

**CITY OF KINGMAN  
MEETING OF THE COMMON COUNCIL  
Council Chambers  
310 N. 4th Street**

**5:30 P.M.**

**AGENDA**

**Tuesday, June 2, 2015**

**REGULAR MEETING**

**CALL TO ORDER & ROLL CALL**

**INVOCATION** will be given by Pete Ernst of Manzanita Baptist Church

**PLEDGE OF ALLEGIANCE**

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

**1. APPROVAL OF MINUTES**

**a. The Workshop Meeting minutes of April 23, 2015.**

**b. The Special Meeting minutes of May 19, 2015.**

**c. The Regular Meeting and Executive Session minutes of May 19, 2015.**

**2. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC**

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

**3. CONSENT AGENDA**

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the CONSENT AGENDA and will be considered separately.

**a. Liquor License Application**

Applicant Andrea Dahlman Lewkowitz of Safeway, Inc. has applied for acquisition of control of a Series 9 Liquor License for a grocery store located at 3970 Stockton Hill Road. **Staff recommends approval.**

**b. Liquor License Application**

Applicant Andrea Dahlman Lewkowitz of Safeway, Inc. #2017 has applied for acquisition of control of a Series 9 Liquor License for a grocery store located at 3125 Stockton Hill Road. **Staff recommends approval.**

**c. Recommendation from the Tourism Development Commission (TDC) for the quarterly payment to Kingman Visitor Center, Inc. for tourism services**

The tourism funding agreement between the City of Kingman and the Kingman Visitor Center, Inc. specifies that a quarterly payment be made in the amount of \$51,250 upon submission and acceptance of the tourism quarterly report. The most recent quarterly report was submitted and accepted by TDC at the May 26, 2015 special meeting and is attached for review. **Staff supports the TDC recommendation for Council approval of the quarterly payment to Kingman Visitor Center, Inc. for tourism related services.**

4. **OLD BUSINESS**

a. **City funded events for the Fourth of July celebration**

The City Manager will again voice staff's concerns over the last minute plans to have fireworks and the still lacking proof of insurance naming the City as co-insured, with the limits necessary to protect the City as best as possible. The City Manager has been working with Dora Manley on the block party concept including discussions about the city paying for hot dogs to be given away for free, Coca-Cola setting up a vendor booth to sell soft drinks, and the insurance covered by the Kingman Area Chamber of Commerce. As part of the on-going efforts to promote the City in our competition to win the ABC Competition, staff talked about handing out free sparklers and having participants walk up Fourth Street to City Hall and filming it from above. Ms. Manley has been working on securing a DJ for musical entertainment. This is a back-up plan if the fireworks do not happen, but again it needs to be coordinated and advertised and if the City waits too long it will not be possible. **Staff does not recommend approval of the request for fireworks and has some reservations about sparklers.**

b. **Consideration of an application from Shawn Walsh for up to \$35,000 from the Tourism Development Commission to fund fireworks and fire protection for a Fourth of July Celebration.**

Shawn Walsh of the Community Improvement Foundation approached the City Council on May 19, 2015 concerning funding for a fireworks celebration at the Sand Drags Tracks located west of Route 66 and north of Grace Neal Parkway on July 4, 2015. Mr. Walsh was invited to submit an application to the Tourism Development Commission (TDC). Mr. Walsh prepared an application to the TDC for \$35,000 (\$25,000 for fireworks and \$10,000 for fire protection from Northern Arizona Consolidated Fire District). Mr. Walsh was not certain the fire protection would cost \$10,000 and stated he would not seek funding beyond the actual cost. A special meeting of the TDC Commission was held on May 26, 2015. The TDC believed a fireworks celebration for the 4th of July was very appropriate, but did not believe tourism monies should be used to fund fireworks because fireworks do not bring tourists to town (put "heads in beds"). The TDC voted 4 to 0 to recommend the TDC monies not be used to fund the fireworks program this year. The TDC believed the fireworks should be funded from the General Fund of the City. **The Tourism Development Commission unanimously voted (4 to 0) to recommend not funding the \$35,000 application (\$25,000 for fireworks and \$10,000 for fire protection) from Shawn Walsh.**

5. **NEW BUSINESS**

a. **Discussion and Possible Action on the National League of Cities Service Line Program**

Ashley Shiwarski, Business Development and Inside Sales Manager for Utility Service Partners, will give a presentation on the program including how it will benefit residents and provide some revenue to the City. This program is backed by the National League of Cities and the Arizona League of Cities and Towns. This company would like City backing to send

solicitation letters to residents for insurance against utility infrastructure breakage that is the property owner's responsibility. **Council discretion.**

**b. Public Hearing and consideration of Ordinance No. 1798 to approve the rezoning of a 2.46 acre parcel located on the east side of N. Fairfax Street between Berk Avenue and Sunrise Avenue**

This is a request from UniSource Energy Services to rezone a 2.46 acre parcel located on the east side of N. Fairfax Street between Berk Avenue and Sunrise Avenue from R-2: Residential, Multi-Family, Low Density to R-R: Rural Residential to allow for the use of property for the construction, operation and maintenance of a 69kv utility substation. The Planning and Zoning Commission held a public hearing and reviewed the Goals and Objectives of the Kingman General Plan 2030, the Standard for Review and the applicant's request. There were no objections from nearby property owners during the public testimony. The Planning and Zoning Commission voted 4-0 to recommend approval of the rezoning to R-R as requested with certain conditions. Conditions included requirements for a building permit and survey, submittal of a drainage report, landscaping, construction of a block wall around the perimeter of the project site, and extension of water lines and street improvements. **The Planning and Zoning Commission recommends approval of the rezoning request.**

**6. REPORTS**

**Board, Commission and Committee Reports by Council Liaisons**

**7. ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER**

*Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.*

**If needed.**

**8. EXECUTIVE SESSION**

The City Manager requests that the Mayor and Council make a motion to go into executive session pursuant to ARS 38-431.03(A)(3).

**a. Discussion of possible legal action concerning downtown abatement issues including potential demolition issues.**

**b. Discussion and possible direction given to staff concerning city owned land on Andy Devine Ave.**

**ADJOURNMENT**

Posted \_\_\_\_\_ by \_\_\_\_\_

**CITY OF KINGMAN  
MEETING OF THE COMMON COUNCIL  
Council Chambers  
310 N. 4<sup>th</sup> Street**

**9:00 A.M.**

**MINUTES**

**Thursday, April 23, 2015**

**WORK SESSION MEETING OF THE COMMON COUNCIL**

<b>Members</b>	<b>Officers</b>	<b>Visitors Signing in</b>
<b>Richard Anderson – Mayor</b>	<b>John Dougherty, City Manager</b>	<b>See attached list</b>
<b>Mark Wimpee, Sr. – Vice-Mayor</b>	<b>Jackie Walker, Human Resource Director</b>	
<b>Mark Abram</b>	<b>Carl Cooper, City Attorney</b>	
<b>Larry Carver</b>	<b>Jake Rhoades, Fire Chief</b>	
<b>Jen Miles</b>	<b>Greg Henry, City Engineer</b>	
<b>Stuart Yocum</b>	<b>Robert J. DeVries, Chief of Police</b>	
<b>Carole Young</b>	<b>Mike Meersman, Parks and Recreation Director</b>	
	<b>Diane Richards, Budget Analyst</b>	
	<b>Gary Jeppson, Development Services Director</b>	
	<b>Rob Owen, Public Works Director</b>	
	<b>Joe Clos, Information Services Director</b>	
	<b>Sydney Muhle, City Clerk</b>	
	<b>Keith Eaton, Assistant Fire Chief</b>	
	<b>Tina Moline, Finance Director</b>	
	<b>Kathy McCoy, City Magistrate</b>	
	<b>Trinna Ware, Finance Administrator</b>	
	<b>Erin Roper, Deputy City Clerk and Recording Secretary</b>	

**WORK SESSION**

**ALL WORK-SESSION ITEMS LISTED ARE FOR DISCUSSION ONLY. NO ACTION CAN OR WILL BE TAKEN.** The primary purpose of work session meetings is to provide the City Council with the opportunity for in-depth discussion and study of specific subjects. Public comment is not provided for on the Agenda and may be made only as approved by consensus of the Council. In appropriate circumstances, a brief presentation may be permitted by a member of the public or another interested party on an Agenda item if invited by the Mayor or City Manager to do so. The Mayor may limit or end the time for such presentations.

**CALL TO ORDER & ROLL CALL  
PLEDGE OF ALLIGENCE**

Vice-Mayor Wimpee, Sr. called the meeting to order at 8:01 A.M. and roll call was taken. All Council members were present except for Mayor Anderson and Councilmember Young, who were late. The Pledge of Allegiance was said in unison.

**FY 2015-2016 Budget Work Session**

City Staff will present additional information on several items requested by Council at the April 13, 2015 Budget Work Session. These items include, but may not be limited to, employee compensation, personnel pay compression, water conservation efforts, wastewater user fees, the proposed regional Veterans Court and possible additional revenue sources.

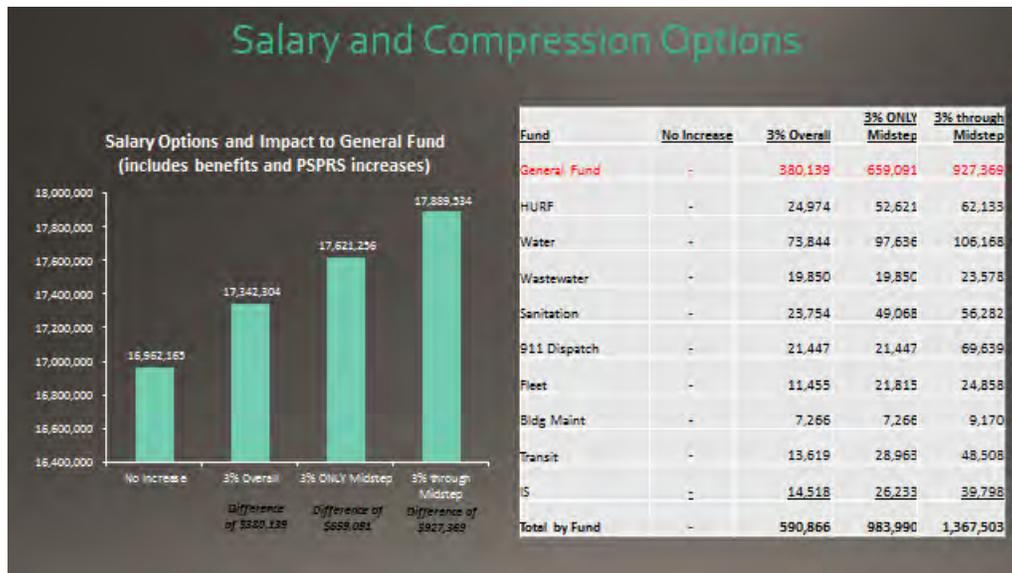
Mayor Anderson arrived at 8:03 A.M.

City Manager John Dougherty stated the Council was emailed several different items on compression related to the employee committees’ findings on salary and compression. Mr. Dougherty stated the initial committee of frontline employees recommended an across the board raise. Mr. Dougherty stated a 3% raise was determined to be conservative enough to allow a second committee to address the problem of compression.

Finance Director Tina Moline stated the second committee recommended a 3% through the mid-step. Ms. Moline displayed the following slides:

Compression Option Descriptions		
Compression Option	Compression Description	Notes
3% Overall	<ul style="list-style-type: none"> <li>3% across-the-board increase to all FTEs (other than contract employees)</li> </ul>	
3% ONLY Mid-step	<ul style="list-style-type: none"> <li>3% across-the-board increase to all FTEs (other than contract employees)</li> <li>Moves employee who is below mid-step but should be at least TO mid-step - based on time in a position and assuming that for every year of service in a position the employee receives a step increase.</li> </ul> <p>Example 1: An employee is currently at a step 2 pay grade. He has been in his position for 6 years. His mid-step pay grade is at step 5. The employee will move to step 5.                      Example 2: An employee is currently at a step 2 pay grade. He has been in his position for 2 years. His mid-step pay grade is at step 5. This employee will not move.</p>	*Over 70 employees will move in this option.
3% through Mid-step	<ul style="list-style-type: none"> <li>3% across-the-board increase to all FTEs (other than contract employees)</li> <li>Moves any employee who is below mid-step but should be somewhere between their current step up to mid-step – based on time in a position and assuming that for every year of service in a position the employee receives a step increase.</li> </ul> <p>Example 1: An employee is currently at a step 2 pay grade. He has been in his position for 6 years. His mid-step pay grade is at step 5. The employee will move to step 5.                      Example 2: An employee is currently at a step 2 pay grade. He has been in his position for 2 years. His mid-step pay grade is at step 5. This employee will move to step 4.</p>	*Over 140 employees will move in this option.

Ms. Moline read the information on the slide and stated the majority of employees were below mid-step.



Ms. Moline read the information on the slide and stated option two was less expensive and would only move employees that belonged at the mid-step.

Councilmember Abram asked what the guidelines were for earning a step increase.

Human Resources and Risk Management (HR/RM) Director Jackie Walker stated the mid-point was where competent employees should be and employees should move at least one step per year. Ms. Walker stated the City did not have a true merit pay system and once an employee was at the mid-step increases were based on longevity.

Councilmember Miles stated the discussion should not revolve around just getting employees to the mid-point but in making adjustments to the salary scales. Councilmember Miles stated she did a comparison and in some cases the City salaries were low and others very high. Councilmember Miles stated she recommended a 2.5% raise for all non-exempt employees as most of the employees on the lower end of the scales needed a cost of living type adjustment. Councilmember Miles read her proposal in entirety, which is included at the end of this report.

Mayor Anderson asked Councilmember Miles about the comparisons she conducted for police and fire.

Councilmember Miles stated she compared the City pay scales to nationwide data and Lake Havasu City data. Councilmember Miles stated the City's mid-point was below the national average for patrol officers and police management. Councilmember Miles stated the City was below the national averages for firefighter salaries as well and the scales needed to be adjusted. Councilmember Miles stated the City needed a competent individual to examine and adjust the scales.

Ms. Walker stated the Council adopted a 50% philosophy, which was the reason the salaries were below mid-point when compared to national averages.

Councilmember Miles stated there were also some positions where the entry salaries were inappropriately high. Councilmember Miles stated someone needed to go range to range and adjust for equity. Councilmember Miles stated a blanket solution was not appropriate.

Mr. Dougherty stated he disagreed with hiring a consultant to conduct a salary scale study. Mr. Dougherty stated the City conducted numerous studies and then did not act on the information, which was wasteful as the studies were not inexpensive.

Mayor Anderson stated he did not feel comfortable excluding exempt employees from a pay raise. Mayor Anderson stated the Council should address the issues with salary scales at a later date rather than rushing to a solution.

Chief DeVries stated many exempt employees worked unpaid overtime in order to cover for staffing shortages. Chief DeVries stated 1% of any pay raise received by a public safety employee would automatically be moved into the retirement system.

Mr. Dougherty stated he received a brief salary survey in his email earlier in the week and the listed cities and towns planned to award the following salary increases: Town of Oro Valley would provide 3.5% for satisfactory and 4% for outstanding performance; City of Goodyear would provide a 3.25-3.5%; City of Tolleson would provide 3.9% overall; Buckeye would provide 1.84% cost of living adjustment and 3.16% lump sum bonus; Prescott Valley would provide a 2% cost of living adjustment, merit increases up to 3%, and 2% employer contributions to non-public safety retirements; City of Litchfield Park would provide a minimum of 2% with some employees receiving up to 5%; City of Glendale would provide 2.5%; Apache Junction was transitioning to a new salary system and some employees would stay at the same pay while others received more; Paradise Valley would provide 3.5%; Lake Havasu City would provide police officers with the rank of sergeant and below who were hired before 2007 with a 16% adjustment, officers hired between 2007-2009 with 10.7%, officers hired between 2009-2011 with 11%, and officers hired between 2011-2012 with 5%. Mr. Dougherty stated Lake Havasu would work to adjust all other employee salaries and police management to within 10% market value next year.

Councilmember Miles stated the salary survey proved that analysis needed to be done and a blanket approach would not solve the problem.

Mr. Dougherty stated there was not enough money to address all the problems, but the City needed to start somewhere.

Councilmember Miles stated the 2.5% proposal would be a start.

Councilmember Carver stated a study needed to be done, but it should be conducted by employees. Councilmember Carver stated the City also needed to look at job descriptions and use the employee's workload, not title, to compare to the national average. Councilmember Carver stated the Council needed to remember the City's market was its tax base and it had to operate within that budget. Councilmember Carver stated 3% raises should be awarded and goals for a salary study and job description review set.

Vice-Mayor Wimpee, Sr. asked where the money for the proposed solutions would come from and if it would be sustainable.

Ms. Moline stated the money would come from sales tax including the 0.5% and it would be sustainable with the current economic climate.

Mr. Dougherty stated Staff was very conservative with the recommendations. Mr. Dougherty stated excess funds from this year were put into reserve with the assumption that Council would make the sales tax

permanent. Mr. Dougherty stated he was confident the City would have the funds to sustain salaries without suffering layoffs, though fully addressing compression may not be possible.

Councilmember Abram stated the City needed to look at salary ranges. Councilmember Abram stated he would prefer a 3% raise with the remaining funds set aside for next year after the issue could be studied further.

Chief DeVries stated failing to address compression would send a negative message to employees, some of who were being actively recruited.

Councilmember Miles stated addressing compression may require large percentage adjustments like those made by Lake Havasu City. Councilmember Miles stated the money should be held until the specific problems could be addressed.

Mayor Anderson stated 3% should be applied and the compression money held until December when a Staff recommendation for correcting compression could be presented.

Councilmember Carver stated the only money currently in the budget was for the 3% raise, not both the raise and compression adjustments.

Mr. Dougherty asked how much money should be set aside and if money needed to be budgeted for an outside consultant even though he did not agree with hiring a consultant.

Councilmember Carver stated the matter should be surveyed internally through a committee.

Vice-Mayor Wimpee, Sr. stated that was already completed through the two employee committees and the 3% only mid-step option should be applied this year.

Councilmember Young arrived at 8:52 A.M.

Councilmember Miles stated the City should ask Lake Havasu City how they determined their percentages.

Chief DeVries stated the committee felt the 3% through the mid-step option was a small step towards addressing the problem.

Kingman Police Officers' Association President Brian Zach addressed the group and stated employees understood there was not enough money to fix all of the problems surrounding employee compensation. Sergeant Zach stated Lake Havasu City used Phoenix salaries as a comparison and he knew the City could not afford those wages. Sergeant Zach stated the City spent \$720,000 in the last year replacing officers who left for higher paying positions. Sergeant Zach stated he has worked to educate employees on what the City can reasonably accomplish.

Councilmember Abram stated the Council should do the 3% through the mid-step and budget additional funds for January if possible.

Mr. Dougherty stated contingency funds could be earmarked for salaries and set aside to allow the Council to work with the funds in January.

Councilmember Carver agreed with Vice-Mayor Wimpee, Sr.'s suggestion to execute the 3% only mid-step option.

Assistant Fire Chief Keith Eaton stated it was impossible to fully correct the problem of non-exempt employees making more money than exempt employees through overtime (OT). Assistant Chief Eaton stated the Fire Department acknowledged the necessity of hiring from the outside for promotions due to a lack of internal interest. Assistant Chief Eaton stated the 3% through the mid-step was a small step in the right direction; however, he agreed with Councilmember Miles that salary ranges needed to be addressed.

Vice-Mayor Wimpee, Sr. stated there were other City departments with great employees that were facing the same problems and it was not only a police and fire issue.

Councilmember Young asked how these solutions would help solve the problem of hiring officers.

Mr. Dougherty stated the issue was retaining officers. Mr. Dougherty stated officers with six or seven years of experience became frustrated when they made the same amount of pay as a rookie officer.

Chief DeVries agreed with Mr. Dougherty.

Mayor Anderson stated the Council would use the 3% only mid-step option recommended by the employee committee with a deadline of December for additional salary information.

Councilmember Abram left the meeting at 9:15 A.M.

Ms. Walker stated the Council would need to provide the employee committee direction on what comparison markets to use. Ms. Walker stated the City would need to use at least five data points in order to avoid potential employment lawsuits.

Councilmember Carver stated the committee should review job descriptions as well in order to match salaries to employees' actual workload.

Councilmember Miles stated the City needed to look at entry level salary problems, especially in areas where there was a 100% difference between a supervisor's salary and the highest subordinate's salary.

Councilmember Carver stated the committee may find that a department head was overpaid and that person's salary may have to be frozen.

Mayor Anderson stated the wastewater treatment item was next on the agenda.

