

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers
310 N. 4th Street**

5:30 P.M.

AGENDA

Tuesday, September 15, 2015

REGULAR MEETING

CALL TO ORDER & ROLL CALL

INVOCATION will be given by Paul Daniel of First Baptist Church

PLEDGE OF ALLEGIANCE

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. APPROVAL OF MINUTES

a. The Work Session Minutes of August 25, 2015

b. The Regular Meeting and Executive Session minutes of September 1, 2015

2. PROCLAMATION

a. Kingman Cancer Awareness Month

b. National Literacy Month and International Literacy Day

3. APPOINTMENTS

Consideration of appointing two people to the Tourism Development Commission (TDC)

The TDC has two vacancies. The term of James McGuire ended December 31, 2014 and he did not seek reappointment. Debra Sixta, whose term ends December 31, 2016, resigned from the Commission in December, 2014. The TDC met on September 3, 2015 and recommended appointing Theresa Evans and Herberta Schroeder. **Staff recommends approval.**

4. AWARDS

Employee Award & Recognition

Cheryl Smith has been recognized by her peers in the Arizona Chapter of the Society of Human Resources Management and is the 2015 recipient of the Ann Byrnes, SPHR Memorial Award for Professional Excellence. Jackie Walker has been recognized by her peers in the Arizona Chapter of the Society of Human Resources Management as a nominee for the Al O'Connor Lifetime Achievement Award. **Staff would like Council to recognize Cheryl Smith and Jackie Walker.**

5. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

6. **CONSENT AGENDA**

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired that item will be removed from the CONSENT AGENDA and will be considered separately.

a. Authorizing the purchase of real property on Gates Avenue for drainage purposes, ENG15-018

On March 17, 2015 Council approved Resolution 4936, which authorized staff to proceed with acquiring vacant property on Gates Avenue for drainage purposes. The property identified as tax Parcel 311-14-325 is 5,000 square feet in area and a natural low point which ponds with storm runoff. The property owner has provided an appraisal dated March 11, 2010 showing an opinion of value of \$12,000. **Staff recommends proceeding with the Gates Avenue property acquisition.**

b. 2016 Governor's Office of Highway Safety (GOHS) Grant Award

The Kingman Police Department has been awarded \$20,000 from the GOHS. The funding will provide overtime for the department's participation in DUI/Alcohol enforcement with DUI Task Force operations. **Staff recommends approval.**

c. Special Event Liquor License Application

Applicant Karen Lopez of the Kingman / Golden Valley Association of Realtors has applied for a Series 15 Special Event Liquor License for an event to take place Saturday, October 10, 2015 from 11:00 A.M. to 3:00 P.M. at Metcalf Park, 315 W. Beale St. in Kingman. **Staff recommends approval.**

d. Special Event Liquor License Application

Applicant Patrick Dexter Otto of the Mohave Museum of History And Arts, Inc. has applied for a Special Event Liquor License for an event to take place Saturday, November 07, 2015 from 6:00 P.M. to 9:00 P.M. at the Mohave Museum of History and Arts, 400 W. Beale Street in Kingman. **Staff recommends approval.**

e. Consideration of Amendment No. 1 with Freiday Construction, Inc. for Construction Manager at Risk services related to the installation of the Rattlesnake Tank Booster Pumps and 16" Rancho Santa Fe Parkway Transmission Main (ENG12-010)

On March 3, 2015 Council approved a construction CMAR contract with Freiday Construction to begin Phase 1 for the Rattlesnake Tank Booster Pumps and 16" Rancho Santa Fe Parkway Transmission Main project. This amendment is for Phase 2, which will complete the remaining work for this project. The negotiated Guaranteed Maximum Price (GMP) for the project is \$1,894,483.56, which was budgeted through the water projects fund. All work will be complete by March 31, 2015. **Staff recommends approving Amendment No. 1 with Freiday Construction, Inc.**

f. Recommendation from the Tourism Development Commission (TDC) for the quarterly payment to Kingman Visitor Center, Inc. for tourism services

The Kingman Visitor Center, Inc. receives a quarterly payment of \$51,250 from the City upon submission and acceptance of the tourism quarterly report. The most recent quarterly report was submitted and accepted by TDC at the September 3, 2015 regular meeting. **Staff recommends approval.**

g. Resolution 4957 – Authorization for banking activities

Resolution 4957 changes Wendy Sherer’s title to Finance Administrator, removes Trinna Ware as an authorized person to make telephonic and wire transfers between the City’s accounts, and adds designees to the list of authorized positions that can hold City purchasing cards. Each department’s director will have the authority to designate staff within their department to hold a City issued purchasing card. All cardholders will be required to acknowledge receipt of the purchasing card and associated policy. **Staff recommends approval.**

h. Resolution 4968 – Authorization to implement a purchasing card policy

Resolution 4968 authorizes the Finance Department to implement a purchasing card policy. Prior to issuance of a City purchasing card, all designated staff will be required to acknowledge receipt of the policy and sign a cardholder agreement. **Staff recommends approval.**

i. Federal Aviation Administration (FAA) A.I.P. Grant 3-04-0021-027-2015 to rehabilitate Taxiway C and the south aircraft parking apron at the Kingman Airport

The FAA grant offer is \$2,680,000 and the local match requirement will be approximately \$141,053, which the Kingman Airport Authority commits to providing its equal share along with ADOT Aeronautics. **Staff recommends accepting the FAA grant.**

j. Ordinance 1802 – Modified agenda process

The Council directed staff to add language that stated only the councilmember who added the item to the agenda may remove it as well as submitting the item in writing. **Staff recommends approval.**

k. Proposed Resolution 4969 changing the street name of “West Central” to “Center Street”

West Central is a short, unimproved street located west of Mohave Avenue in the Southside area of downtown Kingman. West Central is on essentially the same alignment as Center Street located east of Mohave Avenue. Several City maps as well as the Mohave County GIS system indicate that this street is named Center Street, however, no evidence could be found that the street name was formally changed by Council resolution. To reduce potential confusion in the 9-1-1 system regarding the correct street name and its location, staff is proposing to change the name of “West Central” to “Center Street.” **Staff recommends approval.**

7. OLD BUSINESS

a. Update on marketing for Best of the West on 66 festival

Event coordinator Dora Manley will provide a verbal report on the marketing for the Best of the West on 66 festival.

b. Public auction of Parcel IV-U-B-F at the Kingman Airport and Industrial Park

Star R Foam Manufacturing, Inc. is the anticipated bidder as of this date who can meet the conditions of sale as specified in the public notice. The minimum bid to be accepted is the appraised value of \$130,000. **Staff recommends conducting a public auction of Parcel IV-U-B-F during the meeting.**

8. NEW BUSINESS

a. Discussion and action on request from the Route 66 Cruizers Car Club for funding the Halloween Bash

A request was received from the Route 66 Cruizers Car Club for a \$500 donation to the Halloween Bash on Beale Street. Annually the Route 66 Cruizers have a Trick or Treat event for kids between 4th and 5th Street in Downtown Kingman. The event permit and required insurance is \$500, which is the amount of their funding request so the money they raised can go towards buying candy. **Council discretion.**

b. Proposed ban on the use of hand held devices while driving a motor vehicle or bicycle

At the September 1, 2015 Council meeting Richard W. Penwarden asked the Council to consider a ban on the use of cell phones while operating a motor vehicle or bicycle. **Staff is seeking direction from Council on whether to draft an ordinance banning cell phone use while operating a motor vehicle or bicycle.**

c. Authorization for the purchase of storage building

The Kingman Fire Department has been conducting an evaluation of its daily operations from emergency response to daily routines and maintenance. An area of priority is the realization of storage space and the allocation of supplies. Given the current configuration of stations and the increase in department responsibilities in both emergency medical services and hazardous materials, the department has realized the need for additional storage space located at Fire Station 2. The department has identified the addition of a temperature controlled insulated con-ex which will be located inside the sight restricted training grounds as the most effective and efficient manner for storage. This will allow for a long term yet temporary solution for department storage and a central location of training equipment and supplies that are both valuable and temperature sensitive. Since the 40' con-ex will be located behind the sight restricted fence and painted a neutral color to not garner any negative attention, the building department has no objections. Presently, Fire Station 2 has two non-temperature controlled con-ex containers located on its premises. In accordance with the City's procurement code, three bids were obtained for this project. The lowest bid was \$6,930.25 from Echo Storage Systems. This project will be funded through the Capital Projects Fund utilizing a portion of the savings from the SCBA Compressor project that was originally budgeted at \$85,000 but incurred an actual cost of \$67,015.90. **Staff recommends Council approves acceptance of the bid from Echo Storage Systems in the amount of \$6,930.25.**

9. **REPORTS**

Board, Commission and Committee Reports by Council Liaisons

10. **ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER**

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.

If needed.

11. EXECUTIVE SESSION

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A)(4) TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

a. Golf Course Management Agreement review

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A)(1) TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

b. City Manager employment contract

c. Discussion and/or action concerning the City Manager's employment Contract

ADJOURNMENT

Posted _____ by _____

CITY OF KINGMAN
Mohave County Administration Building
700 W. Beale Street
Board of Supervisors Auditorium

5:30 P.M.

MINUTES

Tuesday, August 25, 2015

WORK SESSION MEETING OF THE COMMON COUNCIL

| Members | Officers | Visitors Signing in |
|--|---|----------------------------|
| Richard Anderson – Mayor | John A. Dougherty, City Manager | See attached list |
| Mark Wimpee, Sr. – Vice Mayor --- EXCUSED | Rusty Cooper, Deputy Chief of Police | |
| Mark Abram | Carl Cooper, City Attorney | |
| Larry Carver | Gary Jeppson, Development Services Director | |
| Jen Miles | Greg Henry, City Engineer | |
| Stuart Yocum | Joe Clos, Information Services Director | |
| Carole Young | Sydney Muhle, City Clerk and Recording Secretary | |

WORK SESSION MEETING OF THE COMMON COUNCIL

ALL WORK-SESSION ITEMS LISTED ARE FOR DISCUSSION ONLY. NO ACTION CAN OR WILL BE TAKEN. The primary purpose of work session meetings is to provide the City Council with the opportunity for in-depth discussion and study of specific subjects. Public comment is not provided for on the Agenda and may be made only as approved by consensus of the Council. In appropriate circumstances, a brief presentation may be permitted by a member of the public or another interested party on an Agenda item if invited by the Mayor or City Manager to do so. The Mayor may limit or end the time for such presentations.

CALL TO ORDER & ROLL CALL
PLEDGE OF ALLIGENCE

Mayor Anderson called the meeting to order at 5:32 P.M. and roll call was taken. All Council members were present except Councilmember Miles who arrived at 5:33 P.M. and Vice Mayor Wimpee Sr. who was excused. The Pledge of Allegiance was said in unison.

Town Hall Meeting

The City Council has requested a community Town Hall meeting to answer questions from the public concerning the status and process of the proposed “Kingman Crossing” traffic interchange.

This meeting will include a presentation from staff and the public will be permitted to ask questions. The purpose of this meeting is to provide a forum for the community to hear the facts of the project, what the current status of the project is, and what steps will be involved in the process moving forward. This is a discussion only item and no action will be taken.

Councilmember Abram said that he requested this meeting because a lot of questions from the Council and public arose during the process to look at rezoning the City owned property at Kingman Crossing. He said that the intent is to be able to present information to the public for transparency and to show what will happen if the project moves forward and what will happen if it does not. He said that he hopes it will give education to those in attendance and those who would view the meeting online. He also said that information will be disbursed as the project moves forward.

Mayor Anderson said that this meeting was only concerning Kingman Crossing and the proposed Rattlesnake Wash Traffic Interchange would not be discussed. He said that after a presentation from Development Services Director Gary Jeppson the meeting would be opened for questions. He said that he currently had three requests to speak.

Mr. Jeppson gave a PowerPoint presentation.



Slide 1 – This was an introductory slide.

Slide 2 – Mr. Jeppson gave a synopsis of this slide.

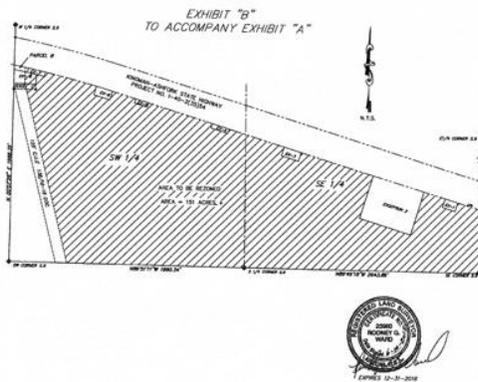
REZONING

- The Property is currently zoned "Rural-Residential", which allows for agricultural uses and single-family houses on one acre lots.
- With a "Regional Commercial" land use designation, the property can be zoned "C-3" Commercial: Service Business.
- The City Council initiated a Planned Development District to: (1) not allow all of the uses that a C-3 Zoning District allows; (2) make the area more compatible to the surrounding area; and (3) enhance and upgrade the minimum design standards.
- P&Z Commission public hearing scheduled for September 8, 2015 and the City Council hearing scheduled for October 20, 2015.



Slide 3 – This slide showed the 2007 Concept Plan. Mr. Jeppson said that this is the only one that has been done and it shows a mixture of commercial, residential, and park space.

Slide 4 – Mr. Jeppson gave a synopsis of this slide and explained the Planned Development District (PDD). He also gave the dates that have been set for the public hearings on for the proposed rezoning.



Slide 5 – This slide showed a map of the proposed rezoning area. Mr. Jeppson noted an area in the northwest corner of the property takes in a portion of the Unisource property and will not be included for rezoning.

C-3 ZONING DISTRICT

- All uses enumerated as *permitted uses* in the C-2 district, *also*,
- All uses enumerated as permitted by Conditional Use Permit in the C-2 district, unless otherwise noted, *and*
- Animal hospitals
- Automobile and truck sales and service, new and used
- Automobile body repair, conducted entirely in an enclosed building
- Automobile, truck and trailer rental and service
- Building material sales
- Building material yards
- Cabinet shops
- Caskets and casket supplies – not including outside storage
- Catering establishments
- Cleaning and dyeing, coin operating, pick-up station and/or using non-explosive solvents
- Cold storage lockers
- Computer services
- Contractor's and construction offices – including equipment rental or storage yards

C-3 PERMITTED USES (CONT.)

- Drafting service
- Equipment and appliances, household – service and repair shops
- Exterminating shops
- Food lockers
- Fuel and ice sales – retail only
- Furniture transfer and storage
- Glass replacement and repair (including auto glass)
- Greenhouses, does not include medical marijuana cultivation facilities
- Heating, plumbing, ventilating, refrigeration and air-conditioning sales and service
- High-density multiple-family developments
- Instructional Schools or Trade Schools, not involving any danger of fire, explosion nor offensive noise, vibration, smoke, dust, odor, glare, heat or other objectionable influences (not providing housing, dormitories or sleeping overnight)
- Linen supply services
- Machinery and tool rental
- Mail order houses

C-3 PERMITTED USES (CONT.)

- Medical Marijuana Dispensary and Cultivation
- Microfilm service
- Monument sales
- Motor vehicle and motor equipment sales
- Music and dance studios
- Packing and crating
- Parcel delivery services
- Parking lots and storage garages for automobiles
- Public and private utility service yards
- Recording studios
- Restaurants – including live entertainment and dancing
- Schools, commercial or trade, not involving any danger of fire, explosion nor offensive noise, vibration, smoke, dust, odor, glare, heat or other objectionable influences
- Secretarial services
- Second hand stores and rummage shops
- Sheet metal shops
- Sign printing shops

C-3 PERMITTED USES (CONT.)

- Small animal boarding
- Taxidermists
- Tool and cutlery sharpening or grinding
- Trailer, camper and mobile home sales
- Travelers aid societies
- Vehicle towing and storage
- Warehousing of non-noxious products or materials
- Wireless Communication Facilities located or co-located on an existing building or structure, if concealed or camouflaged.
- Accessory uses to the above permitted uses. Uses not explicitly enumerated in this section as permitted uses but closely similar thereto, provided that these uses are not explicitly mentioned as permitted or conditional uses elsewhere in this ordinance.

Mr. Jeppson gave a synopsis of slides six through nine which listed the allowed uses in a C-3 Zoning District. He said that the proposed PDD would remove undesirable allowances.

C-3 ZONING DISTRICT PERMITTED USES THAT MAY NOT BE DESIRED

- Truck Sales and Service
- Truck and Trailer Rental and Service
- Building Materials Yards
- Contractor's and Construction Offices – including equipment rental or storage yards.
- Furniture transfer and storage
- Greenhouses
- Machinery and tool rental
- Medical marijuana dispensary and cultivation
- Sheet metal shops
- Sign printing shops
- Taxidermists
- Mobile home sales
- Vehicle towing and storage

Slide 10 – Mr. Jeppson gave a synopsis of this slide which listed uses not desired in the area. He said that the PDD would remove these uses in this district.

C-3 CONDITIONALLY PERMITTED USES

- Auction rooms
- BMX racetrack
- Car washes
- Dog kennels
- Instructional Schools or Trade Schools, not involving any danger of fire, explosion nor offensive noise, vibration, smoke, dust, odor, glare, heat or other objectionable influences (providing housing, dormitories or sleeping overnight)
- Mechanical equipment, such as but not limited to vehicle hoists, used for vehicle repair and service that are located outside of an enclosed building.
- Mini-storages
- Motocross racetrack
- Off-premises signs (billboards) subject to bulk regulations within the Sign Code
- One (1) detached caretaker, owner or manager's residence only.
- Pre-fabrication units – used for offices only
- Recreational vehicle parks

C-3 CONDITIONALLY PERMITTED USES (CONT.)

- Research, development and testing laboratory facilities
- Schools, Private School, Charter School, or Community College (providing housing, dormitories or sleeping overnight)
- Storage of gasoline and/or diesel fuel in an above-ground tank with a maximum 15,000 gallon capacity
- Swap Meet, Indoor;
- Swap Meet, Outdoor;
- Tire retreading and recapping
- Travel trailer park
- Truck stops – for truck stop facilities
- Wireless Communication Facilities

Slides 11 and 12 – Mr. Jeppson gave a synopsis of these slides which listed the property uses allowed in a C-3 Zoning District by a Conditional Use Permit.

C-3 CONDITIONALLY PERMITTED USES THAT MAY NOT BE DESIRED

- Auction Rooms
- BMX Racetrack
- Dog Kennels
- Mini-Storage
- Motocross Tracks
- Recreational Vehicle Parks
- Swap Meets, Indoor or Outdoor
- Tire Retreading and Recapping
- Travel Trailer Park
- Truck Stops

CONSIDERATION OF DIFFERENCES OF C-3 CONDITIONAL PERMITTED USES:

The following uses shall not be permitted by Conditional Use Permit within the area zoned Kingman Crossing C-3-PDD:

1. BMX racetrack,
2. Mini-storages,
3. Motocross racetrack,
4. Off premises signs (billboards),
5. Recreational vehicle parks,
6. Swap meets (indoor and outdoor),
7. Tire retreading and recapping,
8. Travel trailer park, and
9. Truck stops for truck stop facilities.

Slide 13 – Mr. Jeppson gave a synopsis of this slide which listed property uses allowed in a C-3 Zoning District by a Conditional Use Permit that may not be desired.

Slide 14 – Mr. Jeppson gave a synopsis of this slide which listed uses that would not be allowed by Conditional Use Permit in the PDD.

ENHANCED DEVELOPMENT STANDARDS

- When a development directly abuts any residential zoning district, all buildings are to be setback at least 25 feet from the abutting property line.
- Parking areas may be allowed within the setback areas, but those areas cannot be used for commercial truck deliveries or outdoor storage purposes, including the placement of shipping containers.

ARCHITECTURAL CONTROLS

- Building designs and colors shall be appropriate to the southwestern United States.
- Colors should include warm earth tones and highly reflective materials such as all metal or all glass buildings shall be avoided.
- Building designs shall include the use of varied parapets, columns, popouts and pilasters to avoid the appearance of long blank walls.

Slide 15 – Mr. Jeppson gave a synopsis of this slide and said that the newly passed landscaping ordinance would also be implemented in this area.

Slide 16 – Mr. Jeppson gave a synopsis of this slide and said that the district would be similar to what was put in place on Hualapai Mountain Road.

WALKABILITY

- At least ten (10) feet of walkway shall be required between the front entrance of any buildings and parking lot traffic aisles to provide adequate walking room and to reduce pedestrian/vehicle conflicts.

SIGNAGE

- Overall sign plans shall be submitted at the time of development which compliments the architectural theme of the principal buildings in terms of design and color.
- All free-standing signs shall have skirting around the pole supports at the base. The sign base shall be at least 50-percent of the width of the sign width.

Slide 17 – Mr. Jeppson gave a synopsis of this slide.

Slide 18 – Mr. Jeppson gave a synopsis of this slide.

PARKING

- All parking areas shall include landscaped tree islands for every 15-parking spaces.
- A raised landscaped berm or a continuous wall at least 3 feet in height or some combination of both, shall be used to screen all parking areas from adjacent public streets.
- Perimeter planting strips at least 10 feet in width along the street frontages shall be required.

LANDSCAPE BUFFERING

- Heavy landscaping and a buffer wall shall be located at the time of development where the Kingman Crossing C-3-PDD district directly abuts any residential zoning district.

Slide 19 – Mr. Jeppson gave a synopsis of this slide.

Slide 20 – Mr. Jeppson gave a synopsis of this slide.

DRIVEWAYS

All commercial driveways shall align on both sides of the streets where there are no medians.

EFFECTIVE DATE OF ZONING DISTRICT

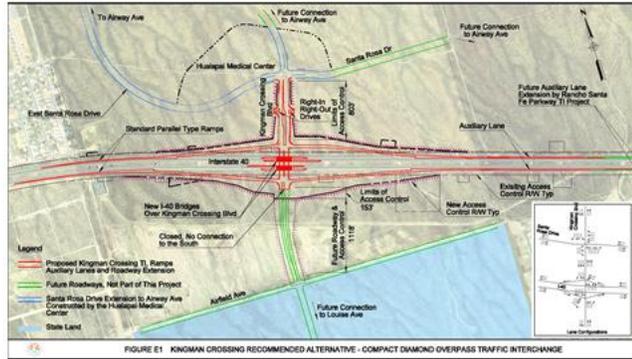
The issuance of building permits by the City of Kingman on the subject properties shall not occur until a notice to proceed has been issued by ADOT and construction of the Kingman Crossing interchange has begun.

Slide 21 – Mr. Jeppson gave a synopsis of this slide.

Slide 22 – Mr. Jeppson gave a synopsis of this slide and said that the effective date of the ordinance would be upon notice to proceed by the Arizona Department of Transportation (ADOT) to begin construction of the traffic interchange just as it is on the north side of the interchange.

SUBDIVISIONS

- ARS §9-463.02. **Subdivision defined; applicability A.** "Subdivision" means improved or unimproved land or lands divided for the purpose of financing, sale or lease, whether immediate or future, into four or more lots, tracts or parcels of land, or, if a new street is involved, any such property which is divided into two or more lots, tracts or parcels of land, or, any such property, the boundaries of which have been fixed by a recorded plat, which is divided into more than two parts."
- W Kingman Crossing LLC must be willing to subdivide its property in order for the traffic interchange, as it is now approved to be constructed.
- In order to have access to the City's property from the traffic interchange, a roadway to a collector street must be constructed. Such a roadway will divide the City's property, which means the City's property will need to be subdivided.
- Water and sewer are located at the Hualapai Campus of KRMC.
- Staff is not aware where the critics got their engineering cost estimates. Infrastructure costs for development of the south side have not been estimated.



Slide 23 – Mr. Jeppson gave a synopsis of this slide and said that both sides of the interchange will need to be subdivided in order to begin development.

Slide 24 – This slide showed a graphic of the traffic interchange and how the properties would likely be divided.

SUBDIVISION SURETIES

- Construction of Improvements Prior to Final Plat Recordation
- Escrow Account
- Letter of Credit



Slide 25 – Mr. Jeppson gave a synopsis of this slide.

Slide 26 – Mr. Jeppson said that the current Design Concept Report only shows access to the northern portion of the interchange and no access to the south. He said that this needs to be redone.

DESIGN CONCEPT REPORT

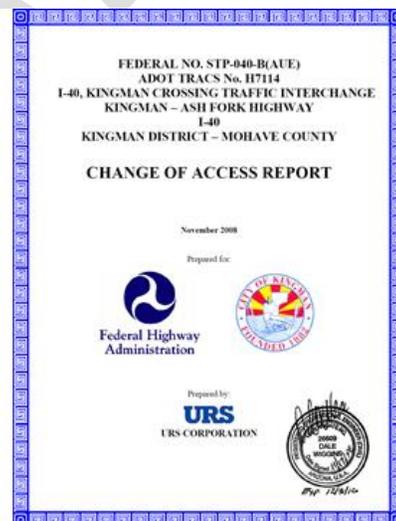
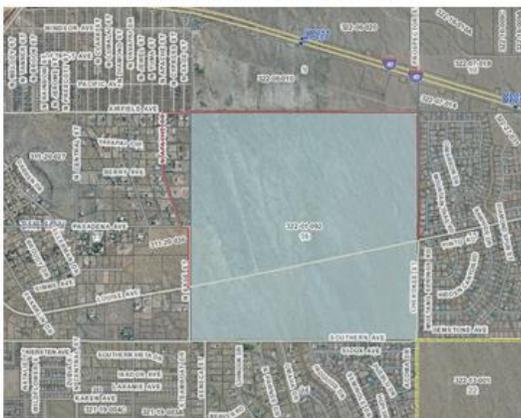
- The current Kingman Crossing DCR, approved June 2010, does not show access to the south of the interchange ramps, therefore, a revised DCR, approved by ADOT and FHWA, is required in order to provide access to the City's property from the interchange.
- Funding and timing for this revised DCR has not been identified.
- A route from the interchange to a collector street (Louise Ave.) will need to be constructed in order to allow the southern access to the interchange.
- A 102-feet of right-of-way and easement exists for the extension of Cherokee.
- Apache Drive (50-feet)/Sage Street (60-feet) are existing rights-of-way to the west of Section 16.
- The Airfield Avenue alignment runs along the south portion of the City's property. There is not a street easement or right-of-way on the State Trust land south of the City's property.



Slide 27 – Mr. Jeppson said that there is no funding or authorization to proceed with the design concept report at this time. He said that there would need to be a collector street to the south and the closest would be Louise Avenue. He said that the City has additional easements in the area that could also be viable.

Slide 28 – Mr. Jeppson said that there had been plans for an access road through Section 16; however, the sale of Section 16 did not occur so this plan is no longer in place. He said that staff would eventually recommend a collector street through Section 16.

POSSIBLE ACCESS ROUTES TO A COLLECTOR STREET



Slide 29 – This slide showed a map of potential access routes to the property.

Slide 30 – Mr. Jeppson said that nothing has been done to proceed with the Change of Access Report and that the report would need to be developed and approved prior to construction of the traffic interchange.

CHANGE OF ACCESS REPORT

- In addition to the Revised Design Concept Report, a revised Change of Access Report that allows access to the south, across the City's property is necessary before ADOT and FHWA to consider approval of the south access to I-40.
- Funding for this revised Change of Access Report has not been identified.
- No timeframe on review and approval

DESIGN

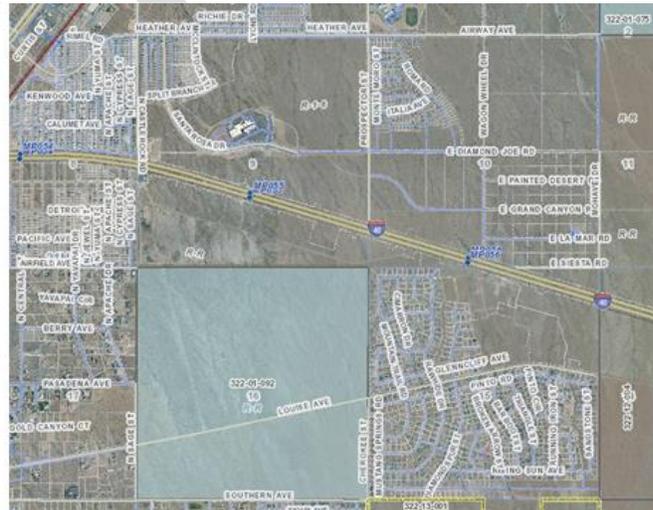
- Upon approval of the amended DCR and COAR, the interchange will need to be designed.
- The interchange is currently at the 35% design stage.
- The design period for the interchange to a 95% design stage is estimated to be one year and will cost approximately \$1 million.
- No engineering costs for infrastructure and roadway extensions.
- In August 2015, the City has entered into a contract with an engineering firm to study the feasibility of an interim roadway and grade separation crossing of I-40 at or near the Kingman Crossing TI alignment.

Slide 31 – Mr. Jeppson gave a summary of the timeframe to complete the Change of Access Report.

Slide 32 – Mr. Jeppson gave a synopsis of this slide and said that the City does not have a cost estimate on designing or building the traffic interchange at this time.

SALE OF PROPERTY

- In order to sell property valued over \$500,000, the City is governed by the ARS §9-403. Sale of real property valued at more than five hundred thousand dollars; special election; sale at auction.
- Possibly legislation in the next legislative session could change this limit.
- The ballot decision will need to be made by May 2016 to be on the November 2016 general election ballot.
- If a majority of the ballots cast is in favor of selling, then the City may sell the property at public auction to the highest bidder for cash, reserving the right to reject any and all bids.



Slide 33 – Mr. Jeppson gave a synopsis of this slide and said that legislation proposed this year could increase the threshold to seek voter approval to sell property from the current \$500,000. He said that currently the sale of the property would need to be approved by the Council by May, 2016, in order to be voted on in November, 2016.

Mayor Anderson said that he would like to allow the three members of the audience who signed up to speak before opening the meeting for additional questions.

Citizen George Cook addressed the Council and asked if he would be allowed to ask questions during his allotted time which Mayor Anderson said that he could. He said that he wanted to know why this proposal was not included with the General Plan 2030.

City Manager John A. Dougherty said that he began working for the City just prior to the deadline to include this with the General Plan 2030 and by the time he was able to propose the question to staff it was too late to change the ballot question. He said that he asked staff to look into what it would take to sell the property and what was needed for the future growth of the City.

Mr. Cook asked why there weren't town hall meetings held prior to changing the General Plan to gain the public's input.

Mayor Anderson said that the General Plan Amendment went through the public hearing process and those questions have been answered.

Mr. Cook stated that the City is only asking to rezone 110 acres and the other 50 acres are two large pits and not developable land. He said that it will take a lot to fill these in and quoted the Mayor as saying that the project would not cost the taxpayers money. He said that \$113,000 has been approved for a study on this project and that Mr. Jeppson said the cost for the Design Concept Report would be \$1 million. He said that the developers should have to pay for this and asked if the City has found a developer for this.

Mayor Anderson said that Mr. Cook could go back through the capital budget for several years and would find that there are several projects that provide access for the north and south sides of Interstate 40. He said that the feasibility study is for access only and is not necessarily related to Kingman Crossing. He said that the study is looking at a couple of locations and will provide feasibility, approximate costs, and a recommendation. He said that the recommended location could be Prospector Street/Cherokee Avenue or it could be Kingman Crossing Boulevard. He said that this is what people have desperately asked for. He said that the same is true for access to Andy Devine Avenue. He asked that Mr. Cook not mix what the purpose of the feasibility study is for.

Mr. Cook said that he would suggest postponing the zoning change until a developer is found.

Mayor Anderson said that the zoning is going through the process. He said that the City is still trying to get the developers to pay for the interchange as this will not be a \$50 million tax funded project.

Mr. Cook said that once construction of Kingman Crossing begins the City should then sell the property. He said that right now the property would be sold for pennies on the dollar. He said that he was promised the property would remain parks when he purchased his property. He said that the two pits fill up with water when it rains and he would like to see 50 acres dedicated for parks/open space.

Citizen Harley Pettit addressed the Council and said that there is a request for a \$1 million study from Planning and Zoning and this exceeds what the City could get from the sale of the property. He said that it is the wrong time to sell the property and there is no urgency to sell it at this time as there is no one interested in the property which he said has been documented in the newspaper. He said that the City began talking about the General Plan 2030 in 2013 and he doesn't feel Mr. Dougherty gave a proper reason for not pursuing it then. He said that this started out as being no cost to the citizens and within two months there was a request to change the zoning designation. He said that the next step is the zoning and then the traffic interchange. He said that so far what was originally talked about is out of hand and the City can't afford this. He said that the Council members are fiduciaries for the citizens. He said that the property belongs to the citizens and not the City. He said that the funds for this are the citizens' not the City's. He said that the Council members are non-business people making business decisions. He said that there is no real plan. He said that if the City has \$1 million for the design study it should be given back to sewer customers and pay for infrastructure. He said that this is a multi-million dollar project with no plan and there is nothing there but a dream. He said that Kingman is going to grow. He said that there needs to be a letter of intent in place before doing anything. He said that he thinks selling the property is a mistake. He said that the property was given to the City when Interstate 40 went through. He said that it would serve well as parks and open space. He said that it would have been a good place to have the fireworks. He said that the park will be like the one at Southern Avenue and Eastern Street. He said that this would be a better use of time and energy. He said that he is not against Kingman Crossing and will not talk about Rattlesnake Wash. He said that the city is going to grow but it can't be done artificially.

Citizen Doug Dickmeyer addressed the Council and said that the Mayor and Council are saying that this needs to be built to bring in tax dollars and asked for the names of three commercial businesses that would be willing to come to Kingman.

Mayor Anderson said that several businesses have expressed interest but he could not give their names.

Mr. Dickmeyer said that he is asking for specific businesses.

Mayor Anderson said that his answer remained the same.

Mr. Dickmeyer said that the businesses have to be what Kingman does not have now and has to be something that Kingman needs.

Mayor Anderson said that he could not give specific names and that any developer coming into Kingman would know what Kingman needs. He said that the City will be able to divulge more as the process goes on.

Councilmember Young said that she spoke with a developer who works with Costco and several others who would be interested in the area. She said that the only drawback is that they would want the traffic interchange in to come to Kingman.

Mr. Dickmeyer said that Costco is not new and everything that can be bought there can already be bought here.

Mayor Anderson said that several people travel to buy at Sam's Club in Bullhead City and Costco in Las Vegas.

Mr. Dickmeyer said that people will still be buying what they already do and the City will not gain a tax base. He said that the only way to build the tax base is with more people.

Councilmember Young said that people in Kingman are going to Bullhead City for Sam's Club and Costco would bring in people from other towns.

Mr. Dickmeyer said that it would starve other businesses here.

Mayor Anderson said that Mr. Dickmeyer needs to consider the dynamics of the growth and the building that is going on. He said that the southeast quadrant is seeing a lot of construction which means more population and more buyers. He said that until the City has an algorithm that can figure this out it is all space work.

Mr. Dickmeyer said that the City needs a study to see what the increase in sales tax would be. He said that he doesn't know if the Council supports local businesses but several of them would go out of business if Costco came in.

Councilmember Young said that she shops only in Kingman. She said that we are at a point where Kingman needs more sales tax and the only way to do this is with more businesses. She said that her issue with Kingman Crossing is that she wants to be guaranteed there will be retail development and not hotels and fast food.

Mr. Dickmeyer said that the City needs people to go to these businesses. He said that the focus should be on manufacturing and the airport authority.

Councilmember Young said that the city needs diversity. She said that manufacturing jobs do not bring sales tax and the city needs more retail.

Mr. Dickmeyer said that there needs to be proof that Kingman Crossing would bring more sales tax revenue.

Councilmember Young said that she didn't know if the City could justify that because it can't pay for the interchange. She said that this development will bring shoppers from Kingman, Lake Havasu City and Bullhead City as well as travelers off of the interstate.

Mr. Dickmeyer said that one business or another is going to lose.

Councilmember Young said that she doesn't want redundancy and there needs to be a marketing plan.

Mr. Dickmeyer said that it is a matter of workforce and not just having ten mattress stores.

Councilmember Young said that this doesn't necessarily need to take place at Kingman Crossing. She said that if the developers at Rattlesnake Wash would develop their property that would help too.

Mr. Dickmeyer said that there are ten stores selling mattresses in town and people are still only going to buy one mattress.

Councilmember Young said that the City cannot tell a property owner what to build there.

Mr. Dickmeyer said that this will transfer the tax base from one side of town to the other.

Mayor Anderson said that the City is losing 80-percent of sales of clothing and shoes from citizens who buy somewhere else. He said that the interchange would also allow better access to the hospital in the area which will bring more professionals to town with disposable incomes which will increase the sales base. He said that that is a result of this project.

Mr. Dickmeyer said that he didn't agree with all of that. He said that when the hospital was built they said they did not need the interchange in order to have an emergency room.

Mayor Anderson said that the hospital is under different ownership now.

Mr. Dickmeyer said that the previous owners sold it because there was not demand. He then said that he wanted to discuss access to the north and south sides of the interstate. He said that the City has been working on this for nine years and all they have been doing is shuffling paper. He said that since day one the only access to Kingman Crossing stops at Louise and at the hospital. He asked if the City of Kingman has an obligation to its citizens to provide adequate infrastructure.

Mayor Anderson said that this is what the feasibility study is for. He said that people who live in the southeast quadrant who have children who attend middle school have to go to the other side of the interstate. He said that this should be a five minute drive and is actually a 20 minute drive because drivers have to go to Eastern Street. He said that the feasibility study is looking at the needs. He said that Kingman Crossing will have one set of needs and Prospector Street will have another set of needs and the City will probably not be able to do both.

Mr. Dickmeyer said that the original intent of Kingman Crossing was to gain access from Hualapai Mountain Road to Interstate 40 and from Interstate 40 to the airport. He asked what happens to big rigs that come off of Interstate 40 and said that they will go through residential streets.

Mr. Jeppson said that his presentation of Louise Street to Santa Rosa Drive is based on what the minimum requirements are from ADOT and from the Federal Highway Commission. He said

that there had been talks about access to Hualapai Mountain Road and prior to annexation of the Hualapai Foothills area the developer asked if the County would allow him to shift his development to the Sage Street alignment and use Seneca Street as a collector street. He said that Seneca is 84 feet wide and he was almost crucified when he let the public know this in 2006. He said that there will need to be a link between Louise Avenue and Seneca Street but Seneca Street was designed to provide access to Hualapai Mountain Road.

Mr. Dickmeyer said that the original plan was to provide a direct route from Interstate 40 to Hualapai Mountain Road and now the City is dead ending it at Louise Avenue. He said that the only way from there is through residential communities. He said that Seneca will be used and the City needs a plan to get from Interstate 40 to Hualapai Mountain Road and to the airport. He said that there is no way to use Kingman Crossing for access to the airport. He said that nothing has happened in nine years and someone has an agenda as there is no tax benefit. He said that it would be better to put in an underpass and a fire station.

Mayor Anderson extended an offer to everyone else in attendance to ask additional questions. No one else came forward to speak. Mayor Anderson then explained the process moving forward with the rezoning request and then adjourned the meeting.

ADJOURNMENT -- 6:16 P.M.

ATTEST:

APPROVED:

Sydney Muhle
City Clerk

Richard Anderson
Mayor

STATE OF ARIZONA)
COUNTY OF MOHAVE)ss:
CITY OF KINGMAN)

CERTIFICATE OF COUNCIL MINUTES

I, Sydney Muhle, City Clerk and Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Work Session Meeting of the Common Council of the City of Kingman held on August 25, 2015.

Dated this 15th day of September, 2015.

Sydney Muhle, City Clerk and Recording Secretary

**CITY OF KINGMAN
MEETING OF THE COMMON COUNCIL
Council Chambers
310 N. 4th Street**

5:30 P.M.

MINUTES

Tuesday, September 1, 2015

REGULAR MEETING

| Members | Officers | Visitors Signing in |
|--------------------------------------|--|----------------------------|
| Richard Anderson – Mayor | John Dougherty, City Manager | See attached list |
| Mark Wimpee, Sr. – Vice-Mayor | Jackie Walker, Human Resources Director | |
| Mark Abram | Carl Cooper, City Attorney | |
| Larry Carver | Jake Rhoades, Fire Chief | |
| Jen Miles | Greg Henry, City Engineer | |
| Stuart Yocum | Robert DeVries, Chief of Police | |
| Carole Young | Mike Meersman, Parks and Recreation Director | |
| | Tina Moline, Finance Director | |
| | Gary Jeppson, Development Services Director | |
| | Rob Owen, Public Works Director | |
| | Joe Clos, Information Services Director | |
| | Sydney Muhle, City Clerk | |
| | Erin Roper, Deputy City Clerk and Recording Secretary | |

CALL TO ORDER & ROLL CALL

Mayor Anderson called the meeting to order at 5:29 P.M. and roll call was taken. All councilmembers were present. The invocation was given by Tracie Padilla of Praise Chapel after which the Pledge of Allegiance was said in unison.

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A)3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

1. APPOINTMENTS

Assignment to the Volunteer Firefighters Pension Plan Board

With the passing of John Osterman, there is a vacancy on the Volunteer Firefighters Pension Plan Board for the position of member of the public. Retired Fire Chief Chuck Osterman has volunteered to fill this vacancy. Chief Osterman is not enrolled in the volunteer firefighter pension plan. **Staff recommends appointing Chuck Osterman to fill the vacancy in the Volunteer Pension Plan Board.**

Vice-Mayor Wimpee, Sr. made a motion to APPOINT Chuck Osterman to the Volunteer Firefighters Pension Plan Board. Councilmember Abram SECONDED and it was APPROVED by a vote of 7-0.

2. **APPROVAL OF MINUTES**

a. The Work Session minutes of July 27, 2015

Councilmember Miles made a MOTION to APPROVE the Work Session minutes of July 27, 2015. Councilmember Abram SECONDED and it was APPROVED by a vote of 7-0.

b. The Regular Meeting and Executive Session minutes of August 4, 2015

Vice-Mayor Wimpee, Sr. and Councilmember Young abstained as they were excused from the meeting.

Councilmember Miles made a MOTION to APPROVE the Regular Meeting and Executive Session minutes of August 4, 2015. Councilmember Carver SECONDED and it was APPROVED by a vote of 5-0 with Vice-Mayor Wimpee, Sr. and Councilmember Young ABSTAINING.

c. The Work Session minutes of August 24, 2015

Councilmember Carver abstained as he was excused from the meeting.

Vice-Mayor Wimpee, Sr. made a MOTION to APPROVE the Work Session minutes of August 24, 2015. Councilmember Abram SECONDED and it was APPROVED by a vote of 6-0 with Councilmember Abram ABSTAINING.

3. **CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC**

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

Kingman resident Herberta Schroeder stated the current City Manager John Dougherty was very committed to the City and spent his personal time and money on City events. Ms. Schroeder stated Mr. Dougherty was an excellent ambassador for the City of Kingman and she hoped the Council would renew his contract.

Kingman resident Richard Penwarden asked the Council to consider an ordinance prohibiting the use of handheld devices while driving. Mr. Penwarden stated the Arizona legislature tried to pass a law the last two years and was unsuccessful. Mr. Penwarden stated some local entities in Arizona had successfully adopted ordinances prohibiting the use of handheld devices while driving. Mr. Penwarden stated he spoke with local law enforcement officers and they were in favor of a law that was plain and enforceable.

Mayor Anderson directed Mr. Dougherty to follow up on Mr. Penwarden's comments and report back to the Council.

4. **CONSENT AGENDA**

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired that item will be removed from the CONSENT AGENDA and will be considered separately.

a. Resolution 4966 authorizing a Memorandum of Understanding (“MOU”) between the Arizona Department of Revenue (“ADOR”) and the City of Kingman to establish performance measures to promote the timely, efficient and accurate processing of municipal tax matters

The ADOR and City of Kingman recently entered into an intergovernmental agreement to establish a uniform method of administration, collection, audit and licensing as it relates to municipal tax matters. In order to establish performance measures to promote the timely, efficient and accurate processing of these municipal tax matters by the ADOR, an MOU has been created between the ADOR and the City of Kingman. The terms of the MOU run on an annual basis from July 1, 2015 through June 30, 2016 and will renew automatically subject to the annual review conditions provided for in the MOU. **Staff recommends approval.**

b. Authorization for the Purchase of a Self-Contained Breathing Apparatus (SCBA) Compressor

Staff is requesting authorization for the purchase of the SCBA Compressor utilizing the bid from LN Curtis and Sons in the amount of \$65,098.80 including sales tax. Staff recommends the addition of the hose reel option in the amount of \$1,916.00 including sales tax. Finally, staff recommends the facilitation of the phase converter which must be installed at a total of \$4,400.00. The total for the completion of this project is \$67,015.90. **Staff recommends Council approve acceptance of the bids from LN Curtis and Sons to include hose reel option and Barkhurst Electric for phase converter installation.**

c. Award of bid for Ford PI Interceptor Police Package vehicles

The Kingman Police Department solicited bids for four 2015 or newer Ford PI Interceptor Police Package vehicles. The only bid submitted totaled \$127,600.36 (individual cost of \$31,900.09) from Cerbat Hills Ford DBA Colorado River Ford in Kingman. In the future the department will solicit bids to equip the vehicles. **Staff recommends approval.**

d. Award of bid for Chevrolet Silverado half ton vehicle

The Kingman Police Department solicited bids for one 2015 or newer Chevrolet Silverado vehicle. The vehicle will be utilized for the Neighborhood Services Unit. The only bid submitted totaled \$35,234.10 from Kingman Chevrolet - Buick. In the future the department will solicit bids to equip the vehicles. **Staff recommends approval.**

e. Award of bid for Ford Explorer 4WD Vehicle

The Kingman Police Department solicited bids for one 2016 or newer Ford Explorer vehicle. The vehicle will be utilized for the Flex Team K-9. The only bid submitted totaled \$30,586.90 from Cerbat Hills Ford DBA Colorado River Ford in Kingman. In the future the department will solicit bids to equip the vehicles. **Staff recommends approval.**

f. Authorization to Purchase Toro Groundsmaster 5900 Rotary Mower

Staff is requesting Council to authorize the purchase of a new Toro Groundsmaster 5900 Rotary Mower. This is an 18 feet width of cut, 99 horse power turbo Diesel, Hydraulic Driven. The mower would replace two 72” Groundsmaster Rotary Mowers that pull after-market trail mowers, these would be moved down in our fleet and used without pulling the trail mowers. **Staff is recommending Council authorize the purchase of new Toro Groundsmaster 5900 Rotary Mower from the**

Simpson Norton Corporation in the amount of \$88,367.23.

g. Consideration of a professional services agreement with Patti Trahern, PE, PHD for a Downtown local limits study, a wastewater classification study and a Hilltop local limits update, ENG15-051

On August 6, 2013 the Council adopted Ordinance No. 1764 as the City of Kingman Pretreatment Ordinance. In October of 2013, the Arizona Department of Environmental Quality (ADEQ) approved the City's Pretreatment Ordinance. The Pretreatment Ordinance prohibits the discharge of certain substances into the City sewer system. The Clean Water Act [40 CFR 403.8(f)(4)] requires that the City develop Local Limits, which are site specific limits for Industrial users. The Local Limits are intended to prevent undesirable substances from "passing through" the plant and causing the City to violate its effluent discharge requirements. The Local Limits are also intended to prevent the occurrence of substances that will "interfere" with the treatment plant operations, or cause health concerns for the workers. When the Pretreatment Ordinance was created, the Local Limits Study for the Downtown facility was deferred because the plant was not yet operational. The Hilltop Local Limits requires an update to review certain pollutants of concern such as copper, mercury, selenium and others. The Wastewater Classification Study will review the wastewater strength classification rates from the Utility Regulations. The current Table has not been updated since the Regulations were adopted in 1987. Staff has asked for a proposal from Patti Trahern, PE, PhD to prepare all of the work under a single agreement. Dr. Trahern was involved with the City's initial Pretreatment Ordinance. **Staff recommends that Council approve the Professional Services Agreement with Patti Trahern and authorize the Mayor to sign the Agreement on behalf of the City.**

h. 60 Day Contract extension for the Powerhouse Rehabilitation Project Design to Seabury Fritz Architects Inc.

On March 18, 2015, a contract was awarded to Seabury Fritz Architects Inc. for the design plans for the Powerhouse rehabilitation grant project. Seabury Fritz Architects Inc. has complied with all schedule requirements. The original contract was for a 180 day timeframe to be completed. Due to ADOT plan review times, the process has taken longer than expected. The original agreement was to be completed by September 14, 2015. **Staff recommends extending the contract 2 months until November 13, 2015.**

i. Special Event Liquor License Application

Applicant Rebecca Fawson of Kingman Route 66 Rotary Foundation has applied for a Series 15 Special Event Liquor License for an event to take place Friday, October 2 and Saturday, October 3, 2015 from 10:00 A.M. to 9 P.M. each day at Locomotive Park in Kingman. **Staff recommends approval.**

j. Special Event Liquor License Application

Applicant John Patt of Desert Diamond Distillery has applied for a Series 16W Wine Fest/Wine Fair Liquor License for an event to take place Friday, September 25, 2015 from 6 P.M. to 10 P.M., Saturday, September 26, 2015 from 12 P.M. to 10 P.M., and Sunday, September 27, 2015 from 10 A.M. to 4 P.M. at Locomotive Park in Kingman. **Staff recommends approval.**

k. Special Event Liquor License Application

Applicant Billy T. Ward of Boys & Girls Club of Kingman has applied for a Series 15 Special Event Liquor License for an event to take place Friday, September 25, 2015 from 4 P.M. to 10 P.M., Saturday, September 26, 2015 from 10 A.M. to 10 P.M., and Sunday, September 27, 2015 11 A.M. to

5 P.M. at Locomotive Park in Kingman. **Staff recommends approval.**

l. Liquor License Application

Applicant Michael Alexander Campbell of Ruyi Express has applied for a Series 12 Liquor License for a restaurant at 960 W Beale Street. **Staff recommends approval.**

m. Extension of Premises/Patio Permit Liquor License

Applicant Ronald P. Campbell of The Garlic Clove has applied for an Extension of Premises/Patio Permit for his Series 12 Restaurant Liquor License for an event to take place October 10, 2015 at 509 Beale Street between 5th Street and 6th Street in Kingman. **Staff recommends approval.**

n. Extension of Premises/Patio Permit Liquor License

Applicant Alton Floyd of Redneck's Southern Pit Barbeque has applied for an Extension of Premises/Patio Permit for his Series 12 Restaurant Liquor License for an event to take place September 25 to September 27, 2015, at 420 Beale Street in Kingman. **Staff recommends approval.**

o. Extension of Premises/Patio Permit Liquor License

Applicant Noble Zubaid of Canyon 66 Restaurant & Lounge has applied for an Extension of Premises/Patio Permit for his Series 12 Restaurant Liquor License for an event to take place September 23 to September 27, 2015 at 3100 E Andy Devine Avenue in Kingman. **Staff recommends approval.**

p. Request for Public Auction of Parcel IV-U-B-F at the Kingman Airport and Industrial Park

Kingman Airport Authority, Inc. is requesting a Public Auction of Parcel IV-U-B-F at the September 15, 2015 City Council Meeting. This parcel contains 2.93 acres and it has been appraised at \$130,000. The anticipated bidder may require ADEQ or EPS permits approving operations on the site. **Staff recommends scheduling a Public Auction of Parcel IV-U-B-F at the Kingman Airport and Industrial Park during the September 15, 2015 regular City Council Meeting.**

q. Grants of Utility Easements for UniSource Electric, Inc. at Powerhouse SBA cell tower site, 120 Andy Devine Avenue, and C.O.K. Main Water Storage Tank Farm, intersection of Anson Smith Road and White Cliffs Road (Project No. ENG15-057)

(Easement at Powerhouse Site) The City of Kingman is the owner of this 2.2 acre parcel (Parcel 304-18-040) which is the location of the Powerhouse, 120 Andy Devine Avenue. The parcel is located south of Andy Devine Avenue just west of its intersection with N. First Street. UniSource Electric, Inc. is rebuilding their substation located west of the Powerhouse. Their reconstruction plan calls for a reconfiguration of the power connection to the SBA cell tower site which includes the installation of a new transformer adjacent to the cell tower site and within the City parcel. The proposed easement is not in conflict with any current site functions and improvements. This easement request will allow UniSource Electric, Inc. to install a new transformer for the SBA cell tower. (Easement at Main Water Storage Tank Farm Site) The City of Kingman is the owner of this 10.0 acre parcel (Parcel 305-09-008). This parcel is located at the intersection of Anson Smith Road and White Cliffs Road and is outside of the city limits. This is the site of the City of Kingman main water tank farm facility. UniSource Electric, Inc. discovered that their existing overhead power lines crossing this parcel do not have easements. The lines include a power transmission line and a distribution line which serves the City of Kingman water tanks. The proposed easement is for existing utility lines so there are no anticipated conflicts with site access, functions and improvements. This easement request will correct this omission and provided for legal access and placement of these overhead utility lines.

