

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers
310 N. 4th Street**

5:30 PM

AMENDED AGENDA

Tuesday, November 17, 2015

REGULAR MEETING

CALL TO ORDER AND ROLL CALL

INVOCATION

The invocation will be given by Mike Herdt of St. John's United Methodist.

PLEDGE OF ALLEGIANCE

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. APPROVAL OF MINUTES

- a. The Work Session meeting minutes of October 26, 2015**
- b. The Regular Meeting minutes of November 3, 2015**

2. AWARDS/RECOGNITION

a. Introduction of new canine officers

The Kingman Police Department will introduce two new canine officers to the Mayor, Council, and citizens of Kingman.

3. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

4. CONSENT AGENDA

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

a. Special Event Liquor License/Kingman Kiwanis

Applicant Regina Musumeci of Kingman Powerhouse Kiwanis has applied for a Special Event Liquor License for an event to take place Saturday, December 05, 2015 from 4:00 P.M. to 11:00 P.M. at the Central Commercial Building located at 112 N. Fourth Street in Kingman. **Staff recommends approval.**

b. Powerhouse rehabilitation grant project

Staff is working on a grant project to rehabilitate the Powerhouse Visitor Center. The City was awarded \$220,241.00 in federal funds with a local match of \$55,061.00 for a total of \$275,302.00. The architect and Staff have submitted 95% plans, specifications, and cost estimate to the Arizona Department of Transportation (ADOT) for review and approval of the grant project. The ADOT Contract and Specifications (C&S) Department has reviewed these items and completed their own cost estimate, which is \$47,262.00 more than the estimated project cost determined by the architect and City staff. An additional cost of \$21,000.00 has been added to the project for the plan review time performed by ADOT C&S. In order for this project to continue, ADOT will invoice the City for the original local match, the additional over match funds, and the review fee cost. The exact amount required of City match funds will not be determined until the contract is awarded. At the November 5, 2015 TDC meeting, TDC approved the request for funds. **Staff recommends approval.**

c. Recommendation from the Tourism Development Commission (TDC) for the quarterly payment to Kingman Visitor Center, Inc. for tourism related services

The Kingman Visitor Center, Inc. receives a quarterly payment of \$51,250 from the City upon submission and acceptance of the tourism quarterly report. The most recent quarterly report was submitted and accepted by TDC at the November 5, 2015 regular meeting. **Staff recommends approval.**

5. OLD BUSINESS

a. Report to Council regarding the 2015 Best of the West on Route 66 Festival

Coordinator Dora Manley will provide a report to Council regarding the 2015 Best of the West on Route 66 Festival including information gathered via survey of the event and how the City's contribution to the event was spent.

b. Update from Venture Club Regarding the Splash Pad

The Venture Club of Kingman has requested an agenda item to update the Council on the progress of the Splash Pad. This item is for discussion only.

c. Public Notice relating to establishing a property tax

Notification of a public meeting to approve a property tax levy amount must be posted on the homepage of the City's website at least 60 days before the date of the public meeting. Notification will be placed on the City's website beginning November 18, 2015. The next City Council meeting following the 60-day requirement is January 19, 2016. **Staff recommends Council approve a property tax levy amount at the January 19, 2016 City Council regular meeting.**

6. NEW BUSINESS

a. Consideration of Ordinance 1800 to amend the business license renewal schedule

Ordinance 1800 will amend Chapter 8, Article IV of the City of Kingman Code of Ordinances Section 8-124 Renewal and Transfer and Section 8-125 Fees by changing the date of expiration to one year from the date issued instead of December 31st of the year issued. **Staff recommends adopting Ordinance 1800.**

b. Information on Water finances

The Public Works Director has requested additional money for the Professional Services -Temp Help line due to a staffing shortage in the department. The City Manager has authorized the transfer within the department and will provide information

to the Council on the transfer.

c. Discussion and direction regarding the possibility of a Landscape Maintenance District to overlay both the northern and southern planned development districts (PDDs) surrounding Kingman Crossing

After this topic arose at the Regular Council Meeting of November 3, 2015, Councilmember Miles requested an agenda item to discuss the possibility of a Landscape Maintenance District to overlay both the northern and southern planned development districts (PDDs) surrounding Kingman Crossing. Staff is seeking direction from Council on whether or not to pursue this matter further. **Council discretion.**

d. Battalion Chief - Operations reclassification

The position of Battalion Chief – Operations for the Fire Department is currently an “exempt” status position due to their supervisory status and responsibilities within the department based on their assignment as “Shift Commanders.” The individuals within these positions serve in a mixture of exempt and non-exempt status however lose many of the benefits associated with each classification. The work schedule and the requirements of this position bring the conclusion that these individuals would be better served and better serve the City of Kingman in a non-exempt classification. **Staff recommends the approval of the reclassification of the position of Battalion Chief - Operations as non-exempt status within the adopted pay plan for the city of Kingman.**

e. Railroad Museum presentation and request for expansion

The Whistle Stop Railroad Club wishes to address the Council with a presentation to request expansion into the vacant suite formerly occupied by Hertz Rent-A-Car in the railroad depot at 4th Street and Andy Devine Avenue. **Staff recommends denying the request.**

7. REPORTS

Board, Commission and Committee Reports by Council Liaisons

8. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.

9. EXECUTIVE SESSION

a. Golf Course Management Agreement review

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) (4) TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

Review of the Golf Course Management Agreement

b. Discussion of the Council vacancy candidates

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) (1) TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

Discussion of the Council vacancy candidates.

c. Discussion and/or action to appoint a replacement to the vacant Council seat.

ADJOURNMENT



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council
FROM: Sydney Muhle, City Clerk
MEETING DATE: November 17, 2015
AGENDA SUBJECT: The Work Session meeting minutes of October 26, 2015

SUMMARY:

The Work Session meeting minutes of October 26, 2015

FISCAL IMPACT:

STAFF RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

October 26, 2015 Work Session Minutes

Minutes Attachment A

Minutes Attachment B

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Muhle, Sydney	Approved	11/12/2015 - 4:20 PM

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers
310 N 4th Street**

3:30 P.M.

MINUTES

Friday, October 26, 2015

WORK SESSION MEETING OF THE COMMON COUNCIL

Members	Officers	Visitors Signing in
Richard Anderson – Mayor	John Dougherty, City Manager	See attached list
Mark Abram	Carl Cooper, City Attorney	
Larry Carver	Tina Moline, Finance Director	
Jen Miles --- EXCUSED	Gary Jeppson, Development Services Director	
Stuart Yocum	Sandi Fellows, Recording Secretary for the Tourism Development Commission	
Carole Young	Sydney Muhle, City Clerk and Recording Secretary	

WORK SESSION MEETING OF THE COMMON COUNCIL

ALL WORK-SESSION ITEMS LISTED ARE FOR DISCUSSION ONLY. NO ACTION CAN OR WILL BE TAKEN. The primary purpose of work session meetings is to provide the City Council with the opportunity for in-depth discussion and study of specific subjects. Public comment is not provided for on the Agenda and may be made only as approved by consensus of the Council. In appropriate circumstances, a brief presentation may be permitted by a member of the public or another interested party on an Agenda item if invited by the Mayor or City Manager to do so. The Mayor may limit or end the time for such presentations.

**CALL TO ORDER & ROLL CALL
PLEDGE OF ALLEGIANCE**

Mayor Anderson called the meeting to order at 3:31 P.M. All Councilmembers were present except Councilmember Miles who was excused. Councilmember Carver arrived 3:32 P.M. All members of the Tourism Development Commission were present. The Pledge of Allegiance was said in unison.

**JOINT WORK SESSION OF THE CITY OF KINGMAN COMMON COUNCIL AND
THE CITY OF KINGMAN TOURISM DEVELOPMENT COMMISSION**

At the Regular Meeting of April 7, 2015, the Council heard a presentation from Krystal Burge and Tom Spear of the Tourism Development Commission concerning possible disbandment. At the Work Session of August 24, 2015, the Council held discussion of this item and requested an action item for the September 1, 2015, Regular Meeting at which the Council directed staff to arrange a Work Session on this item to present additional information. The Council will discuss this proposal among other potential options for restructure or revitalization of the Tourism Development Commission and a proposal from the City Manager to bring tourism in house. Members of the Tourism Development Commission will also be present to offer their ideas and provide input to the Council.

City Manager John A. Dougherty said that this meeting was called so the Tourism Development Commission (TDC) and Council could discuss three options being proposed. He said that the first option was to disband the TDC, the second was to maintain TDC as it is, and the third was to keep the TDC and bring the tourism position in-house. He said that he would go more in depth based on what the Council and commission members wanted.

Mayor Anderson asked TDC Chairperson Krystal Burge to address the first proposal to disband TDC.

Chairperson Burge said that she wanted to clear up that this was not her and Vice Chairperson Tom Spear's idea to handle tourism themselves. She said that Mr. Dougherty was looking for ways to streamline the budget and this was not something she chose as she has enough to do. She said that she is in favor of anything that improves the City of Kingman and the City needs to review and assess avenues for that. She said that there was more discussion to this proposal than just an idea from the chair and vice chair. She said that the Council needs to decide how to direct the City Manager and how to apply their offer to that.

Vice Chairperson Spear said that Mr. Dougherty approached TDC about taking responsibility for the Powerhouse into the TDC budget. He said that the most cost efficient for this was perhaps to disband the TDC. He said he was open to better options and that Bullhead and Lake Havasu Cities operate as they have proposed. He said that the proposal was to streamline the process and make it more efficient. He said that this would mean getting information back to the Council rather than just to TDC. He said that another development with this is the availability of the STAR Report which 70 to 80 percent of the hotels in Kingman report to. He said that this is the only thing we can measure as we can't county restaurants or the number of beers served. He said that the City can go by occupancy in those hotels to determine effectiveness. He said that this has to be taken into consideration and that when building an event it won't be successful the first year. He said that organizers have to see what worked and what didn't and make the event more efficient for the next year. He said that those numbers coming back helps the visitor center hone what can be provided to the City. He said that the weakest area is giving money to different events and getting them to report back with numbers. He said that these hotels are typically the top of the market chains with some independents. He said that independents are more on a voluntary basis and chains are required. He said that this has changed the dynamic.

Mayor Anderson said that the STAR Report accounts for a sector of people. He said that people don't typically stay in town for events like the Fun Run. He said that he knows Vice Chair Spear has been involved in tourism in town for a long time and asked how the Arizona Office of Tourism obtains their numbers.

Vice Chairperson Spear said that the Fun Run does bring people in. He also said that when looking at an event planners look at the event the year before and the weekends surrounding the event for the regular rooms sold without the event. He said that the impact is the change in between. He said that the impact from the Fun Run is on Saturday nights and planners can look at the weekends surrounding that to see the impact.

Commissioner Herberta Schroeder said that planners would actually look at two weeks before the Fun Run as the Harley Run takes place the weekend before.

Mayor Anderson asked how the state measures impact.

Vice Chair Spear said that the only way to measure is heads in beds. He said that the STAR Report is done for Kingman, Mohave County, each county in the state, Route 66, along the Colorado River, and the entire state so it can be dissected a lot of ways.

Chairperson Burge said that the state uses a variety of things including the STAR Report and the number of visitors on flights.

Commissioner Schroeder asked if it would be possible to measure the amount of fuel sold and ask local gas stations for their figures. She said that there will be locals included in that but tourists coming in have to purchase fuel. She said that Kingman is lucky to have cheaper fuel. She said that obtaining these figures might be difficult as gas stations consider this information to be secret.

Chairperson Burge asked if the group could hear about all three opportunities.

Councilmember Abram agreed and said that the conversation was getting off topic. He said that he wanted to hear options one, two and three. He said that the other information is critical but is not what this meeting was for.

Mayor Anderson said that he felt this information was tangentially related and that for the Fun Run people are in Kingman for a day and that may not be seen in the hotels where it might be using other measures.

Councilmember Young said that this was a result of what the group was discussing.

Mayor Anderson said that he had a couple more question on what the group was looking at. He said that he was assuming the visitor center and board are collecting data and budget requests that come from the quarterly bills. He said that it seems like all requests should go through the board.

Chairperson Burge said that this is a communication opportunity with the Council and that requests should go through Tourism Director Josh Noble.

Mayor Anderson asked if Mr. Noble's role would be expanded.

Vice Chair Spear said that it would if that is the role the Council wants the visitor center to play.

Commissioner Baker asked if anyone sat down to define what the TDC mission and objective is. He said that the group could then find a vehicle for that. He said that there are so many factors that do not involve heads in beds. He said that he doesn't know what the mission is and it would be nice to get a description of what the TDC should be doing.

Councilmember Young said that Chairperson Burge had said it best when she asked what the Council wants. She said that TDC focuses on the visitor center contract, tourism marketing, and the contract with Mr. Noble. She said that she wants to make sure the synergies remain progressive and do not break down. She said that there needs to be responsibility in reporting when money is given out. She said that a report is needed on the Best of the West on Route 66 Festival and on all events moving forward.

Chairperson Burge said that the Best of the West organizers will give a report but need time to collect the figures.

Councilmember Young said that there needs to be effective marketing for the best use of the money which Mr. Noble has done.

Chairperson Burge said that there are limited resources so they have to be careful.

Commissioner Schroeder read the mission of the TDC as stated in the City of Kingman Ordinance creating the TDC.

Vice Chair said that the group oversees the operations of the Powerhouse, the operation of the visitors' center and the TDC.

Councilmember Young said that the synergies have to work well together.

Commissioner Patterson asked for clarification on what Mr. Dougherty was looking for.

Mr. Dougherty said that he does not see the Powerhouse as a City function as there are no functions of the City currently in it. He said that the Chamber of Commerce pulled out and Mr. Noble is the only one there. He said that Mr. Noble collects rent from the other tenants and performs other functions.

Commissioner Patterson asked if the commission could be brought up to date on that and what Mr. Noble's new responsibilities will be. She said that the visitors' center is in the Powerhouse as a tenant and asked who is responsible for what.

Councilmember Young said that the Chamber of Commerce had previously handled this which Commissioner Patterson said was very convoluted.

Mr. Dougherty said that he appreciated Mr. Noble's help and this function was in limbo when the Chamber of Commerce moved out. He said that the City's Public Works Department had staff who can check the maintenance of the building.

Councilmember Young asked for clarification that the tourism board would perform all of these functions.

Vice Chairperson Spear said that, when looking at adopting the Powerhouse, they are limited in what they could do with outside funds. He said that if all of the functions are being taken care of by the visitor center board then the responsibilities can be tweaked to eliminate a layer and the board would report directly back to Council. He said that the Council decides this fund.

Commissioner Patterson said that all of this information would be available whether TDC remains or not.

Vice Chairperson Spear said that they are limited on the publicity from the STAR Report which is not open to everyone but can be distributed to the decision makers. He said that this information would not be available to the public so they have to be careful. He said that the more Open Meeting Laws that must be conformed to the cloudier it gets.

Commissioner Patterson said that open communication gets cloudy too.

Vice Chairperson said that the communication would go directly to the decision makers.

Councilmember Young said that option two is to maintain the system as it is which would leave the issue with the operations of the Powerhouse. She said that the City would have to get a third party to perform this function.

Mr. Dougherty said that it would suck more money out of tourism funding to hire a third party.

Chairperson Burge clarified that option two would only partially focus on the Powerhouse and there are still other factors such as marketing expectations.

Commissioner Patterson noted that the City of Flagstaff also has a TDC.

Commissioner Harley Pettit said monthly meetings open to citizens, minutes maintained in-house, public involvement, access to the STAR Report, seed money being recommended in public and reports coming back come with maintaining TDC. He said that there is no cost to the City for this as all of the members are volunteers. He said that he can understand streamlining but sometimes redundancy is necessary. He said that these are instruments to make sure things are running right. He said that the minutes are available as they are taken by the City and there is no problem accessing other commission minutes. He said that the tourism board is not

necessarily open to the public and is not on the City's schedule. He said that it is better to keep TDC.

Chairperson Burge said that she would like to hear what the third opportunity is. She said that these are all valid points and there are still responsibilities.

Commissioner Patterson said that the limited terms of the TDC are nice and the City has commissioners to get the community involved.

Chairperson Burge said that the ultimate objective is to remodel the building. She said that previously the commission had given out more money than it had which was not acceptable. She said that that is not part of the identity she wants the commission to have. She said that the consistency in one place is to make sure the building can be redone correctly and use the funds for that.

Councilmember Young said that there are also contingencies for additional work at the Powerhouse.

Commissioner Pettit said that this is ongoing.

Vice Chairperson Spear said that the City is limited on what is available on grant money which the Powerhouse has survived on to this point and helped it change from a recycling center to what it is now. He said that this has been successful through community efforts. He said that it is part of Kingman's identity and it is to Kingman's advantage to build on.

Mr. Dougherty said that he was glad Mr. Noble was present for the discussion of option three. He said that he has been frustrated and at times thinks of Mr. Noble as a City employee while other times realizing Mr. Noble is not. He said that he doesn't know how much Mr. Noble was involved with the International Route 66 Festival because the Chamber of Commerce handled a lot of it. He said that Mr. Noble was not involved in this year's Best of the West on Route 66 Festival. He said that festivals are all about tourism and he was frustrated that Mr. Noble was not involved.

Chairperson Burge said that someone presented on the festival to TDC.

Mr. Dougherty said that was the event organizer, Dora Manley. He said that Ms. Manley was supposed to raise funds through donations in order to be paid for her services. He said that the money was not raised so she was not paid.

Chairperson Burge clarified that Ms. Manley was not paid for this and handled everything herself. She said that she didn't know if Ms. Manley didn't ask for or didn't want help.

Vice Chairperson Spear said that the City gave money for this event and he didn't know why the organizers were not compensated. He said that events are a one-time thing and Kingman can have a signature event but that does not sustain tourism 365 days per year as it is only one weekend. He said that Lake Havasu City had Spring Break and the City has to be careful with

events as they take on a life of their own. He said that this is only one weekend and the visitor's center has staff to pay all year. He said that when that much money is thrown at one weekend and look at the ongoing tourism efforts then you have a different vision.

Mr. Noble said that if the City wanted to have more events and an event director then an additional position would be needed. He said that the events have been good and are not anything that the visitor's center is against but would need a position as there was not enough staff time left over to do so. He said that he has to have enough staff to cover the visitor's center and that staff is hourly and their budget is only so much.

Chairperson Burge said that there is no overtime budget.

Mr. Noble said that the visitor's center has tried to look at funding and work with the Route 66 Association on different things. He said that they are trying to focus as they have limited time. He said that events take a lot of time. He said that Ms. Manley did a great job but it takes a lot.

Commissioner Patterson said that the International Route 66 Festival was the first event that saw TDC putting Mr. Noble to task. She said that several of the other events take care of themselves. She said that Mr. Noble was involved to see where other festivals had failed. She said that events usually have a way of taking care of themselves. She said that the reporting came down to one person and said that she has never heard that it was hard getting reports back.

Commissioner Schroeder said that one of the projects Mr. Noble works on is filling requests from places such as the Arizona Office of Tourism for western and Route 66 themed photos. She said that these are something that someone in France would be able to look up in Arizona and see different places they would want to visit.

City Attorney Carl Cooper said that the conversation was getting into more details than were on the agenda.

Councilmember Young said that looking at the third option to bring the tourism function in-house, there will need to be a person dedicated to oversee the events. She said that with the Best of the West Festival Ms. Manley didn't get paid as the money was distributed and there needs to be a person for this.

Mr. Dougherty said that Ms. Manley did a fantastic job. He said that a coordinator would put people in charge of different aspects of the event and Ms. Manley didn't share information with others in the group. He said there needs to be a coordinator and he thought Mr. Noble should be coordinating this.

Chairperson Burge asked if that person would be paid for out of the City's budget.

Mr. Dougherty said that they would be paid for out of the tourism funds.

Chairperson Burge said that this would come out of the "heads in beds" money.

Vice Chairperson Spear said that he thought there was a difference in vision and what is best to run the tourism function. He said that when looking at the STAR Report for events the results are not great and rooms are available in every hotel. He said that this is the only thing that can be measured and local events are a totally different game.

Commissioner Schroeder asked why there should be a City person involved in the events and why the event coordinator wouldn't do this.

Commissioner Patterson said that tourism is one thing. She said that events in Kingman are different and if they don't work out then they don't work out.

Commissioner Evans said that promoters say different things and end up not delivering.

Chairperson Burge said that all of these ideas are focused on making the community better. She said that this is looking at what TDC and tourism need to do. She said that it can be an employee doing this and she was wondering where the true placement was and make sure all areas were communicating. She said that the event person coordinates with that group and additional volunteers would be needed. She said that they want to see successful events and some events go with the leadership. She said that she sees more opportunity inside what Mr. Noble is doing.

Commissioner Pettit said that this can be done within the City.

Vice Chairperson Spear asked how other cities do this and said that what happens in Kingman is usually always volunteer groups who get together.

Mayor Anderson asked how events like the Lake Havasu Balloon Festival and Bullhead City River Regatta are handled.

Chairperson Burge said that these are handled through their cities that have a budget for them and take more ownership.

Commissioner Evans said that she has a friend in Phoenix who is an event coordinator for large events in that area. She said that this may be a great resource and could work off of the framework from those.

Councilmember Young asked about option three and if Mr. Dougherty was saying that the City would keep TDC and have a person in-house who would handle tourism which Mr. Dougherty said that he was.

Vice Chairperson Spear asked for clarification that this person would be a City employee which Mr. Dougherty said that they would.

Vice Chairperson Spear asked if there was funding for events or an event planner.

Councilmember Young said that the City would use the bed tax fund for a tourism specific person.

Mayor Anderson said that this person would decide how to use those funds.

Vice Chairperson Spear said that the budget for this in Lake Havasu City is \$1.3 million and Kingman does not have that kind of money.

Commissioner Evans asked if there was a way to set it up to have TDC continue and members volunteer to help Mr. Noble with larger events.

Commissioner Patterson said that an event is an event.

Mr. Dougherty said that with the International Route 66 Festival the City was told to advertise 18 months in advance. He said that Jim Hinkley is taking things to Europe and telling people to save the date and plan this weekend for the future. He said that he heard the rodeo had more people in attendance than in the last 20 years. He said that this is because the events were tied together though it fell apart due to personality conflicts last year.

Commissioner Evans said that people are all over Route 66 and that Route 66 and Kingman are synonymous.

Mr. Cooper said that this conversation was getting into the nitty gritty details.

Councilmember Young said that the money has to go to tourism and that the funds currently going to Mr. Noble will go to this person.

Mr. Dougherty said that all of the bed tax money will go into the TDC budget. He said that TDC is the only City commission that does not have a city department reporting to them. He said that if tourism is brought in-house this person would report to the City Manager and get direction from the TDC.

Vice Chairperson Spear said that the vision would be that Mr. Noble's position would be hired by the City Manager and the City Manager would directly supervise them. He asked whether the direction would come from Council or the TDC.

Mr. Dougherty said that he would get direction from the Council and pass it along to Mr. Noble. He said that TDC would continue and this person would bring their ideas to TDC for them to make a recommendation to the Council.

Commission Patterson asked what would happen to the tourism board if Mr. Noble became a City employee and had TDC as a volunteer committee to help.

Chairperson Burge said that it wouldn't be needed.

Vice Chairperson Spear said that the only change is where the paycheck comes from and there is merit there.

Councilmember Young said that the change is that this person would become an employee.

Vice Chairperson Spear said that there is merit there and there are a lot of changing personalities and dynamics. He said that hopefully it can be more productive and the only thing he sees is where Mr. Noble is employed.

Mr. Dougherty said that Mr. Noble would report to one person instead of an entire board.

Vice Chairperson Spear said that tourism and the Powerhouse would be one.

Chairperson Burge said that one would go away.

Councilmember Carver said that the City would not fund the tourism board.

Chairperson Burge said that the tourism board was formed because the Chamber of Commerce got rid of tourism and focused on the community.

Vice Chairperson Spear said that through history there have been issues dealing with the Chamber of Commerce and leadership was needed for Mr. Noble's position.

Mr. Noble said that whoever had this position could pick up some of the event coordinator functions and other additional functions would go away.

Chairperson Burge said that Mr. Noble is a one man show right now.

Mr. Dougherty said that this position would focus on more specific things.

Commissioner Pettit asked if a liaison could be utilized to report on these things. He said that he was looking at the budget.

Councilmember Young said that the liaison is usually a Council member.

Commissioner Pettit said that the liaison could report to the City Manager.

Mr. Dougherty said that the liaisons do not report to him.

Commissioner Pettit said that he was looking at a single point of contact.

Councilmember Young said that commissions have Council and staff liaisons and this position would be a staff liaison.

Chairperson Burge said that this is one thing they came up with and there are a lot of things that are and everyone is trying to do one thing. She said that different pieces happened and the City needed to reduce the General Fund costs. She said that the opportunity right now is if Mr. Noble worked as a City employee and took care of the Powerhouse. She said that he would still have people working under him and would be the liaison for tourism offers and other entities. She said

that he would get guidance from the City Manager to look at opportunities and Council would provide that direction to the City Manager. She said that the commission is made up of volunteers to take care of City funds. She said that Mr. Noble would come to the commission and make requests for operations.

Vice Chairperson Spear said the Council would provide a mission statement and the TDC would refine how to perform it.

Mr. Dougherty said that this would be part of the City budget and the Tourism Director would present requests to the commission before they go to the Council. He said that Council can change those anytime they want but a staff recommendation would be presented.

Chairperson Burge said that the Council can do this event with the TDC right now.

Commissioner Patterson asked about how applicants for funds would make presentations.

Mr. Dougherty said that Mr. Noble would have to apply for the position and that the department would review the applications and make recommendations to TDC for a recommendation to Council.

Commissioner Patterson asked why it would need to go to Mr. Noble first.

Mr. Dougherty said that this would allow the applicant to work out their application with staff and for staff to put together their recommendation. He said that this would have to be put in the budget.

Commissioner Patterson asked if it would shortcut the process to have the requests go directly to the commission and there could be a guide to follow.

Mr. Dougherty said that most commissions receive a recommendation from staff.