**Wastewater Fund Proposed FY15-16 Budget and Balances**

BASED ON THE PROPOSED FY15-16 BUDGET & BALANCES	502 Fund	512 Fund	513 Fund	Wastewater Fund Total
Beginning Fund Balances	\$ 4,489,464	\$ 9,622,828	\$ 30,000	\$ 14,142,292
<b>Additions to Fund Balance</b>				
Charges for Services	\$ 8,310,000	\$ -	\$ -	\$ 8,310,000
Cash Transfers	\$ -	\$ 3,634,060	\$ -	\$ 3,634,060
Interest & Other	\$ 15,500	\$ 25,000	\$ 120,000	\$ 160,500
<b>Total Additions</b>	\$ 8,325,500	\$ 3,659,060	\$ 120,000	\$ 12,104,560
<b>Reductions to Fund Balance</b>				
Operating Expenses/Capital Outlay	\$ (2,354,450)	\$ (1,729,000)	\$ (150,000)	\$ (4,233,450)
Cash Transfers	\$ (4,123,479)	\$ -	\$ -	\$ (4,123,479)
Debt Payments	\$ -	\$ (3,634,060)	\$ -	\$ (3,634,060)
Contingency	\$ (500,000)	\$ (1,000,000)	\$ -	\$ (1,500,000)
Required Reserve for Repair/Replacement	\$ -	\$ (1,605,381)	\$ -	\$ (1,605,381)
Required Reserve Debt Service	\$ -	\$ (3,892,735)	\$ -	\$ (3,892,735)
<b>Total Reductions</b>	\$ (6,977,929)	\$ (11,861,176)	\$ (150,000)	\$ (18,989,105)
Ending Fund Balances	\$ 5,837,035	\$ 1,420,712	\$ -	\$ 7,257,747
Less: 5-Year List of Capital Improvements				\$ (5,534,000)
<b>Net Ending Fund Balances</b>				\$ 1,723,747

Ms. Moline displayed the above slide and stated the information was emailed to the Council. Mayor Anderson stated the information on page 223 of the preliminary budget showed the ending budget balance was the total of the budgeted funds for next year. Mayor Anderson stated he had a problem with not providing a rate decrease when there was such a large ending balance. Mayor Anderson stated the \$3 credit option would cost the City about \$400,000, which would leave an ending balance of \$5.9 million.

Councilmember Carver asked why the issue of a reduction in wastewater rates was being discussed again when the Council rejected it at the April 13, 2015 budget workshop meeting. Councilmember Carver stated he did not think \$6 million was enough funding when the City was working with a new plant that may need more money for operation costs.

Councilmember Young stated the City was anticipating the sale of the Kingman Crossing land and the money would be needed to expand facilities to that area.

Vice-Mayor Wimpee, Sr. asked if \$300,000 was enough money for expansion.

City Engineer Greg Henry stated lines for five or six blocks could be constructed with \$300,000.

Vice-Mayor Wimpee, Sr. asked if the City was considering expanding into the Butler area. Vice-Mayor Wimpee, Sr. stated the area contained older trailers on septic systems that may or may not have illegally constructed leach lines.

Mr. Henry stated the City was planning on expanding in that direction and there was a high potential for customers.

Vice-Mayor Wimpee, Sr. asked if there were grants to help people with the cost of installing the lines.

Mr. Henry stated there were Community Development Block Grants (CDBG) funds available, but Mohave County was not interested in spending their grant money on sewer lines.

Vice-Mayor Wimpee, Sr. stated the area was critical for the City even though it was located outside of City limits and \$300,000 was not very much money for expansion.

Mayor Anderson asked if the City should allot more money for expansion.

Councilmember Carver stated the issue being discussed was possible reduction in sewer rates.

Vice-Mayor Wimpee, Sr. asked how long the credit would be in effect.

Ms. Moline stated the credit would only apply to the upcoming budget year.

Vice-Mayor Wimpee, Sr. stated the City should work towards permanent reductions, not temporary ones.

Councilmember Yocum agreed with Vice-Mayor Wimpee, Sr.

Councilmember Miles stated the money should be kept for future development projects.

Mayor Anderson stated there needed to be more detailed information on expansion included in the next budget.

Vice-Mayor Wimpee, Sr. stated the City needed to look at ways to permanently reduce rates in the next budget.

Mayor Anderson stated the next topic to discuss was the Veterans Court.

Mr. Dougherty stated the current budgeted amount was \$60,000. Mr. Dougherty stated there were still concerns about transportation to Lake Havasu City for the veterans. Mr. Dougherty stated the cost could increase to \$80,000 if Mohave County did not participate.

Vice-Mayor Wimpee, Sr. stated the Council could agree on \$60,000.

Mayor Anderson stated the next topic was the fireworks.

Mr. Dougherty stated the City would be unable to do a 4<sup>th</sup> of July fireworks display; however, there was the suggestion to have fireworks at the Route 66 Festival. Mr. Dougherty stated the money would remain in the budget to allow Council to spend it at a later date.

Mayor Anderson stated the next topic on the agenda was additional sources of revenue.

Mr. Dougherty stated City fee schedules could be compared to other agencies' schedules in order to decide if the City should raise the rates of some fees. Mr. Dougherty stated this could increase revenue; however, it would not be possible to accomplish this budget year.

Councilmember Carver stated the City needed a property tax.

Councilmember Young stated the Council needed to schedule a workshop to discuss the issue of a property tax.

Mr. Dougherty stated another topic to discuss at the workshop was annexation.

Councilmember Young stated there was a lot of vacant land the City could annex for a low cost. Councilmember Young stated if the City was anticipating commercial growth it needed to have the land in order to collect sales tax.

Councilmember Carver requested the workshop be scheduled for after regular business hours.

Councilmember Young requested the workshop not be scheduled on a Monday.

Councilmember Carver made a MOTION to ADJOURN. Vice-Mayor Wimpee, Sr. SECONDED and it was APPROVED by a vote of 6-0.

**ADJOURNMENT --- 9:42 A.M.**

ATTEST:

APPROVED:

\_\_\_\_\_  
Sydney Muhle  
City Clerk

\_\_\_\_\_  
Richard Anderson  
Mayor

STATE OF ARIZONA)  
COUNTY OF MOHAVE)ss:  
CITY OF KINGMAN)

**CERTIFICATE OF COUNCIL MINUTES**

I, Erin Roper, Deputy City Clerk and Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Work Session Meeting of the Common Council of the City of Kingman held on April 23, 2015.

Dated this 19<sup>th</sup> day of May, 2015.

\_\_\_\_\_  
Erin Roper, Deputy City Clerk and Recording Secretary

## Jen Miles Proposal for Salary and Compression 2015-16

- **2.5% salary increase for non-exempt employees only**
  
- **No increase in salary scales for any range (this makes “midpoint” continuously rise)**
  
- Study done from outside source to recommend:
  - + compression adjustments to salary scales, especially in midpoint and high ends;
  - + adjustments to salary scales in which the entry level or midpoints are exceptionally high
  
- **Council considers alternative to “midpoint” being the goal**

**CITY OF KINGMAN  
MEETING OF THE COMMON COUNCIL  
Council Chambers  
310 N. 4<sup>th</sup> Street**

5:30 P.M.

MINUTES

Tuesday, May 19, 2015

**SPECIAL MEETING**

<b>Members</b>	<b>Officers</b>	<b>Visitors Signing in</b>
<b>Richard Anderson – Mayor</b>	<b>John Dougherty, City Manager</b>	<b>See attached list</b>
<b>Mark Wimpee, Sr. – Vice-Mayor</b>	<b>Jackie Walker, Human Resources Director</b>	
<b>Mark Abram</b>	<b>Carl Cooper, City Attorney</b>	
<b>Larry Carver</b>	<b>Jake Rhoades, Fire Chief</b>	
<b>Jen Miles</b>	<b>Greg Henry, City Engineer</b>	
<b>Stuart Yocum</b>	<b>Robert DeVries, Chief of Police</b>	
<b>Carole Young</b>	<b>Mike Meersman, Parks and Recreation Director</b>	
	<b>Tina Moline, Finance Director</b>	
	<b>Diane Richards, Budget Analyst</b>	
	<b>Gary Jeppson, Development Services Director</b>	
	<b>Burley Hambrick, Public Works Project Manager</b>	
	<b>Joe Clos, Information Services Director</b>	
	<b>Sheri Furr, Public Transit Superintendent</b>	
	<b>Sydney Muhle, City Clerk</b>	
	<b>Lee Hocking, Assistant City Attorney</b>	
	<b>Erin Roper, Deputy City Clerk and Recording Secretary</b>	

**CALL TO ORDER & ROLL CALL**

Mayor Anderson called the meeting to order at 5:29 P.M. and roll call was taken. All councilmembers were present. The Pledge of Allegiance was said in unison.

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

**PUBLIC HEARING on Resolution 4951 and Adoption of Fiscal Year 2015-2016 Budget and Capital/Infrastructure Improvements Plan**

The public hearing and adoption of the final budget and CIP represents the last step in the formal budget process. Council may make additional modifications prior to adoption of the final budget but may not increase the budget above the appropriations set in the tentative budget (\$165,086,559). The

final budget includes approximately \$48 million for operating budgets and the balance appropriated for capital projects, grants, internal transfers and debt service payments. The State of Arizona's Economic Estimates Commission has reported the City's expenditure limitation to be \$41,719,057. The City's final budget, after Home Rule and constitutional exclusions, is estimated to be about \$9 million below the State Expenditure Limitation. It should be noted the City of Kingman does NOT levy a primary property tax, and there are no outstanding or authorized general obligation bonds associated with a secondary tax. **Staff recommends Council hold the public hearing, make any additional changes, and adopt Resolution 4951 and the FY2015-2016 Final Budget and Capital/Infrastructure Improvements Plan.**

Finance Director Tina Moline stated the public hearing was for the final budget and Capital Improvement Plans (CIP) for Fiscal Year (FY) 2016. Ms. Moline stated appropriations were set at \$165 million and the final budget included \$48 million for operations with the remaining balance for CIP. Ms. Moline stated the figures were the same as those discussed two weeks ago. Ms. Moline stated the Council could make modifications to the final budget prior to opening the public hearing.

Councilmember Miles asked Ms. Moline to explain the \$70 million figure on State Schedule C.

Ms. Moline stated the money was another financing source on the CIP and was in the budget book as a revenue source and it was money expected to be collected from developers for the proposed Kingman Crossing and Rattlesnake Wash interchanges.

Budget Analyst Diane Richards stated the funds were previously included on State Schedule D.

Mayor Anderson opened the public hearing at 5:36 P.M. There were no comments from the public. Mayor Anderson closed the public hearing at 5:36 P.M.

Councilmember Abram made a MOTION to ADOPT Resolution 4951 and the FY2015-2016 Final Budget and Capital/Infrastructure Improvements Plan. Vice-Mayor Wimpee, Sr. SECONDED.

Councilmember Miles stated the City's budget was too optimistic when viewed in context with the information on the State of Arizona's billion dollar deficit and Mohave County's deficit. Councilmember Miles stated the adjustments to compensation and salary scales would be difficult to support and would not keep the City competitive.

Mayor Anderson called for a VOTE and it was APPROVED by a vote of 6-1 with Councilmember Miles voting NAY.

Councilmember Young made a MOTION to ADJOURN. Councilmember Abram SECONDED and it was APPROVED by a vote of 7-0.

**ADJOURNMENT 5:39 P.M.**

ATTEST:

\_\_\_\_\_  
Sydney Muhle

APPROVED:

\_\_\_\_\_  
Richard Anderson

City Clerk

Mayor

STATE OF ARIZONA)  
COUNTY OF MOHAVE)ss:  
CITY OF KINGMAN)

**CERTIFICATE OF COUNCIL MINUTES**

I, Erin Roper, Deputy City Clerk and Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Special Meeting of the Common Council of the City of Kingman held on May 19, 2015.

Dated this 2<sup>nd</sup> day of June, 2015.

\_\_\_\_\_  
Erin Roper, Deputy City Clerk and Recording Secretary

DRAFT

**CITY OF KINGMAN  
MEETING OF THE COMMON COUNCIL  
Council Chambers  
310 N. 4<sup>th</sup> Street**

5:30 P.M.

**MINUTES**

Tuesday, May 19, 2015

**REGULAR MEETING**

<b>Members</b>	<b>Officers</b>	<b>Visitors Signing in</b>
<b>Richard Anderson – Mayor</b>	<b>John Dougherty, City Manager</b>	<b>See attached list</b>
<b>Mark Wimpee, Sr. – Vice-Mayor</b>	<b>Jackie Walker, Human Resources Director</b>	
<b>Mark Abram</b>	<b>Carl Cooper, City Attorney</b>	
<b>Larry Carver</b>	<b>Jake Rhoades, Fire Chief</b>	
<b>Jen Miles</b>	<b>Greg Henry, City Engineer</b>	
<b>Stuart Yocum</b>	<b>Robert DeVries, Chief of Police</b>	
<b>Carole Young</b>	<b>Mike Meersman, Parks and Recreation Director</b>	
	<b>Tina Moline, Finance Director</b>	
	<b>Diane Richards, Budget Analyst</b>	
	<b>Gary Jeppson, Development Services Director</b>	
	<b>Burley Hambrick, Public Works Project Manager</b>	
	<b>Joe Clos, Information Services Director</b>	
	<b>Lee Hocking, Assistant City Attorney</b>	
	<b>Sheri Furr, Public Transit Superintendent</b>	
	<b>Sydney Muhle, City Clerk</b>	
	<b>Jim McErlean, Building Official and Plans Examiner</b>	
	<b>Erin Roper, Deputy City Clerk and Recording Secretary</b>	

**CALL TO ORDER & ROLL CALL**

Mayor Anderson called the meeting to order at 5:39 P.M. and roll call was taken. All councilmembers were present. The invocation was given by Phillip Shaw of Trinity Episcopal after which the Pledge of Allegiance was said in unison.

THE COUNCIL MAY GO INTO EXECUTIVE SESSION FOR LEGAL COUNSEL IN ACCORDANCE WITH A.R.S.38-431.03(A) 3 TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

**1. APPROVAL OF MINUTES**

## The Regular Meeting and Executive Session minutes of May 5, 2015

Vice-Mayor Wimpee, Sr. made a MOTION to APPROVE the Regular Meeting and Executive Session minutes of May 5, 2015. Councilmember Miles SECONDED and it was APPROVED by a vote of 7-0.

### 2. APPOINTMENTS

#### a. Appointment or reappointment of Board of Appeals members

Three of the seven members of the Building Board of Appeals have expired terms of service, namely Tom Franks, Mike Van Zandt and Ronald Durgin. All three men have offered themselves for continued service. Three board members are needed. **Staff recommends reappointing Tom Franks for one additional term of two years and appointing Paul Selberg and Crandall Aaron to serve on the Board of Appeals for one term of two years.**

Paul Selberg addressed the Council and provided a handout to the Council that contained his resume and photos of buildings he designed. Mr. Selberg stated he was an architect and had worked in Mohave County since 1988. Mr. Selberg stated he had owned a practice since 1981 and was currently a plans examiner with the proper certifications to review plans for cities.

Crandall Aaron addressed the Council and stated he was a licensed general contractor and was employed by Angle Homes. Mr. Aaron stated he wanted to ensure Kingman had quality construction.

Councilmember Abram asked why Mike Van Zandt and Ronald Durgin were not recommended for reappointment.

Building Official and Plans Examiner Jim McErlean stated Mr. Durgin was suffering from health issues and was not always available to serve. Mr. McErlean stated the board would need to replace two more members in December. Mr. McErlean stated Mr. Durgin and Mr. Van Zandt may be reappointed at that time in order to have a full Board to review new building codes.

Councilmember Carver asked if there was a residency requirement to serve on the board since some of the applicants did not reside within City limits.

City Attorney Carl Cooper stated the board was created as a part of the building and fire codes and was outside of the City's general commissions and committees. Mr. Cooper stated exceptions could also be made due to an applicant's qualifications and/or expertise.

Councilmember Abram made a MOTION to REAPPOINT Tom Franks for one additional term of two years and to APPOINT Paul Selberg and Crandall Aaron for one term of two years. Vice-Mayor Wimpee, Sr. SECONDED and it was APPROVED by a vote of 7-0.

#### b. Appointment of Commissioners to Transit Advisory Commission for KART

Commission member Michele Walker is relocating outside of Arizona and therefore has resigned from the Transit Advisory Commission. Ms. Walker's resignation leaves the commission with just two active members, which is insufficient for a quorum. There are now two active commission members and three vacant positions. Ms. Walker's term was due to expire in October 2016. The other two vacancies are for terms that will expire in October 2017. KART has received

applications from the following three interested members of the Kingman community. They include Jed Noble and Charles E. Hupp both of whom reside within Kingman city limits, and Fred D. Gilbert, Jr., who resides in an unincorporated area of Kingman. In addition, former commission member Bill Laity, a resident of the unincorporated area of Kingman, whose 2nd term expired in October, 2014 has requested that he be reappointed to a third term. Mr. Laity's appointment will require a Super Majority vote from Council. **Staff recommends Council appoint up to three members to fill vacant positions; one (1) to expire in 2016 and two (2) to expire in 2017.**

Mayor Anderson asked who the remaining members of the commission were.

Public Transit Superintendent Sheri Furr stated Margaret Daw and Cere Tabbert were the remaining members and they resided within City limits.

Charles Hupp addressed the Council and stated he lived in Kingman for 15 years and helped the commission select buses eight to 10 years ago. Mr. Hupp stated he wanted to serve Kingman.

Jed Noble addressed the Council and stated he was a lifelong resident of Kingman. Mr. Noble stated he was an engineer for Mohave County and currently served on the Mohave County Public Works Traffic Safety Committee and the Mohave County Transportation Commission. Mr. Noble stated he understood the issues surrounding transportation and traffic and wanted to assist Kingman.

Councilmember Miles asked if the applicants met the commission's residency requirements.

Mayor Anderson asked if the Kingman Area Regional Transit (KART) system served unincorporated areas.

Ms. Furr stated KART served unincorporated areas. Ms. Furr stated a maximum of two commissioners could reside outside of City limits.

Vice-Mayor Wimpee, Sr. stated he believed Bill Laity recently moved into City limits from the Butler area.

Ms. Furr stated she spoke with all four applicants and they said they would be at the meeting. Ms. Furr stated Mr. Laity's term lapsed.

Councilmember Young asked for Mr. Laity's attendance record.

Ms. Furr stated Mr. Laity was reliable and attended every meeting except one, which was due to a miscommunication on the time.

Mayor Anderson stated the Council traditionally favored applicants who appeared at Council meetings.

Councilmember Abram made a MOTION to APPOINT Jed Noble and Charles Hupp for terms to expire in 2017. Councilmember Young SECONDED and it was APPROVED by a vote of 7-0.

Councilmember Young requested the commission return with a recommendation for the final vacancy.

**3. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC**

Those wishing to address the Council should fill out request forms in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or rescheduling the matter for consideration and decision at a later time. Comments from the Public will be restricted to items not on the agenda with the exception of those on the Consent Agenda. There will be no comments allowed that advertise for a particular person or group. Comments should be limited to no longer than 3 minutes.

Kingman resident Maryann van Hasselt stated she was present for the May 5, 2015 Council meeting and she commended the Council for their vote to approve the amendment to the City's general plan. Ms. Van Hasselt stated Kingman needed to be a part of the Interstate 11 (I-11) project in order to secure future growth. Ms. Van Hasselt stated she attended the Arizona Department of Transportation (ADOT) five year planning meeting in Chino Valley. Ms. Van Hasselt stated she would have liked to see councilmembers in attendance in order to represent the people of Kingman. Ms. Van Hasselt stated the money was set aside to use and if it was not used the City would lose it.

Travis Lingenfelter stated the City had an economic development strategic plan in the past, but has been operating without one for several years. Mr. Lingenfelter stated the plan should be updated and the Council should begin with revising the Kingman Airport lease. Mr. Lingenfelter stated there were no performance benchmarks in place and the first benchmark should be the completion of phase two of the Industrial Park. Mr. Lingenfelter stated the second issue to examine in the strategic plan was the interchanges. Mr. Lingenfelter stated the City should look at combining the two interchanges into one with routes to retail and to the industrial park in order to save money.

John Hansen, a Kingman resident, chief operating officer (COO) of Laron Incorporated and president of the Kingman and Mohave Manufacturing Association (KAMMA), stated he was speaking on behalf of KAMMA and other business friendly entities in Kingman. Mr. Hansen stated these entities supported the Rancho Santa Fe interchange. Mr. Hansen stated KAMMA was concerned about the City's position on Kingman Crossing, particularly the belief that Kingman Crossing would benefit the development of Kingman as an inland port by providing a second route to the Kingman Airport for large truck traffic and removing industrial traffic from Andy Devine Avenue. Mr. Hansen stated this was untrue as Kingman Crossing would be unsafe for freight movement between Interstate 40 (I-40) and the Kingman Airport and it would not help manufacturing growth at the Kingman Airport Industrial Park. Mr. Hansen stated Kingman would have to choose between the two interchanges due to lack of funding. Mr. Hansen stated in order to build Kingman into a leading manufacturing town a safe, high capacity freight route between I-40 and the Industrial Park would need to be built. Mr. Hansen stated the Kingman Crossing interchange could not provide the necessary qualities for an effective freight route.

Ed Jones presented a certificate of completion to Mayor Anderson for a civil liabilities class he attended in Los Angeles, California.

**4. CONSENT AGENDA**

All matters listed here are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired that item will

be removed from the CONSENT AGENDA and will be considered separately.