Staff recommends granting the utility easements for UniSource Electric, Inc.

Councilmember Carver stated item “4b” needed to be removed.

Vice-Mayor Wimpee, Sr. made a MOTION to APPROVE the Consent Agenda as presented with the exception of item “4b.” Councilmember Miles SECONDED and it was APPROVED by a vote of 7-0.

Councilmember Carver asked if the sales tax for the bid in item “4b” was calculated using the location of the company or the location of the purchaser.

City Attorney Carl Cooper stated the sales tax was calculated using the location of the company.

Councilmember Carver made a MOTION to APPROVE item “4b.” Councilmember Young SECONDED and it was APPROVED by a vote of 7-0.

5. OLD BUSINESS

a. Presentation of a \$3,750 as the Final Installment to Repay Back the \$5000 Seed Money Granted by the City of Kingman to the Kingman and Mohave Manufacturing Association (KAMMA)

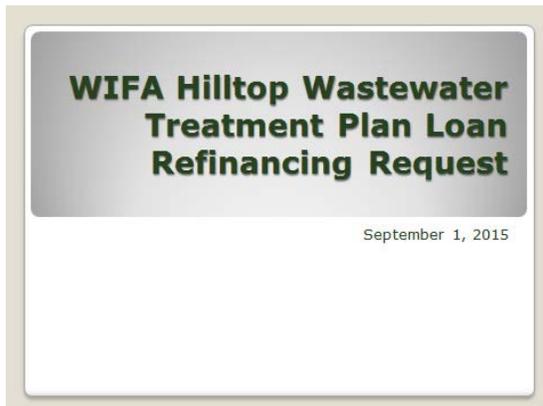
On September 4, 2012, the City granted \$5,000 to KAMMA as seed money to become organized and obtain its non-profit, tax exempt status. Since that time KAMMA has incorporated and gained its tax exempt status. Membership has grown and KAMMA wants to repay the grant in one final installment of \$3,750. An oversized check presentation for the final installment will be made at the City Council meeting, but the actual check will not be given to the City until December, 2015. **Staff recommends accepting the check.**

President of KAMMA John Hansen presented the check to Mayor Anderson.

b. Restructuring the Hilltop Wastewater Plant loan

Staff has been researching the potential to restructure the Hilltop Wastewater Plant (HTWWTP) loan from 13 to 15 years at 2.5% interest. The Water Infrastructure Finance Authority (WIFA) may or may not approve the application; however, it has been suggested to submit an application. **Staff agrees the City should try to refinance the loan now before interest rates begin to climb.**

Finance Director Tina Moline displayed the following slides:



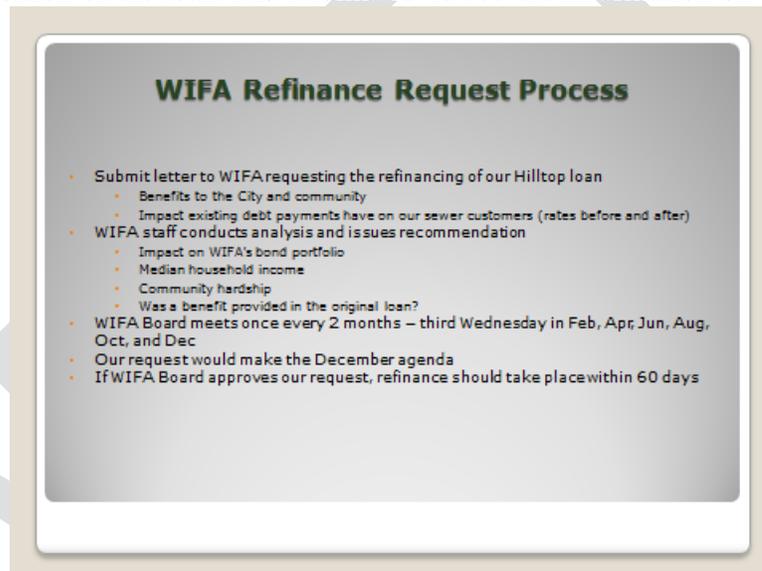
Refinancing Savings - HTWWTP Loan

| | Present Value (Outstanding Loan Balance) | Interest Rate | Period (in Years) | Interest Paid During Lifetime of Loan (in millions) | Annual Payment (in millions) | Future Value |
|--------------------|--|---------------|-------------------|---|------------------------------|---------------|
| Current Structure | \$ 26,355,311 | 3.60% | 13 | \$ 7.136 | \$ 2,574 | \$ 41,739,281 |
| Refinance & Extend | \$ 26,355,311 | 2.50% | 15 | \$ 5,574 | \$ 2,219 | \$ 38,170,349 |

Savings on Hilltop WWTP Loan Refinancing

| | |
|-------------------------|-------------|
| Interest over loan term | \$1,562,000 |
| Annual payment | \$355,000 |
| Total payments | \$177,000 |

On slide one Ms. Moline stated restructuring the WIFA loan for the HTWWTP was discussed in July with the understanding that WIFA would most likely not refinance the Downtown plant as it had already forgiven a portion of the loan. Ms. Moline reviewed the information on slide two.



Ms. Moline reviewed the information on slide three. Ms. Moline stated the benefit of restructuring the loan would be the reduced expenses to the wastewater fund. Ms. Moline stated this directly benefited the community by making funds available for expansion, a one-time credit to customers, or a customer rate reduction. Ms. Moline stated one of the factors WIFA would consider in their analysis would be the impact of refinancing on their own bond portfolio.

Mr. Dougherty asked if the City could lock in the interest rate.

Ms. Moline stated the interest rate could not be secured until WIFA approved the application.

Councilmember Miles made a MOTION to submit a request to refinance the WIFA loan. Councilmember Carver SECONDED and it was APPROVED by a vote of 7-0.

c. Discussion and possible action on the Communication to Council form

Staff is seeking direction on the proper documentation for requested agenda items. Any form the Council wishes to use is fine with staff. The request is so that it is not left up to interpretation, or

misinterpretation, of what the councilmember is requesting. **Council discretion.**

Councilmember Miles stated she did not want councilmembers to be required to complete a form to request agenda items. Councilmember Miles stated requesting items verbally at meetings or sending an email should be enough.

Mr. Dougherty stated email would work, but verbal requests could be too ambiguous. Mr. Dougherty stated staff sometimes had difficulty reaching councilmembers by phone or email when clarification was needed.

Mayor Anderson stated it was the councilmember's responsibility to review a requested item at least one day before the meeting to ensure it was correct.

Ms. Schroeder stated submitting requests for items by email or a form was a good idea because the request would not be left up to interpretation. Ms. Schroeder stated it created accountability and protected the councilmembers from people misinterpreting their statements.

Councilmember Carver stated an email request was reasonable. Councilmember Carver stated he did not like redundancy, but he understood that providing clear direction initially could prevent mistakes and save time. Councilmember Carver stated he agreed with Ms. Schroeder and did not see an issue with continuing to use email to notify Mr. Dougherty and Mayor Anderson of requested items.

Mr. Cooper asked if it was acceptable to include language in the revised ordinance that required requests to be made in writing.

The council agreed it was acceptable.

d. Discussion and/or action concerning disbandment of the Tourism Development Commission (TDC)

At the Regular Meeting of April 7, 2015, the Council heard a presentation from Krystal Burge and Tom Spear of the Tourism Development Commission (TDC) concerning possible disbandment. At the Work Session of August 24, 2015, the Council held discussion of this item and requested an action item for the September 1, 2015, Regular Meeting. The Council will discuss and take possible action on the proposal for disbandment of the TDC as well as options regarding a tourism contact with Kingman Visitor Center, Inc. **Council discretion.**

Kingman resident Theresa Evans stated the TDC should not be dissolved because it would degrade transparency by taking away public input and giving it to a private enterprise.

Kingman resident Joe Longoria stated he opposed disbanding TDC. Mr. Longoria stated the topic of disbandment was never discussed in a TDC meeting, which was a red flag. Mr. Longoria stated it was a conflict of interest for two of the TDC members to support disbandment when they were also Kingman Visitors Center, Inc. board (hereinafter "board") members. Mr. Longoria stated the control of the funding should remain in the citizens' hands and to lose that control would result in lost transparency.

Ms. Schroeder stated the TDC should not be disbanded. Ms. Schroeder stated the TDC needed to know what they could and could not fund. Ms. Schroeder stated the City needed to know that the

money spent resulted in a beneficial outcome, which should be shown in accountability reports. Ms. Schroeder stated the TDC needed new membership and clear guidelines.

TDC Commissioner Angela Paterson stated dissolving the TDC would take the stewardship of the money out of the hands of the City and its citizens. Ms. Paterson stated giving the funds to a private entity was risky and she hoped the Council would keep the money under City control.

Chair of the TDC Krystal Burge stated her goal was to support the community and if the community wanted to preserve the TDC she would support that as well. Ms. Burge stated the tourism dollars would always be controlled by the City even if the management was transferred to the board. Ms. Burge stated the money had always been well cared for and used to promote City tourism.

Vice-Chair of the TDC Tom Spear stated one of the goals was to clean up the City budget by moving tourism items out of the general fund and into the care of tourism dollars. Mr. Spear stated this would reduce the amount of discretionary funding for events. Mr. Spear stated the board would be able to use a hotel occupancy report to show the impact of funded events.

Mayor Anderson stated restaurant information would also need to be captured.

Mr. Spear stated he was not sure how to retrieve the data since restaurants were taxed differently from hotels, but the information could most likely be retrieved.

Councilmember Miles stated this was the third time disbanding the TDC was discussed and the Council still did not have the requested supporting material.

Mr. Spear stated disbanding the TDC without a contract in place would be premature.

Mr. Cooper stated he contacted Bullhead City and Lake Havasu City to obtain their agreements. Mr. Cooper stated he needed to complete a thorough analysis, but a quick review showed that the contracts mirrored the operations of a public agency, such as complying with open meeting law.

Councilmember Abram stated there was some risk when government funds were turned over to private industry. Councilmember Abram stated the contract needed to have clear standards, mandatory data reporting, and repercussions for lack of follow through.

Mayor Anderson directed Mr. Dougherty to arrange a time for a Work Session with the board, Council, and City staff to discuss the proposal and to gather the Kingman Visitors Center, Inc. bylaws, an attorney review of the Lake Havasu City and Bullhead City contracts, and a draft contract.

e. Discussion and possible action concerning Climatec

At the August 24, 2015 Council Work Session the Councilmembers who were present heard a presentation from Climatec concerning a proposal to assist the City in using savings on utility bills to pay for efficiency improvements. Climatec informed staff they are on the state bidders system so it is not required that the City offer a request for proposal to other vendors. Some of the clients Climatec has worked with are currently being contacted and the City Manager will have a verbal report ready for Council at the meeting. **Staff recommends contracting with Climatec to create a list of projects for Council's approval.**

Mr. Dougherty stated City staff spoke with multiple Climatech clients and overall the clients were very pleased. Mr. Dougherty stated the potential for significant savings was backed by state legislature.

Councilmember Miles stated the City procurement code needed to be reviewed before a decision was made in order to confirm a bid process was not required.

Ms. Moline stated the next step was to proceed with the audit and analysis in order to show what projects would be most beneficial for the City. Ms. Moline stated a report of projects, savings and associated warranties would then be presented to the Council for a final decision. Ms. Moline stated the City could not know the options for funding until the projects were identified.

Mr. Petit stated Climatech provided a good blueprint for improvements, but it involved changing all the equipment at once. Mr. Petit stated this would lead to the equipment wearing out and/or becoming obsolete all at once. Mr. Petit stated the City should replace the equipment incrementally using City staff to save money and avoid having to replace all equipment at the same time.

Ms. Moline stated the analysis was at no cost to the City. Ms. Moline stated the purpose of using a vendor like Climatech was to pay for the improvements in a way that would not incur any additional debt. Ms. Moline stated the equipment would not fail all at once since it had varying lifespans.

Councilmember Carver made a MOTION to APPROVE working with Climatech to develop a list of projects for Council approval. Vice-Mayor Wimpee, Sr. SECONDED.

Mr. Dougherty stated the City would take on debt, but it would be guaranteed to have the payments for that debt as well as additional savings.

Mayor Anderson called for a VOTE and it was APPROVED by a vote of 7-0.

6. **NEW BUSINESS**

a. Public hearing and consideration of Ordinance 1801, amending Section 5.000: RESIDENTIAL MANUFACTURED HOME and Subsection 26.900: RECREATIONAL VEHICLE PARKS of the Zoning Ordinance of the City of Kingman

Hugh P. & Moira J. Gallagher, applicants, have requested a text amendment to Section 5.000 RESIDENTIAL MANUFACTURED HOME and Subsection 26.900: RECREATIONAL VEHICLE PARKS of the Zoning Ordinance of the City of Kingman. The proposed amendment would permit recreational vehicles (RVs) to be allowed by Conditional Use Permit (CUP) within manufactured home parks located in an R-MH zoning district. The applicants are interested in allowing RVs within the Kingman Mobile Home Park at 1100 Topeka Street, which they own. The text amendment would allow no more than 40-percent of the park spaces to have RVs, and the space locations must be shown on an approved site plan, among other conditions. The Planning and Zoning Commission held the public hearing on August 11, 2015 to consider the proposed text amendment. The commission voted 5-2 to recommend denial of the proposed text amendment. The commissioners expressed concern regarding the impact of RVs on the manufactured home park and surrounding neighborhoods. A proposed ordinance has been prepared for the Council's consideration based on the requested text amendment and staff recommendations. **The commission's recommendation was to deny the requested amendment.**

Development Services Director Gary Jeppson presented the following slides:



Case #ZO15-002
 A request to permit recreational vehicles
 by Conditional Use Permit
 within
 Manufactured Home Parks
 Located in an R-MH-6 zoning district

City Council Meeting
 September 1, 2015

General Information
 Applicant: Hugh Gallagher

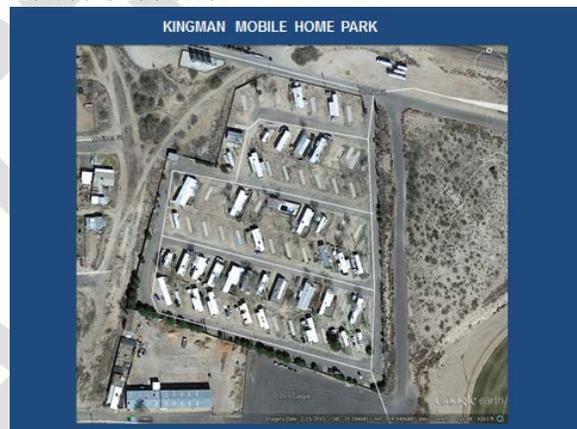
Requested Action
 A request to amend Sec. 5.000: Residential Manufactured Home and Subsection 26.900: Recreational Vehicle Parks of the Zoning Ordinance of the City of Kingman. If approved, the proposed amendment would permit recreational vehicles to be allowed by Conditional Use Permit within manufactured home parks located in an R-MH-6 zoning district.

Recommendation
 The Planning and Zoning Commission, by a 5 to 2 vote, recommends denial of the zoning ordinance text amendment as contained in proposed Ordinance #1801

Slide one was an introductory slide. Mr. Jeppson reviewed slide two.

Findings of Fact

1. Manufactured homes allowed as permitted uses in all R-MH zones on individual lots and in manufactured home parks.
2. The definition of "Manufactured Home" does not include recreational vehicles.
3. Subsection 5.400 outlines the development standards for manufactured home parks. New parks require P&Z Commission review and City Council approval.
4. Subsection 26.900 outlines the development standards for recreational vehicle parks. New parks are permitted in the C-2 and C-3 zoning districts by CUP and require P&Z Commission review and City Council approval.
5. Subsection 26.930(7) permits manufactured home parks to be developed in conjunction with an RV park. But reverse situation, which is the request, is not currently permitted.
6. RVs are also not permitted on individual lots in the R-MH districts.



Mr. Jeppson reviewed slide three and stated slide four was a photo of the property.

Background on Text Amendment Request

1. Kingman Mobile Home Park is located at 1100 Topeka and zoned R-MH-6. The park has 70 spaces with about 30 manufactured homes and pre-HUD mobile homes and about 11 RV units. The remaining spaces are vacant.
2. Current owner states there were RVs in park at time of purchase in 1997.
3. Park rezoned from I-1: Light Industry to R-MH-6 in 1998 to reduce the number of non-conforming uses. Action legalized manufactured homes in park. Pre-HUD mobile homes are legal non-conforming uses. However any existing RVs not legalized.
4. Gas lines, sewer lines, water lines and electrical system upgraded in park between 1999 and 2013.
5. Permit for electrical pedestal for RV use in park space denied in June.
6. Park owner would like to rent spaces to RVs and elected to apply for a text amendment.

Analysis

1. Text amendment as proposed would allow RVs to be permitted by CUP in existing and future manufactured home parks.
2. Currently there are eight parks in Kingman all zoned R-MH-6. Not clear what it would take to bring some of these parks up to current standards for manufactured home parks if they requested a CUP to allow RVs.
3. Property development standards for manufactured home parks and RV park include: Space sizes, density, setbacks, parking, streets, fencing/screening, utilities, recreation areas, and lighting and storage. Some of these standards may need updating in a future text amendment.
4. A site plan will need to be submitted with a CUP. It would need to distinguish RV spaces from manufactured home spaces. Since there is no permitting process for RVs, they could end up on spaces designated for manufactured homes. Staff recommends a specific limitation on the amount of spaces that can be used for RVs –no more than 30-40 percent.

Mr. Jeppson reviewed slides five and six.

Analysis (Continued)

5. RV spaces are permitted to be smaller than manufactured home spaces. There needs to be language to preclude the placement of manufactured homes on spaces smaller than the minimum standard of 3,200 square feet.
6. RVs are transient in nature and can include campers, vans, panel vans, buses and travel trailers. The commission should consider whether RVs could have a negative impact on park and surrounding residential neighborhoods with permanent housing.
7. The option of rezoning the Kingman Mobile Home Park to C-2 to allowing the RVs to be permitted by CUP was considered. However, this would require an amendment of the Kingman General Plan 2030 projected land use map first.
8. C-2 zoning would allow all permitted uses in that district at the park location. Property is at end of terminating street and C-2 zoning may not be appropriate from a land use standpoint.

Proposed Text Amendment

The proposed Ordinance #1801 will do the following:

1. Clarify in Sec. 5.210 that Manufactured Home Parks are permitted in the R-MH-6 zoning district by right.
2. Add text in Sec. 5.230 that RVs within a manufactured home park maybe permitted by CUP and regulated by Sec. 26.900.
3. Add text in Sec. 5.400 allowing RVs by CUP in manufactured home park, maximum 40-percent of park spaces may be designated for RVs with locations shown on site plan, and manufactured homes not permitted in RV spaces that do not meet manufactured home space size requirements.
4. Clarify in Sec. 5.400 that unoccupied campers and RVs may be parked and stored. Minimum number of improvement plan copies for park plans increased from two to five.

Mr. Jeppson reviewed slides seven and eight.

Proposed Text Amendment (Continued)

5. Clarify in Sec. 26.930(7) that manufactured home park may be developed in an RV park by CUP in C-2 and C-3 districts.
6. Add text in Sec. 26.930(8) that RVs within a manufactured home park maybe permitted by CUP with park development standards are applied to RV spaces.
7. Clarify in Sec. 26.940 that minimum RV park size of two acres only applies to parks in C-2 or C-3 district. No more than 40% of the parks spaces may be designated for RVs with locations shown on site plan, and manufactured homes not permitted in RV spaces that do not meet manufactured home space size requirements.
8. Clarify in Sec. 26.940 that the term RV "lot" is to be replaced with RV "space." Parking spaces for rigs and vehicles need to be side by side or non-tandem. The number of improvement plan copies for park plans increased from two to five.

Recommendation

- The Planning and Zoning Commission, on a 5 to 2 vote, recommends denial of Ordinance #1801.
- Staff believes that clarifying language needs to be made concerning recreational vehicle regulations, but that the applicant's request should be denied.

Mr. Jeppson reviewed slide 9 and stated the City received comments from manufactured home owners regarding living next to RVs and what was considered an RV. Mr. Jeppson stated the concern was whether old school busses, panel vans, or dilapidated and/or non-operational vehicles would be considered RVs. Mr. Jeppson reviewed slide 10.

Attachment "A"

5.200 GENERAL PROVISIONS

5.210 PERMITTED USES

Home occupations as regulated in Section 24.000, of this Ordinance
Manufactured Home Park in the RMH-6 district as regulated by Section 5.400 of this Ordinance
 Parks and public playgrounds—publicly owned and operated

5.230 USES WHICH MAY BE PERMITTED BY CONDITIONAL USE PERMIT

Public libraries
Recreational vehicles within a Manufactured Home Park in the R-MH-6 district as regulated by Subsection 26.900: Recreational Vehicle Parks
 Regulated Day Care/Group Facility

Attachment "A"

5.400 MANUFACTURED HOME PARK

5.410 PROPERTY DEVELOPMENT STANDARDS

RECREATIONAL VEHICLES: Recreational vehicles used for living quarters may be permitted by Conditional Use Permit subject to the regulations of Subsection 26.900: Recreational Vehicle Parks. Recreational vehicle spaces shall comprise no more than 40-percent of the spaces within a manufactured home park when located in an R-MH-6 zoning district. The locations of the RV spaces shall be clearly identified on an approved site plan and recreational vehicles shall not be permitted in spaces designated for manufactured homes. In all zoning districts manufactured homes shall not be permitted on recreational vehicle spaces which do not meet the manufactured home space size requirements per this ordinance.

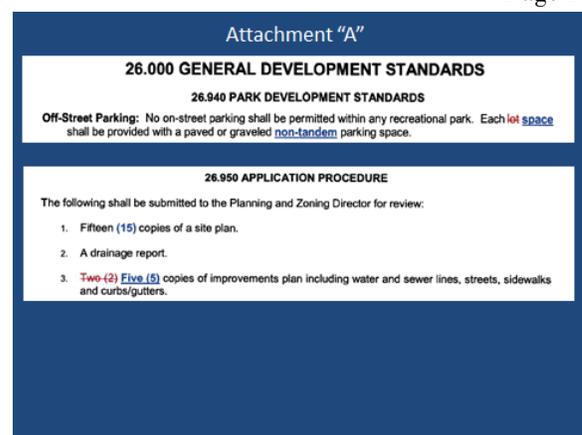
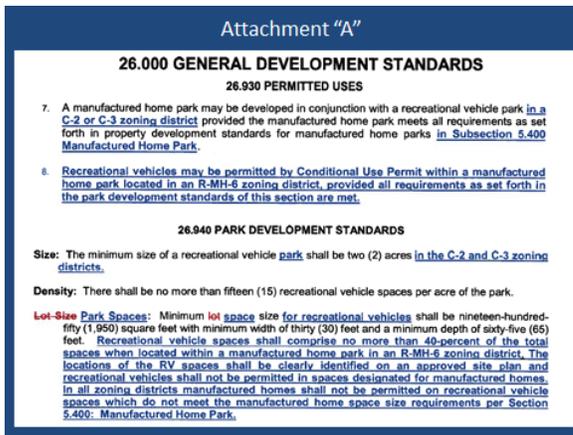
STORAGE AREAS: There shall be an area for the parking of boats, unoccupied campers, recreational vehicles, and similar vehicles, and an area for utility, maintenance, and/or storage areas equal to one (1) parking space per two (2) lots which shall be screened from view by an opaque wall or fence with a minimum height of five (5) feet. This area shall be paved or graveled.

5.430 APPLICATION PROCEDURE

The following shall be submitted to the Planning and Zoning Director for review:

1. Fifteen (15) copies of a site plan.
2. A grade and drainage report.
3. ~~Two (2)~~ Five (5) copies of improvement plans including water and sewer lines, streets, sidewalks, and curbs/gutters.

Mr. Jeppson displayed slides 11 and 12.



Mr. Jeppson displayed slides 13 and 14.

Councilmember Abram asked if the ordinance dictated how long an RV could be in one place.

Mr. Jeppson stated there was no limitation and the ordinance would allow permanent residency in an RV.

Applicant Hugh P. Gallagher stated six of the eight mobile home parks in Kingman rented spaces to RVs. Mr. Gallagher stated he upgraded the electrical system in 2012 to service individual spaces. Mr. Gallagher stated his permit application for an RV pedestal was denied due to the zoning. Mr. Gallagher stated there were no overnight guests in his park and the lease was month to month. Mr. Gallagher stated parks in California and Nevada rented spaces to manufactured homes and RVs within the same park without issue. Mr. Gallagher stated his park was in a low income area and losing the ability to rent to RVs would take 30 spaces away from low income people.

Councilmember Abram asked Mr. Gallagher if there was a specific section of the park for RVs.

Mr. Gallagher stated the manufactured homes were not separated from the RVs.

Councilmember Miles asked if there were complaints from the manufactured home residents.

Mr. Gallagher stated there were no complaints.

Councilmember Miles stated the City had the option of either changing the ordinance or enforcing the rules, which would displace people.

Councilmember Carver asked if there was a way to revise the text in order to bring all the parks in the City into compliance.

Mr. Jeppson stated the City could adopt an ordinance.

Councilmember Abram stated there needed to be some regulation in place to separate manufactured homes from RVs within the parks. Councilmember Abram stated RVs were not as permanent as manufactured homes.

Councilmember Carver asked if the definition of RV was outlined in the Arizona Revised Statutes

(ARS).

Chief of Police Robert DeVries stated the definition was not detailed.

Mr. Jeppson stated the definition of a manufactured home was outlined in federal statutes. Mr. Jeppson stated the parks would have to apply for a CUP to come into compliance, which could be denied if complaints were received.

Councilmember Miles stated the CUP process provided oversight and allowed specifics like location to be considered.

Councilmember Abram stated 40% of the park allotted for RVs was too high.

Mr. Jeppson stated the maximum was 40% and the Council could reduce that percentage as part of the CUP.

Councilmember Young stated there were other places for the RVs to relocate to as not all the RV parks in Kingman were full.

Mayor Anderson opened the public hearing at 7:27 P. M.

Deborah Addler stated there were a number of parks that had manufactured home and RV residents living together without complaint. Ms. Addler stated she understood cosmetic concerns, but the ordinance should be changed rather than displacing a large number of individuals. Ms. Addler stated a grandfather clause could be issued as long as the current residents were in compliance with other City ordinances.

Mayor Anderson closed the public hearing at 7:30 P.M.

Vice-Mayor Wimpee, Sr. made a MOTION to APPROVE Ordinance 1801. Councilmember Miles SECONDED and it was APPROVED by a vote of 6-1 with Councilmember Abram voting NAY.

b. Proposed Resolution No. 4967, approving a change of beneficiary of a trust for Kingman Crossing, Tract 1993-A, a single family residential subdivision

Kingman Crossing Tract 1993-A is a single family residential subdivision located on the south side of Airway Avenue at Santa Rosa Drive and is not associated with nor a part of the city-owned parcel south of I-40. On January 17, 2012 the Kingman Common Council passed Resolution No. 4762-R which accepted a new property escrow assurance and released a surety bond for Kingman Crossing, Tract 1993-A. The property escrow assurance was accepted to assure the completion of all remaining uncompleted off-site subdivision improvements for Kingman Crossing, Tract 1993-A east of Santa Rosa Drive. Under the assurance agreement, no individual lots can be sold until all required subdivision improvements are completed. The portion of Kingman Crossing, Tract 1993-A subject to the property escrow agreement is in a trust with Pioneer Title Agency, Inc. as Trustee under Trust No. 9289. The original beneficiary of the trust was WLN Construction, LLC. The property escrow agreement requires that Pioneer Title obtain the City's written approval prior to the transfer, release, or conveyance of any of the property in this section of Kingman Crossing, Tract 1993-A. In 2013 the Council passed Resolution No. 4846 which approved a change to the beneficiary of the trust to include Frank Moore Construction, LLC as the second beneficial interest. Angle Homes has recently

entered into a purchase agreement for the subject property. As a result, Pioneer Title Agency proposed changing the second beneficial interest first to Francis P. Moore individually then to Angle Homes, Inc. **The Council is asked to approve Resolution 4967 which will provide the required written authorization for the change of beneficiary to Angle Homes, Inc.**

Vice-Mayor Wimpee, Sr. made a MOTION to APPROVE Resolution 4967. Councilmember Young SECONDED and it was APPROVED by a vote of 6-0 with Councilmember Carver ABSTAINING as he was not present at the time of the vote.

c. Discussion and direction concerning street closures

The City recently received an application for a street closure to hold an event downtown. The business owner was told he would have to make arrangements for the street closure barricades. Upon contacting a vendor in Fort Mohave the business owner decided the cost (\$1,100) was too prohibitive and talked about cancelling his event. The City Manager asked the Public Works Director to calculate the cost of the Street Department handling the street closure (\$390). Department personnel have been through training on doing street closures and the department has the equipment to do minor closures on a periodic basis. **In order to encourage events in the city, staff would like authorization from Council to do street closures using city personnel, at the City Manager discretion, when feasible and personnel are available.**

Mr. Dougherty stated the City could handle street closures for small events and the fee would cover the overtime cost of two employees to set up equipment. Mr. Dougherty stated previous Councils were concerned with competing against private traffic control businesses; however, due to the fact that the only company in the area was from Fort Mohave and the price was high he felt it was worth readdressing. Mr. Dougherty stated it was important to encourage and assist businesses who wanted to hold events that would bring people into the community.

Councilmember Miles stated she wanted to know when City staff was being used, for what event, and in what capacity.

Mayor Anderson made a MOTION to APPROVE use of City staff on street closures. Vice-Mayor Wimpee, Sr. SECONDED and it was APPROVED by a vote of 7-0.

7. REPORTS

Board, Commission and Committee Reports by Council Liaisons

Vice-Mayor Wimpee, Sr. stated he attended the Historic Preservation Commission meeting and the group was doing an excellent job of increasing their productivity.

8. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER

Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.

If needed.

Councilmember Miles invited the Council and public to visit the Dig It Community Garden on September 12, 2015 from 9 to 11 A.M.

Councilmember Abram stated the Best of the West on Route 66 Festival would begin on September

26, 2015.

Mayor Anderson stated he attended the League of Arizona Cities and Towns conference and heard a lot of discussion about improving infrastructure and roads, but no firm solutions.

Mr. Dougherty stated there would be a community wide cleanup on September 12, 2015 beginning at 6 A.M. Mr. Dougherty stated the Veterans Court was expected to be operational by November 1, 2015 and he would bring a contract to Council for review.

9. EXECUTIVE SESSION

Pursuant to ARS 38-431.03(A)(7), the City Manager requests that the Mayor and Common Council vote to go into executive session for discussion and later possible action.

Vice-Mayor Wimpee, Sr. made a MOTION to ENTER Executive Session. Councilmember Young SECONDED and it was APPROVED by a vote of 7-0.

Council entered Executive Session at 7:42 P.M.

a. E. Andy Devine Avenue property appraisal

Pursuant to ARS 38-431.03(A)(1), the City Manager requests that the Mayor and Common Council vote to go into executive session for discussion and later possible action.

b. City Manager contract

Council returned from Executive Session at 8:47 P.M.

Vice-Mayor Wimpee, Sr. made a MOTION to place the E. Andy Devine Avenue property out for bid for the minimum appraised amount. Councilmember Abram SECONDED and it was APPROVED by a vote of 7-0.

Mayor Anderson stated direction was provided to the subcommittee to meet with the City Manager during the following week to discuss the contract.

Councilmember Abram made a MOTION to ADJOURN. Vice-Mayor Wimpee, Sr. SECONDED and it was APPROVED by a vote of 7-0.

ADJOURNMENT – 8:47 P.M.

ATTEST:

APPROVED:

Sydney Muhle
City Clerk

Richard Anderson
Mayor

STATE OF ARIZONA)
COUNTY OF MOHAVE)ss:
CITY OF KINGMAN)

CERTIFICATE OF COUNCIL MINUTES

I, Erin Roper, Deputy City Clerk and Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Common Council of the City of Kingman held on September 1, 2015.

Dated this 15th day of September, 2015.

Erin Roper, Deputy City Clerk and Recording Secretary

DRAFT

PROCLAMATION

WHEREAS, the mission of the Kingman Cancer Care Unit is to provide financial aid and moral support to the patient and their family; they are an organized group of volunteers who educate the community on available resources to control cancer; and

WHEREAS, the Kingman Cancer Care Unit is dedicated to informing and reminding the population of the facts about cancer, its early detection, its prompt treatment by competent medical methods, and its prevention where practicable; and

WHEREAS, the Kingman Cancer Care Unit assists patients with transportation, out-of-town room and board, personal equipment, health equipment and other emergency assistance.

WHEREAS, these are just a few of the many ways the Kingman Cancer Care Unit services the needs of Kingman and the vicinity; and

WHEREAS, time and time again, the residents of the City of Kingman come together for a great cause that proves our community is as tight-knit as they come. Kingman Cancer Awareness Month is no exception; fortunately, many businesses, schools, residents, KRMC and the City of Kingman employees plan events and go above and beyond to show their support for area cancer patients and their families; and

WHEREAS, to this end, there are many cancer awareness and fundraising events planned during the months of September, October, and November: Pitchin' for Cancer Horseshoes Tournament, Cancer Awareness at Mohave County Fair, Andy Devine Days Rodeo/Tough Enough to Wear Pink Campaign, Walk a Mile in Their Shoes, Pepsi 1st Annual Breast Cancer Awareness Golf Tournament, Community Go Pink Week, Women's Health Expo, Go Pink Block Party, Pink Pig Out & Pink Ribbon Drop, School Pink Week Challenge, Boot Out Cancer Campaign, Name the Pink Police Car, Pink Ribbon of Lights, Catch It Early Cookie Sale, 40th Annual Kingman Cancer Care Unit Arts & Crafts Fair, and many other activities that bring our community together to show our love and support of our family, friends and neighbors affected by the devastating effects of cancer.

NOW, THEREFORE, I, Richard Anderson, Mayor of the City of Kingman, Arizona, hereby proclaim the month of October 2015 as:

"KINGMAN CANCER AWARENESS MONTH"

in Kingman, Arizona. Furthermore, because early diagnosis of cancer can make a

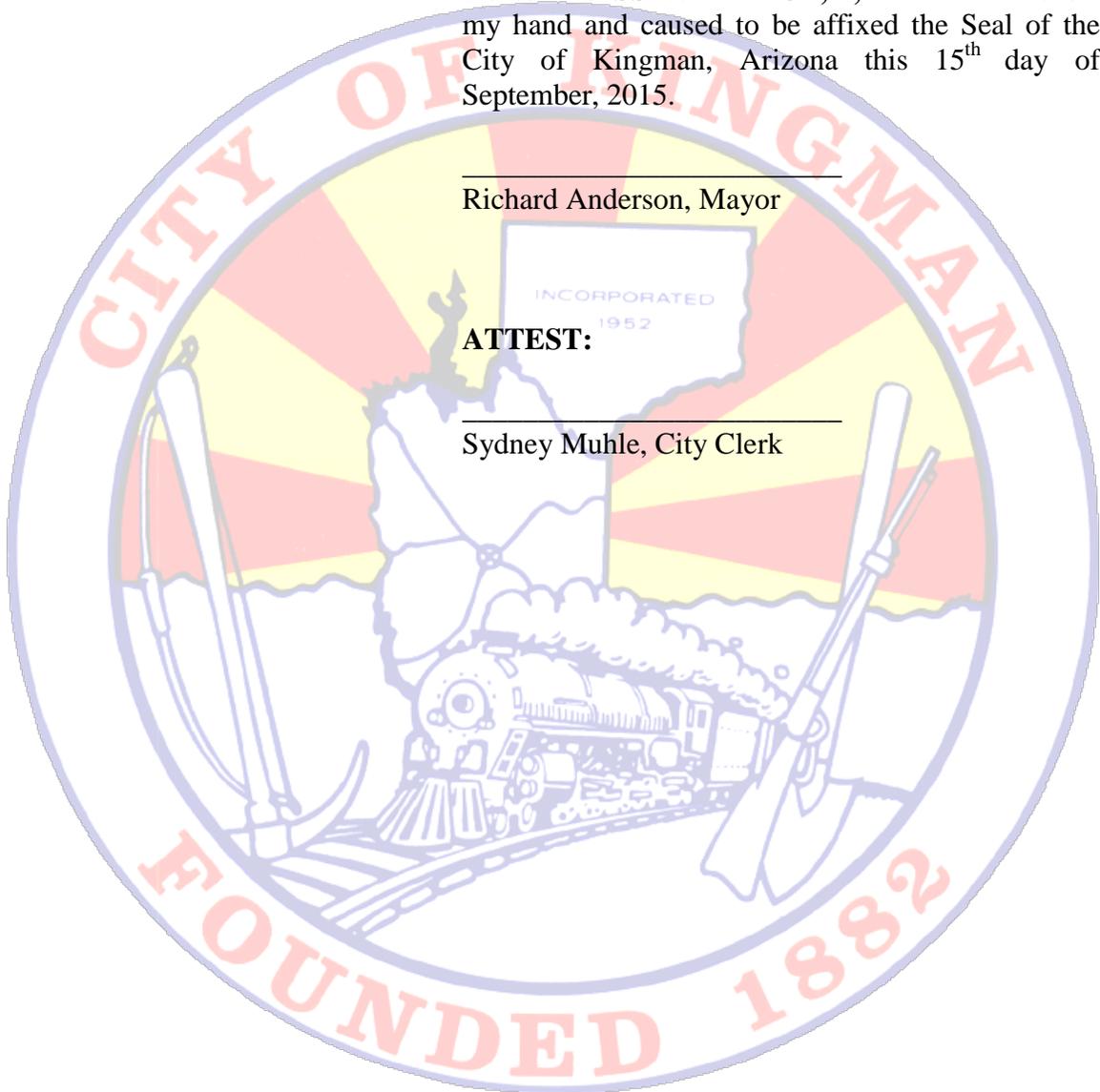
tremendous difference in the course of one's life, I urge the citizens of Kingman and the vicinity to support the fight against all cancers, participate in early detection screening and take advantage of the many options to show your support of Cancer Awareness, the services offered by the Kingman Cancer Care Unit, and the work of many residents, businesses, schools, KRMC and City employees who plan these events, not only for a great cause, but because they are some of the most fun events of the fall.

IN WITNESS WHEREOF, I, have hereunto set my hand and caused to be affixed the Seal of the City of Kingman, Arizona this 15th day of September, 2015.

Richard Anderson, Mayor

ATTEST:

Sydney Muhle, City Clerk



PROCLAMATION

Whereas; literacy is the single most effective way to promote global prosperity and eliminate poverty;
and

Whereas; cultures that are literate embrace the key lever of change for economic development, social
growth and environmental protection; and

Whereas; cultures best promote and support democracy, political stability and peace based on many
factors but rely on as a pivotal factor literacy; and

Whereas; assurance of literacy for all citizens best promotes peace, human rights, environmental
protection and prosperity; and

Whereas; literacy brings improved self-confidence to the individual, a heightened sense of belonging,
and improved job opportunities:

THEREFORE I, Richard Anderson, Mayor of Kingman, Arizona, do hereby proclaim the month of
September, 2015, as

National Literacy Month

And further declare September 8, 2015, as

International Literacy Day is henceforth

I strongly encourage each of us to recognize contributions made by WELCOME, and other literacy
organizations such as our local literacy program KALP (Kingman Area Literacy Program), for the
significant contributions that they have made, and continue to make, on our community and
citizenry.

IN WITNESS WHEREOF, I, have hereunto set my
hand and caused to be affixed the Seal of the City of
Kingman, Arizona this 7th day of May, 2015.

Richard Anderson, Mayor

ATTEST:

Sydney Muhle, City Clerk

CITY OF KINGMAN COMMUNICATION TO COUNCIL



TO: Honorable Mayor and Council Members

FROM: Gary W. Jeppson, Development Services Director

MEETING DATE: September 15, 2015

AGENDA SUBJECT: Consideration of Appointing Two People to the Tourism Development Commission.

SUMMARY: The Tourism Development Commission has two vacancies. The term of James McGuire ended December 31, 2014 and he did not seek reappointment. Debra Sixta, whose term ends December 31, 2016, resigned from the Commission in December 2014.

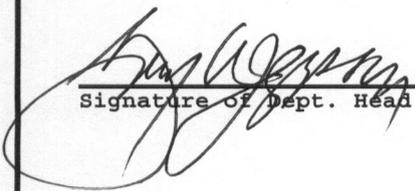
The Tourism Development Commission met on September 3, 2015 and recommended Theresa Evans and Herberta Schroeder to be appointed to the Tourism Development Commission.

The terms of the Tourism Development Commissioners are as follows:

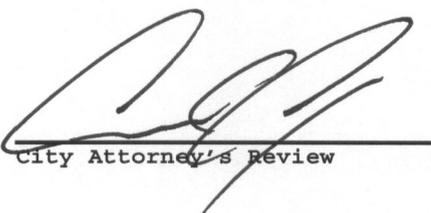
| | | | |
|-----------------------|--------------------------------|----------------|--------------------------------|
| 2015 James Baker | (serving 1 st term) | 2016 Tom Spear | (serving 3 rd term) |
| 2015 Krystal Burge * | (serving 4 th term) | 2017 VACANT | |
| 2016 Angela Patterson | (serving 2 nd term) | 2017 VACANT | |
| 2016 Harley Pettit | (serving 2 nd term) | | |

When the TDC was a nine member commission, three terms ended each year. When the Council reduced the TDC from nine members to seven members, in 2012, it eliminated the extra two positions through attrition. Therefore, the present situation is that three terms end in two successive years and one term ending the third year. In order to reconcile the terms to have the most even staggering of terms, if these terms end in 2017, there will be a two commission terms ending in 2015, three ending in 2016, and two ending in 2017.

ATTACHMENT: Applications of Theresa Evans and Herberta Schroeder
FISCAL IMPACT: None known.
RECOMMENDATION: The TDC recommends the reappointment of Theresa Evans and Herberta Schroeder.



Signature of Dept. Head



City Attorney's Review



City Manager's Review

AGENDA ITEM: 3



CITY OF KINGMAN
BOARDS AND COMMISSIONS APPLICATION

15 SEP 11 6:10 37s

FOR MEMBERSHIP ON THE TOURISM BOARD TDC
Estimated hours per month you can devote to this group: 6-

Name Herberta Holly Schroeder Home Phone # 928-303-3094
Address 101 E. Andy Devine Alternative Phone # 928-303-3094
Zip Code 86401
Email Windsweptimages@yahoo.com

Resident Located in -
Kingman City Limits
Mohave County

Length of Residency 15 years Are you a registered voter? Yes No

If asked, I would be willing to serve on another board or Commission. Yes No

List other boards or commissions interested in:

possibility - ASK ME

1. List your educational background. 2 yr College degree GENERAL STUDIES-

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer.

Been in customer service most of my life
husband of 13 years owns a motel worked
in travel industry 8 years

3. Describe your involvement in the Kingman community. Photographer/promoting
activities & Events thru photos politically
Involved - Business Lic Review Board

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

travel industry total experience 21 yrs -
marketing - printing - PSA's And Customer
Service Experience plus a Photographer
Pretty much sees everything from a
tourist point of view.

5. Describe why you are interested in serving in this position. To further improve our tourist traffic

6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain: you would know better than I

Appointment to this board, commission or advisory committee will require your consistent attendance at regularly scheduled meetings. Please note the times below for each Board or Commission. All meetings are held at the Council Chambers, 310 N. 4th Street, Kingman.

| | |
|--|---|
| Board of Adjustment | As Needed |
| Building Board of Appeals | As Needed |
| Business License Review Board | As Needed |
| Clean City Commission | 3rd Thursday/Monthly @ 5:00PM |
| Economic Development Marketing Commission | 2nd Wednesday/Monthly @ 7:30 AM |
| Golf Course Advisory Committee | 3rd Wednesday/odd months @ 4:30PM |
| Historical Preservation Commission | 4th Tuesday/odd months @ 5:30PM |
| Industrial Development Board | As Needed |
| Local Public Safety Personnel Retirement Board | As Needed |
| Municipal Property Corporation | As Needed |
| Municipal Utilities Commission | 4th Thursday/Monthly @ 5:30 PM |
| Parks & Recreation Commission | 3rd Wednesday/odd months @ 6:30PM |
| Personnel Board | As Needed |
| Planning & Zoning Commission | 2nd Tuesday/Monthly @ 6:00PM |
| Tourism Development Commission | 1st Thursday/Monthly @ 7:30AM |
| Transit Advisory Commission | 2nd Tuesday/1 st month of Quarter @10:00 |

This application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant [Signature] Date 9/2/15

Please return this application to:

City of Kingman
City Clerk's Office Fax (928) 753-6867
310 North Fourth Street
Kingman, AZ 86401

For further information, please call: City Clerk's office at (928) 753-5561.

Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.



CITY OF KINGMAN
BOARDS AND COMMISSIONS APPLICATION

14 MAR 12 11:19 47s

FOR MEMBERSHIP ON THE Tourism Development

Estimated hours per month you can devote to this group: 50 or more

Name THERESA M EVANS

Home Phone # 928-755-2624 ⁷⁵⁸⁻²¹⁶²

Address 205 OAK STREET

Alternative Phone # _____

Zip Code 86401

Email ~~theresa.73@kingman.com~~
Terri.Evans1@inbox.com

Resident Located in -

Kingman City Limits

Mohave County

Length of Residency 1 1/2 YEARS Are you a registered voter? Yes No _____

If asked, I would be willing to serve on another board or Commission. Yes No _____

List other boards or commissions interested in:

TRANSIT

ECONOMIC

MUNICIPAL UTILITIES

1. List your educational background. High School, Some College

2. Please state your occupational background as it relates to the board or commission you are applying for beginning with your current occupation and employer.

I AM RETIRED. WORKED AS PROFESSIONAL TOUR COACH DRIVER,
TOUR GUIDE, SET UP TRIPS ETC FOR CLOSE TO 40 YEARS.

3. Describe your involvement in the Kingman community. ACTIVELY INVOLVED IN

DEMOCRATIC PARTY

4. Describe your leadership roles and/or any special expertise you have which would be applicable to the position for which you are applying.

WOULD ACTIVELY SEEK INPUT FROM BUSINESS, EVENT, ATTRACTIONS FROM
HERE AND OTHER AREAS TO BUILD A NETWORK OF INFORMATION, IDEAS
ETC TO ESTABLISH KINGMAN AS A PREMIER TOURIST AREA AND CREATE JOBS

5. Describe why you are interested in serving in this position. I never realized until I moved here, what Kingmans potential is AND can be. I would like to be a part of moving us forward as a tourist destination

6. If you are appointed to any of the boards or commissions you have listed interest in, please list potential conflicts of interest. Explain: _____

Appointment to this board, commission or advisory committee will require your consistent attendance at regularly scheduled meetings. Please note the times below for each Board or Commission. All meetings are held at the Council Chambers, 310 N. 4th Street, Kingman.

| | |
|--|---|
| Board of Adjustment | As Needed |
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| Industrial Development Board | As Needed |
| Local Public Safety Personnel Retirement Board | As Needed |
| Municipal Property Corporation | As Needed |
| Municipal Utilities Commission | 4th Thursday/Monthly @ 5:30 PM |
| Parks & Recreation Commission | 3rd Wednesday/odd months @ 6:30PM |
| Personnel Board | As Needed |
| Planning & Zoning Commission | 2nd Tuesday/Monthly @ 6:00PM |
| Tourism Development Commission | 1st Thursday/Monthly @ 7:30AM |
| Transit Advisory Commission | 2nd Tuesday/1 st month of Quarter @10:00 |

This application is subject to the Arizona Open Records law and should not be considered confidential.

Signature of Applicant [Signature] Date 12/ March 2014

Please return this application to:

City of Kingman
 City Clerk's Office Fax (928) 753-6867
 310 North Fourth Street
 Kingman, AZ 86401

For further information, please call: City Clerk's office at (928) 753-5561.

Thank you for taking the time to fill out this application. Volunteers play a vital role in the City of Kingman government. We appreciate your interest.

CITY OF KINGMAN COMMUNICATION TO COUNCIL



TO: Honorable Mayor and Council Members

FROM: Jackie Walker, Human Resources/Risk Mgt Director

MEETING DATE: September 15, 2015

AGENDA SUBJECT: Employee Award & Recognition

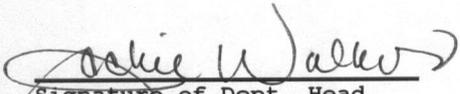
SUMMARY:

- Cheryl Smith, SHRM-CP, PHR, Human Resources Technician
 - Cheryl has been recognized by her peers in the Arizona Chapter of the Society of Human Resources Management and is the 2015 recipient of the Ann Byrnes, SPHR Memorial Award for Professional Excellence. This award is granted to an individual who has an exceptional record of contributions to the human resource profession, and to recognize contributions of members who volunteer their services and go beyond the norm.