Chairperson Burge said that staff would bring the requests to the commission.

Councilmember Young said that the department would have budget line items for payroll and marketing.

Chairperson Burge clarified that this is how it is now which Councilmember Young agreed was the case.

Commissioner Schroeder said that this would kill the person in that position as they will be doing everything they are doing now.

Chairperson Burge said that Mr. Noble would hold the same role he does now and this would get rid of the exterior committee.

Vice Chairperson Spear said that this provides Mr. Noble the opportunity to hone his skills on tourism and not focus on payroll and other functions.

Chairperson Burge said that they would focus just on tourism.

Mr. Noble asked if operation of the gift shop would be an issue.

Commissioner Evans said that when Jim Hinkley came to TDC he was sent to Mr. Noble.

Chairperson Burge said that request would never just go to Council and that TDC meets once per month. She said that Mr. Noble would have already talked to the applicant and understand their request to make a clear report. She said that TDC would make a recommendation to Council and the request goes from there.

Commissioner Evans asked if TDC would make the presentations which Mr. Dougherty said that the staff liaison to the commission would.

Councilmember Young asked if the revenue from the gift shop could be put back in as revenue.

Mr. Noble said that these funds supplement tourism.

Councilmember Young said that the City would have to look at how this would be run.

Chairperson Burge said that this offsets costs.

Mr. Cooper said that this would be changing from a non-profit and staff would have to look into it.

Chairperson Burge said that it would be tourism dollars.

Commissioner Patterson asked where the rental fees come from.

Finance Director Tina Moline said that there are two tenants in the Powerhouse.

Commissioner Baker asked how many disbursements are made per year.

Chairperson Burge said that there are approximately seven and that the commission would guide Mr. Noble.

Commissioner Baker restated that there are seven opportunities per year.

Commissioner Patterson suggested looking at more and perhaps denying some.

Chairperson Burge said that the commission has to set a budget.

Vice Chairperson Spear asked what the commission's function is after setting the budget.

Commission Baker asked what else the commission does outside of funding offers.

Councilmember Young said that the commission still keeps track of the hotel dollars and other functions.

Commissioner Patterson suggested getting rid of the tourism board and keeping TDC as a link in the chain.

Councilmember Young said that this creates checks and balances.

Councilmember Abram compared TDC to the Planning and Zoning Commission.

Chairperson Burge said that with TDC staff comes and updates the commission on what is being done with the money. She said that the commission does guide staff to see if this can be tightened up.

Commissioner Baker asked if there is room in the budget for an additional person and asked if there is anything coming out of the tourism budget that is not tourism related.

Councilmember Young said that the Bonelli House is tourism related.

Commissioner Baker asked if the Powerhouse was tourism which Councilmember Young said that it was.

Vice Chairperson Spear asked what happens if there is not enough money for this position in the tourism budget.

Mr. Dougherty said that the funds would have to come out of the General Fund.

Vice Chairperson Spear said that he would like to make the process more streamlined and the City has received awards for its budget in the past.

Mr. Dougherty asked Commissioner Baker what his question was about adding an additional person for tourism.

Commission Baker said that there is funding for Mr. Noble but there is too much for one person to handle.

Mr. Dougherty said that the other functions being done by Mr. Noble would be eliminated.

Commissioner Baker asked how those functions would be picked up.

Councilmember Young said that they would go under tourism still.

Ms. Moline said that on page two of the proposal she handed out there was a summary of the fund impact for this and said that it would give everyone a general idea. She said that the cost to the City was highlighted in green and this was for the Fiscal Year 2016 (FY16) budget. She then went over the various payments and what goes to Mr. Noble and the Visitor Center. She said that 25-percent of the funding would come from the General Fund and 75% would come from tourism. She then showed the increase that occurred this year. She said that there may be some changes but overall this is how it would work.

Councilmember Young said that the property management came out of the General Fund before.

Commissioner Baker asked that the \$237,500 was from.

Ms. Moline said that this is a grant for rehabilitation of the Powerhouse.

Chairperson Burge said that the budget has to be balanced.

Commissioner Patterson asked about the fireworks listed in the budget.

Ms. Moline said that her projections were based on the FY16 budget.

Vice Chairperson Spear asked why the fireworks were included.

Councilmember Young said that they were put in there to put a line item in the budget somewhere. She said that TDC was not supposed to spend their budget for it.

Chairperson Burge said that it shows as a line item.

Commissioner Evans asked if the new meeting room proposed at the Powerhouse would be funded out of the grant.

Mr. Dougherty said that this would be funded out of the Public Works budget.

Chairperson Burge said that there is a match required for the grant which pays for additional repairs to the Powerhouse and the architecture.

Vice Chairperson Spear said that they have the funds to do the remodel and that some of the funds for the grant came out of TDC and some came from the Route 66 Association.

Mr. Dougherty said that the funds cannot be spent if they are not budgeted.

Commissioner Evans asked about the grant.

Vice Chairperson Spear said that the grant is for improvements to the Powerhouse and there is a 20-percent match. He said that this is for a facelift and some things outside of the building like the Harley Davidson drawings.

Commissioner Pettit asked about the \$35,000 for the fireworks.

Councilmember Young said that this was an estimate for what was to be raised for the fireworks.

Commissioner Schroeder asked if it was possible to conduct more community education so that they know who to come to in order to request funds.

Chairperson Burge said that it is put in the newspaper through the City and TDC.

Vice Chairperson Spear said that they usually get more requests but the quality doesn't increase.

Councilmember Young said that the requests will come in and then the commission does not have them every month.

Chairperson Burge said that applicants need to plan ahead.

Vice Chairperson Spear said that if the organizers are not planning that far in advance then they are not planning for success.

Commissioner Schroeder suggested putting together a packet of what applicants should do.

Chairperson Burge said that they have that and the policy that they have to bring information back to the commission within so many days of the event.

Commissioner Pettit noted that this was an issue.

Councilmember Abram said that he liked the direction this was going and said that it would benefit everyone to set Mr. Noble up to be more successful. He said that this meeting has gotten off track several times and they needed an overall direction. He said that he liked idea number three and said the process needs to be tighter. He said that the Tourism Director being a City employee and the TDC liaison would allow them to oversee events and promote Kingman rather than worry about day-to-day operations. He said that the numbers need to match and this has to be a fiscally responsible decision.

Chairperson Burge said that the City used to have an economic development person and that position was taken out of the budget. She also said that the City would have to identify whether this violates any regulations.

Mr. Cooper said that this was not related to any ordinances and that the City just defunded the department for that position.

Councilmember Young said that this was not a good decision.

Vice Chairperson Spear said that he wanted to avoid this decision running into the same thing. He said that he is leery because he watched four Council members just vote to do away with that position. He said that he wants to make sure this position stays regardless of who is in the

Council seats. He said that this is the purpose of the bed tax and it is not someone's whim to decide that.

Councilmember Young said that Human Resources would compile a job description. She also said that in the past it was difficult for Mr. Noble to get things done due to flexibility and she wants to make sure he has that flexibility.

Commissioner Patterson said that the responsibility exchange would help.

Mayor Anderson said that there will be a mix of resources.

Vice Chairperson Spear said that there would be a learning curve especially on events. He then asked how many hours per year this would take.

Commissioner Baker asked what roadblocks Mr. Noble sees as a potential applicant for this position.

Mr. Noble said that the only roadblocks are the learning curve, what can't be done that tourism is doing now, gifting laws, consistency, etc. He said that working with other department heads would be better for this position.

Commissioner Evans asked if there should be another meeting on this.

Mr. Noble said that this move gives the position focus and he sees the need to do this.

Mr. Dougherty said that he heard a rumor that Mr. Noble wasn't aware that a recent Southern Nevada Off-road Racing Enthusiasts (SNORE) event was taking place and he thought Mr. Noble was already aware of it. He said that if Mr. Noble were a part of his staff they would have talked about it several times. He said that this would help the communication for this position and make sure that everyone is on the same page.

Vice Chairperson Spear said that there are many times visitors arrive at the Powerhouse that no one knew were coming. He said that if the City knows they are coming then they can give them a reception. He said that this cleans up the process.

Mr. Dougherty said that they would be able to go up to the new conference room to meet.

Chairperson Burge said that right now Mr. Noble receives funds from businesses to help with events and asked if the City has this ability.

Mr. Cooper said that the City receives donations all the time.

Councilmember Young said that the important thing is to have a timeline and project a figure.

Commissioner Patterson asked what the tourism gift shop sells that others don't have.

Mr. Noble said that the Route 66 Association focuses on Route 66 and the Hualapai Indian Tribe focuses on Native American pieces. He said that the tourism gift shop focuses on the Southwest and have a variety of products that with "Kingman, Arizona" on them.

Vice Chairperson Spear said that there is not a lot of overlap and they have a pretty good thing.

Mayor Anderson agreed that these are complimentary retail functions.

Chairperson Burge said that they don't want to compete.

Mayor Anderson said that the Council and TDC could get together in a month and see where this is at. He suggested having a draft mission statement and having Mr. Noble take a closer look at the position.

Mr. Dougherty said that he would like to get direction from Council and input for what they want staff to do. He said that this would be on a coming agenda.

Vice Chairperson Spear offered to help and provide any information that he can.

Councilmember Abram asked to get answers regarding the gifting clauses and the revenue from the gift shop.

Chairperson Burge asked for additional information regarding donations from outside sources.

Councilmember Abram asked for information regarding gifts to tour groups as well.

Commissioner Patterson agreed with Mr. Dougherty to get this item on an agenda and decide as this subject has been discussed in a lot of workshops.

Mayor Anderson said that this was a very productive meeting and adjourned the meeting.

ADJOURN --- 5:11 P.M.

ATTEST:

APPROVED:

Sydney Muhle
City Clerk

Richard Anderson
Mayor

STATE OF ARIZONA)
COUNTY OF MOHAVE)ss:
CITY OF KINGMAN)

CERTIFICATE OF COUNCIL MINUTES

I, Sydney Muhle, City Clerk and Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Joint Work

Session meeting of the Common Council and the Tourism Development Commission of the City of Kingman held on October 26, 2015.

Dated this 17th day of November, 2015

Sydney Muhle, City Clerk and Recording Secretary

DRAFT

As of 10/23/15
Powerhouse and TDC Fund Balance
(Property Manager Options)

POWERHOUSE FUND (215)	FY16 Adopted Budget	AS IS	KVC Proposal	COK Proposal to KVC
BEGINNING BALANCE	31,937	31,937	31,937	31,937
REVENUES				
Transfers (from General Fund)	100,000	80,000	100,000	XXX
Fees & Charges for Services:				
Rental Fees	35,000	25,000	25,000	25,000
Event Room Fees	0	0	0	0
Other	0	0	0	0
TOTAL REVENUES	135,000	105,000	125,000	XXX
TOTAL FUNDS AVAILABLE	\$166,937	\$136,937	\$156,937	XXX
EXPENDITURES				
Supplies & Services:				
Museum Operations	50,000	50,000	50,000	50,000
Property Management	67,000	0	55,000	XXX
Janitorial & Pest Control	0	19,320	0	0
Janitorial Supplies	0	5,000	0	0
Utilities	17,300	30,145	17,300	0
City and Internal Services:	7,400	7,400	7,400	0
TOTAL EXPENDITURES	141,700	111,865	129,700	XXX
ENDING BALANCE	\$25,237	\$25,072	\$27,237	XXX

TDC FUND	FY16 Adopted Budget	AS IS	KVC Proposal	COK Proposal to KVC
BEGINNING BALANCE	1,217,297	1,217,297	1,217,297	1,217,297
REVENUES				
Room Tax	360,000	360,000	360,000	360,000
TOTAL REVENUES	360,000	360,000	360,000	360,000
TOTAL FUNDS AVAILABLE	\$1,577,297	\$1,577,297	\$1,577,297	\$1,577,297
EXPENDITURES				
Supplies & Services:				
Visitor Center - Advertising	25,000	25,000	0	25,000
Visitor Center - Special Projects	0	0	40,000	0
Powerhouse Operations	205,000	205,000	205,000	205,000
Mohave Historical Society-Bonelli	10,000	10,000	10,000	10,000
Bricks & Mortar	237,500	237,500	237,500	237,500
Best of the West on Route 66	10,000	10,000	10,000	10,000
Byways Grant	70,000	70,000	70,000	70,000
Bluegrass Festival	10,000	10,000	10,000	10,000
4th of July Fireworks	35,000	35,000	35,000	35,000
Contingency	200,000	200,000	200,000	200,000
TOTAL EXPENDITURES	802,500	802,500	817,500	802,500
ENDING BALANCE	\$774,797	\$774,797	\$759,797	\$774,797

As of 10/23/2015
Powerhouse and TDC Fund Balances
 (City of Kingman Operated)

POWERHOUSE FUND (215)	FY16 Adopted Budget	COK Operated
BEGINNING BALANCE	31,937	31,937
REVENUES		
Transfers (from General Fund)	100,000	82,750
Transfers (from TDC Fund)	0	248,250
Fees & Charges for Services:		
Rental Fees	35,000	25,000
Event Room Fees	0	0
Other	0	76,720
TOTAL REVENUES	135,000	432,720
TOTAL FUNDS AVAILABLE	\$166,937	\$464,657
EXPENDITURES		
Personnel Costs	0	180,250
Supplies & Services:		
Museum Operations	50,000	50,000
Property Managemen	67,000	0
All Other Supplies & Services	17,300	199,039
City and Internal Services:	7,400	10,000
TOTAL EXPENDITURES	141,700	439,289
ENDING BALANCE	\$25,237	\$25,368

TDC FUND	FY16 Adopted Budget	COK Operated
BEGINNING BALANCE	1,217,297	1,217,297
REVENUES		
Room Tax	360,000	360,000
TOTAL REVENUES	360,000	360,000
TOTAL FUNDS AVAILABLE	\$1,577,297	\$1,577,297
EXPENDITURES		
Supplies & Services:		
Visitor Center - Advertising	25,000	25,000
Powerhouse Operations	205,000	248,250
Mohave Historical Society-Bonelli	10,000	10,000
Bricks & Mortar	237,500	237,500
Best of the West on Route 66	10,000	10,000
Byways Grant	70,000	70,000
Bluegrass Festival	10,000	10,000
4th of July Fireworks	35,000	35,000
Contingency	200,000	200,000
TOTAL EXPENDITURES	802,500	845,750
ENDING BALANCE	\$774,797	\$731,547



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council
FROM: City Clerk's Office
MEETING DATE: November 17, 2015
AGENDA SUBJECT: The Regular Meeting minutes of November 3, 2015

SUMMARY:

The Regular Meeting minutes of November 3, 2015.

FISCAL IMPACT:

STAFF RECOMMENDATION:

Approve minutes.

ATTACHMENTS:

Description

Regular Meeting minutes of November 3, 2015

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Roper, Erin	Approved	11/10/2015 - 10:41 AM

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers
310 N. 4th Street**

5:30 P.M.

MINUTES

Tuesday, November 3, 2015

REGULAR MEETING

Members	Officers	Visitors Signing in
Richard Anderson – Mayor	John Dougherty, City Manager	See attached list
Vacant – Vice-Mayor	Jackie Walker, Human Resources Director	
Mark Abram	Lee Hocking, Assistant City Attorney	
Larry Carver	Jake Rhoades, Fire Chief	
Jen Miles	Greg Henry, City Engineer	
Stuart Yocum	Robert DeVries, Chief of Police	
Carole Young	Mike Meersman, Parks and Recreation Director	
	Tina Moline, Finance Director	
	Gary Jeppson, Development Services Director	
	Rob Owen, Public Works Director	
	Joe Clos, Information Services Director	
	Sydney Muhle, City Clerk	
	Erin Roper, Deputy City Clerk and Recording Secretary	

CALL TO ORDER & ROLL CALL

Mayor Anderson called the meeting to order at 5:30 P.M. All councilmembers were present. The invocation was given by Pete Ernst of Manzanita Baptist Church after which the Pledge of Allegiance was said in unison.

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A)3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. APPROVAL OF MINUTES

The Regular Meeting minutes of October 20, 2015

Councilmember Young made a MOTION to APPROVE the Regular Meeting minutes of October 20, 2015. Councilmember Carver SECONDED and it was APPROVED by a vote of 6-0.

2. NEW BUSINESS

a. Amendment to agreement with Kingman Airport Authority

Councilmember Abram requested discussion and possible action regarding amending the current

agreement between the City of Kingman (City) and Kingman Airport Authority (KAA) to incorporate a set of Performance Measures. Such Performance Measures will be negotiated between the City and KAA Board of Directors and will be used to measure forward progress within the Kingman Industrial Park on an annual basis. Staff concurs with the recommendation.

This item was originally item “7a” on the posted agenda and was moved to the front of the meeting at the request of Mayor Anderson.

Councilmember Abram stated he asked City Manager John Dougherty to pull item “7a” yesterday and place it on a future agenda. Councilmember Abram stated the public needed to learn the role and responsibilities of the KAA and how they were currently performing before the item was discussed. Councilmember Abram stated KAA needed an opportunity to address criticisms and make any necessary corrections. Councilmember Abram stated performance measures were important, but he did not want it to be a one-sided conversation.

Councilmember Carver stated there were people present who wanted to voice their opinions.

Mayor Anderson stated the KAA needed an opportunity to give a presentation on their operations and item “7a” was not able to be removed from the agenda within the legal time limits. Mayor Anderson stated people could address the topic in the Call to the Public.

3. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

Kingman resident Donna Moore stated she moved to Kingman from an area that had regulations that managed the appearance of buildings and signage in historic areas. Ms. Moore stated the new building was an eyesore and the City needed to have guidelines to address exterior paint colors and sign fonts. Ms. Moore stated historic downtown should present a uniform look for tourists.

Mayor Anderson directed Mr. Dougherty to follow up with Ms. Moore.

Kingman resident Travis Lingenfelter stated he was glad Councilmember Abram supported implementing performance measures for the KAA. Mr. Lingenfelter stated there was a law requiring a vote to remove an item from the agenda during a meeting and it was outlined in an attorney general opinion.

Councilmember Abram made a MOTION to TABLE item “7a.” Councilmember Carver SECONDED.

Councilmember Yocum asked how many people intended to speak on item “7a.”

Mayor Anderson stated three people were signed up to speak on item “7a.”

Councilmember Miles stated she would abstain from voting as she was unfamiliar with the law.

Assistant City Attorney Lee Hocking stated attorney general opinions were not laws but guidance and interpretations of laws. Mr. Hocking stated an item could be removed by the requestor.

Mayor Anderson asked for a roll call vote.

The MOTION was APPROVED by a VOTE of 4-0 with Mayor Anderson, Councilmember Abram, Councilmember Carver, and Councilmember Young voting AYE and Councilmember Miles and Councilmember Yocum ABSTAINING.

4. **APPOINTMENTS**

a. Reappointment of a commissioner to KART Transit Advisory Commission (TAC)

During the quarterly meeting of the TAC held on October 21, 2015, the Commission voted unanimously to recommend reappointing Margaret Daw. Ms. Daw's term would be for a period of three years, expiring in October, 2018. Reappointment requires a "Super Majority of Council." **Staff recommends reappointing Margaret Daw to the TAC.**

Councilmember Miles made a MOTION to REAPPOINT Margaret Daw to the Transit Advisory Commission. Councilmember Young SECONDED and it was APPROVED by a vote of 6-0.

5. **AWARDS/RECOGNITION**

a. National Runaway Prevention Month Proclamation

Arizona Youth Partnership has requested a proclamation recognizing November as National Runaway Prevention Month.

Mayor Anderson read the proclamation.

b. Presentation to the Lee Williams High School Student Council

Each year the City of Kingman Youth Advisory Commission and Lee Williams High School Student Council organize and plan the Badges of Courage Charity Basketball Game. The event is a fundraiser to assist both groups with projects throughout the year. The 2015 Badges of Courage Game was a great success! Mayor Anderson, Councilmember Abram and Councilmember Young will present a check to members of the LWHS Student Council for their portion of the proceeds from the event.

Mayor Anderson, Councilmember Abram and Councilmember Young presented the check.

6. **CONSENT AGENDA**

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired that item will be removed from the CONSENT AGENDA and will be considered separately.

a. Emergency Operations Plan revision adoption

The City of Kingman Emergency Operations Plan has not been revised since 2007 and since that time numerous changes in personnel, resources, and operational capabilities have occurred. The proposed revision accounts for current operational capabilities as well as activities before, during, and after an emergency. **Staff recommends adoption of the revised Emergency Operations Plan.**

b. Resolution 4978 approving a two year extension of time of the preliminary plat for Legacy at Walleck Ranch, Tract 1965

The subject property is located along the east side of N. Willow Road, north of Kino Avenue, south of Coronado Avenue, and west of N. Irving Street. Under the Kingman Subdivision Ordinance, the Council may extend the preliminary plat approval for two years if there is no change in conditions within or adjoining the preliminary plat that would warrant a revision in the design of the original preliminary plat. There have been multiple extensions granted over the years and four of five final plat phases have been recorded. The developer is proposing to split the final phase of Walleck Ranch, Tract 1965 into two phases, with 26 lots in Phase 5 and 25 lots in Phase 6. **Staff recommends approving Resolution 4978.**

c. Resolution 4979 declaring the assurance agreement forfeited for Diamondback Ridge, Tract 1974 and prescribing conditions

Diamondback Ridge, Tract 1974 is a ten-lot residential subdivision located along the north side of Canyon Hills Road and along the east side of N. Harvard Street. A cash escrow assurance agreement in the amount of \$14,980.00 offered by First American Title as Trustee under Trust 4948 was accepted by the Council under Resolution 4064 in 2005. The 18 month assurance agreement was for the completion of sidewalk improvements and a berm along N. Harvard Street to direct drainage away from residences; however, not all improvements have been finished. Runoff along N. Harvard Street has impacted at least two homes downstream on Canyon Hills Road. As a result the City completed sidewalk improvements on N. Harvard and constructed an 8-inch high curb at the back of the sidewalk to protect the single curb from scour. The construction cost to the City for the portion of these improvements within the subdivision boundary was \$3,737.16. There is a public interest in the timely completion of the remaining sidewalk improvements within Diamondback Ridge, Tract 1974 as well as in recouping the costs of the above described improvements. The Council is asked to consider declaring the cash assurance agreement forfeited so that it may be used to pay for the completion of the rest of the sidewalks in the subdivision and defray the expenses incurred by the City for the improvements completed within the subdivision along N. Harvard Street. Any remaining funds would then be released back to the beneficiary of Trust 4948. **Staff recommends approving Resolution 4979.**

d. Resolution 4976-Revised requiring the submission of a cash payment for the required off-site improvements, including curbs and sidewalks along Southern Avenue associated with Fripps Ranch, Tract 1964-D and eliminating certain conditions of Resolution 4880-R

Raymond W. Stadler, P.E., applicant and project engineer, on behalf of Fripps Mohave Land, LLC, property owner, requested the elimination of the requirement for rolled curbs and sidewalks along Southern Avenue associated with Fripps Ranch, Tract 1964-D. The request was reviewed by the Council at their meeting on October 20, 2015. A future drainage improvement project is planned for Southern Avenue which may require the removal and replacement of these improvements. The Council voted to accept a cash payment in the amount of \$38,580 for the costs of the curbs, gutters and sidewalks along Southern Avenue. Resolution 4976-R will require the cash payment and final plat approval no later than July 5, 2016 unless an extension is granted by the Council. It will also eliminate the rolled curb and sidewalk requirement of Resolution 4880-R so that standard improvements including vertical curbs can be constructed. **Staff recommends approving Resolution 4976-R.**

e. Authorization for purchase of used 2013 John Deere 210K skip loader

RDO Equipment recently received a used 2013 John Deere 210K skip loader, which they are selling. This unit has two years of the factory warranty remaining. RDO also lowered the original price from \$86,000 plus taxes and delivery to \$84,752.87 including taxes and delivery. Per City of Kingman Municipal Code 2-160G, used equipment can be purchased without competitive bidding. This tractor

will be used for grading of shoulders and alleys. **Staff recommends approval.**

f. Vehicle purchases for Public Works Department, City Complex and I.T. Department

The Public Works Department's Fleet Maintenance Division requests that Council approve the purchase of seven vehicles: one service truck for the Water Department; one service truck for the Wastewater Department; one service truck for the Street Department; two service trucks for the Sanitation Department; one SUV for the City Complex Staff; and one SUV for the I.T. Department. **Staff recommends awarding the purchase of the seven vehicles.**

These items were under "5. CONSENT AGENDA" on the posted agenda and were referenced as "5" by the Council during discussion.

Councilmember Carver made a MOTION to REMOVE item "5c" from the Consent Agenda. Councilmember Abram SECONDED.

Councilmember Carver stated he spoke with the beneficiary of the assurance trust and he wanted to complete the improvements. Councilmember Carver stated he spoke with City Engineer Greg Henry and Development Services Director Gary Jeppson and they agreed the best course of action was to provide additional time for the improvements to be completed.

Mayor Anderson called for a VOTE and it was APPROVED by a vote of 6-0.

Councilmember Miles made a MOTION to ADOPT the Consent Agenda with the exception of item "5c." Councilmember Yocum SECONDED and it was APPROVED by a vote of 6-0.