**a. Liquor License Application**

Applicant Joseph C. Fellers of Black Bridge Brewery has submitted a temporary Application for Extension of Premises/Patio Permit for an event on June 13, 2015. **Staff recommends approval.**

**b. Liquor License Application**

Applicant Paul A Allen Sr. of El Potrillo has applied for a Series 12 Liquor License for a restaurant at 2535 Hualapai Mtn. Rd. #A. **Staff recommends approval.**

**c. City of Kingman Letter of Support of Mohave County TIGER grants Application**

On April 27, 2015 the City of Kingman Public Works staff received a correspondence from Mr. Steve Latoski, Director of Mohave County Public Works, requesting a "letter of support" from the City of Kingman for a TIGER Grant application to resurface and provide Shoulder Betterments to 36 miles of Stockton Hill Road. The proposed project would include the resurfacing as well as installing concrete-capped gabion basket aprons to reduce shoulder erosion and road damage from the Kingman City limits on North Stockton Hill Road to Pierce Ferry Road. Mohave County staff has written the letter and addressed it to Mr. Anthony R. Foxx, Secretary of the US Department of Transportation. **Staff recommends authorizing the Mayor to sign the Letter of Support.**

**d. Special Event Liquor License Application**

Applicant Cynthia J. Levesque of Cornerstone Mission has applied for a Series 15 Special Event Liquor License for an event to take place Saturday, July 11, 2015 from 6:00 P.M. to 11:00 P.M., at 201 N Fourth Street in Kingman. **Staff recommends approval.**

**e. Dispatch Intergovernmental Agreement - Resolution 4952**

The Intergovernmental Agreement between the City Of Kingman and Northern Arizona Consolidated Fire District, Golden Valley Fire District, Pinon Pines Fire District, Pine Lakes Fire District, Lake Mohave Ranchos Fire District for dispatch services has been revised after review with the current user group. This revision accounts for all costs to be shared for the services rendered. The original Intergovernmental Agreement was entered into in 2012 and is due to expire June 30, 2015. Resolution 4952 has been completed in order to allow the city to enter into this agreement. Operating costs will be allocated to each entity based on the estimated budget and prorated to each entity based on the percentage of 2014 call volumes associated with each entity. The City Attorney and Finance Director have reviewed this agreement for compliance with current city policy. **Staff recommends approval.**

**f. Consideration of Amendment No. 1 to Engineering Contract ENG14-084 to include Phase Two projects**

On March 17, 2015, Council approved construction contract ENG14-084 with Freiday Construction, Inc. for Phase One projects which included five water and sewer projects and one water tank rehabilitation project. Staff has previously recommended that the CMAR project be broken into separate construction phases. This amendment to the contract will add Phase Two projects to the construction contract. The second phase will include the following projects: ENG14-097: Water Line Replacement in Evans Street and Melody Street; 05-S-0030: Sewer Line Realignment in Maple Street and Walnut Street; ENG12-021: Sewer Line Extension in Southern Avenue, Jackson to Monroe; ENG14-088: Sewer Line Extension in Southern Avenue, Monroe to Adams; ENG14-098: Sewer Line Extension in Jerome Street; ENG14-099: Sewer Line Extension

in Prescott Street. Staff has requested a Guaranteed Maximum Price (GMP) for the second phase of this project from Freiday Construction, Inc. The negotiated GMP for phase two is \$620,414.17. Phase Two will add an additional 180 calendar days to the original construction contract time, extending it to March 31, 2016. **Staff recommends approval.**

**g. Resolution #4953 – Revise Exhibit A, B and C – Classification and Compensation Schedule**

Attached Resolution #4953 amends the Classification and Compensation Plan for FY 2015-2016 via Exhibits A, B and C. Adopting the attached resolution will modify the classification and compensation schedule by: 1. Attached Exhibit A reflects an increase of 3% to the FTE salary scale and sets the total authorized budgeted full time positions for Fiscal Year 2015/2016 at 334 FTE and 40.5 FTE as authorized but unfunded. This is a net increase of 2 FTE and a decrease of 1 unfunded FTE over the prior year; 2. Attached Exhibits B and C reflect the following changes: a. Fire Department – re-fund 1 unfunded Battalion Chief position resulting in a decrease in the unfunded count and an increase to the funded Battalion Chief count. Also, reclassify 1 Assistant Fire Chief position to Battalion Chief and change the Salary Grade from 224 to a lower Salary Grade of 221. The result of this change decreases the Assistant Fire Chief count by 1 and increases the Battalion Chief count by 1, to a lower level classification; b. Police Department – reclassify 1 Administrative Secretary position to Administrative Assistant and change the Salary Grade from 204 to a higher Salary Grade of 206. The result of this change decreases the Administrative Secretary count by 1 and increases the Administrative Assistant count by 1, to a higher level classification; c. Public Works-Building Maintenance – add and fund 1 new Building Maintenance Technician position at Salary Grade 209. The result of this addition increases the Building Maintenance Technician count by 1. 3. Exhibit D, Certification Pay, will remain unchanged in Fiscal Year 2015/2016. **Staff recommends approval.**

Councilmember Miles requested the removal of item “G” from the Consent Agenda.

Councilmember Miles made a MOTION to APPROVE the Consent Agenda with the exception of item “G.” Councilmember Young SECONDED and it was APPROVED by a vote of 7-0.

Councilmember Miles asked why item “G” was separate from the budget for Fiscal Year (FY) 2016.

Human Resources and Risk Management Director Jackie Walker stated item “G” was separate from the budget because it required a separate resolution for the required modifications.

Councilmember Abram asked if item “G” was strictly a reclassification of job descriptions.

Ms. Walker stated the resolution would modify some job classifications as well as the salary scales.

Councilmember Miles asked if the resolution authorized the 3% raise.

Ms. Walker stated the resolution changed the scale and adopted the raise.

Councilmember Miles asked if it was possible to provide a raise without adjusting the salary scales.

Ms. Walker stated awarding the 3% raise without changing the salary scales would affect recruitment and move employees off the salary scale.

Councilmember Miles asked if it was possible to move all the employees up one step instead of awarding the 3% and changing the salary scales.

Ms. Walker stated there were different percentages between the steps based on the market, which prevented moving all employees up the scale by 3%.

Councilmember Young asked if awarding the raise would change entry level salaries.

Ms. Walker stated it would.

Councilmember Carver made a MOTION to APPROVE item "G." Vice-Mayor Wimpee, Sr. SECONDED and it was APPROVED by a vote of 6-1 with Councilmember Miles voting NAY.

## 5. OLD BUSINESS

### a. **Smoking in Vehicle Ordinance 1797**

Following direction from City Council, staff has prepared an ordinance to address smoking in motor vehicles with a minor. The ordinance is a secondary violation and offers a diversionary program on smoking education for first time offenders. **Staff recommends approval.**

Chief of Police Robert DeVries stated the proposed ordinance was a secondary offense, which meant drivers could not be pulled over for it.

Councilmember Young asked if there was a limit to the number of fines a violator could receive.

Chief DeVries stated there was no limit.

Councilmember Abram asked if there was a transition period.

Mr. Cooper stated ordinances went into effect 30 days after approval unless the Council changed the timeframe.

Councilmember Carver asked if it was a zero-tolerance offense and how travelers who violated the law would be handled.

Chief DeVries stated it was not a zero-tolerance offense and it would be the officer's discretion on whether a violator was cited.

Victoria Davis, a member of the Kingman Youth Coalition Beating Up Teen Tobacco (KYC-BUTT), thanked the Council for their time, attention and feedback during the ordinance drafting and proposal process. Tatum Newell, a member of KYC-BUTT, stated the proposed ordinance was not about taking smokers' rights, but about helping to protect those who could not protect themselves. Stefani Merrett, a member of KYC-BUTT, stated the ordinance would help the 320,000 Arizona children who were exposed to secondhand smoke in vehicles every week. Madison McKowan, a member of KYC-BUTT, stated there was no safe level of exposure to secondhand smoke and the ordinance would help improve the lives of children.

Caius McNaughton, an Arizona vapor business owner and board member of the National Association of Vaping Businesses (NAVB), stated he supported the idea of protecting children from secondhand smoke, but including vapor products in the ordinance was a misclassification. Mr. McNaughton stated vaping products were not combustible and did not contain tobacco. Mr. McNaughton stated the combustion of tobacco was what caused harm. Mr. McNaughton stated the industry worked hard to move away from tobacco and the proposed ordinance was not fair to the vaping industry. Mr. McNaughton stated including vaping products with combustible tobacco was a misclassification.

Councilmember Carver asked if Mr. McNaughton was referring to electronic cigarettes (e-cigs).

Mr. McNaughton stated that was correct.

Councilmember Carver asked if there was any indication that e-cigs contained more nicotine than combustible cigarettes.

Mr. McNaughton stated the vapor the user inhaled did contain more nicotine; however, the smoke that was exhaled did not contain enough nicotine to cause a pharmaceutical effect in the human body.

Matt Morales, the executive director of NAVB, stated the industry was against smoking and worked to reduce the tobacco market. Mr. Morales stated e-cigs and vaping products were not the same as combustible products. Mr. Morales stated cigarettes were responsible for causing cancer and contained over 400 ingredients. Mr. Morales stated vaping products only contained four ingredients. Mr. Morales stated the Council was emailed information from the Legacy Project that showed the exhalation from a vaping product only contained 1/1,000 of the originally inhaled components. Mr. Morales stated 40% of the originally inhaled components of a cigarette were exhaled by a user. Mr. Morales stated vaping should not be done by children and parents should not vape in front of children, but to include vaping products in the same ordinance with combustible tobacco was incorrect. Mr. Morales stated each should have its own ordinance as combining them led the public to view them as the same, which was untrue.

Councilmember Carver asked if the City of Tempe's proposed ordinance included e-cigs.

Mr. Cooper stated the proposed ordinance from the City of Tempe had not been altered. Mr. Cooper stated the City of Tempe had their first or second reading of the ordinance.

Steve Johnson, a vapor business owner, stated it was impressive to see young people involved in their community and government, but he disagreed with including electronic nicotine delivery systems in the ordinance. Mr. Johnson stated he agreed with the points made by Mr. McNaughton and Mr. Morales.

Aaron Cericola, a vapor business owner, stated the intent of the proposed ordinance was excellent, but the inclusion of vaping products was inaccurate. Mr. Cericola stated exhalation from vaping products was shown to pose less risk than secondhand smoke. Mr. Cericola asked the Council to remove vaping products from the proposed ordinance.

Councilmember Abram asked who commissioned the studies that were emailed to the Council.

Mr. Morales stated the studies were commissioned by the Legacy Foundation of Cambridge, United Kingdom and the World Health Organization, which were working on tobacco harm reduction and were not part of the vaping industry. Mr. Morales stated the study showed a person who used e-cigs instead of other tobacco cessation products were 60% more likely to never smoke again.

Ms. Newell stated the Food & Drug Administration (FDA) did not regulate e-cigs and no one knew how harmful e-cigs may turn out to be.

Stephanie McKowan stated she grew up in a time period when people believed cigarettes were not as harmful as society now knew them to be. Ms. McKowan stated e-cigs have not been around long enough to know the potential harm. Ms. McKowan stated today's youth should not be the ones to find out later on that e-cigs were harmful. Ms. McKowan stated she was a former smoker and the proposed ordinance would have made her think twice about smoking in the car with minors. Ms. Walker stated addiction clouds parents' judgement and if the ordinance could stop one person a day from smoking in a car with children it would be worth it. Ms. McKowan stated e-cigs and vaping should be included in the ordinance.

Councilmember Young asked how the ordinance would address a parent who was smoking in a parked car.

Chief DeVries stated the ordinance would not apply to parked cars since it was a secondary offense.

Ms. Davis stated KYC-BUTT understood that e-cigs and vapor products were different than traditional tobacco products, but the proposed ordinance addressed secondhand smoke in general and vaping products did emit secondhand smoke.

Councilmember Abram stated he was conflicted on the proposed ordinance because he did not want to over legislate.

Councilmember Young stated a lot of parents do not think about the dangers of secondhand smoke in a vehicle because they grew up with family members who smoked in front of them.

Councilmember Abram stated it was unfortunate that people chose addiction over the health and safety of their children.

Councilmember Miles stated the benefit of ordinances such as Ordinance 1797 was they raised awareness. Councilmember Miles stated she knew people who would think twice about an action if it was a law, such as wearing a seat belt.

Councilmember Carver stated he was also conflicted because he believed the government should stay out of child rearing. Councilmember Carver stated the proposed ordinance could hurt a growing industry. Councilmember Carver stated until there was clear data that secondhand smoke from e-cigs were harmful the devices should not be included in the proposed ordinance. Councilmember Carver stated he disagreed with ticketing for each offense. Councilmember

Carver stated Ordinance 1797 should be sent back to staff for revision.

Mayor Anderson stated he appreciated the vapor industry's efforts and agreed with Councilmember Carver.

Councilmember Young stated she was also conflicted over the balance between personal rights and child welfare. Councilmember Young stated fines may not have that much of an impact on a dedicated smoker.

Councilmember Yocum made a MOTION to ADOPT Ordinance 1797 as presented. Vice-Mayor Wimpee, Sr. SECONDED.

Councilmember Carver stated the officer would have to observe a person smoking in order to issue a citation. Councilmember Carver stated a cigarette in an ash tray or unlit cigarettes would not be a violation.

Mayor Anderson called for a roll call vote.

The MOTION was PASSED by a VOTE of 4-3 with Councilmember Abram, Councilmember Miles, Councilmember Yocum and Vice-Mayor Wimpee, Sr. voting AYE and Councilmember Carver, Councilmember Young and Mayor Anderson voting NAY.

**b. Consideration of Resolution No. 4947 approving a preliminary plat for Airway Plaza, Tract 1984, a subdivision of airspace**

A request from Mohave Engineering Associates, Inc., applicant and project engineer, and Airway Plaza Association, LLC, property owner, for the approval of preliminary plat for Airway Plaza, Tract 1984. The subject property is located at the southeast corner of Airway Avenue and N. Burbank Street and is 3.62 acres. This will be a subdivision of airspace otherwise known as a condominium. The intent is to subdivide eight suites in an existing commercial building into eight separate condominium units. Each unit will be bounded and contained within the interior finished surfaces of the perimeter walls, floors and ceilings of the unit. The area of each unit is 56 to 64 feet wide and 130 feet long. A property owner's association will be established to maintain areas held in common including the exterior parking lot and landscaping, utilities not within the units, bearing walls, and other walls and ceilings not contained within the units. The building was inspected by the Fire and Building Departments as required and no significant problems were identified that would need to be corrected before the approval of the final plat. The City Engineer, however, indicated that three existing driveways and sidewalk ramps at Burbank and Airway do not appear to meet current ADA standards. These areas should be revised. The project engineer indicated that the property owner did not want to make those revisions. There are several additional conditions that were recommended by staff as a result of department and agency comments. **The Planning & Zoning Commission voted 6-1 on April 14, 2015 to recommended approval of the preliminary plat with the recommended conditions in the commission report. Commission Kirkham voted no. Staff recommends approval.**

Mayor Anderson stated the item was removed at the request of the applicant.

**c. Consideration of Resolution No. 4945 authorizing the Mayor to sign any and all documents to submit applications for funding of the Kingman Crossing Traffic Interchange and Rancho**

**Santa Fe Parkway Traffic Interchange projects through the FY2015 TIGER Discretionary Grant Program.**

Upon direction of Council, Staff has prepared the application packages for this year's round of TIGER grants. If the City desires to submit applications for funding of the Kingman Crossing Traffic Interchange and Rancho Santa Fe Parkway Traffic Interchange projects through the FY 2015 TIGER Discretionary Grant program, Council will need to authorize the Mayor to sign any and all documents and certifications necessary to submit these applications, including the Federal Wage Certification stating that the City of Kingman will comply with the requirements of subchapter IV of chapter 31 of title 40, United States Code (Federal wage rate requirements), as required by the FY 2015 Consolidated and Further Continuing Appropriations Act. Applications are to be submitted by 5:00 p.m. EDT on June 5th, 2015. **Staff recommends approval.**

Vice-Mayor Wimpee, Sr. made a MOTION to APPROVE Resolution 4945. Councilmember Abram SECONDED and it was APPROVED by a vote of 7-0.

**d. Update, discussion and possible action concerning City funded events to celebrate the 4<sup>th</sup> of July.**

The Council will discuss options for a City sponsored 4<sup>th</sup> of July celebration and may take action and/or provide direction to staff accordingly. **Council discretion.**

Mr. Dougherty stated the Parks & Recreation Department would not be able to staff an event due to personnel shortages and previously scheduled events. Mr. Dougherty stated closing a street down, such as Beale Street, and hosting a block party would be possible due to minimal staffing requirements. Mr. Dougherty stated the Kingman Fire Department would not participate in an event held outside of City limits, which meant they could not assist with the fireworks display on private land proposed at the May 5, 2015 Regular Meeting. Mr. Dougherty stated he was concerned about a fireworks company trying to accomplish a large show in a short amount of time.

Shawn Walsh stated he understood staff's concerns and the reason Acme Fireworks had not originally bid on the show was they were unaware of the bid. Mr. Walsh stated Acme Fireworks was a large enough company to execute the show and they had more than 20 years of experience.

Councilmember Abram asked if Mr. Walsh had contacted the Northern Arizona Consolidated Fire District (NACFD).

Mr. Walsh stated he would contact them once he had the funding. Mr. Walsh stated it seemed counterproductive to contact the fire department before funding was secured.

Councilmember Abram asked Mr. Walsh if he received a cost estimate from Acme Fireworks.

Mr. Walsh stated he forwarded the City's bids from the other companies and Acme Fireworks stated they could do a show for \$25,000. Mr. Walsh stated he understood the City did not want to take on unnecessary liability, but the money was already budgeted for the fireworks.

Denise Walsh stated Mr. Walsh had done an admirable job trying to pull the show together. Ms. Walsh stated she had lived in Kingman since 1965 and there was only one year the City did not have a fireworks show due to rain. Ms. Walsh stated the 4<sup>th</sup> of July would not be the same without

the fireworks. Ms. Walsh stated the City had insurance policies to cover the costs from lawsuits.

Mr. Cooper stated the City generally awarded money to applicants after evaluating their comprehensive proposals. Mr. Cooper stated Mr. Walsh had not spoken to NACFD and they may not be available. Mr. Cooper stated the City also had to consider the gift clause and the procurement process. Mr. Cooper stated it could appear the City was going around the procurement process if it cancelled a bid with one company and gave money to another. Mr. Cooper stated there was high risk and liability involved in the proposed fireworks display.

Councilmember Miles asked about the block party option.

Mr. Dougherty stated closing down a street with barricades in Downtown Kingman would be possible.

Councilmember Miles asked if there were activities that could be planned using the \$25,000.

Mr. Dougherty stated it was late in the process and he was not sure the City could get vendors.

Councilmember Young asked if staff had discussed any plans for the 4<sup>th</sup> of July.

Mr. Dougherty stated the committee had not been able to meet due to other obligations.

Councilmember Carver asked if the fireworks money could be moved.

Budget Analyst Diane Richards stated the money was in the Tourism Development Commission's (TDC) budget.

Councilmember Young stated the money had to be used for tourism of some kind and could not be moved.

Mr. Dougherty stated the money could be used for another tourism-related activity and if it was not used it would roll over into next year's budget.

Mayor Anderson stated there was a lot of frustration at the possibility of a 4<sup>th</sup> of July without fireworks or a celebration, but he understood the issues with the fireworks and he was not confident the City could arrange a large event in six weeks. Mayor Anderson stated he hoped the City could plan something for next year.

Kingman resident Deborah Adler suggested approaching the radio stations of Kingman as they sometimes sponsored block parties and conducted on-location broadcasts.

Mr. Cooper stated the City had a special event permit process and any group could step forward and apply.

Vice-Mayor Wimpee, Sr. asked Mr. Walsh if he could have a business plan with the appropriate liability insurance ready for review by the TDC.

Mr. Walsh stated he could.

Vice-Mayor Wimpee, Sr. directed staff to call a Special Meeting of the TDC in one week to review Mr. Walsh's plan.

Mayor Anderson directed staff and Mr. Walsh to return to the Regular Meeting of the Common Council on June 2, 2015 with the TDC's recommendation.

6. **NEW BUSINESS**

**None.**

7. **REPORTS**

**Board, Commission and Committee Reports by Council Liaisons**

Councilmember Carver stated he attended the TDC meeting on May 7, 2015. Councilmember Carver stated the commission discussed items related to room tax and the possible disbanding of the TDC. Councilmember Carver stated the Council would receive a recommendation from the commission soon.

Councilmember Abram stated he attended the Planning & Zoning Commission meeting and the group revised the rejected landscape ordinance. Councilmember Abram stated the commission would create a subcommittee that contained builders and retailers in order to receive well-rounded feedback.

Councilmember Yocum stated he attended the Clean City Commission meeting and the group discussed starting a reusable bags campaign in the City.

8. **ANNOUNCEMENTS BY MAYOR, COUNCIL MEMBERS, CITY MANAGER**

*Limited to announcements, availability/attendance at conferences and seminars, requests for agenda items for future meetings.*

**If needed.**

Mr. Dougherty stated he attended the International Council of Shopping Centers (ICSC) conference in Las Vegas, Nevada. Mr. Dougherty stated he made contact with approximately 12 developers and they all expressed interest in Kingman Crossing. Mr. Dougherty stated he also talked about the City as a whole and there was interest for developing other properties in Kingman. Mr. Dougherty stated he would follow up with the developers and keep them informed on available properties.

Councilmember Miles requested an agenda item for a presentation from ADOT relating to the I-11 planning process.