Staff would like the Council to recognize Cheryl for receiving this prestigious award for her contributions of excellence by being a role model and setting a standard for others in the human resources profession.

- Jackie Walker, SHRM-SCP, SPHR, IPMA-CP, Human Resources/Risk Management Director & Intergovernmental Relations
 - Jackie has been recognized by her peers in the Arizona Chapter of the Society of Human Resources Management as a nominee for the Al O'Connor Lifetime Achievement Award. Individuals in this category are recognized as an HR professional or business leader who has distinguished her/himself throughout their career through volunteer leadership, supporting HR related initiatives and making significant contributions to promote and support HR professionals.

Staff would like the Council to recognize Jackie for receiving this honorable recognition of excellence as someone who has distinguished herself throughout her human resources career.



Signature of Dept. Head



City Attorney's Review



City Manager's Review

AGENDA ITEM: 4

CITY OF KINGMAN COMMUNICATION TO COUNCIL



TO: Honorable Mayor and Council Members

FROM: Engineering Services

MEETING DATE: September 15, 2015

AGENDA SUBJECT: AUTHORIZING THE PURCHASE OF REAL PROPERTY ON GATES AVENUE FOR DRAINAGE PURPOSES, ENG15-018

SUMMARY:

On March 17, 2015, Council approved Resolution No. 4936, which authorized staff to proceed with acquiring vacant property on Gates Avenue for drainage purposes. The property is owned by Elaine B. Nelson and is identified as tax parcel 311-14-325. The property is 5,000 square feet in area and is a natural low point which ponds with storm runoff. The property owner has provided an appraisal dated March 11, 2010 showing an opinion of value of \$12,000. The owner has indicated that \$12,000 is the minimum that she would accept for the property.

Staff recommends proceeding with the Gates property acquisition. Upon Council approval, staff will open an escrow with one of the local Title agencies to finalize this land purchase.

ATTACHMENTS: Offer Letter dated September 1, 2015
March 11, 2010 appraisal

FISCAL IMPACT: The purchase price will be \$12,000 plus escrow closing costs. The Flood Control Budget identified \$100,000 in Flood Control Funds for Land Acquisition for Drainage Purposes.

RECOMMENDATION: Staff recommends approval of the property purchase for \$12,000 plus escrow fees and authorizing the mayor to sign all property deeds and acceptance statements associated with this acquisition.



Signature of Dept. Head



City Attorney
Approved as to Form



City Manager's Review

AGENDA ITEM: 6a



City of Kingman

310 NORTH FOURTH STREET • KINGMAN • ARIZONA • 86401 • 928 • 753-5561
www.ci.kingman.az.us

September 1, 2015

Elaine B. Nelson
1015 Crestwood Drive
Kingman, AZ 86409

RE: Gates Avenue Property
Golden Gate Addition, Unit 7, Block 151, Lot 53 & 54
Assessor Parcel Number 311-14-325
City File ENG15-018

Dear Ms. Nelson:

This letter is to confirm our understanding of a possible purchase of your property by the City of Kingman. The terms and conditions of the sale are subject to the full review and approval by the City Council.

You currently own property on Gates Avenue which property is described as Golden Gate Addition, Unit 7, Block 151, Lot 53 & 54 (Tax Parcel 311-14-325).

You have indicated that you are willing to sell the above property subject to the following conditions:

1. That the purchase price for the two lots will be \$12,000.
2. That the City will pay all closing costs associated with the property sale.

If you are still agreeable to this proposal, please sign in the space below. Let me know if you have any questions.

Sincerely,

Gregory T. Henry, P.E.
City Engineer
ghenry@cityofkingman.gov
(928) 753-8329

Agreed to and Accepted

Elaine B. Nelson

Dated: Sept 1, 2015

GOLDEN GATE AVE

311-14-319G

2116 STOCKTON HILL RD KINGMAN

311-14-315G

311-14-315H

311-14-315J

N STOCKTON HILL RD

Subject
Property

311-14-320
21N 16V

311-14-329

311-14-328

311-14-327

311-14-326

311-14-325

311-14-324

311-14-323A

311-14-323B

GATES AVE

51C



SUMMARY APPRAISAL REPORT

LOCATED AT:

GATES AVENUE
LOTS 53 & 54, BLOCK 151, GOLDEN GATE ADDITION UNIT 7
KINGMAN, AZ 86401

FOR:

ESTATE OF ERNEST G. NELSON
1015 CRESTWOOD DRIVE
KINGMAN, AZ 86409

AS OF:

MARCH 11, 2010

BY:

TAYLOR ROSS
TAYLOR T. ROSS & ASSOCIATES
729 E. BEALE STREET
KINGMAN, AZ 86401

LAND APPRAISAL REPORT

File No. R276-10

| | | |
|--|-------------------|--------------------------|
| Borrower ESTATE OF ERNEST G. NELSON | Census Tract 9509 | Map Reference 311-14-325 |
| Property Address GATES AVENUE | | |
| City KINGMAN | County MOHAVE | State AZ Zip Code 86401 |
| Legal Description LOTS 53 & 54, BLOCK 151, GOLDEN GATE ADDITION UNIT 7 | | |
| Sale Price \$ NA | Date of Sale NA | Loan Term NA yrs. |
| Property Rights Appraised <input checked="" type="checkbox"/> Fee <input type="checkbox"/> Leasehold <input type="checkbox"/> De Minimis PUD | | |
| Actual Real Estate Taxes \$ 201.22 (yr) Loan charges to be paid by seller \$ NA Other sales concessions NA | | |
| Lender/Client ESTATE OF ERNEST G. NELSON | | |
| Address 1015 CRESTWOOD DRIVE, KINGMAN, AZ 86409 | | |
| Occupant Appraiser TAYLOR T. ROSS | | |
| Instructions to Appraiser APPRAISE MARKET VALUE AS OF DATE OF DEATH, MARCH 11, 2010. | | |

| | |
|---|---|
| Location | Good Avg. Fair Poor |
| <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban <input type="checkbox"/> Rural | Employment Stability <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| Built Up <input checked="" type="checkbox"/> Over 75% <input type="checkbox"/> 25% to 75% <input type="checkbox"/> Under 25% | Convenience to Employment <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| Growth Rate <input type="checkbox"/> Fully Dev. <input type="checkbox"/> Rapid <input type="checkbox"/> Steady <input checked="" type="checkbox"/> Slow | Convenience to Shopping <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| Property Values <input type="checkbox"/> Increasing <input type="checkbox"/> Stable <input checked="" type="checkbox"/> Declining | Convenience to Schools <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| Demand/Supply <input type="checkbox"/> Shortage <input type="checkbox"/> In Balance <input checked="" type="checkbox"/> Oversupply | Adequacy of Public Transportation <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| Marketing Time <input type="checkbox"/> Under 3 Mos. <input type="checkbox"/> 4-6 Mos. <input checked="" type="checkbox"/> Over 6 Mos. | Recreational Facilities <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| Present Land Use 90% 1 Family % 2-4 Family % Apts. % Condo % Commercial | Adequacy of Utilities <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| % Industrial 10% Vacant % | Property Compatibility <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| Change in Present Land Use <input checked="" type="checkbox"/> Not Likely <input type="checkbox"/> Likely (*) <input type="checkbox"/> Taking Place (*) | Protection from Detrimental Conditions <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| (*) From _____ To _____ | Police and Fire Protection <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| Predominant Occupancy <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Tenant % Vacant | General Appearance of Properties <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| Single Family Price Range \$ _____ to \$ _____ Predominant Value \$ _____ | Appeal to Market <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| Single Family Age _____ yrs. to _____ yrs. Predominant Age _____ yrs. | |

Comments including those factors, favorable or unfavorable, affecting marketability (e.g. public parks, schools, view, noise): **THIS IS A RESIDENTIAL AREA WITHIN ONE BLOCK OF STOCKTON HILL ROAD. SUPPORTING SERVICES ARE WITHIN ONE MILE AND INCLUDE MEDICAL, RETAIL, AND FINANCIAL. THERE IS BUSING FOR BOTH GRADE AND HIGH SCHOOL.**

| | | | |
|---|---|---|--|
| Dimensions 50 X 100 = 5,000 Sq. Ft. or Acres <input type="checkbox"/> Corner Lot | Present Improvements <input type="checkbox"/> do <input type="checkbox"/> do not conform to zoning regulations | | |
| Zoning classification R-1 6 | Highest and best use <input type="checkbox"/> Present use <input checked="" type="checkbox"/> Other (specify) SPECULATIVE HOLDING FOR FUTURE DEVELOPMENT(1-2 YEARS). | | |
| <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"> Elec. <input checked="" type="checkbox"/> Gas <input checked="" type="checkbox"/> Water <input checked="" type="checkbox"/> San. Sewer <input checked="" type="checkbox"/> <input type="checkbox"/> Underground Elect. & Tel. </td> <td style="width: 50%;"> OFF SITE IMPROVEMENTS Street Access <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private Surface ASPHALT Maintenance <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private <input type="checkbox"/> Storm Sewer <input type="checkbox"/> Curb/Gutter <input type="checkbox"/> Sidewalk <input type="checkbox"/> Street Lights </td> </tr> </table> | Elec. <input checked="" type="checkbox"/> Gas <input checked="" type="checkbox"/> Water <input checked="" type="checkbox"/> San. Sewer <input checked="" type="checkbox"/> <input type="checkbox"/> Underground Elect. & Tel. | OFF SITE IMPROVEMENTS Street Access <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private Surface ASPHALT Maintenance <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private <input type="checkbox"/> Storm Sewer <input type="checkbox"/> Curb/Gutter <input type="checkbox"/> Sidewalk <input type="checkbox"/> Street Lights | Topo TYPICAL Size TYPICAL Shape TYPICAL View TYPICAL Drainage ADEQUATE/TYPICAL Is the property located in a HUD Identified Special Flood Hazard Area? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes |
| Elec. <input checked="" type="checkbox"/> Gas <input checked="" type="checkbox"/> Water <input checked="" type="checkbox"/> San. Sewer <input checked="" type="checkbox"/> <input type="checkbox"/> Underground Elect. & Tel. | OFF SITE IMPROVEMENTS Street Access <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private Surface ASPHALT Maintenance <input checked="" type="checkbox"/> Public <input type="checkbox"/> Private <input type="checkbox"/> Storm Sewer <input type="checkbox"/> Curb/Gutter <input type="checkbox"/> Sidewalk <input type="checkbox"/> Street Lights | | |
| Comments (favorable or unfavorable including any apparent adverse easements, encroachments, or other adverse conditions): NO EASEMENTS OR ENCROACHMENTS NOTED WHICH WOULD ADVERSELY AFFECT MARKETABILITY. | | | |

The undersigned has recited three recent sales of properties most similar and proximate to subject and has considered these in the market analysis. The description includes a dollar adjustment reflecting market reaction to those items of significant variation between the subject and comparable properties. If a significant item in the comparable property is superior to or more favorable than the subject property, a minus (-) adjustment is made thus reducing the indicated value of subject; if a significant item in the comparable is inferior to or less favorable than the subject property, a plus (+) adjustment is made thus increasing the indicated value of the subject.

| ITEM | SUBJECT PROPERTY | COMPARABLE NO. 1 | COMPARABLE NO. 2 | COMPARABLE NO. 3 |
|----------------------------------|-----------------------------------|--|--|--|
| Address | GATES AVENUE KINGMAN, AZ 86401 | 3655 N. VERDUGO KINGMAN, AZ 86401 | CROZIER AVENUE KINGMAN, AZ 86401 | BOULDER AVENUE KINGMAN, AZ 86401 |
| Proximity to Subject | | 1.70 miles | 0.72 miles | 0.57 miles |
| Sales Price | \$ NA | \$ 15,000 | \$ 11,000 | \$ 25,000 |
| Price | \$ | \$ 3.00 | \$ 2.20 | \$ 5.00 |
| Data Source | COUNTY REC | MLS830257CTYREC7521/725 | CTYREC7574/415 | COUNTYRECORDS7483/586 |
| Date of Sale and Time Adjustment | DESCRIPTION DOD 03/11/10 | DESCRIPTION 06/30/09 | DESCRIPTION 08/01/09 | DESCRIPTION 05/01/09 |
| Location | GOLDEN GATE | GOLDEN GATE | GOLDEN GATE | GOLDEN GATE |
| Site/View | 5,000 SF/AVG | 5,000 SF | 5,000 SF/AVG | 5,000 SF/AVG |
| UTILITIES | YES | YES | YES | YES |
| PARCEL NUMBERS | 311-14-325 | 320-06-614 | 311-12-285 | 311-12-268 |
| Sales or Financing Concessions | NA | CASH NONE NOTED | CASH NONE NOTED | CASH NONE NOTED |
| Net Adj. (Total) | | <input type="checkbox"/> + <input type="checkbox"/> - \$ | <input type="checkbox"/> + <input type="checkbox"/> - \$ | <input type="checkbox"/> + <input type="checkbox"/> - \$ |
| Indicated Value of Subject | | Net % \$ 15,000 | Net % \$ 11,000 | Net % \$ 25,000 |

Comments on Market Data: **THE 3 COMPARABLE SALES AND 2 LISTINGS INDICATE AN ADJUSTED RANGE OF \$11,000 TO \$25,000. THE LOWER RANGE OF VALUE OF \$12,000 IS THE OPINION OF VALUE DUE TO SALE 2 BEING THE MOST RECENT SALE TO THE DATE OF DEATH. THE LISTINGS SET THE UPPER RANGE OF VALUE FOR THE SUBJECT DUE TO THE LACK OF MORE RECENT SALES.**

Comments and Conditions of Appraisal: **THIS IS A COMPLETE SUMMARY APPRAISAL REPORT. THE INTENDED USE OF THIS REPORT IS FOR ESTATE PURPOSES. THE INTENDED USER IS THE ESTATE OF ERNEST G. NELSON. ONLY THE SALES COMPARISON APPROACH WAS USED DUE TO THE SUBJECT BEING VACANT AND NOT LEASED. THE DATE OF INSPECTION WAS APRIL 13, 2010.**

Final Reconciliation: **THE SALES COMPARISON APPROACH INDICATES AN OPINION OF VALUE OF \$12,000 BASED UPON THE ABOVE ANALYSIS.**

I ESTIMATE THE MARKET VALUE, AS DEFINED, OF SUBJECT PROPERTY AS OF MARCH 11, 2010 **to be \$** 12,000

TAYLOR T. ROSS Did Did Not Physically Inspect Property
Appraiser(s) Review Appraiser (If applicable)

General Text Addendum

File No. R276-10

| | | | |
|------------------|----------------------------|----------|--------|
| Borrower/Client | ESTATE OF ERNEST G. NELSON | | |
| Property Address | GATES AVENUE | | |
| City | KINGMAN | County | MOHAVE |
| | | State | AZ |
| | | Zip Code | 86401 |
| Lender | ESTATE OF ERNEST G. NELSON | | |

THE COMPS USED ARE THE BEST AVAILABLE IN THE MARKET.

THE PHOTOS IN THIS APPRAISAL ARE DIGITAL AND THE APPRAISAL CONTAINS PASSWORD PROTECTED ELECTRONIC SIGNATURES.

EXPOSURE TIME OF THE SUBJECT PROPERTY IS ESTIMATED AT SIX TO TWELVE MONTHS BASED ON A REVIEW OF COMPARABLE SALES DATA.

SCOPE OF WORK:

THE RESULTS OF THE APPRAISAL ARE REPORTED IN THIS SUMMARY APPRAISAL REPORT. A SUMMARY APPRAISAL REPORT IS A BRIEF RECAPITULATION OF THE APPRAISER'S DATA, ANALYSES, AND CONCLUSIONS. IT DOES NOT CONTAIN THE DETAILED DESCRIPTIONS FOUND IN A SELF-CONTAINED APPRAISAL REPORT. HOWEVER, IT IS INTENDED TO COMPLY WITH THE REPORTING REQUIREMENTS SET FORTH UNDER STANDARD RULE 2-2(b) OF USPAP. AS SUCH, IT DOES NOT INCLUDE FULL DISCUSSIONS OF THE DATA, REASONING, AND ANALYSES USED IN THE APPRAISAL PROCESS TO DEVELOP THE APPRAISER'S OPINION OF VALUE. SUPPORTING DOCUMENTATION CONCERNING THE DATA, REASONING, AND ANALYSES, IS RETAINED IN THE APPRAISER'S FILE AND IS AVAILABLE TO THE CLIENT DURING REGULAR BUSINESS HOURS.

THIS REPORT IS ALSO INTENDED TO HAVE BEEN PREPARED IN ACCORDANCE WITH ALL REQUIREMENTS OF THE UNIFORM STANDARDS OF PROFESSIONAL APPRAISAL PRACTICE (USPAP) AS PROVIDED BY THE APPRAISAL FOUNDATION.

THE APPRAISER HAS PERSONALLY INSPECTED THE SUBJECT PROPERTY, SUBJECT NEIGHBORHOOD, AND MARKET AREA, AND HAS GATHERED SUFFICIENT DATA TO FORM AN OPINION OF VALUE FOR THE SUBJECT PROPERTY. DATA HAS BEEN GATHERED ON COMPARABLE LAND SALES AND LISTINGS. ONE OF THE THREE WIDELY RECOGNIZED APPROACHES TO VALUE IS FULLY PROCESSED, THE COST AND INCOME APPROACHES HAVING BEEN FOUND TO BE INAPPLICABLE. AFTER MAKING ESTIMATES OF THE VALUE OF THE PROPERTY USING THE APPLICABLE AND NECESSARY APPROACH TO VALUE, A FINAL VALUE CONCLUSION IS MADE.

MULTI-PURPOSE SUPPLEMENTAL ADDENDUM FOR FEDERALLY RELATED TRANSACTIONS

T ROSS & ASSOCIATES (928) 753-1262

| | | | | |
|---|----------------------|-----------------|-----------------------|--|
| Borrower/Client ESTATE OF ERNEST G. NELSON | | | | |
| Property Address GATES AVENUE | | | | |
| City KINGMAN | County MOHAVE | State AZ | Zip Code 86401 | |
| Lender ESTATE OF ERNEST G. NELSON | | | | |

This Multi-Purpose Supplemental Addendum for Federally Related Transactions was designed to provide the appraiser with a convenient way to comply with the current appraisal standards and requirements of the Federal Deposit Insurance Corporation (FDIC), the Office of the Comptroller of Currency (OCC), The Office of Thrift Supervision (OTS), the Resolution Trust Corporation (RTC), and the Federal Reserve.

This Multi-Purpose Supplemental Addendum is for use with any appraisal. Only those statements which have been checked by the appraiser apply to the property being appraised.

PURPOSE & FUNCTION OF APPRAISAL

The purpose of the appraisal is to estimate the market value of the subject property as defined herein. The function of the appraisal is to assist the above-named Lender in evaluating the subject property for lending purposes. This is a federally related transaction.

EXTENT OF APPRAISAL PROCESS

- The appraisal is based on the information gathered by the appraiser from public records, other identified sources, inspection of the subject property and neighborhood, and selection of comparable sales within the subject market area. The original source of the comparables is shown in the Data Source section of the market grid along with the source of confirmation, if available. The original source is presented first. The sources and data are considered reliable. When conflicting information was provided, the source deemed most reliable has been used. Data believed to be unreliable was not included in the report nor used as a basis for the value conclusion.
- The Reproduction Cost is based on _____ supplemented by the appraiser's knowledge of the local market.
- Physical depreciation is based on the estimated effective age of the subject property. Functional and/or external depreciation, if present, is specifically addressed in the appraisal report or other addenda. In estimating the site value, the appraiser has relied on personal knowledge of the local market. This knowledge is based on prior and/or current analysis of site sales and/or abstraction of site values from sales of improved properties.
- The subject property is located in an area of primarily owner-occupied single family residences and the Income Approach is not considered to be meaningful. For this reason, the Income Approach was not used.
- The Estimated Market Rent and Gross Rent Multiplier utilized in the Income Approach are based on the appraiser's knowledge of the subject market area. The rental knowledge is based on prior and/or current rental rate surveys of residential properties. The Gross Rent Multiplier is based on prior and/or current analysis of prices and market rates for residential properties.
- For income producing properties, actual rents, vacancies and expenses have been reported and analyzed. They have been used to project future rents, vacancies and expenses.

SUBJECT PROPERTY OFFERING INFORMATION

- According to MULTIPLE LISTING SERVICE the subject property:
- has not been offered for sale in the past: 30 days 1 year 3 years.
 - is currently offered for sale for \$ _____.
 - was offered for sale within the past: 30 days 1 year 3 years for \$ _____.
 - Offering Information was considered in the final reconciliation of value.
 - Offering Information was not considered in the final reconciliation of value.
 - Offering Information was not available. The reasons for unavailability and the steps taken by the appraiser are explained later in this addendum.

SALES HISTORY OF SUBJECT PROPERTY

- According to MULTIPLE LISTING SERVICE AND COUNTY RECORDS the subject property:
- Has not transferred In the past twelve months. In the past thirty-six months. In the past 5 years.
 - Has transferred In the past twelve months. In the past thirty-six months. In the past 5 years.
 - All prior sales which have occurred in the past _____ are listed below and reconciled to the appraised value, either in the body of the report or in the addenda.

| Date | Sales Price | Document # | Seller | Buyer |
|------|-------------|------------|--------|-------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

FEMA FLOOD HAZARD DATA

- Subject property is not located in a FEMA Special Flood Hazard Area.
- Subject property is located in a FEMA Special Flood Hazard Area.

| Zone | FEMA Map/Panel # | Map Date | Name of Community |
|----------|------------------|----------|-------------------|
| ZONE "X" | 04015C4558G | 11/18/09 | CITY OF KINGMAN |

- The community does not participate in the National Flood Insurance Program.
- The community does participate in the National Flood Insurance Program.
- It is covered by a regular program.
- It is covered by an emergency program.

CURRENT SALES CONTRACT

- The subject property is currently not under contract.
- The contract and/or escrow instructions were not available for review. The unavailability of the contract is explained later in the addenda section.
- The contract and/or escrow instructions were reviewed. The following summarizes the contract:

| Contract Date | Amendment Date | Contract Price | Seller |
|---------------|----------------|----------------|--------|
| | | | |

- The contract indicated that personal property was not included in the sale.
- The contract indicated that personal property was included. It consisted of _____ Estimated contributory value is \$ _____
- Personal property was not included in the final value estimate.
- Personal property was included in the final value estimate.
- The contract indicated no financing concessions or other incentives.
- The contract indicated the following concessions or incentives: _____
- If concessions or incentives exist, the comparables were checked for similar concessions and appropriate adjustments were made, if applicable, so that the final value conclusion is in compliance with the Market Value defined herein.

MARKET OVERVIEW Include an explanation of current market conditions and trends.

6/12 months is considered a reasonable marketing period for the subject property based on REVIEW OF COMPARABLE SALES DATA.

ADDITIONAL CERTIFICATION

The Appraiser certifies and agrees that:

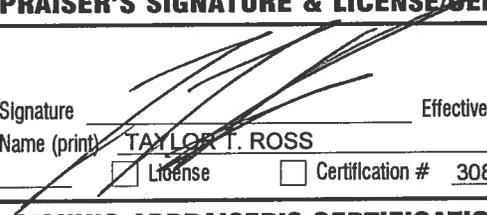
- (1) The analyses, opinions and conclusions were developed, and this report was prepared, in conformity with the Uniform Standards of Professional Appraisal Practice ("USPAP"), except that the Departure Provision of the USPAP does not apply.
- (2) Their compensation is not contingent upon the reporting of predetermined value or direction in value that favors the cause of the client, the amount of the value estimate, the attainment of a stipulated result, or the occurrence of a subsequent event.
- (3) This appraisal assignment was not based on a requested minimum valuation, a specific valuation, or the approval of a loan.

ADDITIONAL (ENVIRONMENTAL) LIMITING CONDITIONS

The value estimated is based on the assumption that the property is not negatively affected by the existence of hazardous substances or detrimental environmental conditions unless otherwise stated in this report. The appraiser is not an expert in the identification of hazardous substances or detrimental environmental conditions. The appraiser's routine inspection of and inquiries about the subject property did not develop any information that indicated any apparent significant hazardous substances or detrimental environmental conditions which would affect the property negatively unless otherwise stated in this report. It is possible that tests and inspections made by a qualified hazardous substance and environmental expert would reveal the existence of hazardous substances or detrimental environmental conditions on or around the property that would negatively affect its value.

ADDITIONAL COMMENTS

APPRAISER'S SIGNATURE & LICENSE/CERTIFICATION

Appraiser's Signature  Effective Date MARCH 11, 2010 Date Prepared MAY 2, 2010
 Appraiser's Name (print) TAYLOR T. ROSS Phone # (928) 753-1262
 State AZ License Certification # 30843 Tax ID # 86-0959670

CO-SIGNING APPRAISER'S CERTIFICATION

- The co-signing appraiser has personally inspected the subject property, both inside and out, and has made an exterior inspection of all comparable sales listed in the report. The report was prepared by the appraiser under direct supervision of the co-signing appraiser. The co-signing appraiser accepts responsibility for the contents of the report including the value conclusions and the limiting conditions, and confirms that the certifications apply fully to the co-signing appraiser.
- The co-signing appraiser has not personally inspected the interior of the subject property and:
- has not inspected the exterior of the subject property and all comparable sales listed in the report.
- has inspected the exterior of the subject property and all comparable sales listed in the report.
- The report was prepared by the appraiser under direct supervision of the co-signing appraiser. The co-signing appraiser accepts responsibility for the contents of the report, including the value conclusions and the limiting conditions, and confirms that the certifications apply fully to the co-signing appraiser with the exception of the certification regarding physical inspections. The above describes the level of inspection performed by the co-signing appraiser.
- The co-signing appraiser's level of inspection, involvement in the appraisal process and certification are covered elsewhere in the addenda section of this appraisal.

CO-SIGNING APPRAISER'S SIGNATURE & LICENSE/CERTIFICATION

Co-Signing Appraiser's Signature _____ Effective Date _____ Date Prepared _____
 Co-Signing Appraiser's Name (print) _____ Phone # _____
 State _____ License Certification # _____ Tax ID # _____

DEFINITION OF MARKET VALUE: The most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller, each acting prudently, knowledgeably and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby: (1) buyer and seller are typically motivated; (2) both parties are well informed or well advised, and each acting in what he considers his own best interest; (3) a reasonable time is allowed for exposure in the open market; (4) payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and (5) the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions* granted by anyone associated with the sale.

* Adjustments to the comparables must be made for special or creative financing or sales concessions. No adjustments are necessary for those costs which are normally paid by sellers as a result of tradition or law in a market area; these costs are readily identifiable since the seller pays these costs in virtually all sales transactions. Special or creative financing adjustments can be made to the comparable property by comparisons to financing terms offered by a third party institutional lender that is not already involved in the property or transaction. Any adjustment should not be calculated on a mechanical dollar for dollar cost of the financing or concession but the dollar amount of any adjustment should approximate the market's reaction to the financing or concessions based on the appraiser's judgement.

STATEMENT OF LIMITING CONDITIONS AND APPRAISER'S CERTIFICATION

CONTINGENT AND LIMITING CONDITIONS: The appraiser's certification that appears in the appraisal report is subject to the following conditions:

1. The appraiser will not be responsible for matters of a legal nature that affect either the property being appraised or the title to it. The appraiser assumes that the title is good and marketable and, therefore, will not render any opinions about the title. The property is appraised on the basis of it being under responsible ownership.
2. The appraiser has provided a sketch in the appraisal report to show approximate dimensions of the improvements and the sketch is included only to assist the reader of the report in visualizing the property and understanding the appraiser's determination of its size.
3. The appraiser has examined the available flood maps that are provided by the Federal Emergency Management Agency (or other data sources) and has noted in the appraisal report whether the subject site is located in an identified Special Flood Hazard Area. Because the appraiser is not a surveyor, he or she makes no guarantees, express or implied, regarding this determination.
4. The appraiser will not give testimony or appear in court because he or she made an appraisal of the property in question, unless specific arrangements to do so have been made beforehand.
5. The appraiser has estimated the value of the land in the cost approach at its highest and best use and the improvements at their contributory value. These separate valuations of the land and improvements must not be used in conjunction with any other appraisal and are invalid if they are so used.
6. The appraiser has noted in the appraisal report any adverse conditions (such as, needed repairs, depreciation, the presence of hazardous wastes, toxic substances, etc.) observed during the inspection of the subject property or that he or she became aware of during the normal research involved in performing the appraisal. Unless otherwise stated in the appraisal report, the appraiser has no knowledge of any hidden or unapparent conditions of the property or adverse environmental conditions (including the presence of hazardous wastes, toxic substances, etc.) that would make the property more or less valuable, and has assumed that there are no such conditions and makes no guarantees or warranties, express or implied, regarding the condition of the property. The appraiser will not be responsible for any such conditions that do exist or for any engineering or testing that might be required to discover whether such conditions exist. Because the appraiser is not an expert in the field of environmental hazards, the appraisal report must not be considered as an environmental assessment of the property.
7. The appraiser obtained the information, estimates, and opinions that were expressed in the appraisal report from sources that he or she considers to be reliable and believes them to be true and correct. The appraiser does not assume responsibility for the accuracy of such items that were furnished by other parties.
8. The appraiser will not disclose the contents of the appraisal report except as provided for in the Uniform Standards of Professional Appraisal Practice.
9. The appraiser has based his or her appraisal report and valuation conclusion for an appraisal that is subject to satisfactory completion, repairs, or alterations on the assumption that completion of the improvements will be performed in a workmanlike manner.
10. The appraiser must provide his or her prior written consent before the lender/client specified in the appraisal report can distribute the appraisal report (including conclusions about the property value, the appraiser's identity and professional designations, and references to any professional appraisal organizations or the firm with which the appraiser is associated) to anyone other than the borrower; the mortgagee or its successors and assigns; the mortgage insurer; consultants; professional appraisal organizations; any state or federally approved financial institution; or any department, agency, or instrumentality of the United States or any state or the District of Columbia, except that the lender/client may distribute the property description section of the report only to data collection or reporting service(s) without having to obtain the appraiser's prior written consent. The appraiser's written consent and approval must also be obtained before the appraisal can be conveyed by anyone to the public through advertising, public relations, news, sales, or other media.

APPRAISER'S CERTIFICATION: The Appraiser certifies and agrees that:

1. I have researched the subject market area and have selected a minimum of three recent sales of properties most similar and proximate to the subject property for consideration in the sales comparison analysis and have made a dollar adjustment when appropriate to reflect the market reaction to those items of significant variation. If a significant item in a comparable property is superior to, or more favorable than, the subject property, I have made a negative adjustment to reduce the adjusted sales price of the comparable and, if a significant item in a comparable property is inferior to, or less favorable than the subject property, I have made a positive adjustment to increase the adjusted sales price of the comparable.
2. I have taken into consideration the factors that have an impact on value in my development of the estimate of market value in the appraisal report. I have not knowingly withheld any significant information from the appraisal report and I believe, to the best of my knowledge, that all statements and information in the appraisal report are true and correct.
3. I stated in the appraisal report only my own personal, unbiased, and professional analysis, opinions, and conclusions, which are subject only to the contingent and limiting conditions specified in this form.
4. I have no present or prospective interest in the property that is the subject to this report, and I have no present or prospective personal interest or bias with respect to the participants in the transaction. I did not base, either partially or completely, my analysis and/or the estimate of market value in the appraisal report on the race, color, religion, sex, handicap, familial status, or national origin of either the prospective owners or occupants of the subject property or of the present owners or occupants of the properties in the vicinity of the subject property.
5. I have no present or contemplated future interest in the subject property, and neither my current or future employment nor my compensation for performing this appraisal is contingent on the appraised value of the property.
6. I was not required to report a predetermined value or direction in value that favors the cause of the client or any related party, the amount of the value estimate, the attainment of a specific result, or the occurrence of a subsequent event in order to receive my compensation and/or employment for performing the appraisal. I did not base the appraisal report on a requested minimum valuation, a specific valuation, or the need to approve a specific mortgage loan.
7. I performed this appraisal in conformity with the Uniform Standards of Professional Appraisal Practice that were adopted and promulgated by the Appraisal Standards Board of The Appraisal Foundation and that were in place as of the effective date of this appraisal, with the exception of the departure provision of those Standards, which does not apply. I acknowledge that an estimate of a reasonable time for exposure in the open market is a condition in the definition of market value and the estimate I developed is consistent with the marketing time noted in the neighborhood section of this report, unless I have otherwise stated in the reconciliation section.
8. I have personally inspected the interior and exterior areas of the subject property and the exterior of all properties listed as comparables in the appraisal report. I further certify that I have noted any apparent or known adverse conditions in the subject improvements, on the subject site, or on any site within the immediate vicinity of the subject property of which I am aware and have made adjustments for these adverse conditions in my analysis of the property value to the extent that I had market evidence to support them. I have also commented about the effect of the adverse conditions on the marketability of the subject property.
9. I personally prepared all conclusions and opinions about the real estate that were set forth in the appraisal report. If I relied on significant professional assistance from any individual or individuals in the performance of the appraisal or the preparation of the appraisal report, I have named such individual(s) and disclosed the specific tasks performed by them in the reconciliation section of this appraisal report. I certify that any individual so named is qualified to perform the tasks. I have not authorized anyone to make a change to any item in the report; therefore, if an unauthorized change is made to the appraisal report, I will take no responsibility for it.

SUPERVISORY APPRAISER'S CERTIFICATION: If a supervisory appraiser signed the appraisal report, he or she certifies and agrees that: I directly supervise the appraiser who prepared the appraisal report, have reviewed the appraisal report, agree with the statements and conclusions of the appraiser, agree to be bound by the appraiser's certifications numbered 4 through 7 above, and am taking full responsibility for the appraisal and the appraisal report.

ADDRESS OF PROPERTY APPRAISED: GATES AVENUE, KINGMAN, AZ 86401

APPRAISER:

Signature: _____
 Name: TAYLOR T. BOSS
 Date Signed: MAY 2, 2010
 State Certification #: 30843
 or State License #: _____
 State: AZ
 Expiration Date of Certification or License: 12/31/2011

SUPERVISORY APPRAISER (only if required):

Signature: _____
 Name: _____
 Date Signed: _____
 State Certification #: _____
 or State License #: _____
 State: _____
 Expiration Date of Certification or License: _____

Did Did Not Inspect Property

Plat Map

| | | | | |
|--|---------------|----------|----------------|--|
| Borrower/Client ESTATE OF ERNEST G. NELSON | | | | |
| Property Address GATES AVENUE | | | | |
| City KINGMAN | County MOHAVE | State AZ | Zip Code 86401 | |
| Lender ESTATE OF ERNEST G. NELSON | | | | |

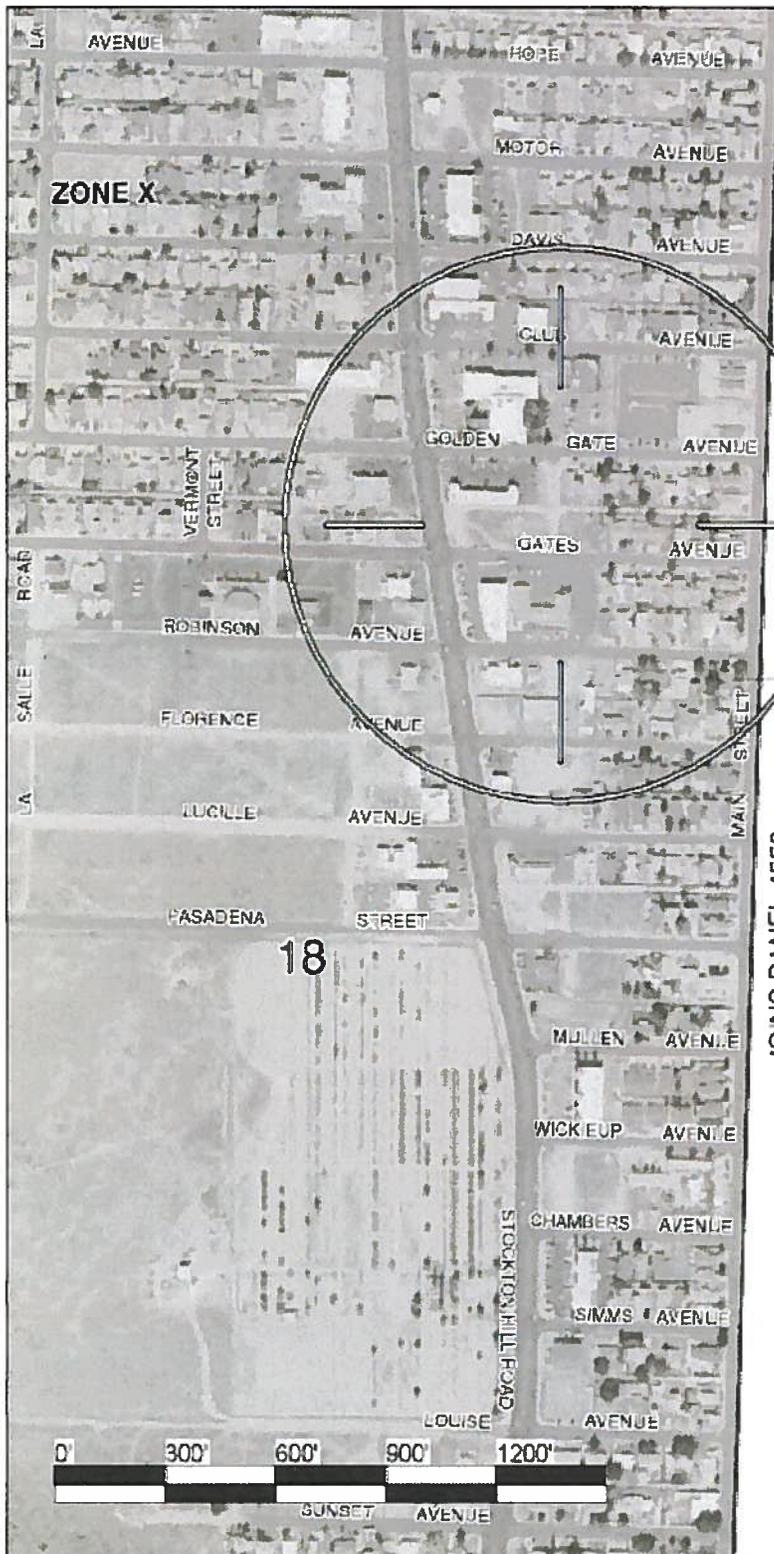


Flood Map

| | | | |
|--|---------------|----------|----------------|
| Borrower/Client ESTATE OF ERNEST G. NELSON | | | |
| Property Address GATES AVENUE | | | |
| City KINGMAN | County MOHAVE | State AZ | Zip Code 86401 |
| Lender ESTATE OF ERNEST G. NELSON | | | |

InterFlood  by a la mode
www.interflood.com • 1-800-252-6633

Prepared for:
T Ross & Associates
GATES AVENUE
KINGMAN, AZ 86401



FLOODSCOPE

Flood Hazards Map

Map Number
04015C4E58G

Effective Date
November 18, 2009

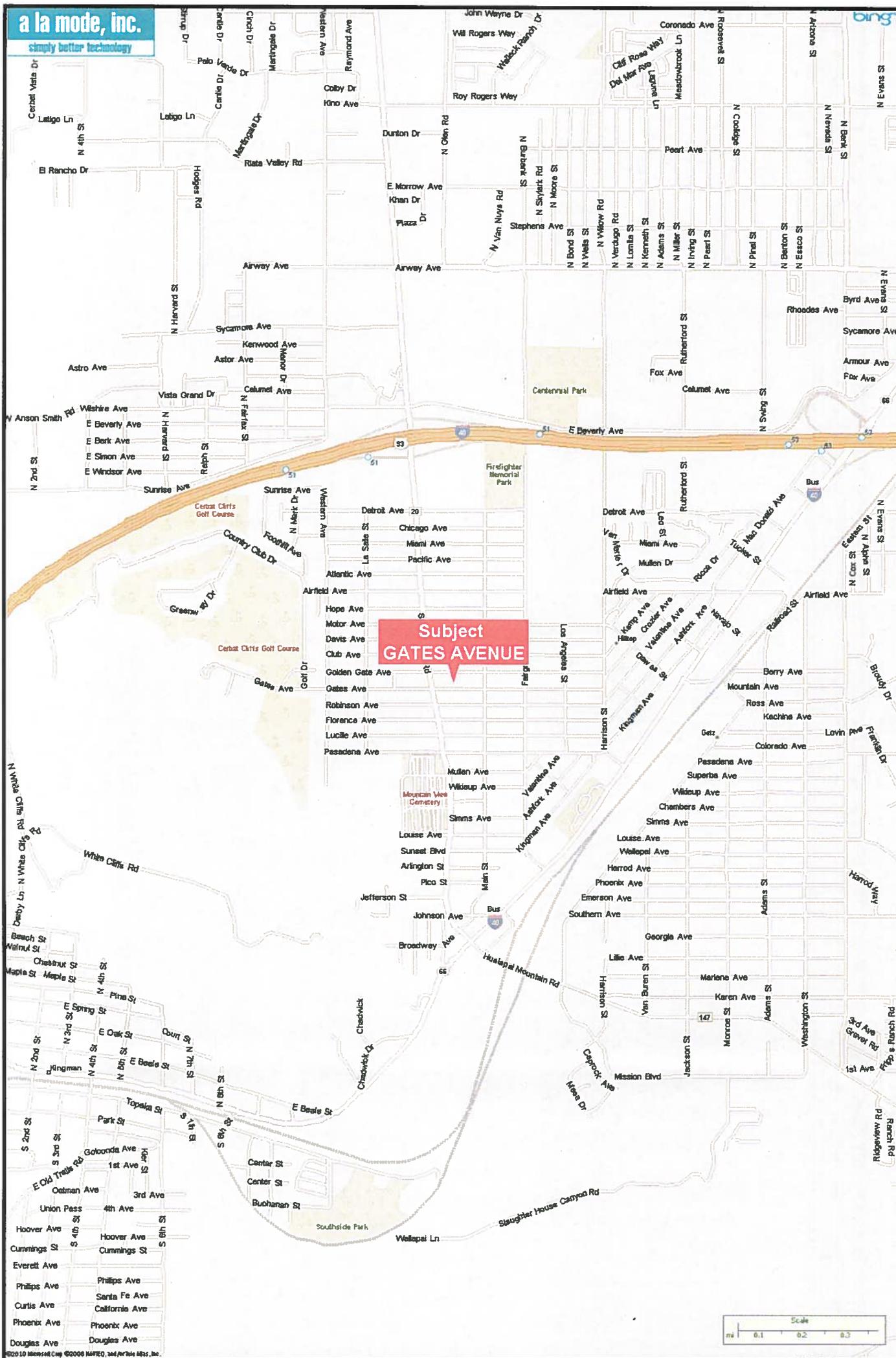
Powered by FloodSource
577.77.FLOOD
www.floodsource.com

JOINS PANEL 4559

© 1999-2009 SourceProse and/or FloodSource Corporations. All rights reserved. Patents 6,631,326 and 6,676,615. Other patents pending. For info: info@floodsource.com.

Location Map

| | | | |
|--|---------------|----------|----------------|
| Borrower/Client ESTATE OF ERNEST G. NELSON | | | |
| Property Address GATES AVENUE | | | |
| City KINGMAN | County MOHAVE | State AZ | Zip Code 86401 |
| Lender ESTATE OF ERNEST G. NELSON | | | |



Subject Photo Page

| | | | |
|--|---------------|----------|----------------|
| Borrower/Client ESTATE OF ERNEST G. NELSON | | | |
| Property Address GATES AVENUE | | | |
| City KINGMAN | County MOHAVE | State AZ | Zip Code 86401 |
| Lender ESTATE OF ERNEST G. NELSON | | | |

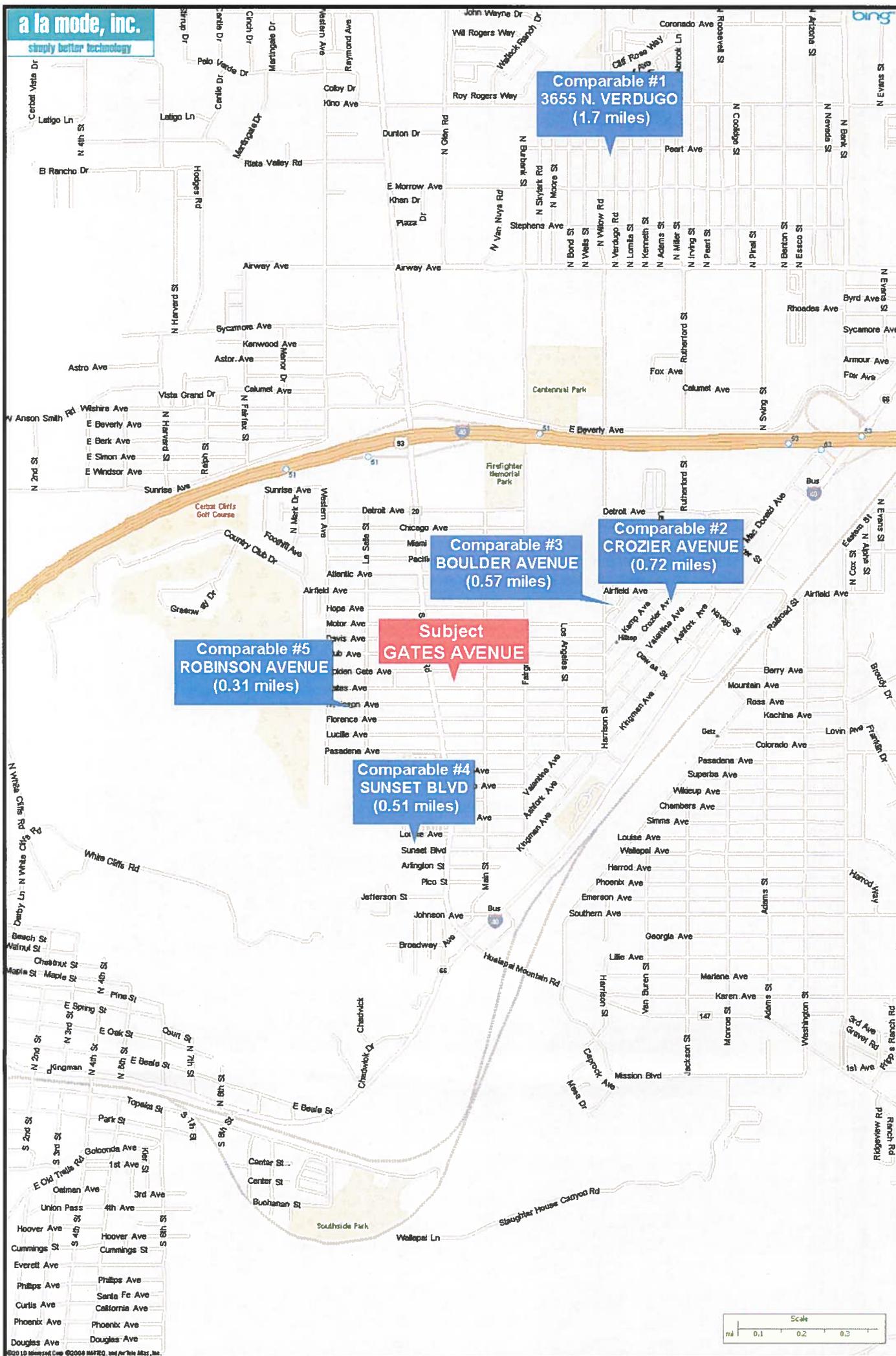
**Subject Front**

GATES AVENUE
Sales Price NA
Gross Living Area
Total Rooms
Total Bedrooms
Total Bathrooms
Location GOLDEN GATE
View 5,000 SF/AVG
Site
Quality
Age

**Subject Rear****Subject Street**

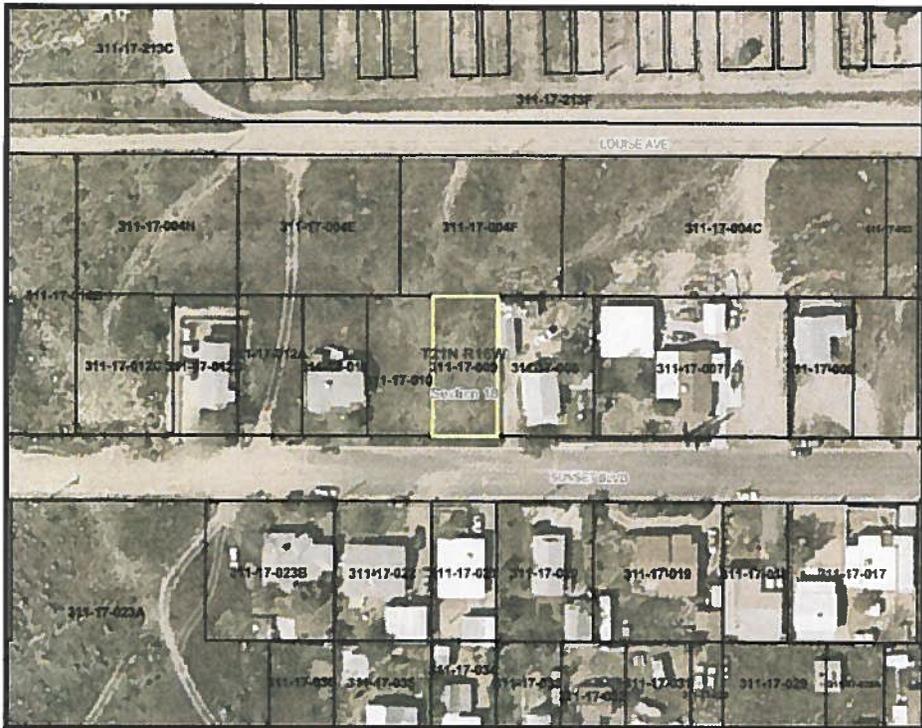
Location Map

| | | | |
|------------------|----------------------------|----------|--------|
| Borrower/Client | ESTATE OF ERNEST G. NELSON | | |
| Property Address | GATES AVENUE | | |
| City | KINGMAN | County | MOHAVE |
| | | State | AZ |
| Lender | ESTATE OF ERNEST G. NELSON | | |
| | | Zip Code | 86401 |



Comparable Photo Page

| | | | |
|--|---------------|----------|----------------|
| Borrower/Client ESTATE OF ERNEST G. NELSON | | | |
| Property Address GATES AVENUE | | | |
| City KINGMAN | County MOHAVE | State AZ | Zip Code 86401 |
| Lender ESTATE OF ERNEST G. NELSON | | | |



Comparable 4

SUNSET BLVD
 Prox. to Subject 0.51 miles
 Sale Price 16,900
 Gross Living Area
 Total Rooms
 Total Bedrooms
 Total Bathrooms
 Location GOLDEN GATE
 View 5,350 SF/AVG
 Site
 Quality
 Age



Comparable 5

ROBINSON AVENUE
 Prox. to Subject 0.31 miles
 Sale Price 16,500
 Gross Living Area
 Total Rooms
 Total Bedrooms
 Total Bathrooms
 Location GOLDEN GATE
 View 4,792 SF/AVG
 Site
 Quality
 Age

Comparable 6

Prox. to Subject
 Sale Price
 Gross Living Area
 Total Rooms
 Total Bedrooms
 Total Bathrooms
 Location
 View
 Site
 Quality
 Age

CITY OF KINGMAN COMMUNICATION TO COUNCIL



TO: Honorable Mayor and Council Members
FROM: Chief Robert J. DeVries
MEETING DATE: September 15, 2015
AGENDA SUBJECT: 2016 Governor's Office of Highway Safety Grant Award

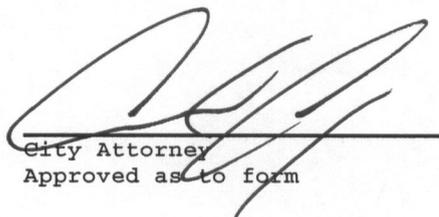
SUMMARY: The Kingman Police Department has been awarded \$20,000.00 from the Governor's Office of Highway Safety (GOHS). The funding will provide overtime for the department's participation in DUI/Alcohol enforcement with DUI Task Force operations.