7. OLD BUSINESS

a. Public Hearing and consideration of Ordinance 1806 to create the Kingman Crossing Planned Development District (PDD) and to amend this zoning district to the 151 acres owned by the City of Kingman in the Kingman Crossing Area to the official zoning map to apply this zoning district. Case No. CI15-001

A public hearing and consideration of Ordinance 1806 that, if adopted, will create the Kingman Crossing Planned Development District (PDD) as Section 18.000 of the Zoning Ordinance of the City of Kingman and to apply this zoning district to the approximately 151 acres located on the south portion of Section 9, T.21N., R.16W., of the G&SRM, Mohave County, Arizona. The area is located south of Interstate-40 on 151 acres of the approximately 168 acres owned by the City of Kingman. The Kingman Crossing area is designated on the Projected Land Use Map of the Kingman General Plan Update 2030 as "Regional Commercial." The proposed zoning district is compatible with the General Plan. **The Planning and Zoning Commission, by a 6-0 vote in the affirmative, and City staff recommend the adoption of Ordinance 1608.**

Mr. Jeppson reviewed the slides included in the agenda packet. Slide one was an introductory slide. Slide two showed an overview of the area under consideration and the surrounding land. Mr. Jeppson read slides three and four. On slide five Mr. Jeppson stated the map depicted the City's concept plan for the Kingman crossing area. On slide six Mr. Jeppson stated the map depicted the exact area under consideration and included designations for Arizona Department of Transportation (ADOT) drainage areas. Mr. Jeppson read slides 7 through 12. On slide 13 Mr. Jeppson stated the Council would need to change the conditions of the district if it wanted to allow taller freestanding signs. On slide 14 Mr. Jeppson stated the request aligned with the City's landscaping ordinance. On slide 15 Mr. Jeppson stated heavy landscaping was required for any commercial area that bordered a

residential area. Mr. Jeppson read slide 16. On slide 17 Mr. Jeppson stated the proposed conditions mimicked those on the north side of Interstate 40 (I-40). Mr. Jeppson read slides 18 and 19.

Councilmember Abram stated a citizen at a Planning & Zoning Commission public hearing wanted all auto service bays to face away from residential areas. Councilmember Abram asked why auto malls were included in the permitted businesses but truck sales were not as they seemed to be similar types of businesses.

Mr. Jeppson stated the proposed ordinance did not include any requirements that service bays face away from residential areas. Mr. Jeppson stated car sales were seen as more desirable than truck sales.

Councilmember Abram stated there was concern that a five foot sign would not be attractive to potential commercial tenants.

Mr. Jeppson stated the five foot limitation only applied to freestanding signs and signage would be permitted on the buildings. Mr. Jeppson stated Council could change the ordinance to allow freestanding signs and billboards that were 50 feet above the grade of the freeway.

Councilmember Miles asked if the City's lighting standards addressed people's concerns.

Mr. Jeppson stated the proposed ordinance did not change the existing City standards and if more restrictive requirements were desired an amendment could be made in the future.

Councilmember Miles asked if barriers separating the commercial areas from residential neighborhoods would offset noise.

Mr. Jeppson stated the City currently required an eight foot high fence for all borders between commercial and residential areas. Mr. Jeppson stated the ordinance would need to be revised if the Council wanted more restrictive requirements.

Mayor Anderson opened the public hearing at 6:12 P.M.

Kingman resident Doug Dickmeyer stated tall billboards would not be appropriate for a residential area. Mr. Dickmeyer stated the proposed ordinance looked very good. Mr. Dickmeyer stated some additions should be made including low glare lighting, shields on lighting to prevent the light from shining south, lighting to dim at close of business or 10 P.M., all storefronts and service doors and bays pointing north and inwards east and west when necessary, and parking lots restricted to areas between store fronts and the freeway. Mr. Dickmeyer stated a landscaping maintenance district should also be formed in order to ensure the area was clean and well maintained.

Kingman resident George Cook asked if there were developers willing to handle all costs associated with constructing the interchange.

Mayor Anderson stated the City could not have contractual conversations with developers until the land was for sale. Mayor Anderson stated the developers that inquired about the property knew what was required. Mayor Anderson stated the Council did not intend to spend a lot of public money on the Kingman Crossing or Rattlesnake Wash interchanges.

Mr. Cook asked if it was possible to put the proposed re-zoning on the same ballot as the proposed primary property tax in May, 2016 to allow people to vote on it.

Mayor Anderson stated a vote was not required until property was for sale and the appraised value exceeded an amount set by state statute. Mayor Anderson stated the Council was elected to represent and make decisions for the people for matters not requiring a vote by state statute.

Councilmember Young stated an incentive strategy could be proposed to developers to encourage them to take on the costs of building the interchange, but there were many options before to examine before the Council made a decision.

Kingman resident Tom Duranceau stated there were 421.6 acres of commercially zoned property in Kingman with no development plans and blanket zoning with conditions would not automatically bring economic development. Mr. Duranceau stated there were many retail trends and changes occurring at the national level which would present challenges to development, especially when coupled with challenging local demographics.

Mr. Jeppson stated a landscape maintenance district required property owners in the district to pay fees to the City for maintenance of public areas and would need to be approved by Council. Mr. Jeppson stated Staff could present different options to the Council regarding outdoor lighting restrictions. Mr. Jeppson stated Proposition 207 required the City to compensate a property owner if rezoning the property reduced its value. Mr. Jeppson stated Proposition 207 needed to be considered if the City decided to rezone commercial property to rural residential.

Mayor Anderson closed the public hearing at 6:33 P.M.

Mr. Jeppson stated any drastic changes to the proposed ordinance would need to go back through the public hearing process, including adjustments to the lighting requirements. Mr. Jeppson stated a landscape maintenance district would be addressed separately.

Councilmember Carver made a MOTION to RETURN Ordinance 1806 to Staff for revisions to the lighting and building requirements. Councilmember Young SECONDED and it was APPROVED by a vote of 6-0.

Councilmember Miles requested an item for the November 17, 2015 Council meeting addressing the landscape maintenance district.

b. Ban handheld electronic device driving ordinance

Staff has reviewed several ordinances from other Arizona cities and modeled the proposed ordinance from one recently enacted by the City of Tempe. The ordinance bans the use of electronic devices by a driver of a vehicle while on the public right of way, though it does allow for some exceptions. This ordinance may be adopted tonight or Council may make revisions for later adoption. Unless directed otherwise, the ordinance will take effect 30 days after passage. **Council discretion.**

Councilmember Yocum asked if there was a distracted driving ordinance.

Chief DeVries stated there was not a City ordinance for distracted driving. Chief DeVries stated there was a vague state law that was a secondary offense and not very useful.

Kingman resident Ted Stinson asked for the proposed ordinance to be read aloud. Mr. Stinson stated the City needed to consider what kind of signage would be displayed to people travelling through the City.

Kingman resident Herberta Schroeder stated the City needed a distracted driving law and it should not be related to banning certain devices. Ms. Schroeder stated hands-free devices did not solve the entire problem as some people were just as distracted when using Bluetooth devices.

Stanley Hicks stated a ban did not stop people from utilizing handheld devices while driving and the City should not take away people's rights. Mr. Hicks stated he supported a distracted driving ordinance that did not single out a particular behavior.

Teresa Evans stated many people believed banning the use of handheld devices while driving was a violation of their rights, but there were many laws against harmful behavior. Ms. Evans stated some people needed fines in order to stop certain behaviors as common sense did not automatically rule a person's decision making. Ms. Evans stated people had the right to walk across the street without being hit by a car.

Mr. Dickmeyer stated the law would be difficult to enforce at the City boundaries and would not solve the problem. Mr. Dickmeyer stated a ban would only result in people trying to hide texting and driving by putting phones in their laps and looking down instead of up and towards the road. Mr. Dickmeyer stated the law should be passed at the state level.

Kingman resident Dick Penwarden stated common sense did not rule people. Mr. Warden stated the proposed ordinance was similar to others in the state which meant it would be consistent for travelers.

Councilmember Young asked Chief DeVries if a primary offense distracted driving law would be as effective as a handheld device ban.

Chief DeVries stated the handheld device ban was a good start, especially as there was no model ordinance for distracted driving and additional research would need to be done. Chief DeVries stated it did not take commonsense to start a car and the proposed ordinance could prevent tragedies in the community. Chief DeVries stated it was up to individual officers to decide how to handle observed violations, including those that occurred near City boundaries.

Mr. Hocking stated reckless driving was the state catch-all law for distracted driving behaviors.

Mayor Anderson asked Mohave County Supervisor Jean Bishop if Mohave County was discussing the possibility of a distracted driving law or handheld devices ban.

Supervisor Bishop stated there were no official discussions.

Councilmember Miles asked if a defensive driving course could be presented as an option instead of monetary fines.

Mr. Hocking stated it could be arranged through the Arizona Department of Motor Vehicles.

Ms. Evans read an explanation of the state of Nevada's handheld device law, which is included at the end of this report.

Mr. Hocking stated the proposed ordinance was much easier to enforce than Nevada's law as it was easier to prove when a behavior violated the ordinance.

Councilmember Yocum made a MOTION to REVISE Ordinance 1807 to encompass a broader definition of distracted driving. Mayor Anderson SECONDED.

Councilmember Carver stated a broader law would not stop the behavior and there were more places taking enforcement action against handheld devices than broad distracted driving laws. Councilmember Carver stated the ordinance should go forward as written.

Councilmember Miles stated there were portions of Nevada's law that should be considered for inclusion, especially the fine scale. Councilmember Miles stated the fines outlined in the proposed ordinance were too high.

Mayor Anderson called for a roll call vote.

The MOTION was DENIED by a VOTE of 3-3 with Councilmember Abram, Councilmember Yocum, and Councilmember Young voting AYE and Mayor Anderson, Councilmember Carver, and Councilmember Miles voting NAY.

c. Climatec agreement

Since receiving and reviewing Climatec's agreement documents, Staff has discovered discrepancies between Climatec's verbal proposal and the written documents. The following items in particular stood out to Staff: agreeing to apply excess energy savings from one year to a previous or future year's savings to offset an energy savings shortfall; applying verified excess project savings from construction and/or utility rebates to the guaranteed project savings; an annual service agreement charge; and a requirement to complete a minimum of 50% of the identified projects or submit payment to reimburse Climatec for the audit. **Staff recommends continuing with the project.**

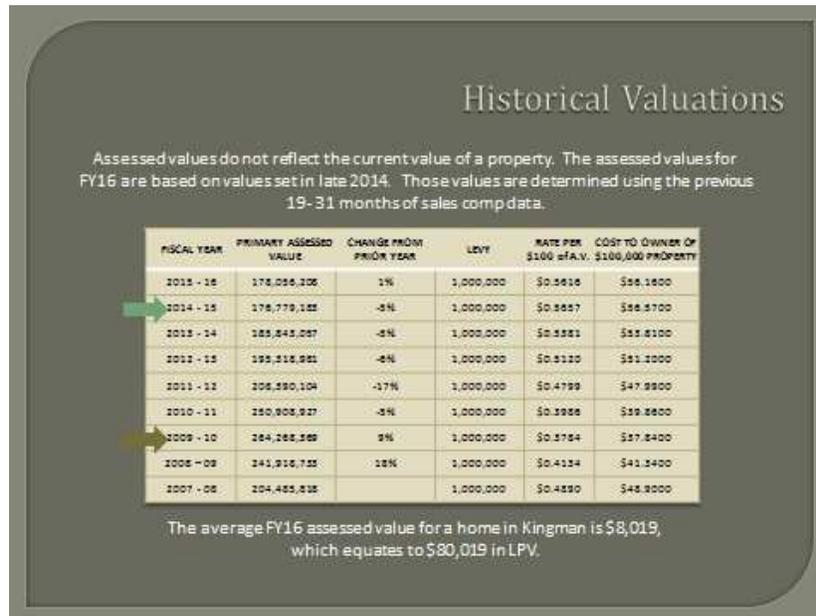
Mr. Dougherty stated he felt deceived by Climatec and informed the company the project was going back to Council for review. Mr. Dougherty stated the representatives from the sales division set up a meeting for Thursday, November 5, 2015 and the representatives did not seem to know the contents of the letter of intent. Mr. Dougherty stated he asked the representatives to define exactly what "50% of the identified projects" entailed. Mr. Dougherty stated he would bring the project before Council again once the language was clarified.

d. Primary Property Tax Discussion

On October 6, 2015, Council adopted Ordinance 1799 which extended the sunset date on the increased 1/2% TPT rate from June 30, 2016 until December 31, 2017 in an effort to establish a primary property tax. A primary property tax has not been a form of revenue since 1980 when the primary property tax was permanently removed. Staff will provide Council with information surrounding the establishment of a primary property tax to include: a general overview of property taxes, historical valuations, considerations in determining a base levy, and public safety priorities in the upcoming fiscal years. **This item is for discussion only.**

Finance Director Tina Moline reviewed the slides that were included in the agenda packet. On slide one Ms. Moline stated the intent of the presentation was to provide general information on property taxes and the impact to property owners. On slide two Ms. Moline reviewed the definitions and stated

each term factored into how property value was assessed, which was then used to calculate property tax. Ms. Moline reviewed slides three and four.



Ms. Moline stated slide five was an updated version of the slide included in the agenda packet; it is included above. Ms. Moline stated the assessor used three and a half years of historical data to arrive at the value of a property. Ms. Moline reviewed slide six. On slide seven Ms. Moline stated the City's anticipated delinquency rate would be 10% and was based on the average of the surrounding area's delinquency rates. On slide eight Ms. Moline stated a \$3 million levy would not add additional revenue to the general fund as it would only replace the expiring 0.5% transaction privilege tax (TPT) increase. On slide nine Ms. Moline stated the inability to grow the general fund balance could impact public safety budgets and capital improvement projects. Ms. Moline reviewed slides 10 through 13.

Mr. Cook stated homeowners already paid enough taxes and the 0.5% TPT increase should become permanent instead of creating a primary property tax.

Mr. Hicks stated the primary property tax was burdensome to property owners, many of who were seniors living on fixed incomes. Mr. Hicks asked how much public money would be used to inform people about the cons of the property tax.

Mayor Anderson stated last fiscal year (FY) was the first year the City collected more sales tax than FY 2006 and that was only achieved due to the 0.5% TPT increase. Mayor Anderson stated there was a decrease in buying power when the two years were compared. Mayor Anderson stated the City would not be able to annex certain properties, such as the airport, if it did not adopt a property tax. Mayor Anderson stated if the public wanted emergency services and maintained roads the needed to maintain a consistent tax base. Mayor Anderson stated two-thirds of the property in Kingman was undeveloped and the property owners were benefiting from services they were not paying for.

City Clerk Sydney Muhle stated the City printed the pamphlets and the pro/con arguments came from the public. Ms. Muhle stated the City was required to print specific factual information in the pamphlet such as the complete resolution and the amount to be levied, but it could not sponsor any

persuasive arguments.

Mr. Dickmeyer stated the City had a spending problem, not a revenue problem. Mr. Dickmeyer stated the tax would not be a small amount to low wage earners and seniors on a fixed income. Mr. Dickmeyer stated there was no property tax for 35 years and the City was able to sustain a 140% population growth without it. Mr. Dickmeyer stated the sales tax should be increased if necessary as it was a fair tax. Mr. Dickmeyer stated emergency services were important and a bond for capital improvement projects should be placed on the ballot for people to vote on.

Councilmember Young stated sales tax was slowing decreasing each year and the City needed a property tax or it would become locked into a cyclical pattern of lowering and raising sales tax.

8. NEW BUSINESS

a. Consideration of an exception to the preliminary plat extension regulations

Doug Angle of Hualapai Development LLC received a preliminary plat approval on the Vista Bella Ranchitas Subdivision, Tract 6029 on October 2, 2006. This proposed 71 lot subdivision is a 21.69 acre tract of land located southeast of Airway Avenue and Prospector Street. A preliminary plat is valid for 24 months and several extensions have been granted; however, an extension was not requested in 2014 and the preliminary plat approval has lapsed. Mr. Angle is now requesting a preliminary plat extension, which requires the Council to grant an exception to Section 2.2.(8).b.(iv) of the Subdivision Ordinance. This area has drainage issues and if the subdivision is fully improved in accordance with the engineered design the drainage issues should be addressed. The interim drainage mitigation structures are not being maintained and need to be maintained to avoid flooding issues. Because there are no changes in design standards, staff recommends granting the exception to Section 2.2.(8).b.(iv) of the Subdivision Ordinance so Hualapai Development LLC can request another extension. **Staff believes an extension needs to address current and future drainage issues.**

Mr. Jeppson stated the applicant would need to apply for a new plat if the extension was not granted.

Applicant Doug Angle stated he was unaware the plat was expiring and did not apply for an extension in time. Mr. Angle stated he would address the Engineering Department's comments regarding flooding.

Councilmember Miles made a MOTION to GRANT the exception to Section 2.2.(8).b.(iv) of the Subdivision Ordinance in order to allow Hualapai Development LLC to request another extension. Councilmember Yocum SECONDED and it was APPROVED by a vote of 6-0.

b. TDC/KVC follow up to work session

On October 26, 2015 the Tourism Development Commission (TDC) and Council met to discuss the following proposals for the future of the TDC: disbanding the TDC and contracting with the Kingman Visitors Center, Inc. (KVC); continuing current operations; or bringing the tourism function in house. **Staff recommends bringing the tourism function in house beginning July 1, 2016 and retaining the TDC as an advisory commission.**

Councilmember Carver made a MOTION to APPROVE the recommendation to bring tourism functions in house beginning July 1, 2016 and retain the TDC as an advisory commission. Councilmember Abram SECONDED.

Kingman resident Brian Zimmerman stated a strong tourism industry improved the overall quality of life and economic growth in a community. Mr. Zimmerman stated tourism put Kingman on the map for future residents and businesses and the City needed a position that combined tourism and economic development in order to present a unified effort for responsible growth.

Kingman resident Joe Longoria stated the current process should remain unchanged. Mr. Longoria stated Josh Noble of the KVC was doing an excellent job and would have more freedom as a contract employee than as a City employee. Mr. Longoria stated it would not be fiscally responsible to bring another staff member onto the City's payroll.

TDC Vice-Chair Tom Spear stated the Staff recommendation was a workable solution. Vice-Chair Spear stated it would eliminate the KVC board and put another staff member onto the City's payroll; however, the position was currently funded through the bed tax and would not be an additional expense. Vice-Chair Spear stated the new arrangement would allow Mr. Noble to focus solely on tourism duties instead of routine housekeeping matters such as facility maintenance.

Mayor Anderson called for a vote.

The motion was APPROVED by a VOTE of 6-0.

**9. REPORTS
Board, Commission and Committee Reports by Council Liaisons**

There were no reports.

**10. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER
Limited to announcements, availability/attendance at conferences and seminars,
requests for agenda items for future meetings.**

Mayor Anderson stated the America's Best Communities (ABC) committee was submitting its final paper to the competition on Thursday, November 5, 2015.

Councilmember Abram made a MOTION to ADJOURN. Councilmember Young SECONDED and it was APPROVED by a vote of 6-0.

ADJOURNMENT – 8:33 P.M.

ATTEST:

APPROVED:

Sydney Muhle
City Clerk

Richard Anderson
Mayor

STATE OF ARIZONA)
COUNTY OF MOHAVE)ss:
CITY OF KINGMAN)

CERTIFICATE OF COUNCIL MINUTES

I, Erin Roper, Deputy City Clerk and Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Common Council of the City of Kingman held on November 3, 2015.

Dated this 17th day of November, 2015

Erin Roper, Deputy City Clerk and Recording Secretary

DRAFT



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council
FROM: Chief Robert J. DeVries
MEETING DATE: November 17, 2015
AGENDA SUBJECT: Introduction of new canine officers

SUMMARY:

The Kingman Police Department is proud to introduce our new Canine Officers to the Mayor and Council and citizens of Kingman.

Canine Officer Cyrus is assigned to Officer Adam Simonson and Canine Officer Amigo is assigned to Officer Billy Fancher. The canines and their handlers recently graduated from a 6-week intensive training program in New Mexico. Each canine is trained in narcotics detection, tracking and handler protection.

The entire canine program was provided through High Intensity Drug Trafficking Area (HIDTA) funds.

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

None

REVIEWERS:

Department	Reviewer	Action	Date
Police Department	DeVries, Robert	Approved	11/4/2015 - 10:42 AM
City Attorney	Hocking, Lee	Approved	11/4/2015 - 5:26 PM
City Manager	Dougherty, John	Approved	11/6/2015 - 5:38 PM



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council

FROM: City Clerk's Office

MEETING DATE: November 17, 2015

AGENDA SUBJECT: Special Event Liquor License/Kingman Kiwanis

SUMMARY:

Applicant Regina Musumeci of Kingman Powerhouse Kiwanis has applied for a Special Event Liquor License for an event to take place Saturday, December 05, 2015 from 4:00 P.M. to 11:00 P.M. at the Central Commercial Building located at 112 N. Fourth Street in Kingman.

FISCAL IMPACT:

STAFF RECOMMENDATION:

Approve the special event liquor license application.

ATTACHMENTS:

Description
Cover Sheet

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Muhle, Sydney	Rejected	10/30/2015 - 2:37 PM
City Clerk	Steadman, Donna	Approved	10/30/2015 - 6:03 PM
City Clerk	Muhle, Sydney	Approved	10/30/2015 - 6:04 PM
City Attorney	Cooper, Carl	Approved	10/30/2015 - 6:14 PM
City Manager	Dougherty, John	Approved	10/30/2015 - 6:09 PM

APPLICATION FOR SPECIAL EVENT LICENSE
Fee = \$25.00 per day for 1-10 days (consecutive)
A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. §44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: Kingman Powerhouse Kiwanis

SECTION 2 Non-Profit/IRS Tax Exempt Number: 26-0123849

SECTION 3 The organization is a: (check one box only)

- Charitable (501.C) Fraternal (must have regular membership and have been in existence for over five (5) years)
- Religious Civic (Rotary, College Scholarship) Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises?
 Yes No

Name of Business _____ License Number _____ Phone (include Area Code) _____

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: Central Commercial Building
Address of Location: 112 N Fourth St Kingman AZ 86401
Street City County/State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Musumeci Regina M _____
Last First Middle Date of Birth

2. Applicant's mailing address: _____ Kingman AZ 86401
Street City State Zip

3. Applicant's home/cell phone: (928) _____ Applicant's business phone: (928) 753 1750

4. Applicant's email address: S _____



CITY OF KINGMAN COMMUNICATION TO COUNCIL

TO: Honorable Mayor and Common Council

FROM: Public Works

MEETING DATE: November 17, 2015

AGENDA SUBJECT: Powerhouse rehabilitation grant project

SUMMARY:

City staff has been working on a grant project to rehabilitate the Powerhouse Visitor Center. The City was awarded \$220,241.00 in federal funds with a local match of \$55,061.00, for a total of \$275,302.00. The City was granted "self administration" of the design of the project with ADOT administering the construction. The selected Architect and City Staff has submitted 95% plans, specifications, and cost estimate to ADOT for their review and approval on the Powerhouse Rehabilitation Grant Project. ADOT Contract and Specifications (C&S) Department has reviewed these items and have completed their own cost estimate. The C&S cost estimate is \$47,262.00 more than the estimated project cost determined by the Architect and City staff.

Also, an additional cost of \$21,000.00 has been added to the project for the plan review time performed by ADOT C&S.

In order for this project to continue, ADOT will invoice the City for the original local match, the additional over match funds, and the review fee cost. The exact amount required of City match funds will not be determined until the contract is awarded.

At the November 5th TDC meeting, staff requested these funds and TDC approved the request.

FISCAL IMPACT:

\$47,262.00 for the over match and increased cost estimate.

\$21,000.00 for review fees.

for a total of \$68,262.00 from the TDC Bricks and Mortar Account.

STAFF RECOMMENDATION:

Staff recommends Council consent to approve these funds and continue the project.

ATTACHMENTS:

Description

Joint Project Agreement

Architect Cost Estimate

ADOT Invoice

REVIEWERS:

Department	Reviewer	Action	Date
Public Works	Owen, Rob	Rejected	11/6/2015 - 10:47 AM
Public Works	Hambrick, Burley	Approved	11/6/2015 - 11:00 AM
Public Works	Owen, Rob	Rejected	11/9/2015 - 1:56 PM
Public Works	Hambrick, Burley	Approved	11/9/2015 - 2:00 PM
Public Works	Owen, Rob	Approved	11/9/2015 - 2:25 PM
City Attorney	Cooper, Carl	Approved	11/10/2015 - 6:25 PM
City Manager	Dougherty, John	Approved	11/9/2015 - 6:13 PM

ADOT File No.: IGA/ JPA 10-073I
AG Contract No.: P001 2011 000376
Amendment No. One
Project: Kingman Powerhouse Visitor
Center
Section: 120 W. Andy Devine Ave
Federal Project No.: SB-AZ-09(002)
TRACS No.: H8094 01X
TIP/STIP No.: KNG-1105
Budget Source Item No.: Scenic Byway
Grant

**AMENDMENT NO. ONE
TO
INTERGOVERNMENTAL AGREEMENT**

BETWEEN
THE STATE OF ARIZONA
AND
THE CITY OF KINGMAN

THIS AGREEMENT, entered into this date July 17, 2013, pursuant to Arizona Revised Statutes §§ 11-951 through 11-954, as amended, between the STATE OF ARIZONA, acting by and through its DEPARTMENT OF TRANSPORTATION (the "State") and the CITY OF KINGMAN, acting by and through its MAYOR and CITY COUNCIL (the "City"). The City and State are collectively referred to as the "Parties."

Whereas, the parties have previously entered into INTERGOVERNMENTAL AGREEMENT (IGA), 10-073, A.G. Contract No.: P0012011000376, (hereafter, "the Original Agreement"); and,

NOW THEREFORE, in consideration of the mutual agreements expressed herein, the purpose of this Amendment is to replace the original Agreement in full, the Parties agree to the following:

I. RECITALS

1. The State is empowered by Arizona Revised Statutes § 28-401 to enter into this Agreement and has delegated to the undersigned the authority to execute this Agreement on behalf of the State.

2. The City is empowered by Arizona Revised Statutes § 48-572 to enter into this Agreement and has by resolution, a copy of which is attached hereto and made a part hereof, resolved to enter into this Agreement and has authorized the undersigned to execute this Agreement on behalf of the City.

3. The work proposed under this Agreement consists of the design and construction of improvements by the City to the Kingman Powerhouse facility and accompanying expansion of the Visitor Center. Such improvements include, but are not limited to, museum enhancements such as display racks and information desk, plus adding exterior canopies, signage/banners and picnic tables, hereinafter referred to as the "Project". The City will administer design and State will advertise, bid, award and administer construction of the Project.

4. The Project lies within the boundary of the City and has been selected by the City, and the survey of the project site has been completed. The plans, estimates and specifications for the Project will be prepared and, as required, submitted to the State and Federal Highway Administration (FHWA) for its approval.