Councilmember Young stated she also attended the ICSC conference. Councilmember Young requested an agenda item to discuss strategic planning for Kingman Crossing.

Councilmember Carver requested an agenda item for an update on the State law forbidding plastic bag bans.

Mayor Anderson stated he also attended the ICSC conference.

9. **EXECUTIVE SESSION**

THE COUNCIL MAY GO INTO EXECUTIVE SESSION IN ACCORDANCE WITH A.R.S.38-431.03(A)(1) TO DISCUSS ANY AGENDA ITEM. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND DECISIONS MADE RELATING THERETO:

**Follow up – City Magistrate Recruitment**

The Council will review the City Magistrate finalist selection and discuss the next phase of the recruitment process.

Vice-Mayor Wimpee, Sr. made a MOTION to enter into EXECUTIVE SESSION. Councilmember Abram SECONDED and it was APPROVED by a vote of 7-0.

The Council entered Executive Session at 7:41 P.M. The Council returned from Executive Session at 8:05 P.M.

Councilmember Abram made a MOTION to ADJOURN. Councilmember Young SECONDED and it was APPROVED by a vote of 7-0.

**ADJOURNMENT 8:05 P.M.**

ATTEST:

APPROVED:

\_\_\_\_\_  
Sydney Muhle  
City Clerk

\_\_\_\_\_  
Richard Anderson  
Mayor

STATE OF ARIZONA)  
COUNTY OF MOHAVE)ss:  
CITY OF KINGMAN)

**CERTIFICATE OF COUNCIL MINUTES**

I, Erin Roper, Deputy City Clerk and Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Minutes of the Regular Meeting of the Common Council of the City of Kingman held on May 19, 2015.

Dated this 2<sup>nd</sup> day of June, 2015.

\_\_\_\_\_  
Erin Roper, Deputy City Clerk and Recording Secretary

# CITY OF KINGMAN COMMUNICATION TO COUNCIL



TO: Honorable Mayor and Council Members

FROM: City Clerk's Office

MEETING DATE: June 2, 2015

AGENDA SUBJECT: Liquor License Application

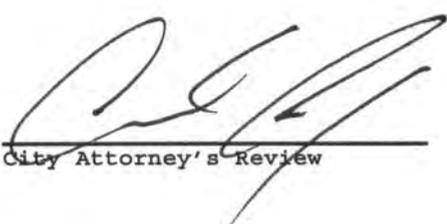
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**SUMMARY:** Applicant Andrea Dahlman Lewkowitz of Safeway, Inc. has applied for acquisition of control of a Series 9 Liquor License for a grocery store located at 3970 Stockton Hill Road.

**ATTACHMENT:** First page of the Liquor License Application.

**STAFF RECOMMENDATION:** Approve the Liquor License Application.

\_\_\_\_\_  
Signature of Dept. Head

  
\_\_\_\_\_  
City Attorney's Review

  
\_\_\_\_\_  
City Manager's Review

AGENDA ITEM: 3a

# ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

15 MAY 6 11:19 AM 9:10

800 W Washington 5th Floor  
Phoenix AZ 85007-2934  
www.azliquor.gov  
(602) 542-5141

## APPLICATION FOR AGENT CHANGE - ACQUISITION OF CONTROL - RESTRUCTURE

Check  
Appropriate  
Box

Agent Change  
Complete Sections 1,2,3,4,6  
(See Note 1 on back)

Acquisition of Control  
Complete Sections 1,2, (3,4 if changing Agent), 6

Restructure  
Complete Sections 1,2,(3,4 if changing Agent), 5,6  
(See Note 2 on back)

### SECTION 1 (COMPLETE THIS SECTION FOR AGENT CHANGE, ACQUISITION OF CONTROL OR RESTRUCTURE)

1. Name (INDIVIDUAL OR EXISTING AGENT (if no agent change) OR NEW AGENT OR CORPORATE OFFICER OR L.L.C. CONTROLLING MEMBER)

Lewkowitz	Andrea	Dahlman	09080016
Last	First	Middle	Liquor License #

2.  Corporation  L.L.C.  N/A: Safeway, Inc. Corp. File #: F-0037205-0  
(Exactly as it appears on Articles of Inc. or Articles of Org.)

3. Business Name: Safeway Food & Drug #1887

4. Business Address: 3970 Stockton Hill Rd. Kingman Mohave 86409  
(Do not use P.O. Box Number) City COUNTY Zip

5. Is the business located within the incorporated limits of the above city or town?  Yes  No

6. Mailing Address: 2600 N. Central Avenue, Suite 1775 Phoenix AZ 85004  
City State Zip

7. Business Phone: (928) 681-4900 Residence Phone: \_\_\_\_\_

8. Does this transaction involve the sale of any portion of the corporate stock?  YES  NO  N/A If yes, submit a certified copy of minutes.

9. Has there been any change of officers?  YES  NO  N/A If yes, submit a certified copy of minutes.

### SECTION 2 (COMPLETE THIS SECTION FOR AGENT CHANGE, ACQUISITION OF CONTROL OR RESTRUCTURE)

Each person listed in Section II must submit a personal questionnaire (Form LIC0101) and a Department approved fingerprint card which may be obtained at the Dept. A person appearing in both lists need only submit one questionnaire and fingerprint card.

1. List individual owner or partners or all directors, officers in corp., members in LLC:

Last	First	Middle	Title	Residence Address	City	State	Zip
See attached							

(ATTACH ADDITIONAL SHEET(S) IF NECESSARY)

2. List stockholders or controlling members owning 10% or more of Corp/LLC:

Last	First	Middle	% Owned	Residence Address	City	State	Zip
See attached							

(ATTACH ADDITIONAL SHEET(S) IF NECESSARY)

1/7/2013

Disabled individuals requiring special accommodations please call the Department

Date Received <u>5/5/15</u>
CSR <u>DW</u>

# CITY OF KINGMAN COMMUNICATION TO COUNCIL



TO: Honorable Mayor and Council Members

FROM: City Clerk's Office

MEETING DATE: June 2, 2015

AGENDA SUBJECT: Liquor License Application

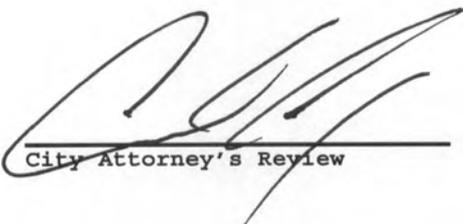
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**SUMMARY:** Applicant Andrea Dahlman Lewkowitz of Safeway, Inc. #2017 has applied for acquisition of control of a Series 9 Liquor License for a grocery store located at 3125 Stockton Hill Road.

**ATTACHMENT:** First page of the Liquor License Application.

**STAFF RECOMMENDATION:** Approve the Liquor License Application.

\_\_\_\_\_  
Signature of Dept. Head

  
\_\_\_\_\_  
City Attorney's Review

  
\_\_\_\_\_  
City Manager's Review

AGENDA ITEM: 36

ARIZONA DEPARTMENT OF LIQUOR LICENSES & CONTROL

800 W Washington 5th Floor  
Phoenix AZ 85007-2934

15 MAY 6 Lir. Lic. AM 9 02

**THIS COPY NOT REDACTED**

www.azliquor.com  
(602) 542-5141

**APPLICATION FOR AGENT CHANGE - ACQUISITION OF CONTROL - RESTRUCTURE**

**NOT FOR PUBLIC DISSEMINATION**

Check Appropriate Box

Agent Change  
Complete Sections 1,2,3,4,6  
(See Note 1 on back)

Acquisition of Control  
Complete Sections 1,2, (3,4 if changing Agent), 6

Restructure  
Complete Sections 1,2,(3,4 if changing Agent), 5,6  
(See Note 2 on back)

**SECTION 1 (COMPLETE THIS SECTION FOR AGENT CHANGE, ACQUISITION OF CONTROL OR RESTRUCTURE)**

1. Name (INDIVIDUAL OR EXISTING AGENT (if no agent change) OR NEW AGENT OR CORPORATE OFFICER OR L.L.C. CONTROLLING MEMBER)

Lewkowitz Andrea Dahlman 09080026  
Last First Middle Liquor License #

2.  Corporation  L.L.C.  N/A: Safeway, Inc. Corp. File #: F-0037205-0  
(Exactly as it appears on Articles of Inc. or Articles of Org.)

3. Business Name: Safeway Food & Drug #2017  
(Exactly as it appears on license)

4. Business Address: 3125 Stockton Hill Rd. Kingman Mohave 86401  
(Do not use P.O. Box Number) City COUNTY Zip

5. Is the business located within the incorporated limits of the above city or town?  Yes  No

6. Mailing Address: 2600 N. Central Avenue, Suite 1775 Phoenix AZ 85004  
City State Zip

7. Business Phone: (928) 753-2943 Residence Phone: ( )

8. Does this transaction involve the sale of any portion of the corporate stock?  YES  NO  N/A If yes, submit a certified copy of minutes.

9. Has there been any change of officers?  YES  NO  N/A If yes, submit a certified copy of minutes.

**SECTION 2 (COMPLETE THIS SECTION FOR AGENT CHANGE, ACQUISITION OF CONTROL OR RESTRUCTURE)**

Each person listed in Section II must submit a personal questionnaire (Form LIC0101) and a Department approved fingerprint card which may be obtained at the Dept. A person appearing in both lists need only submit one questionnaire and fingerprint card.

1. List individual owner or partners or all directors, officers in corp., members in LLC:

Last	First	Middle	Title	Residence Address	City State Zip
See attached					

(ATTACH ADDITIONAL SHEET(S) IF NECESSARY)

2. List stockholders or controlling members owning 10% or more of Corp/LLC:

Last	First	Middle	% Owned	Residence Address	City State Zip
See attached					

(ATTACH ADDITIONAL SHEET(S) IF NECESSARY)

1/7/2013

Disabled individuals requiring special accommodations please call the Department

Date Received 5/5/15  
CSR DW

# CITY OF KINGMAN COMMUNICATION TO COUNCIL



TO: Honorable Mayor and Council Members

FROM: Tina D. Moline, Financial Services Director

MEETING DATE: June 2, 2015

AGENDA SUBJECT: Recommendation from the Tourism Development Commission (TDC) for the quarterly payment to Kingman Visitor Center, Inc. for tourism services

**SUMMARY:**

The tourism funding agreement between the City of Kingman and the Kingman Visitor Center, Inc. specifies that a quarterly payment be made in the amount of \$51,250 upon submission and acceptance of the tourism quarterly report. The most recent quarterly report was submitted and accepted by TDC at the May 26, 2015 special meeting and is attached for your review.

**ATTACHMENT:**

Kingman Visitor Center, Inc. quarterly report and request for payment of TDC funds.

**FISCAL IMPACT:**

The \$51,250 quarterly payment is appropriated within the FY2014-2015 budget.

**RECOMMENDATION:**

Staff supports the TDC recommendation for Council approval of the quarterly payment to Kingman Visitor Center, Inc. for tourism related services.

  
Signature of Dept. Head

\_\_\_\_\_  
City Attorney  
Approved as to form

  
City Manager's Review

AGENDA ITEM: 3C



## **Kingman Visitor Center**

*Heart of Historic Route 66  
America's Route to Grand Canyon West®, Home of the Skywalk®™*

120 W. Andy Devine Ave  
Kingman, AZ 86401

May 14, 2015

Re: January, February, March 2015 Quarterly Report

Honorable Mayor, Council and Tourism Development Commission,

In this report, you will find a review and comparison of numbers for the months of January, February, March 2015, as well as activities and marketing reports for the Kingman Visitor Center.

In addition is a breakdown of expenditures from the following projects for which we are seeking reimbursement in the sum of \$10,731.15 (see page 19 in the report):

- Bob Boze Bell 'The 66 Kid' International Route 66 Festival Exhibit
- Great Race
- Historic Downtown Walking Tour Map
- Historic Electric Vehicle Exhibit in the Route 66 Museum
- Tri-Cty Brochure

With this report, we respectfully request the fourth quarterly payment of \$51,250 and reimbursement of the above listed projects for a total of \$61,981.15.

Respectfully,

A handwritten signature in blue ink that reads 'Joshua Noble'. The signature is written in a cursive style with a horizontal line underneath.

Joshua Noble  
President & CEO  
Kingman Visitor Center, Inc.

**ADVERTISING/MARKETING & PROMOTIONS**  
*advertisement illustrations can be found at the end of this report*

**Arizona Office of Tourism Cooperative Marketing Projects:**

**Arizona Drive Guide:** This quarterly publication is the exclusive magazine endorsed and handed out by car rental companies throughout Arizona with a circulation of 128,000. Starting in 2015, distribution also to include AJ's Fine Foods stores and Hertz-Rent A-Car locations. We participated with a 1/2 page ad in the winter issue to be included during the Super Bowl season.

**Arizona Official State Visitors Guide:** (1/3 page, 4 color advertisement ) This is Arizona's official printed fulfillment piece with a distribution of 450,000 at visitor centers and by mail to those requesting information on visiting Arizona.

**Arizona Official State Highway Map:** (1/2 panel, 4 color advertisement plus visitor information center listing.

**Grand Canyon Journal:** This annual travel guide provides inspiration and total trip planning resources for travelers planning a Grand Canyon trip. It has a circulation of 100,000 along the Grand Canyon travel route in five states (AZ, NV, UT, CO, NM) with a readership of 350,000 and targets a median household income of \$101,500. The full page ad includes 1/2 page of editorial and lead service. We continued participation in the 2015 issue.

**Google Adwords Campaign:** New in FY 2014/15, a Google Adwords Search Marketing Campaign. We collaborated with Madden Media to develop a strategy and set goals for GoKingman.com for March of this quarter. The March report is included in the advertisement section (page 15).

**Phoenix Visitor Guide:** (1/3 page, 4 color advertisement) This is the second year we participated in the Phoenix Travel Guide which has a distribution of 300,000. We continued participation to reach visitors in the Phoenix area for the Super Bowl.

**Sky Harbor T-4:** New in FY 2014/15, we participated in a display ad (plus one bonus display ad) at International Terminal 4 in March at Sky Harbor airport, one of the busiest aviation facilities in the Southwest. The ads were backlit panels measuring 43" high x 62" wide.

**VisitArizona.com:** This is Arizona's official travel information on-line resource. We continued participation in a ROS (run-of-site) media campaign with additional exposure in the Northern AZ pages. We received 47,362 impressions in January, 39,815 in February and 44,249 in March.

**AZ Bike Week:** The Arizona Office of Tourism invited DMOs to participate by manning a booth at the 2015 AZ Bike Week at Westworld in Scottsdale. Ken Matthews from the Kingman Visitor Center assisted on March 25 and 26 handing out maps, giving directions and suggestions for rides in the Kingman area and along Route 66.

**Calendar of Events:** We released a 2015 Community Calendar of events which included 47 unique events and five reoccurring events. The 2015 calendar was mailed out to hotels, restaurants and attractions in December, 2014.

**GoArizona.com:** This site provides additional on-line exposure for Kingman and provides lead service.

**GoKingman.com:** For the quarter, the site and mobile site combined had 50,075 visitors, an increase of 11% over the same period last year. It generated 436 e-mail requests for information and 597 unique digital TIP packet downloads occurred for the quarter.

**ADVERTISING/MARKETING & PROMOTIONS**  
*continued*

**Kingman Daily Miner:** A business-card-sized ad in the monthly Downtown Merchants' section and a 10 column inch advertisement every 2nd Tuesday.

**Mygrandcanyonpark.com:** An on-line presence for travelers considering a Grand Canyon vacation, this website is the on-line companion to Grand Canyon Journal.

**NTA Travel Exchange:** I attended this trade show January 18-22 in New Orleans, LA. I had 20 scheduled appointments, two no-shows and one pick-up. 15 of the appointments results in requests for more information, contacts or media materials.

**Promotional "Kingman Visitor Center" pens** with stylists provided at guest book and to groups. 1,000 produced.

**Media Assistance Provided:**

**January:** Shipped promotional materials to The Netherlands for Jim Hinckley to present at one of the world's largest travel shows in Utrecht in January (attendance estimated at 125,000). Jim made three presentations with over 100 participants each.

**Jan 02:** Hosted Armin Moeller from German travel magazine at Hot Rod Café & Route 66 Museum

**Jan 12:** Provided information on White Cliffs Wagon Trail for a 'Looking Back' article in the Kingman Daily Miner

**Jan 16:** Provided Kingman updates to AAA for the 2015 AAA Tourbook Guide and online at AAA.com.

**Feb 10:** Press Release issued about HEV Foundation acquiring Custer Chair Car, published in Kingman Daily Miner and Economic Development Journal (*see under press samples*)

**Feb 24:** Provided feedback to Kingman Daily Miner for article on economic viability of Route 66 for an article published Mar 1 "66: The Route of all Marketing"

**Feb 25:** Submitted updates to Fodor's Travel Guide

**Feb 26:** Sent list of Route 66 restaurants for food-focused UK Market press release

**Feb 27:** Mailed Kingman & Route 66 brochures and photos to a travel show in Bratislava, Slovakia

**Mar 3:** Provided photos of Beale Street Brews to Route 66 Magazine for up-coming article

**Mar 30:** Travel Writer Joachim Latka on assignment for American Journal (German Market magazine with 180,000 readership) traveling through Kingman June 1. Hosting at Museums, room donated by Kingman Ramada.

## COUNTS

*figures and graphs for this information is in following pages*

**The Kingman Visitor Center** was open 89 days for 801 hours January through March 2015.

**Walk-ins:** For the months January through March 2015, walk-ins totaled 22,427. This represents a 1% increase from 2014 (which was a record 1st quarter since 2008 when the Skywalk had recently opened), and 17% increase over 2013.

**Motor-coach and Group visitation:** 61 groups visited the Powerhouse for the quarter, a 36% increase from the same period in 2014 (with 45 visits), and 12 times as many group visits as the same period in 2012 (5 visits). Of these groups, we surveyed 10 motor-coach drivers and found groups from Japan, China and the United States.

**Guest Book Entries:** Visitors represented in the guest book for October through December 2014 totaled 1,790 parties and 3,901 individuals representing an increase of 35% and 32% reflectively over the same period in 2014. The top 10 domestic and international sources are in Figures 2 and 3 on page 6 of this report.

**Tourist Information Packet Requests:** Not available at this time. We are working on a more accurate reporting feature to better track 'true' leads.

**Room Revenues:** Adjusted data representing Kingman hotel room tax revenues (under the City of Kingman's TDC Department) for December through February totaled \$83,889, representing an increase of 16% over that period in 2013/14 and 21% over 2012/13. Charts with comparative figures for Kingman, Arizona, Mohave County and Flagstaff are included in this report.

**Web Site:** The website continues to pick up traffic, with a 19% gain October 2014 thru March 2015 in unique visitation and a 17% gain in visitation overall compared to the same 6 month period a year ago. Mobile traffic (including mobile use on the full website and mobile site) totaled 34% of all traffic, compared to 25% last year. Bounce rate averaged 53% and average time on site was 2 minutes 45 seconds while visiting 2.9 pages on average.

We also began tracking website rankings on Alexa.com. We found the website to range between #804,734 and #873,498 ranked site on the World Wide Web, which places it within the top 0.5% websites globally. With-in the United States, it ranked between #224,611 and #284,872. Google Pagerank rates it a 4, receiving above average traffic.

## OTHER PROJECTS

**Grand Circle Association Meeting:** Diane Silverman, Giftshop & Information Supervisor, attended the quarterly membership meeting in Moab, UT March 29-30. Diane's report follows:

### *2nd Quarter Grand Circle Meeting*

*This was the largest meeting the Assoc has ever had with 40 people in attendance. They included the State of Utah, Governor's Office of Economic Development: Cicily Kind Howell (global specialist); Page Tourism, Lee McMichael, Tourism Director; Mesa Verde Country, Colorado: Kelly Kirkpatrick, Director of Tourism; Moab Area Travel Council, Marian DeLay, Executive Director; Explore Navajo, Donovan Hanley, Director of Sales; Sky City Cultural Center & Haak'u Museum (Acoma, NM) Emerson Vallo –SW Region Board Member; the Southern Ute Tribe had 7 members present; Forever Resorts from North Rim of Grand Canyon, Wahweap, AZ and other things like raft trips & houseboats; Grand Junction, CO had several people present and a few people who have companies in the Grand Circle but are based in California were also there. One other small community present was Ely, NV. Their executive does a lot of trade shows. He had a pretty good idea of the shows that were worth doing and those that weren't worth a hoot.*

*Dinner Sunday night included a presentation by the host community which was Moab and the hotel we were staying at, Red Cliffs Lodge. Breakfast Monday morning was followed by the business meeting. During that meeting every member present was able to highlight things going on in their region of the Circle and anything special to the group. I talked about our location, close proximity to GC West, Las Vegas, GC South Rim, Rt 66, our wineries, the distillery, our nano brewery, historic downtown & Hualapai Mtn . I got a lot of good questions during and after the meeting.*

*They talked about joint marketing at different trade shows that most of us can't afford to pay for on our own but could split the booth fee and have several different members being able to go to the trade shows that they deem to be most valuable. Getting to the traveling public that has the money to spend and the time to travel rather than a "dreamers show," i.e., people who would if they could but can't so they don't and everything is free and they go get the give-aways and sign up for free trips.*

**Great Race:** We secured lunch bids and continued working with the Great Race to plan for the June 26 lunch stop at the Powerhouse.