ATTACHMENT: Governor's Office of Highway Safety Contract 2016-405d-004

FISCAL IMPACT: None, matching funds are not required

STAFF RECOMMENDATION: Staff recommends accepting the Governor's Office of Highway Safety grant and authorize the City Manager and Chief of Police to sign the attached contract.


Signature of Dept. Head


City Attorney
Approved as to form


City Manager's Review

AGENDA ITEM: 6b



DOUGLAS A. DUCEY
GOVERNOR

ALBERTO GUTIER
DIRECTOR
GOVERNOR'S HIGHWAY SAFETY REPRESENTATIVE

Chief Robert Devries
Kingman Police Department
2730 E. Andy Devine Ave
Kingman, Arizona 86401

PROJECT REFERENCE:

Contract Number: 2016-405d-004
Total Estimated Costs: \$20,000
Purpose of Project: DUI/Impaired Driving
Enforcement Overtime

Dear Chief Devries:

Enclosed are two (2) copies of the referenced Highway Safety Contract for your review and signature. This is not an authorization to proceed with the project.

Please complete the following steps:

1. Please review the entire contract as there have been significant changes throughout the contract;
2. Have your fiscal staff complete the Reimbursement Instructions (page 19) of both copies;
3. As Project Director, sign and date the signature page of both copies;
4. Obtain the signature of John Dougherty, City Manager, City of Kingman, as the Authorized Official of Governmental Unit, on the signature page of both copies;
5. Return all signed copies of the contract to Governor's Office of Highway Safety, 3030 North Central Avenue, Suite 1550, Phoenix, Arizona, 85012.

Please do not incur any costs at this time as it would nullify the contract. Once the signed copies are received, I will approve and sign the contract as the GOHS Director/Governor's Highway Safety Representative and an original executed contract with a letter of authorization to proceed will be forwarded to you.

Sincerely,

Alberto Gutier, Director
Governor's Highway Safety Representative

8-24-15
Date

Enclosures
AG: mcota

HIGHWAY SAFETY CONTRACT

This page, the Project Directors Manual and attached hereto and incorporated herein by reference, constitute the entire contract between the parties hereto unless the Governor's Highway Safety Representative authorizes deviation in writing.

CFDA 20.616

| | |
|---|--|
| 1. APPLICANT AGENCY Kingman Police Department | GOHS CONTRACT NUMBER: 2016-405d-004 |
| ADDRESS 2730 E. Andy Devine Ave, Kingman, AZ 86401 | PROGRAM AREA: 405d |
| 2. GOVERNMENTAL UNIT City of Kingman | AGENCY CONTACT: Jennifer Sochocki |
| ADDRESS 310 N. Fourth Street, Kingman, AZ 86401 | 3. PROJECT TITLE: DUI/Impaired Driving Enforcement Overtime |
| 4. GUIDELINES: 405d | |

5. BRIEFLY STATE PURPOSE OF PROJECT:
Federal 405d funds will support Personnel Services (Overtime) and Employee Related Expenses to enhance DUI/Impaired Driving Enforcement throughout the City of Kingman.

| 6. BUDGET COST CATEGORY | Project Period FFY 2016 |
|--|----------------------------|
| I. Personnel Services | \$15,823.00 |
| II. Employee Related Expenses | \$4,177.00 |
| III. Professional and Outside Services | \$0.00 |
| IV. Travel In-State | \$0.00 |
| V. Travel Out-of-State | \$0.00 |
| VI. Materials and Supplies | \$0.00 |
| VII. Capital Outlay | \$0.00 |
| TOTAL ESTIMATED COSTS | \$20,000.00 |

PROJECT PERIOD FROM: Effective Date (Date of GOHS Director Signature) TO: 09-30-2016

CURRENT GRANT PERIOD FROM: 10-01-2015 TO: 09-30-2016

TOTAL FEDERAL FUNDS OBLIGATED THIS FFY: \$20,000.00

A political subdivision or state agency that is mandated to provide a certified resolution or ordinance authorizing entry into this contract must do so prior to incurring any expenditures. Failure to do so may result in termination of the awarded contract.

PROBLEM IDENTIFICATION AND RESOLUTION:**Agency Background:**

The City of Kingman is the county seat of Mohave County. The City of Kingman is located in the northwestern corner of the State of Arizona between the large metropolitan cities of Phoenix and Las Vegas, Nevada. Two major highways, Interstate 40 and Highway 93, intersect in the community; which dramatically increases the traffic on these two highways. The City of Kingman serves as a travel hub, a well-situated rest stop for travelers, as it is the only major city between Barstow and Flagstaff on I-40; and the only major city on Highway 93 between Las Vegas and Wickenburg. This contributes greatly to the traffic on Kingman's urban streets, since many of the travelers stop in Kingman, for fuel, food, or lodging. There are a total of 211.5 miles of streets and highways within the City of Kingman, these are as follows:

- 171 miles of paved urban streets
- 23 miles of unpaved urban streets
- 9.6 miles of Interstate 40
- 5.6 miles of State Route 66
- 2.3 miles of U.S. Highway 93

The City of Kingman's current population is approximately 28,000 within the city limits. However, there are two (2) large un-incorporated areas known as Butler and the Golden Valley community, which is adjacent to the Northern city limits. As of 2013 approximately 15,000 residents reside in the un-incorporated area. As a result, the Kingman Police Department will provide law enforcement services to a much larger population than the reported Census numbers. Kingman is about 35 miles east of the Bullhead/Laughlin area and about 100 miles south of Las Vegas, Nevada. Finally, the City of Kingman is served by the Kingman Police Department, a progressive and modern police department committed to the community policing philosophy.

Agency Problem:

The Kingman Police Department proposal is requesting grant funding for DUI/Impaired Driving enforcement overtime, Capital Outlay, and Materials and Supplies. The DUI/Impaired Driving enforcement overtime will be utilized to participate in DUI saturation patrols and DUI Task Force operations throughout the federal fiscal year. The DUI task force is an effective enforcement strategy involving multiple police agencies working together to remove impaired drivers from Kingman roadways during holiday periods and throughout the year. The Kingman Police Department continues to implement enforcement that stems from impaired driving; and continue its contribution to the DUI Task Force, which promotes roadway safety throughout the City of Kingman.

Agency Attempts to Solve Problem:

In the past the Kingman Police Department has attempted to have additional officers working patrol/DUI enforcement which has resulted in an increase of DUI arrests, however the overtime costs became a heavy burden. As a result Kingman Police Department was forced to stop the special enforcement operations due to fiscal constraints. There also have been additional attempts to adjust officer schedules, to avoid the "over-time" issues. Unfortunately, this method resulted in a much lower interest level because of the additional time those officers spent away from their families on the holiday operations.

Agency Funding:

Federal 405d funds will support Personnel Services (Overtime) and Employee Related Expenses to enhance DUI/Impaired Driving Enforcement throughout the City of Kingman.

How Agency Will Solve Problem With Funding:

The Kingman Police Department plans to utilize grant funding for DUI/Impaired Driving enforcement overtime throughout the federal fiscal year by participating in DUI saturation patrols and DUI Task Force operations. The Kingman Police Department will continue to monitor the DUI enforcement program; and will continually

report necessary DUI statistical data to ensure accurate comparisons of DUI arrests, citations, and warnings that are issued. The Kingman Police Department will continue to increase the public's awareness associated with the dangers of drinking; while continuing to provide training and updates on DUI/Impaired Driving laws to Kingman Police Department Officers.

GOALS/OBJECTIVES:

Federal 405d funds will support Personnel Services (Overtime) and Employee Related Expenses to enhance DUI/Impaired Driving Enforcement throughout the City of Kingman.

Expenditures of funding pertaining to Impaired Driving Enforcement including Personnel Services and ERE, Materials & Supplies, Capital Equipment and/or Travel In and Out of State shall comply with the Impaired Driving Program Goals provided by the Arizona Governor's Office of Highway Safety. The Impaired Driving Program Goal is to reduce the incidence of alcohol and drug related driving, fatalities and injuries through enforcement, education and public awareness throughout the State of Arizona. Law Enforcement personnel participating in Impaired Driving Enforcement/DUI activities including DUI Task Force details under this program shall be HGN/SFST certified.

MEDIA RELEASE

To prepare complete press release information for media (television, radio, print and on-line) during each campaign period including a main press release, schedule of events, departmental plans and relevant data. **The material will emphasize the campaign's purpose, aggressive enforcement and the high cost of DUI/Impaired Driving in terms of money, criminal and human consequences.**

The Kingman Police Department will maintain responsibility for **reporting sustained enforcement** activity in a timely manner. Additionally, it is the responsibility of the Kingman Police Department to report all holiday task force enforcement statistics to GOHS on-line at the GOHS website **no later than 10:00 a.m. the morning following each day of the event.**

The holidays and special events include but not limited to: Super Bowl Sunday, Valentine's Day, President's Day, St. Patrick's Day, Spring Break, Easter, Cinco de Mayo, Prom Night, Memorial Day, Graduation Day, Independence Day, Labor Day, Columbus Day, Halloween, and the Thanksgiving through New Year's details.

PLEASE NOTE: Failure to submit Statistics, Quarterly Reports and/or Report of Costs Incurred (RCIs) on time and correctly may delay reimbursement for expenditures to your agency.

METHOD OF PROCEDURE:

The Kingman Police Department will make expenditures as follows to meet the outlined Program Goals/Objectives:

Personnel Services - To support Overtime for DUI/Impaired Driving Enforcement Activities

Employee Related Expenses - To support Employee Related Expenses for Agency Overtime

PRESS RELEASE:

Agencies are required to develop and distribute a press release announcing this grant award upon receipt of the executed contract. A copy of this press release shall be sent to the GOHS Director at the same time it is sent to the media. This press release shall include the objective and specify that the funding is from the Governor's Office of Highway Safety.

BAC TESTING AND REPORTING REQUIREMENTS:

Alcohol impairment is a major contributing factor in fatality and serious injury motor vehicle collisions. Accurate data on alcohol involvement is essential to understanding the full extent of the role of alcohol and to assess progress toward reducing impaired driving.

Arizona is presently and consistently below the documented average among the states in the Blood Alcohol (BAC) testing of drivers involved in fatal motor vehicle collisions.

Each law enforcement agency that receives an enforcement-related grant is required to ensure that this accurate data on all drivers involved are reported. Failure to comply may result in withholding funds and cancellation of the enforcement contract until this requirement is met.

PURSUIT POLICY:

All law enforcement agencies receiving federal funds are encouraged to follow the guidelines established for vehicular pursuits issued by the International Association of Chiefs of Police (IACP) that are currently in effect.

SPECIFIC REQUIREMENTS:**PROFESSIONAL AND OUTSIDE SERVICES/PUBLIC INFORMATION/MEDIA –****Requirements for Professional and Outside Services:**

A copy of all contracts for "Professional and Outside Services" must be submitted to the GOHS Director for written approval before execution.

Requirements for Public Information and Education Materials:

Prior to the printing and distribution of public information and education materials, a sample will be provided to the GOHS Director for review and written approval.

Requirements for Paid Media:

All paid media must be pre-approved by the GOHS Director to ensure that consistent messages are sent statewide. Requests for paid media must include, *at a minimum*, scripts, description of target audience (to include methodology for identifying target audience), type of media to be utilized (electronic, print), campaign schedule, and budget. Additional information may be requested on a case by case basis.

METHOD OF PROCUREMENT:

The application of USDOT "Common Rule" and Circular A-102 requires that:

Grantees and sub grantees will use their own procurement procedures which reflect applicable state and local laws and regulations, provided that the procurement procedures conform to applicable federal laws and standards. The most stringent purchasing requirement at each level must be met. If the Agency does not have a procurement process, the Agency may use the State Procurement process.

A clear audit trail must be established to determine costs charged against this contract. Substantiation of costs shall, where possible, be made utilizing the Kingman Police Department documentation consisting of, but not limited to, copies of time sheets, purchase orders, copies of invoices, and proof of payment.

The Project Director shall retain copies of all documentation in the project file.

State Contract:

Procurement may be made using an open state contract award. Documents submitted to substantiate purchase using an open state contract must bear the contract number.

PROJECT EVALUATION:

This project shall be administratively evaluated to ensure that the objectives have been met.

Quarterly Report

The purpose of the Quarterly Report is to provide information on contracted grant activities conducted at the conclusion of each respective quarter. The information provided is used to review progress of the funded project and the successfulness in meeting outlined goals and objectives. The information, photos, highlights, obstacles, and mandatory statistical data provided in this report are analyzed by the assigned project coordinator. It is critical that the report contains the following information:

- **Original signatures on all Quarterly Reports and RCIs**
 - **Signatures must include Project Director unless prior authorization for another is on file with GOHS.**

Report Schedule

| Reporting Period | Due Date |
|---|-------------------------|
| 1st Quarterly Report (October 1 to December 31, 2015) | January 30, 2016 |
| 2nd Quarterly Report (January 1 to March 31, 2016) | April 30, 2016 |
| 3rd Quarterly Report (April 1 to June 30, 2016) | July 30, 2016 |
| 4th Quarterly Report (July 1 to September 30, 2016) | October 15, 2016 |
| Final Statement of Accomplishment | October 15, 2016 |

The Quarterly Report shall be completed on the form available on-line and submitted by mail to the Governor's Office of Highway Safety.

NOTE: IT IS REQUIRED THAT ALL LAW ENFORCEMENT AGENCIES MUST ENTER STATISTICAL AND ENFORCEMENT ACTIVITY INTO THE ON-LINE GOHS DUI REPORTING SYSTEM, IN ADDITION TO SUBMITTING THE QUARTERLY ENFORCEMENT REPORT.

Final Statement of Accomplishment

The Project Director shall submit a Final Statement of Accomplishment Report to the GOHS **no later than thirty (30) days after the conclusion of each federal fiscal year (September 30th)**. All agencies receiving funding are required to submit a Final Statement of Accomplishment Report.

Note: Failure to comply with the outlined GOHS reporting requirements may result in withholding of federal funds or termination of the contract.

PROFESSIONAL AND TECHNICAL PERSONNEL:

Robert Devries, Chief, Kingman Police Department, shall serve as Project Director.

Jennifer Sochocki, Admin, Kingman Police Department, shall serve as Project Administrator.

Lizette Vasquez, Governor's Office of Highway Safety, shall serve as Project Coordinator.

REPORT OF COSTS INCURRED (RCI):

The Project Director shall submit a Report of Costs Incurred (RCI) with supporting documentation attached, to the Governor's Office of Highway Safety at a minimum on a quarterly basis in correlation with the required report. Agencies may submit additional RCI forms for expenditures when funds have been expended for which reimbursement is being requested.

RCIs shall be typed and delivered via mail or hand delivered with appropriate supporting documentation, to the Governor's Office of Highway Safety. **Electronically submitted RCIs will not be accepted.** Final RCIs will not be accepted after thirty (30) days after the conclusion of each federal fiscal year (September 30th). **Expenditures submitted after the expiration date will not be reimbursed and the agency will accept fiscal responsibility.**

The RCI template and instructions are available on the Governor's Office of Highway Safety website at <http://www.azgohs.gov/grant-opportunities/>. Failure to meet the reporting requirements may be cause to terminate the project.

PROJECT MONITORING:

Highway safety grant project monitoring is used by GOHS project coordinators to track the progress of project objectives, performance measures and compliance with applicable procedures, laws, and regulations.

The process is used throughout the duration of the contracted project and serves as a continuous management tool. Project monitoring also presents an opportunity to develop partnerships, share information and provide assistance to contracted agencies. Additionally, project monitoring outlines a set of procedures for project review and documentation.

Project monitoring also serves as a management tool for:

- Detecting and preventing problems
- Helping to identify needed changes
- Identifying training or assistance needed
- Obtaining data necessary for planning and evaluation
- Identifying exemplary projects

Types of Monitoring

Monitoring is formal and informal, financial and operational. The most common types of monitoring are:

- Ongoing contact with the contracted grantee through phone calls, e-mails, correspondence, and meetings
- On-Site and/or In-House monitoring reviews of project operations, management, and financial records and systems
- Review of project Quarterly Reports
- Review and approval of Report of Costs Incurred (RCIs)
- Desk review of other documents in the project-grant files for timely submission and completeness

| Monitoring Schedule | |
|----------------------------------|---|
| Total Awarded Amount: | Type of Monitoring: |
| Under \$50,000 | Desk Review/Phone Conference |
| \$50,000 and over | In-House GOHS Review |
| \$100,000+ | On-Site Review |
| Desk Review and Phone Conference | Internal Review of all written documentation related to contractual project including but not limited to contract, quarterly reports, enforcement data, financial data, e-mails, letters, notes, press releases, photographs, inventories, and other written correspondence. A phone conference call conducted during the course of the project which includes the date and time of the call, the person(s) contacted and the results. It serves as an informational review to determine progress of programmatic/financial activities. Both the designated project administrator and fiscal contact should be present, if possible, during the phone conference. If identified financial or operational problems are present, GOHS reserves the right to bring the grantee in for an in-house meeting at GOHS. Monitoring form written by Project Coordinator, any findings or areas of improvement, concern or recognition will be provided to the grantee. |
| In-House Review | Documents performance review results including project activities, reimbursement claims review, equipment purchases, approvals, and other information. Reviews applicable information related to the project(s) including but not limited to contract, quarterly reports, enforcement data, financial data, e-mails, letters, notes, press releases, photographs, inventories, and other written correspondence. Completed at GOHS in a meeting with appropriate operational and financial personnel. Monitoring form written by Project Coordinator, any findings or areas of improvement, concern or recognition will be provided to the grantee. |
| On-Site Monitoring | Documents performance review results including project activities, reimbursement claims review, equipment purchases, and other information. Reviews applicable information related to the project(s) including but not limited to contract, quarterly reports, enforcement data, financial data, e-mails, letters, notes, press releases, photographs, inventories, and other written correspondence. Conducted on-site at the grantee's agency with monitoring form completed on-site by Project Coordinator. Any findings or areas of improvement, concern, or recognition, will be provided to the grantee. |

On-site and/or In-house monitoring for grantees of designated projects with large capital outlay purchases, personnel services, and complex projects must be completed within the second or third quarter of the fiscal year. Contracted projects displaying any problems might need on-site monitoring more than once during the fiscal year.

On-site and/or In-house monitoring includes a review and discussion of all issues related to assure the effective administration of the contracted project. The following are the most important items to review:

- Progress toward meeting goals/objectives and performance measures
- Adherence to the contract specifications, timely submission of complete and correct reports, including required documentation
- Quarterly reports
- Status of expenditures related to the outlined budget
- Accounting records
- Supporting documentation (training documentation, inventory sheets, photographs, press releases, etc.)

In addition, the designated project administrator will assure that any equipment purchased will be available for inspection and is being used for the purpose for which it was bought under the outlined contractual agreement.

Documentation

The Governor's Office of Highway Safety will retain all findings documented on the GOHS Monitoring Form in the grantee's respective federal file. Findings will be discussed with the grantee designated contract representative (project administrator, fiscal specialist) by phone and/or e-mail. All noted deficiencies will be provided to the grantee with guidance for improvement and solutions to problems. Grantees that exhibit significantly poor performance will be placed on a performance plan as outlined by the project coordinator. Grantee monitoring information will additionally provide documentation for potential funding in subsequent fiscal year grant proposal review.

PROJECT PERIOD:

The Project Period shall commence on the date the GOHS Director signs the Highway Safety Contract and terminate on September 30 of that or subsequent year as indicated on the Highway Safety Contract.

DURATION:

Contracts shall be effective on the date the Governor's Office of Highway Safety Director signs the contract and expire at the end of the project period.

If the Agency is unable to expend the funds in the time specified, the Project Director will submit notification on the Agency's letterhead and hand-deliver or submit via regular mail to the Director of the Governor's Office of Highway Safety a minimum of 90 days prior to the end of the project period.

The Agency shall address all requests to modify the contract to the Director of the Governor's Office of Highway Safety on Agency letterhead and either hand deliver or submit the request via regular mail. All requests for modification must bear the signature of the Project Director.

Failure to comply may result in cancellation of the contract. Any unexpended funds remaining at the termination of the contract shall be released back to the Governor's Office of Highway Safety.

ESTIMATED COSTS:

| | | |
|------|-----------------------------------|---------------------|
| I. | Personnel Services (overtime) | \$15,823.00 |
| II. | Employee Related Expenses (ERE) | \$4,177.00 |
| III. | Professional and Outside Services | \$0.00 |
| IV. | Travel In-State | \$0.00 |
| V. | Travel Out-of-State | \$0.00 |
| VI. | Materials and Supplies | \$0.00 |
| VII. | Capital Outlay | \$0.00 |
| | TOTAL ESTIMATED COSTS | *\$20,000.00 |

*Includes all applicable training, tax, freight, and advertising costs. The GOHS reserves the right to limit reimbursement of Employee Related Expenses from zero (0) to a maximum rate of 40 percent. This is the maximum ERE amount to be reimbursed. It is agreed and understood that the Kingman Police Department shall absorb any and all expenditures in excess of \$20,000.00.

**QUARTERLY ENFORCEMENT REPORT
(Submitted to GOHS)**

Reporting Period

| DESCRIPTION | CONTRACT ACTIVITY | AGENCY ACTIVITY |
|---|------------------------------|----------------------------|
| TOTAL DUI ARRESTS | | |
| TOTAL MISDEMEANOR DUI ARRESTS | | |
| TOTAL EXTREME DUI .15 ARRESTS | | |
| TOTAL AGGRAVATED DUI ARRESTS | | |
| TOTAL DUI DRUG ARRESTS | | |
| TOTAL DRE EVALUATIONS | | |
| SOBER DESIGNATED DRIVERS CONTACTED | | |
| UNDERAGE ALCOHOL VIOLATIONS - TITLE 4 | | |
| UNDERAGE DUI ARRESTS | | |
| UNDERAGE DUI-DRUG ARRESTS | | |
| TOTAL AGENCY CITATIONS | | |
| SPEED CITATIONS | | |
| RED LIGHT RUNNING CITATIONS | | |
| SEAT BELT CITATIONS | | |
| CHILD SAFETY SEAT CITATIONS | | |

CERTIFICATIONS AND AGREEMENTS

This CONTRACT, is made and entered into by and between the STATE OF ARIZONA, by and through the Governor's Office of Highway Safety (GOHS) hereinafter referred to as "STATE", and the agency named in this Contract, hereinafter referred to as "AGENCY".

WHEREAS, the National Highway Safety Act of 1966, as amended (23 USC §§401-404), provides Federal funds to STATE for approved highway safety projects; and

WHEREAS, STATE may make said funds available to various state, county, tribal, or municipal agencies, governments, or political subdivisions upon application and approval by STATE and the United States Department of Transportation (USDOT); and

WHEREAS, AGENCY must comply with the requirements listed herein to be eligible for Federal funds for approved highway safety projects; and

WHEREAS, AGENCY has submitted an application for Federal funds for highway safety projects;

NOW, THEREFORE, IN CONSIDERATION OF MUTUAL PROMISES AND OTHER GOODS AND VALUABLE CONSIDERATION, it is mutually agreed that AGENCY will strictly comply with the following terms and conditions and the following Federal and State Statutes, Rules, and Regulations:

I. Project Monitoring, Reports, and Inspections

- A. AGENCY agrees to fully cooperate with representatives of STATE monitoring the project, either on-site or by telephone, during the life of the Contract.
- B. AGENCY will submit Quarterly Reports (one for each three-month period of the project year) to STATE in the form and manner prescribed by STATE. Notice of the specific requirements for each report will be given in this Contract or at any time thereafter by giving thirty (30) days written notice to AGENCY by ordinary mail at the address listed on the Contract. Failure to comply with Quarterly Report requirements may result in withholding of Federal funds or termination of this Contract.
- C. AGENCY will submit a Final Report/Statement of Accomplishment at completion of the Contract to include all financial, performance, and other reports required as a condition of the grant to STATE within thirty (30) days of the completion of the Contract.
- D. Representatives authorized by STATE and the National Highway Traffic Safety Administration (NHTSA) will have the right to visit the site and inspect the work under this Contract whenever such representatives may determine such inspection is necessary.

II. Reimbursement of Eligible Expenses

- A. AGENCY'S Project Director, or Finance Personnel, will submit a Report of Costs Incurred Form (RCI) to STATE each time there have been funds expended for which reimbursement is being requested. Failure to meet this requirement may be cause to terminate the project under section XX herein, "Termination and Abandonment".

- B. AGENCY will reimburse STATE for any ineligible or unauthorized expenses for which Federal funds have been claimed and reimbursement received, as may have been determined by a State or Federal audit.
- C. STATE will have the right to withhold any installments equal to the reimbursement received by AGENCY for prior installments which have been subsequently determined to be ineligible or unauthorized.

III. Property Agreement

- A. AGENCY will immediately notify STATE if any equipment purchased under this Contract ceases to be used in the manner as set forth by this Contract. In such event, AGENCY further agrees to either give credit to the project cost or to another active highway safety project for the residual value of such equipment in an amount to be determined by STATE or to transfer or otherwise dispose of such equipment as directed by STATE.
- B. No equipment will be conveyed, sold, salvaged, transferred, etc., without the express written approval of STATE, or unless otherwise provided elsewhere in this Contract.
- C. AGENCY will maintain or cause to be maintained for its useful life, any equipment purchased under this Contract.
- D. AGENCY will incorporate any equipment purchased under this Contract into its inventory records.
- E. AGENCY will insure any equipment purchased under this Contract for the duration of its useful life. Self-insurance meets the requirements of this section.

IV. Travel

In-State and Out-of-State Travel

In state and out-of-state travel claims will be reimbursed at rates provided by AGENCY'S regulations, provided that such regulations are as restrictive as those of STATE. Where they are less restrictive, ARS §38-624 will apply.

The State must approve all out-of-state travel in writing and in advance.

V. Standard of Performance

AGENCY hereby agrees to perform all work and services herein required or set forth, and to furnish all labor, materials, and equipment, except that labor, material, and equipment as STATE agrees to furnish pursuant to this Contract.

VI. Hold Harmless Agreement

Neither party to this agreement agrees to indemnify the other party or hold harmless the other party from liability hereunder. However, if the common law or a statute provides for either a right to indemnify and/or a right to contribution to any party to this agreement then the right to pursue one or both of these remedies is preserved.

VII. Non-Assignment and Sub-Contracts

This Contract is not assignable nor may any portion of the work to be performed be sub-contracted unless specifically agreed to in writing by STATE. No equipment purchased hereunder may be assigned or operated by other than AGENCY unless agreed to in writing by STATE.

VIII. Work Products and Title to Commodities and Equipment

A. The work product and results of the project are the property of STATE, unless otherwise specified elsewhere in this Contract. All property, instruments, non-consumable materials, supplies, and the like, which are furnished or paid for by STATE under the terms of this Contract, unless otherwise provided for elsewhere in this Contract, are and remain the property of STATE and will be returned at the completion of this project upon request of STATE. The work product and results of the project will be furnished to STATE upon request, if no provision is otherwise made by this Contract.

B. The provisions of subparagraph A apply whether or not the project contracted for herein is completed.

IX. Copyrights and Patents

Any copyrightable materials, patentable discovery, or invention produced in the course of this project may be claimed by STATE and a copyright or patent obtained by it at its expense. In the event STATE does not wish to obtain such copyright or patent, AGENCY may do so, but in any event, provision will be made by AGENCY for royalty-free, nonexclusive, nontransferable, and irrevocable licenses to be given the United States Government and STATE and its political subdivisions to use such copyrightable material, patented discoveries, or inventions in any manner they see fit. The STATE reserves the right to impose such other terms and conditions upon the use of such copyrights or patents as may be deemed in the best interest of STATE in the event AGENCY is allowed to obtain a copyright or patent.

X. "Common Rule" and OMB Circular No. A-102 (Revised)

"Common Rule" (49 CFR, Part 18): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments

OMB Circular No. A-102 (Revised): Grants and Cooperative Agreements with State and Local Governments

The application of USDOT "Common Rule" and Circular A-102 requires that:

AGENCY and sub-grantees will use their own procurement procedures, which reflect applicable State and local laws and regulations, provided that the procurements conform to applicable Federal law. The most stringent purchasing requirement at each level must be met.

The Arizona Procurement Code (ARS, §41-2501, et. seq.) and promulgated rules (A.A.C. Title 2, Chapter 7) are a part of this Contract as if fully set forth herein and AGENCY agrees to fully comply with these requirements for any procurement using grant monies from this Contract.

XI. Equal Opportunity

- A. Pursuant to the requirements of the Federal-Aid Highway Act of 1968 (U.S.C. §103 et. seq.), AGENCY, as a condition to receiving approval of this Contract submitted under the Highway Safety Act of 1966, as amended, hereby gives its assurance that employment in connection with the subject Highway Safety Project will be provided without regard to race, color, creed, sex, or national origin, and that any contract it enters into with any private agency pursuant hereto will include provisions in compliance with this paragraph (XI).

As a condition of receiving approval of this Contract, AGENCY will be subject to and will comply with Title VI of the Civil Rights Act of 1964 and all applicable requirements of the Department of Commerce regulations as adopted by the USDOT, providing that no person in the United States shall on the ground of race, color, creed, sex, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under the subject Highway Safety Project.

- B. If AGENCY fails or refuses to comply with its undertaking as set forth in these provisions, STATE or the USDOT may take any or all of the following actions.
1. Cancel, terminate, or suspend, in whole or in part, the agreement, contract, or other arrangement with respect to which the failure or refusal occurred; and
 2. Refrain from extending any further Federal financial assistance to AGENCY under the Highway Safety Program with respect to which the failure or refusal occurred until satisfactory assurance of future compliance has been received from AGENCY.
- C. Pursuant to the requirement of Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. §794), AGENCY must operate this Highway Safety Project so that it is accessible and otherwise non-discriminatory to handicapped persons.

XII. Executive Order 2009-09

It is mutually agreed that AGENCY will comply with the terms and conditions of Executive Order 2009-09, *Non-Discrimination in Employment by Government Contractors and Subcontractors*. Executive Order 2009-09 is located in Part II of the Project Director's Manual.

XIII. Application of Hatch Act

AGENCY will notify all of its employees whose principal employment is in connection with any highway safety project, financed in whole or in part by loans or grants under the Highway Safety Act of 1966, as amended, of the provisions of the Hatch Act (5 U.S.C. §7321 et. seq.).

XIV. Minority Business Enterprises (MBE) Policy and Obligation

- A. Policy: It is the policy of the USDOT that minority business enterprises as defined in 49 CFR, Part 23, will have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds under this Contract. Consequently, the minority business enterprises requirements of 49 CFR, Part 23 apply to this Contract.
- B. Obligation: The recipient or its contractor agrees to ensure that minority business enterprises as defined in 49 CFR, Part 23 have the subcontracts financed in whole or in part with Federal funds

provided under this Contract. In this regard, all recipients or contractors will take all necessary and reasonable steps in accordance with 49 CFR, Part 23 to ensure that minority business enterprises have the maximum opportunity to compete for and perform contracts. Recipients and their contractors will not discriminate on the basis of race, color, creed, sex, or national origin in the award and performance of USDOT-assigned contracts.

XV. Arbitration Clause, ARS §12-1518

Pursuant to ARS §12-1518, the parties agree to use arbitration, after exhausting applicable administrative reviews, to resolve disputes arising out of this Contract where the provisions of mandatory arbitration apply.

XVI. Inspection and Audit, ARS §35-214

Pursuant to ARS §35-214, all books, accounts, reports, files, and other records relating to this Contract will be subject at all reasonable times to inspection and audit by STATE for five (5) years after completion of this Contract. The records will be produced at the Governor's Office of Highway Safety.

XVII. Appropriation of Funds by U.S. Congress

It is agreed that in no event will this Contract be binding on any party hereto unless and until such time as funds are appropriated and authorized by the U.S. Congress and specifically allocated to the project submitted herein and then only for the fiscal year for which such allocation is made. In the event no funds are appropriated by the U.S. Congress or no funds are allocated for the project proposed herein for subsequent fiscal years, this Contract will be null and void, except as to that portion for which funds have then been appropriated or allocated to this project, and no right of action or damages will accrue to the benefit of the parties hereto as to that portion of the Contract or project that may so become null and void.

XVIII. Continuation of Highway Safety Program

It is the intention of AGENCY to continue the Highway Safety Program identified in this Contract once Federal funding is completed. This intended continuation will be based upon cost effectiveness and an evaluation by AGENCY of the program's impact on highway safety.

XIX. E-Verify

Both Parties acknowledge that immigration laws require them to register and participate with the E-Verify program (employment verification program administered by the United States Department of Homeland Security and the Social Security Administration or any successor program) as they both employ one or more employees in this state. Both Parties warrant that they have registered with and participate with E-Verify. If either Party later determines that the other non-compliant Party has not complied with E-Verify, it will notify the non-compliant Party by certified mail of the determination and of the right to appeal the determination.

XX. Termination and Abandonment

A. The STATE and AGENCY hereby agree to the full performance of the covenants contained herein, except that STATE reserves the right, at its discretion, to terminate or abandon any portion of the project for which services have not been already performed by AGENCY.

- B. In the event STATE abandons the services or any part of the services as herein provided, STATE will notify AGENCY in writing and within twenty-four (24) hours after receiving such notice, AGENCY will discontinue advancing the work under this Contract and proceed to close said operations under the Contract.
- C. The appraisal value of work performed by AGENCY to the date of such termination or abandonment shall be made by STATE on a basis equitable to STATE and AGENCY and a final reimbursement made to AGENCY on the basis of costs incurred. Upon termination or abandonment, AGENCY will deliver to STATE all documents, completely or partially completed, together with all unused materials supplied by STATE.
- D. AGENCY may terminate or abandon this Contract upon thirty (30) days written notice to STATE, provided there is subsequent concurrence by STATE. Termination or abandonment by AGENCY will provide that costs can be incurred against the project up to and including sixty (60) days after notice is given to STATE.
- E. Any equipment or commodities which have been purchased as a part of this Contract and which have not been consumed or reached the end of its useful life will be returned to STATE upon its written request.

XXI. Cancellation Statute

All parties are hereby put on notice that this Contract is subject to cancellation pursuant to ARS §38-511, the provisions of which are stated below.

In accordance with ARS §38-511, this Contract may be cancelled without penalty or further obligation if any person significantly involved in initiating, negotiating, securing, drafting, or creating the Contract on behalf of the STATE, its political subdivisions or any department or agency of either, is at any time while the Contract or any extension of the Contract is in effect, an employee of any other party to the Contract in any capacity or a consultant to any other party of the Contract with respect to the subject matter or the Contract.

The cancellation shall be effective when written notice from the Governor or chief executive officer or governing body of the political subdivision is received by all other parties to the Contract unless the notice specifies a later time.

AGREEMENT OF UNDERSTANDING AND CERTIFICATION OF COMPLIANCE**Acceptance of Condition**

It is understood and agreed by the undersigned that a grant received as a result of this Contract is subject to the Highway Safety Act of 1966, as amended (23 U.S.C.A. §§401-404), ARS §28-602, and all administrative regulations governing grants established by the USDOT and STATE. It is expressly agreed that this Highway Safety Project constitutes an official part of the STATE's Highway Safety Program and that AGENCY will meet the requirements as set forth in the accompanying Project Director's Manual, which are incorporated herein and made a part of this Contract. All State and Federal Statutes, Rules, Regulations, and Circulars referenced in this Contract are a part of this document as if fully set forth herein. It is also agreed that no work will be performed nor any obligation incurred until AGENCY is notified in writing that this project has been approved by the Governor's Highway Safety Representative.

Certificate of Compliance

This is to certify that AGENCY will comply with all of the State and Federal Statutes, Rules and Regulations identified in this Contract.

Certification of Non-Duplication of Grant Funds Expenditure

This is to certify that AGENCY has no ongoing nor completed projects under contract with other Federal fund sources which duplicate or overlap any work contemplated or described in this Contract. It is further certified that any pending or proposed request for other Federal grant funds which would duplicate or overlap work described in the Contract will be revised to exclude any such duplication of grant fund expenditures. It is understood that any such duplication of Federal funds expenditures subsequently determined by audit will be subject to recovery by STATE.

Single Audit Act

If your political subdivision has had an independent audit meeting the requirements of the Single Audit Act of 1984, (31 U.S.C.A. §7501 et. seq.), please forward a copy to GOHS, Attention: Fiscal Services Officer, within thirty (30) days of the effective date of this Contract. If such audit has not been performed, please advise when it is being scheduled.

Buy America Act

In accordance with the Buy America Act (49 U.S.C. 5323(j)):
Only steel, iron and manufactured products produced in the United States may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.

REIMBURSEMENT INSTRUCTIONS

1. Agency Official preparing the Report of Costs Incurred:

Name: _____

Title: _____

Telephone Number: _____ Fax Number: _____

E-mail Address: _____

2. Agency's Fiscal Contact:

Name: _____

Title: _____

Telephone Number: _____ Fax Number: _____

E-mail Address: _____

Federal Identification Number: _____

3. REIMBURSEMENT INFORMATION:

Warrant/Check to be made payable to:

Warrant/Check to be mailed to:

(Agency)

(Address)

(City, State, Zip Code)

Lobbying Restrictions

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- A. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. The undersigned will require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients will certify and disclose accordingly.
- D. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 USC §1352. Any person who fails to file the required certification will be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature of Project Director:

Robert Devries, Chief
Kingman Police Department

*Signature of Authorized Official of
Governmental Unit:*

John Dougherty, Kingman City Manager
City of Kingman

Date Telephone

Date Telephone

CITY OF KINGMAN COMMUNICATION TO COUNCIL



TO: Honorable Mayor and Council Members

FROM: City Clerk's Office

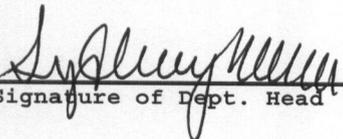
MEETING DATE: September 15, 2015

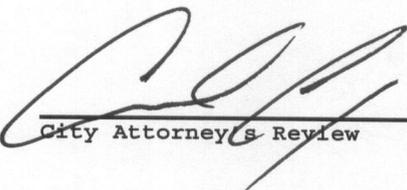
AGENDA SUBJECT: Special Event Liquor License Application

SUMMARY: Applicant Karen Lopez of the Kingman / Golden Valley Association of Realtors has applied for a Series 15 Special Event Liquor License for an event to take place Saturday, October 10, 2015 from 11:00 A.M. to 3:00 P.M., at Metcalf Park, 315 W. Beale St. in Kingman.

ATTACHMENT: First page of the Liquor License Application.

STAFF RECOMMENDATION: Approve the special event liquor license application.


Signature of Dept. Head


City Attorney's Review


City Manager's Review

AGENDA ITEM: 6c



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

| FOR DLLC USE ONLY | |
|-----------------------|--|
| Event Date(s): | |
| Event time start/end: | |
| CSR: | |
| License: | |

APPLICATION FOR SPECIAL EVENT LICENSE
 Fee= \$25.00 per day for 1-10 days (consecutive)
 A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: Kingman Golden Valley Association of Realtors

SECTION 2 Non-Profit/IRS Tax Exempt Number: Sec. 501(c)6

SECTION 3 The organization is a: (check one box only)

- Charitable
- Fraternal (must have regular membership and have been in existence for over five (5) years)
- Religious
- Civic (Rotary, College Scholarship)
- Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No

| | | |
|------------------|----------------|---------------------------|
| Name of Business | License Number | Phone (include Area Code) |
|------------------|----------------|---------------------------|

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

(If **not** using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: Metzif Park

Address of Location: 315 W. Beale St. Kingman Mohave AZ 86401
Street City COUNTY State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Lopez Karen Erdman [Redacted]
Last First Middle Date of Birth

2. Applicant's mailing address: [Redacted] Kingman, AZ 86401
Street City State Zip

3. Applicant's home/cell phone: (928) [Redacted] Applicant's business phone: (928) 718-0100

4. Applicant's email address: klopezremzx@gmail.com

CITY OF KINGMAN COMMUNICATION TO COUNCIL



TO: Honorable Mayor and Council Members

FROM: City Clerk's Office

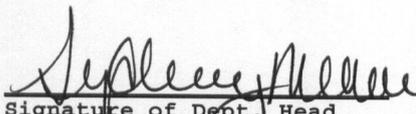
MEETING DATE: September 15, 2015

AGENDA SUBJECT: Special Event Liquor License Application

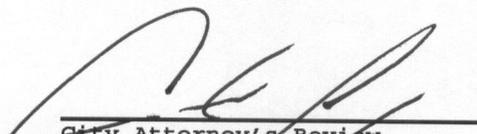
SUMMARY: Applicant Patrick Dexter Otto of Mohave Museum of History And Arts, Inc. has applied for a Special Event Liquor License for an event to take place Saturday, November 07, 2015 from 6:00P.M. to 9:00P.M. at Mohave Museum of History And Arts, 400 W. Beale Street in Kingman.

ATTACHMENT: First page of the Liquor License Application.

STAFF RECOMMENDATION: Approve the special event liquor license application.



Signature of Dept. Head



City Attorney's Review



City Manager's Review

AGENDA ITEM: 6d



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

| FORD/LIC USE ONLY | |
|-----------------------|--|
| Event Date(s): | |
| Event time start/end: | |
| CSR: | |
| License: | |

APPLICATION FOR SPECIAL EVENT LICENSE
 Fee= \$25.00 per day for 1-10 days (consecutive)
 A service fee of \$25.00 will be charged for all dishonored checks (A.R.S § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: MOHAVE MUSEUM OF HISTORY AND ARTS

SECTION 2 Non-Profit/IRS Tax Exempt Number: 86-0173960

SECTION 3 The organization is a: (check one box only)
 Charitable Fraternal (must have regular membership and have been in existence for over five (5) years)
 Religious Civic (Rotary, College Scholarship) Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No

Name of Business _____ License Number _____ Phone (include Area Code) _____

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: MOHAVE MUSEUM OF HISTORY AND ARTS
 Address of Location: 400 W. BEALE ST. KINGMAN MOHAVE AZ 86401
Street City COUNTY State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: OTTO PATRICK DEXTER _____
Last First Middle Date of Birth

2. Applicant's mailing address: _____
Street City State Zip

3. Applicant's home/cell phone: _____ Applicant's business phone: _____

4. Applicant's email address: _____

CITY OF KINGMAN COMMUNICATION TO COUNCIL



TO: Honorable Mayor and Council Members

FROM: Engineering Services

MEETING DATE: September 15, 2015

AGENDA SUBJECT: Consideration of Amendment No. 1 with Freiday Construction, Inc. for Construction Manager at Risk services related to the installation of the Rattlesnake Tank Booster Pumps and 16" Rancho Santa Fe Parkway Transmission Main (ENG12-010)

SUMMARY: On March 3, 2015 Council approved a construction CMAR contract with Freiday Construction to begin Phase 1 for the Rattlesnake Tank Booster Pumps and 16" Rancho Santa Fe Parkway Transmission Main project. This amendment is for Phase 2 which will complete the remaining work for this project. Phase 2 work will consist of installing a 16" water transmission main from Louise Avenue to the Rattlesnake Tank, the construction of the Rattlesnake Booster Station, and constructing a hydropneumatic surge tank for the booster station.

Staff has requested a Guaranteed Maximum Price (GMP) for this work from Freiday Construction. The negotiated GMP for is \$1,894,483.56. This project was budgeted by Council and will be funded through the Water Projects Fund. All work will be complete by March 31, 2015.

Staff recommends that the amendment with Freiday Construction, Inc. be approved.

ATTACHMENTS: Amendment No. 1 with the Phase 2 GMP from Freiday Construction, Inc.

FISCAL IMPACT: The guaranteed maximum price of \$1,894,483.56 will be paid out of the Water Project Fund.

RECOMMENDATION: It is recommended that the Council approve the agreement and that the Mayor be authorized to sign the agreement on behalf of the City.

Handwritten signature of the Department Head.

Signature of Dept. Head

Handwritten signature of the City Attorney.

City Attorney
Approved as to Form

Handwritten signature for City Manager's Review.

AGENDA ITEM: 6e

AMENDMENT NO. 1

**BETWEEN THE CITY OF KINGMAN AND FREIDAY CONSTRUCTION, INC.
FOR CONSTRUCTION MANAGER AT RISK SERVICES
RELATED TO THE RATTLESNAKE TANK BOOSTER PUMPS &
16" RANCHO SANTA FE TRANSMISSION MAIN
ENGINEERING PROJECT ENG12-010**

This Amendment shall be made to the Construction Services Agreement dated March 3, 2015 by and between the City of Kingman (City) and Freiday Construction, Inc. (Contractor).

The effective date of this Amendment is _____, 2015.

The undersigned agree to the following additions to the original scope of work as follows:

1. Freiday Construction, Inc. agrees to furnish labor, material and equipment necessary for or incidental to the construction and completion of all work for the Rattlesnake Tank Booster Station and Phase 2 of the 16" Rancho Santa Fe Transmission main per the City approved construction plans and as further described on the Guaranteed Maximum Price proposal attached as Exhibit A. The City agrees to pay Freiday Construction, Inc. a Not to Exceed sum of \$1,894,483.56 as compensation for this work.
2. The new completion date for all Work under the Agreement shall be March 31, 2016.
3. Both parties agree that the above described work shall be in accordance with the MAG Standards and Specifications, the 2012 International Building Code (IBC) and other applicable City Ordinances.

.....
CITY OF KINGMAN, ARIZONA

Attest:

RICHARD ANDERSON, MAYOR

SYDNEY MUHLE, CITY CLERK

.....
FREIDAY CONSTRUCTION, INC.

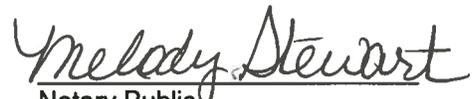


WILLIAM FREIDAY, PRESIDENT

State of Arizona)
)ss
County of Mohave)

Subscribed and Sworn to Before Me

This 4 day of September, 2015.


Notary Public

My Commission Expires: December 28, 2017



EXHIBIT A

FREIDAY CONSTRUCTION, INC.

GMP PROPOSAL

FREIDAY CONSTRUCTION, INC
GUARANTEED MAXIMUM PRICE

CITY OF KINGMAN 16" RANCHO SANTA TRANSMISSION MAIN, PHASE 2 RATTLESNAKE BOOSTER STATION

COST OF WORK

| Item No. | Description | Quantity | Unit | Unit Price | Total |
|----------------------------|---|----------|------|---------------|------------------------|
| 1 | 16" DIP water line (class 250) w/ polywrap | 1803 | LF | \$ 89.00 | \$ 160,467.00 |
| 2 | 16" HDPE (DR 11) water line | 800 | LF | \$ 90.00 | \$ 72,000.00 |
| 3 | 16" DIP restrained joint water line (class 250) w/ polywrap | 1219 | LF | \$ 131.00 | \$ 159,689.00 |
| 4 | 16" gate valve | 3 | EA | \$ 6,500.00 | \$ 19,500.00 |
| 5 | 16" tee | 1 | EA | \$ 2,500.00 | \$ 2,500.00 |
| 6 | 16" 90° horizontal bend | 1 | EA | \$ 1,500.00 | \$ 1,500.00 |
| 7 | 16" 45° horizontal bend | 4 | EA | \$ 1,500.00 | \$ 6,000.00 |
| 8 | 16" 45° vertical bend | 1 | EA | \$ 1,500.00 | \$ 1,500.00 |
| 9 | 2" blowoff assembly | 2 | EA | \$ 2,500.00 | \$ 5,000.00 |
| 10 | 1" air release valve | 1 | EA | \$ 1,500.00 | \$ 1,500.00 |
| 11 | Jack & Bore w/30" (3/8") casing | 400 | LF | \$ 320.00 | \$ 128,000.00 |
| 12 | 30" steel casing (3/8" thick, no bore) | 400 | LF | \$ 180.00 | \$ 72,000.00 |
| 13 | Connect to existing pipe | 1 | EA | \$ 3,000.00 | \$ 3,000.00 |
| 14 | Booster station per plans | 1 | LS | \$ 508,622.00 | \$ 508,622.00 |
| 15 | Hydropneumatic surge tank | 1 | LS | \$ 89,000.00 | \$ 89,000.00 |
| 16 | Deep dig construction | 1 | LS | \$ 480,000.00 | \$ 480,000.00 |
| TOTAL COST OF WORK: | | | | | \$ 1,710,278.00 |

TAXES

| | |
|--------------------------|----|
| State / County Tax Rate: | 0% |
| City Tax Rate: | 0% |
| Total Tax Rate: | 0% |
| Tax Burden: | 0% |

ESTIMATE SUMMARY

| | |
|---------------------------------|------------------------|
| Cost of Work: | \$ 1,710,278.00 |
| Contractor Fee: | \$ - |
| Subtotal: | \$ 1,710,278.00 |
| Bond: | \$ 34,205.56 |
| Tax: | \$ - |
| TOTAL CONSTRUCTION COST: | \$ 1,744,483.56 |

CONTINGENCIES

| | |
|-----------------------------|----------------------|
| Contractor's: | \$ 75,000.00 |
| Owner's: | \$ 75,000.00 |
| TOTAL CONTINGENCIES: | \$ 150,000.00 |

| | |
|-------------------|------------------------|
| TOTAL GMP: | \$ 1,894,483.56 |
|-------------------|------------------------|

CITY OF KINGMAN COMMUNICATION TO COUNCIL



TO: Honorable Mayor and Council Members

FROM: Tina D. Moline, Financial Services Director

MEETING DATE: September 15, 2015

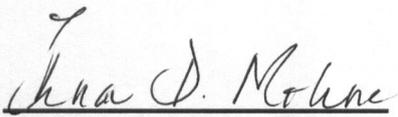
AGENDA SUBJECT: Recommendation from the Tourism Development Commission (TDC) for the quarterly payment to Kingman Visitor Center, Inc. for tourism services

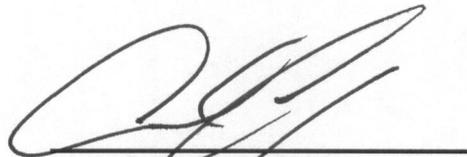
SUMMARY: The Kingman Visitor Center, Inc. receives a quarterly payment of \$51,250 from the City upon submission and acceptance of the tourism quarterly report. The most recent quarterly report was submitted and accepted by TDC at the September 3, 2015 regular meeting and is attached for your review.