5. The City, in order to obtain federal funds for the design and construction of the Project, is willing to provide City funds to match federal funds in the ratio required or as finally fixed and determined by the City and FHWA, including actual construction engineering and administration costs (CE).

6. The interest of the State in this Project is the acquisition of federal funds for the use and benefit of the City and to authorize such federal funds for the Project pursuant to federal law and regulations. The State shall be the designated agent for the City.

7. The Parties shall perform their responsibilities consistent with this Agreement and any change or modification to the Project will only occur with the mutual written consent of both Parties.

8. The federal funds will be used for the design and construction of the Project, including the construction engineering and administration cost (CE). The estimated Project costs are as follows:

H8094 01X (design):

Federal-aid funds @ 80.0% (capped)	\$ 44,000.00
City's match @ 20.0%	\$ <u>11,000.00</u>

Subtotal – Design **\$ 55,000.00**

H8094 01X (construction):

Federal-aid funds @ 80.0% (capped)	\$ 176,241.00
City's match @ 20.0%	\$ <u>44,061.00</u>

Subtotal – Construction (State administered)** **\$ 220,302.00**

TOTAL Project Cost **\$ 275,302.00**

Summary:

Total Estimated City Funds	\$ 55,061.00
Total Federal Funds	\$ 220,241.00

** (Includes 15% CE and 5% Project contingencies)

The Parties acknowledge that the final bid amount may exceed the initial estimate(s) shown above, and in such case, the City is responsible for, and agrees to pay, any and all eventual, actual costs exceeding the initial estimate. If the final bid amount is less than the initial estimate, the difference between the final bid amount and the initial estimate will be de-obligated or otherwise released from the Project. The City acknowledges it remains responsible for, and agrees to pay according to the terms of this Agreement, any and all eventual, actual costs exceeding the final bid amount.

THEREFORE, in consideration of the mutual agreements expressed herein, the Parties agree as follows:

II. SCOPE OF WORK

1. The State will:

a. Upon execution of this Agreement, be the designated agent for the City, if such project is approved by FHWA and project funds are available.

b. Once the Project costs have been finalized, the State will either invoice or reimburse the City for the difference between estimated and actual costs.

c. Review and approve documents required by FHWA to qualify certain projects for and to receive federal funds, providing comments to the City as appropriate. Such documents may consist of, but are not specifically limited to, environmental documents; the preparation of the analysis requirements for documentation of environmental categorical exclusion determinations; review of reports, design plans, maps, and specifications; geologic materials testing and analysis; right-of-way related activities and such other related tasks essential to the achievement of the objectives of this Agreement.

d. Submit all documentation required to FHWA containing the above-mentioned Project with the recommendation that funding be approved for design. Request the maximum programmed federal funds for the design of this Project. Upon authorization, notify the City that they may proceed to advertise for and enter into contract(s) with the consultant(s) for the design of the Project.

e. Within thirty (30) days of receipt of approved invoices, reimburse the City for eligible costs incurred for design efforts with federal funds at 80% of actual costs not to exceed the federal capped amount of **\$44,000.00**. Any costs incurred prior to the date of authorization for federal funding of the design by FHWA are not eligible for reimbursement.

f. Upon notification by the City of the completion of design and prior to bid advertisement, invoice the City, for the City's share of funds for the construction costs of the Project currently estimated at **\$44,061.00**. Once the Project costs have been finalized, the State will either invoice or reimburse the City for the difference between estimated and actual costs. De-obligate or otherwise release any remaining federal funds from the design phase of the Project.

g. Upon receipt of the City's estimated share of the Project construction costs, submit all documentation required to FHWA with the recommendation that funding be approved for construction. Request the maximum programmed federal funds for the construction of this Project. Should costs exceed the maximum federal funds available, it is understood and agreed that the City will be responsible for any overage.

h. Upon authorization by FHWA and with the aid and consent of the City and the FHWA, the State shall proceed to advertise for, receive and open bids subject to the concurrence of the FHWA and the City, to whom the award is made for and enter into a contract(s) with a firms(s) for the construction of the Project.

i. Be granted, without cost requirements, the right to enter City right-of-way as required to conduct any and all construction and pre-construction related activities for said Project, including without limitation, temporary construction easements or temporary rights-of-entry on to and over said rights-of-way of the City.

j. Notify the City that the Project has been completed and is considered acceptable, coordinating with the City as appropriate to turn over full responsibility of the Project improvements. De-obligate or otherwise release any remaining federal funds from the construction phase of the Project within ninety (90) days of final acceptance.

k. Not be obligated to maintain said Project, should the City fail to budget or provide for proper and perpetual maintenance as set forth in this Agreement.

2. The City will:

- a. Upon execution of this Agreement, designate the State as authorized agent for the City.
- b. Be responsible for their share of design costs.
- c. Upon authorization of federal funds by FHWA for scoping/design and with the aid and consent of the State and FHWA, the City shall proceed to enter into a contract(s) for the design of the Project. Under direct supervision of a registered professional, administer contract(s) for the Project design and make all payments to the Consultant(s). Should costs be deemed ineligible or exceed the maximum federal funds available, it is understood and agreed that the City is responsible for these costs.
- d. Provide to the State design plans, specifications and other such documents and services required for the construction bidding and construction of the Project, including design plans and documents required by FHWA to qualify projects for and to receive federal funds. Incorporate State design review comments as appropriate.
- e. Comply with the following timelines:
 - 1) If applicable, within nine (9) months of the date of initial federal funds authorization for design:
 - i) Advertise the project using Federal Procurement Procedures;
 - ii) Award and enter into a contract(s) with a firm(s) for the design of the Project, as applicable;
 - iii) Begin designing the Project.
 - 2) Notify the State of the total, final contract amount within thirty (30) days of the award of a design contract. Any federal funds authorized scoping/design in excess of the final contract amount will be de-obligated or otherwise released from the Project.
 - 3) Invoice the State for reimbursement of eligible, incurred Project costs at least once every ninety (90) days throughout the design phase of the Project, or within thirty (30) days of payment to a contractor or consultant. Provide all necessary backup documentation with said invoice. Costs incurred prior to the date of federal funds authorization are not eligible for reimbursement. Total invoiced costs may not exceed **\$44,000.00**, the amount of federal funds programmed for the Project.
 - 4) Notify the State in writing within sixty (60) days of completion of design of the Project.
 - 5) Federal funding is subject to de-obligation and removal from the Project twelve (12) months after the date of initial authorization unless the deadlines in this subsection are met, or sufficient justification regarding the delay and the expected construction start date are provided to the State and FHWA in writing.
- f. Enter into an agreement with the design Consultant(s), which states that the design consultant shall provide services as required and requested throughout the construction phase of the Project.
- g. Upon completion of design, within thirty (30) days of receipt of an invoice from the State and prior to bid advertisement, remit to the State, the City's Project construction costs, currently estimated at **\$44,061.00**. Once the Project costs have been finalized, the State will either invoice or reimburse the City for the difference between estimated and actual costs. De-obligate or otherwise release any remaining federal funds from the scoping/design phase of the Project.

h. Be responsible for all costs incurred in performing and accomplishing the work as set forth under this Agreement, not covered by federal funding. Should costs be deemed ineligible or exceed the maximum federal funds available, it is understood and agreed that the City is responsible for these costs.

i. Certify that all necessary rights-of-way have been or will be acquired prior to advertisement for bid and also certify that all obstructions or unauthorized encroachments of whatever nature, either above or below the surface of the Project area, shall be removed from the proposed right-of-way, or will be removed prior to the start of construction, in accordance with The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 as amended; 49 CFR 24.102 Basic Acquisition Policies; 49 CFR 24.4 Assurances, Monitoring and Corrective Action, parts (a) & (b) and ADOT ROW Manual: 8.02 Responsibilities, 8.03 Prime Functions, 9.07 Monitoring Process and 9.08 Certification of Compliance. Coordinate with the appropriate State's Right-of-Way personnel during any right-of-way process performed by the City, if applicable.

j. Grant the State, its agents and/or contractors, without cost, the right to enter City Rights-of-Way, as required, to conduct any and all construction and preconstruction related activities, including without limitation, temporary construction easements or temporary Rights-of-Entry to accomplish among other things, soil and foundation investigations.

k. Be obligated to incur any expenditure should unforeseen conditions or circumstances increase the cost of said work required by a change in the extent of scope of the work requested by the City. Such changes require the prior approval of the State and FHWA. Be responsible for any contractor claims for additional compensation caused by Project delays attributable to the City. Payment for these costs shall be made within thirty (30) days of receipt of an invoice from the State.

l. Upon notification of Project completion, agree to accept, maintain and assume full responsibility of the Project in writing.

m. Upon completion of the construction phase of the Project, provide an electronic version of the as-built plans to Arizona Department of Transportation Statewide Section.

n. Pursuant to 23 USC 102(b), repay all federal funds reimbursements for preliminary engineering costs on the Project if it does not advance to right of way acquisition or construction within ten (10) years after federal funds were first made available.

III. MISCELLANEOUS PROVISIONS

1. The terms, conditions and provisions of this Agreement shall remain in full force and effect until completion of said Project and related deposits or reimbursement, except any provisions for maintenance shall be perpetual, unless assumed by another competent entity. Further, this Agreement may be cancelled at any time prior to the award of the Project construction contract, upon thirty (30) days written notice to the other party. It is understood and agreed that, in the event the City terminates this Agreement, the State shall in no way be obligated to maintain said Project. If the federal funding related to this Project is terminated or reduced by the federal government, or if Congress rescinds, fails to renew, or otherwise reduces apportionments or obligation authority, the State shall in no way be obligated for funding or liable for any past, current or future expenses under this agreement.

2. The State assumes no financial obligation or liability under this Agreement, or for any resulting construction Project. The City, in regard to the City's relationship with the State only, assumes full responsibility for the design, plans, specifications, reports, the engineering in connection therewith and the construction of the improvements contemplated, cost over-runs and construction claims. It is understood and agreed that the State's participation is confined solely to securing federal aid on behalf of the City and the fulfillment of any other responsibilities of the State as specifically set forth herein; that any damages arising from carrying out, in any respect, the terms of this Agreement or any modification

thereof shall be solely the liability of the City and that to the extent permitted by law, the City hereby agrees to save and hold harmless, defend and indemnify from loss the State, any of its departments, agencies, officers or employees from any and all costs and/or damage incurred by any of the above and from any other damage to any person or property whatsoever, which is caused by any activity, condition, misrepresentation, directives, instruction or event arising out of the performance or non-performance of any provisions of this Agreement by the State, any of its departments, agencies, officers and employees, or its independent contractors, the City, any of its agents, officers and employees, or its independent contractors. Costs incurred by the State, any of its departments, agencies, officers or employees shall include in the event of any action, court costs, and expenses of litigation and attorneys' fees.

3. The cost of work covered by this Agreement is to be borne by FHWA and the City, each in the proportion prescribed or as fixed and determined by FHWA as stipulated in this Agreement. Therefore, the City agrees to furnish and provide the difference between the total cost of the work provided for in this Agreement and the amount of federal aid received.

4. The cost of the project under this Agreement includes applicable indirect costs approved by the Federal Highway Administration (FHWA).

5. The Parties warrant compliance with the Federal Funding Accountability and Transparency Act of 2006 and associated 2008 Amendments (the "Act"). Additionally, in a timely manner, the City will provide information that is requested by the State to enable the State to comply with the requirements of the Act, as may be applicable.

6. This Agreement shall become effective upon signing and dating of the Determination Letter by the State's Attorney General.

7. This Agreement may be cancelled in accordance with Arizona Revised Statutes § 38-511.

8. To the extent applicable under law, the provisions set forth in Arizona Revised Statutes §§ 35-214 and 35-215 shall apply to this Agreement.

9. This Agreement is subject to all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36. The parties to this Agreement shall comply with Executive Order Number 2009-09 issued by the Governor of the State of Arizona and incorporated herein by reference regarding "Non-Discrimination".

10. Non-Availability of Funds: Every obligation of the State under this Agreement is conditioned upon the availability of funds appropriated or allocated for the fulfillment of such obligations. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the State at the end of the period for which the funds are available. No liability shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments as a result of termination under this paragraph.

11. In the event of any controversy, which may arise out of this Agreement, the Parties hereto agree to abide by required arbitration as is set forth for public works contracts in Arizona Revised Statutes § 12-1518.

12. All notices or demands upon any party to this Agreement shall be in writing and shall be delivered in person or sent by mail, addressed as follows:

Arizona Department of Transportation
Joint Project Administration
205 S. 17th Avenue, Mail Drop 637E
Phoenix, Arizona 85007
(602) 712-7124
(602) 712-3132 Fax

City of Kingman
Attn: Burley Hambrick
Project Manager
310 N. Fourth Street
Kingman, Arizona 86401
(928) 6923117
bhambrick@cityofkingman.gov

13. The Parties shall comply with the applicable requirements of Arizona Revised Statutes § 41-4401.

14. Pursuant to Arizona Revised Statutes §§ 35-391.06 and 35-393.06, each Party certifies that it does not have a scrutinized business operation in Sudan or Iran. For the purpose of this Section the term "scrutinized business operations" shall have the meanings set forth in Arizona Revised Statutes §§ 35-391 and/or 35-393, as applicable. If any Party determines that another Party submitted a false certification, that Party may impose remedies as provided by law including terminating this Agreement.

15. The Parties hereto shall comply with all applicable laws, rules, regulations and ordinances, as may be amended.

16. In accordance with Arizona Revised Statutes § 11-952 (D) attached hereto and incorporated herein is the written determination of each party's legal counsel and that the Parties are authorized under the laws of this State to enter into this Agreement and that the Agreement is in proper form.

IN WITNESS WHEREOF, the Parties have executed this Agreement the day and year first above written.

CITY OF KINGMAN

By Janet Watson
for **JOHN SALEM** *Janet Watson,*
Mayor *Vice Mayor*

STATE OF ARIZONA

Department of Transportation
By Dallas Hammit
DALLAS HAMMIT, P.E.
Senior Deputy State Engineer, Development

ATTEST:

By Deborah Francis
DEBORAH FRANCIS
City Clerk



**JPA 10-0731
AMENDMENT NO. ONE**

ATTORNEY APPROVAL FORM FOR THE CITY OF KINGMAN

I have reviewed the above referenced Intergovernmental Agreement between the State of Arizona, acting by and through its DEPARTMENT OF TRANSPORTATION, and the KINGMAN, an agreement among public agencies which, has been reviewed pursuant to A.R.S. §§ 11-951 through 11-954 and declare this Agreement to be in proper form and within the powers and authority granted to the City under the laws of the State of Arizona.

No opinion is expressed as to the authority of the State to enter into this Agreement.

DATED this _____ day of _____, 2013.



City Attorney

COPY

CITY OF KINGMAN, ARIZONA
RESOLUTION NO. 4852

A RESOLUTION BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF KINGMAN, ARIZONA; AUTHORIZING THE MAYOR TO SIGN IGA 10-073-1 (Amendment No.1) WITH ADOT FUNDING IMPROVEMENTS TO THE POWERHOUSE VISITOR'S CENTER THROUGH THE NATIONAL SCENIC BYWAYS PROGRAM.

WHEREAS, FHWA provides National Scenic Byways funds through ADOT which provides federal funding for improvements along National Byways such as Route 66; and

WHEREAS, these program funds can be used to design and construct improvements to the Powerhouse Visitor's Center; and

WHEREAS, the City of Kingman has been awarded \$275,302.00 through this program; and

WHEREAS, an intergovernmental agreement with ADOT is required to define each party's responsibilities; and

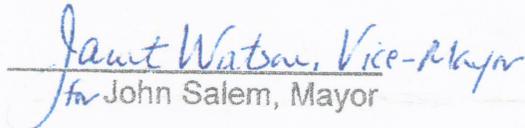
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Kingman, Arizona, that the Mayor is hereby authorized to sign IGA 10-073-1 (Amendment No.1) with ADOT for National Scenic Byways Funding for the Powerhouse improvements.

PASSED AND ADOPTED by the Mayor and Common Council of the City of Kingman, Arizona this 2nd day of July, 2013.

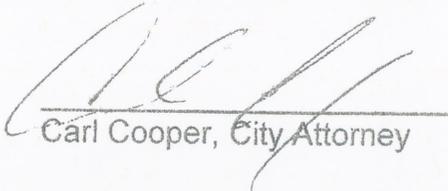
ATTEST:

APPROVED:


Deborah Francis, City Clerk


for John Salem, Mayor

APPROVED AS TO FORM:


Carl Cooper, City Attorney





THOMAS C. HORNE
ATTORNEY GENERAL

OFFICE OF THE ATTORNEY GENERAL
TRANSPORTATION SECTION

SUSAN E. DAVIS
ASSISTANT ATTORNEY
GENERAL
DIRECT LINE: 602-542-8855
E-MAIL: SUSAN.DAVIS@AZAG.GOV

INTERGOVERNMENTAL AGREEMENT
DETERMINATION

A.G. Contract No. P0012011000376 (IGA/JPA 10-073I), Amendment No. One, an Agreement between public agencies, i.e., The State of Arizona and The City of Kingman, has been reviewed pursuant to A.R.S. §§ 11-952, as amended, by the undersigned Assistant Attorney General who has determined that it is in the proper form and is within the powers and authority granted to the State of Arizona.

No opinion is expressed as to the authority of the remaining Parties, other than the State or its agencies, to enter into said Agreement.

DATED: July 17, 2013

THOMAS C. HORNE
Attorney General

SUSAN E. DAVIS
Assistant Attorney General
Transportation Section

SED:rl:# 3479438
Attachment

SEABURY FRITZ ARCHITECTS

COST ESTIMATE

PROJECT KINGMAN POWERHOUSE

PN 1471

DATE 7.14.15

					\$ 162,380						
					TOTAL	TOTAL					
					W/ O&P	COST					
ITEM					QUAN	UNIT	W/ O&P	TOTAL			
<i>BUILDERS RISK @ 0.22%</i>					1	LSUM	0.22%	\$	387		
<i>PUBLIC LIABILITY @1.55%</i>					1	LSUM	1.55%	\$	2,723		
<i>OVERHEAD & PROFIT @ 10%</i>					1	LSUM	10.00%	\$	17,569		
<i>SALES TAX</i>					1	LSUM	3.09%	\$	5,424		
<i>PERMITS</i>					1	LSUM	0.50%	\$	878		
<hr/>											
MAIN HALLWAY											
M1	ADD	<i>DIRECTIONAL SIGNAGE</i>			1	LSUM	\$	2,000.00	\$	2,000	\$2,000
M2	Delete	<i>ELEVATOR WALL SIGNAGE "KINGMAN"</i>				EA	\$	124.00			\$0
	ADD	<i>ROUTE 66 SIGN</i>			12	SF	\$	26.23	\$	315	\$315
M3	ADD	<i>WALL DISPLAY, BEYOND ELEVATOR</i>			6	EA	\$	535.00	\$	3,210	\$3,210
		<i>PRINTING</i>			1	EA	\$	50.00			
		<i>FRAMING</i>			1	EA	\$	300.00			
		<i>FREIGHT ON BOARD</i>			1	EA	\$	25.00			
		<i>ASSEMBLY</i>			1	EA	\$	80.00			
		<i>INSTALLATION</i>			1	EA	\$	80.00			
M4	DEMO	<u>STEEL GATES & RAILINGS TO THE EXTENT FEASIBLE</u>									
		<i>REMOVE GATES & FENCING</i>			45	LF	\$	4.00	\$	180	
		<i>PATCH - FLOOR</i>			10	SF	\$	18.62	\$	186	
		<i>PATCH WALL</i>				SF	\$	13.67			
		<i>PAINT WALL PATCH</i>			0	SF	\$	4.17			
		<i>PATCH RUBBER BASE</i>				LF	\$	5.29			\$366
M5	REMODEL	<u>PAINT REMAINING RAILING TO BLEND</u>									
		<i>PREPARATION - RAILING</i>			202	LF	\$	3.92	\$	792	
		<i>PAINT RAILING</i>			202	LF	\$	4.37	\$	883	
		<i>PREPARATION - STAIR</i>			23	LF	\$	15.68	\$	361	
		<i>PAINT STAIR</i>			23	LF	\$	17.48	\$	402	\$2,437
M6	ADD	<u>SCREEN WALL AT STAIRWAY</u>									
		<i>WALL CONSTRUCTION 9.5'HT</i>			23	LF	\$	71.35	\$	1,641	
		<i>WALL CONSTRUCTION 8'HT</i>			21	LF	\$	60.92	\$	1,279	
		<i>WALL CONSTRUCTION 4'HT</i>			16	LF	\$	33.10	\$	530	
		<i>SHAFT ASSEMBLE CEILING</i>			62	SF	\$	11.71	\$	726	
		<i>RATED ACCESS PANEL</i>			1	EA	\$	463.00	\$	463	
		<i>STEEL MOUNTING BRACKET</i>			9	EA	\$	38.00	\$	342	
		<i>END POST SLAB DEMO</i>				EA	\$	122.40			
		<i>END POST FOOTING</i>				EA	\$	313.00			
		<i>STEEL END POST</i>				EA	\$	374.00			

SEABURY FRITZ ARCHITECTS

COST ESTIMATE

PROJECT KINGMAN POWERHOUSE

PN 1471

DATE 7.14.15

						\$ 162,380		
						TOTAL	TOTAL	
						W/ O&P	COST	
		ITEM	QUAN	UNIT				
		STAIR RISERS	16	EA	\$	363.00	\$ 5,808	\$10,789
M7	ADD	SCENIC WALL PHOTOGRAPHS, END WEST WALL, FOAM CORE, FRAMED TO MATCH EXISTING, MINIMIZE DISRUPTION TO EXISTING CONCRETE WALLS	4	EA	\$	535.00	\$ 2,140	\$2,140
 VISITOR CENTER								
V1	REMODEL	<u>RELOCATE AND IMPROVE INFORMATION DESK</u>						
		REMOVE CASEWORK	33	LF	\$	36.46	\$ 1,203	
		PREPERATION - CASEWORK	33	LF	\$	171.00	\$ 5,643	
		RESET CASEWORK	33	LF	\$	31.97	\$ 1,055	
		ADA CASEWORK	3	LF	\$	442.77	\$ 1,328	
		ADDED CASEWORK	5	LF	\$	442.77	\$ 2,214	
		REMOVE STUD WALLS	72	SF	\$	1.22	\$ 88	
		WALL CONSTRUCTION 8'HT	8	LF	\$	60.92	\$ 487	
		SC DOOR	1	EA	\$	350.31	\$ 350	
		STEEL DOOR FRAME	1	EA	\$	248.73	\$ 249	
		HARDWARE GROUP	1	EA	\$	654.39	\$ 654	
		DOOR/JAMB PAINT	1	EA	\$	50.79	\$ 51	
		<u>ADD LIGHTING</u>						
		REMOVE GYP BD	7	EA	\$	0.91	\$ 6	
		PATCH GYP - CEILING	7	EA	\$	13.67	\$ 96	
		PAINT CEILING PATCH	57	SF	\$	4.17	\$ 238	
		LIGHT FIXTURE - PENDANT	7	EA	\$	184.00	\$ 1,288	
		LIGHT FIXTURE - RECESSED CAN	7	EA	\$	172.00	\$ 1,204	
*		LIGHT SWITCH	2	EA	\$	134.40	\$ 269	
		RACEWAY	200	LF	\$	8.05	\$ 1,610	
		CIRCUIT	200	LF	\$	2.33	\$ 466	
		JBOX	4	EA	\$	36.46	\$ 146	
		BREAKER	1	EA	\$	341.00	\$ 341	
*		ELEC DUPLEX BOX	8	EA	\$	307.00	\$ 2,456	
*		RACEWAY	200	LF	\$	8.05	\$ 1,610	
*		CIRCUIT	200	LF	\$	2.33	\$ 466	
*		JBOX	4	EA	\$	36.46	\$ 146	
*		BREAKER	1	EA	\$	341.00	\$ 341	
*		TELE / DATA	4	EA	\$	232.27	\$ 929	
		PATCH & REPAIR - GENERAL	200	LF	\$	7.25	\$ 1,450	\$26,384
V2	REMODEL	<u>CONVERT ROOMS BEHIND INFO DESK – STAFF WORK ROOM, OFFICE, STORAGE</u>						

SEABURY FRITZ ARCHITECTS

COST ESTIMATE

PROJECT KINGMAN POWERHOUSE

PN 1471

DATE 7.14.15

				\$ 162,380
<u>ITEM</u>	<u>QUAN</u>	<u>UNIT</u>	<u>TOTAL W/ O&P</u>	<u>TOTAL COST</u>
REMOVE STUD WALLS	168	SF	\$ 1.22	\$ 206
REMOVE WINDOW	1	EA	\$ 43.55	\$ 44
DOOR REMOVAL	1	EA	\$ 23.44	\$ 23
DOOR FRAME REMOVAL	1	EA	\$ 11.07	\$ 11
WALL CONSTRUCTION 8'HT	21	LF	\$ 60.92	\$ 1,279
SC DOOR	2	EA	\$ 350.31	\$ 701
STEEL DOOR FRAME	2	EA	\$ 248.73	\$ 497
HARDWARE GROUP	2	EA	\$ 654.39	\$ 1,309
DOOR/JAMB PAINT	2	EA	\$ 50.79	\$ 102
HVAC - SEE V2		LSUM	\$ 6,000.00	
<u>OFFICE</u>				
PAINT WALL	248	SF	\$ 0.42	\$ 103
CARPET TILE	18	SY	41.34	\$ 740
RUBBER BASE	55	LF	\$ 3.26	\$ 179
WINDOW - INSTALL EXSTG	1	EA	\$ 49.00	\$ 49
LIGHT FIXTURE - PENDANT STRIP	6	EA	\$ 236.00	\$ 1,416
* LIGHT SWITCH	2	EA	\$ 134.40	\$ 269
RACEWAY	20	LF	\$ 8.05	\$ 161
CIRCUIT	20	LF	\$ 2.33	\$ 47
JBOX	2	EA	\$ 36.46	\$ 73
* ELEC DUPLEX BOX	6	EA	\$ 307.00	\$ 1,842
* RACEWAY	20	LF	\$ 8.05	\$ 161
* CIRCUIT	20	LF	\$ 2.33	\$ 47
* JBOX	2	EA	\$ 36.46	\$ 73
* BREAKER	1	EA	\$ 341.00	\$ 341
* TELE / DATA	4	EA	\$ 232.27	\$ 929
<u>WORKROOM</u>				
PAINT WALL	568	SF	\$ 0.42	\$ 237
CARPET TILE		SY	41.34	
RUBBER BASE	71	LF	\$ 3.26	\$ 231
LOWER CASEWORK	5	LF	\$ 442.77	\$ 2,214
COUNTERTOP	5	LF	\$ 64.46	\$ 322
UPPER CASEWORK	5	LF	\$ 292.00	\$ 1,460
* SHELVING	12	LF	\$ 191.00	\$ 2,292
LIGHT FIXTURE - PENDANT STRIP	4	EA	\$ 236.00	\$ 944
* LIGHT SWITCH	2	EA	\$ 134.40	\$ 269
RACEWAY	20	LF	\$ 8.05	\$ 161
CIRCUIT	20	LF	\$ 2.33	\$ 47
JBOX	4	EA	\$ 36.46	\$ 146
* ELEC DUPLEX BOX	4	EA	\$ 307.00	\$ 1,228