**Guest Book Data:** The guest book was redesigned to track more information from visitors. Staff began compiling data to better track party sizes and what activities our visitors are participating in.

**Rotary Club:** Joshua presented to the Route 66 Rotary Club on tourism in Kingman and the functions of the Kingman Visitor Center.

**Arizona 66 Passport surveys:** Staff compiled data from over 1,200 Passport surveys collected from the 2010 and 2012 issues. From this we found that 67% of the respondents indicated that Route 66 was their (or one of their) destinations and that 23% overnighted in an Arizona Route 66 community. We hope to use this data to prove the effectiveness of the passport and raise funds to release a third printing. More complete results from the surveys are on the following page.

**OTHER PROJECTS**  
*continued*

**Arizona 66 Passport Survey Results: 2010 to Present <sup>a</sup>**

- **Total surveys collected:** 1,289 (2010 issue: 57% / 2012 issue: 43%)
- **Total parties surveyed <sup>b</sup>:** 1121
- **Average people per party:** 2.7
- **Route 66 was the destination for 67% of survey respondents**
- **Average Days on Route 66 per party <sup>c</sup>:** 6.7
- **Arizona Route 66 Community overnights as a percent of days traveling Route 66 <sup>d</sup>:** 23%

<b>Parties with Adults:</b>	100%	<b>Parties with Children:</b>	15%
<b>Percent of Total Sample:</b>	91% (2,727)	<b>Percent of Total Sample:</b>	9% (278)
<b>Ave Adults per Party:</b>	2.5	<b>Ave Children per Party (with children):</b>	0.2 (1.7 <sup>e</sup> )

<b>Household Income (HHI)</b>		<b>Average Daily Spend: \$155</b>	
<b>\$25-50K:</b>	28%	<b>under \$50:</b>	4%
<b>\$50-75K:</b>	31%	<b>\$50 - \$99:</b>	13%
<b>\$75-100K:</b>	15%	<b>\$100 - \$149:</b>	31%
<b>\$100-150K:</b>	19%	<b>\$150 - \$199:</b>	15%
<b>\$150K+:</b>	7%	<b>\$200 - \$249:</b>	22%
		<b>\$250 plus:</b>	9%

<b>Top 10 Countries of Origin</b>				<b>Top 10 States &amp; Territories of Origin</b>			
<b>Country</b>	<b>% of total</b>	<b>ave party size</b>		<b>State</b>	<b>% of total</b>	<b>ave party size</b>	
1 U.S.	57%	2.0		1 Arizona	9.1%	2.4	
2 Canada	8.2%	2.1		2 California	9.0%	3.5	
3 United King.	7.8%	2.2		3 Texas	3.3%	2.1	
4 Australia	4.8%	2.5		4 Ontario	2.6%	2.1	
5 Germany	4.3%	2.1		5 Pennsylvania	2.4%	2.1	
6 France	2.6%	2.2		6 Ohio	2.1%	2.2	
7 Netherlands	2.4%	4.9		7 Florida	2.1%	1.9	
8 Italy	1.8%	2.3		8 British Col.	2.0%	2.3	
9 New Zealand	1.6%	2.1		9 Illinois	1.7%	2.1	
10 Spain	1.5%	2.4		10 Nevada	1.7%	1.9	

<b>Visits &amp; Overnights</b>					
	<b>Visits</b>	<b>Overnights <sup>f</sup></b>		<b>Visits</b>	<b>Overnights <sup>f</sup></b>
<b>Topock</b>	24%	< 1%	<b>Ashfork</b>	58%	< 1%
<b>Oatman</b>	57%	-	<b>Williams</b>	90%	30%
<b>Cool Springs</b>	38%	-	<b>GC Railway</b>	11%	-
<b>Kingman <sup>g</sup></b>	96%	33%	<b>Bearizona</b>	6%	-
<b>Valle Vista</b>	40%	-	<b>Flagstaff</b>	85%	35%
<b>Hackberry</b>	85%	-	<b>Lowell Observ.</b>	4%	-
<b>Valentine</b>	49%	-	<b>Meteor Crater</b>	13%	-
<b>Truxton</b>	33%	-	<b>Winslow</b>	66%	9%
<b>Peach Springs</b>	84%	2%	<b>Joseph City</b>	39%	< 1%
<b>Skywalk</b>	7%	-	<b>Holbrook</b>	64%	23%
<b>GC Caverns</b>	41%	< 1%	<b>Petrified Forest</b>	43%	-
<b>Seligman</b>	92%	7%	<b>Lupton</b>	24%	< 1%

- a. Compiled March 23, 2015. Surveys continue to be handed out and collected.
- b. 11%, or 122 parties, completed 2 or more passports, results were entered only once per party. A passport must have least 7 of the 10 stamps to submit a survey and collect a certificate, these results reflect the subset of visitors who meet this criteria.
- c. Average days traveled include all days traveled on Route 66 in and out of Arizona (6,962 days) as reported in the surveys.
- d. Overnights (as reported in surveys) as a percentage of total days traveling on Route 66 in and out of Arizona (1,581 of 6,962).
- e. Only factoring average of parties that have children, total average of all parties is only 0.2 per party, or 1 child every fifth party.
- f. Overnight counts only the first overnight of a party in each community, for example if a party stayed two nights in Williams and one in Holbrook, Williams and Holbrook will each be counted once.
- g. Kingman may be over-represented as more passports are distributed in Kingman than other communities.

## FIGURES - VISITOR WALK-IN & GUEST BOOK COUNTS

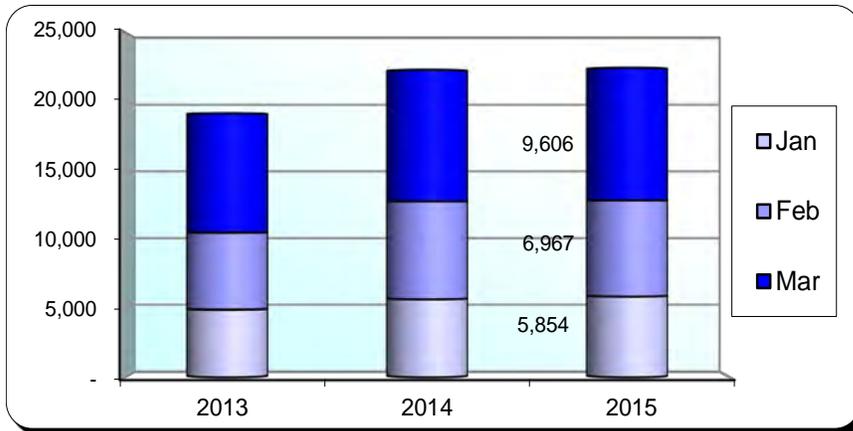


Figure 1  
Powerhouse Visitor Center walk in counts

Figure 2: Top 10 Domestic sources of guest book entries

2014 Q1 Guestbook Top 10 United States						2015 Q1 Guestbook Top 10 United States					
	Party Size	Parties	Individuals	State	% of Total		Party Size	Parties	Individuals	State	% of Total
<b>Ave</b>	<b>2.2</b>	<b>921</b>	<b>2024</b>	<b>All</b>	<b>69.6%</b>	<b>Ave</b>	<b>2.1</b>	<b>1165</b>	<b>2452</b>	<b>All</b>	<b>65.1%</b>
<b>1</b>	2.2	96	209	AZ	15.8%	<b>1</b>	2.7	133	355	CA	19.8%
<b>2</b>	2.2	89	199	CA	15.0%	<b>2</b>	2.0	119	234	MN	13.1%
<b>3</b>	2.4	71	171	MN	12.9%	<b>3</b>	2.1	95	196	AZ	10.9%
<b>4</b>	2.3	43	98	MI	7.4%	<b>4</b>	2.0	61	124	WI	6.9%
<b>5</b>	2.1	42	90	NV	6.8%	<b>5</b>	2.1	58	119	WA	6.6%
<b>6</b>	2.0	43	85	WA	6.4%	<b>6</b>	2.1	51	108	NV	6.0%
<b>7</b>	2.0	42	82	CO	6.2%	<b>7</b>	2.0	53	105	MI	5.9%
<b>8</b>	2.3	33	77	OR	5.8%	<b>8</b>	1.9	48	92	OR	5.1%
<b>9</b>	2.3	34	77	TX	5.8%	<b>9</b>	2.5	28	69	TX	3.9%
<b>10</b>	2.3	33	75	WI	5.7%	<b>10</b>	2.2	29	65	IL	3.6%

Figure 3: Top 10 International sources of guest book entries

2014 Q1 Guestbook Top 10 International						2015 Q1 Guestbook Top 10 International					
	Party Size	Parties	Individuals	Country	% of Total		Party Size	Parties	Individuals	Country	% of Total
<b>Ave</b>	<b>2.3</b>	<b>391</b>	<b>901</b>	<b>All</b>	<b>29.6%</b>	<b>Ave</b>	<b>2.3</b>	<b>594</b>	<b>1382</b>	<b>All</b>	<b>33.2%</b>
<b>1</b>	2.1	257	542	Canada	19.4%	<b>1</b>	2.1	339	727	Canada	18.9%
<b>2</b>	1.9	27	50	Germany	2.0%	<b>2</b>	2.1	36	74	Germany	2.0%
<b>3</b>	3.7	12	44	Australia	0.9%	<b>3</b>	2.3	32	74	Australia	1.8%
<b>4</b>	2.6	16	42	France	1.2%	<b>4</b>	2.7	29	79	Brazil	1.6%
<b>5</b>	2.3	15	34	United Kingdom	1.1%	<b>5</b>	1.9	19	36	France	1.1%
<b>6</b>	7.5	4	30	Argentina	0.3%	<b>6</b>	2.5	15	37	China	0.8%
<b>7</b>	3.0	7	21	Brazil	0.5%	<b>7</b>	1.9	13	25	United Kingdom	0.7%
<b>8</b>	3.0	5	15	New Zealand	0.4%	<b>8</b>	2.8	12	33	Argentina	0.7%
<b>9</b>	3.5	4	14	Norway	0.3%	<b>9</b>	5.7	12	68	Japan	0.7%
<b>10</b>	3.3	4	13	China	0.3%	<b>10</b>	2.0	12	24	Netherlands	0.7%

# HOTEL FIGURES

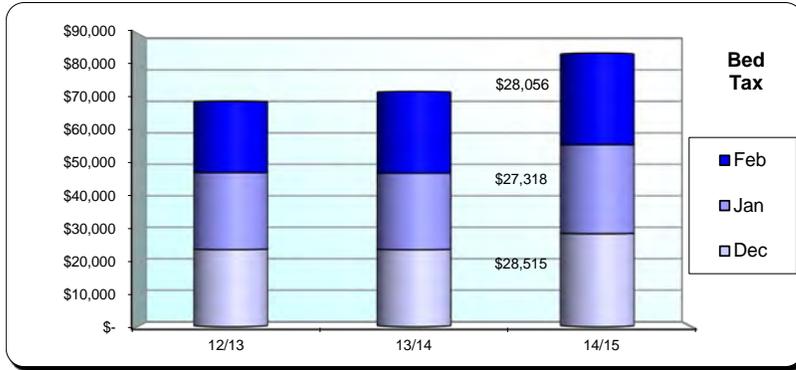


Figure 4  
Hotel Room Tax Revenues

\*Represents the months of December, January & February

Figure 5  
Gross Lodging Sales for the State of Arizona

\*Represents the months of November, December & January

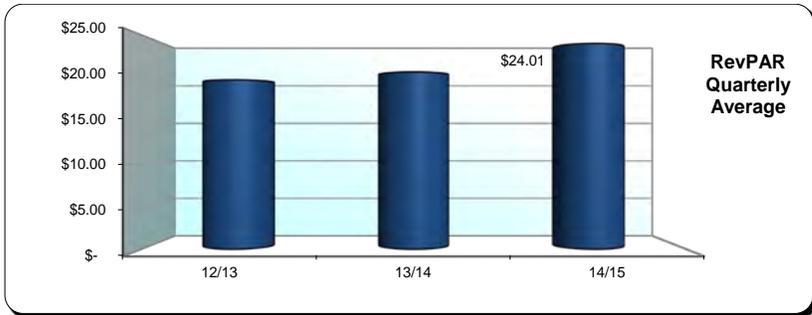
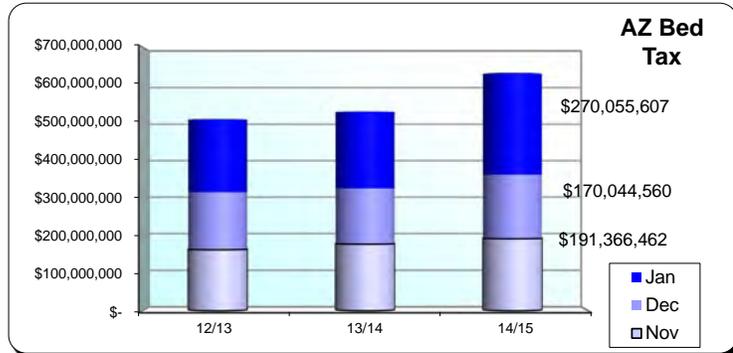


Figure 6  
Revenue Per Available Room (RevPAR)

\*Represents the months of December, January & February

Figure 7  
Revenue Per Available Room (RevPAR) comparing Kingman, Mohave County, Flagstaff & Arizona

\*Represents the months of October, November & December

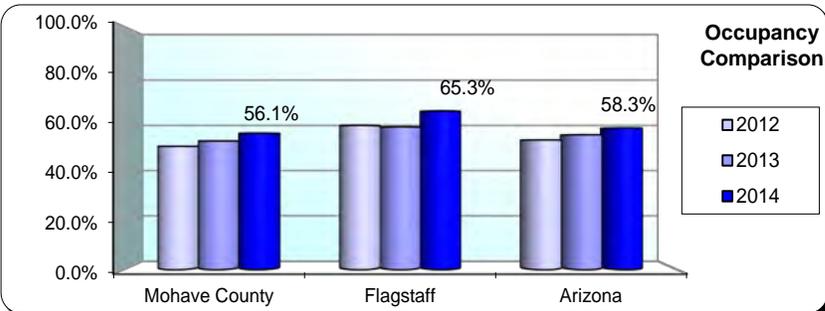
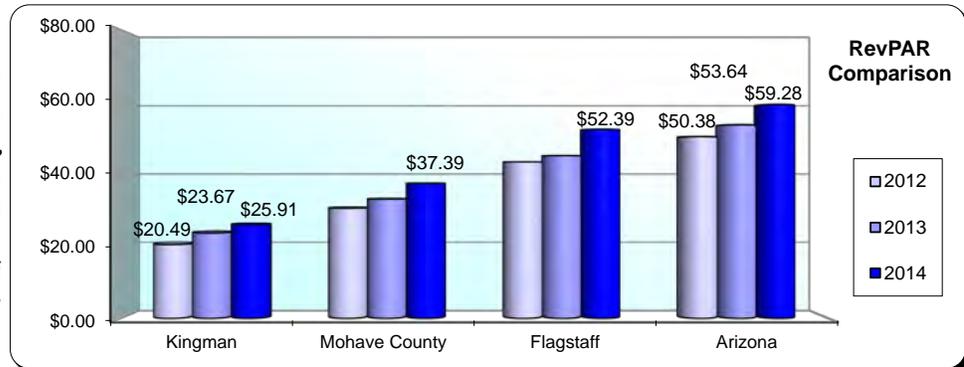


Figure 8  
Occupancy comparing Mohave County, Flagstaff & Arizona

\*Represents the months of October, November & December

# FIGURES - WEB SITE COUNTS

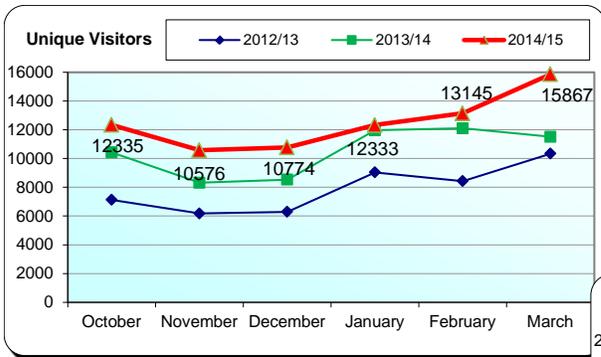


Figure 9  
\* Combines data from www.GoKignman.com and mobile.GoKignman.com

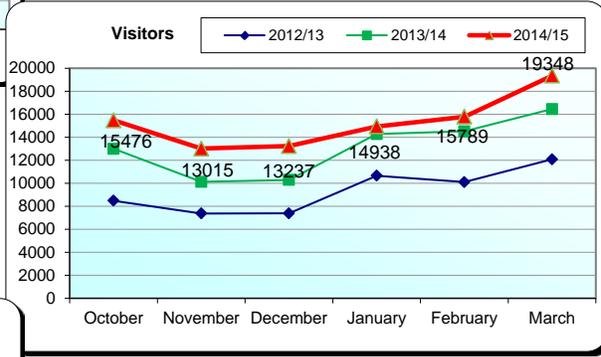


Figure 10  
\* Combines data from www.GoKignman.com and mobile.GoKignman.com

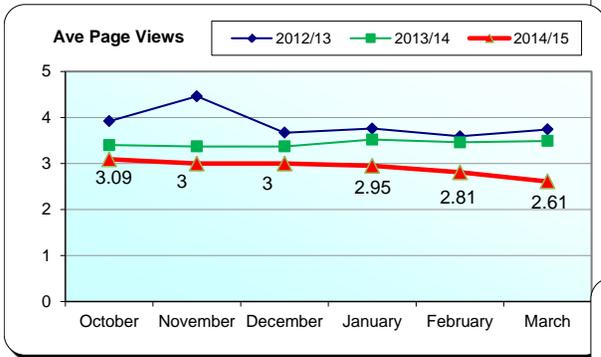


Figure 11  
\* Starting with July 2013, only desktop sessions on www.GoKignman.com are tabulated in this report

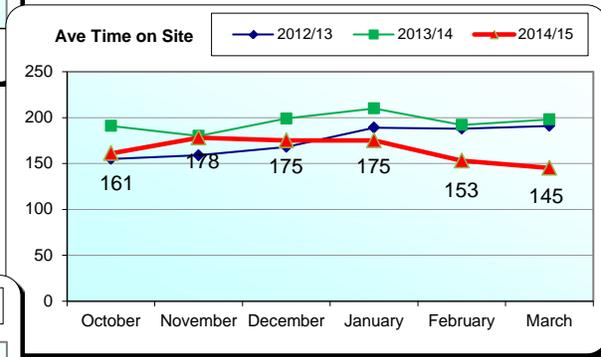


Figure 13  
\* Starting with July 2013, only desktop sessions on www.GoKignman.com are tabulated in this report

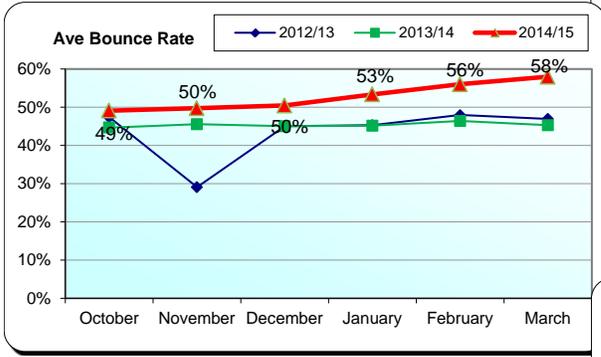
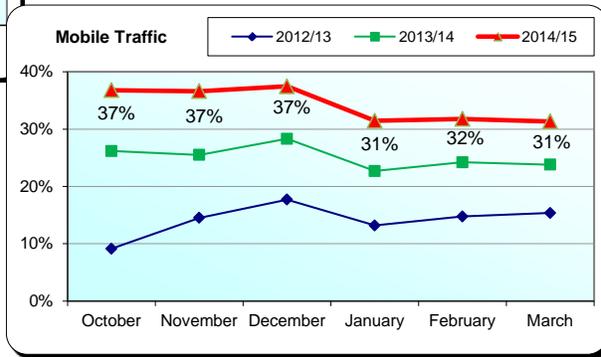


Figure 14  
\* Combines data from www.GoKignman.com and mobile.GoKignman.com



PRINTED MATERIALS  
ANNUAL EVENT CALENDAR

# KINGMAN

# 2015 Events



## JAN

**JAN 1** **Polar Bear Plunge** at Centennial Park • contact Kingman Parks & Recreation, 928.757.7919, [cityofkingman.gov](http://cityofkingman.gov)  
**JAN 24** **Our Time, Our History** at the Mohave Museum of History & Arts • contact Sounds of Kingman, [soundsofkingman.com](http://soundsofkingman.com)

**JAN 24-25** **High Desert Events** Gun, Knife, Coin & Collectibles Show at the Mohave County Fairgrounds • High Desert Events, 928.279.5406, [highdesertevents.net](http://highdesertevents.net)

## FEB

**FEB 7** **Cerbat Motosports / Moto X Madness** at the Mohave County Fairgrounds • contact Cerbat Motosports, 928.279.6770, [cerbatmotosports.com](http://cerbatmotosports.com)