ATTACHMENT: Kingman Visitor Center, Inc. quarterly report and request for payment of TDC funds.

FISCAL IMPACT: The \$51,250 quarterly payment is appropriated within the FY2015-2016 budget.

RECOMMENDATION: Staff supports the TDC recommendation for Council approval of the quarterly payment to Kingman Visitor Center, Inc. for tourism related services.


Signature of Dept. Head


City Attorney
Approved as to form


City Manager's Review

AGENDA ITEM: 6F



Kingman Visitor Center

*Heart of Historic Route 66
America's Route to Grand Canyon West®, Home of the Skywalk™*

120 W. Andy Devine Ave
Kingman, AZ 86401

August 24, 2015

Re: April, May and June 2015 Quarterly Report

Honorable Mayor, Council and Tourism Development Commission,

In this report, you will find a review and comparison of numbers for the months of April, May and June 2015, as well as activities and marketing reports for the Kingman Visitor Center.

With this report, we respectfully request the first quarterly payment of Fiscal Year 2015/2016

Respectfully,

Joshua Noble
President & CEO
Kingman Visitor Center, Inc.

ADVERTISING/MARKETING & PROMOTIONS
advertisement illustrations can be found at the end of this report

Printed Materials

Downtown Walking Tour Guide: 20,000 prints of a 12" x 9" (4x9 finished) tri-fold walking tour. Distributed in Kingman and at the Laughlin Mall by Certified Folder Distribution from June 2015 to May 2016 . This is a coop with the Mohave Museum of History & Arts.

Kingman Dining Map: Updated April, 2015. 25,000 prints distributed at the Visitor Center and at Kingman hotel/motels by Certified Folder Distribution. Paid for by advertising space on the map.

Kingman Fulfillment Brochure (print & online): 4x9 finished 16 page booklet. 60,000 prints, continued distribution with Certified Folder Display along I-40 in Arizona, Colorado River, Barstow CA, Gallup NM, and Page, AZ. Document is also uploaded as a printable pdf on www.GoKingman.com in a web format for quick download.

Spirit map: Map highlighting wineries and distillery with directions from the Powerhouse.

Arizona Office of Tourism Cooperative Marketing Projects:

Google Adwords Campaign: A continuation of the March campaign, the April report is included in the advertisement section (page 16).

Phoenix Market Digital Billboards: Two months (March & April) with two boards highlighting Route 66, Grand Canyon Skywalk and wineries.

True West Magazine, April Issue: Kingman participated with a 1/2 page ad announcing the Fun Run and book signing for Bob Boze Bell's the 66 Kid. We also received 99 leads from reader service cards. True West Magazine has a circulation of 60,000.

Sky Harbor T-4: New in FY 2014/15, we participated in a display ad (plus one bonus display ad) at International Terminal 4 in April (continuation of March) at Sky Harbor Airport, one of the busiest aviation facilities in the Southwest. The ads were backlit panels measuring 43" high x 62" wide.

VisitArizona.com: This is Arizona's official travel information on-line resource. We continued participation in a ROS (run-of-site) media campaign with additional exposure in the Northern AZ pages. We received 41,314 impressions in April, 43,443 in May and 40,053 in June.

GoArizona.com: This site provides additional on-line exposure for Kingman and provides lead service. We received 302 leads from GoArizona.com, representing 17.5% of our mailed packets

GoKingman.com: For the quarter, the site and mobile site combined had 53,653 visitors, an increase of 7% over the same period last year. It generated 213 e-mail requests for information and 550 unique digital information packet downloads occurred for the quarter.

Kingman Daily Miner: A business-card-sized ad in the monthly Downtown Merchants' section and a 10 column inch advertisement every other Tuesday.

Mygrandcanyonpark.com: An on-line presence for travelers considering a Grand Canyon vacation, this website is the on-line companion to Grand Canyon Journal. We received 765 leads from this site, representing 44% of our mailed packets.

Brochures for Grand Circle Association table at IPW: We purchased space (1 of 12) for Kingman brochures at the Grand Circle International PowWow booth. IPW was held June 1st through 3rd in Orlando, Florida.

ADVERTISING/MARKETING & PROMOTIONS
media assistance

Media assistance provided:

April 2: Lars Wennersheide with www.reisephotografie.de and www.motorradreisebilder.de visited the Arizona Route 66 Museum.

April 23: Elenee Dao, Arizona PBS Horizon, supplied with Chillin' on Beale Street photos.

May 12: Philippe Henry, Petit Futé travel guidebook, covering a full section on Arizona. Hosted at Best Western Plus King's Inn and the Arizona Route 66 Museum.

May 30: Dr. Sieler hosted at Kingman KOA. On assignment for Vista Point to update and re-launch her travel guide *The Route 66 from Chicago to LA*. These guides are updated bi-annually with several thousand copies available throughout the German speaking countries. It is scheduled to be republished in October/November 2015.

June 14: Candacy Taylor, author and photographer for the forthcoming *Moon Route 66 Road Trip* book published by Avalon Travel (Rick Steves' publisher). Hosted at SpringHill Suites by Marriot, Canyon 66 Bar & Grill and Hualapai Mountain Lodge.

Updates on Media and FAM assistance:

French journalist, Nathalie Moreau, who visited in April 2014, has produced two articles, one of which covers Kingman area and Route 66:

Esprit Camping Car - A bimonthly RV travel consumer magazine

Date: January 2015

Circulation: 50,000 copies

EAV: \$193,315

The article features a road trip in a Cruise America RV from Las Vegas to Arizona, with mentions of Oatman, Kingman, Seligman, Peach Springs, Williams/Bearizona, Flagstaff and Sedona.

Fly In magazine(China): AOT contacted us in February regarding an article in Fly In magazine (China) with a request for photos. Fly In magazine is China Eastern Airline's bimonthly magazine distributed to their VIP customers with a circulation of 100,000. The ad value for the 13 page article is approximately \$104,000.

Title: Arizona: The Grand Canyon State

The article talks about the Grand Canyon, large number of Native American Indians and their history, Arizona's weather and diverse geography, diverse offerings from golf and spa, exploring historic towns, Phoenix and its history, Lake Havasu City and the thriving wine industry. There is a listing at the end of the article which includes (for the Kingman Area) Desert Diamond Distillery, Mr D's Route 66 Diner, Route 66 Museum and Stetson Winery.

COUNTS

figures and graphs for this information is in following pages

The Kingman Visitor Center was open 90 days for 810 hours April through June 2015.

Walk-ins: For the months April through June 2015, walk-ins totaled 31,978. This represents a 10% decrease from 2014 (which was a record quarter), and 5% increase over 2013.

Motor-coach and Group visitation: 113 groups visited the Powerhouse for the quarter, a 24% increase from the same period in 2014 (with 91 visits), and 264% increase over the same period in 2013 (31 visits). Of these groups, we surveyed 8 motor-coach drivers and found groups from France, Japan, China and the United States.

Guest Book Entries: Visitors represented in the guest book for April through June 2015 totaled 1,772 parties and 4,346 individuals. This represented no change in parties (0.5% increase) but a decrease in average party size from 2.7 to 2.5 when compared to the same period in 2014. The top 10 domestic and international sources are in Figures 2 & 3 on page 4.

Tourist Information Packet Requests: We mailed out 1,730 packets this quarter to contacts derived from direct calls, our website and advertising leads sources.

Room Revenues: Adjusted data representing Kingman hotel room tax revenues for this quarter is not available at the time of this report.

Web Site: Traffic on the website and mobile site continued to rise, with a 11% gain January through June 2015 in unique visitation and a 9% gain in visitation overall compared to the same six month period a year ago. Mobile traffic (including mobile use on the full website and mobile site) totaled 34% of all traffic, compared to 28% last year. Bounce rate averaged 57% and average time on site was 2 minutes 28 seconds while visiting 2.7 pages on average.

OTHER PROJECTS

Route 66 Drive-in Movie: Featuring the movie *Cars*, we experienced an increase with over 60 cars and 200+ people. This third annual event is a coop with the Arizona Route 66 Association, and adds something to do for our guests on Fun Run Friday.

Michael's Drone Photography: We contracted with Michael's Drone Photography to capture Fun Run aerial video and images. Images are available by request for promoting Kingman.

STR Hotel Occupancy Reporting: We began contracting with Smith Travel Research to better track the effect of events and our advertising campaigns. More than 2/3s of Kingman hotel rooms are reported in STR reports. Figures will be available in our next quarterly report.

Great Race Kingman Lunch Stop: Cosponsored by Grand Canyon Resort Cooperation, the lunch stop was a good promotional opportunity for Kingman. The Kingman Police Department and Route 66 Cruiser Car Club were instrumental in assisting with traffic control and parking. Feedback from Great Race staff and participants was positive.

FIGURES - VISITOR WALK-IN & GUEST BOOK COUNTS

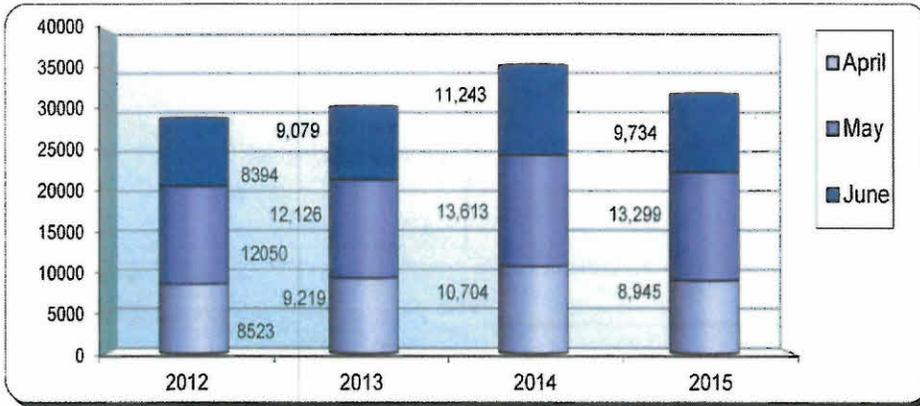


Figure 1
Powerhouse Visitor Center
walk in counts

Figure 2: Top 10 Domestic sources of guest book entries

| 2014 Q2 Guestbook Top 10 United States | | | | | | 2015 Q2 Guestbook Top 10 United States | | | | | |
|---|------------|------------|-------------|------------|------------|---|------------|-------------|-------------|------------|--------------|
| | Party Size | Parties | Individuals | State | % of Total | | Party Size | Parties | Individuals | State | % of Total |
| Ave | 2.6 | 969 | 2501 | All | 55% | Ave | 2.4 | 1009 | 2384 | All | 56.9% |
| 1 | 2.5 | 181 | 457 | CA | 25.9% | 1 | 2.4 | 170 | 488 | CA | 27.5% |
| 2 | 2.1 | 91 | 189 | AZ | 10.7% | 2 | 1.9 | 89 | 162 | AZ | 9.1% |
| 3 | 2.1 | 47 | 100 | TX | 5.7% | 3 | 2.0 | 54 | 149 | NV | 8.4% |
| 4 | 2.1 | 45 | 93 | FL | 5.3% | 4 | 2.3 | 54 | 122 | TX | 6.9% |
| 5 | 3.0 | 39 | 118 | MI | 6.7% | 5 | 2.3 | 48 | 105 | FL | 5.9% |
| 6 | 2.2 | 36 | 80 | WA | 4.5% | 6 | 2.0 | 44 | 89 | WA | 5.0% |
| 7 | 3.5 | 34 | 118 | NV | 6.7% | 7 | 2.7 | 34 | 83 | OH | 4.7% |
| 8 | 2.3 | 31 | 71 | PA | 4.0% | 8 | 2.2 | 30 | 60 | PA | 3.4% |
| 9 | 2.2 | 26 | 57 | CO | 3.2% | 9 | 1.8 | 30 | 90 | NY | 5.1% |
| 10 | 2.4 | 26 | 63 | OH | 3.6% | 10 | 2.1 | 28 | 55 | MI | 3.1% |

Figure 3: Top 10 International sources of guest book entries

| 2014 Q2 Guestbook Top 10 International | | | | | | 2015 Q1 Guestbook Top 10 International | | | | | |
|---|------------|------------|-------------|----------------|--------------|---|------------|------------|-------------|----------------|--------------|
| | Party Size | Parties | Individuals | Country | % of Total | | Party Size | Parties | Individuals | Country | % of Total |
| Ave | 2.9 | 683 | 1974 | All | 38.7% | Ave | 2.6 | 763 | 1975 | All | 43.1% |
| 1 | 2.4 | 140 | 342 | Canada | 7.9% | 1 | 2.4 | 130 | 309 | Germany | 18.9% |
| 2 | 3.2 | 122 | 391 | Germany | 6.9% | 2 | 2.2 | 105 | 232 | Canada | 2.0% |
| 3 | 2.3 | 70 | 163 | United Kingdom | 4.0% | 3 | 2.7 | 86 | 225 | France | 1.8% |
| 4 | 2.9 | 58 | 169 | France | 3.3% | 4 | 2.6 | 76 | 187 | United Kingdom | 1.6% |
| 5 | 2.3 | 35 | 80 | Netherlands | 2.0% | 5 | 2.4 | 70 | 204 | Australia | 1.1% |
| 6 | 4.1 | 29 | 119 | Spain | 1.6% | 6 | 2.6 | 37 | 88 | Netherlands | 0.8% |
| 7 | 2.3 | 27 | 62 | Switzerland | 1.5% | 7 | 2.5 | 26 | 62 | Belgium | 0.7% |
| 8 | 2.1 | 23 | 49 | Italy | 1.3% | 8 | 3.4 | 20 | 54 | China | 0.7% |
| 9 | 3.3 | 20 | 66 | New Zealand | 1.1% | 9 | 2.6 | 27 | 77 | Switzerland | 0.7% |
| 10 | 2.5 | 17 | 43 | Brazil | 1.0% | 10 | 2.6 | 25 | 61 | Spain | 0.7% |

FIGURES - WEB SITE COUNTS

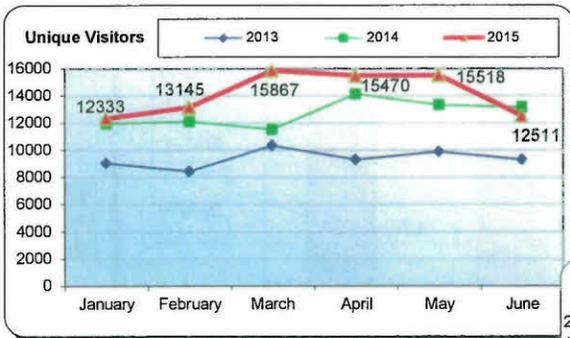


Figure 9
* Combines data from www.GoKignman.com and mobile.GoKignman.com

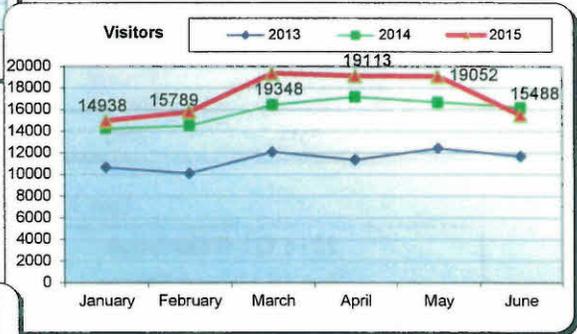


Figure 10
* Combines data from www.GoKignman.com and mobile.GoKignman.com

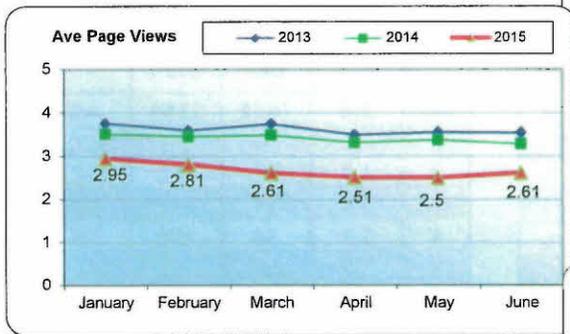


Figure 11
* Starting with July 2013, only desktop sessions on www.GoKignman.com are tabulated in this report

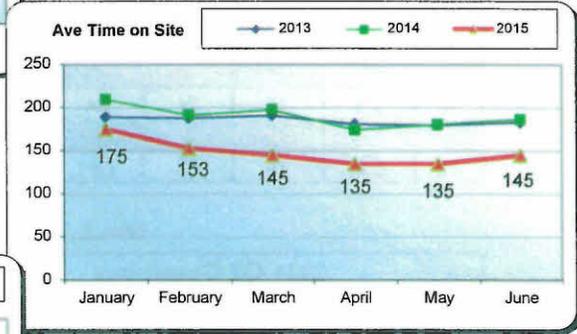
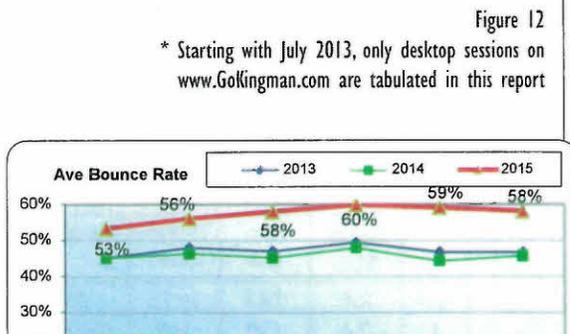


Figure 12
* Starting with July 2013, only desktop sessions on www.GoKignman.com are tabulated in this report

Figure 13
* Starting with July 2013, only desktop sessions on www.GoKignman.com are tabulated in this report

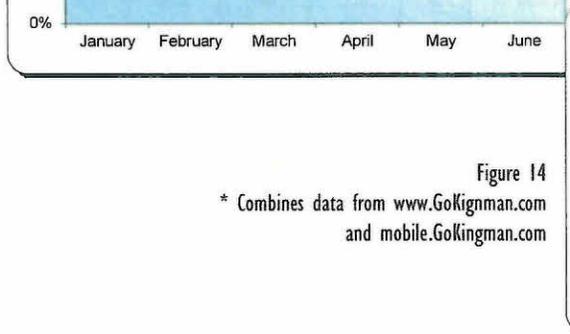


Figure 14
* Combines data from www.GoKignman.com and mobile.GoKignman.com

PRINTED MATERIALS KINGMAN FULFILLMENT GUIDE

GETTING AROUND

RV & CAMP (See map)

- 1. Circle S Campground (I-4)
- 2. Kingman KOA (I-4)
- 3. Ramblin Rose Motel (I-4)
- 4. Sunrize RV (I-4)
- 5. Zuni RV (I-4)

THINGS TO DO

- 1. ArtWalk (E-8)
- 2. Book 50 Inland Cave Ranger (I-2)
- 3. Breaker Theater (H-3)
- 4. Canyon Blvd. Golf Course (G-4)
- 5. Cedar Cliff Golf Course (F-7)
- 6. Dahl E. Wadsworth Center (I-4)
- 7. El Tovar Hotel (I-4)
- 8. Fort Huachuca (I-4)
- 9. High Desert Inn (H-7)
- 10. Inland Empire (I-4)
- 11. Kingman Inn (I-4)
- 12. Knight Inn (I-4)
- 13. Knight Inn (I-4)
- 14. Knight Inn (I-4)
- 15. Knight Inn (I-4)
- 16. Knight Inn (I-4)
- 17. Knight Inn (I-4)
- 18. Knight Inn (I-4)
- 19. Knight Inn (I-4)
- 20. Knight Inn (I-4)
- 21. Knight Inn (I-4)
- 22. Knight Inn (I-4)
- 23. Knight Inn (I-4)
- 24. Knight Inn (I-4)
- 25. Knight Inn (I-4)

MUSEUMS & HISTORIC SITES

- 1. ArtWalk (E-8)
- 2. Book 50 Inland Cave Ranger (I-2)
- 3. Breaker Theater (H-3)
- 4. Canyon Blvd. Golf Course (G-4)
- 5. Cedar Cliff Golf Course (F-7)
- 6. Dahl E. Wadsworth Center (I-4)
- 7. El Tovar Hotel (I-4)
- 8. Fort Huachuca (I-4)
- 9. High Desert Inn (H-7)
- 10. Inland Empire (I-4)
- 11. Kingman Inn (I-4)
- 12. Knight Inn (I-4)
- 13. Knight Inn (I-4)
- 14. Knight Inn (I-4)
- 15. Knight Inn (I-4)
- 16. Knight Inn (I-4)
- 17. Knight Inn (I-4)
- 18. Knight Inn (I-4)
- 19. Knight Inn (I-4)
- 20. Knight Inn (I-4)
- 21. Knight Inn (I-4)
- 22. Knight Inn (I-4)
- 23. Knight Inn (I-4)
- 24. Knight Inn (I-4)
- 25. Knight Inn (I-4)

LODGING (180+ rooms)

- 1. Arizona Inn (I-4)
- 2. Best Western Plus (I-4)
- 3. Days Inn East (I-4)
- 4. Days Inn West (I-4)
- 5. Econo Lodge (I-4)
- 6. Hampton Inn (I-4)
- 7. Holiday Inn Express (I-4)
- 8. Knights Inn (I-4)
- 9. Ramblin Rose Motel (I-4)
- 10. Sunrize RV (I-4)
- 11. Zuni RV (I-4)

HIKING TRAILS

- 1. Canyon Blvd. (A-7)
- 2. Canyon Blvd. (B-7)
- 3. Canyon Blvd. (C-7)
- 4. Canyon Blvd. (D-7)
- 5. Canyon Blvd. (E-7)
- 6. Canyon Blvd. (F-7)
- 7. Canyon Blvd. (G-7)
- 8. Canyon Blvd. (H-7)
- 9. Canyon Blvd. (I-7)
- 10. Canyon Blvd. (J-7)
- 11. Canyon Blvd. (K-7)
- 12. Canyon Blvd. (L-7)
- 13. Canyon Blvd. (M-7)
- 14. Canyon Blvd. (N-7)
- 15. Canyon Blvd. (O-7)
- 16. Canyon Blvd. (P-7)
- 17. Canyon Blvd. (Q-7)
- 18. Canyon Blvd. (R-7)
- 19. Canyon Blvd. (S-7)
- 20. Canyon Blvd. (T-7)
- 21. Canyon Blvd. (U-7)
- 22. Canyon Blvd. (V-7)
- 23. Canyon Blvd. (W-7)
- 24. Canyon Blvd. (X-7)
- 25. Canyon Blvd. (Y-7)
- 26. Canyon Blvd. (Z-7)

ACCOMMODATIONS

Kingman is a town built out of America's need to travel offers a wide variety of accommodations.

| Property Name | Address | Phone | Rooms | Pool | WiFi | TV | Other Amenities |
|---------------------|-------------------------|--------------|----------------------------|------|------|----|-------------------------------------|
| MARRIOTT SPRINGHILL | 3101 E. Andy Devine Ave | 928.753.8786 | 73 Rooms Starting at \$139 | ☑ | ☑ | ☑ | Business Center, Meeting Space |
| MOTEL 6 - EAST | 3051 E. Andy Devine Ave | 928.844.5706 | 118 Rooms Starting at \$40 | ☑ | ☑ | ☑ | Pool, Free Breakfast |
| MOTEL 6 - WEST | 424 W. Beale St | 928.844.5705 | 90 Rooms Starting at \$43 | ☑ | ☑ | ☑ | Pool, Free Breakfast |
| QUALITY INN | 1407 E. Andy Devine Ave | 928.753.4747 | 98 Rooms Starting at \$44 | ☑ | ☑ | ☑ | Pool, Free Breakfast |
| RAMADA INN | 3100 E. Andy Devine Ave | 928.753.6282 | 120 Rooms Starting at \$75 | ☑ | ☑ | ☑ | Pool, Free Breakfast, Meeting Space |
| RAMBLIN ROSE MOTEL | 1001 E. Andy Devine Ave | 928.753.9541 | 36 Rooms Starting at \$35 | ☑ | ☑ | ☑ | Pool, Free Breakfast |
| RODEWAY INN | 4000 E. Andy Devine Ave | 928.753.9055 | 40 Rooms Starting at \$32 | ☑ | ☑ | ☑ | Pool, Free Breakfast |
| ROUTE 66 MOTEL | 2001 E. Andy Devine Ave | 928.753.5088 | 25 Rooms Starting at \$30 | ☑ | ☑ | ☑ | Pool, Free Breakfast |
| SUPER 8 MOTEL | 3401 E. Andy Devine Ave | 928.757.4808 | 59 Rooms Starting at \$50 | ☑ | ☑ | ☑ | Pool, Free Breakfast |
| TRAVEL LODGE | 3275 E. Andy Devine Ave | 928.757.1188 | 95 Rooms Starting at \$55 | ☑ | ☑ | ☑ | Pool, Free Breakfast |

| Property Name | Address | Phone | Rooms | Pool | WiFi | TV | Other Amenities |
|----------------------|----------------------------|--------------|----------------------------|------|------|----|-------------------------------------|
| ARIZONA INN | 411 W. Beale St | 928.753.5521 | 38 Rooms Starting at \$36 | ☑ | ☑ | ☑ | Pool, Free Breakfast |
| BEST WESTERN PLUS, A | 2930 E. Andy Devine Ave | 928.753.8101 | 100 Rooms Starting at \$82 | ☑ | ☑ | ☑ | Pool, Free Breakfast, Meeting Space |
| WYVABERG INN | 2815 E. Andy Devine Ave | 928.753.6271 | 100 Rooms Starting at \$82 | ☑ | ☑ | ☑ | Pool, Free Breakfast, Meeting Space |
| KING'S INN | 2930 E. Andy Devine Ave | 928.753.8101 | 100 Rooms Starting at \$84 | ☑ | ☑ | ☑ | Pool, Free Breakfast, Meeting Space |
| COMFORT INN | 3129 E. Andy Devine Ave | 928.718.1717 | 90 Rooms Starting at \$72 | ☑ | ☑ | ☑ | Pool, Free Breakfast |
| DAYS INN EAST | 3381 E. Andy Devine Ave | 928.757.7337 | 42 Rooms Starting at \$50 | ☑ | ☑ | ☑ | Pool, Free Breakfast |
| DAYS INN WEST | 3023 E. Andy Devine Ave | 928.753.7800 | 50 Rooms Starting at \$10 | ☑ | ☑ | ☑ | Pool, Free Breakfast |
| ECONO LODGE | 1421 E. Andy Devine Ave | 928.757.2619 | 38 Rooms Starting at \$46 | ☑ | ☑ | ☑ | Pool, Free Breakfast |
| ECONOMY INN | 1421 E. Andy Devine Ave | 928.753.8171 | 18 Rooms Starting at \$30 | ☑ | ☑ | ☑ | Pool, Free Breakfast |
| EL TROVATORE MOTEL | 1440 E. Andy Devine Ave | 928.753.6520 | 59 Rooms Starting at \$45 | ☑ | ☑ | ☑ | Pool, Free Breakfast |
| HAMPTON INN | 1791 Sycamore | 928.692.0200 | 86 Rooms Starting at \$129 | ☑ | ☑ | ☑ | Pool, Free Breakfast, Meeting Space |
| HIGH DESERT INN | 2803 E. Andy Devine Ave | 928.753.2855 | 15 Rooms Starting at \$29 | ☑ | ☑ | ☑ | Pool, Free Breakfast |
| HILL TOP MOTEL | 1901 E. Andy Devine Ave | 928.753.2199 | 28 Rooms Starting at \$35 | ☑ | ☑ | ☑ | Pool, Free Breakfast |
| HOLIDAY INN EXPRESS | 3837 E. Andy Devine Ave | 928.716.4545 | 75 Rooms Starting at \$129 | ☑ | ☑ | ☑ | Pool, Free Breakfast, Meeting Space |
| KNIGHTS INN | 147 Rooms Starting at \$40 | 928.757.4315 | 147 Rooms Starting at \$40 | ☑ | ☑ | ☑ | Pool, Free Breakfast, Meeting Space |

| Property Name | Address | Phone | Rooms | Pool | WiFi | TV | Other Amenities |
|---------------------|-------------------------|---------------------|-----------------------------|------|------|----|----------------------|
| CIRCLE S CAMPGROUND | 3000 E. Andy Devine Ave | 928.757.3035 | 42 Sites / 12 Pull-Through | ☑ | ☑ | ☑ | Pool, Free Breakfast |
| FORT BEALE RV | 300 Medical Road | 928.753.3555 | 100 Sites / 82 Full-Through | ☑ | ☑ | ☑ | Pool, Free Breakfast |
| KINGMAN KOA | 3620 N. Roosevelt Ave | 928.757.4397 | 100 Sites / 82 Full-Through | ☑ | ☑ | ☑ | Pool, Free Breakfast |
| SUNRIZE RV | 3131 McDonald | 928.753.2277 | 46 Sites / 46 Pull-Through | ☑ | ☑ | ☑ | Pool, Free Breakfast |
| ZUNI RV | 2660 Arroyo Ave | 928.897.2011 (9864) | 46 Sites / 16 Pull-Through | ☑ | ☑ | ☑ | Pool, Free Breakfast |

RV & Camping
Many areas in and around Kingman also offer RV and camping accommodations.

AMENITIES
Pool, Free Breakfast, Meeting Space, Business Center, WiFi, TV, Air Conditioning, Pet-Friendly, ADA Accessible, Electric Hookups, Showers, Restrooms, Campfire Stoves, Picnic Tables, Benches, Firewood, Trash Service, Security, 24-Hour Front Desk, Shuttle Service, Laundry, Storage, Petting Zoo, Horseback Riding, Golf Course, Tennis Courts, Basketball Courts, Volleyball Courts, Badminton Courts, Table Tennis, Billiards, Darts, Pool Tables, Arcade Games, Video Games, Board Games, Card Games, Trivia, Karaoke, Live Music, Theater, Concerts, Festivals, Events, Conferences, Seminars, Workshops, Classes, Tours, Excursions, Sightseeing, Shopping, Dining, Entertainment, Recreation, Relaxation, Wellness, Spa, Massage, Day Spa, Salon, Barber, Dry Cleaning, Coin-Operated Laundry, Self-Storage, Car Wash, Detailing, Tire Service, Oil Change, Car Wash, Detailing, Tire Service, Oil Change, Car Wash, Detailing, Tire Service, Oil Change.

SALE PRICES COLLECTED IN JANUARY 2015 AND ARE SUBJECT TO CHANGE. TAXES NOT INCLUDED. CONTACT PROPERTY FOR ACCESSIBILITY AND CURET HOTEL.

PRINTED MATERIALS KINGMAN FULFILLMENT GUIDE

MUSEUMS & HISTORIC SIGHTS



Historic Downtown Kingman
Historic Downtown Kingman has more than 40 sights and buildings on the National Registry of Historic Places. While visiting the Kingman Visitor Center, get a behind-the-scenes look at the history of this Northwestern Arizona community.



Arizona Route 66 Museum
1230W Arch, Dumas Ave • 928-253-9883
Take the story of the Mother Road through brilliant murals, photos and life-size dioramas.
Open daily 9am-5pm.
Adults \$5, children \$3, under 12 free with adult. (Includes the Mother Museum & Route 66 History.)



Bonelli House Museum
420 E. Spring Street • 928-753-1412
Take a guided tour of early settler life in the American West in this 1916 early settler home.
Open from 10am-5pm, admission free, under 12 free with adult. (Includes admission to the Mohave & Route 66 Museums.)



Camp Beale Spring
From downtown Kingman, drive west on Beale St. to Fort Beale Dr. Turn right, go 195 feet, 1.5 miles and you are at the parking lot.
Admission is \$10 for adults, \$5 for children 12 and under. (Includes admission to the Kingman Visitor Center and City Parks Dept.)



Kingman Army Airfield Museum
4545 Highway 20, (west) • 928-252-1893
The former Kingman Army Airfield Base Engineering Building has a collection of WWII memorabilia and shares the history of Kingman's role in WWII.
Adults \$5, children \$3, under 12 free with adult.



White Cliffs Wagon Trail
From Beale St. turn onto Grasshopper Ave and continue to Loop St. Turn right on Loop St. and see part of a wagon used in the late 1800s to bring ore from the mines to the railroad in Kingman.
*The Arizona Route 66 Museum Board/History Museum of Kingman & the Arizona Route 66 Electric Vehicle Museum are all operated by the Mother Museum Foundation. (Includes admission to these sites.)

THINGS TO DO



Cerberus Lanes Bowling Alley
301 N. 1st St. • 928-253-4211
Cerberus has 24 lanes with a video game arcade, full service pro shop and snack bar & grill.
Open 10am-11pm every day (Call for hours).
10am-11pm \$15 per person (18+). Sun \$17.50



Brenden Theaters
4055 Shadow Hill Rd • 928-692-7465
A popular cinema showing the latest releases for adults. Features \$5.75 after 4pm (discount for children & seniors).
Open daily.



Desert Diamond Distillery
1925 N. Coppage Drive • 928-252-7611
Desert Diamond Distillery is the first distillery in the state to offer a guided tour of the distillery. The distillery is open to the public. (Micro-distillery, small batch, award winning, hand crafted wines and meads.)
Open 10am-5pm, Fri & Sat 10am-6pm.
Tour \$5, full night \$10 (includes tour and glass).



Culla Winery
6977 E. Beale Blvd. • 928-681-7900
Northwestern Arizona's only winery with estate vines, located a short drive off of Route 66.
Open Thurs - Sat 11am-4pm, Sun 12pm-4pm. Wine tasting \$5.



Stetson Winery & Event Center
10965 N. Hoover Ave • 928-252-7206
Northwestern Arizona's only winery event center.
Open Fri & Sat 11am-4pm, Sun 12pm-4pm. Wine tasting \$5.

RECREATION



Cerberus Golf Course
1001 Guest Avenue • 928-253-6593
A 9-hole par 3 links golf course with Golf Pro shop, clubhouse and restaurant.
Open daily 6:30am-6pm.
Rate: daily (weekdays) \$19.95, \$20 (Sat), \$24 (Sun) \$15 (18yr). Senior & junior rates discounted.



Camp Beale Loop Trail
Take the Beale Loop Trail. Directions: right turn at Beale St. Turn left on Loop St. to reach the trailhead. The trail is 3.2 miles (5.1 km) long. Camp Beale Loop Trail includes 3.2 miles (5.1 km) for hiking, mountain biking and equestrian use.



Cerberus Foothills Recreation Area
Two trails are located off of Hwy 93 (Beale St.) Follow Beale St. heading west to Herwell Dr. Turn left (0.5 mile north of 140).
Loop trail is 1.2 miles (1.9 km) long. Loop trail is accessible via wheelchair (travel bars only).
Monahat Garden Trail includes 7 miles (11.2 km) for hiking, mountain biking and equestrian use.



Hualapai Mountain Park
8130 Hualapai Hwy • 928-681-3700
Enjoy scenic views, hiking and biking (14 trails). Picnicking, wildlife viewing, camping and cabin rentals are available. Hualapai Mountain Park is nestled in the forest. Hualapai Mountain Park offers hundreds of miles of off-road adventure.
Bungee jumping open daily 9-5pm, Sat 9am-2pm, Open every 2 weeks on 31st October every year.



Valle Vista Golf Course
9888 Capitan Drive • 928-252-1313
Valle Vista Golf Course
Add waters and temperate summers provide year around golfing in this high desert country club.
Open daily 7am-6pm, Sun 7am-6pm.
18 holes, 549.



Photo: The Arizona Route 66 Museum Board/History Museum of Kingman & the Arizona Route 66 Electric Vehicle Museum are all operated by the Mother Museum Foundation.

PRINTED MATERIALS
KINGMAN FULFILLMENT GUIDE

REGIONAL ATTRACTIONS



Alpacas of the Southwest
East of Kingman (13 miles (24 km)) on I-40
938-225-1650
Get up close and personal with the fleece-alpacas at this all-year-round ranch with Great and Alpaca. Open Tues. to Sun. 9:30am - 5:00pm. \$5 per carload



Chloride
North of Kingman (22 miles (34 km)) on Hwy 93 to Chloride Road (SP 53), turn right, continue on Hwy 93 for 15 km
938-522-5224
Founded in 1862, Chloride is one of the oldest continuously lived in towns in Arizona and hosts numerous art and music events. Near Chloride are hiking paths to petrified wood and rock art murals.



Diamond Creek Road
East of Kingman to Peach Springs, 50 miles (80 km)
888-889-9378
This is the only road leading to the bottom of the Grand Canyon (unimproved, requires some vehicle clearance).
Day passes are \$27.15 (cash) and \$30.00 (per person)



Grand Canyon Caverns
East of Kingman (2 miles (100 km)) on Route 66
938-792-3323
Dressed by eleven 21, miles (or a 45 minute guided tour along paved lighted walk).
Hours: 9am-4pm, Saturday 9am-5pm
Admits: \$16.95, Children (5-13) \$17.95



Grand Canyon NP South Rim
Northwest of Kingman (70 miles (274 km))
938-638-2888
Grand Canyon Village in the Grand Canyon must be people are familiar with it has wide views, lots of hiking opportunities and many new points of interest.
\$39 per carload



Grand Canyon West / Skywalk
North of Kingman (71 miles (113 km))
888-868-9378
Walk the 4,000 feet above the canyon floor, stroll through Indian Village or take a helicopter ride into the Grand Canyon
Hours vary by season, reservations only, down to adult. Entry \$33-\$42 per person (seasonal), \$60-\$80 (weekend), \$80-\$90 (national holidays)



Historic Route 66
Kingman is at the heart of Route 66 and the longest continuous ribbon of American Midway Road stretching from the Colorado River to just west of Los Angeles. Historic Route 66 makes for a fantastic road trip.



Hoover Dam
North of Kingman, 26 miles (113 km) on Hwy 93
938-730-3937
Hoover Dam Tour is an hour guided tour. The Powerplant Tour is 30 minutes guided tour. Both include admission to the Visitor Center.
Open Tues. - Sun. (Winter: Closed)
Admits \$11, Junior (4-12) \$5, Child (4-12): \$4



Keepers of the Wild
East of Kingman, 34 miles (55 km) on Rt. 66
938-764-1800
Narrow-gauge railway on walk over 150 exotic animals. Includes guided tour, water and many more.
Open Wed. to Sat. 9am-5pm
Admits: \$18, Child (5-12) \$15, Express (for Guided Steam Train 110m) \$20



Lake Havasu City / London Bridge
Southwest of Kingman, 57 miles (92 km)
The City of London sought a buyer for the London Bridge and Lake Havasu City founder Robert McCulloch placed the winning bid. The London Bridge was re-located in Lake Havasu City in 1971.



Laughlin, NV
West of Kingman, 35 miles (56 km) on Hwy 68
Laughlin is like a mini old-time Las Vegas with 12 casinos and a river walk. Located along the Colorado River and Lake Mohave, there are fishing, boating and swimming opportunities.



Oatman
West of Kingman, 28 miles (45 km) on Rt. 66
An authentic western ghost town and mining camp named for Pioneer-turned-saloon-keeper Ote Oatman. Best known for wild burros and wild west shows that start at high noon. Daily Horserback rides are available at Oatman Stables Hwy to September.

DAY TRIPS

Grand Canyon West®, Home of the Skywalk®
Walk the Sky at the Grand Canyon Skywalk®, 4,000 feet above the canyon floor. Stroll through traditional structures at Indian Village and see Native American performances. Take a helicopter ride into the Grand Canyon, ride a ponies boat for a gorgeous picnic at the canyon rim, or enjoy a high-altitude picnic at the rim. All day long, there are inspiring 360° views. It promises to be an exhilarating natural experience!

Rt 66 East to Grand Canyon N.J. Head east and take a detour to Arizona's only open-air public distillery or to the two breweries that feature historic buildings and tours.
Kemper of the Wild, featuring the team of Peak Sports with the only road (unpaved) into the Grand Canyon and the Grand Canyon Caverns, an original Route 66 attraction with tours of Earth's 3rd largest dry limestone caverns. Afterward, follow Rt. 66 to Seligman and have an ice-cream at the legendary Snow Cap or after Angel's Barber Shop. Pick up 140 items and follow to AZ of 1950s Williams, head north one hour to the Grand Canyon South Rim.



Hualapai Mountain Park Hualapai Mountain Park is a sky island in contrast to the desert landscape, with pine and juniper trees amidst granite rock formations. Elevations from 5000' to 8400' make it an oasis from the summer heat and a stoney playground in winter. Hike or bike from the summit and enjoy panoramic views of the Grand Canyon and the Pinalos. A camp out or climb.

Route 66 West to London Bridge Take Historic Route 66 west to London Bridge. This is the site of the oldest continuously lived in town in Arizona and hosts numerous art and music events. Near Chloride are hiking paths to petrified wood and rock art murals.

Colorado River (Bullhead City / Laughlin, NV) Head west for 1,000 miles of Colorado River shoreline bordering Mohave County. Go fishing at Davis Camp or rent a personal watercraft in Bullhead City. Cross the river into Laughlin, Utah Vegas, for gaming and entertainment.

Chloride to Hoover Dam Head South on Hwy 93 to Chloride, a town for artists. The 1930s building on the main had over 75 prehistoric petroglyphs, sandstone at high noon, it connects to life with petroglyphs and a show on.

PRINTED MATERIALS

HISTORIC WALKING TOUR MAP & MUSEUM GUIDE

ARIZONA KINGMAN MUSEUM GUIDE & HISTORIC DOWNTOWN WALKING TOUR

Mohave Pioneers Historical Society

400 W Beale Street
Kingman, AZ 86401
928.753.3195
MohaveMuseum.org

- Mohave Museum of History & Art**
400 W Beale St (Grandview Ave)
928.753.3195
M-F 9am - 5pm / Sat 1-5pm
- Route 66 Museum**
120 W Andy Devine Ave (1st St)
928.753.9889
Daily 9am - 5pm
- Bonelli House Museum**
430 E Spring St (5th St)
928.753.1413
M-F 11am - 3pm

Locations on National Registry of Historic Places highlighted
Historical Society Museum buildings

A short history on Kingman, Arizona

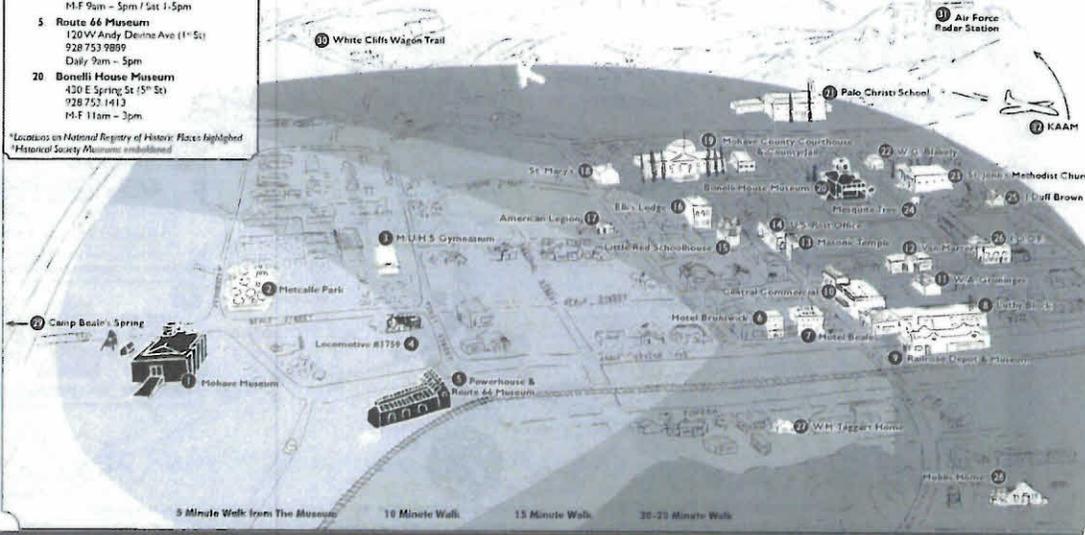
In October 1857, Lt. E.F. Beale and his experimental Camel Corps trudged across the present site of Kingman, Arizona, surveying a wagon road along the 35th parallel. After the first travelers encountered hostile Indians in the area, Fort Mojave was established on the Colorado River. Off-duty soldiers scouted the hills and found gold and silver. Mining camps sprang up in the years to come and in the early 1870s cattle were driven in to take advantage of the lush grasses.

Kingman, Arizona, located in a natural basin, surrounded by basaltic hills, was established not as a mining camp, but because of the railroad. In 1880, Lewis Kingman surveyed along the Atlantic and Pacific right of way between Mendota and Albuquerque. By 1883 the track was completed. The first reference found of Kingman is from the *Alta Arizona*, a newspaper published in Mineral Park. The issue of 10 June 1882 states: "There is a new town on the aptly at or near Beale Springs." In October 1882, the *Alta Arizona* refers to the sampling works at Kingman, also saying that Middleton is to be hereafter named Kingman, where in November, 1882, a rooming house, stores and other buildings were going up.

The town of Kingman, grew rapidly in the first few years. Further evidence of growth came in 1887 when the County Seat was moved from Mineral Park to Kingman. By 1888 most of the original townsite lots had been sold. On the north side of the Santa Fe line, the business district grew and prospered. On the south side, homes dominated the landscape.

Kingman sustained a steady growth through the late 1880s and 1890s. In 1900 the population was 500 and rising. Rich gold strikes in the Black Mountains, between 1900 and 1920 helped to make Kingman a center for the mining supplies, equipment and services. In 1919 there were seven garages, three meat markets, two drug stores, two churches, a Western Union, two lumber yards, a picture show and numerous hotels and saloons.

The next few years saw the revival of the mines, good roads and the excitement over the coming of Boulder Dam. Kingman had the advantage of being located on the railroad and on U.S. 66. The Transcontinental Air Transport airport, provided by Charles Lindbergh, was dedicated on June 8, 1929. World War II brought the Kingman Army Airfield to Kingman.



- Mohave Museum of History & Arts** This museum offers a good introduction to the history of Northwestern Arizona. Dioramas & murals show development from prehistoric times to the present. You'll even find a special exhibit on Andy Devine, local-boy-turned-movie-star. Outdoor exhibits display ranching, mining machinery plus a 1923 railroad caboose. History buffs can dig into the museum's library. Open Monday to Friday 9 am - 5 pm and Saturday 1 pm - 5 pm. Research library open Monday to Thursday 9 am - 4 pm. Closed Sunday and major holidays. You'll find it at 400 W. Beale Street.
- Metallic Park** Named for Charles Metcalfe, a civic leader and early developer. This shady park has a picnic area, playground, stage area and restrooms. You'll find it at Grandview Ave. & Beale Street.
- Mohave Union High School Gymnasium*** The Mohave Union High School Gymnasium was built in 1936 for \$50,000. The Kingman High School later used it as the girls' gym until 1994 when the Kingman Boys and Girls Club made it their home. You'll find it at 1st and Oak Streets.
- Santa Fe Locomotive #3759 in Locomotive Park*** Built in 1928, Santa Fe Locomotive #3759 ran passengers between Los Angeles and Kansas City for over 20 years and traveled more than 2.5 million miles. The engine was given to the city of Kingman in 1957. In 1987, 1,200 residents used rope to pull the locomotive forward, so a Santa Fe caboose would fit behind it. You'll find it at Beale Street and Andy Devine Ave. (Route 66).
- Powerhouse & Route 66 Museum*** The main building was built between 1907 and 1909 for nearly \$300,000, with additions built in 1917. It supplied power to Kingman and area mines until Hoover Dam began producing power in the late 1930s. Sixty years later, the building was restored as a historical asset and the Visitor Information Center moved to the building in 1997. Other uses include the Kingman Visitor Center, Kingman Area Chamber of Commerce, Grand Canyon West Visitor Center & Gift Shop, Route 66 Museum (includes the Route 66 Electric Vehicle Museum), Bob Bots Ball's The 66 Kid Exhibit and the Historic Route 66 Association of Arizona Gift Shop. Visitor Center hours are 8 am - 5 pm daily. Route 66 Museum and Route 66 Gift Shop hours are 9 am - 5 pm daily. Closed New Year's Day, Easter, Thanksgiving and Christmas Day. You'll find it at 120 W. Andy Devine Ave. (Route 66).
- Hotel Beale*** Built in 1900 and purchased by Tom Devine, father of actor Andy Devine, in 1906. You'll find it in the 300 block of E. Andy Devine Ave. (Route 66).
- Hotel Brunswick*** Built in 1900 and purchased by Tom Devine, father of actor Andy Devine, in 1906. You'll find it in the 300 block of E. Andy Devine Ave. (Route 66).
- Lutty Block*** Built in 1897 with remodels in 1908 and ca 1935, the block is a Mission Revival and Modern architecture. You'll find it at 4th and Andy Devine Ave. (Route 66).
- Railroad Depot & Museum*** Built in 1907, this was Kingman's third depot at this location. The first was built in 1885 and destroyed by fire in 1900 and the second 1900-1906. The building currently houses the Kingman Railroad Museum and an Amtrak passenger waiting area. You'll find it at 4th and Andy Devine Ave. (Route 66).
- Central Commercial Company*** "America's Most Amazing County Store" (1917-1978) was the original location of a lively stable and feed yard. Restored in 2008. The Building received a Governor's Heritage Preservation Honor Award. It now houses an event hall and multiple businesses including a coffee shop, wine bar and restaurant. You'll find it at 4th and Beale Street.