SEABURY FRITZ ARCHITECTS

COST ESTIMATE

PROJECT KINGMAN POWERHOUSE

PN 1471

DATE 7.14.15

					\$ 162,380	
					TOTAL	TOTAL
					W/ O&P	COST
	ITEM	QUAN	UNIT			
*	RACEWAY	20	LF	\$ 8.05	\$	161
*	CIRCUIT	20	LF	\$ 2.33	\$	47
*	JBOX	2	EA	\$ 36.46	\$	73
*	BREAKER	1	EA	\$ 341.00	\$	341
*	TELE / DATA	2	EA	\$ 232.27	\$	465
	ELEC DUPLEX BOX - REFRIG	1	EA	\$ 307.00	\$	307
	RACEWAY	20	LF	\$ 8.05	\$	161
	CIRCUIT	20	LF	\$ 2.33	\$	47
	JBOX	2	EA	\$ 36.46	\$	73
	BREAKER	1	EA	\$ 341.00	\$	341
	ELEC DUPLEX BOX - MICROWAVE OVEN	1	EA	\$ 307.00	\$	307
	RACEWAY	20	LF	\$ 8.05	\$	161
	CIRCUIT	20	LF	\$ 2.33	\$	47
	JBOX	2	EA	\$ 36.46	\$	73
	BREAKER	1	EA	\$ 341.00	\$	341
	ENTRY PHOTOGRAPHS, FOAM CORE, FRAMED TO MATCH EXISTING, MINIMIZE DISRUPTION TO EXISTING CONCRETE WALLS	2	EA	\$ 535.00	\$	1,070
V3	ADD					\$23,094
V4	REMODEL					\$1,070
	<u>WESTERLY HALLWAY BETWEEN MAIN HALLWAY & BACK MEETING ROOM EXIT INTO VISITORS CENTER – REVIEW EXISTING. INCORPORATE HALLWAY SPACE INTO NEW STAFF WORK ROOM. OFFICE. STORAGE</u>					
	WALL CONSTRUCTION 9.5HT	6	LF	\$ 71.35	\$	428
	REMOVE & RESET FLOOR PLATE	1	LSUM	\$ 200.00	\$	200
	STEEL FLOOR BEAM	1	EA	\$ 374.00	\$	374
	PAINT WALL	480	SF	\$ 0.42	\$	200
	CARPET TILE		SY	41.34		
	RUBBER BASE	58	LF	\$ 3.26	\$	189
	LIGHT FIXTURE - PENDANT STRIP	3	EA	\$ 236.00	\$	708
*	LIGHT SWITCH	2	EA	\$ 134.40	\$	269
	RACEWAY	60	LF	\$ 8.05	\$	483
	CIRCUIT	60	LF	\$ 2.33	\$	140
	JBOX	4	EA	\$ 36.46	\$	146
*	ELEC DUPLEX BOX	4	EA	\$ 307.00	\$	1,228
*	RACEWAY	20	LF	\$ 8.05	\$	161
*	CIRCUIT	20	LF	\$ 2.33	\$	47
*	JBOX	2	EA	\$ 36.46	\$	73
*	BREAKER		EA	\$ 341.00		
*	TELE / DATA		EA	\$ 232.27		

SEABURY FRITZ ARCHITECTS

COST ESTIMATE

PROJECT KINGMAN POWERHOUSE

PN 1471

DATE 7.14.15

					\$ 162,380			
					TOTAL	TOTAL		
					W/ O&P	COST		
		ITEM	QUAN	UNIT				
		HVAC - SEE V2		LSUM	\$ 6,000.00			\$4,645
V5	Delete	LOCAL AREA MERCHANT DISPLAYS		EA	\$ 10,476.00			\$0
V6	Delete	TWO SIDED LITERATURE DISPLAY		EA	\$ 6,984.00			\$0
V7	ADD	WALL DISPLAY, LOCAL RESTAURANTS & LODGING	15	EA	\$ 269.00	\$ 4,035		\$4,035
		BROCHURE DISPLAY	1	EA	\$ 164.00			
		FREIGHT ON BOARD	1	EA	\$ 25.00			
		INSTALLATION	1	EA	\$ 80.00			
V8	ADD	<u>CAFÉ AND VENDING AREA, SEATING FOR 9, EXISTING OFFICE DEMOLISHED, RELOCATE EXISTING OVERHEAD TRAIN TRACK</u>						
		REMOVE WINDOW	2	EA	\$ 43.55	\$ 87		
		DOOR REMOVAL	1	EA	\$ 23.44	\$ 23		
		DOOR FRAME REMOVAL	1	EA	\$ 11.07	\$ 11		
		REMOVE STUD WALLS	240	SF	\$ 1.22	\$ 294		
*		REMOVE FRAMED CEILING	138	SF	\$ 1.22	\$ 169		
*		REMOVE RR TRACK BASE	24	LF	\$ 3.00	\$ 72		
	Delete	CASED OPENING		EA	\$ 248.73			
		VCT	194	SF	\$ 3.85	\$ 748		
		RUBBER BASE		LF	\$ 3.26			
		PAINT WALL		SF	\$ 0.42			
*		RR TRACK BASE	24	LF	\$ 22.00	\$ 528		
*		RR TRACK BASE SUPPORTS	1	EA	\$ 150.00	\$ 150		
		RR TRACK BASE SUPPORTS - RESET EXSTG	3	EA	\$ 50.00	\$ 150		
*		RECONFIGURE RR TRACK	1	LSUM	\$ 500.00	\$ 500		
*		ELEC DUPLEX BOX	4	EA	\$ 307.00	\$ 1,228		
*		RACEWAY	240	LF	\$ 8.05	\$ 1,932		
*		CIRCUIT	240	LF	\$ 2.33	\$ 559		
*		JBOX	2	EA	\$ 36.46	\$ 73		
*		BREAKER	1	EA	\$ 341.00	\$ 341		
		RR CONTROL RELOCATE	2	EA	\$ 100.00	\$ 200		
	Delete	NIENKAMPER SATORI CHAIR LOW ARM		SF	\$ 2,890.00			
	Delete	NIENKAMPER SIDE TABLE		EA	\$ 2,015.00			
*		BELAIR DINER CHAIR	8	EA	\$ 245.00	\$ 1,960		
		BELAIR DINER CHAIR FOB	8	EA	\$ 25.00	\$ 200		
		<u>WEST STORAGE ROOM</u>						
		REMOVE GATES & FENCING	13	LF	\$ 4.00	\$ 52		
		PATCH - FLOOR	4	SF	\$ 18.62	\$ 74		
		DOOR REMOVAL	1	EA	\$ 23.44	\$ 23		
		DOOR FRAME REMOVAL	1	EA	\$ 11.07	\$ 11		

SEABURY FRITZ ARCHITECTS

COST ESTIMATE

PROJECT KINGMAN POWERHOUSE

PN 1471

DATE 7.14.15

					\$ 162,380		
		ITEM	QUAN	UNIT	TOTAL W/ O&P	TOTAL COST	
		REMOVE STUD WALLS	160	SF	\$ 1.22	\$ 196	
		WALL CONSTRUCTION 8' HT	10	LF	\$ 41.19	\$ 412	
		WALL CONSTRUCTION 10' HT	8	LF	\$ 50.83	\$ 407	
		CEILING	6	SF	\$ 4.82	\$ 29	
		PLYWOOD DECK	24	LF	\$ 22.00	\$ 528	
		PLYWOOD DECK PAINT	6		\$ 0.42	\$ 3	\$10,960
V9	Delete	INCORPORATE MERCHANDISE LAYOUT NEAR INFORMATION DESK		EA	\$ 8,730.00		\$0
V9	*	BOOK DISPLAY SOUTH WALL	30	LF	\$ 191.00	\$ 5,730	
		COMPUTER DESK CASEWORK	4	LF	\$ 442.77	\$ 1,771	
		COMPUTER DESK COUNTERTOP	4	LF	\$ 64.46	\$ 258	\$7,759
V10	REMODEL	RELOCATE EXISTING OFFICE DUCTWORK NORTHERLY TO VISITORS CENTER ENTRY					
		LIFT RENTAL	2	DAY	\$ 76.00	\$ 152	
		REMOVE DUCTWORK	29	LF	\$ 3.85	\$ 112	
		DUCTWORK	111	LF	\$ 34.94	\$ 3,878	
		DUCTWORK FLEX	14	LF	\$ 8.67	\$ 121	
		DIFFUSERS ROUND	3	EA	\$ 76.08	\$ 228	
		DIFFUSERS SLOT	3	EA	\$ 134.51	\$ 404	
		DIFFUSERS SQUARE	3	EA	\$ 64.50	\$ 194	
		TIE IN DUCTWORK	1	LSUM	\$ 100.00	\$ 100	
		OFFSET FITTING DUCTWORK		EA	\$ 10.97		
		HANGER SYSTEM	28	EA	\$ 61.25	\$ 1,700	
		PAINT DUCT	111	LF	\$ 5.20	\$ 577	\$7,466
V11	ADD BID ALTERNATE	ADD EVAPORATIVE COOLING DUCTWORK FROM EXISTING COOLER AT SOUTH WALL, EXTEND DUCTWORK INTO VISITORS CENTER, PROVIDE WINTERIZATION DAMPER AT EXTERIOR					
		LIFT RENTAL	4	DAY	\$ 76.00	\$ 304	
		TIE IN DUCTWORK	1	LSUM	\$ 200.00	\$ 200	
		DUCTWORK	42	LF	\$ 180.64	\$ 7,587	
		DUCTWORK ELBOW	2	EA	\$ 1,626.00	\$ 3,252	
		GRILLE FITTING	6	EA	\$ 44.00	\$ 264	
		GRILLE	6	EA	\$ 111.00	\$ 666	
		HANGER SYSTEM	6	EA	\$ 61.25	\$ 368	
		PAINT DUCT	42	LF	\$ 9.36	\$ 393	\$13,034

SEABURY FRITZ ARCHITECTS

COST ESTIMATE

PROJECT KINGMAN POWERHOUSE

PN 1471

DATE 7.14.15

						\$ 162,380
		ITEM	QUAN	UNIT	TOTAL W/ O&P	TOTAL COST
V12	Delete	LOWER EXISTING LIGHTING IN VISITORS CENTER TO THE EXTENT FEASIBLE	0	EA	\$ 250.00	
V13	ADD	ADD LIGHTING AT LOWER ELEVATION, APPROXIMATELY 10', IN VISITORS CENTER				
		LIGHT FIXTURE - PENDANT - BARN LTG	15	EA	\$ 329.00	\$ 4,935
		FREIGHT ON BOARD	15	EA	\$ 25.00	\$ 375
		LIGHT FIXTURE REMOVE	15	EA	\$ 26.50	\$ 398
		LIGHT FIXTURE INSTALLATION	15	EA	\$ 54.50	\$ 818
		LIFT RENTAL	2	DAY	\$ 76.00	\$ 152
	*	LIGHT SWITCH		EA	\$ 134.40	
		RACEWAY		LF	\$ 8.05	
		CIRCUIT	0	LF	\$ 2.33	
		JBOX		EA	\$ 36.46	
		PATCH & REPAIR - GENERAL	0	LF	\$ 7.25	\$6,677
V14	ADD	ARIZONA MAP SIGN - METAL SUBSTRATE	56	SF	\$ 44.31	\$ 2,481 \$2,481
V15	ADD	KINGMAN MAP SIGN - METAL SUBSTATE	36	SF	\$ 44.31	\$ 1,595 \$1,595

VISITORS CENTER / ENTRY

E1	Delete	STOREFRONT DEMISING VISITOR CENTER AND ENTRY; SLIDING DOORS				
	Delete	STEEL MOUNTING BRACKET		EA	\$ 38.00	
	Delete	END POST SLAB DEMO		EA	\$ 122.40	
	Delete	END POST FOOTING		EA	\$ 313.00	
	Delete	STEEL POST		EA	\$ 561.00	
	Delete	STEEL BEAM		LF	\$ 37.49	
	Delete	ALUM STOREFRONT FRAMING & GLAZING		SF	\$ 63.95	
	Delete	ALUM POST & BEAM BREAK METAL		LF	\$ 74.97	
	Delete	ALUM SLIDING PANELS W/ GLAZING		SF	\$ 75.52	
	Delete	HARDWARE GROUP		EA	\$ 654.39	\$0
E2	Delete	ENLARGE GIFT SHOP WINDOWS				
	Delete	REMOVE WINDOW		EA	\$ 43.55	
	Delete	DOOR REMOVAL		EA	\$ 23.44	
	Delete	DOOR FRAME REMOVAL		EA	\$ 11.07	
	Delete	REMOVE STUD WALLS		SF	\$ 1.22	
	Delete	ALUM STOREFRONT FRAMING & GLAZING		SF	\$ 63.95	
	Delete	ALUM POST BREAK METAL		LF	\$ 74.97	
	Delete	RESET EXSTG DOORS		EA	\$ 380.00	
	Delete	PATCH GYP - WALL		SF	\$ 6.84	

SEABURY FRITZ ARCHITECTS

COST ESTIMATE

PROJECT KINGMAN POWERHOUSE

PN 1471

DATE 7.14.15

					\$ 162,380	
		ITEM	QUAN	UNIT	TOTAL W/ O&P	TOTAL COST
Delete		PAINT WALL PATCH		SF	\$ 4.17	
Delete		PATCH RUBBER BASE		LF	\$ 5.29	\$0
SECOND FLOOR						
S1	ADD	ENTRANCE COUNTER				
		WALL CONSTRUCTION 4' HT	15	LF	\$ 24.99	\$ 375
		ELEC DUPLEX BOX	4	EA	\$ 307.00	\$ 1,228
		RACEWAY	20	LF	\$ 8.05	\$ 161
		CIRCUIT	20	LF	\$ 2.33	\$ 47
		JBOX	2	EA	\$ 36.46	\$ 73
		BREAKER		EA	\$ 341.00	
		TELE / DATA	2	EA	\$ 232.27	\$ 465
		COUNTERTOP	8	LF	\$ 136.00	\$ 1,088
		WALL CAP	16	LF	\$ 136.00	\$ 2,176
		WALL WAINSCOT	16	LF	\$ 65.00	\$ 1,040
		CORBELS	8	EA	\$ 100.00	\$ 800
						\$7,452
S2	ADD	OVERHEAD CANOPY				
		SOFFIT CONSTRUCTION	98	SF	\$ 7.46	\$ 731
		HANGER SYSTEM	8	EA	\$ 61.25	\$ 490
		LIGHT FIXTURE - PENDANT	4	EA	\$ 184.00	\$ 736
		LIGHT FIXTURE - RECESSED CAN	3	EA	\$ 172.00	\$ 516
	*	LIGHT SWITCH	2	EA	\$ 134.40	\$ 269
		RACEWAY	140	LF	\$ 8.05	\$ 1,127
		CIRCUIT	140	LF	\$ 2.33	\$ 326
		JBOX	6	EA	\$ 36.46	\$ 219
		BREAKER	1	EA	\$ 341.00	\$ 341
						\$4,755
S3	ADD	BACK WALL GRAPHIC	37.5	SF	\$ 26.23	\$ 984
						\$984
BUILDING EXTERIOR & GROUNDS						
X1	Delete	PAINT TRIM				
		LIFT RENTAL		DAY	\$ 76.00	
		MISC PAINTING		LSUM	\$ -	
<u>EAST</u>						
	PREP	SOFFIT & FACIA	0	LF	\$ 4.69	
	PREP	WINDOW 1	0	EA	\$ 92.00	
	PREP	WINDOW 2	0	EA	\$ 184.00	
	PREP	DOOR & FRAME 1	0	EA	\$ 23.00	

SEABURY FRITZ ARCHITECTS

COST ESTIMATE

PROJECT KINGMAN POWERHOUSE

PN 1471

DATE 7.14.15

\$ 162,380

ITEM	QUAN	UNIT	TOTAL W/ O&P	TOTAL COST
PREP DOOR & FRAME 2	0	EA	\$ 46.00	
PREP WINDOW ENTRY	0	EA	\$ 132.00	
PREP RAILING	0	LF	\$ 3.92	
PAINT SOFFIT & FACSIA	0	LF	\$ 5.03	
PAINT WINDOW 1	0	EA	\$ 106.00	
PAINT WINDOW 2	0	EA	\$ 212.00	
PAINT DOOR & FRAME 1	0	EA	\$ 50.79	
PAINT DOOR & FRAME 2	0	EA	\$ 101.58	
PAINT WINDOW 3	0	EA	\$ 424.00	
PAINT RAILING	0	LF	\$ 4.37	
<u>SOUTH</u>				
PREP GABLE OUTRIGGERS	0	LF	\$ 4.27	
PREP WINDOW 1	0	EA	\$ 92.00	
PREP WINDOW 2	0	EA	\$ 184.00	
PREP DOOR & FRAME 1	0	EA	\$ 23.00	
PREP DOOR & FRAME 2	0	EA	\$ 46.00	
PREP RAILING	0	LF	\$ 3.92	
PREP STAIR	0	LF	\$ 15.68	
PREP OPENING SIDING 1	0	EA	\$ 92.00	
PREP OPENING SIDING 2	0	EA	\$ 184.00	
PAINT GABLE OUTRIGGERS	0	LF	\$ 4.93	
PAINT WINDOW 1	0	EA	\$ 106.00	
PAINT WINDOW 2	0	EA	\$ 212.00	
PAINT DOOR & FRAME 1	0	EA	\$ 50.79	
PAINT DOOR & FRAME 2	0	EA	\$ 101.58	
PAINT RAILING	0	LF	\$ 4.37	
PAINT STAIR	0	LF	\$ 17.48	
PAINT OPENING SIDING 1	0	EA	\$ 46.00	
PAINT OPENING SIDING 2	0	EA	\$ 92.00	
<u>WEST</u>				
PREP GABLE OUTRIGGERS	0	LF	\$ 4.27	
PREP WINDOW 1	0	EA	\$ 92.00	
PREP DOOR & FRAME 1	0	EA	\$ 23.00	
PAINT GABLE OUTRIGGERS	0	LF	\$ 4.93	
PAINT WINDOW 1	0	EA	\$ 106.00	

SEABURY FRITZ ARCHITECTS

COST ESTIMATE

PROJECT KINGMAN POWERHOUSE

PN 1471

DATE 7.14.15

\$ 162,380

	ITEM	QUAN	UNIT	TOTAL W/ O&P	TOTAL COST
	PAINT DOOR & FRAME 1	0	EA	\$ 50.79	
	<u>NORTH</u>				
	PREP GABLE OUTRIGGERS	0	LF	\$ 4.93	
	PREP WINDOW 1	0	EA	\$ 92.00	
	PREP WINDOW 2	0	EA	\$ 184.00	
	PREP DOOR & FRAME 2	0	EA	\$ 46.00	
	PREP RAILING	0	LF	\$ 3.92	
	PAINT GABLE OUTRIGGERS	0	LF	\$ 4.93	
	PAINT WINDOW 1	0	EA	\$ 106.00	
	PAINT WINDOW 2	0	EA	\$ 212.00	
	PAINT DOOR & FRAME 2	0	EA	\$ 101.58	
	PAINT RAILING	0	LF	\$ 4.37	\$0

Delete	SINGLE ARCHED SHADE STRUCTURE AT SOUTHERLY PARKING LOT AREA AFFRONTING RAILROAD, WITH WATER MIST	0	SF	\$ 90.00	
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X2	ADD	<u>SEATING AND TRASH CONTAINERS</u>				
		TABLE / BENCH	2	EA	\$ 1,000.00	\$ 2,000
		TRASH RECEP	2	EA	\$ 1,000.00	\$ 2,000
		FOB	1	LSUM	\$ 1,000.00	\$ 1,000

\$5,000

		<u>SOQ</u>				
X3	ADD	SOLAR POWERED INFORMATION KIOSK				
		REMOVE PAVERS	53	SF	\$ 0.70	\$ 37
		END POST FOOTING	2	EA	\$ 313.00	\$ 626
		STEEL POST	2	EA	\$ 561.00	\$ 1,122
		STEEL BEAM	24	LF	\$ 37.49	\$ 900
		STEEL PURLINS	96	LF	\$ 18.75	\$ 1,800
		STEEL DIRECTORY FRAMING	52	LF	\$ 9.37	\$ 487
		METAL ROOFING	30	SF	\$ 4.94	\$ 148
		DIRECTORY BOARD	8	EA	\$ 675.00	\$ 5,400
		BROCHURE DISPLAY, FOB, INSTALL	1	EA	\$ 269.00	\$ 269
		PV PANELS	2	EA	\$ 770.00	\$ 1,540
		MICRO INVERTOR	2	EA	\$ 480.00	\$ 960
		CONTROLLER	1	EA	\$ 1,850.00	\$ 1,850
		BATTERIES	1	EA	\$ 1,750.00	\$ 1,750
		LED LIGHTING	4	EA	\$ 200.00	\$ 800
		CONDUCTORS	100	LF	\$ 4.66	\$ 466
		SOLAR SYSTEM INSTALL	1	LSUM	\$ 466.67	\$ 467

SEABURY FRITZ ARCHITECTS

COST ESTIMATE

PROJECT KINGMAN POWERHOUSE

PN 1471

DATE 7.14.15

ITEM	QUAN	UNIT	TOTAL W/ O&P	TOTAL COST	
<i>DICONNECT</i>	1	<i>EA</i>	\$ 645.00	\$	645
<i>RACEWAY</i>	210	<i>LF</i>	\$ 8.05	\$	1,691
<i>CIRCUIT</i>	210	<i>LF</i>	\$ 2.33	\$	489
<i>JBOX</i>	3	<i>EA</i>	\$ 36.46	\$	109
<i>BREAKER</i>	1	<i>EA</i>	\$ 341.00	\$	341
<i>RESET PAVERS</i>	53	<i>SF</i>	\$ 6.45	\$	342
<i>PATCH & REPAIR - GENERAL</i>	210	<i>LF</i>	\$ 7.25	\$	1,523
<i>TEMPORARY FENCING</i>	210	<i>LF</i>	\$ 6.34	\$	1,331
<i>GUTTER</i>	12	<i>LF</i>	\$ 17.20	\$	206
<i>GUTTER LEADER</i>	14	<i>LF</i>	\$ 32.52	\$	455
<i>MISC</i>	1	<i>LSUM</i>	\$ 1,287.70	\$	1,288
					\$27,042
			SUB TOTAL	\$	202,671
			INFLATION MODIFIER		1.05
			RURAL LOCATION INCREASE MODIFIER		1.00
			CONSTRUCTION COST INDEX		86.0%
			CONTINGENCY		30%
			TOTAL CONSTRUCTION COST	\$	238,000
			EVAP DUCT BID ALTERNATE	\$	15,400
			STAIR RISER BID ALTERNATE	\$	6,900
			TOTAL CONSTRUCTION COST WITHOUT BID ALTERNATE	\$	215,700



DTALA201600082DT0016

Customer Name Kingman, City Of		INVOICE
Customer Number DT0016	Invoice Number LA201600082	
	AR Dept: PRO	Invoice Date 11-06-15
	DTALA010	Due Date 12-05-15
	Amount Due \$112,810.00	Amount Enclosed

Remit to:
 ARIZONA DEPARTMENT OF TRANSPORTATION
 Local Agency
 206 S 17TH AVE
 MAILDROP 203B
 PHOENIX AZ 85007
 United States

Bill to:
 Kingman, City Of
 310 N 4TH St
 Kingman AZ 86401
 United States

Payment Method: Check Money Order

Please check if address has changed. Write correct address on back of stub and attach with payment.

Please write Invoice No. on front of check or money order.
 DO NOT MAIL CASH.

Please detach the above stub and return with your remittance

ADOT
 ORIGINAL

Page 1 of 2
 (Indicates pages within invoice only)

Customer Number DT0016	Original Invoice Date 11-05-15	Original Due Date 12-05-15
Customer Name Kingman, City Of	Invoice Number LA201600082	Invoice Date 11-06-15

Invoice Charges

Ref Line No.	Description	Billing Date	No. of Units	Unit of Measure	Unit Price	Charges/Credit
1	JPA# 10-073 H809401X Kingman Powerhouse Visitor Center Scenic Byway Improve.	11-05-15				\$112,810.00
Total Invoice Charges						\$112,810.00

Other Charges

Description	Date	Charges
Total Other Charges		

Credit Payments Applied

Credit Payments Applied	\$0.00
Total Amount Due	\$112,810.00

Additional Notes:

JPA# 10-073
 H809401X (construction/review charges)

The parties acknowledge that the final bid amount may exceed the initial estimate(s) shown above, and in such case, the City is responsible for, and agrees to pay, any and all eventual, actual costs exceeding the initial estimate

(See attached Recap)

Instructions

Please contact our office for payment and billing questions.