**FEB 14** **Mardi Gras Masquerade Ball** at KRMC East • contact KRMC, 928.681.8656 (Scott Kern), [azkrmc.com](http://azkrmc.com)

**FEB 21** **A Night in the Spotlight Variety Show** at St. John's Methodist Church • contact Cornerstone Mission, 928.757.1535 (Lisa Beauchamp), [cornerstonemissionaz.org](http://cornerstonemissionaz.org)

**FEB 28** **Lions 50/50 Golf Ball Drop** at Centennial Park • contact the Kingman Mohave Lions Club, [lions@kingmanlions.org](mailto:lions@kingmanlions.org)

**FEB 28-Mar 1** **NW AZ Women's Expo & Bridal Show** at the Mohave County Fairgrounds • contact Donna Touchette, 928.757.3368, [northwestarizonawomensexpo.com](http://northwestarizonawomensexpo.com)

## MAR

**MAR 21** **Our Time, Our History** at the Mohave Museum of History & Arts • contact Sounds of Kingman, [soundsofkingman.com](http://soundsofkingman.com)

**MAR 21-22** **Kingman Pet Expo** at the Mohave County Fairgrounds • contact Deborah Elder, 928.727.3300, [kingmanexpos.com](http://kingmanexpos.com)

## APRIL

**APR 12** **Sounds of Kingman Concert** in Metcalfe Park • contact Sounds of Kingman, 928.715.0288 (Robin Gordon), [soundsofkingman.com](http://soundsofkingman.com)

**APR 17-19** **Home & Garden Business Expo** at the Mohave County Fairgrounds • contact the Mohave County Fairgrounds Assoc, 928.753.2636, [mcfairgrounds.org](http://mcfairgrounds.org)

**APR 23-25** **Kingman Hog Dayz** at Mother Road Harley-Davidson • contact Mother Road H-D, 928.757.1166, [motherroadhd.com](http://motherroadhd.com)

**APR 25** **Kelly's Biker Palooza Extravaganza** at Kelly's Performance Specialists • contact Kelly's Performance Specialists, 928.692.6601, [kellysperformancespecialists.com](http://kellysperformancespecialists.com)

## MAY

**MAY 1-3** **Historic Route 66 Fun Run** in Seligman, Kingman and Topock • contact the Historic Route 66 Assoc of Arizona, 928.753.5001, [azrt66.com](http://azrt66.com)

**MAY 2** **KABAM!** (Kingman Area Books are Magic) at Metcalfe Park • contact the Kingman Library, 928.692.2665, [kingmankabam.org](http://kingmankabam.org)

**MAY 9** **Extreme Bull Riding** at the Mohave County Fairgrounds • contact The Kingsmen, 928.753.3131, [kingmanrodeo.org](http://kingmanrodeo.org)

**MAY 9** **Route 66 Race for Hospice** in Historic Downtown Kingman • contact the Kingman Regional Medical Center, 928.681.8656, [azkrmc.com](http://azkrmc.com)

**MAY 9-10** **Festival of the Arts** at Centennial Park • contact the Kingman Route 66 Rotary Club, 928.727.1909 (Mary K. Clark), [route66rotary.com](http://route66rotary.com)

**MAY 16** **Kingman Wine & Food Festival** at Firefighter's Memorial Park • contact MCC Foundation, 480.550.0016 (Liza Noland), [kingmanwinefestival.webs.com](http://kingmanwinefestival.webs.com)

**MAY 17** **Sounds of Kingman Concert** in Metcalfe Park • contact Sounds of Kingman, 928.715.0288 (Robin Gordon), [soundsofkingman.com](http://soundsofkingman.com)

## JUNE

**JUN 6** **It's About Time Car Show** at the Kingman Powerhouse • contact the Timeless Cruisers Car Club, 928.753.3954 (Sergio)

**JUN 6-7** **High Desert Events Gun, Knife, Coin & Collectibles Show** at the Mohave County Fairgrounds • contact High Desert Events, 928.279.5406, [highdesertevents.net](http://highdesertevents.net)

**JUN 6-7** **Relay for Life** of Kingman at Kingman High School • contact Joann Miracle, 928.279.3661, [kingmanrelayforlife.com](http://kingmanrelayforlife.com)

**JUN 14** **Sounds of Kingman Concert** in Metcalfe Park • contact Sounds of Kingman, 928.715.0288 (Robin Gordon), [soundsofkingman.com](http://soundsofkingman.com)

**JUN 20** **Hualapai Mountain Chili Cook-Off** at the Hualapai Mountain Resort • contact Hualapai Mountain Resort, 928.757.3545, [hmresort.net](http://hmresort.net)

## JULY

Jul 4

**4th of July Celebration** at the Mohave County Fairgrounds • contact Mohave County Fair Assoc, 928.753.2636, [mcfairgrounds.org](http://mcfairgrounds.org)

Jul 19

**Sounds of Kingman Concert** in Metcalfe Park • contact Sounds of Kingman, 928.715.0288 (Robin Gordon), [soundsofkingman.com](http://soundsofkingman.com)

## AUG

Aug 6

**Mighty Mud Mania** at Centennial Park • contact Kingman Parks & Recreation, 928.757.7919, [cityofkingman.gov](http://cityofkingman.gov)

Aug 15-16

**Hualapai Mountain Arts & Crafts Fair** at the Hualapai Mountain Resort • contact Hualapai Mountain Resort, 928.757.3545, [hmresort.net](http://hmresort.net)

Aug 16

**Sounds of Kingman Concert** in Metcalfe Park • contact Sounds of Kingman, 928.715.0288 (Robin Gordon), [soundsofkingman.com](http://soundsofkingman.com)

## SEPT

Sep 17-20

**Mohave County Fair** at the Mohave County Fairgrounds • contact the Mohave County Fair Assoc, 928.753.2636, [mcfairgrounds.org](http://mcfairgrounds.org)

Sep 26

**Andy Devine Days Parade** on Beale Street in Historic Downtown Kingman • contact Kingman Parks & Recreation, 928.757.7919, [cityofkingman.gov](http://cityofkingman.gov)

Sep 26-27

**Andy Devine Days PRCA Rodeo** at the Mohave County Fairgrounds • contact The Kingsmen, 928.718.0808, [kingmanrodeo.org](http://kingmanrodeo.org)

Sep 26-27

**Best of The West Route 66 Festival**, location TBA • contact Dora Manley, [dora.manley@yahoo.com](mailto:dora.manley@yahoo.com)

Sep 27

**Sounds of Kingman Concert** at Metcalfe Park • contact Sounds of Kingman, 928.715.0288 (Robin Gordon), [soundsofkingman.com](http://soundsofkingman.com)

## OCT

Oct 3-4

**Brews & Brats Oktoberfest** at Locomotive Park • contact Route 66 Rotary Club, 928.727.1909 (Mary K Clark), [welcometohomedesignkc@yahoo.com](mailto:welcometohomedesignkc@yahoo.com)

Oct 17-18

**Survivalist/Preppers Expo** "Back to the Land" at the Mohave County Fairgrounds • contact Blue Jewel Water, 928.727.3300 (Deborah Elder), [kingmanexpos.com](http://kingmanexpos.com)

Oct 18

**Sounds of Kingman Concert** in Metcalfe Park • contact Sounds of Kingman, 928.715.0288 (Robin Gordon), [soundsofkingman.com](http://soundsofkingman.com)

Oct 24

**Fall Festival** at Centennial Park • contact Kingman Parks & Recreation Dept, 928.757.7919, [cityofkingman.gov](http://cityofkingman.gov)

Oct 31

**Route 66 Cruizers Halloween Bash** in Historic Downtown Kingman • contact Route 66 Cruizers Classic Car Club, 928.303.0073 (John)

## NOV

Nov 7

**Mohave County Veteran's Day Parade** down the 2300 block of Northern Ave • contact Rob Chilcoat, 928.279.9870

Nov 14-15

**Kingman Cancer Care Arts & Crafts Fair** at the Mohave County Fairgrounds • contact the Kingman Cancer Care Unit, 928.757.3760 (Penny White), [kingmancancerfair@yahoo.com](mailto:kingmancancerfair@yahoo.com)

Nov 26

**Kingman Turkey Trot** at the Kingman Powerhouse • contact Chris Brady, 937.304.9357, [cbrady535@yahoo.com](mailto:cbrady535@yahoo.com)

## DEC

Dec 5

**Very Merry Parade of Lights** in Historic Downtown Kingman • contact the Route 66 Trailblazers Rotaract Club, [route66trailblazers@gmail.com](mailto:route66trailblazers@gmail.com)

Dec 5-6

**Santa's Hualapai Wonderland** at Hualapai Mountain Park • contact the Hualapai Mountain Ranger Station, 928.681.5700

Dec 31

**New Year's Eve Boot Scootin' Bash** at Stetson Winery • contact Stetson Winery, 928.757.7206, [stetsonwinery.com](http://stetsonwinery.com)

## MONTHLY

1<sup>st</sup> Friday

**1st Friday of the Month** (excluding January) at Beale Street Brews & Gallery • contact Beale Street Brews, 928.753.4004 (Angela) or [bealestreetbrews.net](http://bealestreetbrews.net)

3<sup>rd</sup> Saturday

**Chillin' on Beale Street** (April thru October) on the 400 block of Beale St. in Historic Downtown Kingman • contact Ron Giesbrecht, 928.897.6039

2<sup>nd</sup> Saturday

**Harley Davidson Customer Appr'n BBQ** at Mother Road Harley-Davidson • contact Mother Road H-D, [motherroadhd.com](http://motherroadhd.com)

3<sup>rd</sup> Wednesday

**KRMC Lunch & Learn** at the Del E. Webb Wellness Center • contact KRMC, 928.681.8656 (Scott Kern)

4<sup>th</sup> Friday

**Monthly Movie Night** at the Kathryn Heidenreich Adult Center • contact the Adult Center, 928.757.2778

GoKingman.com



866.427.7866

Dates, locations and other details may change at any time. For current information and a full list of community events, visit [www.GoKingman.com](http://www.GoKingman.com), or contact the person or organization coordinating the event.

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### ARIZONA'S WEST COAST

the Historic Route 66 Association of Arizona New-Oldtime Visitor Center and museum (Kingman), an aerial sanctuary called Keepers of the Wild Nature Park (Valentine), the underground Grand Canyon Caves (Peach Springs) and the scenic Seligman Historic District.

Route 66 also provides access to Havasu National Wildlife Refuge (Tropic), the former mining camp and now "living ghost town" of

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birds and butterflies. The Akchavik Tribal Preserve near Parker offers birdwatching, as well as a beach area for water play. For a pair of expert eyes to help you spy wildlife, take the fall and winter guided hikes around Lake Mead and Lake Mohave. Try to find highers sleep in the two-day Arizona Game and Fish Department workshop that includes a Colorado River boat ride over its steep banks. **AZ**

**5 FOR FREE**

Grab the family—but leave the wallet—for this sampling of free-admission activities in Arizona's West Coast.

**Akchavik Tribal Preserve, Parker**  
 The Colorado River Indian Tribes are restoring a riparian landscape to its natural state. The uncrowded park allows for canoeing, fishing, swimming, picnicking and wildlife viewing. parkaz.gov

**Alamo Lake State Park Star Nights, Wenden**  
 At these regularly scheduled gatherings, take in nature's night lights through a variety of binoscopes and learn from members of Arizona astronomy clubs about the planets, stars and nebulae you're viewing. azstateparks.com

**Hoover Dam Bypass Drive**  
 Drive to the Nevada side of Hoover Dam and walk back to Arizona along the 3½-mile Colorado River crossing—formally the Mike O'Callaghan-Palmitan Memorial Bridge. It affords breathtaking downstream views of the massive Hoover Dam and Lake Mead. usdo.gov/hooverdam

**Yuma Crossing National Heritage Area**  
 See how wildlife is returning to a restored riparian area along a 2½-mile hiking trail, then stop by Fred Post Interpretive Plaza to learn about the first railroad train to enter Arizona (1877). Its path traced by two high-tower water towers. visityuma.com

**Yuma Proving Ground Heritage Center**  
 Military equipment, munitions, photos and other artifacts detail the history of this US Army test facility established in 1943. www.yuma.army.mil

98 Arizona 2015 Official State Visitor's Guide

### ARIZONA'S WEST COAST

## RESOURCE GUIDE

**AMERICAN INDIAN TRIBES**

**Cocopah Indian Tribe Somerton**  
 Visitors enjoy golfing, gaming, shopping, learning about the tribe's culture and traditions, and experiencing the scenic beauty of the region. Stop by the Museum and Cultural Center to view historical artifacts and cultural displays. (928) 627-1992, cocopah.com

**Colorado River Indian Tribes (CRIT) Parker**  
 Home to four distinct tribes, this community offers a wide variety of cultural attractions, including the Blythe Intaglios, a collection of Chumehuevi baskets at the CRIT Museum, and the Poston Monument, a World War II Japanese internment camp memorial. (928) 669-8970, crit-mn.gov

**Fort Mojave Indian Tribe Needles, California**  
 Located on the border of Arizona, Nevada and California, this tribe is known for its beautiful lands, beadwork and basketry. (760) 629-4591, mojavetribetribemuseum.com

**Fort Yuma-Quechan Tribe Yuma**  
 Bordering Arizona, California and Mexico, these tribal lands include the picturesque Sunrise Point Park and the Yuma East Wetlands, both along the Colorado River. Purchase beautiful beadwork and other crafts by tribal members. Explore the tribe's history at the Fort Yuma-Quechan Museum.

**Senior Center Gift at Quechan Casino**  
 (760) 572-0213

**Hualapai Tribe Peach Springs**  
 The Hualapai Tribe, rafting on the Colorado River, offers a unique experience. (928) 769-2636

**COMMUNITY INFO**  
 See page 111 for more information on Arizona's West Coast.

**NATIONAL WILDLIFE REFUGES**  
 For more information, visit fws.gov.

**Bill Williams River Parker**  
 (928) 667-4144

**Cabeza Prieta Ajo**  
 (520) 387-6483

**Cibola Cibola**  
 (928) 857-3253

**Havasu Needles, California**  
 (760) 326-3853

**Imperial Yuma**  
 (928) 783-3371

**Kofa Yuma**  
 (928) 783-7861

**Mohave County Parks Department Bullhead City**  
 (928) 754-7250, mcparks.com

**Yuma Crossing National Heritage Area Yuma**  
 (928) 373-5198, yumashortage.com

**STATE PARKS, GAME & FISH**  
 For more information on state parks, visit azstateparks.com.

**Alamo Lake State Park Wenden**  
 (928) 669-2088

**Arizona Game and Fish Department Phoenix**  
 (602) 942-3000, azgfd.gov

**Buckskin Mountain State Park Parker**  
 (928) 667-3231

**Cattail Cove State Park Lake Havasu City**  
 (928) 855-1223

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CRUISE ROUTE 66 HISTORY IN KINGMAN

South to Boulder City, a welcoming gateway town to Lake Mead, and on to the Hoover Dam. Visitors can tour the immense hydroelectric facility that created the Lake Mead reservoir just upriver. Then make a splash at the lake itself! The recreation area extends for miles and offers boating, kayaking, tours from Black Canyon River Adventures, camping, hiking, and fishing (see page 69). If you're short on time, the closest destinations to Boulder City include Boulder Beach, Hemenway Harbor, the Historic Railroad Trail, and Lakeshore Drive.

**DAY 4**  
Lake Mead NRA to Peach Springs: 219 miles  
Today's route takes you to the heart of Grand Canyon West 66, a tourism hot spot managed by the Hualapai Tribe. To get there, take US 23 south to Puerco Ferry Road and Diamond Bar Road. Here, the bold can venture out on the glass-bottomed Skywalk bridge over the canyon or take a whitewater rafting trip. Thrill your feet on solid ground? Tour a native village, catch a traditional performance, or browse jewelry and crafts. Drive back down AZ 66 west to stay at Hualapai Lodge at Peach Springs. On the way, you'll pass near Kingman, a center of Route 66 history. Don't miss the Powerhouse Route 66 Museum.

**DAY 5**  
Peach Springs to Grand Canyon: 139 miles  
Take AZ 66 west to reach 1-40 east/Historic Route 66 and press on to Williams, headquarters for the Grand Canyon Railway. Then point your car north on AZ 64 to reach the Grand Canyon's South Entrance. This issue is full of ideas of what to do when you get there; see pages 20-26 for suggestions on the top viewpoints, hikes, museums, and other attractions in the park. You could easily spend a week exploring just the South Rim, so spend any extra vacation days you have here.

**END: GRAND CANYON, AZ**

MYGRANDCANYONPARK.COM

**SEE IT**

## TOP MUSEUMS

Get schooled in these local cultural centers focusing on science and history.

**Navajo Geology Museum**  
This South Rim museum would be worth a visit purely for the view. Expansive north-facing windows look out over and into the canyon from an overlook (Beech Bend) here. But there's lots more: a large 30-mile stretch of the canyon, examples of the different rock layers exposed in the canyon walls, exhibits explaining how periods of deposition and erosion formed the park, and plaques identifying key rock features. Admission is free.

**Floriane Bains and Museum**  
Pop into this small museum on Desert View Drive (see page 28) to see artifacts and artwork from the Native American tribes of the area. Highlight: the tiny spirit-trail figurine, shaped like deer and bighorn sheep, dating back as far as 5,000 years. Admission is free.

**Yerxamp's Visitor Center**  
Though you can talk to rangers and pick up maps here, Yerxamp's offers a lot more.

**Planes of Fame Museum**  
Aviation aficionados, this one's for you! At this museum located halfway between the South Rim and Williams, you can view more than 20 historic aircraft, many of them still flyable during special shows.

**Museum of Northern Arizona**  
Exhibits cover paleontology, fossils, geology, extensive collections of insects from the Colorado Plateau, anthropology (including a recreated Hopi kiva), and fine art.

**Pioneer Museum**  
Step back into the era of ranching, logging, and homesteading in Flagstaff at this small museum, housed in a former town hospital.

**Ancient Totems**  
WHERE DO SPLIT-TWIG FIGURES COME FROM?  
Archaeologists have been finding these tiny figures since 1933 in remote, dry caves in the park, usually buried under rock cairns.

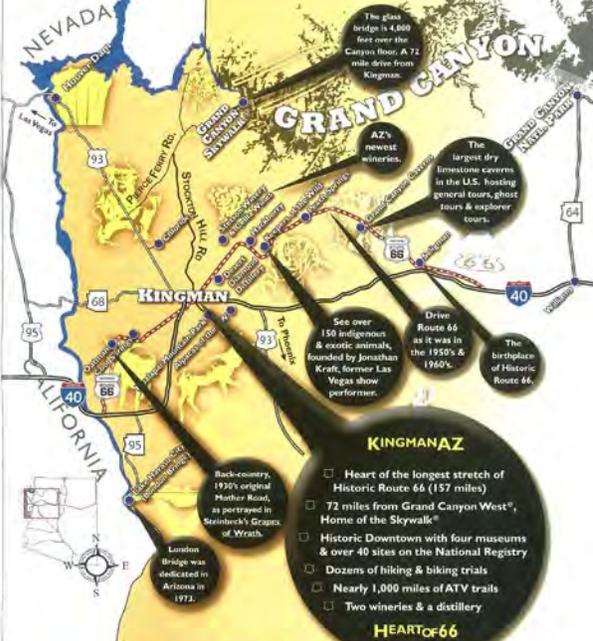
**Drive Route 66 to Kingman**  
CRUISE THE DESERT STRETCH OF THE MOTHER ROAD.  
Whether heading to Grand Canyon National Park or the Grand Canyon Skywalk, don't bypass another Arizona legend—the longest stretch of Route 66 in America. This river of blacktop has brought vacationing Americans to their destinations out West for nearly a century.  
Nostalgic, fast-time travelers and those looking to recall the doo-wop days yearn to experience a uniqueness that's hard to find in today's one-size-fits-all, big-box society. With its open road, switchbacks, scenic back roads, and small roadside stops, Arizona's stretch of Route 66 is an entertaining way to reach your destination while experiencing the All-American Road.  
Kingman, the Heart of Historic Route 66, is positioned conveniently in the cactus groves between Grand Canyon West and Grand Canyon National Park South Rim—the two major Grand Canyon viewpoints. Pick up an Arizona 66 Passport at the Kingman Visitor Center & Route 66 Museum for a true American road-trip experience on your drive to the Grand Canyon. While on the

Mother Road, this handy guide will help you spot the quirky little holdovers from the past, like Hackberry General Store, Grand Canyon Caverns, or the living ghost town of Outman.

FOR MORE INFORMATION:  
KINGMAN VISITOR CENTER  
(866) 427-7866  
GOKINGMAN.COM



Inside the Arizona Route 66 Passport



**NEVADA**  
To Las Vegas

**GRAND CANYON**  
The glass bridge is 4,000 feet over the Canyon floor. A 71-mile drive from Kingman.

**AZ's newest waterfalls**

The largest dry limestone cavern in the U.S., hosting general tours, ghost tours & whisper tours.

See over 150 indigenous & exotic animals, founded by Jonathan Kraft, former Las Vegas show performer.

Drive Route 66 as it was in the 1950's & 1960's.

The birthplace of Historic Route 66.