- W.A. Gruninger Building*** Built in 1921 as an investment property by Gruninger & Son, the building had store space on the first floor for two and office space on the second floor. The City of Kingman 50th Anniversary Seal (2003) is painted on the west side of the building. You'll find it at 424 E. Beale Street.
- Van Marter Building*** Built in 1921 in the Spanish Revival style for C.P. Van Marter, Mortician and Shoemaker. You'll find it at 423-427 Beale Street.
- Masonic Temple*** Built in 1939, the structure was the second Works Progress Administration (WPA) project in Kingman. It is now used for office space. You'll find it at 212 North Fourth Street.
- U.S. Post Office*** The U.S. Post Office was built in 1935 as Kingman's first standalone office. Today it is used by the City of Kingman Engineering Department for office space. You'll find it at 310 North Fourth Street.
- Little Red Schoolhouse*** Built in 1896, the Little Red Schoolhouse replaced Kingman's first schoolhouse. The red brick structure was built in the late Victorian style and is the only pre-1900 public building in existence. It is currently used as the City Court. You'll find it at the SW corner of 4th and Oak Streets.
- Former Elks Lodge-Kingman #468*** The Elks Lodge founded in 1899 and formally dedicated in 1904 was built of locally quarried Tufa stone. It is currently privately owned. You'll find it at the SW corner of 4th and Oak Streets.
- American Legion Post 14** Originally the theater house of the Kingman Army Airfield Base during World War II, the building was relocated to Downtown Kingman. You'll find it at the NW corner of 3rd and Oak Streets.
- St. Mary's Catholic Church*** The new building was built in 1967. The original rock church currently a museum & gift shop was built in 1907. You'll find it at 3rd and Spring Streets.
- Mohave County Courthouse*** The courthouse was built in 1915 at a cost of \$80,000. It is constructed of Tufa stone similar to that used in other buildings of the same period. The Original County Jail, built 1909-1910, is east of the courthouse and was reportedly replaced because it was too easy to break free from the old structure. You'll find it on Spring Street at the end of 4th Street.
- Bonelli House Museum*** The Bonelli House was built in 1915. It was the second home of the Bonelli family built on the same site, after the original frame house dating from 1894 burned. Currently owned and maintained by the City of Kingman. Open Monday to Friday 11 am - 3 pm. Closed weekends and major holidays. You'll find it at 430 E. Spring Street.
- Palo Christi School*** 1928 Kingman Grammar School (renamed Palo Christi Elementary in the 1960s) opened its doors replacing the "Little Red Schoolhouse". It is currently unused. You'll find it at 500 E. Maple Street.
- W.G. Blakely House*** The original adobe house built in 1887, by Judge William G. Blakely is still in use. Kingman's Superior Court Judge Elmer lived here for many years. It is currently privately owned and not open to the public. You'll find it at 5th and Spring Streets.
- St. John's United Methodist Church*** This church was built in 1887, of local Tufa Stone after the original wood church building (dating to 1887) was removed from the site to make room for the new stone church. The wooden structure was moved down to the eastern end of Spring Street and became a lodging house called the Church Apartments. The church's original pipe organ (built in 1926) can be seen in Mohave Museum of History & Arts. On March 29, 1939, Clark Gable and Carole Lombard were married there. It is currently the home of the Mohave County Offices. You'll find it at 5th and Spring Streets.

- Mesquite Tree** Possibly the oldest living thing in Kingman, this mesquite tree of more than 200 years in age now has braces to hold its ancient branches in place. Up until the late 1800s the historic Kingman basin was a forest of mesquite trees. You'll find it behind a law office at 5th and Oak Streets.
- Luff Brown House*** Built in 1910, the house retains many of its original features. It is currently privately owned and not open to the public. You'll find it at 541 Oak Street.
- International Order of Odd Fellows (IOOF) Building*** The IOOF Hall was built in 1915 in Mission Revival style. The Odd Fellows building has had minimal alterations. It is currently privately owned. Next door to the North is The Original Kingman Firehouse. You'll find it at 208 N. 5th Street.
- W.H. Taggart Home*** Built in 1883, it is believed that this home is the oldest structure still standing in Kingman. It is still a private residence, not open to the public. You'll find it at SW corner of 3rd Street and Topalpa St.
- Hubbs Home*** With a picnic area, playground, and basketball courts, the historic Hubbs Home was built in 1891 by Harvey Hubbs from adobe with clapboard siding unique to the area. It was restored with a Community Development Block grant of \$104,000 received in 1997. Currently Western Arizona Council of Government Head Start Program. You'll find it at S-4th Street and Gokonda Ave.
- Camp Beale's Spring*** This spring bears the name of Lt. Edward Fitzgerald Beale, one of the earliest surveyors of the area, who came through in 1857 with a surveying team and a 33 camel caravan. Camp Beale's Spring was established in 1871 and served as an Army Camp and, for a time, a reservation for the Hualapai Indians. You'll find it on Fort Beale Drive, a right turn from Beale Street while heading West.
- White Cliffs Wagon Trail** At White Cliffs you will see part of an old ore wagon route used in the late 1800s to bring ore from the Stockton Hill mines to the railroad in Kingman. The wagon tracks have been cut deep into the stone and there are depressions along both sides of the roadbed, which were used for stubbing posts and ropes to help get the heavy wagons up and down the grade. Follow Grandview Ave., turn right onto Lead St. which turns into White Cliffs Rd., taking you directly to White Cliffs.
- Former Air Force Radar Station** This is now called Radar Hill. The site is not accessible to visitors.
- Kingman Army Airfield Museum** The Kingman Army Airfield was a B17 Gunner Training School during World War II. The Museum housed in one of the few remaining WWII hangars contains artifacts and memorabilia from this era. You'll find it at 4540 Flightline Drive in the Kingman Airport off of Route 66. For days and hours of operation call 928.757.1892.



Links & more information on-line:
 * Districts: National Registry of Historic Places
 Courtesy of the Mohave Pioneers Historical Society
 and Kingman Visitor Center, Inc.
 Printed April 2015.

PRINTED MATERIALS
KINGMAN DINING MAP

ARIZONA KINGMAN

Dining Guide & Area Map

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Arizona Highways Magazine

928.753.7504 318 E. Oak Street

Restaurant list updated April 2015

| | | | |
|--|--|--|--|
| <p>1. ABC Restaurant (Chinese) 2890 E Andy Devine Av • 928.753.6363</p> <p>2. Arby's 3265 E Andy Devine Av • 928.757.5204</p> <p>3. Bangkok Thai Cuisine 108 W Andy Devine Av • 928.753.1170</p> <p>4. Baskin Robbins • 928.757.2415 3435 Stockton Hill Rd</p> <p>5. Beale Street Brews Coffee Shop 418 E Beale St • 928.753.4004 bealestreetbrews.net</p> <p>6. Black Bridge Brewery 421 E Beale St • 928.777.3618</p> <p>7. Burger King 3250 E Andy Devine Av • 928.757.2123</p> <p>8. Calico's Restaurant 418 W Beale St • 928.753.5005 calicosrestaurant.com</p> <p>9. Canyon 66 Bar & Grill (Ramada) 3100 E Andy Devine Av • 928.529.5010 c66.com</p> <p>10. Carl's Jr. 789 W Beale St • 928.753.1989</p> <p>11. Carl's Jr. 3440 Stockton Hill Rd • 928.681.1111</p> <p>12. Corbat Lanes Sports Bar & Grill 3431 Stockton Hill Rd • 928.692.1835 corbatlanes.com</p> <p>13. Chili's 3840 Stockton Hill Rd • 928.681.3444</p> <p>14. Chipotle Mexican Grill 3455 Stockton Hill Rd • 928.757.2610</p> <p>15. Country Pride Restaurant & Popeye's Chicken (LA Trvl Co) 946 W Beale Street • 928.753.7600</p> <p>16. Cracker Barrel Restaurant 3520 Stockton Hill Rd • 928.757.9000</p> | <p>17. Dambor & Steakhouse 1940 E Andy Devine Av • 928.753.3523 rgaz.com/dambor</p> <p>18. Del Taco 3390 Stockton Hill Rd • 928.681.3412</p> <p>19. Denny's Restaurant (Flying J) 3355 E Andy Devine Av • 928.757.2028</p> <p>20. Denny's Restaurant (Flying J) 3300 E Andy Devine Av • 928.681.4983</p> <p>21. Diana's Cellar Door (wine bar) 414 E Beale St • 928.753.3885 the-cellar-door.com</p> <p>22. El Palacio (Mexican) 401 E Andy Devine Av • 928.718.0018</p> <p>23. El Rancho Restaurant (Mexican) 4998 Stockton Hill Rd • 928.757.1144</p> <p>24. Five Guys Burgers 3455 Stockton Hill Rd • 928.692.4415</p> <p>25. Frozen Yogurt Island 3880 Stockton Hill Rd • 928.692.7873</p> <p>26. Golden Corral 3580 Stockton Hill Rd • 928.681.3900</p> <p>27. (Ma & Pa's) Hot Rod Cafe 2215 Hualapai Mtn Rd • 928.718.1500 hotrodcafeonline.com</p> <p>28. Hualapai Mountain Coffee & Bq 3015 Hualapai Mtn Rd • 928.718.1142 hualapaimountaincoffeeandbq.com</p> <p>29. Hualapai Mountain Resort (located in the Hualapai Mtns) 4525 Hualapai Mtn Rd • 928.757.3545 hmsresort.net</p> <p>30. Humberto's Taco Shop 3900 Stockton Hill Rd • 928.757.0444</p> <p>31. IHOP 3400 Stockton Hill Rd • 928.681.3200</p> <p>32. In-N-Out Burger 1770 E Beverly Av</p> | <p>33. Jack In The Box 3301 E Andy Devine Av • 928.757.7374</p> <p>34. JB's Restaurant 2940 E Andy Devine Av • 928.753.2499</p> <p>35. Jimmy John's 3411 Stockton Hill Rd • 928.757.7770</p> <p>36. Kentucky Fried Chicken 3350 Stockton Hill Rd • 928.757.3666</p> <p>37. KFC & Long John Silvers 2302 Hualapai Mtn Rd • 928.718.1666</p> <p>38. Kingman Airport Cafe (located at the Kingman Airport) 8000 Highway Dr • 928.757.4420 rgaz.com/airport-cafe</p> <p>39. Kingman Chophouse 1851 Kiaso Av • 928.718.2292</p> <p>40. Lotta Lou's (Laf) 1152 W Beale St • 928.753.9300</p> <p>41. Mattina's Ristorante Italiano 318 Oak St • 928.753.7504 mattinaistorante.com</p> <p>42. McDonald's 3431 Stockton Hill Rd • 928.757.5600</p> <p>43. McDonald's 3244 E Andy Devine Av • 928.757.2626</p> <p>44. Mi Sarita (Mexican) 3051 Armour Av • 928.692.0445</p> <p>45. Mr D's Route 66 Diner 105 E Andy Devine Av • 928.718.0066 mrd66diner.com</p> <p>46. Oyster's Mexican & Seafood 2904 E Andy Devine Av • 928.753.2030</p> <p>47. Paco's Tacos 3152 Stockton Hill Rd • 928.753.5494</p> <p>48. Panda Express 3370 Stockton Hill Rd • 928.757.8885</p> | <p>49. Pit Stop Winz 777 W Beale St • 928.753.7847</p> <p>50. Pizza Hut 3195 E Andy Devine Av • 928.757.3192</p> <p>51. Plaza Bonita (Mexican) 3320 Stockton Hill Rd • 928.681.0425 cazabonita.com</p> <p>52. Redneck's Southern Pit BBQ 420 E Beale St • 928.757.8227 rednecksouthernpitbbq.com</p> <p>53. Roadrunner Cafe (brkfst & lunch) 401 W Beale St • 928.718.2530</p> <p>54. Route 66 Ice Cream & Sweets 311 E Andy Devine Av • 928.753.7153 route66icecreamandsweets.com</p> <p>55. Rutherford's 66 Family Diner 2011 E Andy Devine Av • 928.377.1640 rutherfordfamilyrestaurant.com</p> <p>56. Ruyi Express 940 W Beale St • 928.529.5000 ruyiyexpress.net</p> <p>57. Sakura Sushi & Grill 3505 Stockton Hill Rd • 928.681.8298</p> <p>58. Sand Trap Bar & Grill 1001 Gates Av • 928.753.6593</p> <p>59. Scotty's Broasted Chicken & Ribs 4120 Stockton Hill Rd • 928.757.8770 scottysbroastedchickenandribs.com</p> <p>60. Siren's Cafe & Catering 419 E Beale St • 928.753.4151 sirenskingman.com</p> <p>61. Sonic Drive-In 3762 Stockton Hill Rd • 928.753.3200</p> <p>62. Sonic Drive-In 3000 E Andy Devine Av • 928.757.1050</p> <p>63. Starbucks 3765 Stockton Hill Rd • 928.757.5056</p> <p>64. Subway 2505 Hualapai Mtn Rd • 928.753.3300</p> <p>65. Subway 1949 E Beverly Av • 928.757.7773</p> <p>66. Subway 3880 Stockton Hill Rd • 928.692.3337</p> <p>67. Taco Bell 3220 Stockton Hill Rd • 928.757.1500</p> <p>68. Taco Bell 3350 E Andy Devine Av • 928.757.7277</p> <p>69. The Garlic Clove 509 E Beale St • 928.753.4100 thegarlicclove.com</p> <p>70. The Tack Shed Saloon & Eatery 2829 Beverly Av • 928.377.3726</p> <p>71. Wendy's 920 W Beale St • 928.718.0911</p> <p>72. Vita Bella Deli-Cafe 311 E Andy Devine Av</p> |
|--|--|--|--|

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DINING & MUSEUMS

| | | | |
|---|--|---|--|
| <p>A. Mohave Museum of History & Art 400 W Beale St (Grandview Ave) 928.753.2195 M-F 9am - 5pm / Sat 1-5pm</p> | <p>B. Powerhouse Rt 66 Museum 120 W Andy Devine Ave (1st St) 928.753.9889 Daily 9am - 5pm</p> | <p>C. Kingman Railroad Museum 400 E Andy Devine Ave (4th St) 928.718.1440 Wed-Su 9am - 5pm</p> | <p>D. Bonelli House Museum 430 E Spring St (5th St) 928.753.1413 M-F 11am - 3pm</p> |
|---|--|---|--|

*Stop by the Kingman Visitor Center (located inside the Historic Powerhouse at 120 W Andy Devine Av) for information on Kingman area museums

PRINTED MATERIALS
SPIRIT MAP

Distillery (10 miles) & Wineries (25 miles)

Distillery Directions: 9.5 miles (15 km), 15 minute drive.

- Drive east on Andy Devine Ave (Route 66) 9.5 miles to Mohave Airport Drive
- Turn right on Mohave Airport Drive and continue to Olympic Drive
- Turn right on Olympic Drive, Desert Diamond Distillery will be on the left at 4875 N Olympic Drive

Desert Diamond Distillery

4875 N Olympic • 928.757.7611

Cost: \$5 tasting & tour

Hours: Monday to Thursday 10am - 5pm
Friday & Saturday 10am - 6pm.

Winery Directions: 24 miles (39 km), 40 minute drive.

- Drive east on Andy Devine Ave (Route 66) 19 miles, to Concho Drive (entrance to Valle Vista)
- Turn right on Concho Drive and continue 4 miles to Painted Rock
- Turn right on Painted Rock and drive one mile
- Turn left on Brooks Blvd
- Continue on Brooks Blvd to Cella Wines which will be on your right, or turn right on Moonscape and look for the big red barn on the right for Stetson Winery

Cella Wines

6927 E. Brooks Blvd • 928.692.9600

Cost: \$5 wine tasting

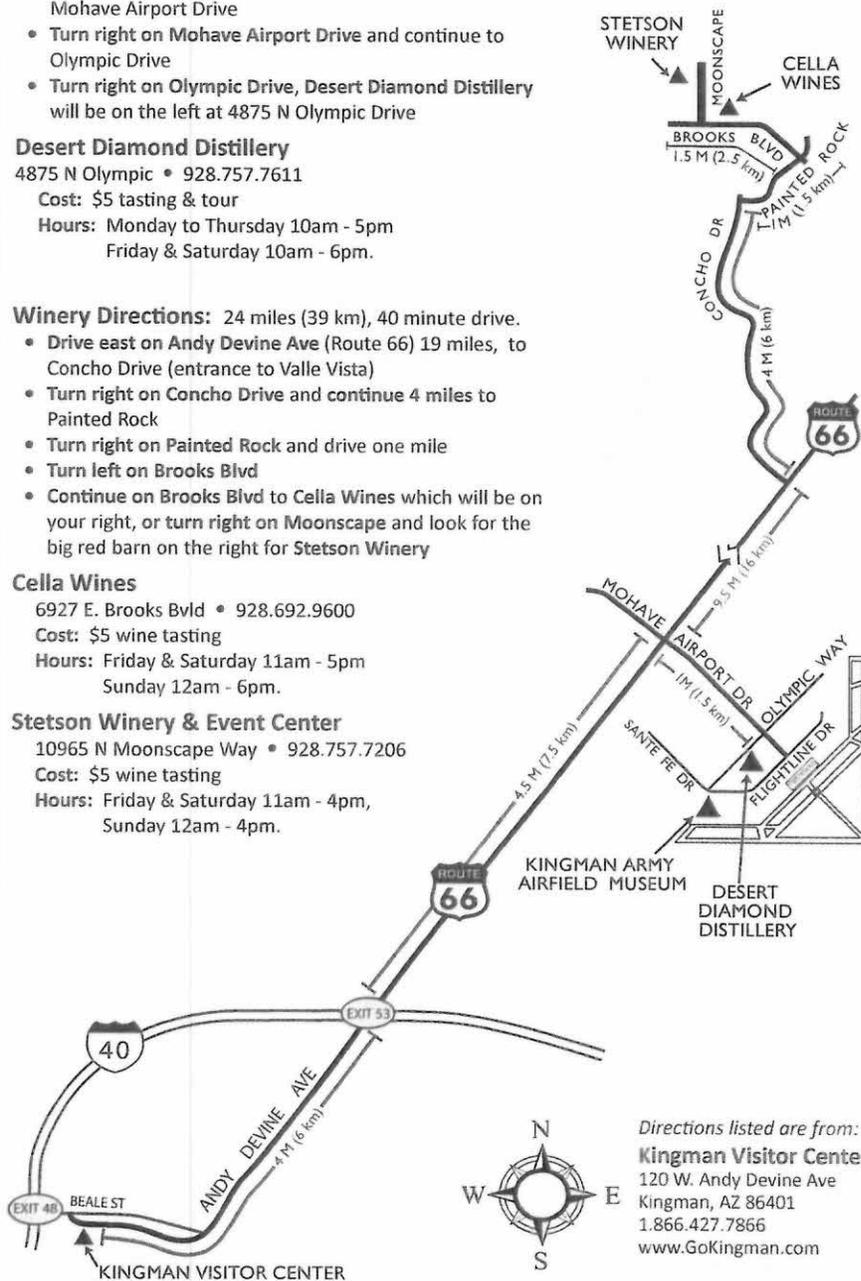
Hours: Friday & Saturday 11am - 5pm
Sunday 12am - 6pm.

Stetson Winery & Event Center

10965 N Moonscape Way • 928.757.7206

Cost: \$5 wine tasting

Hours: Friday & Saturday 11am - 4pm,
Sunday 12am - 4pm.



ADVERTISING

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The John Slaughter Ranch east of Douglas gives visitors an understanding of the Spanish, Mexican and American history of cattle ranching on the border, and a view of the Sierra de Embudos, where Gen. George Crook negotiated Geronimo's first surrender.

of Geronimo's two-year-old son buried under the name "Little Robe."

Upon leaving Fort Bowie, backtrack to I-10, driving slightly into New Mexico and then traveling south on New Mexico/Arizona Highway 80 to milepost 406 to the Geronimo surrender roadside marker at Apache, Arizona. The marker reads: "Near

here, Geronimo, last Apache chieftain, and Nachite with their followers, surrendered, on September 6, 1886, to General Nelson A. Miles, U.S. Army. Lieutenant Claus B. Gatewood..." The actual surren-

der site, Skeleton Canyon, is nearby but not accessible to the public.

Continuing south on Arizona Highway 80, pass through the towns of Douglas and Bisbee—historically significant

KINGMAN

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KINGMAN RAILROAD MUSEUM: IN THE HISTORIC RAILROAD DEPOT, BUILT IN 1908

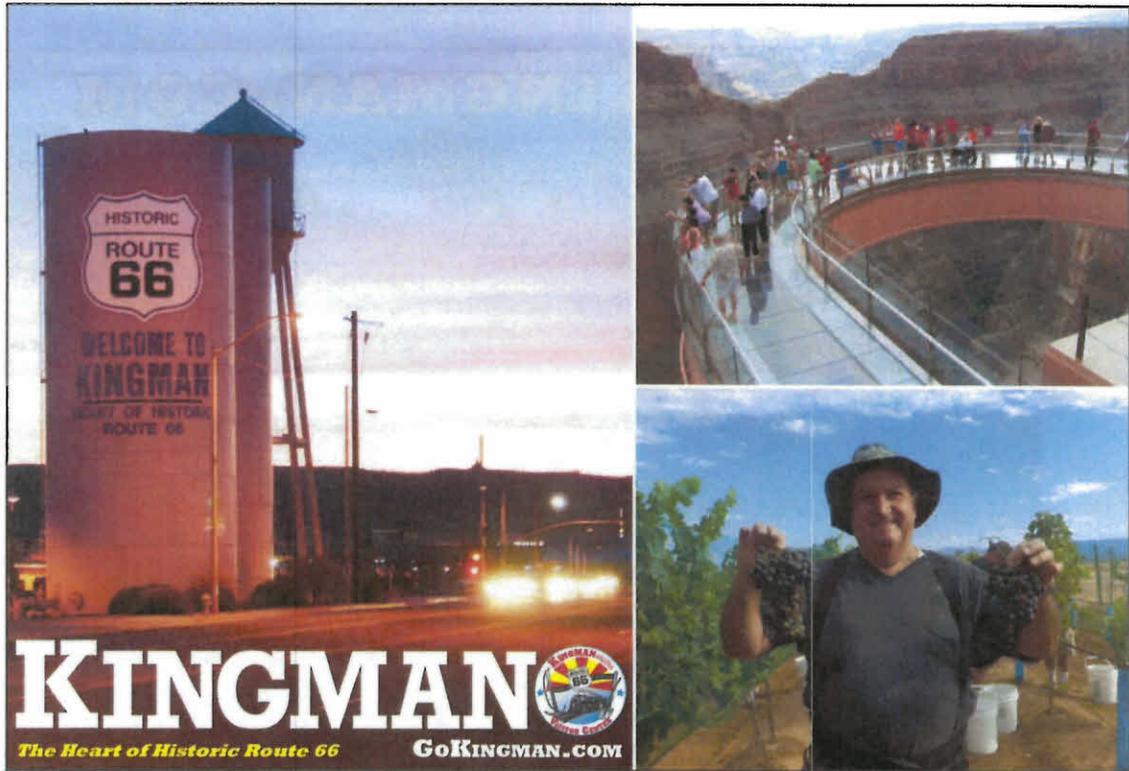
ARIZONA ROUTE 66 MUSEUM: NEW EXHIBITS INCLUDE HISTORIC ELECTRIC VEHICLES & BOB BOZE BELL'S THE 66 KID

BOOK COVER ART BY DAN HARRINGTON

BOB BOZE BELL

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ADVERTISING
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PHOENIX SKY HARBOR PHX client photos

T4P-W-10

T4P-W-10

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AOT COOPERATIVE ADVERTISING PROJECT - BILLBOARDS



ADVERTISING

AOT COOPERATIVE ADVERTISING PROJECT - GOOGLE ADWORDS

| Digital marketing report for Kingman | | | |
|--|--------------|---------------|--------------|
| Date range: April 1, 2015 to April 30, 2015 | | | |
| Generated: May 1, 2015 | | | |
| Report type: Monthly | | | |
| Google Adwords - Campaigns | | | |
| Campaign Name | Clicks | Impressions | CTR |
| AOT SEM Co-Op (SEMC-AZAO) Kingman | 2,603 | 87,488 | 2.98% |
| Google Adwords - Ad Groups | | | |
| Ad Group | Clicks | Impressions | CTR |
| Grand Canyon | 470 | 14,444 | 3.25% |
| Tours & Places to Go | 8 | 324 | 2.47% |
| Route 66 | 1,692 | 58,877 | 2.87% |
| Attractions | 251 | 7,457 | 3.37% |
| Visit | 49 | 1,909 | 2.57% |
| Events | 133 | 4,477 | 2.97% |
| Totals | 2,603 | 87,488 | 2.98% |
| Google Adwords - Keywords | | | |
| Keyword | Clicks | Impressions | CTR |
| kingman arizona attractions | 2 | 107 | 1.87% |
| things to do in kingman az | 99 | 740 | 13.38% |
| things to do in kingman arizona | 11 | 83 | 13.25% |
| kingman az attractions | 2 | 234 | 0.85% |
| route 66 las vegas | 12 | 633 | 1.90% |
| Totals | 2,603 | 87,488 | 2.98% |

| Keyword | Clicks | Impressions | CTR |
|--------------------------------|--------|-------------|--------|
| grand canyon roadtrip | 3 | 283 | 1.06% |
| kingman az tourism | 4 | 179 | 2.23% |
| route 66 arizona | 54 | 1,387 | 3.89% |
| route 66 museum kingman | 25 | 421 | 5.94% |
| driving route 66 | 127 | 5,229 | 2.43% |
| wineries in arizona | 0 | 23 | 0.00% |
| kingman az hiking trails | 3 | 28 | 10.71% |
| things to do near kingman az | 0 | 36 | 0.00% |
| route 66 in arizona | 57 | 1,414 | 4.03% |
| route 66 vacation | 1 | 146 | 0.68% |
| route 66 ghost towns | 1 | 208 | 0.48% |
| kingman az tourist attractions | 111 | 5,479 | 2.03% |
| route 66 roadtrip | 101 | 4,906 | 2.52% |
| route 66 grand canyon | 0 | 9 | 0.00% |
| route 66 winery | 0 | 33 | 0.00% |
| historic route 66 | 1,219 | 41,624 | 2.93% |
| rt 66 vacation | 1 | 190 | 0.56% |
| grand canyon route 66 | 5 | 386 | 1.30% |
| visit kingman az | 0 | 22 | 0.00% |
| kingman az vacation | 1 | 127 | 0.79% |
| things to see in kingman az | 4 | 42 | 9.52% |
| radiator springs az | 1 | 16 | 6.25% |
| arizona route 66 | 63 | 2,690 | 2.34% |
| grand canyon sky walk | 441 | 12,444 | 3.54% |
| travel kingman arizona | 1 | 135 | 0.74% |
| kingman powerhouse | 4 | 86 | 4.65% |
| kingman az events | 34 | 2,417 | 1.41% |
| museums in kingman az | 0 | 23 | 0.00% |
| places to go near grand canyon | 0 | 3 | 0.00% |
| rt 66 roadtrip | 1 | 170 | 0.59% |
| fun things to do in kingman az | 1 | 2 | 50.00% |
| route 66 scenic drives | 1 | 43 | 2.33% |
| kingman az events calendar | 34 | 160 | 21.25% |
| attractions in kingman arizona | 0 | 16 | 0.00% |
| kingman arizona hiking trails | 0 | 14 | 0.00% |
| historic downtown kingman az | 0 | 11 | 0.00% |
| kingman arizona trip | 0 | 38 | 0.00% |
| places to go in kingman az | 1 | 8 | 12.50% |
| places to go on 66 | 0 | 3 | 0.00% |
| biking in kingman az | 0 | 3 | 0.00% |
| kingman az calendar of events | 1 | 2 | 50.00% |

| Keyword | Clicks | Impressions | CTR |
|-------------------------------------|--------------|---------------|--------------|
| grand canyon glass bridge | 21 | 1,328 | 1.58% |
| parke in kingman arizona | 0 | 77 | 0.00% |
| events in kingman az | 42 | 256 | 16.41% |
| historic route 66 kingman az | 3 | 67 | 4.48% |
| kingman az tours | 6 | 100 | 6.00% |
| route 66 where to stop | 2 | 47 | 4.26% |
| what to see in kingman az | 5 | 56 | 8.93% |
| parke in kingman az | 0 | 147 | 0.00% |
| mohave museum kingman | 0 | 37 | 0.00% |
| colorado river kingman az | 0 | 130 | 0.00% |
| kingman arizona events | 17 | 1,544 | 1.10% |
| places to go on route 66 | 15 | 272 | 5.51% |
| arizona wineries | 1 | 59 | 1.69% |
| rt 66 grand canyon | 0 | 29 | 0.00% |
| route 66 passport | 2 | 42 | 4.76% |
| kingman az trip | 1 | 26 | 3.85% |
| events in kingman arizona | 5 | 21 | 23.81% |
| route 66 where to stay | 2 | 58 | 3.64% |
| where is radiator springs located | 4 | 162 | 2.47% |
| colorado river kingman arizona | 0 | 44 | 0.00% |
| kingman az distillery | 0 | 4 | 0.00% |
| hiking in kingman az | 0 | 27 | 0.00% |
| attractions in kingman az | 8 | 161 | 4.97% |
| music in kingman az | 0 | 38 | 0.00% |
| kingman car shows | 0 | 39 | 0.00% |
| kingman arizona tourist attractions | 1 | 4 | 25.00% |
| kingman arizona | 42 | 1,382 | 3.04% |
| Totals | 2,603 | 87,488 | 2.98% |

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Take your visiting guests downtown to the Powerhouse Visitor Center to experience what Northern Arizona has to offer. While there, visit the Route 66 Association Gift Shop, see the Route 66 Museum, and the Carlos Elmer Photo Gallery.
Kingman Powerhouse Visitor Center—KingmanTourism.org
928-753-6106

Kingman Daily Miner - general informatives

office in Yuma, Cotton- Instructors were also

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Visitor Center
KINGMAN
in the Historic Powerhouse
2930 Andy Devine Ave.
928-753-6106 • GOKINGMAN.COM

The Great Race is coming to Kingman on Friday, June 26

and you're invited! More than one hundred classic cars, some as old as 1915, will be on display, as the racing teams make a lunch stop at the Kingman Powerhouse. The festivities start at 11:30am, and it's free to the public, so you're invited to welcome the racers into town, before they blast off to their next destination. Meet the drivers, check out the cars, and be a part of the fun, as the Great Race makes a once-in-a-lifetime stop in Kingman!

for more info:
www.GreatRace.com www.Gokingman.com

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Enjoy & Preserve Hiking Trails

KINGMAN — Spring has sprung and there is no better way to enjoy the season than on a hike.

The two largest trail systems are Cerbat Foothills Recreation Area with 19 miles, and Hualapai Mountain Park with 16 miles.

As you enjoy the trails, remember to respect nature, leave no trace and carry your trash out.

According to a survey feedback, 23% of our visitors are hitting the trails while on holiday and 27% are highly interested in hiking trails.

For more information about area hiking trails, contact the Visitor Center at 753-6106 or www.gokingman.com.

Above: Verbena along Monolith Gardens Trail in March

PAID ADVERTISEMENT

Historic Electric Vehicle Foundation

Route 66 Electric Vehicle Museum

Although the view of this publication is generally directed to the present and future of EVs, a recent conversation with Roderick Wilde brought the editor's attention to the 130-year long history of electric cars.

In January 2013 Wilde established the Historic Electric Vehicle Foundation with the intention of creating the world's first international electric vehicle museum.

He describes the mission of the non-profit foundation as providing education of the history of electric vehicles from the nineteenth century up to the twenty first century: "We intend to build the world's first International Electric Vehicle Museum and collect vehicles from around the world for display"

The collection will contain very rare early electric vehicles for transportation as well as delivery vehicles for commerce. The organization also plans collections dedicated to vehicles such as electric micro cars and performance electric vehicles. Along with the other founding members, Wilde has made a number of vehicles available on loan to the museum's collection including his personal 1930 Detroit Electric.

The HEVF collection has found an interim home in the Historic Powerhouse visitor center in Kingman Arizona. The 3,600 sq ft exhibit is the first major addition to the Museum and includes ten vehicles. The historic power station, a fitting home for EVs, was built in two phases between 1907 and 1911. Originally operated by the Desert Power & Light Company, it was renovated and opened as a Visitor Center in 1997.

Wilde serves as the foundation's executive director and is clearly passionate and dedicated to the mission. He describes the museum as "the most important project I've done in my life." As Wilde relates the story, one of his first moves was to enlist Larry Fisher to volunteer as the museum's curator. Fisher is an experienced museum executive who is currently the executive director of the

Wally Parks NHRA Motorsports Museum in Pomona California. Fisher is also an expert on US-built electric micro cars.

Roderick Wilde has participated in a good part of EV history himself, becoming involved with EV racing in 1992. For 20 years he was a custom EV builder. His company Wilde Evolutions created "The Maniac Mazda," an electric RX-7 billed as the world's fastest street-bodied

EV at the time, also the "Lectro Rover," a rock-climbing four wheel drive Land Rover and the "Lightning Rod II," an electric 1929 Ford Roadster conversion that was featured on the cover of Street Rod Action magazine. In 2002, Wilde became the president of EV Parts, Inc., a supplier of aftermarket parts for custom built electric vehicles.

Wilde was also a founding member of the National Electric Drag Racing Association (NEDRA) and served in various positions for the organization including president. As an entrant in NEDRA electric speed exhibitions, he was the first person to break 100 mph in the standing quarter mile in an electric powered street vehicle.

Bob Oldfather, founder of Bookmans Entertainment Exchange and an avid collector of historic electric vehicles, serves as the museum archivist and an HEVF board member. Other foundation directors include John Wayland, creator of the White Zombie, a 1974 Datsun conversion that held the title of the world's quickest street-legal electric drag car for many years. Rounding out the board are long-time EV advocates Chip Gribben and Marty Gay.

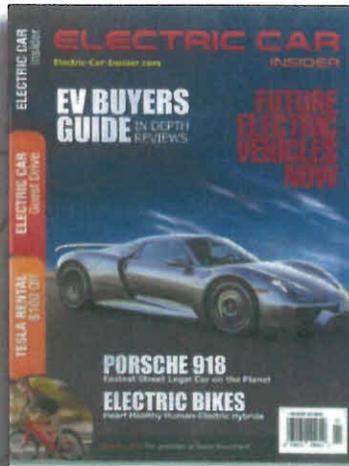
The group plans to conduct a fundraising campaign on the crowdfunding site Indiegogo to purchase more vehicles and to provide operating funds so that the museum can be staffed during regular visitor hours.

The Route 66 Electric Vehicle Museum is currently open by appointment and during special events. It is located at 120 W. Andy Devine Ave, Kingman, AZ 86401.

The Historic Electric Vehicle Foundation is at hevfv.org



Roderick Wilde's 1930 Detroit Electric



GETAWAYS

Exploring the West

APRIL 26, 2015

PG. 14

KINGMAN, ARIZ.



Santa Fe Locomotive No. 2758 is the highlight of Locomotive Park, on old Route 66 in Kingman, Ariz.

FAMILY FUN AT EVERY TURN

Crossroads town offers wealth of options for weekend trip

By FRANCIS MCABRE • GETAWAYS CONTRIBUTOR

Supposedly there aren't any bears roaming in the mountain range rising over Kingman in northwestern Arizona.

But when you're traveling the steep, winding road leading to the Hualapai Mountain Resort in the pitch dark of night, one can't help but wonder what lurks among the pine trees.

This was a weekend getaway planned for my family of five.

Kingman, the county seat of Mohave

County with a population of about 30,000 and about 100 miles south of Las Vegas, is often thought of as a pit stop for travelers between Sin City and Phoenix.

But Kingman, founded in 1882 thanks to a railroad stop, could be a destination all its own for a quick weekend trip, with its winery and rum and whiskey distilleries.

This being a family trip, my wife and I, with three kids in tow, planned an itinerary of hiking, museum hopping and ghost-town gunfights.

► SEE KINGMAN PAGE 17 | No shortage of museums, landmarks in northwestern Arizona town



Children watch a deer through a window at the Hualapai Mountain Resort restaurant, about 20 minutes south of Kingman.



Bears, descendants of animals left behind by miners decades ago, eat food from a child in Gorman, a ghost town.

Page 14 • Friday, April 24, 2015

► KINGMAN: No shortage of museums, landmarks

By FRANK

The town sits on a historic site in the heart of Mohave County, about 100 miles south of Las Vegas. The town's history is rich with stories of mining, railroads, and the American West. The town's landmarks include the Locomotive Park, the Hualapai Mountain Resort, and the Gorman ghost town.



The Hualapai Mountains are about 20 minutes drive south of Kingman.

The town's history is rich with stories of mining, railroads, and the American West. The town's landmarks include the Locomotive Park, the Hualapai Mountain Resort, and the Gorman ghost town.

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GETAWAYS' CALENDAR

The region will be filled with a variety of events and activities. From museums to outdoor adventures, there's something for everyone. The calendar lists various events throughout the region, including art shows, music performances, and outdoor activities.

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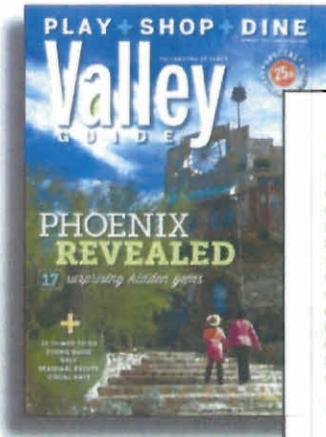
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**PRESS
EVENT NEWS**



Valley Guide Spring 2015, The Fun Run

SEDONA VISUAL ARTISTS' COALITION OPEN STUDIOS

SEDONA **APRIL 24-26** You'll find plenty of art galleries in this red-mountain town, but not necessarily ones showcasing the work of the local artists who call Sedona home. The Sedona Visual Artists Coalition rectifies that with this annual self-guided tour of creative spaces featuring more than 30 artists all over Sedona and the surrounding area. Studios stay open from 10 a.m. to 5 p.m. for the tour. You can pick up maps at the Chamber of Commerce visitors center (331 Forest Rd.), or get them in advance by visiting sedonaartistscoalition.org.

stopping along the way is half the fun. For registration and other details, call 928-753-5001 or visit azrt66.com.

ZUNI FESTIVAL OF ARTS & CULTURE

FLAGSTAFF **MAY 23-24** Living primarily near the Arizona-New Mexico border, the Zuni tribe has retained much of its cultural tradition, art, and spirituality. The Museum of Northern Arizona leads the tribe's culture in

the first of its summer series of heritage programs. This 24th edition includes Heritage Insight talks, music, performances of traditional Zuni dance, and artist demonstrations. See artisans create fetish carvings, jewelry, paintings, and pottery, most of which are also on sale at the event. The museum is 3 miles north of Flagstaff on US Highway 180. Call 928-774-5213 or visit musnaz.org.

PHIPPEN WESTERN ART SHOW & SALE

PRESCOTT **MAY 12-14** The Phippen Museum bears the name of George Phippen, the first president of the Cowboy Artists of America. Since its inception in 1934, the museum has dedicated itself to art that perpetuates the American West's "heritage, mythology, and influence." This Memorial Day weekend show brings together more than 200 artists who specialize in portraying the American West in oils, acrylics, pastels, and sculpture. The show convenes on Prescott's Courthouse Square 9 a.m. - 5 p.m. Saturday



HISTORIC ROUTE 66 FUN RUN

NORTHWESTERN ARIZONA **MAY 1-3** Route 66, the "Mother Road," still boasts about 140 miles of asphalt in Arizona. This event, entering its 28th year, is probably the coolest way to take in the old road. Over the course of the weekend, a massive parade of vehicles makes its winding way from Seligman to Topock. Any street-legal vehicle is permitted, from RVs to motorcycles, and there's no reason to hurry because

Arizona Republic, The Fun Run

Historic Route 66 Fun Run, 5/1-3

Betsy Reid, The Republic | azcentral.com 9:32 a.m. MST April 29, 2015



(Photo: Kingman Visitor Center)

This weekend, automobile and Americana enthusiasts will cruise along Historic Route 66 in northwestern Arizona to keep the memory of the famed road alive.

The 2,448-mile-long Route 66 was established in 1926. It went from Chicago to Santa Monica, Calif., and carried untold numbers of travelers west.

During the Historic Route 66 Fun Run, motorists will drive the famed route from Seligman and Topock/Golden Shores, event coordinators said.

The motorists "leave together from Seligman and they stop at different little towns along the way," said Jan Davis, Historic Route 66 Association of Arizona's director of operations. "Some will stop at Peach Springs, where there is a barbecue. Others may stop at Grand Canyon Caverns, where (car owners) can tour the caverns if they want."

The biggest hub of activity is the huge car show in downtown Kingman, Davis said.

"If you are a car enthusiast, it's the place to be at," she said. "It's a social time for participants. A lot of families come. We have vendors of all sorts, food and retail, and also in downtown Kingman there are lots of vintage stores to shop at."

Up to 6,000 spectators are expected to attend the 28th annual fun run.

Historic Route 66 Fun Run

When: Noon-6 p.m. Friday, May 1. 7:30 a.m.-9 p.m. Saturday, May 2. 7 a.m.-1 p.m. Sunday, May 3.

Where: Along Route 66 from Seligman to Topock/Golden Shores.

Admission: Free to spectators.

Details: azrt66.com/annual-fun-run.

Read or Share this story: <http://azc.cc/1zpi5MZ>

MORE STORIES

PRESS
GREAT RACE NEWS

Kingman Daily Miner,
The Great Race

GET READY, KINGMAN: HERE COMES THE GREAT RACE



The Great Race attracts about 250,000 spectators at overnight stops and lunch breaks along the way. Drivers of 120 vintage and antique automobiles and trucks are expected to arrive for lunch at the Powerhouse Museum and Visitor Center around 11:30 a.m. Friday.

Route 66 road rally pulls in for a pit stop en route to L.A.

WHEAT RYDING available at the Mohave Museum. "When the Great Race pulls into a city, it becomes an instant daily festival," says Director Jeff Smith. "Last year we had some overnight stops with more than 10,000 people on our way to having 200,000 people see the Great Race."

The Great Race is not a speed race, but a time-and-distance rally. Drivers and competitors are given instructions each day that detail every turn down the road. They are issued at checkpoints along the way and are penalized for being early or late.

The biggest part of the challenge, other than staying on time and following instructions, is getting an oil can to the fuel line each day near midnight.

See PAGE 3

Kingman's million dollar mystery
A sad battle flag sideshow



OPINION, PAGE 6

DAILY MINER

FRIDAY, JUNE 26, 2015 • KINGMAN, ARIZONA • WWW.DAILYMINER.COM • \$4.50

Great Race Heats Up Kingman Tourist Season



Chrisman Powers' 1937 Ford Mustang is shown up at the Powerhouse Friday during the Great Race. Photo was by Gregorio A. Gallo.

Event quite a show for car enthusiasts

WHEAT RYDING

EDWARDS - Johnson drove Mustang Mustangs may still be a thing, but he made up with a few other ways to celebrate the 2015 Great Race that stopped for lunch Friday in Kingman.

"I wish I could have been there," said Edwards, who drove a 1937 Ford Mustang. "I wish I could have been there."

Edwards' high school 1937 Mustang is a real beauty. It has been in the family since 1962.

The Mustang was a real beauty. It has been in the family since 1962.

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Serving Mohave County
June 2015
COMPLIMENTARY

Remove Development
JOURNAL
of Mohave County

2015 Great Race to make stops in Kingman & Lake Havasu June 26-28

Kingman & Lake Havasu advance in 'America's Best Communities' competition

Forest Service paving way for massive urban sprawl next to Grand Canyon

KAMMA created to draw manufacturers & world

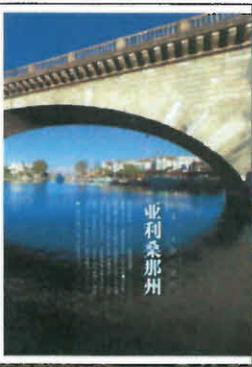
This 1916 Ford Model T car is one of the 120 vintage automobiles participating in the 2015 Great Race. The car is being driven by Jeff Smith, who is competing in the race. The car is being driven on a road in Kingman, Arizona.

Mohave County Economic
Development Journal,
The Great Race

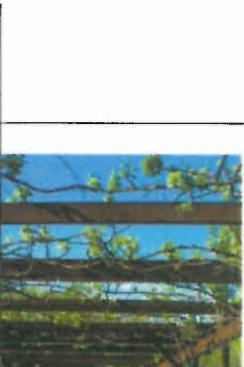
PRESS FLY IN (CHINA)



Evergreen 长青酒店



亚利桑那州





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如果你喜欢啤酒，那么科罗拉多州绝对是你的最佳选择。这里有各种各样的啤酒，从传统的拉格啤酒到创新的精酿啤酒，应有尽有。

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亚利桑那州是一个美丽的州，拥有壮丽的自然风光和丰富的文化遗产。从沙漠景观到美丽的海岸线，这里的一切都让人流连忘返。

如果你喜欢啤酒，那么科罗拉多州绝对是你的最佳选择。这里有各种各样的啤酒，从传统的拉格啤酒到创新的精酿啤酒，应有尽有。

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玩转美国亚利桑那州

酒店推荐

亚利桑那州有许多美丽的酒店，从豪华度假村到经济型酒店，应有尽有。以下是一些推荐的酒店：

| 名称 | 地址 | 电话 | 网站 |
|------------------------|---|--------------|-------------------------|
| Arizona Biltmore Hotel | 125 E. McDowell Ave., Phoenix, AZ 85001 | 602.254.1234 | www.arizonabiltmore.com |
| Four Seasons Resort | 10000 Camelback Rd., Phoenix, AZ 85016 | 602.974.1234 | www.fourseasons.com |
| Hyatt Regency Phoenix | 1501 N. Central Ave., Phoenix, AZ 85004 | 602.254.1234 | www.hyatt.com |
| Marriott Phoenix | 1000 N. Central Ave., Phoenix, AZ 85004 | 602.254.1234 | www.marriott.com |
| Westin Phoenix | 1000 N. Central Ave., Phoenix, AZ 85004 | 602.254.1234 | www.westin.com |

租车服务

在亚利桑那州租车非常方便，有许多租车公司可供选择。以下是一些推荐的租车公司：

| 名称 | 地址 | 电话 | 网站 |
|------------|---|--------------|--------------------|
| Hertz | 1000 N. Central Ave., Phoenix, AZ 85004 | 602.254.1234 | www.hertz.com |
| Enterprise | 1000 N. Central Ave., Phoenix, AZ 85004 | 602.254.1234 | www.enterprise.com |
| Alamo | 1000 N. Central Ave., Phoenix, AZ 85004 | 602.254.1234 | www.alamo.com |
| Budget | 1000 N. Central Ave., Phoenix, AZ 85004 | 602.254.1234 | www.budget.com |

BUDGET & FINANCES

** accumulated depreciation for FY2014/15 is not yet included in these financial reports*

10:33 AM
08/24/15
Cash Basis

Kingman Powerhouse Visitor Center Balance Sheet As of June 30, 2015

| | Jun 30, 15 |
|---------------------------------------|-------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 10010 - Checking - Mission Bank | 89,457.18 |
| 10950 - Cash in Drawer | 100.00 |
| Total Checking/Savings | 89,557.18 |
| Other Current Assets | |
| 11100 - Cash on Hand | 326.60 |
| 12001 - *Undeposited Funds | 680.97 |
| 12101 - *Inventory Asset | 11,594.22 |
| Total Other Current Assets | 12,601.79 |
| Total Current Assets | 102,158.97 |
| Fixed Assets | |
| 15000 - Furniture and Equipment | 10,252.42 |
| 17000 - Accumulated Depreciation | -564.00 |
| Total Fixed Assets | 9,688.42 |
| TOTAL ASSETS | 111,847.39 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 20000 - Accounts Payable | 4,945.56 |
| Total Accounts Payable | 4,945.56 |
| Credit Cards | |
| 21010 - Kingman Visitor CTR | 598.75 |
| Total Credit Cards | 598.75 |
| Other Current Liabilities | |
| 22000 - Sales Tax Payable | 459.60 |
| 23000 - Payroll Liabilities | 342.07 |
| Total Other Current Liabilities | 801.67 |
| Total Current Liabilities | 6,345.98 |
| Total Liabilities | 6,345.98 |
| Equity | |
| 31000 - Owner's Equity | 96,536.58 |
| 32000 - Unrestricted Net Assets | -9,065.80 |
| Net Income | 18,030.63 |
| Total Equity | 105,501.41 |
| TOTAL LIABILITIES & EQUITY | 111,847.39 |

BUDGET & FINANCES

* accumulated depreciation for FY2014/15 is not yet included in these financial reports

10:32 AM
08/24/15
Cash Basis

Kingman Powerhouse Visitor Center Profit & Loss Budget Performance July 2014 through June 2015

| | Jul '14 - Jun | Budget | \$ Over Budget | Jul '14 - Jun | YTD Budget | \$ Over Budget | Annual Budget |
|--------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Ordinary Income/Expense | | | | | | | |
| Income | | | | | | | |
| 42000 Event Revenue | 2,275.00 | | | 2,275.00 | | | |
| 46000 Advertising Income | 4,218.00 | 3,550.00 | 668.00 | 4,218.00 | 3,550.00 | 668.00 | 3,550.00 |
| 47000 *Merchandise Sales | 79,815.02 | 50,500.00 | 29,315.02 | 79,815.02 | 50,500.00 | 29,315.02 | 50,500.00 |
| 48000 Municipal Funds | 226,711.81 | 265,000.00 | -38,288.19 | 226,711.81 | 265,000.00 | -38,288.19 | 265,000.00 |
| 49000 Other Income | 1,415.49 | 1,400.00 | 15.49 | 1,415.49 | 1,400.00 | 15.49 | 1,400.00 |
| Total Income | 314,435.32 | 320,450.00 | -6,014.68 | 314,435.32 | 320,450.00 | -6,014.68 | 320,450.00 |
| Cost of Goods Sold | | | | | | | |
| 50000 *Cost of Goods Sold | 37,868.52 | 27,000.00 | 10,868.52 | 37,868.52 | 27,000.00 | 10,868.52 | 27,000.00 |
| 51100 Freight and Shipping Costs | 1,977.52 | 1,100.00 | 877.52 | 1,977.52 | 1,100.00 | 877.52 | 1,100.00 |
| 52500 Purchase Discounts | -31.20 | | | -31.20 | | | |
| 52900 Purchases - Resale Items | 1.50 | | | 1.50 | | | |
| 54000 Cash Drawer Payouts | -2.50 | | | -2.50 | | | |
| 59900 POS Inventory Adjustments | 286.41 | 200.00 | 86.41 | 286.41 | 200.00 | 86.41 | 200.00 |
| Total COGS | 40,100.25 | 28,300.00 | 11,800.25 | 40,100.25 | 28,300.00 | 11,800.25 | 28,300.00 |
| Gross Profit | 274,335.07 | 292,150.00 | -17,814.93 | 274,335.07 | 292,150.00 | -17,814.93 | 292,150.00 |
| Expense | | | | | | | |
| 60500 Advertising Expense | 67,260.82 | 124,797.00 | -57,536.18 | 67,260.82 | 124,797.00 | -57,536.18 | 124,797.00 |
| 61000 Auto Expense | 4,443.49 | 3,200.00 | 1,243.49 | 4,443.49 | 3,200.00 | 1,243.49 | 3,200.00 |
| 63000 Bank Fees | 359.01 | 95.00 | 264.01 | 359.01 | 95.00 | 264.01 | 95.00 |
| 64000 Credit Card Machine Fees | 2,307.93 | 1,350.00 | 957.93 | 2,307.93 | 1,350.00 | 957.93 | 1,350.00 |
| 66000 Employee Benefits | 1,805.96 | 1,820.00 | -14.04 | 1,805.96 | 1,820.00 | -14.04 | 1,820.00 |
| 68000 Fines, Penalties, Judgements | 300.00 | | | 300.00 | | | |
| 71000 Insurance | 2,807.00 | 2,970.00 | -163.00 | 2,807.00 | 2,970.00 | -163.00 | 2,970.00 |
| 72000 Interest Expense | 87.75 | | | 87.75 | | | |
| 74000 Licenses and Registrations | 890.00 | | | 890.00 | | | |
| 75000 Public Relations | 11,413.95 | 3,240.00 | 8,173.95 | 11,413.95 | 3,240.00 | 8,173.95 | 3,240.00 |
| 76000 Membership/Dues/Subscrip/Bo. | 6,834.99 | 2,462.00 | 4,372.99 | 6,834.99 | 2,462.00 | 4,372.99 | 2,462.00 |
| 77000 Office Expense | 6,710.37 | 7,965.00 | -1,254.63 | 6,710.37 | 7,965.00 | -1,254.63 | 7,965.00 |
| 78000 Payroll Expense | 138,216.01 | 133,449.00 | 4,767.01 | 138,216.01 | 133,449.00 | 4,767.01 | 133,449.00 |
| 80000 Professional Fees | 1,889.98 | 1,800.00 | 89.98 | 1,889.98 | 1,800.00 | 89.98 | 1,800.00 |
| 81000 Rent Expense | 1,753.08 | 1,752.00 | 1.08 | 1,753.08 | 1,752.00 | 1.08 | 1,752.00 |
| 82000 Repair and Maintenance | 265.88 | 350.00 | -84.12 | 265.88 | 350.00 | -84.12 | 350.00 |
| 83000 Staff Development and Training | 246.52 | 2,030.00 | -1,783.48 | 246.52 | 2,030.00 | -1,783.48 | 2,030.00 |
| 84500 Technology | 2,740.70 | | | 2,740.70 | | | |
| 85000 Travel | 468.30 | 400.00 | 68.30 | 468.30 | 400.00 | 68.30 | 400.00 |
| 86000 Utilities | 5,479.32 | 4,070.00 | 1,409.32 | 5,479.32 | 4,070.00 | 1,409.32 | 4,070.00 |
| 89000 Contingency | 91.51 | 400.00 | -308.49 | 91.51 | 400.00 | -308.49 | 400.00 |
| Total Expense | 256,372.57 | 292,150.00 | -35,777.43 | 256,372.57 | 292,150.00 | -35,777.43 | 292,150.00 |
| Net Ordinary Income | 17,962.50 | 0.00 | 17,962.50 | 17,962.50 | 0.00 | 17,962.50 | 0.00 |
| Other Income/Expense | | | | | | | |
| Other Expense | | | | | | | |
| Balancing Adjustments | -68.13 | 0.00 | -68.13 | -68.13 | 0.00 | -68.13 | 0.00 |
| Total Other Expense | -68.13 | 0.00 | -68.13 | -68.13 | 0.00 | -68.13 | 0.00 |
| Net Other Income | 68.13 | 0.00 | 68.13 | 68.13 | 0.00 | 68.13 | 0.00 |
| Net Income | 18,030.63 | 0.00 | 18,030.63 | 18,030.63 | 0.00 | 18,030.63 | 0.00 |

CITY OF KINGMAN COMMUNICATION TO COUNCIL



TO: Honorable Mayor and Council Members

FROM: Tina D. Moline, Financial Services Director

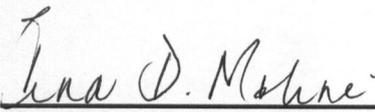
MEETING DATE: September 15, 2015

AGENDA SUBJECT: Resolution 4957 - Authorization for Banking Activities

SUMMARY: Resolution 4957 changes Wendy Sherer's title to Finance Administrator, removes Trinna Ware as an authorized person to make telephonic and wire transfers between the City's accounts, and adds designees to the list of authorized positions that can hold City purchasing cards. Each department's director will have the authority to designate staff within their department to hold a City issued purchasing card. All cardholders will be required to acknowledge receipt of the purchasing card and associated policy.