ADOT
ORIGINAL

Page 2 of 2
(Indicates pages within invoice only)

Customer Number	Original Invoice Date	Original Due Date
DT0016	11-05-15	12-05-15

Customer Name	Invoice Number	Invoice Date
Kingman, City Of	LA2016000082	11-06-15

Contact:
LA - AR (602) 712-7534 accountsreceivable@azdot.gov

RECAP

Estimated Project Cost \$ 270,000.00

Construction (TRACS No: H809401X)

Federal-aid funds @ 80%	\$ 161,390.00
City's match @ 20%	\$ 40,348.00
City's match @ 100%	\$ 68,262.00

Subtotal - Construction* \$ 270,000.00

Review Fees (TRACS No: H809401X)	\$ 21,000.00
Federal-aid funds @ 80%	\$ 16,800.00
City's match @ 20%	\$ 4,200.00

Total Estimated City Funds \$ 112,810.00

*(Includes construction, CE and incidentals)



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council

FROM: Tina D. Moline, Financial Services Director

MEETING DATE: November 17, 2015

AGENDA SUBJECT: Recommendation from the Tourism Development Commission (TDC) for the quarterly payment to Kingman Visitor Center, Inc. for tourism related services

SUMMARY:

The Kingman Visitor Center, Inc. receives a quarterly payment of \$51,250 from the City upon submission and acceptance of the tourism quarterly report. The most recent quarterly report was submitted and accepted by TDC at the November 5, 2015 regular meeting and is attached for your review.

FISCAL IMPACT:

The \$51,250 quarterly payment is appropriated within the FY2015-2016 budget.

STAFF RECOMMENDATION:

Staff supports the TDC recommendation for Council approval of the quarterly payment to Kingman Visitor Center, Inc. for tourism related services.

ATTACHMENTS:

Description

KVC Quarterly Report

REVIEWERS:

Department	Reviewer	Action	Date
Finance	Moline, Tina	Approved	11/9/2015 - 11:36 AM
City Attorney	Cooper, Carl	Approved	11/9/2015 - 12:27 PM
City Manager	Dougherty, John	Approved	11/9/2015 - 6:14 PM



Kingman Visitor Center

*Heart of Historic Route 66
America's Route to Grand Canyon West®, Home of the Skywalk™*

120 W. Andy Devine Ave
Kingman, AZ. 86401

November 5, 2015

Re: July, August and September 2015 Quarterly Report

Honorable Mayor, Council and Tourism Development Commission,

In this report, you will find a review and comparison of numbers for the months of July, August and September 2015, as well as activities and marketing reports for the Kingman Visitor Center.

With this report, we respectfully request the second quarterly payment of Fiscal Year 2015/2016

Respectfully,

A handwritten signature in blue ink that reads 'Joshua Noble'. The signature is written over a horizontal line.

Joshua Noble
President & CEO
Kingman Visitor Center, Inc.

COUNTS

The Kingman Visitor Center was open 92 days for 828 hours July through September 2015.

Walk-ins: For the months July through September 2015, walk-ins totaled 33,632. This represents a 14% decrease from 2014 (which was a record quarter and included some 2,700 visitors from the International Route 66 Festival), and 4% increase over 2013.

Motor-coach and Group visitation: 145 groups visited the Powerhouse for the quarter, a 93% increase from the same period in 2014 (with 75 visits), and 146% increase over the same period in 2013 (59 visits). Of these groups, we surveyed 19 motor-coach drivers and found groups from France, Japan, China, the Netherlands, Poland and the United States. 58% were domestic (11 of the 19).

Guest Book Entries: Visitors represented in the guest book for July through September 2015 totaled 1,783 parties and 5,045 individuals. This represented slight decrease in guest book entries (-6% increase) but average party size remained the same at 2.8. The top 10 domestic and international sources are in Figures 2 & 3.

Tourist Information Packet Requests: We mailed out 2,012 packets this quarter to contacts derived from direct calls, our website and advertising leads sources. In 2014, we mailed out 2,152 over the same months.

Room Revenues: The City of Kingman Finance Department reported \$118,270 in adjusted revenues for June, July and August 2015. This represents a 0.1% change from last year (\$118,157) and a 7.4% increase over 2013 (\$110,039). See figure 4. There is no comparison for Arizona as the State has not released room revenue figures since March 2015.

Hotel Occupancy: STR, Inc reported an average occupancy of 75% for the three months of June, July and August 2015. This represents an increase of 4.4% over 2014 and 9.4% over that of 2013. *Hotel data are custom sets for Kingman, AZ representing more than two thirds of the hotel rooms in Kingman.*

Hotel RevPAR: STR, Inc reported an average RevPAR of \$52.32 for the three months of June, July and August 2015. This represents an increase of 11% over 2014 and 26% over that of 2013. *Hotel data are custom sets for Kingman, AZ representing more than two thirds of the hotel rooms in Kingman.*

Web Site: Traffic on the website and mobile site rose by 1.4% April through September 2015 in unique visitation and 8.8% in visitation overall compared to the same six month period a year ago. Mobile traffic (including mobile use on the full website and mobile site) totaled 40% of all traffic, compared to 34% last year. Bounce rate averaged 59% and average time on site was 2 minutes 19 seconds while visiting 2.5 pages on average.

ADVERTISING/MARKETING & PROMOTIONS
advertisement illustrations can be found at the end of this report

Arizona Office of Tourism Cooperative Marketing Projects:

VisitArizona.com: This is Arizona's official travel information on-line resource. We continued participation in a ROS (run-of-site) media campaign with additional exposure in the Events pages from the FY2014/2015 Coop in July and August, then continued participation in September for the FY2015/2016 Coop. We received 41,120 impressions in July, 38,257 in August, and 32,945 in September.

Arizona Official State Visitor Guide: Annual Arizona Office of Tourism publication has a distribution of 450,000 and provides leads service. We received 19 leads for the quarter (down from 48 last year).

Andy Devine Days Rodeo Sponsorship: The Kingman Visitor Center participated as a minor sponsor and received a 1/8 page ad in the event program.

Certified folder Distribution: The Kingman Visitor Center renewed this service distributing brochures to over 460 attractions, visitor centers and hotel locations along the Colorado River Region, Page and the I-40 Corridor in California, New Mexico and Arizona. Through Certified, we distribute roughly 45,000 Kingman brochures annually.

GoArizona.com: We renewed our annual subscription with GoArizona.com. This site provides additional on-line exposure for Kingman and provides lead service. We received 332 leads from GoArizona.com for the quarter, representing 16.5% of our mailed packets. This compares to 320 leads from GoArizona.com in 2014 for the same period (representing 15% of our total leads).

GoKingman.com: For the quarter, the site and mobile site combined had 48,288 visitors, an decrease of 4% from the same period last year. It generated 314 e-mail requests for information (up 73% from 182 in 2014) and 446 unique digital information packet downloads occurred for the quarter (down 34% from 678 in 2014).

Kingman Daily Miner: A business-card-sized ad in the monthly Downtown Merchants' section and a 10 column inch advertisement every other Tuesday.

Mygrandcanyonpark.com: We renewed the on-line presence for travelers considering a Grand Canyon vacation, this website is the on-line companion to Grand Canyon Journal and provides leads. We received 721 leads from this site, representing 36% of our mailed packets (up 78% from 406 in 2014).

Press Releases: The Kingman Visitor Center released press releases for the Best of the West on 66 Festival & Andy Devine Days Rodeo, World's Fastest Electric Car in Kingman, and 69th Fair a Huge Success.

E-Blasts: We sent e-blasts for the Best of the West on 66 Festival & Andy Devine Days Rodeo and an e-blast of October events. GoKingman.com had over 1,400 unique subscribers to our e-blasts at the time.

ADVERTISING/MARKETING & PROMOTIONS
media assistance

Media assistance provided:

- July 5:** Assisted travel writer Thomas Jeier with itinerary Oct 31 – Nov 2 for Route 66 book in German market.
- July 7:** Send Dropbox links for Route 66 images to LIsa Huis of travel agency Tioga Tours (Netherlands) for their publication.
- July 10:** Sent mountain biking trail info to travel writer Jackie Dischner for a story pitch.
- July 17:** Supplied UK AOT affiliate with 500 Arizona Route 66 & Kingman post cards
- Aug 8:** Charlie Novinskie (and photographer Levi) of Lake Havasu Living Magazine given a tour through Route 66 Museums and passes to other museums.
- August & September:** Worked with Jean Davis (on behalf of Toyota) for a Sept 14/15 Commercial shoot – lining up contacts with KPD, Mo Co Public works, House of Hops.
- Sept 8:** Secured accommodations Oct 10 or Eva Kisgyorgy, Hungarian travel writer.
- Sept 18:** Roger Naylor on Morning Scramble on AZTV speaking about Route 66 Best of the West Festival. We supplied him with a screen shot of events going on during the weekend of Sept 25-27.
- Sept 23:** Provided info for Canadian AOT e-newsletter.

OTHER PROJECTS

Secured the following FY15/16 AOT Marketing Cooperative projects (\$24,995.50):

- Sojourn Behavioral Targeting 400,000 impression/month, Feb & Mar 2016 (\$2,000)
- Content Marketing, one story w/2 months distribution 4,132 clicks, Oct 2015 (\$2,500)
- Destination Video, 30 sec sizzle & 60 sec destination video from b-roll (\$1,500)
- VisitArizona.com banner ads, Sept & Oct 2015, Feb & Mar 2016 (\$1,072)
- Behavioral Mobile with 11,111 clicks/month, Feb – Apr, 2016 (\$3,000)
- Arizona OSVG, ½ page ad, 2016 (\$4,295)
- Arizona Map, ½ panel, 2016 (\$3,502)
- AZ Drive Guide, full page, June-Aug 2016
- Sky Harbor T4, June & July 2016 (\$2,500) (\$800)

Powerhouse Management: Staff assumed a more active role in working with the City and contracting services to manage and maintain the Powerhouse.

Began STR Hotel Data subscription (included in this report).

Assisted with soliciting hotel room bids for the 2016 Open Road West HOG Rally (Sept 2016).

Route 66 Electric Vehicle Museum: accepted Buckeye Bullet 2.5 streamliner (7-15-15) and Gone Postal (8-27-16), acquired more stanchions.

New campaign for AOT Cooperative marketing projects: *66 things to do & see on Route 66* with the url www.66on66.com

FIGURES - VISITOR WALK-IN & GUEST BOOK COUNTS

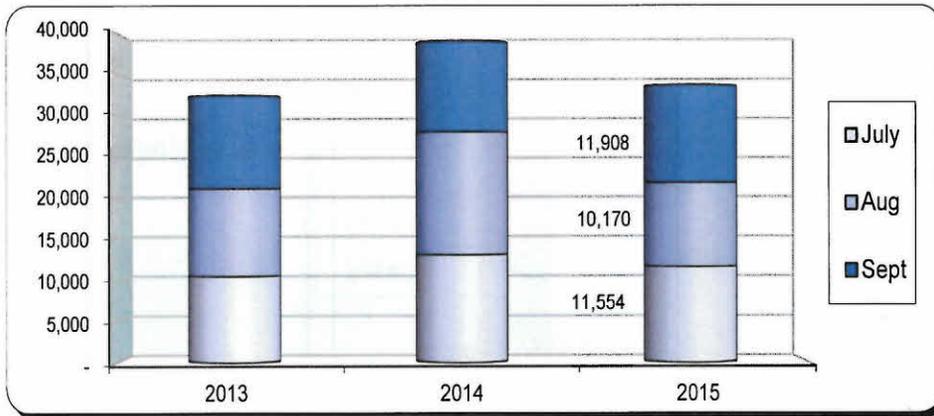


Figure 1
Powerhouse Visitor Center
walk in counts

Figure 2: Top 10 Domestic sources of guest book entries

	Party Size	Parties	Individuals	State	% of Total
Ave	2.6	947	2444	All	50%
1	2.7	152	406	CA	25.9%
2	2.2	93	206	AZ	10.7%
3	2.3	59	135	TX	5.7%
4	2.3	50	113	FL	5.3%
5	3.4	38	129	NV	6.7%
6	2.1	29	62	IL	4.5%
7	2.5	28	69	NY	6.7%
8	2.3	27	61	WA	4.0%
9	2.7	23	62	MA	3.2%
10	2.3	23	54	MN	3.6%

	Party Size	Parties	Individuals	State	% of Total
Ave	2.6	888	2325	All	49.8%
1	2.7	167	521	CA	29.2%
2	2.6	100	249	AZ	14.0%
3	2.4	54	122	TX	6.8%
4	2.3	41	94	FL	5.3%
5	2.5	41	142	NV	8.0%
6	2.9	30	78	PA	4.4%
7	2.4	29	104	NY	5.8%
8	2.5	27	66	OH	3.7%
9	2.5	23	59	MI	3.3%
10	2.1	21	66	MO	3.7%

Figure 3: Top 10 International sources of guest book entries

	Party Size	Parties	Individuals	Country	% of Total
Ave	3.0	987	2916	All	52%
1	3.0	170	507	Germany	9.0%
2	3.2	125	403	France	6.6%
3	2.5	105	263	Canada	5.5%
4	2.7	89	239	United Kingdom	4.7%
5	3.1	68	212	Spain	3.6%
6	2.7	64	171	Australia	3.4%
7	2.6	58	148	Netherlands	3.1%
8	3.6	51	183	Italy	2.7%
9	2.5	40	100	Switzerland	2.1%
10	3.2	29	92	Denmark	1.5%

	Party Size	Parties	Individuals	Country	% of Total
Ave	3.0	894	2714	All	50.1%
1	2.8	127	348	Germany	7.1%
2	3.0	106	349	France	5.9%
3	2.5	84	199	Canada	4.7%
4	2.4	78	184	Australia	4.4%
5	2.6	78	186	United Kingdom	4.4%
6	2.8	58	165	Italy	3.3%
7	3.2	50	165	Netherlands	2.8%
8	2.7	38	96	Switzerland	2.1%
9	2.9	30	90	Belgium	1.7%
10	2.4	30	72	New Zealand	1.7%

HOTEL FIGURES

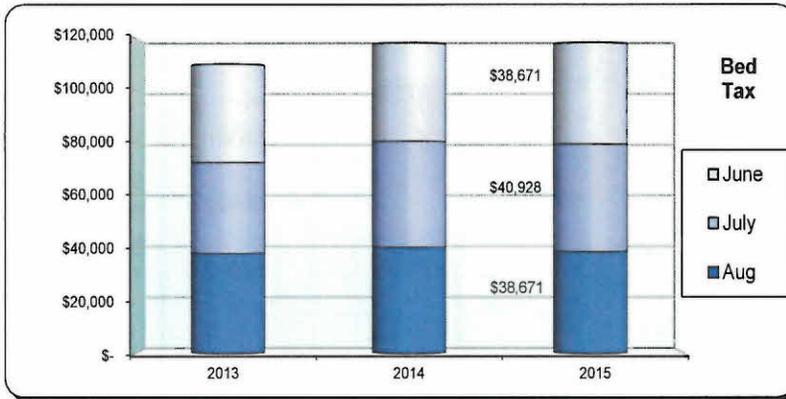


Figure 4
Adjusted Hotel Room Tax Revenues June, July, August

*Source: City of Kingman Finance Department

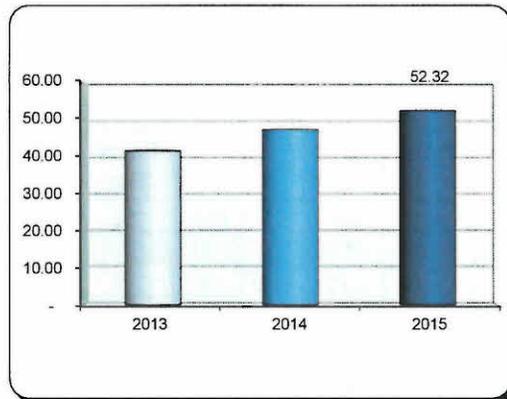


Figure 5
Kingman Revenue Per Available Room (RevPAR) average June, July, & August

*Source STR, Inc. *Source: STR, Inc. Hotel data are custom sets for Kingman, AZ representing more than two thirds of the hotel rooms in Kingman.

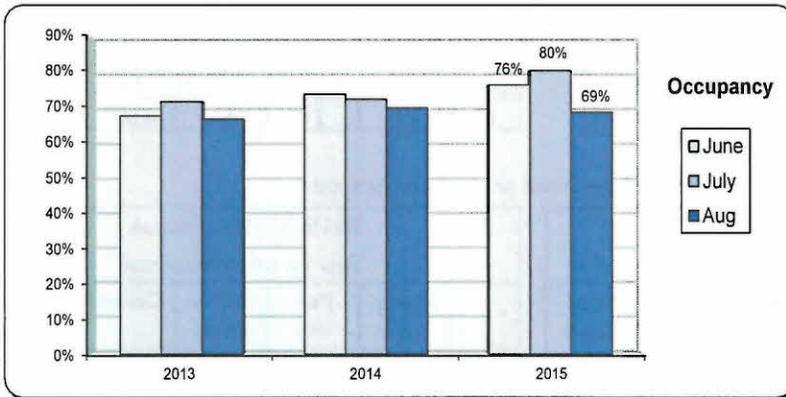


Figure 6
Kingman Occupancy June, July & August

*Source: STR, Inc. Hotel data are custom sets for Kingman, AZ representing more than two thirds of the hotel rooms in Kingman.

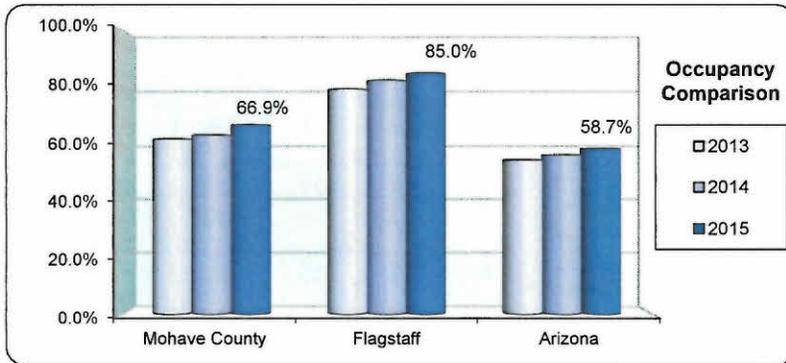


Figure 7
Occupancy comparing Mohave County, Flagstaff & Arizona. Represents the months of July, August & September

*Source Arizona Office of Tourism

FIGURES - WEB SITE COUNTS

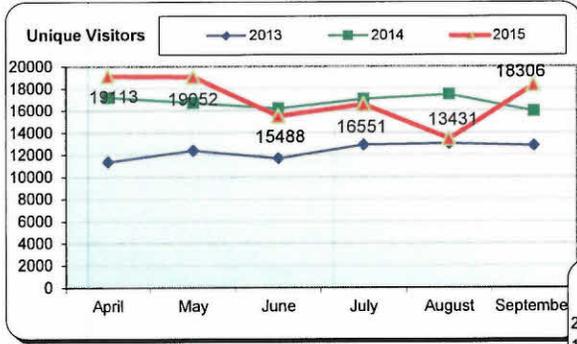


Figure 9
* Combines data from www.GoKignman.com and mobile.GoKingman.com

Figure 10
* Combines data from www.GoKignman.com and mobile.GoKingman.com

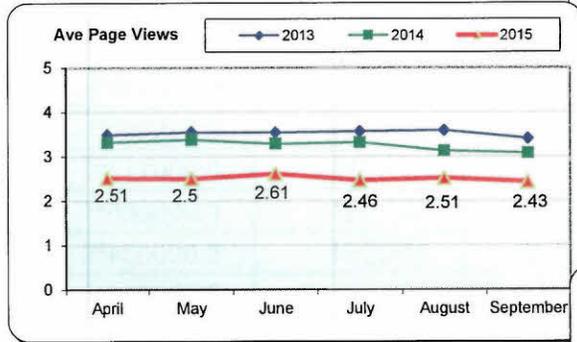
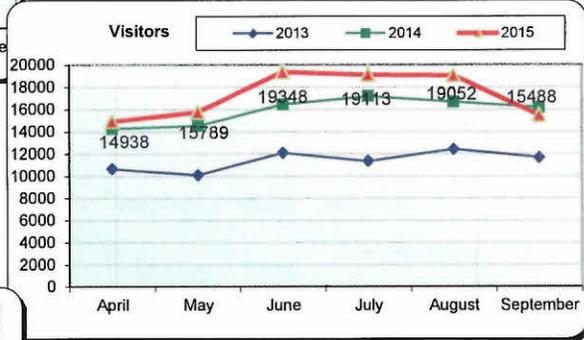


Figure 11
* only desktop sessions on www.GoKingman.com are tabulated in this report

Figure 12
* only desktop sessions on www.GoKingman.com are tabulated in this report

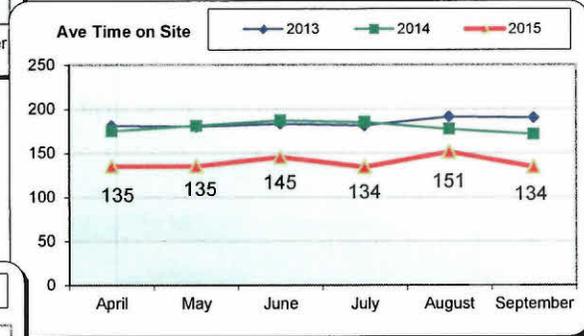


Figure 13
* only desktop sessions on www.GoKingman.com are tabulated in this report

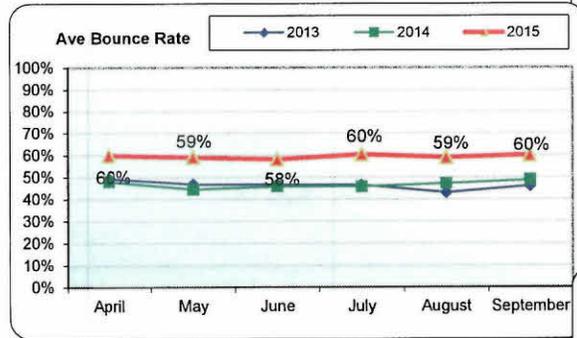
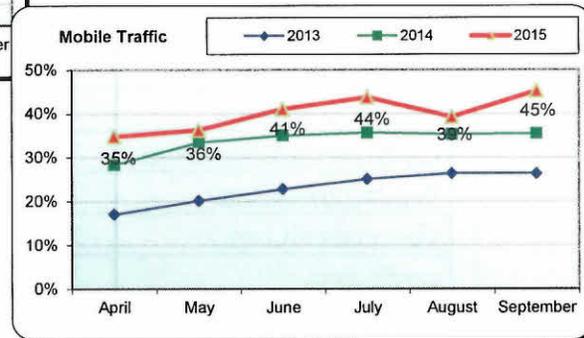
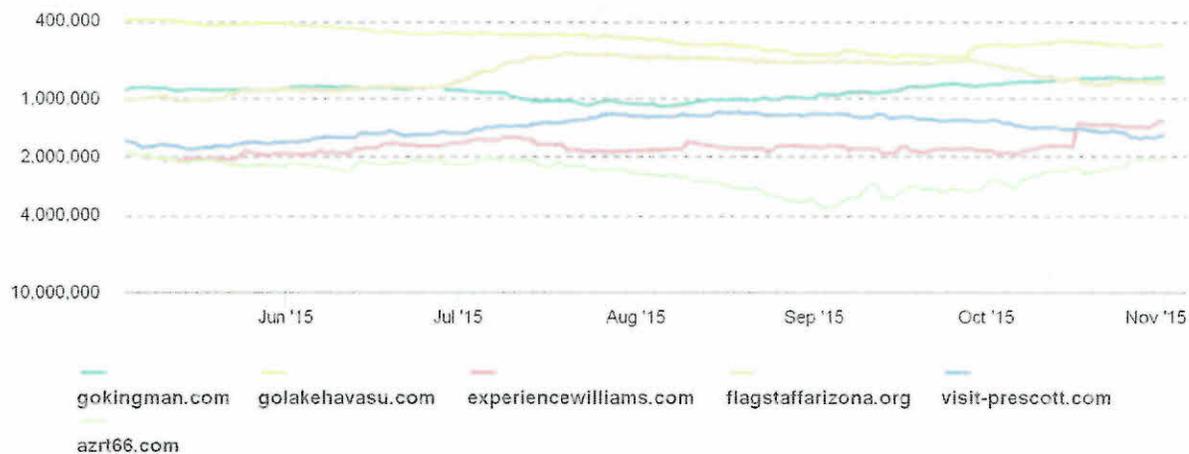


Figure 14
* Combines data from www.GoKignman.com and mobile.GoKingman.com



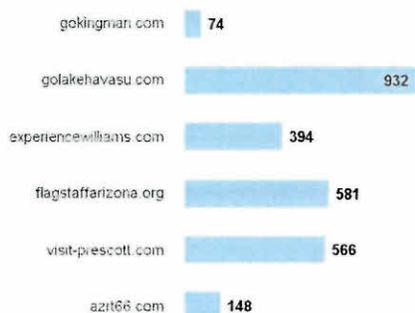
FIGURES - ALEXA.COM WEBSITE COMPARISONS (recorded 11-4-2015)

Historical Traffic Trends: Alexa Traffic Rank



Site	Global Rank	Rank in USA	Global Reach %
golakehavas.com	530,601	101,427	0.000190%
gokingman.com	783,875	156,905	0.000090%
flagstaffarizona.org	835,003	124,214	0.000112%
experiencewilliams.com	1,319,694	365,323	0.000060%
visit-prescott.com	1,558,230	270,264	0.000054%
azrt66.com	2,046,410	325,340	0.000035%

Facebook Likes (home page)



Facebook Shares (home page)



Site	Pageviews	Bounce Rate	Mintues on Site
gokingman.com	8.7	23.00%	10:05
golakehavas.com	2.9	48.80%	3:22
experiencewilliams.com	3	31.70%	2:46
flagstaffarizona.org	2.7	50.40%	2:47
visit-prescott.com	2.3	42.60%	2:25
azrt66.com	3.1	47.80%	4:31

ADVERTISING E-BLAST NEWSLETTERS



Kingman Arizona: September 2015

Kingman Events in October, 2015

Oct 16, 17 & 18: The 2nd Annual 'Pickin' in the Vines Bluegrass Festival will fiddle up Oct 16-18. Hosted at Stetson Winery & Event Center, located in the beautiful Arizona desert near Route 66, this live music event will feature Larry Gillis & West Coast Swampgrass, Karl Shiflett & Big Country Show, Lonesome Otis and other bluegrass greats.