**KINGMAN, AZ**

- Heart of the longest stretch of Historic Route 66 (157 miles)
- 72 miles from Grand Canyon West®, Home of the Skywalk®
- Historic Downtown with four museums & over 40 sites on the National Registry
- Dozens of hiking & biking trails
- Nearly 1,000 miles of ATV trails
- Two wineries & a distillery

**HEART OF 66**

**KINGMAN ARIZONA**  
HEART OF ROUTE 66

1-866-427-7866  
GoKingman.com

# ADVERTISING AOT COOPERATIVE ADVERTISING PROJECT - SKY HARBOR

PHOENIX SKY HARBOR PHX client photos

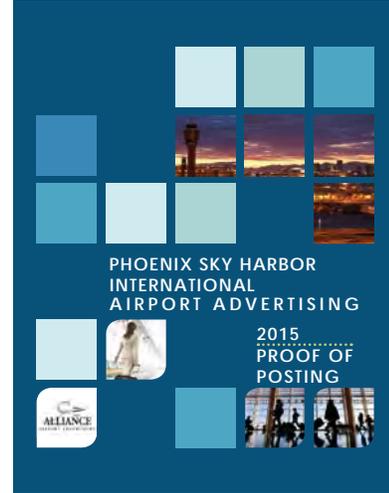


T4P-W-15



T4P-W-15

**Alliance Airport Advertising**  
4686 East Van Buren Street, Suite 185, Phoenix, AZ 85008



PHOENIX SKY HARBOR PHX client photos



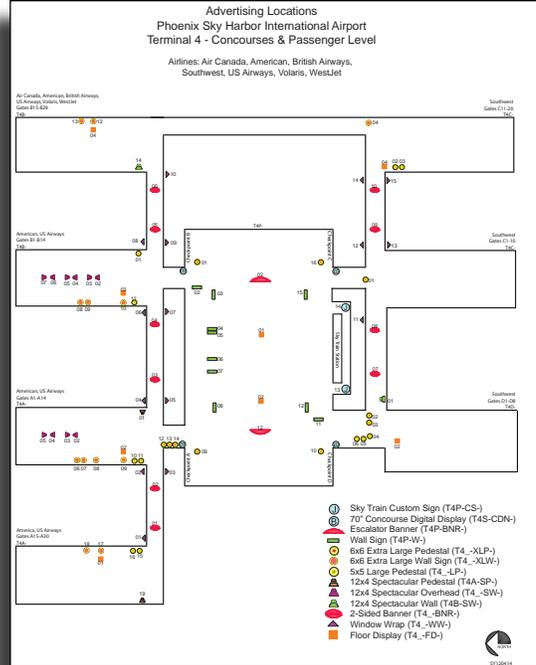
T4P-W-06



T4P-W-06

**Kingman Proof of Posting - Posted February 23, 2015**

**Alliance Airport Advertising**  
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Traffic and Production Manager: Stefanie Young • 480.347.9015 • Stefanie@AllianceAirportAdvertising.com



**ADVERTISING**  
**AOT COOPERATIVE ADVERTISING PROJECT - ONLINE / ONGOING ONLINE**



Arizonaguide.com (Coop Monthly)



GoArizona.com Travel Site (ongoing)



MyGrandCanyonPark.com Kingman page (ongoing)

# ADVERTISING AOT COOPERATIVE ADVERTISING PROJECT - ONLINE



Digital marketing report for **Kingman**

Date range March 1, 2015 to March 31, 2015

Generated April 2, 2015

## Google Adwords - Campaigns

Campaign Name	Clicks	Impressions	CTR
AOT SEM Co-Op (SEMC-AZAOT) Kingman	2,631	99,785	2.64%

## Google Adwords - Ad Groups

Ad Group	Clicks	Impressions	CTR
Grand Canyon	429	23,830	1.80%
Tours & Places to Go	5	174	2.87%
Route 66	1,727	51,016	3.39%
Attractions	341	10,837	3.15%
Visit	94	13,653	0.69%
Events	35	275	12.73%
<b>Totals</b>	<b>2,631</b>	<b>99,785</b>	<b>2.64%</b>

## Google Adwords - Keywords

Keyword	Clicks	Impressions	CTR
kingman az	21	5,672	0.37%
kingman arizona	57	7,129	0.80%
kingman arizona attractions	11	482	2.28%
things to do in kingman az	69	620	11.13%
things to do in kingman arizona	21	584	3.60%
kingman az attractions	51	1,671	3.05%
route 66 las vegas	25	866	2.89%
grand canyon roadtrip	17	579	2.94%
travel kingman az	0	92	0.00%

Keyword	Clicks	Impressions	CTR
kingman az tourism	1	290	0.34%
route 66 arizona	1	21	4.76%
route 66 museum kingman	34	1,387	2.45%
things to do near grand canyon	5	2,186	0.23%
powerhouse museum	317	11,937	2.66%
driving route 66	1	79	1.27%
wineries in arizona	1	69	1.45%
kingman az hiking trails	1	42	2.38%
things to do near kingman az	0	4	0.00%
route 66 in arizona	1	12	8.33%
route 66 vacation	0	2	0.00%
radiator springs	8	230	3.48%
grand canyon tips	2	10	20.00%
kingman arizona vacation	1	1	100.00%
kingman az tourist attractions	1	1	100.00%
route 66 roadtrip	1	7	14.29%
route 66 grand canyon	0	1	0.00%
route 66 winery	1	1	100.00%
historic route 66	1	1	100.00%
rt 66 vacation	1	1	100.00%
grand canyon arizona	1	1	100.00%
grand canyon route 66	1	1	100.00%
visit kingman az	1	1	100.00%
kingman az vacation	1	1	100.00%
arizona winery	1	1	100.00%
things to see in kingman az	1	1	100.00%
route 66 kingman	1	1	100.00%
radiator springs az	1	1	100.00%
arizona route 66	1	1	100.00%
grand canyon las vegas	1	1	100.00%
grand canyon sky walk	1	1	100.00%
travel kingman arizona	1	1	100.00%
kingman powerhouse	1	1	100.00%
route 66 where to stay	1	1	100.00%
where is radiator springs in	1	1	100.00%
colorado river kingman ariz	1	1	100.00%
kingman az distillery	1	1	100.00%
hiking in kingman az	1	1	100.00%
attractions in kingman az	1	1	100.00%
kingman az	1	1	100.00%
music in kingman az	1	1	100.00%
wineries in kingman az	1	1	100.00%
kingman car shows	1	1	100.00%
kingman arizona tourist attractions	1	1	100.00%
kingman arizona	1	1	100.00%
museums in kingman az	1	1	100.00%
places to go near grand canyon	1	1	100.00%

Keyword	Clicks	Impressions	CTR
kingman az events	1	1	100.00%
where is radiator springs	1	1	100.00%
grand canyon skywalk	1	1	100.00%
grand canyon glass bridge	1	1	100.00%
parks in kingman arizona	1	1	100.00%
events in kingman az	1	1	100.00%
historic route 66 kingman	1	1	100.00%
kingman az tours	1	1	100.00%
route 66 where to stop	1	1	100.00%
what to see in kingman az	1	1	100.00%
parks in kingman az	1	1	100.00%
mohave museum kingman	1	1	100.00%
colorado river kingman az	1	1	100.00%
kingman arizona events	1	1	100.00%
places to go on route 66	1	1	100.00%
arizona wineries	1	1	100.00%
rt 66 grand canyon	1	1	100.00%
route 66 passport	1	1	100.00%
kingman az trip	1	1	100.00%
events in kingman arizona	1	1	100.00%

Keyword	Clicks	Impressions	CTR
rt 66 roadtrip	1	7	14.29%
fun things to do in kingman az	0	1	0.00%
<b>Totals</b>	<b>2,631</b>	<b>99,787</b>	<b>2.64%</b>

## Historic Electric Vehicle Exhibit Now Open

KINGMAN — The World's first historic electric vehicle exhibit, which premiered in August at the International Route 66 Festival, is now open. The display is the newest exhibit in the Arizona Route 66 Museum, located inside the Powerhouse.

"There is a rich history of electric vehicles which has been lost in an infra-

structure of gas and oil" says Joshua Noble, at the Kingman Visitor Center. "But, I think people will connect with and really enjoy this exhibit."

The Arizona Route 66 Museum is open daily from 9 a.m. to 4:30 p.m. Adult admission is \$4, children are admitted free with a paying adult. For more information, call 753-9889.



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**...that is best!**  
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HISTORIC  
**ROUTE 66**

**POWERHOUSE**  
VISITOR CENTER

Take your visiting guests downtown to the Powerhouse Visitor Center to experience what Northern Arizona has to offer. While there, visit the Route 66 Association Gift Shop, see the Route 66 Museum, and the Carlos Elmer Photo Gallery.  
Kingman Powerhouse Visitor Center—[kingmantourism.org](http://kingmantourism.org)  
928-753-6106

Kingman Daily Miner,  
Downtown Merchants section

Kingman Daily Miner - general informatives

### WHERE ARE KINGMAN'S TOURISTS COMING FROM?

**THE KINGMAN VISITOR CENTER HOSTED 116,738 VISITORS IN 2014 FROM ALL 50 STATES AND AT LEAST 62 COUNTRIES. 8,113 VISITOR PACKETS WERE MAILED OUT BY REQUEST AND 2,981 GUIDES WERE DOWNLOADED FROM [GoKINGMAN.COM](http://GoKINGMAN.COM).**



**KINGMAN VISITOR CENTER**  
753.6106 • [GoKingman.com](http://GoKingman.com)

\* Travel and Tourism Works for Arizona, 2014 Edition, released by the Arizona Office of Tourism

#### TOP 10 SOURCES OF VISITORS IN 2014:

##### STATES:

1. CA
2. AZ
3. NV
4. TX
5. WA
6. FL
7. MN
8. IL
9. OR
10. PA

##### COUNTRIES:

1. CANADA
2. GERMANY
3. UK
4. FRANCE
5. AUSTRALIA
6. JAPAN
7. THE NETHERLANDS
8. SWITZERLAND
9. ITALY
10. NEW ZEALAND

## Help Preserve Our Historic Sites

KINGMAN — The Kingman Visitor Center is requesting everyone's help in preserving surrounding historic sites. These are not only pieces of our history enjoyed by locals, but they are frequented by tourists and provide an economic impact to our community.

According to a survey conducted by the Northern Arizona University Hospitality Resource and Research Center, 52% of our tourists are highly interested in visiting cultural and historic sites.

The Visitor Center can be reached at 753-6106 or [www.gokingman.com](http://www.gokingman.com).



Above: Graffiti near While Cliff Wagon Tail in 2012

PAID ADVERTISEMENT

**PRESS**  
**ELECTRIC VEHICLE MUSEUM**



**Assistance sought in transport of historic Custer Chair Car**      **Trend indicates shopping centers malls here to stay**

**KINGMAN** – The Kingman Powerhouse Visitor Center at 120 W. Andy Devine Avenue in Kingman is seeking assistance in transporting an historic Custer Chair Car from Chino Hills, Calif., to the Powerhouse Route 66 Museum also located at the above

street address. The Historic Electric Vehicle Foundation recently announced the addition of a 1913 Custer Chair Car to its collection. Its inventor, Levitt Lucern Custer, was an entrepreneur and contemporary of the Wright Brothers. "Custer had

worked with the Wrights and was an accomplished balloonist and aviator in his own right," said Larry Fisher, Foundation Curator. The Custer Chair Car was largely forgotten, however the Great War (World War I) brought with it

**LAUGHLIN, Nev.** – While online shopping has become prevalent among consumers, trends clearly suggest that in-person shopping is here to stay. Despite the major growth in e-commerce, consumers continue to do the majority of their shopping at brick-and-mortar stores. This is because stories do not just offer products for consumers to purchase—they also

offer a social experience that online shopping can never replace. During holidays, shoppers can experience that excitement at Laughlin Outlet Center on Casino Drive in Laughlin, Nev. Notably, foot traffic at the Outlet Center in 2014 increased dramatically by 51 percent from calendar year 2013.



This 300-pound, Custer Chair Car (circa 1922) will soon be seen as part of the Historic Electric Vehicle Foundation's collection of vehicles currently on display at the Kingman Powerhouse Route 66 Museum at 120 W. Andy Devine Avenue in Kingman. Vehicle needs to be transported from Chino Hills, Calif., to the museum in Kingman. Interested parties may contact Joshua Noble at (928) 753-6106. (Photo by Larry Fisher)

**ADOT launching major road improvement projects this year**

**BULLHEAD CITY** – Among various local transportation projects that the Arizona Department of Transportation (ADOT) has scheduled to start in mid-2015 is a \$1.736 million maintenance plan that would improve the Laughlin Bridge intersection in Bullhead City and construct a concrete median island at a cost of \$287,000 to prevent vehicles from illegally crossing over two lanes from the west side of the highway to the east side in

order to visit the businesses such as the IHOP and other restaurants in the vicinity. Another project that is scheduled to start next month and end in April is the crack seal of Highway 95 from Ricardo Avenue near the south entrance of the Bullhead Parkway to the Needles Bridge followed in early 2016 by a \$1.5 million micro seal that would improve the highway for the same linear distance, according to Mike

**Mohave County Airport Authority large employer**

**BULLHEAD CITY** – The Laughlin/Bullhead International Airport in Bullhead City is owned by the Mohave County government and overseen by the Mohave County Airport Authority (MCAA), which employs fulltime airport staff of 16 and assistants for an additional 300 individuals employed by the MCAA.

Airport Director, Jeremy Keating, gave a power-point presentation on Feb. 17 at Mohave Community College in Bullhead City during a special Transportation Panel Luncheon jointly sponsored by the Bullhead Area Chamber of Commerce and the Bullhead Regional Economic Development Authority.

Keating said the annual, overall economic benefit to the local community amounts approximately \$150 million. As in recent years, the airport was busy during calendar year 2014 which saw approximately 20,000 takeoffs and landings. Roughly 225,000 passengers traveled through the airport terminal last

**Kingman City Council OKs amendment targeting 160 acres**

**By DAVE HAWKINS**  
**Special to the Bee**  
**KINGMAN** – The Kingman City Council voted 5-2 on Feb. 3 in support of staff-recommended pursuit of an amendment to the general plan targeting nearly 160 acres of a city-owned 168-acre parcel south of Interstate 40.

The decision came after 16 citizens spoke during the council meeting. Councilman Larry Carver wanted to defer the citizen input since the process will require at least three public hearings over the course of spring. Carver said those hearings would provide plenty of opportunity for public comment in advance of the council decision in May. Mayor Richard Anderson and other council members, however, decided to allow the citizens to speak since so many had attended the meeting to do so. Anderson tried to limit the input in the merits of pursuit of

PHOTO COURTESY OF THE MOHAVE COUNTY AIRPORT AUTHORITY

PHOTO COURTESY OF THE MOHAVE COUNTY AIRPORT AUTHORITY

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**health officials looking measles cases locally**

Department of Public Health. That includes the student populations at both Kingman Unified School District and Kingman Academy of Learning. "We haven't seen any symptoms of measles in the schools and we don't want to," said Sharris Smith, district health supervisor for KUSD. "We're very diligent about vaccinations and our immunization rates are very good here."

**INSIDE**  
• Vaccination clinics are available weekly.  
• Upcoming seminar will provide the basics of measles knowledge.  
**PAGE 4**  
• Outbreak should be a wake-up call for the unvaccinated.  
**PAGE 3**

**Sales tax bill fails first vote**

**BOB CHRISTIE**  
*Associated Press*  
**PHOENIX** – An Arizona House bill that cuts income taxes if the state begins collecting sales taxes. From online sales was voted down Tuesday, with several Republicans breaking ranks from the majority to oppose the measure. The bill by Republican Rep. J.D. Mesnard of Chandler failed on a 27-30 vote, but Mesnard asked for a reconsideration vote, now set for Thursday. There were two Republicans absent Tuesday and Mesnard said he believes he has the votes for his bill to pass on a second go-around. Whether that actually happens will have to wait for Thursday's vote. It takes 31 votes to pass legislation in the House. House Bill 2001 forces the state to cut income taxes by the same amount collected in the first year the state begins collecting online taxes. That could only happen if a federal proposal called the Marketplace Fairness Act becomes law and requires online sellers to collect sales taxes for states. Mesnard said even though the taxes are now legally owed, starting to collect them is essentially a new tax. The Republican split was the first time this year where the majority caucus wasn't united.

**Electric Vehicle Museum adds to offerings**



A Detroit Electric Model 40 is among the electric vehicles on display. The line was manufactured from 1907 to 1938. This is a 1930 model.

**Latest acquisition dates back to early 1900s**

**RYAN ORSILA**  
*rsorsila@aminer.com*  
**KINGMAN** – The International Route 66 Festival last August brought plenty of attractions to Kingman for a weekend, and one of them has found a home at the Powerhouse Visitor Center for the foreseeable future. Eleven electric cars are on loan to the Visitor Center from the Route 66 Historic Electric Vehicle Foundation, which brought the cars to Kingman in August for the festival. Since then they have been on display in the back room of the Powerhouse for visitors to see. Some of the vehicles on display include a prototype Bombardier NEV, the Electric Shopper Model FG-75, the Kawaschicki electric motorcycle, and a Model "R" Trident. "We are seeing people from all over the world signing into the guestbook at the Historic Electric Vehicle Display," said Josh Noble, president of the Powerhouse Visitor Center. Noble estimates the cars will be there for at least the next 18 months, possibly longer. "The city has been great. We've been really well received. Our

## Arizona's military history: Kingman Army Air Field

Roger Naylor, Special for the Republic 11:25 a.m. MST February 20, 2015



(Photo: Joshua Noble)

With war brewing in Europe during the 1930s, the American military began making preparations. Quietly, of course, as the isolationist mind-set was still strong. The U.S. Army Air Corps put out a call for large, multiengine bombers. One designed by Boeing looked especially promising.

The B-17 (Model 299) prototype went from design board to test flight in less than 12 months. Even though the prototype crashed during testing, the Air Corps ordered more. The four-engine heavy bomber first saw combat in 1941, when the British Royal Air Force took delivery of several planes.

The B-17 was a fearsome beast. Dubbed the "Flying Fortress," it bristled with armament. The B-17E, the first mass-produced model, carried nine machine guns and a 4,000-pound bomb load. More guns would be added in later models. Its ability to absorb punishment and stay in the air became the stuff of legend.

The Fortresses came in high above their targets, bunched together in a box formation. This allowed every gunner to provide protective fire for each plane in the group.

And 36,000 of those gunners trained in Kingman.

The Army Air Force Flexible Gunnery School at Kingman was activated Aug. 4, 1942. Situated on more than 4,000 acres, the base had a hospital, library, theater, grocery store, bakery, gas station, tailor shop and post office. In addition to the main base, several emergency air strips were built in the sparsely populated desert region.

RELATED: [Quartzsite heats up in winter \(/story/travel/2015/02/06/quartzsite-heats-winter/22941289/\)](#)

Students started work in the classroom, where they studied orientation, safety, gun installation, aircraft recognition, turret training and tactics. After two weeks of cracking the books, they spent a month getting hands-on experience.

Cadets first trained on the BB range. They used weapons similar to what they would handle in the aircraft but that fired only BBs. Then they wielded shotguns for trap and skeet shooting. Finally they moved on to actual .30-caliber and .50-caliber machine guns. Each student was trained to be proficient in all positions aboard the B-17. The first class graduated in January 1943.

In the spring of '43 the base was renamed Kingman Army Air Field. Bugs Bunny was chosen as the mascot with the blessing of Warner Bros. An image of Bugs, carrot clenched in his teeth like a stogie, blasting away with a turret-mounted machine gun, was prominently displayed.

Being one of the largest facilities of its kind in the country brought a few perks. Entertainers including Bob Hope, the Three Stooges and Kay Kaiser and his orchestra put on shows to boost morale. Future celebrities Charles Bronson and Clayton Moore, who would gain fame portraying the Lone Ranger, trained at Kingman Army Air Field.

RELATED: [Arizona military history: Tubac Presidio \(/story/travel/local/history/2015/01/16/arizona-military-history-tubac-presidio/21650551/\)](#)

The famous "Memphis Belle" made a two-day stop in Kingman. The Belle was one of the first B-17s to complete 25 combat missions with its crew intact. They then barnstormed the country selling war bonds.

World War II ended in 1945. With no need for gunners, or the aircraft that carried them, the school was deactivated. But the base was about to shift into the second phase of its existence. It soon became Storage Depot 41.

The name was a bit misleading, because the storage was extremely short-term. Kingman was one of the locations chosen to handle the disposal of the thousands of warbirds no longer needed.

By October 1945, dozens of planes of all types were flown in daily, parked and processed. Crews stripped equipment, removed engines and drained fuel. Frames were sliced into pieces and melted down into aluminum ingots.

A total of 5,553 bombers, fighters and reconnaissance planes made up the final inventory at Storage Depot 41. Only 10 planes were sold. The rest were scrapped. By July 1948 the job was complete. A huge portion of the American air fleet that had ruled the skies had been reduced to bricks of aluminum. The depot was deactivated and the land returned to the county as a municipal airport.

Find the reporter at [www.rogernaylor.com](http://www.rogernaylor.com) (<http://www.rogernaylor.com>).

### Arizona's Military History

Conflict has shaped the Southwest since colonizers arrived in the late 1600s. From the earliest presidios to a modern-day Army base, fighting near and far has caused communities to thrive and fall.

Each month this year in Explore Arizona, Roger Naylor will feature a destination or episode in which military events shaped the state.

