances, the existence of which are hereby prohibited and declared to be unlawful. The provisions of this section are not exclusive and may be duplicative of other provisions, codes and regulations adopted by the City of Kingman; all provisions, codes and regulations of the City of Kingman, including those in this section, may be applied cumulatively or separately for purposes of enforcement.

(r) No person shall place any sign in any public right-of-way or attach any sign to any public utility structure, traffic control device, traffic light standard, or similar structure, except signs erected by a public utility or government agency and those permitted by city ordinance, but only for those places, times and specific purposes permitted.

(u) It shall be unlawful to have any yard sale in excess of three (3) days in a row or more than five (5) times in a calendar year at any single residence. Yard sales must be spaced at least four (4) days apart.