Oct 17: Cella Wines Pasta Night. Enjoy the Pickin' in the Vines Bluegrass Fest at Stetson Winery & Event Center and stop just down the Road at Cella Wines for meatball & sausage homestyle pasta, live music and handcrafted Estate Wines (book in advance only).

Oct 17: Old Miner's Day in Chloride with gun fights at 11am and 1pm. Parade at high noon down Tennessee Avenue. Vendors and shopping all day.

Oct 17: Chillin' on Beale Street to warm up for Chillin', visit the "Nifty Fifties" Car Show at the Kingman Presbyterian Church (2425 Detroit Ave. a short turn off from Route 66), 11am to 3pm. Then head over to Beale Street in Downtown Kingman for the last Chillin' of the 2015 season to see the classic cars. An outdoor screening of Edge of Eternity on the corner of Fourth and Andy Devine Avenue.

Oct 17-18: Kingman Survivalist / Preppers Expo. Don't be caught up creek without a paddle. Vendors and seminars all about surviving natural disasters, living off the grid, gardening & food storage, water purification, medical supplies, all types of solar devices. Everything for self-sufficiency, being prepared for any emergency, along with "Back to the Land" farming & ranching lifestyle - all at the at the Mohave County Fairgrounds!

October 18: Sounds of Kingman Concert in the Park, the season finale. Flagstaff's authentic German polka band, "Polka Katzen" will come down from the mountain to wind up the Sounds of Kingman 2015 summer concert series. The band regularly perform at the Westside Lilo's German Fest in Seligman.



October 23-24: Kingman HamFest. The 2015 Arizona State HAM Radio Convention, aka the "West Fest", will be hosted in Kingman at the Mohave County Fairgrounds. Not just for the ham radio person, the event is open to the public! Vendors, exhibitors, tailgating swap meet and special guest Gordon West (WB6NOA). The Kingman HamFest is an American Radio Relay League (ARRL) sanctioned event.

Even more events? [Click here for our Kingman Event Calendar.](#)

In Other News



The Buckeye Bullet 2.5 streamliner is now on display at the Route 66 Electric Vehicle Museum, located in the Kingman Powerhouse. On loan from the NHRA National Motorsports Museum, the Buckeye Bullet reached 307.666 mph (495.14 km/h) in 2010 on Utah's Bonneville Salt Flats, setting an international land speed record. [Click here for more about the Buckeye Bullet.](#)

The Route 66 Electric Vehicle Museum now houses 17 vehicles, production years ranging from 1909 to 2007, and admission is included with the Arizona Route 66 Museum.



Ramada Kingman is offering a special package for the weekend of October 16 & 17. It includes a two night stay, breakfast at Canyon 66 both mornings, tour of the Arizona Route 66 Museum, tour at the Grand Canyon Caverns, and Zinfuff Painting Saturday evening. It's the same weekend as the Kingman stop of the National Route 66 Motor Tour (Friday night) and Chillin' on Beale Street (Saturday). \$215 for one, \$240 for two.

The 2nd annual National Route 66 Motor Tour will be stopping in Downtown Kingman on Friday evening, October 16. Make dinner plans downtown to get a front row seat with the cars on tour.



Colorado River Trail Alliance (CRATA) is working with BLM and Arizona State Parks to add more trails to the Cerbat Foothills Recreation Area system. The goal is for 100 trail miles. This year marks the second annual Rattler Mountain Bike Race, it is expected to become a professional trial competition by 2018, drawing competitive mountain bikers internationally.

Include image and the photo above courtesy of the Colorado River Area Trail Alliance.



Kingman Arizona: September 2015

UPDATE: The incorrect dates were released in the previous newsletter. Andy Devine Days and Best of the West on 66 events will take place September 25, 26 & 27.

We at the Kingman Visitor Center apologize for this previous mis-communication. Thank you!

Two Events, one weekend and a century of Cowboys and Cars

A cars and cowboys explosion with a parade, car shows, concerts, games, food, rodeo performances and a whole mess of fun will hit Kingman September 25, 26 and 27.

The people of Kingman received so much positive feedback from the International Route 66 Festival they hosted in 2014, that event organizers are carrying the momentum forward with the first annual Best of the West on 66 Festival.

Activities this year are coordinated to combine with the 31st Annual Andy Devine Days PRCA Rodeo, to celebrate nearly a century of rodeo and car culture.

As a western ranching town, rodeos were held in the Kingman area as early as the 1860's, but Kingman's first organized rodeo was hosted in 1919. In 1920, purses totaled nearly \$4,000 (\$50,000 in today's dollars).

In the 1930's, 40's and 50's, the rodeo was called the Dig-N-Dogle Days and was a nationally recognized celebration of ranching and mining. Dig-N-Dogle Days phased out as area mines closed down. Kingman rodeos at that time were encircled by a grandstand of automobiles for an instant arena.

A group of businessmen named the Kingsmen planned the first Andy Devine Days Rodeo in 1985 to restore some of the spirit of Kingman's Dig-N-Dogle Days. Andy Devine Days is a PRCA Turquoise Circuit Rodeo event. It takes place the final qualifying weekend for cowboys to earn points for the NFR (National Finals Rodeo) in Las Vegas. Every year it draws serious bronc and bull riders.

For the first time, not only does Andy Devine Days coincide with the Best of the West on Route 66 Festival, but the Saturday performance will be in the cool evening with an old fashioned barn dance to follow.



Pictured above: Kingman rodeo ca 1930 at the present location of Locomotive Park, with a rodeo arena surrounded by a "grand stand" of automobiles. Courtesy of the Mohave Museum of History & Arts.

Interested in even more events? [Click here for our Kingman Event Calendar.](#)



Kingman Visitor Center
123 W. Andy Devine Ave
Kingman, AZ 86401
1-800-427-7868
www.kingmanaz.com

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ADVERTISING

ON-LINE



VISITARIZONA.COM

A collage of three images. The top image shows a bull rider on a bucking horse. The middle image shows a car show with many colorful cars. The bottom image shows a road with a Route 66 sign. Text at the top reads "SEPTEMBER 24-27" in yellow and "KINGMAN" in large white letters. Below the images, the text "Andy Devine Days PRCA Rodeo Best of the West Route 66 Festival" is written in blue. At the bottom, "Learn more »" is written in blue.

A vertical banner with a yellow background. At the top, it says "31ST ANNUAL" in black. Below that, "ANDY DEVINE DAYS" is written in large, stylized black letters. "RODEO" is written in large, bold black letters with a white star on either side. Below that, "AT THE MOHAVE COUNTY FAIRGROUNDS IN KINGMAN" is written in red. The bottom half of the banner features a photograph of a bull rider on a bucking horse. At the very bottom, a red bar contains the text "SAT & SUN SEPTEMBER 26 & 27" in white.

A vertical banner with a white background. At the top, it says "Best of the West" in a cursive font. Below that is a graphic of a mountain range and a Route 66 sign. The text "SEPTEMBER 25-27" is written in red, and "KINGMAN" is written in large, bold, black letters. Below that is a photograph of a road with a Route 66 sign. At the bottom, "Learn more »" is written in blue.

GoKINGMAN.COM

ADVERTISING

ON-GOING ON-LINE

www.mygrandcanyonpark.com

ALWAYS BOOK **daysinn.com** ALWAYS **Guaranteed** Book

Days Inn Inns, Hotels & Suites

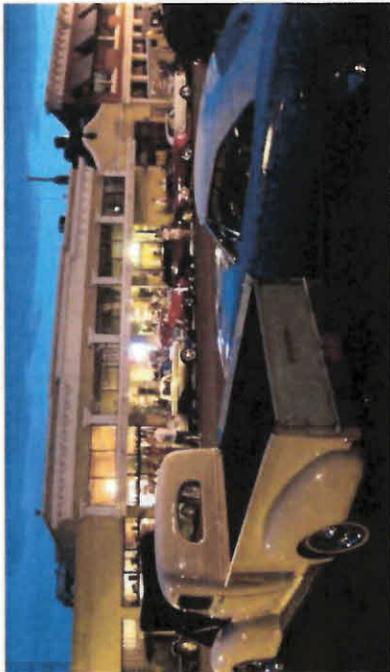
NATIONAL TRIP TRIPS Choose a Plan

GrandCanyonPark.com Plan, Pack, Go.

ACTIVITIES NATURAL WONDERS TOP-TEN PLAN YOUR TRIP PLACES WHERE

TOP ARE HERE: HORSE - GRAND CANYON MAPS - FEATHERED BEGONS - BINGOAS, ARIZONA

KINGMAN, ARIZONA



Courtesy Photo

When in the Grand Canyon State don't bypass another Arizona legend – the longest stretch of the Mother Road, Route 66. This river of placidtop has brought vacationing Americans to their destinations out west for nearly a century. Route 66 has become something of a destination in its own right. Nostalgic first time travelers and those looking to recall the doo-wop days, yearn to experience a uniqueness that's hard to find in today's one-size-fits-all, big-box society.

MyGrandCanyonPark.com Kingman page (ongoing)

www.go-arizona.com

Go-Arizona

PLACES TO GO THINGS TO DO SLEEP + EAT TRAVEL PLANNING PHOTOS + VIDEOS MAP IT!

Kingman, Arizona - Tourism Resources
Helpful Tourist Offices: City, State, Federal

Addresses, phone numbers and contact information for visitor centers and other organizations that provide tourism information in the Kingman area are listed below. Feel free to call any of them during normal business hours with your questions.

Kingman Area Chamber of Commerce
120 West Andy Devine, Kingman
Tourist
Kingman is an historic city and the heart of Route 66. For those seeking time away in the great outdoors, the Huachuca Mountains offer hiking, stargazing, camping, wildlife viewing and any number of activities in a beautiful setting.

Other Listings
Bureau of Land Management - Arizona State Office
722 North Central Avenue, Phoenix
602-417-9206

Kingman in Search

INTRODUCTION

WHERE TO STAY

SIGHTSEEING

RECREATION

TRAVEL PLANNING

PHOTOS + VIDEOS

RESULTS

5 TOURISM RESOURCE RESULTS

GoArizona.com Travel Site (ongoing)

PRESS
BEST OF THE WEST ON 66 / ANDY DEVINE DAYS RODEO



Two events, one weekend, as Kingman hosts Best of the West on 66 and Andy Devine Days
One century of cowboys and cars celebrated

Kingman's 40th anniversary celebration with a parade, car shows, concerts, games, food, rodeo performances and a whole mess of fun will hit Kingman September 18, 19 and 20.

The people of Kingman received so much positive feedback from the International Route 66 Festival they hosted in 2014 that event organizers are carrying the momentum forward with the first annual Best of the West on 66 Festival. Activities this year are coordinated to combine with the 31st Annual Andy Devine Days PRCA Rodeo to celebrate nearly a century of rodeo and car culture.

As a western ranching town, rodeos were held in the Kingman area as early as the 1880s, but Kingman's first organized rodeo was hosted in 1919. In 1920, purses totaled nearly \$4,000 in today's dollars.

In the 1930's, 40's and 50's, the rodeo was called the Dig-'N-Doggie Days and was a nationally recognized celebration of ranching and mining. Dig-'N-Doggie Days phased out as area mines closed down. Kingman rodeos at that time were encircled by a grandstand of automobiles for an instant arena.

A group of enthusiasts named the Kingman Andy Devine Days PRCA Rodeo to celebrate nearly a century of rodeo and car culture.



In the 1930's, 40's and 50's, the rodeo was called the Dig-'N-Doggie Days and was a nationally recognized celebration of ranching and mining. Dig-'N-Doggie Days phased out as area mines closed down. Kingman rodeos at that time were encircled by a grandstand of automobiles for an instant arena.

5th Annual Jeep Dinner & Poker

Buzz on the River
 Arts • Entertainment • Gaming • Special Events

COMPANY MEN – first "masculine group" to perform at Aquarius Pavilion Sunday, Sept. 6

The Aquarius Pavilion will host the first "masculine group" to perform at the venue on Sunday, Sept. 6. The group, Company Men, will perform at 8 p.m. The group consists of four members: Mike, Steve, and two others. They will be performing a variety of songs, including "I Wanna Be Like You" and "The Ballad of John and Mary".



Flash Cadillac live in concert Saturday, Sept. 26

Flash Cadillac will perform live in concert on Saturday, Sept. 26, at the Aquarius Pavilion. The band will perform a variety of songs, including "I Wanna Be Like You" and "The Ballad of John and Mary".

Two events, one weekend, as Kingman hosts Best of the West on 66 and Andy Devine Days
One century of cowboys and cars celebrated

Kingman's 40th anniversary celebration with a parade, car shows, concerts, games, food, rodeo performances and a whole mess of fun will hit Kingman September 18, 19 and 20.



THE BEE
 Thank You for Voting Us
BEST FITNESS CLUB
BULLHEAD
 Professional Coaching and Fun Results
 *Group Training to Advance Your Training
FREE TRIAL MEMBERSHIPS AVAILABLE
 763-9339

5th Annual Jeep Dinner & Poker Run in Needles set for Nov. 7
 The 5th Annual Jeep Dinner & Poker Run is set for November 7th in Needles, Arizona. The event will feature a dinner, poker, and a Jeep run. For more information, call 763-9339.

www.grandcircle.org

GRAND CIRCLE

Menu

- Home
- International Visitors
- National Parks
- Native American Attractions
- Scenic Views
- State Parks
- Other Destinations
- Contact Us
- Tickets & Guide
- Request Our Travel Planner
- Member Directory
- Photo Galleries
- Videos
- Blog
- Grand Circle Free Map
- Calendar
- Search This Website
- Mobile

Two Events, One Weekend and a Century of Cowboys and Cars

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WEDNESDAY'S HOMETOWN CRIER
 ISSUE #382 SEPTEMBER 2, 2015
 (928) 715-6702
 EMAIL: hometowncrier@yahoo.com

Two Events, One Weekend and a Century of Cowboys and Cars
 Kingman hosts Andy Devine Days Rodeo and Best of the West on 66 Festival in September

Kingman, AZ – A cars and cowboys explosion with a parade, car shows, concerts, games, food, rodeo performances and a whole mess of fun will hit Kingman September 18, 19 and 20.

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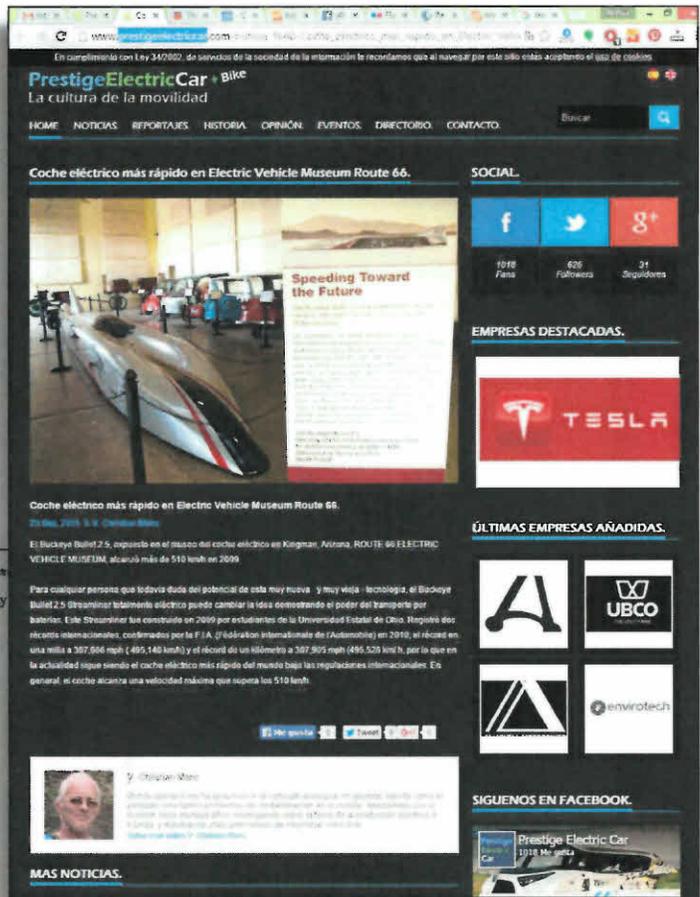
As a western ranching town, rodeos were held in the Kingman area as early as the 1880s, but Kingman's first organized rodeo was hosted in 1919. In 1920, purses totaled nearly \$4,000 in today's dollars.

KINGMAN PIC A PART
TOP DOLLAR PAID ON CARS & TRUCKS
 8:00AM-4:00PM
 MONDAY-SATURDAY
 3920 E. HWY 66
 (928) 757-5333
 PRICES SUBJECT TO CHANGE WITHOUT NOTIFICATION

Kingman Railroad Museum
 The Kingman Railroad Museum is operated by the Whistle Stop Railroad Club for the City of Kingman and is located in the restored Santa Fe Depot at 402 E. Andy Devine Avenue. The Club's next meeting will be on Saturday, SEPTEMBER 5TH at 9 AM at the Museum. You are invited to attend the meeting and meet the Club members. Come and find out if there is something you could have fun doing within the Club or at the Museum. For more information, call the 718-1440.

PRESS

ROUTE 66 ELECTRIC VEHICLE MUSEUM



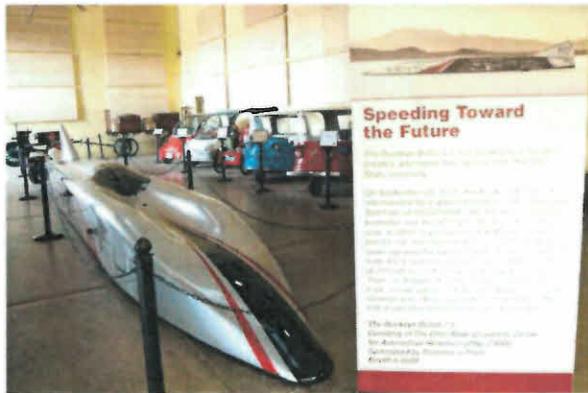
9/23/2015 World's Fastest Electric Car | News | Prestige Electric Car

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PrestigeElectricCar + Bike
La cultura de la movilidad

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World's Fastest Electric Car in Route 66 Electric Vehicle Museum.



World's Fastest Electric Car in Route 66 Electric Vehicle Museum.

23 Sep, 2015 \ V. Christian Manz

The Buckeye Bullet 2.5, exposed in Route 66 Electric Vehicle Museum at Kingman, Arizona, reached more than 320 miles per hour in 2009.

Recent developments such as the Tesla models S and P90D, and ground shattering technological advancements facilitated by the efforts of the National Electric Drag Racing Association, is changing the dull and boring perception of electric vehicles. Quite to the contrary, these machines are really starting to electrify our imaginations.

BUDGET & FINANCES

* accumulated depreciation for FY2014/15 is not yet included in these financial reports

4:40 PM
10/27/15
Cash Basis

Kingman Powerhouse Visitor Center Balance Sheet As of September 30, 2015

	Sep 30, 15
ASSETS	
Current Assets	
Checking/Savings	
10010 · Checking - Mission Bank	46,250.36
10950 · Cash in Drawer	100.00
Total Checking/Savings	46,350.36
Other Current Assets	
11100 · Cash on Hand	
11101 · Petty Cash Funds	91.50
11100 · Cash on Hand - Other	300.00
Total 11100 · Cash on Hand	391.50
12001 · *Undeposited Funds	2,887.53
12101 · *Inventory Asset	10,046.83
Total Other Current Assets	13,325.86
Total Current Assets	59,676.22
Fixed Assets	
15000 · Furniture and Equipment	10,252.42
17000 · Accumulated Depreciation	
17400 · Computers A/D	-564.00
Total 17000 · Accumulated Depreciation	-564.00
Total Fixed Assets	9,688.42
TOTAL ASSETS	69,364.64
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	-62.10
Total Accounts Payable	-62.10
Credit Cards	
21010 · Kingman Visitor CTR	610.60
Total Credit Cards	610.60
Other Current Liabilities	
22000 · Sales Tax Payable	646.41
23000 · Payroll Liabilities	1,116.23
Total Other Current Liabilities	1,762.64
Total Current Liabilities	2,311.14
Total Liabilities	2,311.14
Equity	
31000 · Owner's Equity	96,536.58
32000 · Unrestricted Net Assets	8,964.83
Net Income	-38,447.91
Total Equity	67,053.50
TOTAL LIABILITIES & EQUITY	69,364.64

BUDGET & FINANCES

* accumulated depreciation for FY2014/15 is not yet included in these financial reports

5:02 PM
10/27/15
Cash Basis

Kingman Powerhouse Visitor Center Profit & Loss Budget Performance September 2015

	Sep 15	Budget	Jul - Sep 15	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
42000 · Event Revenue	0.00		0.00		0.00
46000 · Advertising Income	0.00		0.00		5,540.00
47000 · *Merchandise Sales	8,723.30	0.00	21,957.85	0.00	70,000.00
48000 · Municipal Funds	0.00	0.00	0.00	0.00	300,000.00
49000 · Other Income	162.00	0.00	320.00	0.00	14,180.00
Total Income	8,885.30	0.00	22,277.85	0.00	389,720.00
Cost of Goods Sold					
50000 · *Cost of Goods Sold	3,629.65	0.00	9,524.76	0.00	33,500.00
51100 · Freight and Shipping Costs	150.08	0.00	487.58	0.00	1,850.00
52900 · Purchases - Resale Items	6.00		6.00		
54000 · Cash Drawer Payouts	5.00		10.00		
59900 · POS Inventory Adjustments	-214.61	0.00	205.43	0.00	275.00
Total COGS	3,576.12	0.00	10,233.77	0.00	35,625.00
Gross Profit	5,309.18	0.00	12,044.08	0.00	354,095.00
Expense					
60500 · Advertising Expense	774.22	0.00	13,301.27	0.00	80,310.40
61000 · Auto Expense	250.00	0.00	750.00	0.00	3,250.00
63000 · Bank Fees	0.00	0.00	1.25	0.00	350.00
64000 · Credit Card Machine Fees	222.31	0.00	572.16	0.00	1,950.00
66000 · Employee Benefits	138.92		416.76		1,851.20
71000 · Insurance	0.00		0.00		2,970.00
73000 · Janitorial Expense	0.00		0.00		5,649.00
74000 · Licenses and Registrations	0.00		45.00		
75000 · Public Relations	124.08		882.85		3,840.00
76000 · Membership/Dues/Subscrip/Bo...	0.00	0.00	145.60	0.00	2,987.00
77000 · Office Expense	155.09	0.00	824.64	0.00	5,990.00
78000 · Payroll Expense	10,550.97		31,719.61		150,830.28
80000 · Professional Fees	0.00		150.00		25,000.00
81000 · Rent Expense	146.09		438.27		1,752.00
82000 · Repair and Maintenance	27.36	0.00	144.68	0.00	1,550.00
83000 · Staff Development and Training	0.00	0.00	0.00	0.00	2,030.00
84500 · Technology	123.54		123.54		
85000 · Travel	0.00	0.00	0.00	0.00	400.00
86000 · Utilities	126.74		976.36		17,685.00
89000 · Contingency	0.00	0.00	0.00	0.00	40,000.00
Total Expense	12,639.32	0.00	50,491.99	0.00	348,394.88
Net Ordinary Income	-7,330.14	0.00	-38,447.91	0.00	5,700.12
Net Income	-7,330.14	0.00	-38,447.91	0.00	5,700.12

BUDGET & FINANCES

* accumulated depreciation for FY2014/15 is not yet included in these financial reports

4:41 PM
10/27/15
Cash Basis

Kingman Powerhouse Visitor Center Profit & Loss YTD Comparison July through September 2015

	Jul - Sep 15	Jul - Sep 14	\$ Change
Ordinary Income/Expense			
Income			
46000 · Advertising Income	0.00	1,710.00	-1,710.00
47000 · *Merchandise Sales	21,957.85	19,882.41	2,075.44
48000 · Municipal Funds	0.00	10,980.66	-10,980.66
49000 · Other Income	320.00	470.74	-150.74
Total Income	22,277.85	33,043.81	-10,765.96
Cost of Goods Sold			
50000 · *Cost of Goods Sold	9,524.76	8,985.77	538.99
51100 · Freight and Shipping Costs	487.58	552.59	-65.01
52900 · Purchases - Resale Items	6.00	0.00	6.00
54000 · Cash Drawer Payouts	10.00	0.00	10.00
59900 · POS Inventory Adjustments	205.43	-11.57	217.00
Total COGS	10,233.77	9,526.79	706.98
Gross Profit	12,044.08	23,517.02	-11,472.94
Expense			
60500 · Advertising Expense	13,301.27	22,428.77	-9,127.50
61000 · Auto Expense	750.00	1,058.16	-308.16
63000 · Bank Fees	1.25	165.74	-164.49
64000 · Credit Card Machine Fees	572.16	481.54	90.62
66000 · Employee Benefits	416.76	416.76	0.00
74000 · Licenses and Registrations	45.00	850.00	-805.00
75000 · Public Relations	882.85	2,786.50	-1,903.65
76000 · Membership/Dues/Subscrip/Books	145.60	660.00	-514.40
77000 · Office Expense	824.64	1,263.39	-438.75
78000 · Payroll Expense	31,719.61	31,816.81	-97.20
80000 · Professional Fees	150.00	225.00	-75.00
81000 · Rent Expense	438.27	438.27	0.00
82000 · Repair and Maintenance	144.68	24.85	119.83
83000 · Staff Development and Training	0.00	246.52	-246.52
84500 · Technology	123.54	0.00	123.54
85000 · Travel	0.00	28.31	-28.31
86000 · Utilities	976.36	1,368.05	-391.69
89000 · Contingency	0.00	0.27	-0.27
Total Expense	50,491.99	64,258.94	-13,766.95
Net Ordinary Income	-38,447.91	-40,741.92	2,294.01
Other Income/Expense			
Other Expense			
Balancing Adjustments	0.00	-49.96	49.96
Total Other Expense	0.00	-49.96	49.96
Net Other Income	0.00	49.96	-49.96
Net Income	-38,447.91	-40,691.96	2,244.05



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council

FROM: Sydney Muhle, City Clerk

MEETING DATE: November 17, 2015

AGENDA SUBJECT: Report to Council regarding the 2015 Best of the West on Route 66 Festival

SUMMARY:

Coordinator Dora Manley will provide a report to Council regarding the 2015 Best of the West on Route 66 Festival including information gathered via survey of the event and how the City's contribution to the event was spent.