ATTACHMENT: Resolution No. 4957

STAFF RECOMMENDATION: Staff recommends Council adopt Resolution No. 4957 which provides a specific authorization relating to the City's banking activities.


Signature of Dept. Head


City Attorney
Approved as to form


City Manager's Review

AGENDA ITEM: 609

CITY OF KINGMAN, ARIZONA

RESOLUTION NO. 4957

A RESOLUTION BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF KINGMAN, ARIZONA; RELATING TO THE CITY'S BANKING ACTIVITIES BY AUTHORIZING SIGNATORIES FOR THE CITY'S BANK ACCOUNTS, AND AUTHORIZING PERSONS TO MAKE TELEPHONIC AND WIRE TRANSFERS BETWEEN ACCOUNTS; AUTHORIZING PERSONS TO HOLD CITY PURCHASING CARDS; AND DELETING RESOLUTION NO. 4942.

NOW, THEREFORE, BE IT RESOLVED:

1. that Resolution No. 4942 is hereby superseded in its entirety;
2. a) that Tina Moline, Director of Financial Services; and John Dougherty, City Manager; are hereby appointed as signatories of the City of Kingman's bank accounts; and

b) that the signatories of both will be required on all checks written on the City of Kingman's bank accounts; and
3. that Tina Moline, Director of Financial Services; Diane Richards, Budget Analyst; and Wendy Sherer, Finance Administrator; are hereby authorized to make telephonic and wire transfers between the City's accounts; and
4. that the following positions are hereby authorized to hold City purchasing cards: Mayor or Vice-Mayor; City Manager; Budget Analyst; Finance Administrator(s); Director of Financial Services; Public Works Director and designees; City Clerk and designees; Human Resources Director and designees; Magistrate and designees; City Attorney and designees; Information Technology Director and designees; Parks & Recreation Director and designees; City Engineer and designees; Fire Chief and designees; Police Chief and designees; and Development Services Director and designees.

PASSED AND ADOPTED by the Mayor and Common Council of the City of Kingman, Arizona on September 15, 2015.

ATTEST:

APPROVED:

Sydney Muhle, City Clerk

Richard Anderson, Mayor

APPROVED AS TO FORM:

Carl Cooper, City Attorney

CITY OF KINGMAN COMMUNICATION TO COUNCIL



TO: Honorable Mayor and Council Members

FROM: Tina D. Moline, Financial Services Director

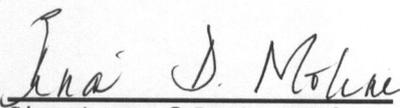
MEETING DATE: September 15, 2015

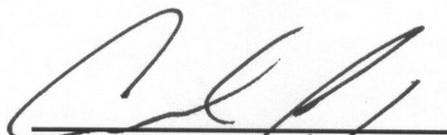
AGENDA SUBJECT: Resolution 4968 - Authorization to Implement a Purchasing Card Policy

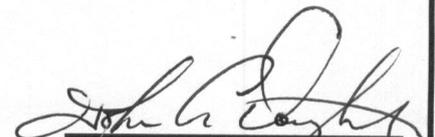
SUMMARY: Resolution 4968 authorizes the Finance Department to implement a purchasing card policy. Prior to issuance of a City purchasing card, all designated staff will be required to acknowledge receipt of the policy and sign a cardholder agreement.

ATTACHMENT: Resolution No. 4968

STAFF RECOMMENDATION: Staff recommends Council adopt Resolution No. 4968 which authorizes the Finance Department to implement a purchasing card policy.


Signature of Dept. Head


City Attorney
Approved as to form


City Manager's Review

AGENDA ITEM: 6h

CITY OF KINGMAN, ARIZONA

RESOLUTION NO. 4968

A RESOLUTION BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF KINGMAN, ARIZONA; AUTHORIZING THE IMPLEMENTATION OF A PURCHASING CARD POLICY GOVERNING THE CONTROL AND USE OF THE CITY'S PURCHASING CARDS.

WHEREAS, designated City staff are authorized to make City purchases by using a City issued purchasing card, and

WHEREAS, the Finance Department has created a Purchasing Card Policy for designated City staff to follow,

NOW, THEREFORE, BE IT RESOLVED, that the following Purchasing Card Policy developed by the City's Finance Department and presented on September 15, 2015 be adopted as the City of Kingman Purchasing Card Policy.

PASSED AND ADOPTED by the Mayor and Common Council of the City of Kingman, Arizona on September 15, 2015.

ATTEST:

APPROVED:

Sydney Muhle, City Clerk

Richard Anderson, Mayor

APPROVED AS TO FORM:

Carl Cooper, City Attorney

CITY OF KINGMAN PURCHASING CARD POLICY

Purchasing Cards

Section 1. Purpose: Purchasing cards prove to be another procurement method and a means to facilitate the purchase of a needed commodity. The City Procurement Code, as designated in Article X of the Kingman Municipal Code, is required to be followed when using purchasing cards. The following policies have been established for the use of a purchasing card when making City purchases.

1. Ensure appropriate internal controls are established within each department to make certain the cards are used only for authorized purposes.
2. Ensure the City bears no legal liability from the inappropriate use of purchasing cards.
3. Establish guidelines for usage and documentation.

Section 2. Guidelines: All employees or elected officials must adhere to the following guidelines when being issued or issuing a purchasing card.

- A. The purchasing card is to be used solely for City purchases. The cardholder is responsible for the security of the purchasing card and all transactions made on it.
- B. Purchasing cards will be issued as designated by the Department Director and authorized by the Finance Director. Prior to issuance, a Purchasing Card Cardholder Agreement must be signed and dated by the authorized cardholder.
- C. Cardholders will reconcile their statements on a monthly basis, attach all original itemized receipts, and indicate on the receipt, the statement or an attachment, the purpose for the charge and its associated general ledger account. Cardholders are responsible for signing the statement and submitting all documentation to their Director for review and approval within ten (10) days after receipt. Such approval will be documented with the date and Director's signature. The approved statement and all of the original receipts should be forwarded to the Finance Department within (15) days of receipt.
- D. If for some reason the cardholder does not have documentation of the transaction to send with the statement, every attempt should be made to secure a duplicate receipt from the vendor. Should this fail, the cardholder must complete and attach a Missing Documentation Form with an explanation that includes a description of the item, date of purchase, vendor's name and why there is no supporting documentation. Missing Documentation Forms should only be used in rare circumstances. Excessive use of Missing Documentation Forms will be considered misuse of the card.
- E. In the event that items listed on the statement have been returned, the cardholder must check the subsequent statement for the credit and attach the credit slip to the statement when processing the monthly reconciliation. If a credit slip was not obtained, the employee will attach other documentation explaining the return. If the credit does not appear on the following month's statement, the cardholder will contact the vendor to ensure the processing of a credit and resolve the issue.
- F. If a cardholder finds a discrepancy on a monthly statement, the cardholder should contact the vendor and attempt to resolve the problem directly. If the cardholder cannot resolve a disputed item, they must contact the Finance Department for assistance to complete the purchasing card provider's dispute form. This form is to be completed within 60 days from the billing close date.

CITY OF KINGMAN PURCHASING CARD POLICY

- G. The cardholder must report a lost or stolen card immediately to the Finance Department. The following should be reported, if known: 1) the date the loss was discovered, 2) the location where the loss occurred, 3) the purchases the cardholder had made prior to the loss, and 4) any other information that may be considered as needed.

Section 3. Spending Limits: The delegation of authority that has been provided to each cardholder sets the maximum dollar amount limit for all purchases made within a 30 day period. A single purchase/transaction limit has also been set for each cardholder. Payment for purchases cannot be split in order to stay within the single purchase limit. The Finance Department will determine the cardholder limits. Additionally, the Department Director may specify further prohibitions and restrictions for department employees.

Section 4. Prohibited Uses: Purchasing cards may not be used for the following purposes:

- A. The purchase of personal items;
- B. The purchase for any non-City purpose;
- C. Cash advances through bank tellers or automated teller machines; or
- D. Any unauthorized or illegal purchases for City purpose.

Section 5. Misuse: Misuse of the purchasing card will be considered misappropriation of City funds, which may result in permanent revocation of purchase card privileges, assignment of wages for repayment, and/or disciplinary actions up to and including termination. If such misuse appears to also violate applicable law, the matter will be referred to the appropriate authorities for judicial prosecution, if applicable.

Section 6. Collection of Improper Charges: If any purchase is deemed improper, the employee or elected official will be liable to reimburse the City for the amount of the improper charge and associated interest and fees. By signing the Purchasing Cardholder Agreement, the employee or elected official authorizes the City of Kingman to deduct from their salary or from any other amounts payable to the employee or elected official, an amount equal to the total of the improper purchases and associated interest and fees. The employee or elected official will also agree to allow the City of Kingman to collect any amounts owed even if no longer employed by the City. If the City of Kingman initiates legal proceedings to recover amounts owed, the employee or elected official will agree to pay legal fees incurred by the City in such proceedings.

Section 7. End of Employment: Upon an elected official's term ending, the elected official is responsible for returning the purchasing card and any purchasing card receipts to the Finance Director or his/her designee, who will cancel the card. When a cardholder terminates employment with the City, the Department Director is responsible for returning the purchasing card and any purchasing card receipts to the Finance Director or his/her designee, who will cancel the card. In the event the Department Director is unable to collect the purchasing card when the employee leaves, the Department Director shall notify the Finance Director or his/her designee immediately by telephone or e-mail to take action to ensure the purchasing card is voided. The Finance Director or his/her designee will notify the card issuer to void the purchasing card to prevent any purchases after the employee leaves.

CITY OF KINGMAN COMMUNICATION TO COUNCIL



TO: The Honorable Mayor and Members of the Council

FROM: Brenda Chastain, Director, Corporate Administration, Kingman Airport Authority, Inc.

MEETING DATE: September 15, 2015

AGENDA SUBJECT: FAA A.I.P. Grant No.3-04-0021-027-2015 to Rehabilitate Taxiway C and the South Aircraft Parking Apron at the Kingman Airport

SUMMARY:

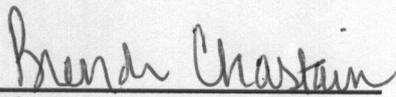
The Federal Aviation Administration (FAA) is in the process of finalizing its grant offer to the City of Kingman for the Rehabilitation of Taxiway C and the South Aircraft Parking Apron at the Kingman Airport. However, to meet the deadline requirements for the Council agenda, they have offered the attached Draft of the cover letter and grant, with assurance given to Airport Authority staff that the originals will be presented prior to the council meeting on September 15, 2015.

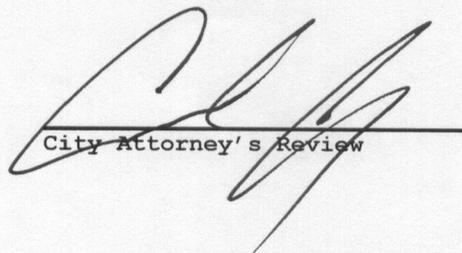
The grant offer is in the amount of \$2,680,000. The local match requirement will be approximately \$141,053 which the Airport Authority commits to providing its equal share along with ADOT Aeronautics.

ATTACHMENT: Draft Letter to Mayor Anderson from the FAA; Draft grant offer for \$2,680,000; Proposed Resolution No. 4970

FISCAL IMPACT: None

STAFF RECOMMENDATION: Kingman Airport Authority staff respectfully requests the City Council accept FAA grant offer A.I.P. 3-04-0021-027-2015 in the amount of \$2,680,000 and adopt Resolution No. 4970 authorizing the Airport Authority to act as the lead and administrative agency of the grant.


Kingman Airport Authority,
Inc.


City Attorney's Review


City Manager's Review

AGENDA ITEM: *Ei*

CITY OF KINGMAN

RESOLUTION NO. 4970

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF KINGMAN, ARIZONA ACCEPTING A GRANT OFFER FROM THE FEDERAL AVIATION ADMINISTRATION TO REHABILITATE TAXIWAY C AND THE SOUTH AIRCRAFT PARKING APRON AT THE KINGMAN AIRPORT. A.I.P. PROJECT NO. 3-04-0021-027-2015

WHEREAS, Kingman Airport Authority, Inc., on behalf of the City of Kingman, has applied for assistance through the Federal Aviation Administration for an Airport Improvement Program Grant to Rehabilitate Taxiway C and the South Aircraft Parking Apron located on the Kingman Airport; and,

WHEREAS, the Federal Aviation Administration has offered a grant to the City of Kingman in an amount of Two Million Six Hundred Eighty Thousand Dollars (\$2,680,000.00) to assist Kingman Airport Authority, Inc. in the Rehabilitation of Taxiway C and South Aircraft Parking Apron at the Kingman Airport; and,

WHEREAS, the local matching funds for this grant, in the amount of One Hundred Forty One Thousand Fifty Three Dollars (\$141,053.00) will be provided by Kingman Airport Authority, Inc. and/or other governmental agencies;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Common Council of the City of Kingman, Arizona, accept the grant offer from the Federal Aviation Administration in the amount of Two Million Six Hundred Eighty Thousand Dollars (\$2,680,000.00);

BE IT FURTHER RESOLVED, that the Mayor of the City of Kingman is authorized to execute the grant documents for A.I.P. Project No. 3-04-0021-027-2015;

BE IT FURTHER RESOLVED, that the Common Council of the City of Kingman will authorize the Vice Mayor to execute documents in the absence of the Mayor if future action is taken at an official meeting of the Common Council; and,

BE IT FURTHER RESOLVED, that the Common Council of the City of Kingman will authorize Kingman Airport Authority, Inc. to act as the lead and administrative agency on its behalf in the administration of A.I.P. Project No. 3-04-0021-027-2015;

PASSED, APPROVED AND ADOPTED by the Mayor and Common Council of the City of Kingman, Arizona this 15th day of September, 2015.

APPROVED:

Richard Anderson, Mayor

ATTEST:

Sydney Muhle, City Clerk

APPROVED AS TO FORM:

Carl Cooper, City Attorney



U.S. Department
of Transportation
**Federal Aviation
Administration**

Western-Pacific Region
Airports Division
Phoenix Airports District Office

3800 North Central Avenue, Suite 1025
Phoenix, AZ 85012

September xx, 2015

The Honorable Richard Anderson
Mayor, City of Kingman
310 North Fourth Street
Kingman, Arizona 86401

Dear Mayor Anderson:

Enclosed are three copies of the Grant Offer for Airport Improvement Program (AIP) Project Number 3.04.0021.027.2015 for the Kingman Airport, Kingman, Arizona. This letter outlines expectations for success, please read the conditions carefully.

To properly enter into this agreement, the City of Kingman must do the following:

- The governing body must pass a resolution and execute the grant, along with the city's attorney's certification by September 15, 2015, in order for the grant to be valid;
- **Certification by the attorney must be completed following the acceptance and dated on or after the acceptance date;**
- The city or the city's representative may not make any modification to the text, terms or conditions of the Grant Offer;
- We ask the city return one signed copy of the Grant Offer to this office by regular mail and electronic-mail (pdf), forward one signed copy to the ADOT - MPD Aeronautics Group and the other copy is for your records.

Subject to the requirements in 2 CFR §200.305, each payment request for reimbursement under this grant must be made electronically via the Delphi eInvoicing System. Please see the attached Grant Agreement for more information regarding the use of this system.

Please note Grant Condition No. 4 requires the city to complete the project without undue delay. We will be paying close attention to the city's progress to ensure proper stewardship of these Federal funds. The city is expected to submit payment requests for reimbursement of allowable incurred project expenses in accordance with project progress. Should the city fail to make draws on a regular basis, this grant may be placed in "inactive" status which will impact future grant offers.

Until the grant is completed and closed, the city is responsible for submitting formal reports as follows:

- A signed/dated SF-270 (non-construction projects) or SF-271 or equivalent (construction projects) and SF-425 annually, due 90 days after the end of each federal fiscal year in which this grant is open (due December 31 of each year this grant is open); and
- Quarterly Performance Reports due every quarter.

As a condition of receiving Federal assistance under this award, the city must comply with audit requirements as established under 2 CFR §200. Subpart F requires non-Federal entities that expend

\$750,000 or more in Federal awards to conduct a single or program specific audit for that year. Note that this includes Federal expenditures made under other Federal-assistance programs. Please take appropriate and necessary action to assure your organization will comply with applicable audit requirements and standards.

Once the project is completed and all costs are determined, we ask the city close the project without delay and submit the final closeout report documentation as required by the Phoenix Airports District Office.

Brad Davis is the assigned program manager for this grant and is readily available to assist the city and the city's designated representative with the requirements stated herein. We sincerely value the city's cooperation in these efforts and look forward to working with you to complete this airport development project.

Sincerely,

DRAFT
Mike N. Williams, Manager
Phoenix Airports District Office



U.S. Department
of Transportation
Federal Aviation
Administration

GRANT AGREEMENT

PART I – OFFER

Date of Offer: September xx, 2015
Airport: Kingman
AIP Grant Number: 3-04-0021-027-2015
DUNS Number: 826844128

TO: City of Kingman, Arizona
(herein called the "Sponsor")

FROM: The United States of America
(acting through the Federal Aviation Administration, herein called the "FAA")

DRAFT

WHEREAS, the Sponsor has submitted to the FAA a Project Application dated December 8, 2014, for a grant of Federal funds for a project at or associated with the Kingman Airport, which is included as part of this Grant Agreement;
and

WHEREAS, the FAA has approved a project (herein called the "Project") for the Kingman Airport consisting of the following:

**Rehabilitate parallel Taxiway "C" (75 feet x 3,000 feet) and rehabilitate
south aircraft-parking apron (17,600 square yards)**

which is more fully described in the Project Application.

NOW THEREFORE, according to the applicable provisions of the former Federal Aviation Act of 1958, as amended and recodified, 49 U.S.C. 40101, et seq., and the former Airport and Airway Improvement Act of 1982 (AAIA), as amended and recodified, 49 U.S.C. 47101, et seq., (herein the AAIA grant statute is referred to as "the Act"), the representations contained in the Project Application, and in consideration of (a) the Sponsor's adoption and ratification of the Grant Assurances dated March 2014, and the Sponsor's acceptance of this Offer, and (b) the benefits to accrue to the United States and the public from the accomplishment of the Project and compliance with the Grant Assurances and conditions as herein provided,

THE FEDERAL AVIATION ADMINISTRATION, FOR AND ON BEHALF OF THE UNITED STATES, HEREBY OFFERS AND AGREES to pay ninety-five (95) percent of the allowable costs incurred accomplishing the Project as the United States share of the Project.

This Offer is made on and **SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:**

CONDITIONS

1. **Maximum Obligation:** The maximum obligation of the United States payable under this Offer is \$2,680,000. The following amounts represent a breakdown of the maximum obligation for the purpose of establishing allowable amounts for any future grant amendment, which may increase the foregoing maximum obligation of the United States under the provisions of 49 U.S.C. § 47108(b):
 - \$ 0 for planning
 - \$ 2,680,000 for airport development or noise program implementation
 - \$ 0 for land acquisition.
2. **Ineligible or Unallowable Costs:** The Sponsor must not include any costs in the project that the FAA has determined to be ineligible or unallowable.
3. **Determining the Final Federal Share of Costs:** The United States' share of allowable project costs will be made in accordance with the regulations, policies and procedures of the Secretary. Final determination of the United States' share will be based upon the final audit of the total amount of allowable project costs and settlement will be made for any upward or downward adjustments to the Federal share of costs.
4. **Completing the Project Without Delay and in Conformance with Requirements:** The Sponsor must carry out and complete the project without undue delays and in accordance with this agreement, and the regulations, policies and procedures of the Secretary. The Sponsor also agrees to comply with the assurances which are part of this agreement.
5. **Amendments or Withdrawals before Grant Acceptance:** The FAA reserves the right to amend or withdraw this offer at any time prior to its acceptance by the Sponsor.
6. **Offer Expiration Date:** This offer will expire and the United States will not be obligated to pay any part of the costs of the project unless this offer has been accepted by the Sponsor on or before September 15, 2015, or such subsequent date as may be prescribed in writing by the FAA.
7. **Improper Use of Federal Funds:** The Sponsor must take all steps, including litigation if necessary, to recover Federal funds spent fraudulently, wastefully, or in violation of Federal antitrust statutes, or misused in any other manner in any project upon which Federal funds have been expended. For the purposes of this grant agreement, the term "Federal funds" means funds however used or dispersed by the Sponsor that were originally paid pursuant to this or any other Federal grant agreement. The Sponsor must obtain the approval of the Secretary as to any determination of the amount of the Federal share of such funds. The Sponsor must return the recovered Federal share, including funds recovered by settlement, order, or judgment, to the Secretary. The Sponsor must furnish to the Secretary, upon request, all documents and records pertaining to the determination of the amount of the Federal share or to any settlement, litigation, negotiation, or other efforts taken to recover such funds. All settlements or other final positions of the Sponsor, in court or otherwise, involving the recovery of such Federal share require advance approval by the Secretary.
8. **United States Not Liable for Damage or Injury:** The United States is not be responsible or liable for damage to property or injury to persons which may arise from, or be incident to, compliance with this grant agreement.
9. **System for Award Management (SAM) Registration And Universal Identifier:**
 - A. Requirement for System for Award Management (SAM): Unless the Sponsor is exempted from this requirement under 2 CFR 25.110, the Sponsor must maintain the currency of its information in the SAM until the Sponsor submits the final financial report required under this grant, or receives the final payment, whichever is later. This requires that the Sponsor review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at

DRAFT

<http://www.sam.gov>).

DRAFT

B. Requirement for Data Universal Numbering System (DUNS) Numbers

1. The Sponsor must notify potential subrecipient that it cannot receive a contract unless it has provided its DUNS number to the Sponsor. A subrecipient means a consultant, contractor, or other entity that enters into an agreement with the Sponsor to provide services or other work to further this project, and is accountable to the Sponsor for the use of the Federal funds provided by the agreement, which may be provided through any legal agreement, including a contract.
2. The Sponsor may not make an award to a subrecipient unless the subrecipient has provided its DUNS number to the Sponsor.
3. Data Universal Numbering System: DUNS number means the nine-digit number established and assigned by Dun and Bradstreet, Inc. (D & B) to uniquely identify business entities. A DUNS number may be obtained from D&B by telephone (currently 866-492-0280) or the Internet (currently at <http://fedgov.dnb.com/webform>).

10. **Electronic Grant Payment(s):** Unless otherwise directed by the FAA, the Sponsor must make each payment request under this agreement electronically via the Delphi invoicing System for Department of Transportation (DOT) Financial Assistance Awardees.
11. **Informal Letter Amendment of AIP Projects:** If, during the life of the project, the FAA determines that the maximum grant obligation of the United States exceeds the expected needs of the Sponsor by \$25,000 or five percent (5%), whichever is greater, the FAA can issue a letter to the Sponsor unilaterally reducing the maximum obligation. The FAA can also issue a letter to the Sponsor increasing the maximum obligation if there is an overrun in the total actual eligible and allowable project costs to cover the amount of the overrun provided it will not exceed the statutory limitations for grant amendments. If the FAA determines that a change in the grant description is advantageous and in the best interests of the United States, the FAA can issue a letter to the Sponsor amending the grant description.
By issuing an Informal Letter Amendment, the FAA has changed the grant amount or grant description to the amount or description in the letter.
12. **Air and Water Quality:** The Sponsor is required to comply with all applicable air and water quality standards for all projects in this grant. If the Sponsor fails to comply with this requirement, the FAA may suspend, cancel or terminate this grant.
13. **Financial Reporting and Payment Requirements:** The Sponsor will comply with all federal financial reporting requirements and payment requirements, including submittal of timely and accurate reports.
14. **Buy American:** Unless otherwise approved in advance by the FAA, the Sponsor will not acquire or permit any contractor or subcontractor to acquire any steel or manufactured products produced outside the United States to be used for any project for which funds are provided under this grant. The Sponsor will include a provision implementing Buy American in every contract.
15. **Maximum Obligation Increase for Nonprimary Airports:** In accordance with U.S.C. § 47108(b), as amended, the maximum obligation of the United States, as stated in Condition No. 1 of this Grant Offer:
 - A. may not be increased for a planning project;
 - B. may be increased by not more than 15 percent for development projects;
 - C. may be increased by not more than 15 percent or by an amount not to exceed 25 percent of the total increase in allowable costs attributable to the acquisition of land or interests in land, whichever is greater, based on current credible appraisals or a court award in a condemnation proceeding.
16. **Audits for Public Sponsors:** The Sponsor must provide for a Single Audit in accordance with 2 CFR Part 200. The Sponsor must submit the Single Audit reporting package to the Federal Audit Clearinghouse on the Federal Audit Clearinghouse's Internet Data Entry System at <http://harvester.census.gov/facweb/>. The Sponsor must also provide one copy of the completed 2 CFR Part 200 audit to the Airports District Office.

17. **Suspension or Debarment:** The Sponsor must inform the FAA when the Sponsor suspends or debar a contractor, person or entity.
18. **Ban on Texting When Driving:**
- A. In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Sponsor is encouraged to:
1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to a grant or subgrant.
 2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - a. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - b. Education, awareness and other outreach to employees about the safety risks associated with texting while driving.
- B. The Sponsor must insert the substance of this clause on banning texting when driving in all subgrants, contracts and subcontracts
19. **Trafficking in Persons:**
- A. Prohibitions: The prohibitions against trafficking in persons (Prohibitions) that apply to any entity other than a State, local government, Indian tribe, or foreign public entity. This includes private Sponsors, public Sponsor employees, subrecipients of private or public Sponsors (private entity) are:
1. Engaging in severe forms of trafficking in persons during the period of time that the agreement is in effect;
 2. Procuring a commercial sex act during the period of time that the agreement is in effect; or
 3. Using forced labor in the performance of the agreement, including subcontracts or subagreements under the agreement.
- B. In addition to all other remedies for noncompliance that are available to the FAA, Section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), allows the FAA to unilaterally terminate this agreement, without penalty, if a private entity –
1. Is determined to have violated the Prohibitions; or
 2. Has an employee who the FAA determines has violated the Prohibitions through conduct that is either—
 - a. Associated with performance under this agreement; or
 - b. Imputed to the Sponsor or subrecipient using 2 CFR part 180, “OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),” as implemented by the FAA at 49 CFR Part 29.
20. **Exhibit “A” Incorporated by Reference:** The Exhibit “A” dated July 2000, as submitted with the Airport Layout Plan set accepted by the FAA April 13, 2009, is incorporated herein by reference.
21. **Pavement Maintenance Management Program:** The Sponsor agrees that it will implement an effective airport pavement maintenance management program as required by Grant Assurance Pavement Preventive Management. The Sponsor agrees that it will use the program for the useful life of any pavement constructed, reconstructed, or repaired with federal financial assistance at the airport. The Sponsor further agrees that the program will:
- A. Follow FAA Advisory Circular 150/5380-6 “Guidelines and Procedures for Maintenance of Airport Pavements,” for specific guidelines and procedures for maintaining airport pavements, establishing an effective maintenance program, specific types of distress and its probable cause, inspection guidelines and recommended methods of repair;

- B. Detail the procedures to be followed to assure that proper pavement maintenance, both preventive and repair, is performed;
- C. Include a Pavement Inventory, Inspection Schedule, Record Keeping, Information Retrieval, and Reference, meeting the following requirements:
 - 1. Pavement Inventory. The following must be depicted in an appropriate form and level of detail:
 - a. location of all runways, taxiways, and aprons;
 - b. dimensions;
 - c. type of pavement, and;
 - d. year of construction or most recent major rehabilitation.
 - 2. Inspection Schedule.
 - a. Detailed Inspection. A detailed inspection must be performed at least once a year. If a history of recorded pavement deterioration is available, i.e., Pavement Condition Index (PCI) survey as set forth in the Advisory Circular 150/5380-6, the frequency of inspections may be extended to three years.
 - b. Drive-By Inspection. A drive-by inspection must be performed a minimum of once per month to detect unexpected changes in the pavement condition. For drive-by inspections, the date of inspection and any maintenance performed must be recorded.
- D. Record Keeping. Complete information on the findings of all detailed inspections and on the maintenance performed must be recorded and kept on file for a minimum of five years. The type of distress, location and remedial action, scheduled or performed, must be documented. The minimum information is:
 - 1. inspection date;
 - 2. location;
 - 3. distress types; and
 - 4. maintenance scheduled or performed.
- E. Information Retrieval System. The Sponsor must be able to retrieve the information and records produced by the pavement survey to provide a report to the FAA as may be required.

DRAFT

22. **Projects Which Contain Paving Work in Excess of \$500,000:** The Sponsor agrees to:
- A. Furnish a construction management program to the FAA prior to the start of construction which details the measures and procedures to be used to comply with the quality control provisions of the construction contract, including, but not limited to, all quality control provisions and tests required by the Federal specifications. The program must include as a minimum:
 - 1) The name of the person representing the Sponsor who has overall responsibility for contract administration for the project and the authority to take necessary actions to comply with the contract.
 - 2) Names of testing laboratories and consulting engineer firms with quality control responsibilities on the project, together with a description of the services to be provided.
 - 3) Procedures for determining that the testing laboratories meet the requirements of the American Society of Testing and Materials standards on laboratory evaluation referenced in the contract specifications (D 3666, C 1077).
 - 4) Qualifications of engineering supervision and construction inspection personnel.
 - 5) A listing of all tests required by the contract specifications, including the type and frequency of tests to be taken, the method of sampling, the applicable test standard and the acceptance criteria or tolerances permitted for each type of test.
 - 6) Procedures for ensuring that the tests are taken in accordance with the program, that they are documented daily, and that the proper corrective actions, where necessary, are undertaken.
 - B. Submit at completion of the project, a final test and quality control report documenting the results of all tests performed, highlighting those tests that failed or that did not meet the applicable test standard. The report must include the pay reductions applied and the reasons for accepting any out-of-tolerance material. An interim test and quality control report must be submitted, if requested by the FAA.

- C. Failure to provide a complete report as described in paragraph b, or failure to perform such tests, will, absent any compelling justification; result in a reduction in Federal participation for costs incurred in connection with construction of the applicable pavement. Such reduction will be at the discretion of the FAA and will be based on the type or types of required tests not performed or not documented and will be commensurate with the proportion of applicable pavement with respect to the total pavement constructed under the grant agreement.
- D. The FAA, at its discretion, reserves the right to conduct independent tests and to reduce grant payments accordingly if such independent tests determine that sponsor test results are inaccurate.
23. **Plans and Specifications Approval Based Upon Certification:** The FAA and Sponsor agree that the FAA approval of the Sponsor's Plans and Specifications is based primarily upon the Sponsor's certification to carry out the project in accordance with policies, standards and specifications approved by the FAA. The Sponsor understands that:
- A. The Sponsor's certification does not relieve the Sponsor of the requirement to obtain prior FAA approval for modifications to any AIP standards or to notify the FAA of any limitations to competition within the project;
 - B. The FAA's acceptance of a Sponsor's certification does not limit the FAA from reviewing appropriate project documentation for the purpose of validating the certification statements;
 - C. If the FAA determines that the Sponsor has not complied with their certification statements, the FAA will review the associated project costs to determine whether such costs are allowable under AIP.
24. **Current FAA Advisory Circulars for AIP Projects:** The sponsor will carry out the project in accordance with policies, standards, and specifications approved by the Secretary including but not limited to the advisory circulars listed in the *Current FAA Advisory Circulars Required For Use In AIP Funded and PFC Approved Projects*, dated February 11, 2015, and included in this grant, and in accordance with applicable state policies, standards and specifications approved by the Secretary.
25. **Final Project Documentation:** The Sponsor understands and agrees that in accordance with 49 USC 47111 and the Airport District Office's concurrence, that no payments totaling more than 97.5 percent of United States Government's share of the project's estimated allowable cost may be made before the project is determined to be satisfactorily completed. Satisfactorily complete means the following: (1) The project results in a complete, usable unit of work as defined in the grant agreement; and (2) The sponsor submits necessary documents showing that the project is substantially complete per the contract requirements, or has a plan (that FAA agrees with) that addresses all elements contained on the punch list.

#

The Sponsor's acceptance of this Offer and ratification and adoption of the Project Application incorporated herein shall be evidenced by execution of this instrument by the Sponsor, as hereinafter provided, and this Offer and Acceptance shall comprise a Grant Agreement, as provided by the Act, constituting the contractual obligations and rights of the United States and the Sponsor with respect to the accomplishment of the Project and compliance with the assurances and conditions as provided herein. Such Grant Agreement shall become effective upon the Sponsor's acceptance of this Offer.

UNITED STATES OF AMERICA
FEDERAL AVIATION ADMINISTRATION

Mike N. Williams

Manager, Phoenix Airports District Office

DRAFT

PART II - ACCEPTANCE

The Sponsor does hereby ratify and adopt all assurances, statements, representations, warranties, covenants and agreements contained in the Project Application and incorporated materials referred to in the foregoing Offer, and does hereby accept this Offer and by such acceptance agrees to comply with all of the terms and conditions in this Offer and in the Project Application.

I declare under penalty of perjury that the foregoing is true and correct.¹

Executed this _____ day of _____, _____.

CITY OF KINGMAN, ARIZONA

(Signature of Sponsor's Designated Official Representative)
By: _____
(Printed Name of Sponsor's Designated Official Representative)
Title: _____
(Title of Sponsor's Designated Official Representative)

DRAFT

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as Attorney for the Sponsor do hereby certify:
That in my opinion the Sponsor is empowered to enter into the foregoing Grant Agreement under the laws of the State of Arizona. Further, I have examined the foregoing Grant Agreement and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said State and the Act. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said Grant Agreement constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

Dated at _____ this _____ day of _____, _____.

By: _____
(Signature of Sponsor's Attorney)

¹ Knowingly and willfully providing false information to the Federal government is a violation of 18 U.S.C. Section 1001 (False Statements) and could subject you to fines, imprisonment, or both.

CITY OF KINGMAN COMMUNICATION TO COUNCIL



TO: Honorable Mayor and Council Members

FROM: Carl Cooper, City Attorney

MEETING DATE: September 15, 2015

AGENDA SUBJECT: Ordinance 1802 - Modified agenda process

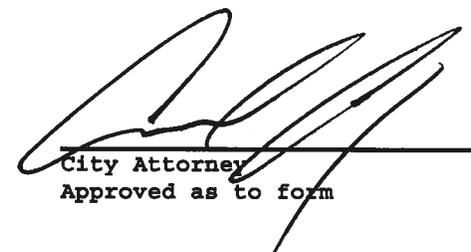
SUMMARY: The Council requested modification of the City Code pertaining to the agenda. The Council directed staff to add language that stated only the Council Member that added the item to the agenda may remove it as well as submitting the item in writing.

ATTACHMENT: Ordinance 1802

FISCAL IMPACT: None

STAFF RECOMMENDATION: Council Discretion


Signature of Dept. Head


City Attorney
Approved as to form


City Manager's Review

AGENDA ITEM: 6j

CITY OF KINGMAN

ORDINANCE NO. 1802

AN ORDINANCE BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF KINGMAN, ARIZONA, AMENDING CHAPTER 2, OF THE CITY OF KINGMAN CODE OF ORDINANCES BY AMENDING SECTION 2-16.1.

WHEREAS, the Mayor and Common Council has determined that the public health, safety, and welfare will be promoted by amending the following provision to the City of Kingman Code of Ordinances.

WHEREAS, the Mayor and Common Council made the determination to modify the section of the City Code as it relates to the Agenda;

WHEREAS, the Mayor and Common Council determined that the City Code needed to be updated to ensure clarity in the agenda process;

NOW THEREFORE, BE IT ORDAINED by the Mayor and Common Council of the City of Kingman, Arizona as follows:

SECTION 1 Chapter 2, of the Code of Ordinances of the City of Kingman is amended, by adding bold capitol text and removing text by ~~strikeout~~, changing Section 2-16.1, to read as follows

Sec. 2-16.1 Agenda.

(a) *Purpose.* Pursuant to A.R.S. § 9-234, this section provides a procedure for preparing the agenda for regular council meetings.

(b) *Responsibility for the agenda.*

(1) The mayor and the city manager, or acting city manager, are responsible for preparing the agenda for regular council meetings. Any person may suggest an agenda item through the mayor and council, or city manager. Any council member may ~~suggest~~ **SUBMIT** an agenda item for the next regular council meeting and the item shall be placed on the agenda. **ONLY THE COUNCIL MEMBER THAT SUBMITTED THE AGENDA ITEM MAY REMOVE THAT ITEM FROM THE AGENDA. ALL COUNCIL MEMBER SUBMISSIONS SHALL BE IN WRITING.**

(2) Items for inclusion will be submitted to the mayor and/or manager as shown by the flow chart:

PUBLIC
MAYOR and COUNCIL
MAYOR AND CITY MANAGER
AGENDA
MANAGER
BOARDS & COMMISSIONS STAFF
PUBLIC

The manager shall decide if any item should go through the appropriate boards and commissions before coming to council.

(c) *Agenda deadlines.*

(1) The agenda and accompanying written information will normally be given to the councilmembers at least five (5) days prior to the applicable meeting.

(2) No issue will be placed on council's agenda for discussion unless submitted seven (7) days prior to the next regular council meeting.

(3) The city manager or mayor may determine that it is in the best interests of the city to allow the late submittal and publication of the agenda.

(d) *Agenda headings.* The agenda shall contain the following headings in no particular order:

Call to order

Roll call

Invocation and pledge of allegiance

Approval of minutes

Appointments

Awards/recognition

Call to public

Consent agenda

Old business

New business
Department reports
Announcements by mayor and council
Executive session
Adjournment

The order of the agenda shall be determined by the mayor and city manager as appropriate. No item will be placed on the city council agenda for discussion that does not follow these procedures.

SECTION 2 If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and Common Council of the City of Kingman, Arizona, on _____, 2015

ATTEST:

APPROVED:

Sydney Muhle, City Clerk

Richard Anderson, Mayor

APPROVED AS TO FORM:

Carl Cooper, City Attorney

CITY OF KINGMAN COMMUNICATION TO COUNCIL



TO: Honorable Mayor and Council Members

FROM: Development Services Department

MEETING DATE: September 15, 2015

AGENDA SUBJECT: Proposed Resolution No. 4969 changing the street name of "West Central" to "Center Street."

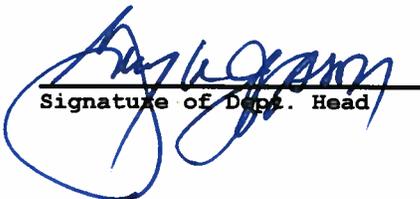
SUMMARY: West Central is a short unimproved street located west of Mohave Avenue in the Southside area of downtown Kingman. West Central is on essentially the same alignment as Center Street located east of Mohave Avenue. Several city maps as well as the Mohave County GIS system indicate that this street is named Center Street, however, no evidence could be found that the street name was formally changed by Council resolution.

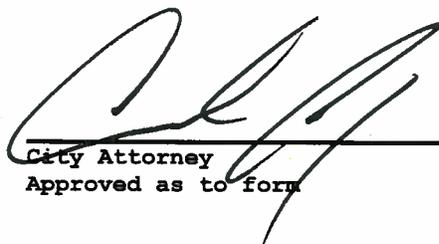
Currently there is one vacant residence on the subject street; however, it is currently addressed on West Madison Street which is the street located on the next block to the north. There is a North Central Street located between Airway Avenue and Hualapai Mountain Road as well which could be confused with this street. To reduce potential confusion in the 9-1-1 system regarding the correct street name and its location, staff is proposing to change the name of "West Central" to "Center Street."

ATTACHMENTS: Proposed Resolution No. 4969 with map exhibit, aerial map of location.

FISCAL IMPACT: No immediate fiscal impact.

STAFF RECOMMENDATION: Approve Resolution No. 4969.


Signature of Dept. Head


City Attorney
Approved as to form


City Manager's Review

AGENDA ITEM: 6K

CITY OF KINGMAN RESOLUTION NO. 4969

A RESOLUTION BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF KINGMAN, ARIZONA: CHANGING THE STREET NAME OF “WEST CENTRAL” TO “CENTER STREET” FOR THE PURPOSE OF ENHANCING THE SAFETY AND CONVENIENCE OF THE PUBLIC.

WHEREAS, the subdivision plat for Smith’s Addition, recorded on November 2, 1939, includes a dedicated public street named “West Central” located west of Mohave Avenue as shown in Exhibit “A”, and

WHEREAS, the subject street most closely aligns with a public street named “Center Street” which is located east of Mohave Avenue as shown in the subdivision plat for Richard’s Subdivision Amended, recorded on December 10, 1915, and

WHEREAS, City of Kingman and the Mohave County GIS have a number of maps, which refer to the subject street as “Center Street”, however there is no evidence the street name has been changed by Council resolution, and

WHEREAS, N. Central Street already exists between Airway Ave and Hualapai Mountain Road, and

WHEREAS, revising this street name prior to any addressing or new development on the street will avoid confusion within the 9-1-1 system and, as a result, the safety and convenience of the public will be enhanced.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of Kingman, Arizona: That the street, “West Central”, located west of Mohave Street within the City of Kingman, Arizona is hereby authorized to be renamed as “Center Street.”

PASSED AND ADOPTED by the Honorable Mayor and Common Council of the City of Kingman, Arizona this 15th day of September, 2015.

ATTEST:

APPROVED:

Sydney Muhle, City Clerk

Richard Anderson, Mayor

APPROVED AS TO FORM:

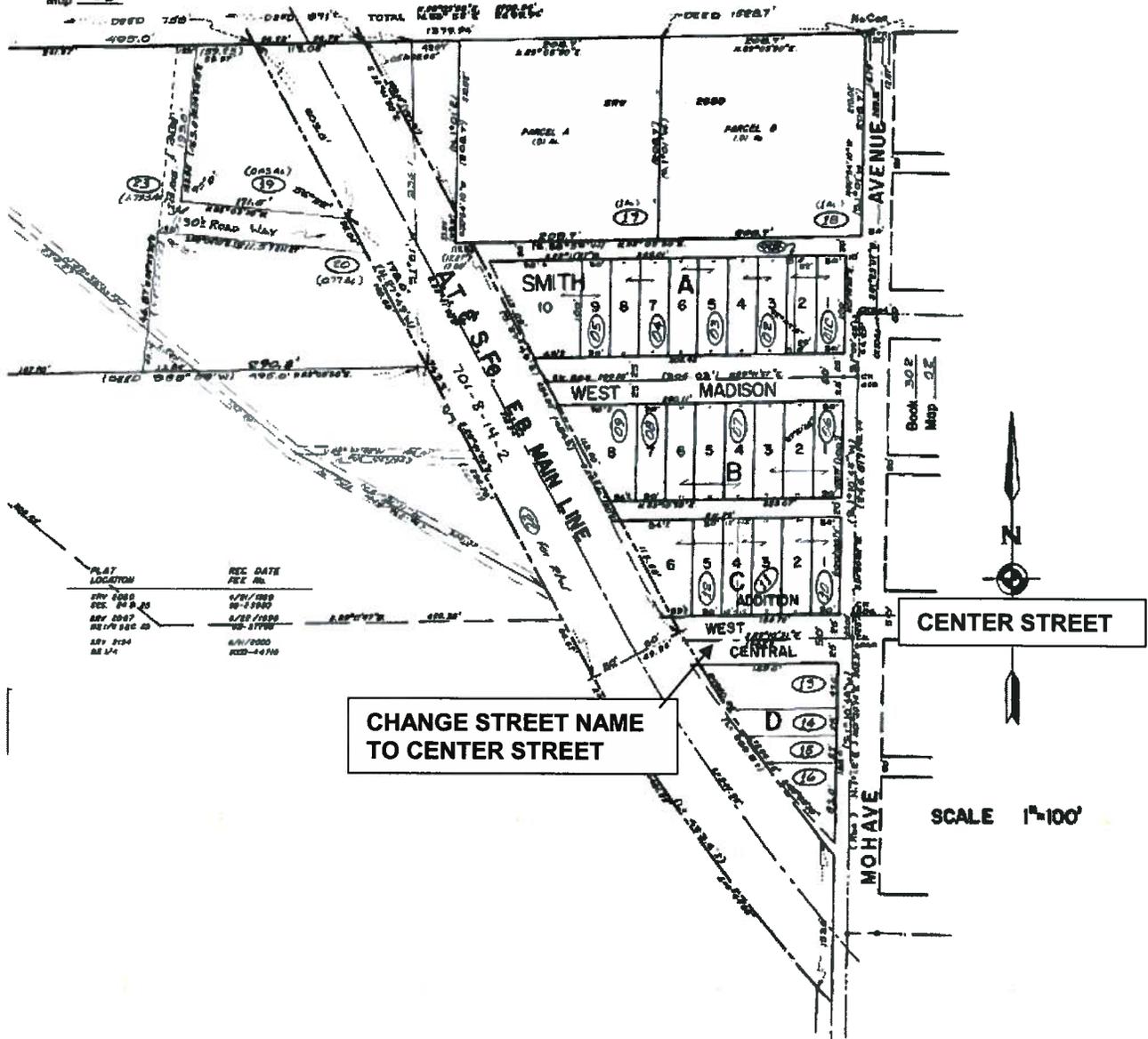
Carl Cooper, City Attorney

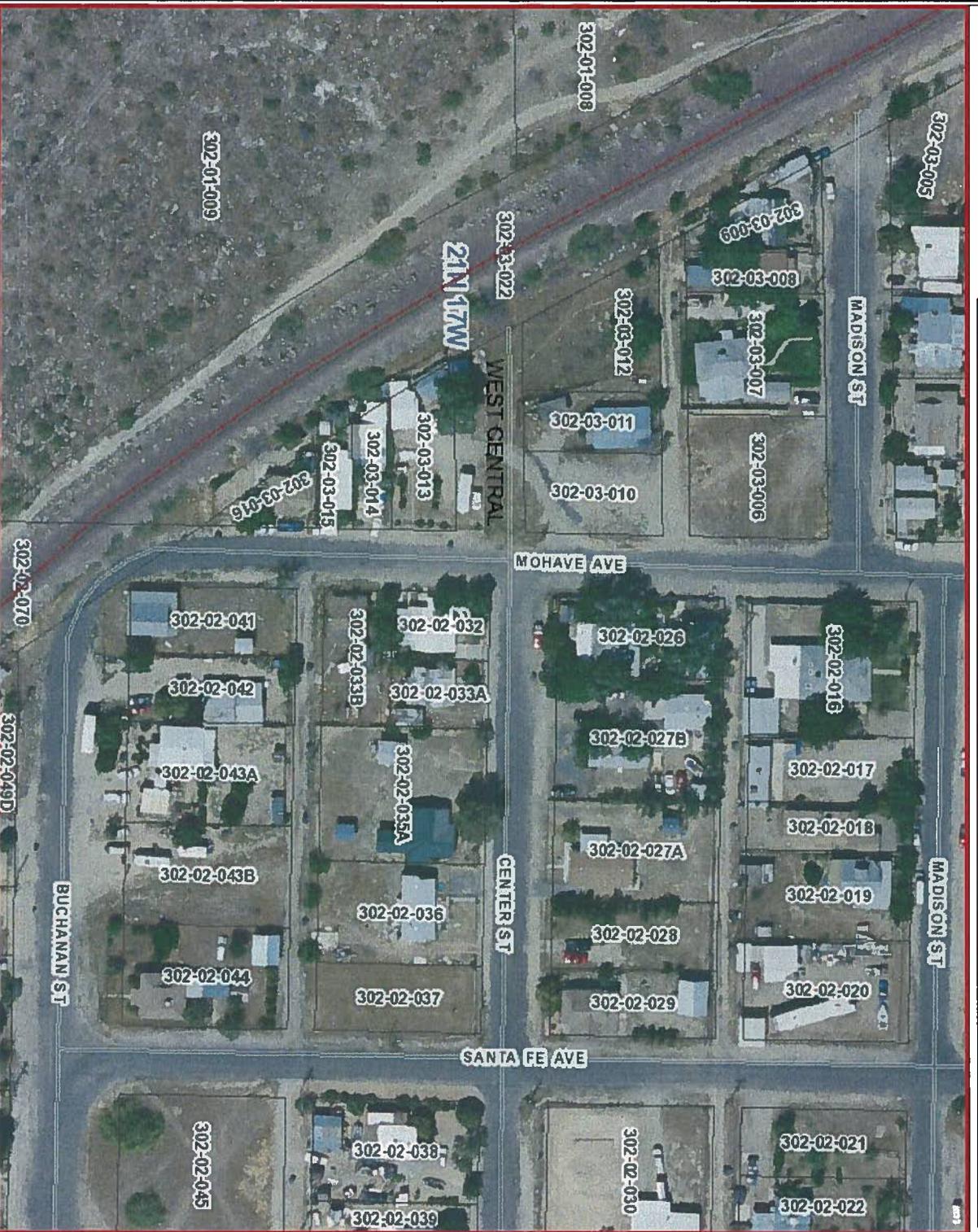
EXHIBIT "A"

SMITH'S ADDITION Rec. Nov 2, 1939

W.P.M. 302
Cear 04.52

Book 303
Map 03





- Legend**
- City Limits (< 200,000 scale)
 - Mohave County Boundary
 - Surrounding Counties
 - ADOT Mileposts
 - COUNTY Mileposts
 - Highways
 - Main Arterials
 - Collectors
 - Local
 - Railroad
 - Tax Parcel
 - Township/Range
 - Section
 - Surface Management
 - AZ Game and Fish
 - Bureau of Land Management
 - Bureau of Reclamation
 - City or County Parks
 - US Forest Service
 - Indian Reservation
 - Military Reservation
 - National Parks
 - Other
 - Private
 - State Parks
 - State Trust
 - National Wildlife Refuge

1 : 1,586



Notes:

This map is a user generated static output from the Mohave County Interactive Map Viewer and is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT TO BE USED FOR NAVIGATION, AS A LEGAL DOCUMENT, FOR PROPERTY DESCRIPTIONS, OR DETERMINATION OF LEGAL TITLE, AND SHOULD NEVER BE SUBSTITUTED FOR SURVEY OR DEED INFORMATION. The user agrees to comply with the Limitation of Use, and Assumption of Risk as stated in the full disclaimer at <http://gis.mohavecounty.us>

0 132.2 264.3 Feet
 (approximate scale)
 Map Created: 9/9/2015
 © 2012 Mohave County Information Technology

CITY OF KINGMAN COMMUNICATION TO COUNCIL



TO: Honorable Mayor and Council Members

FROM: John A. Dougherty, City Manager

MEETING DATE: September 15, 2015

AGENDA SUBJECT: Update on marketing for Best of the West on 66 festival

SUMMARY: Council Member Young requested an update on the marketing for Best of the West on 66. A verbal report will be given by Dora Manley, event coordinator.