FISCAL IMPACT:

STAFF RECOMMENDATION:

ATTACHMENTS:

Description
Advertisement Figures

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Muhle, Sydney	Approved	11/12/2015 - 3:06 PM

Best of the West on 66 2015

Media Type	Provider	Budgeted	Actual
Radio	KJZZ	\$1,000.00	\$1,000.00
	Murphy	\$2,400.00	\$2,700.00
	KJUU	\$3,700.00	\$0.00
TV	KGWN	\$1,500.00	\$1,500.00
	Channel 2 Laughlin	\$1,900.00	\$1,900.00
	Kingman Daily Miner	\$5,000.00	\$4,851.00
Print	Staples		
	Smart Shopper	\$0.00	\$996.00
Web Ads	Kingman Daily Miner	\$0.00	\$1,267.00
Magazines	True West	\$800.00	\$0.00
	Route 66 Magazine	\$700.00	\$500.00
Social Media	Facebook/Twitter	\$5,000.00	\$5,954.00
	Flyers/Posters/Programs		
Car Show Promotion	Staples	\$0.00	\$2,828.00
		\$0.00	\$789.00
Event Coordination		\$10,000.00	\$0.00
Totals		\$32,000.00	\$24,285.00

Best of the West 2015

Arizona	
Kingman	236
Bullhead City	7
Flagstaff	3
Hackberry	2
Lake Havasu	12
Mesa	5
Mohave	2
Paulden	2
Phoenix	8
Prescott	8
Scottsdale	2
Seligman	1
Supai	8
Surprise	2
Tucson	3
Yuma	5
California	25
Colorado	5
Georgia	13
Indiana	8
Michigan	6
Missouri	2
Montana	1
Nevada	2
New Hampshire	2
New Mexico	5
Ohio	6
Oklahoma	10
Oregon	2
Pennsylvania	3
South Carolina	2
Tennessee	2

China	47
Denmark	13
Dutch	2
England	20
France	5
Germany	27
Holland	11
India	4
Indonesia	4
Poland	4
Spain	2
Switzerland	8
Vancouver	1

Hotels	
Best Western	11
Comfort Inn	2
El Travatore	14
Grand Canyon	1
Hampton Inn	2
Hill Top Motel	3
Holiday Inn Express	1
Motel 6	6
Quality Inn	13
Ramada	6
Spring Hill Suites	12
Unknown	11
Las Vegas	11
Laughlin	8
Parker	1
Seligman	1
Williams	1
Friends	12
Day Trips	12
Passing Through	11
Motorcyle Tours	2



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council

FROM: John A. Dougherty, City Manager

MEETING DATE: November 17, 2015

AGENDA SUBJECT: Update from Venture Club Regarding the Splash Pad

SUMMARY:

The Venture Club of Kingman has requested an agenda item to update the Council and provide information regarding the progress of the Splash Pad. This item is for discussion only.

FISCAL IMPACT:

STAFF RECOMMENDATION:

REVIEWERS:

Department	Reviewer	Action	Date
City Manager	Muhle, Sydney	Approved	11/13/2015 - 5:47 PM



CITY OF KINGMAN COMMUNICATION TO COUNCIL

TO: Honorable Mayor and Common Council

FROM: Tina D. Moline, Financial Services Director

MEETING DATE: November 17, 2015

AGENDA SUBJECT: Public Notice relating to establishing a property tax

SUMMARY:

In order to provide the public ample time to express their opinion on the proposed property tax that City Council is considering, notification of a public meeting to approve a property tax levy amount is required to be posted on the home page of the City's website for at least 60-days prior to the public meeting taking place.

Effective November 18th, notification will be placed on the City's website. The next City Council meeting immediately following the 60-day requirement is January 19, 2016.

FISCAL IMPACT:

None.

STAFF RECOMMENDATION:

Staff recommends Council approve a property tax levy amount at the January 19, 2016 City Council regular meeting.

REVIEWERS:

Department	Reviewer	Action	Date
Finance	Moline, Tina	Approved	11/11/2015 - 4:31 PM
City Attorney	Cooper, Carl	Approved	11/12/2015 - 10:44 AM
City Manager	Moline, Tina	Approved	11/12/2015 - 10:44 AM



CITY OF KINGMAN COMMUNICATION TO COUNCIL

TO: Honorable Mayor and Common Council

FROM: City Clerk's Office

MEETING DATE: November 17, 2015

AGENDA SUBJECT: Consideration of Ordinance 1800 to amend the business license renewal schedule

SUMMARY:

City of Kingman business licenses currently expire December 31st of the year they are issued regardless of the month they are issued. This schedule does not allow fees to be prorated and also places a heavy burden on Staff between the months of December and February. Ordinance 1800 will amend Chapter 8, Article IV of the City of Kingman Code of Ordinances Section 8-124 Renewal and Transfer and Section 8-125 Fees by changing the date of expiration to one year from the issued date.

Changing the renewal schedule will ensure business owners receive a full year for their initial application or renewal fee as well as distribute the renewal workload throughout the year. Staff will also be able to complete renewal notice printing and mailing in house, which will save the City approximately \$13,000.

FISCAL IMPACT:

Annual savings of \$13,000 as the City will not need to contract with an outside provider for printing and mailing renewal notices.

STAFF RECOMMENDATION:

Adopt Ordinance 1800

ATTACHMENTS:

Description
Ordinance 1800

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Muhle, Sydney	Approved	11/4/2015 - 1:02 PM
City Attorney	Cooper, Carl	Approved	11/9/2015 - 12:25 PM
City Manager	Dougherty, John	Approved	11/6/2015 - 5:37 PM

**CITY OF KINGMAN
ORDINANCE NO. 1800**

**AN ORDINANCE BY THE MAYOR AND COMMON COUNCIL OF THE
CITY OF KINGMAN, ARIZONA, AMENDING CHAPTER 8, ARTICLE
IV OF THE CITY OF KINGMAN CODE OF ORDINANCES BY
AMENDING SECTION 8-124 RENEWAL AND TRANSFER AND
SECTION 8-125 FEES.**

WHEREAS, the Mayor and Common Council has determined that the public health, safety and welfare will be promoted by amending the following provision to the City of Kingman Code of Ordinances.

NOW THEREFORE, BE IT ORDAINED by the Mayor and the Common Council of the City of Kingman, Arizona as follows:

SECTION 1 Chapter 8, Article IV of the Code of Ordinances of the City of Kingman, is amended by ~~strikeout and bold capitol~~ to change Section 8-124 and Section 8-125, to read as follows:

Sec. 8-124 Renewal and transfer.

(a) Annual business licenses may be renewed by paying the annual fee and by submitting a completed renewal application on forms prescribed by the city clerk ~~before January 31 of each year.~~

(1) The city clerk is authorized to send applications for the next ~~calendar~~ year to each licensed business. Such applications should be mailed ~~before December 1 of each year~~ **ONE MONTH BEFORE THE EXPIRATION DATE.**

(2) Failure of the clerk to mail the applications, or of the business to receive the application, shall not relieve the business from its duty to renew by the ~~end of the year~~ **EXPIRATION DATE.**

(3) On each application form for a business license renewal, the applicant shall state any changes that have occurred in the nature of business, the building occupied by the business, or the business premises, ~~in the last year.~~

(b) Any application for renewal not received **30 DAYS AFTER THE EXPIRATION DATE** ~~by January 31 of the year required~~ shall be treated as **COMPLETE** a new business application and shall pay a late renewal fee, as provided in subsection 8-125(c), in addition to all other fees required.

(C) ANY BUSINESS THAT FAILS TO RENEW ITS LICENSE SIX MONTHS AFTER THE EXPIRATION DATE SHALL BE REQUIRED TO SUBMIT A NEW APPLICATION, PAY THE NEW LICENSE FEE, AND RECEIVE A NEW BUSINESS LICENSE NUMBER.

~~(e)~~ **D** A license for a particular business may be transferred from one fixed place to another by making application to the clerk. A transfer fee shall be required for a transfer of location. No license shall be transferred until the clerk has obtained approval of the planning department, building inspector, fire inspector, chief of police and health inspector, as required under section 8-123.

~~(d)~~ **E** No license issued under this article shall be transferred or assigned from one (1) person to another.

~~(e)~~ **F** Notwithstanding any other section of this Code, an annual business license which has been issued for a fixed place of business pursuant to this article may be temporarily transferred to another improved

location within the city for a period not to exceed five (5) consecutive days provided that:

- (1) The licensee is then in good standing and no fees or other amounts owed to the city are delinquent;
- (2) The licensee ~~notified~~ **NOTIFIES** the city clerk at least ten (10) days before the temporary transfer and pays a nonrefundable fee of ~~five dollars (\$5.00)~~ **ELEVEN DOLLARS (\$11.00)**;
- (3) The licensee shall provide the city clerk with satisfactory evidence that approval to use the transfer location has been obtained;
- (4) The temporary transfer is for purposes of a “tent sale,” “parking lot sale,” “fire sale,” or other similar event;
- (5) The licensee has obtained the written approval of the police and fire departments; and
- (6) The licensee makes no more than five (5) such temporary transfers in any calendar year.

During the period of the temporary transfer, business may also be conducted at the fixed place of business for which the license was originally issued. A temporary transfer shall not be required for the licensee to participate in a “special event” as defined in this article.

Sec. 8-125 Fees.

(a) The annual license fee provided for herein shall be due and payable in advance to the clerk. Any daily license fee shall be due and payable in advance.

(b) Any person who discontinues business during the period covered by the current license shall not be entitled to any refund of the license fee.

~~(c) Any person who conducts business in this city without first obtaining a license shall pay, in addition to all other fees required by this article, an eleven dollar (\$11.00) penalty upon making application for a business license.~~

~~(d)~~ **(C)** Except as precluded by federal or state law, the following fees shall be charged for applications and licenses:

- (1) New license: one hundred dollars (\$100.00).
- (2) Renewal license: thirty dollars (\$30.00).
- (3) Temporary special events license: eleven dollars (\$11.00).
- (4) Late renewal: fifty-five dollars (\$55.00) (renewal of thirty dollars (\$30.00), delinquent fee of twenty-five dollars (\$25.00)).

~~(e) Any new business starting operations in this city on or after September 1 of any calendar year that is required to pay an initial fee of one hundred dollars (\$100.00) under subsection (d) of this section. Any new business starting an operation in the city after the annual renewals are mailed by the city clerk shall pay the fees for the next calendar year; and if the license issued is an annual license, it shall be valid until December 31 of the next calendar year.~~

PASSED AND ADOPTED by the Mayor and Common Council of the City of Kingman, Arizona, on _____, 2015.

ATTEST:

APPROVED:

Sydney Muhle, City Clerk

Richard Anderson, Mayor

APPROVED AS TO FORM:

Carl Cooper, City Attorney



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council
FROM: John A. Dougherty, City Manager
MEETING DATE: November 17, 2015
AGENDA SUBJECT: Information on Water finances

SUMMARY:

I wanted to let everyone know that there have been financial issues in the Water Fund - Water Operations program. The Public Works Director has requested that additional money be placed in the Professional Services -Temp Help line. There is a staffing shortage in the department and they have been asked to replace infrastructure but don't have enough staff to do it. I have authorized the transfer within the department but want to make you aware that money is budgeted for emergency purposes (i.e., pump replacement) that generally is not spent. By doing the transfer if a pump does fail I will need to come back before Council and ask for money from contingency. I wanted to make you aware now before anything (potentially) happens.

FISCAL IMPACT:

Budgeted in this line is \$7,000. To date \$112,000 has already been moved and an additional \$21,000 has been requested and approved by me. Anytime I authorize these transfers I always make clear it is done with the stipulation that the overall budget must be within the allocated amount at the end of the year. If anything further unexpected, of any significance, happens the department will not be within budget

STAFF RECOMMENDATION:

This is placed on the Agenda to be informational only and give Council the opportunity to ask questions of the City Manager and Department Superintendent.

REVIEWERS:

Department	Reviewer	Action	Date
City Manager	Dougherty, John	Approved	11/6/2015 - 5:31 PM
City Attorney	Cooper, Carl	Approved	11/9/2015 - 12:27 PM
City Manager	Dougherty, John	Approved	11/6/2015 - 5:35 PM



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council

FROM: Sydney Muhle, City Clerk

MEETING DATE: November 17, 2015

AGENDA SUBJECT: Discussion and direction regarding the possibility of a Landscape Maintenance District to overlay both the northern and southern planned development districts (PDDs) surrounding Kingman Crossing

SUMMARY:

After this topic arose at the Regular Council Meeting of November 3, 2015, Councilmember Miles has requested an agenda item to discuss the possibility of a Landscape Maintenance District to overlay both the northern and southern planned development districts (PDDs) surrounding Kingman Crossing. Staff is seeking direction from Council on whether or not to pursue this matter further.

FISCAL IMPACT:

STAFF RECOMMENDATION:

Council discretion.

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Muhle, Sydney	Approved	11/9/2015 - 1:56 PM
City Attorney	Cooper, Carl	Approved	11/9/2015 - 2:00 PM
City Manager	Dougherty, John	Approved	11/9/2015 - 6:06 PM



CITY OF KINGMAN COMMUNICATION TO COUNCIL

TO: Honorable Mayor and Common Council

FROM: Jake Rhoades, Fire Chief

MEETING DATE: November 17, 2015

AGENDA SUBJECT: Battalion Chief - Operations reclassification

SUMMARY:

The position of Battalion Chief – Operations for the Fire Department is currently an “exempt” status position due to their supervisory status and responsibilities within the department based on their assignment as “Shift Commanders.”

The shift assignment for the position of Battalion Chief – Operations requires these individuals to work 48/96 schedules regardless of time and / or date. Based on their work or duty assignment, the department has determined the need for these three (3) individuals to be re-classified as non-exempt employees.

The justification for this proposal is based on the following criteria primarily based on this position’s work assignment with in the department. The Battalion Chief – Operations is assigned as the “Shift Commander” for his respective shift and as such, his position is required on a daily basis as established within Standard Operating Procedure to maintain minimum staffing levels.

The minimum staffing levels for the department is 13 which ensure three (3) personnel per station and a shift commander. If the manning level falls below this, any leave requests, except sick leave, are denied and / or overtime is utilized. The current compliment of manning per shift is 14-14-15, but does not account for extended leave or other absences.

Due to the work hours and manning requirements, this position is not allowed the ability of flexible scheduling for any additional hours worked in excess of normally schedules hours per work period. This includes the provision for holidays. As a result, they are not allowed off for holidays as exempt employees are nor granted holiday pay as other non-exempt employees.

Due to the work, shift, schedule that the Battalion Chief – Operations is assigned, they are often required to attend meetings and other functions during their “off-duty” or 96 hour period. As such, they are not allowed to acquire overtime due to their exempt status. The individuals within these positions serve in a mixture of exempt and non-exempt status however lose many of the benefits associated with each classification.

The work schedule and the requirements of this position bring the conclusion that these individuals would be better served and better serve the city of Kingman in a non-exempt classification.

FISCAL IMPACT:

The fiscal impact would be managed within the departments budget. Each Battalion Chief - Operations would be granted holiday pay which amounts to 80 hours annually. Any overtime accrual is subject to approval by the Fire Chief or his designee.

STAFF RECOMMENDATION:

Staff recommends the approval of the reclassification of the position of Battalion Chief - Operations as non-exempt status within the adopted pay plan for the city of Kingman.

ATTACHMENTS:

Description

Battalion Chief Non-Exempt Proposal

REVIEWERS:

Department	Reviewer	Action	Date
Fire Department	Rhoades, Jake	Approved	11/10/2015 - 6:01 PM
City Attorney	Cooper, Carl	Approved	11/10/2015 - 6:22 PM
City Manager	Dougherty, John	Approved	11/10/2015 - 7:06 PM



City of Kingman

310 NORTH FOURTH STREET • KINGMAN • ARIZONA • 86401 • (928)753-5561
www.cityofkingman.gov

To: John Dougherty, City Manager
From: Fire Chief, Jake Rhoades
Re: Battalion Chief Compensation
Date: October 9, 2015

The position of Battalion Chief – Operations for the Fire Department is currently an “exempt” status position and was designated this in approximately 2007, due to their supervisory status and responsibilities within the department. Based on their assignment within the organization as “Shift Commanders,” I would propose that the position of Battalion Chief – Operations be re-classified as non-exempt under the definition of Rule 6. Section 2B that states “Nonexempt employees are paid employees who do not meet the FLSA criteria for exempt employees. Individuals in these positions must be compensated at time and one-half their regular rate of pay for all hours worked in excess of the 40 hours within the designated seven-day work period, or for non-exempt shift fire personnel, in all hours worked in excess of 212 within a 28 day work period. Nonexempt employees shall be compensated for overtime in accordance with Rule 7. Compensation Plan.”

This position is a “salaried employee” by definition, an employee who performs duties of an administrative, executive or professional nature. Salaried employees will be considered exempt employees under the Fair Labor Standards Act. Salaried employees are not required to account for leaves in increments of less than 8 hours. Salaried employees are defined as employees filling positions in Salary Grade 217 or above. The position of Battalion Chief – Operations is grade 221.

Justification

The justification for this proposal is based on the following criteria primarily based on this position’s work assignment with in the department.

1. The Battalion Chief – Operations is assigned as the “Shift Commander” for his respective shift. As such, his position is required on a daily basis as established within Standard Operating Procedure 201.0 Minimum Staffing. This policy states “Minimum staffing shall not be less than thirteen (13) members per shift. All fire suppression units, except

for brush pumpers and tenders, will be required to respond with a crew equal to or greater than three. Companies must be kept intact at all times to ensure crew integrity and the ability to respond without delay. Exceptions to these circumstances require approval of the Battalion Chief and notification of the Fire Chief.”

Due to the work hours and manning requirements, this position is not allowed the ability of flexible scheduling for any additional hours worked in excess of 212 hours per work period. Additional hours for these personnel is accumulated in a similar manner as other fire personnel assigned to shift work such as attendance in required training, promotional processes, management or staff meetings, and incidents requiring emergency call back. However, as previously discussed, the department is allowing these individuals to schedule time off for time accumulated under the condition that their absence or leave does not cost overtime or affect daily minimum staffing. As stated for non-exempt employees “may receive compensatory time in lieu of overtime pay for hours worked beyond 40 hours in a seven-day (7) work week or for hours worked beyond 212 in a twenty-eight day (28) work period for non-exempt shift fire personnel. Employees may accrue a maximum of sixty (60) compensatory hours (meaning no more than 40 overtime hours).

2. The shift assignment for the position of Battalion Chief – Operations requires these individuals to work 48/96 schedules regardless of time and / or date. This includes the provision for holidays. Exempt employees observe paid holidays, “FLSA Exempt employees shall receive their regular salary for days recognized as a holiday,” while observing time off while non-exempt status employees are compensated; Rule 7 Section 30B “All benefit eligible classifications shall receive eight (8) hours of holiday pay in the pay period in which the holiday occurs. Holiday pay shall be pro-rated for Three-Quarter and Part-Time A classifications.

The Battalion Chief – Operations does not fall under either classification due to the previously mentioned requirements for minimum staffing requirements and shift assignments. Although these individuals have the ability to utilize accumulated leave, this is another provision that has been made for this position with the same provisions stated previously, “that their absence or leave does not cost overtime or affect daily minimum staffing.”

3. Due to the work, shift, schedule that the Battalion Chief – Operations is assigned, they are often required to attend meetings and other functions during their “off-duty” or 96 hour period. As such, they are not allowed to acquire overtime due to their exempt status. Those hours in excess of 212 hours in a 28 day work cycle period are not compensated similar to non-exempt shift fire personnel. This comparison is similar to

weekend meeting and scheduled training for exempt employees or those working a “normal” forty (40) hour schedule as many meetings, training sessions, and additional requirements are scheduled during their normal business hours, not on weekends. Although there are exceptions, this is by no means the rule as weekends are considered time off and not utilized to conduct normal business.

The position of Battalion Chief – Operations works their assigned shift schedule 48/96 with the 96 being considered their “weekend” and as such should not be utilized for conducting business without the ability of compensation or the flexibility that exempt status entails.

These are just a few examples associated with this proposal as this position is classified as exempt due to their supervisory status within the department as well as their placement within the salary structure. However; due to their job function and primarily their works hours and shift assignment, they are not afforded the benefits associated with either exempt or non-exempt classified employees.

Reclassification of this position is not only important to the current members serving in these positions, but for the future of the organization. As it stands, these individuals not only realize a reduction in pay, but increased responsibilities and other duties and may conclude that this position is not worth the reduction in pay and / or benefits. This makes recruitment to this position difficult from an internal standpoint as the requirements associated with this position, as well as the work hours, entail a combination of exempt and non-exempt status.

Fiscal Impact

The fiscal impact for this proposal would allow this position the same allowances as other non-exempt employees such as the accrual of overtime pay for those hours in excess of 212 hours in a 28 day work period as well as receiving holiday pay; “All benefit eligible classifications shall receive eight (8) hours of holiday pay in the pay period in which the holiday occurs.”

The salary for the three (3) individuals holding the position of Battalion Chief – Operations would remain within grade 221 and in accordance with their appropriate step. These individuals would be responsible for dependent insurance (\$ 2,240.40 per year for the traditional plan) per the 1/1/2012 FLSA Exempt Classification, Rule 18 B 1; “The City has had a policy to participate 100% of the dependent group health premium(s) for FLSA Exempt classifications so designated in the City’s Classification Plan. Effective January 1, 2012, the City will NO longer provide this benefit to FLSA Exempt classifications. Meaning effective January 1, 2012, newly hired or promoted individuals into FLSA Exempt classifications will pay their share of dependent group health premium and will receive City participation in the premium as outlined in Section 1. B. of

this policy. All individuals receiving 100% of City participation of dependent group health premium as of December 31, 2011 will be 'grandfathered' thereby continuing to receive this benefit. An employee 'grandfathered' under terms of this policy will lose their 'grandfathered' status upon separation of service or a change into a FLSA non-exempt classification. Reclassification is not defined as a change of classification." This would apply to current exempt employees being reclassified as non-exempt employees who are not currently responsible for dependent group health premium(s).

Overtime for these positions shall be managed accordingly with all non-exempt employees, in that all overtime must receive prior approval from the Fire Chief or his designee as stated in Standard Operating Procedure 204.0 Overtime Call Back; "The accrual of overtime may be required in emergency situations and during periods of peak workload. All other overtime must be pre-approved by the Fire Chief or designee. No employee is eligible for overtime that does not comply with this policy." In addition, the following statement within the policy ensures approval prior to any overtime accrual; "At times, the Fire Chief may make a determination that funding is not available to support training overtime. This determination may be short or long term and will be communicated to all personnel with specific dates of implementation and durations which may be represented as "until further notice."

Summary

The work schedule and the requirements of this position bring me to the conclusion that these individuals would be better served and better serve the city of Kingman in a non-exempt classification. As previously stated, the individuals within these positions serve in a mixture of exempt and non-exempt status however lose many of the benefits associated with each classification.

There are six (6) FTE positions budgeted under the Battalion Chief title; however this proposal only addresses the three (3) members that are assigned to Operations in the capacity of Shift Commander. The other three individuals serve as "Administrative" Battalion Chiefs in the areas of Emergency Medical Services, Prevention, and Training / Safety. For purposes of clarification; the pay plan should reflect each position individually and based upon their classification within the pay plan.



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council

FROM: Stuart Yocum, Councilmember

MEETING DATE: November 17, 2015

AGENDA SUBJECT: Railroad Museum presentation and request for expansion

SUMMARY:

The Whistle Stop Railroad Club wishes to address the Council with a presentation / request for its expansion into / occupation of the former, currently vacant, Hertz Rent-A-Car suite in the railroad depot at 4th St. and Andy Devine Ave.

FISCAL IMPACT:

Hertz Rent-A-Car currently pays rent (\$6,610 annually) for the space and has a valid contract thru March 1, 2017.

STAFF RECOMMENDATION:

Deny the request.

REVIEWERS:

Department	Reviewer	Action	Date
City Manager	Dougherty, John	Approved	11/10/2015 - 5:22 PM
City Attorney	Cooper, Carl	Approved	11/10/2015 - 6:26 PM
City Manager	Dougherty, John	Approved	11/10/2015 - 5:22 PM



**CITY OF KINGMAN
COMMUNICATION TO COUNCIL**

TO: Honorable Mayor and Common Council

FROM: Mike Meersman, Director of Parks and Recreation

MEETING DATE: November 17, 2015

AGENDA SUBJECT: Golf Course Management Agreement review

SUMMARY:

The attached information is for your review of the changes to the 2016 Golf Course Manager Agreement which has a verbal approval from the Golf Course Manager. This Agreement was prepared by Council Member Larry Carver, City Manager John Daugherty, Finance Director Tina Moline, Park and Recreation Director Mike Meersman and City Attorney Carl Cooper.

FISCAL IMPACT:

Performance based commission.

STAFF RECOMMENDATION:

Staff requests Council to go into executive session pursuant to ARS38-431.03(A)(4); to review the Golf Course Management Agreement. [Staff recommends approval of the contract](#)

ATTACHMENTS:

Description

2016 GCM Contract changes explanation

Golf Course Manager Contract Staff Recommends 110315

Golf Course Manager Contract 1-30-12 final

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Meersman, Michael	Approved	11/10/2015 - 4:50 PM
City Attorney	Cooper, Carl	Approved	11/10/2015 - 6:23 PM
City Manager	Dougherty, John	Approved	11/10/2015 - 5:23 PM