ATTACHMENT:

STAFF RECOMMENDATION: N/A

BUDGET IMPACT: None

Signature of Dept. Head



City Attorney
Approved as to form



City Manager's Review

AGENDA ITEM: 7a

CITY OF KINGMAN COMMUNICATION TO COUNCIL



TO: Honorable Mayor and Council Members

FROM: Bob Riley, Director, Economic Development, Kingman Airport Authority, Inc.

MEETING DATE: September 15, 2015

AGENDA SUBJECT: Public Auction of Parcel IV-U-B-F at the Kingman Airport and Industrial Park

SUMMARY: Parcel IV-U-B-F at the Kingman Airport is scheduled to be sold at public auction during the September 15, 2015 Kingman City Council Meeting. Star R Foam Manufacturing, Inc. is the anticipated bidder as of this date who can meet the Conditions of Sale as specified in the Public Notice.

The minimum bid to be accepted is the appraised value of \$130,000.00. If Star R Foam is the successful bidder it is requested that the City Council authorize the execution of the Quit Claim Deed. If for any reason, Star R Foam Manufacturing is not the successful bidder, revised documents will be prepared and presented to council at a later meeting.

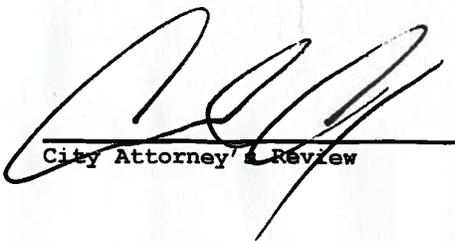
ATTACHMENT: Notice of Sale, Map of Site, Real Estate Appraisal Summary, Background Memo dated 9-9-15, Quit Claim Deed

FISCAL IMPACT: None

STAFF RECOMMENDATION: Conduct a Public Auction of Parcel IV-U-B-F at the Kingman Airport and Industrial Park during the September 15, 2015 regular City Council Meeting and authorize the execution of the Quit Claim Deed.



Kingman Airport Authority,
Inc.



City Attorney's Review



City Manager's Review

AGENDA ITEM: 7b

(421088)
NOTICE OF SALE

Notice is hereby given that on the 15th day of September, 2015, at 5:30 P.M. in the City of Kingman Council Chambers, 310 N. 4th Street, Kingman, Arizona, the City of Kingman will offer for sale and will sell at public auction for cash to the highest bidder; the following described real property, to wit:

PARCEL IV-U-B-F at the Kingman Airport Industrial Park described as:

Parcel IV-U-B-F delineated on plat recorded September 21, 2009, at reception number 2009-057769, records of Mohave County, Arizona situate in the southwest one-quarter of Section 26, T. 22 N., R. 16 W., G. & S.R.M., Mohave County, Arizona. This parcel contains an area of 2.93 acres, more or less.

All bidders must be pre-qualified in order to submit a conforming bid. Qualifications of bidders will be the exclusive responsibility of Kingman Airport Authority, Inc., and will require submission of an Application to Purchase/Lease Land, application fee and other documentation as deemed necessary no later than 5:00 P.M. (MST), September 11, 2005. Applications may be obtained by contacting Kingman Airport Authority, Inc., 7000 Flightline Drive, Kingman, AZ 86401 (928) 757-2134.

The minimum acceptable sale price of said property is a total of One Hundred Thirty Thousand Dollars (\$130,000.00).

Said sale is upon the following conditions:

1. The successful bidder must pay by cash, cashier's check or wire transfer, the minimum price set for said real property at the time of sale and the balance seven (7) days thereafter;

2. The successful bidder shall construct at least one building a minimum of 2,000 square feet within twelve (12) months of

50 Public Notices

the date of the sale for the purpose of building materials production;

3. The successful bidder shall employ at least three (3) people within twenty four (24) months of the time of sale;

4. The successful bidder shall obtain and comply with all environmental, building and fire permits associated with building materials production facility;

5. The successful bidder shall abide by all provisions of the existing leasehold interest until released by Kingman Airport Authority, Inc.;

6. The successful bidder shall pay an additional Three Thousand Dollars (\$3,000.00) application fee to cover the costs associated with the public auction;

7. The successful bidder must obtain the release of the Kingman Airport Authority, Inc., leasehold interest for said real property within ninety (90) days from the time of the sale, subject to applicable restrictive covenants;

8. The successful bidder hereby binds himself to all conditions and reservations noted herein and similarly binds his heirs, successors and assigns;

9. A breach of any of the foregoing conditions shall cause said property to revert to the City of Kingman.

Further said sale is with the following reservations and conditions:

1. The City of Kingman reserves unto itself, its successors and assigns, for the use and benefit of the public, a right of flight for the passage of aircraft in the airspace above the surface of the real property conveyed hereunder together with the right to cause in said airspace such noise as may be inherent in the operation of aircraft, now known or hereafter used, for the navigation of or flight in the same airspace for landing on, taking off from or operating on Kingman Airport;

50 Public Notices

2. The successful bidder by accepting this conveyance expressly agrees for itself, its successors and assigns that it will not erect or permit the erection of any structure, building, object of natural growth, or other obstruction on the real property conveyed hereunder above a height of three thousand, five hundred and ninety six (3,596) feet above mean seal level (MSL) elevation. In the event the aforesaid covenant is breached, the City of Kingman reserves the right to enter on the real property conveyed hereunder and to remove the offending structure or object and to cut the offending natural growth, all of which shall be at the expense of the successful bidder;

3. The successful bidder, by accepting this conveyance, expressly agrees for itself, its successors and assigns, that it will not make use of the real property conveyed hereunder in any manner which might interfere with air navigation and communication, and the landing and taking off of aircraft from Kingman Airport, or otherwise constitute an airport hazard. In the event the aforesaid covenant is breached, the City of Kingman reserves the right to enter on the land conveyed hereunder and cause the abatement of such interference at the expense of the successful bidder.

Any sale will be subject to the restrictions recorded in Book 1819 of Official Records, Page 962, as amended periodically.

Any sale will be subject to the approval of the Kingman City Council. Information regarding the sale may be obtained from the Office of the City Clerk, 310 N. 4th Street, Kingman, Arizona, or from the Kingman Airport Authority, Inc., 7000 Flightline Drive, Kingman, AZ 86401.

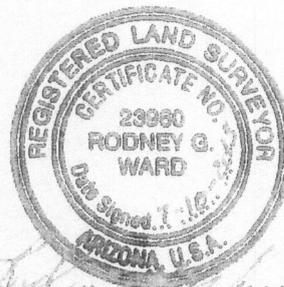
THE CITY OF KINGMAN
/s/ Richard Anderson, Mayor

Published: September 6, 7, 8, 9, 10 and 11

EXHIBIT A
PARCEL IV-U-B-F

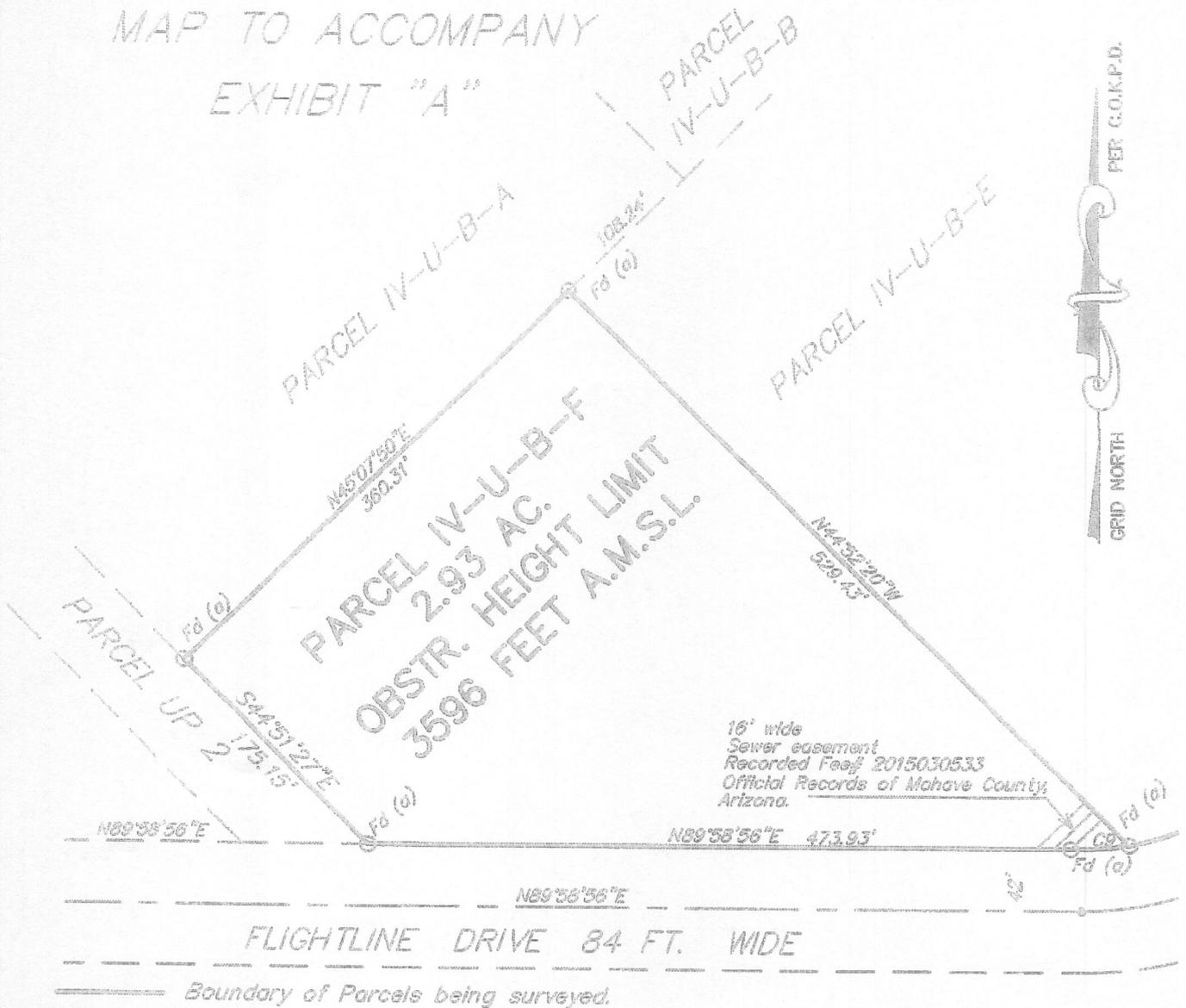
PARCEL IV-U-B-F as delineated on plat recorded September 21, 2009, at reception no. 2009-057769, records of Mohave County, Arizona situate in the southwest one-quarter of Section 26, T. 22 N., R.16 W., G. & S.R.M., Mohave County, Arizona.

This Parcel contains an area of 2.93 Acres More or Less.



Expires 12-31-2016

MAP TO ACCOMPANY
EXHIBIT "A"



SEE ORIGINAL SEGREGATION & SURVEY OF A PORTION OF THE KINGMAN AIRPORT INDUSTRIAL PARK, PORTION OF REMNANT FOR PARCEL IV-U-B & C SITUATE IN S.26, T.22N., R.16 W., G. & S.R.M. MOHAVE COUNTY, ARIZONA REC# 2009-057769 RECORDS OF MOHAVE COUNTY, ARIZONA.

CURVE DATA TABLE

| | | | | | | |
|----|-------------|---------|--------|--------|--------|-----------------|
| C9 | 10° 54' 27" | 166.00' | 15.85' | 31.60' | 31.55' | S 84° 31' 46" W |
|----|-------------|---------|--------|--------|--------|-----------------|

Fd (a) = 5/8" REBAR W/Y PLASTIC CAP RLS 23960

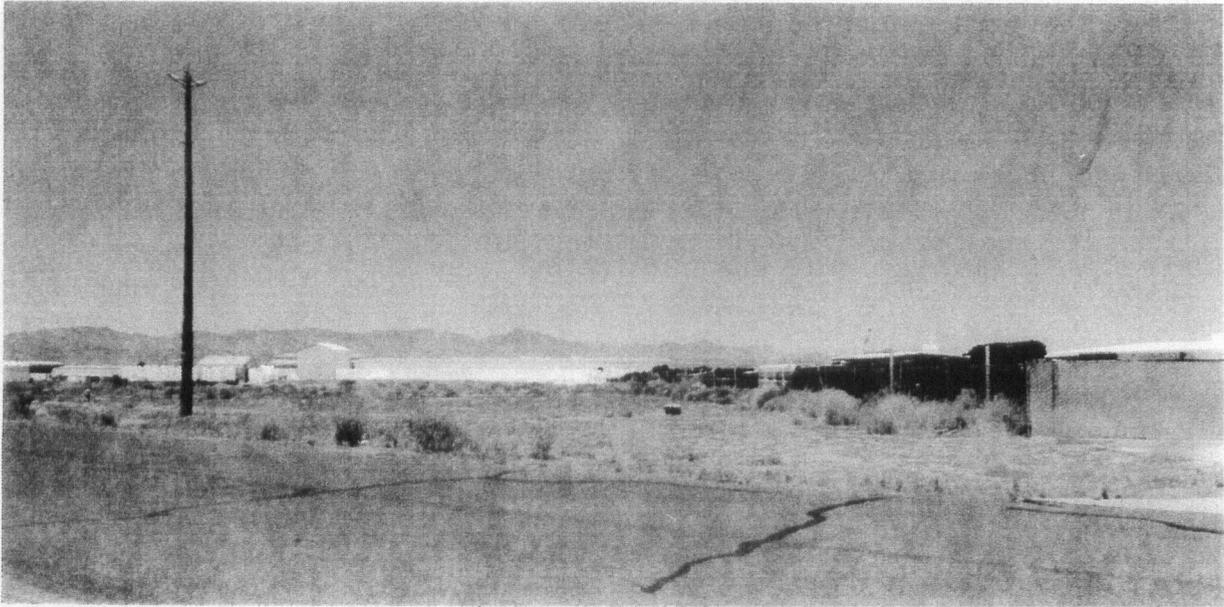


EXPIRES 12-31-2016

DOWNING APPRAISALS

An Appraisal of a 2.93 acre parcel of
vacant land being split from the parent parcel located at:

**Flightline Drive at curve near Santa Fe Drive
Kingman, Arizona 86401**



Date of Valuation: July 9, 2015

Date of Report: July 23, 2015

Opinion of Value: \$130,000

Appraiser's File Number: DG 15-049

Prepared for:

Kingman Airport Authority, Inc.
7000 Flightline Drive
Kingman, Arizona 86401

DOWNING APPRAISALS

820 E Beale St, Kingman, AZ 86401
W: 928-753-4881: C: 928-377-9376 F: 928-753-4883
Nathaniel-Downing-Appraisals.Com
DowningAppraisals@Gmail.Com

July 23, 2015

To: Mr. Robert Riley
Director Economic Development
Kingman Airport Authority, Inc.
7000 Flightline Drive
Kingman, AZ 86401

Subject: Appraisal of a 2.93 acre parcel being split from the parent parcel located on Flightline Drive at curve near Santa Fe Drive at the Kingman Airport Industrial Park, Kingman, AZ 86401; Appraiser's File DG 15-049

Mr. Riley,

In fulfillment of the agreement outlined in the engagement letter, presented herein is an appraisal report of the above referenced subject property. My opinion of value was developed based on the definition of market value presented within the body of the report determined through the appraisal procedures explained in the report.

The purpose of the appraisal was to develop an opinion of the following market values: fee simple estate in an "as is" condition as of the date of site visit on July 29, 2015. This appraisal was a direct engagement by Kingman Airport Authority with Robert Riley as representative for assignment by an independent Arizona Certified General Real Estate Appraiser.

The intended user of this report is Kingman Airport Authority. The intended use of the appraisal report is for property management. The use of this appraisal by anyone other than the stated intended users and for any use other than the stated intended use is prohibited. This copy is being provided to you on the understanding that this appraisal was prepared solely for the benefit of Kingman Airport Authority to assist in determining a market value for the described property. This report, in whole or in part, is non-assignable without the appraiser's prior written consent. Please be aware that any request to "readdress" this report shall require a new assignment from the appraiser.

An environmental study has not been provided for my review. I did not observe any environmental issues at the time of my physical site visit of the subject site. However, I am not qualified to identify and/or detect such issues. The employment of an environmental specialist is recommended if the possibility of contamination is believed to exist. I assume there is no adverse environmental condition present. If however, an environmental hazard is detected, I reserve the right to change my opinions of market value.

This report conforms to the Interagency Appraisal and Evaluation Guidelines, Title XI of the Federal Financial Institutions Reform, Recovery, and Enforcement Act of 1989 (FIRREA); the

Uniform Standards of Professional Appraisal Practice (USPAP) as adopted by the Appraisal Foundation; the Appraisal Institute's Code of Professional Ethics and Standards of Professional Appraisal Practice, and the appraisal guidelines and requirements of Kingman Airport Authority with Robert Riley as representative.

Based upon the appraisal process, I have developed an opinion of the market value of the fee simple estate in the subject in an "as is" condition as of July 29, 2015 of:

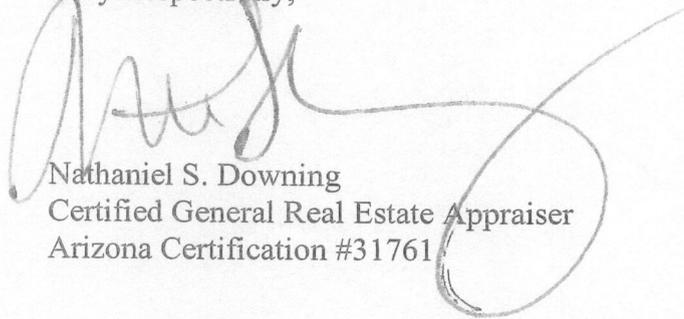
\$130,000

ONE HUNDRED THIRTY THOUSAND DOLLARS

My opinion of market value is subject to the general assumptions and limiting conditions, and certification presented in the attached report. This report is based on the hypothetical condition that the parcel size is 2.93 acres whereas the subject is still in the process of being split from the parent parcel. No other extraordinary assumptions or hypothetical conditions were made in the completion of this assignment.

Thank you for placing an order with my company. I hope you find my report useful and proficient. I'd be happy to address any questions you have and entertain suggestions. I look forward to working with the Kingman Airport Authority in the future.

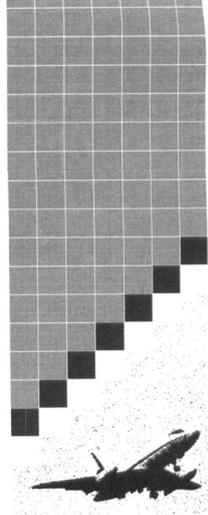
Very Respectfully,



Nathaniel S. Downing
Certified General Real Estate Appraiser
Arizona Certification #31761

*"To promote the airfield and industrial park with
fiscally responsible management and provide a
diverse economic base for the Greater Kingman Area"*

MEMORANDUM



TO: THE HONORABLE RICHARD ANDERSON, MAYOR, AND MEMBERS OF THE
KINGMAN CITY COUNCIL

FROM: Bob Riley, Director, Economic Development &
Kingman Airport Authority, Inc. 

DATE: September 9, 2015

SUBJECT: Background for Star R Foam Manufacturing, Inc.

Parcel IV-U-B-F is scheduled to be auctioned on September 15th. There is one qualified bidder, Star R Foam Manufacturing, Inc., a manufacturer of expandable Styrofoam insulation used in the construction and packing industries.

Star R Foam Manufacturing is outgrowing the current facilities and would like to have additional land for expansion. The 2.93 acre site will allow both room for building expansion plus staging area and storage. There are three building expansions proposed over the next five years with construction on the first commencing after the first of the year. The number of employees within the plant continues to grow with 3 new people anticipated to be needed with the expansion.

An environmental permit has been issued for the existing facilities through the AZ Department of Environmental Quality and it is anticipated that an amendment for the expansion will also be issued.

If there are any questions prior to the public auction, please call me at 757-2005, or Brenda Chastain at 757-2134, or e-mail me at kaaecondev@citlink.net. I may also be reached by cell phone at 716-2005.

Cc: City Manager
City Attorney

When Recorded, Return To:

Mike Stanley
Starrfoam MFG, Inc.
3220 E. Avenue F
Arlington, TX 76011

QUIT CLAIM DEED

KNOW ALL MEN BY THESE PRESENTS: That the CITY OF KINGMAN, ARIZONA by and through Council, pursuant to law and pursuant to public auction duly held in the Kingman City Council Chambers, at 310 N. 4th Street, in Kingman, Arizona, on the 15th day of September, 2015 as duly advertised in the Kingman Daily Miner, the CITY OF KINGMAN in consideration of the sum of One Hundred Thirty Thousand Dollars (\$130,000.00) and other valuable considerations paid to the City of Kingman by Starrfoam Manufacturing, Inc., for the benefit of the City of Kingman, the receipt whereof is hereby acknowledged, has conveyed, remised, released and forever quit-claimed and by these presents does convey, release and forever quit-claim unto Starrfoam Manufacturing, Inc., the said real property situated in the County of Mohave, State of Arizona to wit:

Parcels IV-U-B-F at the Kingman Airport Industrial Park.

Parcels IV-U-B-F delineated on plat recorded September 21, 2009 at reception number 2009-057769, records of Mohave County, Arizona situate in the southwest one-quarter of Section 26, T.22 N., R.16 W., G. & S.R.M., Mohave County, Arizona. This parcel contains an area of 2.93 acres, more or less.

Subject to the following conditions:

1. At least one building, a minimum of 2,000 square feet under roof, shall be constructed within twelve (12) months of the date of the sale for the purpose of building materials production;
2. At least three (3) people shall be employed within the facilities within twenty four (24) months of the date of the sale;
3. Starrfoam Manufacturing, Inc. shall obtain and comply with all environmental, building and fire permits associated with a building materials production facility;

4. Starrfoam Manufacturing, Inc. shall abide by all provisions of the existing leasehold interest until released by Kingman Airport Authority, Inc.;
5. The release of the Kingman Airport Authority, Inc., leasehold interest for said real property must be obtained within ninety (90) days from the time of the sale, subject to applicable restrictive covenants;
6. Starrfoam Manufacturing, Inc. hereby binds themselves to all conditions and reservations noted herein and similarly binds his heirs, successors and assigns;
7. A breach of any of the foregoing conditions shall cause said property to revert to the City of Kingman.

Any sale will be subject to the restrictions recorded in Book 1819 of Official Records, Page 962 as amended periodically.

Said property was formerly assigned to the City of Kingman, Arizona.

IN WITNESS WHEREOF, THE CITY OF KINGMAN, ARIZONA through the Common Council, said Council being represented and acting by and through its Mayor, Richard Anderson and its Clerk, Sydney Muhle, and by virtue of law has hereunto set its hand and seal of office this _____ day of September, 2015.

CITY OF KINGMAN
COMMON COUNCIL

By: _____
Richard Anderson, Mayor

Attest:

Sydney Muhle, City Clerk

ACKNOWLEDGMENT

State of Arizona)
) ss
County of Mohave)

The foregoing instrument was duly acknowledged before me this _____ day of September, 2015, by Richard Anderson, Mayor and Sydney Muhle, Clerk of the Common Council of the City of Kingman, Arizona.

Notary Public

My Commission Expires:

CITY OF KINGMAN COMMUNICATION TO COUNCIL



TO: Honorable Mayor and Council Members

FROM: John A. Dougherty, City Manager

MEETING DATE: September 15, 2015

AGENDA SUBJECT: Discussion and action on request from the Route 66 Cruizers Car Club for funding the Halloween Bash.

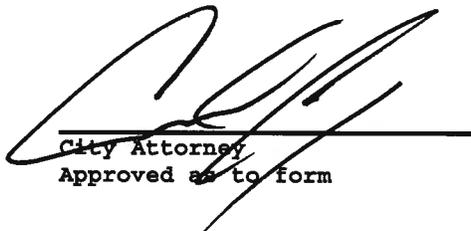
SUMMARY: A request was received from the Route 66 Cruizers Car Club for a \$500 donation to the Halloween Bash on Beale Street. Annually the Route 66 Cruizers have a Trick or Treat event for the kids between 4th and 5th Street in the downtown. The event permit and required insurance is \$500, which is the amount of their funding request so that all the money they have raised can go to buying candy for the little ghost and goblins.

ATTACHMENT: Letter from Ralph Bowman, President of the Route 66 Cruizers Car Club.

STAFF RECOMMENDATION: This is a non-budgeted item but staff would like direction from Council to find the money somewhere in the G.F. to show appreciation to the car club for sponsoring this event.

BUDGET IMPACT: The request is for \$500.

Signature of Dept. Head



City Attorney
Approved as to form



City Manager's Review

AGENDA ITEM: Ba

Date September 1, 2015

City of Kingman
310 North 4th Street
Kingman, Arizona 86401
Attn. Mr. John Dougherty
City Manager

Dear Mr. Dougherty,

The purpose of this letter is to request that the Route 66 Cruizers Car Club be placed on the agenda for the next City Council meeting. We would like to request funding from the city to cover the cost of the event permit and insurance (\$500.00) required by the city for us to put on the Halloween Bash on October 31, 2015. This event is for the benefit of the kids of Kingman giving them a safe and fun place to "Trick or Treat".

Sincerely,



Ralph Bowman

President Route 66 Cruizers Car Club

Gene Kirkham – Vice President

Pauline Rowe – Secretary

Ralph Bach -- Treasurer

CITY OF KINGMAN COMMUNICATION TO COUNCIL



TO: Honorable Mayor and Council Members

FROM: John A. Dougherty, City Manager

MEETING DATE: September 15, 2015

AGENDA SUBJECT: Proposed ban on the use of hand held devices while driving motor vehicle or bicycle.

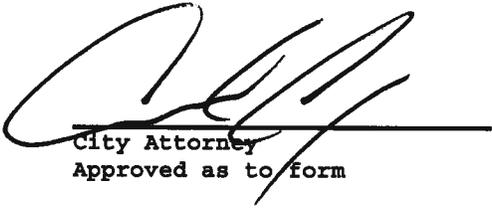
SUMMARY: A request was received from Richard W. Penwarden at the September 1, 2015 Council Meeting, Citizens Comments, requesting that the City Council consider a ban on use of cell phones while operating motor vehicles or bicycle.

ATTACHMENT: Letter from Richard W. Penwarden, statistics backing up request

STAFF RECOMMENDATION: Staff would recommend Council give direction to draft an ordinance banning cell phone use while operating a motor vehicle or bicycle.

BUDGET IMPACT: None

Signature of Dept. Head



City Attorney
Approved as to form



City Manager's Review

AGENDA ITEM: 8b

My name is Richard W. (Dick) Penwarden 1025 E Edie Cir. Kingman

8/30/2015

As a driver in Kingman City limits 95% of the time, seeing many people using hand held devices while driving, at traffic signals, and known accidents on Stockton Hill Rd caused by persons using cell phones, I wish to submit the attached documents, along with this request:

I request that the City Council consider and also write a City ordinance prohibiting the use of hand held devices while driving. (If and when a state law that mimics or exceeds the city ordinance, the city ordinance can and should then die.) As you can see in the attachments furnished, this is not just another P.A. law to be passed- but one that can save lives and pre-vent accidents if written correctly and passed. In discussion with many of law enforcement, including Kingman's Chief, I find none that are against a meaningful law, but support one as long as it is enforceable and protects the public, and covers all drivers, (with exception, I.E Emergency etc.)

I could go on and on but I think I have said enough, presented adequate documentation for review, and sincerely hope you will not sideline this, but act on something as important as this in a short time.

I do prefer a meaningful state law on this matter, however, I have no evidence nor do others, that it will happen in the near future by our state lawmakers. We have waited long enough not to act on our own, as others have done.

Thank You for Your Consideration and hope to hear from you.

Dick Penwarden - 8/31/2015
Richard (Dick) Penwarden

928 247 7168

Open Letter regarding use of hand held devices while driving

8/20/ ORIGINAL
8/30/2015

I am not one for any additional regulations by any aspect of government in a general sense. However-this situation with so many driving and using hand held devices and the accidents they cause and will cause create a serious situation to the safety of all drivers and pedestrians, and needs regulation.

Arizona is one of 4 states that do not have any law regarding the illegal use of these devices while driving. It seems our state elected representatives are reluctant to pass any meaningful legislation. Local government entities seem to now take the matter serious and are passing their own ordinance regarding this subject to protect its citizens.

Having some contact with the ADPS, Hqts.(enforcement division), 8/17/15, they would like to see a straight forward, enforceable, law/ordinance regarding the restricting use of hand held devices while driving.

It is time for local jurisdictions to enact their own ordinances, as Coconino County, Flagstaff, Tucson, Phoenix, San Luis, have done, since our own state is reluctant to do so.

The City of Kingman need to address the matter seriously and consider a local ordinance for the protection of it's citizens.

When hand held devices cause 1.6 million crashes, 330,000+ injuries per year, and these are 2012 National safety statistics. What are the figures going to be in 2015? Kingman has had its share, as we know first hand.

11 Teens die Everyday as a result of texting per the same statistical data. Will one of these be One of our local teens if we keep going as we are now? How many accidents have happened in Mohave County and Kingman due to distraction using hand holds!

We need a simple enforceable ordinance with adequate penalties to address this. Not a watered down version, do it right to begin with.

R. Penwarden

9-01-001-0013 USE OF WIRELESS COMMUNICATION DEVICES WHILE VEHICLE OR BICYCLE IS IN MOTION PROHIBITED; EXCEPTIONS

A. A person shall not operate a motor vehicle or a bicycle on a street, sidewalk or trail while using a handheld wireless communications device to compose manually, send or read a written message for the purpose of non-voice interpersonal communication, including but not limited to texting, emailing and instant messaging, while the motor vehicle or bicycle is in motion.

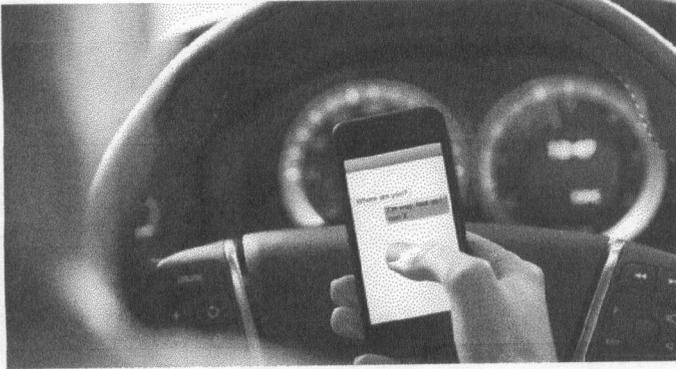
B. This section does not apply to any of the following persons if the use of the handheld wireless communications device is made as part of their official duties:

1. Law enforcement and public safety personnel.
2. Drivers of authorized emergency vehicles.

C. Enforcement and Penalties.

1. Any peace officer may stop a motor vehicle or bicycle if the officer has reasonable cause to believe a violation of this section is occurring.
2. A violation of this section is a civil traffic violation.
3. A person found to be in violation of this section and not involved in a motor vehicle or bicycle crash is subject to a civil penalty of one hundred dollars (\$100.00) plus any other penalty assessment authorized by law.
4. A person found to be in violation of this section and involved in a motor vehicle or bicycle crash is subject to a civil penalty of two hundred fifty dollars (\$250.00) plus any other penalty assessments authorized by law.
5. Violations of this section shall be administered pursuant to the procedures for civil traffic violations as set out in A.R.S. 28-1591 through 28-1601. (Ord. 2014-20, Enacted, 07/15/2014)

Cell Phone Use While Driving Statistics



LINDA -

Shocking Statistics That Will Make You Think Twice About Grabbing Your Phone

The numbers illustrating the dangers of cell phone use while driving are downright startling. In fact, at any given time throughout the day, approximately 660,000 drivers are attempting to use their phones while behind the wheel of an automobile.

Smartphones have made it easy for us to stay connected at all times. But that can pose serious safety risks if someone decides to check his or her text messages, emails, phone calls, or any other mobile applications while driving.

Cell phone distraction rates are alarmingly high. We hope with a little information, you'll make the right decision when you're on the road.

General Cell Phone Statistics

Note: These are the most recent statistics available

- The National Safety Council reports that cell phone use while driving leads to 1.6 million crashes each year.
- Nearly 330,000 injuries occur each year from accidents caused by texting while driving.
- 1 out of every 4 car accidents in the United States is caused by texting and driving.
- Texting while driving is 6x more likely to cause an accident than driving drunk.
- Answering a text takes away your attention for about five seconds. Traveling at 55 mph, that's enough time to travel the length of a football field.
- Texting while driving causes a 400% increase in time spent with eyes off the road.
- Of all cell phone related tasks, texting is by far the most dangerous activity.
- 94% of drivers support a ban on texting while driving.
- 74% of drivers support a ban on hand-held cell phone use.

Teen Driver Cell Phone Statistics

- 11 teens die every day as a result of texting while driving.
- According to a AAA poll, 94% of teen drivers acknowledge the dangers of texting and driving, but 35% admitted to doing it anyway.
- 21% of teen drivers involved in fatal accidents were distracted by their cell phones.
- Teen drivers are 4x more likely than adults to get into car crashes or near-crashes when talking or texting on a cell phone.
- A teen driver with only one additional passenger doubles the risk of getting into a fatal car accident. With two or more passengers, they are 5x as likely.

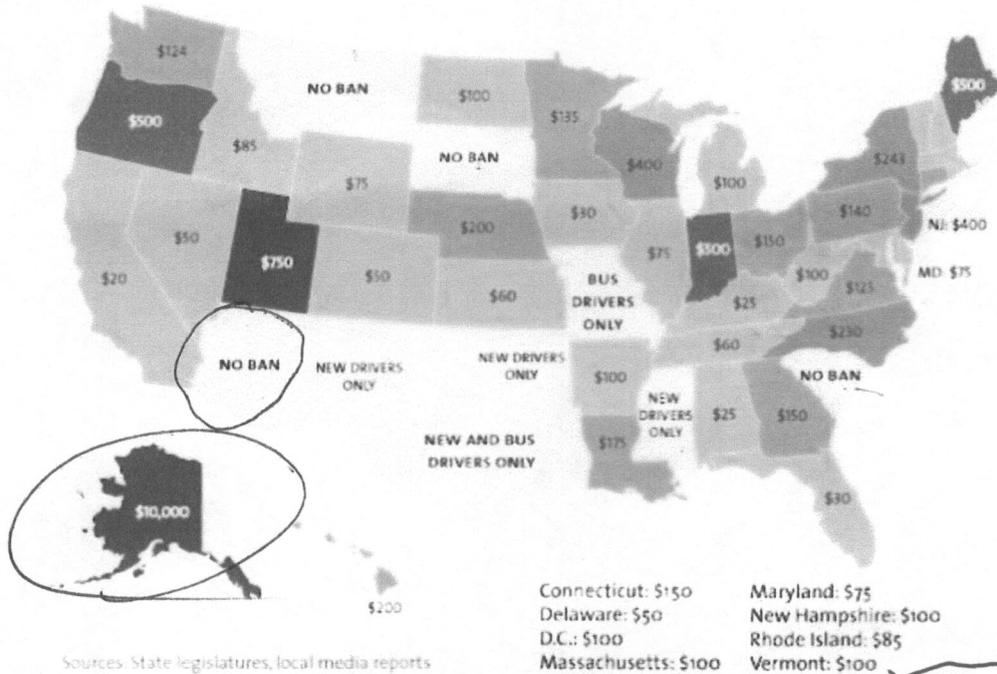
2012 U.S. Cell Phone and Driving Statistics

- In 2012, 3,328 people were killed in distraction-related crashes.
- About 421,000 people were injured in crashes involving a distracted driver.
- In 2012, 11% of drivers under age 20 involved in fatal accidents were reported to be distracted at the time of the crash.
- One-fourth of teenagers respond to at least one text message every time they drive and 20% of teens and 10% of parents report having multi-text message conversations while driving.

2012 National Survey on Distracted Driving Attitudes and Behaviors

- Nearly half (48%) of drivers admit to answering their cell phones while driving.
- Of those who answered their phones while driving, 58% of drivers continued to drive while talking on the phone.
- In the survey, 24% of drivers reported that they are willing to make a phone call while driving.

maximum penalty on fully licensed drivers for a first-time offense. Some states impose bans only on newly licensed drivers and/or bus drivers. Additional prison time and license suspensions may apply.



4 States
 NO BAN
 AZ,
 S.C.,
 S.D.,
 MONT.

TEXTING DRIVERS
 are 23 times
 MORE LIKELY TO
 GET INTO ACCIDENTS

1

AcetyleneCrown > Alan Henry
 10/28/13 6:32am

Wow. And here I thought Alaska was all libertarian-do-whatever-you-want.

Phlebas > Alan Henry
 10/28/13 7:10am

As I found to my cost, "while driving" also includes while stopped at a red light in Georgia. A notoriously long light and I was three cars back from the intersection — replied to an SMS and put the phone back on the seat, then the lights behind me went on as soon as the light ahead of me turned green.

But at least I wasn't in Utah.

FIGJAM > Alan Henry
 10/28/13 7:12am

A \$10,000 fine in a state where you can probably drive for miles while sleeping and just careening between snow banks?

Billington > Alan Henry

CITY OF KINGMAN COMMUNICATION TO COUNCIL



TO: Honorable Mayor and Council Members

FROM: Jake Rhoades, Fire Chief

MEETING DATE: 09-15-2015

AGENDA SUBJECT: Authorization for the Purchase of Storage Building

SUMMARY: The Kingman Fire Department has been conducting an evaluation of its daily operations from emergency response to daily routines and maintenance. An area of priority is the realization of storage space and the allocation of supplies. Given the current configuration of stations and the increase in department responsibilities in both emergency medical services and hazardous materials, the department has realized the need for additional storage space located at Fire Station 2.

The department has identified the addition of a temperature controlled insulated con-ex which will be located inside the sight restricted training grounds as the most effective and efficient manner for storage. This will allow for a long term, yet temporary solution for department storage and a central location of training equipment and supplies that are both valuable and temperature sensitive. Since the 40' con-ex will be located behind the sight restricted fence and painted a neutral color to not garner any negative attention, the building department has no objections. Presently, Fire Station 2 has two (2 non-temperature controlled con-ex containers located on its premises.

In accordance with the City's procurement code, three bids were obtained for this project. The lowest bid was \$6,930.25 from Echo Storage Systems. This project will be funded through the Capital Projects Fund utilizing a portion of the savings from the SCBA Compressor project that was originally budgeted at \$85,000 but incurred an actual cost of \$67,015.90.

ATTACHMENT: Bids from Echo Storage Systems, Arizona Containers and Southwest Mobile Storage.

FISCAL IMPACT: \$6930.25 from the Capital Projects Fund

STAFF RECOMMENDATION: Staff recommends Council approves acceptance of the bid from Echo Storage Systems in the amount of \$6930.25.

Signature of Dept. Head

City Attorney's Review

City Manager's Review

AGENDA ITEM: *bc*



STORAGE OPTIONS

P.O. Box 6487 • Kingman, Arizona 86402-6487 • (928) 753-4449

9/4/15

City of Kingman Fire Department
Attn: Dan Winder
Office: 928-753-2891
Cell: 928-221-8479

B I D

40' Mobile Storage Unit:

OPTION 1:

| | |
|---------------------------------------|-------------------------|
| 1 – 40' Hi Cube Retired Refer Unit | \$5200.00 |
| 1 – Walk Thru Door | 800.00 |
| Closed Refer end and adapt to fit | |
| AC/Heater Unit (Does not include AC/H | 500.00 |
| Delivery | <u>50.00</u> |
| Sub Total: | \$6550.00 |
| Sales Tax: | <u>380.25</u> |
| Total: | <u>\$6930.25</u> |

OPTION 2:

| | |
|--|-------------------------|
| 1 – 40' Standard Container | \$2900.00 |
| 1 – Walk Thru Door | 800.00 |
| Materials: Metal studs, foam, plywood, | |
| and fasteners. | 2744.00 |
| Labor | 1480.00 |
| Delivery | <u>50.00</u> |
| Sub Total: | \$7974.00 |
| Sales Tax: | <u>376.97</u> |
| Total: | <u>\$8350.97</u> |

Please feel free to call me with any questions at 928-753-4449 or my cell 928-727-2758.

Sincerely,

Jim Hodges
Managing Member

Keith Eaton

From: rolando <rolando@azcontainers.com>
Sent: Thursday, September 10, 2015 8:11 AM
To: Keith Eaton
Subject: Re: Specs

Hi Keith,

Thank you for taking the time to review our web site and request a quote.

Do you require any modifications to your container? Such as paint, lock box, man door, and/or other modification?

Price quotes are valid for 14 days.

Used 8x40 High Cube Aluminum Insulated

3' Man door Installed

Exterior Paint

Cut out area for AC / heater

Tax is 8.3%

Delivery

Total \$10,313.80

On Thu, Sep 10, 2015 at 7:32 AM, Keith Eaton <keaton@cityofkingman.gov> wrote:

Here are the desired specifications for a conex:

- Insulated walls and roof to maintain 80 degrees in the summer and 50 degrees in the winter (with mechanicals)
- Aluminum interior
- Aluminum slatted floor
- Working double doors at the rear
- 3' walk in door in the side
- Cut out for our air conditioner/heater (we will supply rough opening)
- Exterior paint Gray

Southwest Mobile Storage, Inc.

General Rental/Sale Terms and Conditions

Quote is valid for 10 days from document date unless otherwise stated.

FOB: Nearest Southwest Mobile Storage, Inc. (SMS) location.

Specifications: This quote may or may not meet all requirements. Please read any exceptions that we may have taken to the specifications listed on the previous page. This quote is based on SMS understanding of your specifications, which are documented in this quotation. Any other specifications may or may not comply.

Acceptance: Upon acceptance by an authorized representative, the referenced Quote becomes a legal Rental Agreement or Sales Contract. Quotes, Contracts, Agreements or Purchase Orders are not valid unless approved and accepted in writing by SMS. Orders will be scheduled for fabrication after the signed quotation or customer purchase order has been received and acknowledged by SMS.

Cancellations: Orders cannot be scheduled, cancelled, changed or returned without prior permission by SMS. Changes to the original order must be made in writing via e-mail or fax. SMS accepts no responsibility for changes accepted unless such changes are agreed to and accepted by an authorized representative of Southwest Mobile Storage, Inc. Additional charges, if any, will be reflected in an addendum to the original contract. Acceptance is conditional upon reimbursement for consequential loss to SMS. Some changes may not be possible depending on when changes are requested during production of the order. Any and all cancelled orders shall be charged a minimum 30% restocking fee plus the cost of any modifications to return the container to its original condition.

Permits and Licenses: Any applicable permits, licensing or titling are not included with this quote unless specified as a line item. The customer is responsible for any additional taxes.

Site Preparation/Shipment: Unless previously agreed to and part of this Quotation, Customer will be required to complete all site work prior to delivery or installation including any and all soil reports, soil compaction, foundations, engineering and any reports that may be required by the respective municipality for building or site permits. Unless previously agreed to and part of this Quotation, Customer will be required to install all utilities to the container(s). The Customer must provide an accessible route for transport. All transportation is 6am to 2pm, Monday through Friday, unless noted on this quote. Second attempt deliveries or deliveries outside normal business hours will result in additional charges. All transportation is subject to standby fees if the driver waits longer than one-half hour. Southwest Mobile Storage shall not be responsible for damage, injury, cost, claims or liability in any form beyond the curb at the delivery location.

Credit: Credit is subject to Southwest Mobile Storage approval in its sole discretion. General terms of payment are established by SMS Credit Department. This quote does not constitute credit approval. All invoices are payable upon receipt. Customers may pay their invoice by Wire Transfer, Credit Card, Automatic Debit, Check by Phone, Credit Card by phone, Check or Cash. SMS charges a 3% transaction fee for payment by credit card. Invoices may also be paid on our web site at www.swmobilestorage.com.



Southwest Mobile Storage, Inc.

Rental Agreements: Rental Contracts shall commence on the delivery date. Rental transportation includes, delivery, pick up and any applicable fuel surcharges. Rental rate is charged at a 28 day billing cycle. Customer accepts all responsibility for the equipment and contents while in their control. The SMS Damage Waiver Plan is available at an additional charge.

Sale Agreements: Specifications, floor plans and placement approval, sales contract or purchase order and down payment must be received prior to scheduling of construction. Unless credit has been previously approved, customized sales require an initial down payment of 30%. Unless otherwise specifically stated in this quote, balance is due at delivery. With prior approval, terms are Net 10 days. Sales or use taxes, property tax, manufacturer's or other excise tax levied by federal, state or municipal government, or any sub-division thereof, are the liability of the purchaser and if paid by SMS are chargeable to the purchaser. SMS reserves the right to cancel this contract and collect fees as noted upon:

1. Breach of contract by purchaser.
2. Failure by the purchaser to make payment as required.
3. If the purchaser is determined to be insolvent or declares bankruptcy, SMS may require advanced payment or may cancel the order if SMS, in good faith, doubts the purchaser's ability to pay in general.

No terms contained in the purchaser's purchase order, shipping request or any other communications shall vary the terms and conditions of this agreement, expressed herein, whether or not shipment of goods followed receipt of such purchase order or communication.

Storage Fees: Units stored at an SMS facility beyond 15 days of the originally scheduled delivery date will be charged 5% of the sell price per month.

Warranties: Used sale transaction equipment is sold on an "as is" basis with no guarantee. Refurbished equipment has a six (6) month limited warranty. New, customized equipment includes a limited one (1) year warranty from date of completion provided the Customer shall have complied with all User Manual instructions, recommendations and maintenance requirements. SMS in no event shall be liable for damages to persons or property arising out of the use of items rented or sold. This warranty supersedes all prior assurances, written or oral made by SMS, its agents or representatives.



CITY OF KINGMAN COMMUNICATION TO COUNCIL



TO: Honorable Mayor and Council Members

FROM: Mike Meersman, Director of Parks

MEETING DATE: Tuesday, September 15, 2015

AGENDA SUBJECT: Golf Course Management Agreement Review

SUMMARY:

The attached information is for your review of the changes to the 2016 Golf Course Manager Agreement before presenting it to the Golf Course Manager. This Agreement was prepared by Council Member Larry Carver, City Manager John Daugherty, Finance Director Tina Moline, Park and Recreation Director Mike Meersman and City Attorney Carl Cooper.

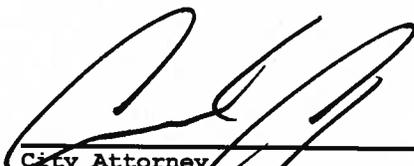
ATTACHMENTS:

- 1) Letter of explanation on the 2016 (GCM) Golf Course Manager Agreement Changes from 2012.
- 2) Golf Course Management Agreement for Kingman Municipal Golf Course AKA Cerbat Cliffs Golf Course 2016.
- 3) Golf Course Management Agreement for Kingman Municipal Golf Course AKA Cerbat Cliffs Golf Course 2012.

STAFF RECOMMENDATION:

Staff requests Council to go into executive session pursuant to ARS38-431.03(A)(4); to review the Golf Course Management Agreement.


Signature of Dept. Head


City Attorney
Approved as to form


City Manager's Review

AGENDA ITEM: 11