In March: Picacho Peak State Park commemorates Civil War battles in the Southwest.

### Kingman

Getting there: Kingman is 186 miles from central Phoenix. Take Interstate 17 north to Flagstaff and I-40 west to Kingman. Or, take U.S. 60 west to Wickenburg and U.S. 93 north to I-40, then go west to Kingman.

Kingman Army Airfield Museum: 10 a.m.-3 p.m. Wednesdays-Sundays. 4540 Flightline Drive. \$5, free for age 12 and younger. 928-757-1892.

Kingman Tourism and Visitors Bureau: 120 W. Andy Devine Ave. 866-427-7866, [www.gokingman.com](http://www.gokingman.com).

Read or Share this story: <http://azc.cc/1Ad7KSk>

# SPECIAL PROJECTS EXPENDITURES AS OF MAY 14, 2015

Project	Vendor	date invoiced / paid	expense
<b>Bob Boze Bell 'The 66 Kid' Exhibition</b>			
<b>Subtotal:</b>			
Wall Graphics	Kingman Advertising Spec	8/13/2014	1,584.08
Graphics installation	Roy Wilson	8/13/2014	150.00
Trim for display	True-Value	8/12/2014	69.19
Display Cut-lines	H&H Printing	8/13/2014	68.02
Display Cut-lines	H&H Printing	8/13/2014	8.73
<b>Great Race</b>			
<b>Subtotal:</b>			
lunch sponsorship fee	Coker Tire dba Great Race	11/1/2014	1,500.00
event permit fee	City of Kingman	4/23/2015	50.00
<b>Historic Downtown Walking Tour Maps (50/50 split with Mohave Historical Society)</b>			
<b>Subtotal:</b>			
20,000 Downtown Walking Tour Guides	H&H Printers	5/12/2015	923.71
12 month distribution	Certified Folder Display	5/12/2015	412.71
<b>Historic Electric Vehicle Exhibit</b>			
<b>Subtotal:</b>			
70" LED Monitor for Museum	Amazon.com	10/24/2014	1,766.05
Stanchions	EquiCross	8/9/1900	222.12
exhibit supplies	Staples	8/14/2014	21.20
Sand for stanchions	The Home Depot	11/13/2014	14.94
Display Sign materials	Staples	11/24/2014	69.28
Display Sign materials returned	Staples	11/25/2014	(24.24)
Audio Cable for TV Display	Radio Shack	12/5/2014	6.49
Display Sign materials	Staples	12/5/2014	8.98
Delivery (396 miles @ 14 cents per mile)	Larry Fisher	3/1/2015	55.44
<b>Tri-City Brochure</b>			
<b>Subtotal:</b>			
print deposit	Lake Havasu City CVB	7/1/2014	2,000.00
remaining balance	Lake Havasu City CVB	11/7/2014	1,824.45
<b>Total:</b>			<b>10,731.15</b>

**Kingman Powerhouse Visitor Center  
Account QuickReport  
July 1, 2014 through May 14, 2015**

10:20 AM  
05/14/15  
Cash Basis

Type	Date	Num	Name	Memo	Split	Original Amount	Paid Amount
<b>60500 - Advertising Expense</b>							
<b>60570 - Special Projects</b>							
Bill	7/3/2014	Tri-City	Lake Havasu City CVB	Tri-City Touris...	20000 - Accou...	2,000.00	2,000.00
Bill	11/7/2014		Lake Havasu City CVB	Tri-City broch...	20000 - Accou...	1,824.45	1,824.45
Bill	5/12/2015	80317	H & H Printing	Inv 80317-20...	20000 - Accou...	923.71	923.71
Bill	5/12/2015	33731	Certified Folder Displ...	Order 33731; ...	20000 - Accou...	412.71	412.71
Total 60570 - Special Projects							5,160.87
Total 60500 - Advertising Expense							5,160.87
<b>TOTAL</b>							<b>5,160.87</b>

**Kingman Powerhouse Visitor Center** 5/14/2015 10:23 AM

Register: 15000 - Furniture and Equipment:15100 - Furniture and Fixtures  
From 07/01/2014 through 05/14/2015  
Sorted by: Date, Type, Number/Ref

Date	Ref.	Payee	Account	Memo	Decrease	C	Increase	Balance
10/24/2014		Amazon	21010 - Kingman Visit...	70" TV for Mu...			1,766.05	1,766.05

**Kingman Powerhouse Visitor Center  
Account QuickReport  
July 1, 2014 through May 14, 2015**

10:20 AM  
05/14/15  
Cash Basis

Type	Date	Num	Name	Memo	Split	Original Amount	Paid Amount
<b>75000 - Public Relations</b>							
<b>75020 - Special Projects</b>							
Credit Card Charge	8/12/2014	8232	True Value	trim & cornerl...	21010 - Kingm...	69.19	69.19
Check	8/13/2014		Roy Wilson	vinyl installatio...	10010 - Checki...	150.00	150.00
Credit Card Charge	8/14/2014		Staples	foamcore & g...	21010 - Kingm...	21.20	21.20
Bill	8/28/2014	142731	Kingman Advertising ...	Inv# 142731 ...	20000 - Accou...	1,584.08	1,584.08
Bill	8/28/2014	77710	H & H Printing	Inv 77710, BB...	20000 - Accou...	68.02	68.02
Bill	8/28/2014	77750	H & H Printing	Inv 77750	20000 - Accou...	8.73	8.73
Credit Card Charge	11/8/2014	67400	EquiCross, 8 ...	sand for stanc...	21010 - Kingm...	222.12	222.12
Credit Card Charge	11/13/2014		The Home Depot	Great Race	21010 - Kingm...	14.94	14.94
Bill	11/17/2014		Kingman AZ J...	Kingman AZ J...	20000 - Accou...	1,500.00	1,500.00
Credit Card Charge	11/24/2014		Staples	HEV Display s...	21010 - Kingm...	69.28	69.28
Credit Card Credit	12/3/2014		Staples	returned HEV ...	21010 - Kingm...	-24.24	-24.24
Credit Card Charge	12/3/2014		Radio shack - ...	Radio shack - ...	21010 - Kingm...	6.49	6.49
Credit Card Charge	12/5/2014		Staples	HEV Signage ...	21010 - Kingm...	8.98	8.98
Check	3/1/2015	8544	Larry Fisher	396 miles Chi...	10010 - Checki...	55.44	55.44
Check	4/23/2015	8513	City of Kingman	Great Race Ki...	10010 - Checki...	50.00	50.00
Total 75020 - Special Projects							3,804.23
Total 75000 - Public Relations							3,804.23
<b>TOTAL</b>							<b>3,804.23</b>

5,160.87  
+ 1,766.05  
+ 3,804.23  
**10,731.15**

## BUDGET & FINANCES

1:49 PM  
04/29/15  
Cash Basis

### Kingman Visitor Center (Tourism) Balance Sheet As of March 31, 2015

	Mar 31, 15
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
10010 · Checking - Mission Bank	81,768.23
10950 · Cash in Drawer	522.88
<b>Total Checking/Savings</b>	82,291.11
<b>Other Current Assets</b>	
11100 · Cash on Hand	
11101 · Petty Cash Funds	39.32
11100 · Cash on Hand - Other	500.00
<b>Total 11100 · Cash on Hand</b>	539.32
12001 · *Undeposited Funds	691.20
12101 · *Inventory Asset	10,156.34
<b>Total Other Current Assets</b>	11,386.86
<b>Total Current Assets</b>	93,677.97
<b>Fixed Assets</b>	
15000 · Furniture and Equipment	
15100 · Furniture and Fixtures	1,766.05
15200 · Office Equipment	4,326.05
15400 · Computers	2,208.73
15500 · Software	1,951.59
<b>Total 15000 · Furniture and Equipment</b>	10,252.42
17000 · Accumulated Depreciation	
17400 · Computers A/D	-564.00
<b>Total 17000 · Accumulated Depreciation</b>	-564.00
<b>Total Fixed Assets</b>	9,688.42
<b>TOTAL ASSETS</b>	<b>103,366.39</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
20000 · Accounts Payable	244.88
<b>Total Accounts Payable</b>	244.88
<b>Credit Cards</b>	
21010 · Kingman Visitor CTR	699.06
<b>Total Credit Cards</b>	699.06
<b>Other Current Liabilities</b>	
22000 · Sales Tax Payable	645.68
23000 · Payroll Liabilities	
23400 · Federal Tax Payable	-41.28
23500 · FUTA Payable	121.62
23600 · State Tax Payable	107.63
23700 · SUTA Payable	383.67
23000 · Payroll Liabilities - Other	67.07
<b>Total 23000 · Payroll Liabilities</b>	638.71
<b>Total Other Current Liabilities</b>	1,284.39
<b>Total Current Liabilities</b>	2,228.33
<b>Total Liabilities</b>	2,228.33
<b>Equity</b>	
31000 · Owner's Equity	96,536.58
32000 · Unrestricted Net Assets	-9,065.80
Net Income	13,667.28
<b>Total Equity</b>	101,138.06
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>103,366.39</b>

## BUDGET & FINANCES

1:50 PM  
04/29/15  
Cash Basis

### Kingman Visitor Center (Tourism) Profit & Loss Budget Performance January through March 2015

	Jan - Mar 15	Budget	\$ Over Budget	Jul '14 - Mar ...	YTD Budget	\$ Over Budget	Annual Budget
<b>Ordinary Income/Expense</b>							
Income							
46000 · Advertising Income	0.00	1,775.00	-1,775.00	1,995.00	3,550.00	-1,555.00	3,550.00
47000 · Merchandise Sales	20,044.51	12,624.99	7,419.52	58,241.62	37,875.01	20,366.61	50,500.00
48000 · Municipal Funds	51,250.00	51,250.00	0.00	164,730.66	153,750.00	10,980.66	265,000.00
49000 · Other Income	148.50	350.01	-201.51	879.24	1,049.99	-170.75	1,400.00
<b>Total Income</b>	<b>71,443.01</b>	<b>66,000.00</b>	<b>5,443.01</b>	<b>225,846.52</b>	<b>196,225.00</b>	<b>29,621.52</b>	<b>320,450.00</b>
Cost of Goods Sold							
50000 · Cost of Goods Sold	10,072.91	6,750.00	3,322.91	27,846.85	20,250.00	7,596.85	27,000.00
51100 · Freight and Shipping Costs	470.00	275.01	194.99	1,534.21	824.99	709.22	1,100.00
52500 · Purchase Discounts	-19.20			-31.20			
52900 · Purchases - Resale Items	1.50			1.50			
54000 · Cash Drawer Payouts	0.00			6.97			
59900 · POS Inventory Adjustments	-11.72	50.01	-61.73	212.28	149.99	62.29	200.00
<b>Total COGS</b>	<b>10,513.49</b>	<b>7,075.02</b>	<b>3,438.47</b>	<b>29,570.61</b>	<b>21,224.98</b>	<b>8,345.63</b>	<b>28,300.00</b>
<b>Gross Profit</b>	<b>60,929.52</b>	<b>58,924.98</b>	<b>2,004.54</b>	<b>196,275.91</b>	<b>175,000.02</b>	<b>21,275.89</b>	<b>292,150.00</b>
Expense							
60500 · Advertising Expense	18,043.02	21,492.00	-3,448.98	48,947.90	48,066.00	881.90	124,797.00
61000 · Auto Expense	1,301.65	850.00	451.65	3,109.81	2,450.00	659.81	3,200.00
63000 · Bank Fees	150.27	0.00	150.27	355.01	0.00	355.01	95.00
64000 · Credit Card Machine Fees	575.92	337.50	238.42	1,697.24	1,012.50	684.74	1,350.00
66000 · Employee Benefits	416.76	455.01	-38.25	1,319.74	1,364.99	-45.25	1,820.00
71000 · Insurance	1,140.00	2,970.00	-1,830.00	2,807.00	2,970.00	-163.00	2,970.00
72000 · Interest Expense	0.00			87.75			
74000 · Licenses and Registrations	0.00			890.00			
75000 · Public Relations	1,073.53	710.00	363.53	7,204.88	2,130.00	5,074.88	3,240.00
76000 · Membership/Dues/Subscrip/Bo...	510.00	472.00	38.00	2,934.99	1,812.00	1,122.99	2,462.00
77000 · Office Expense	1,232.23	1,991.27	-759.04	4,119.62	5,973.73	-1,854.11	7,965.00
78000 · Payroll Expense	31,844.24	30,795.99	1,048.25	99,864.84	97,520.43	2,344.41	133,449.00
80000 · Professional Fees	325.00	225.00	100.00	1,064.98	1,125.00	-60.02	1,800.00
81000 · Rent Expense	438.27	438.00	0.27	1,314.81	1,314.00	0.81	1,752.00
82000 · Repair and Maintenance	91.94	87.50	4.44	116.79	262.50	-145.71	350.00
83000 · Staff Development and Training	0.00	0.00	0.00	246.52	330.00	-83.48	2,030.00
84500 · Technology	2,000.00			2,000.00			
85000 · Travel	242.29	100.00	142.29	270.60	300.00	-29.40	400.00
86000 · Utilities	1,198.19	1,017.51	180.68	4,214.60	3,052.49	1,162.11	4,070.00
89000 · Contingency	30.56	100.00	-69.44	91.51	300.00	-208.49	400.00
<b>Total Expense</b>	<b>60,613.87</b>	<b>62,041.78</b>	<b>-1,427.91</b>	<b>182,658.59</b>	<b>169,983.64</b>	<b>12,674.95</b>	<b>292,150.00</b>
<b>Net Ordinary Income</b>	<b>315.65</b>	<b>-3,116.80</b>	<b>3,432.45</b>	<b>13,617.32</b>	<b>5,016.38</b>	<b>8,600.94</b>	<b>0.00</b>
Other Income/Expense							
Other Expense							
Balancing Adjustments	0.00	0.00	0.00	-49.96	0.00	-49.96	0.00
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-49.96</b>	<b>0.00</b>	<b>-49.96</b>	<b>0.00</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>49.96</b>	<b>0.00</b>	<b>49.96</b>	<b>0.00</b>
<b>Net Income</b>	<b>315.65</b>	<b>-3,116.80</b>	<b>3,432.45</b>	<b>13,667.28</b>	<b>5,016.38</b>	<b>8,650.90</b>	<b>0.00</b>

## BUDGET & FINANCES

1:51 PM  
04/29/15  
Cash Basis

### Kingman Visitor Center (Tourism) Profit & Loss YTD Comparison July 2014 through March 2015

	Jul '14 - Mar 15	Jul '13 - Mar 14	\$ Change
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
46000 · Advertising Income	1,995.00	1,710.00	285.00
47000 · *Merchandise Sales	58,241.62	41,865.11	16,376.51
48000 · Municipal Funds	164,730.66	153,750.00	10,980.66
49000 · Other Income	879.24	855.50	23.74
<b>Total Income</b>	<u>225,846.52</u>	<u>198,180.61</u>	<u>27,665.91</u>
<b>Cost of Goods Sold</b>			
50000 · *Cost of Goods Sold	27,846.85	23,026.65	4,820.20
51100 · Freight and Shipping Costs	1,534.21	966.43	567.78
52500 · Purchase Discounts	-31.20	-51.84	20.64
52900 · Purchases - Resale Items	1.50	39.00	-37.50
54000 · Cash Drawer Payouts	6.97	3.77	3.20
59900 · POS Inventory Adjustments	212.28	-1,490.71	1,702.99
<b>Total COGS</b>	<u>29,570.61</u>	<u>22,493.30</u>	<u>7,077.31</u>
<b>Gross Profit</b>	196,275.91	175,687.31	20,588.60
<b>Expense</b>			
60500 · Advertising Expense	48,947.90	56,623.19	-7,675.29
61000 · Auto Expense	3,109.81	1,994.40	1,115.41
63000 · Bank Fees	355.01	177.52	177.49
64000 · Credit Card Machine Fees	1,697.24	976.66	720.58
66000 · Employee Benefits	1,319.74	2,421.45	-1,101.71
71000 · Insurance	2,807.00	2,834.00	-27.00
72000 · Interest Expense	87.75	34.42	53.33
74000 · Licenses and Registrations	890.00	114.00	776.00
75000 · Public Relations	7,204.88	2,978.02	4,226.86
76000 · Membership/Dues/Subscrip/Books	2,934.99	1,336.99	1,598.00
77000 · Office Expense	4,119.62	5,172.12	-1,052.50
78000 · Payroll Expense	99,864.84	91,984.63	7,880.21
79000 · Permits	0.00	0.00	0.00
80000 · Professional Fees	1,064.98	2,981.96	-1,916.98
81000 · Rent Expense	1,314.81	1,460.90	-146.09
82000 · Repair and Maintenance	116.79	0.00	116.79
83000 · Staff Development and Training	246.52	366.79	-120.27
84500 · Technology	2,000.00	0.00	2,000.00
85000 · Travel	270.60	58.80	211.80
86000 · Utilities	4,214.60	3,512.30	702.30
89000 · Contingency	91.51	255.41	-163.90
<b>Total Expense</b>	<u>182,658.59</u>	<u>175,283.56</u>	<u>7,375.03</u>
<b>Net Ordinary Income</b>	13,617.32	403.75	13,213.57
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
Balancing Adjustments	-49.96	0.00	-49.96
<b>Total Other Expense</b>	<u>-49.96</u>	<u>0.00</u>	<u>-49.96</u>
<b>Net Other Income</b>	49.96	0.00	49.96
<b>Net Income</b>	<u><u>13,667.28</u></u>	<u><u>403.75</u></u>	<u><u>13,263.53</u></u>

# CITY OF KINGMAN COMMUNICATION TO COUNCIL



TO: Honorable Mayor and Council Members

FROM: John A. Dougherty, City Manager

MEETING DATE: June 2, 2015

AGENDA SUBJECT: City funded events for the Fourth of July celebration

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**SUMMARY:** Given the opportunity I will again voice staff's concerns over the last minute plans to have fireworks and the still lacking proof of insurance naming the City as co-insured, with the limits necessary to protect the City as best as possible. I have also been working with Dora Manley on the block party concept. We discussed the city paying for hot dogs to be given away for free, Coca-Cola setting up a vendor booth to sell soft drinks, and the insurance would be covered by the Chamber. As part of our on-going efforts to promote the City in our competition to win the ABC Competition we talked about handing out free sparklers and having everyone walk up 4<sup>th</sup> street to City Hall and filming it from above. Dora has been working on lining up a DJ for musical entertainment. So that is the back-up plan if the fireworks do not happen but again it all needs to be coordinated and the word gotten out, so we will wait as long as possible before we won't be able to do a block party either.

**ATTACHMENT:** None - will verbally discuss during Council Meeting if needed.

**STAFF RECOMMENDATION:** Staff does not recommend approval of the request for fireworks and has some reservations about sparklers.

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Signature of Dept. Head

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City Attorney  
Approved as to form

  
City Manager's Review

AGENDA ITEM: 4a

# CITY OF KINGMAN COMMUNICATION TO COUNCIL



**TO:** Honorable Mayor and Council Members

**FROM:** Gary W. Jeppson, Development Services Director

**MEETING DATE:** June 2, 2015

**AGENDA SUBJECT:** Consideration of an Application from Shawn Walsh for the City to Grant up to \$35,000 from the Tourism Development Commission to Fund Fireworks and Fire Protection for a Fourth of July Celebration.

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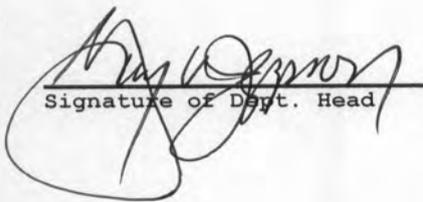
**SUMMARY:** Mr. Shawn Walsh of the Community Improvement Foundation approached the City Council on May 19, 2015 concerning funding for a fireworks celebration at the Sand Drags Tracks located west of Route 66 and north of Grace Neal Parkway on July 4, 2015. Mr. Walsh was invited to submit an application to the Tourism Development Commission (TDC). Mr. Walsh prepared an application to the Tourism Development Commission for \$35,000 (\$25,000 for fireworks and \$10,000 for fire protection from Northern Arizona Consolidated Fire District). Mr. Walsh was not certain that the fire protection would cost \$10,000 and stated that he would not seek funding beyond the actual cost.

A special meeting of the Tourism Development Commission was held on May 26, 2015. The TDC believed that a fireworks celebration for the 4<sup>th</sup> of July was very appropriate, but did not believe that tourism monies should be used to fund fireworks because fireworks did not bring tourists to town (put "heads in beds"). The TDC voted 4 to 0 to recommend that the TDC monies not be used to fund the fireworks programs this year. The TDC believed that the fireworks should be funded from the General Fund of the City

**ATTACHMENT:** The application from Mr. Walsh.

**FISCAL IMPACT:** Up to \$35,000.

**RECOMMENDATION:** The Tourism Development Commission unanimously voted (4 to 0) to recommend not funding the \$35,000 application (\$25,000 for fireworks and \$10,000 for fire protection) from Shawn Walsh.

  
Signature of Dept. Head

\_\_\_\_\_  
City Attorney  
Approved as to form

  
City Manager's Review

AGENDA ITEM: 4b

**CITY OF KINGMAN**  
**TOURISM DEVELOPMENT COMMISSION**

**FUNDING REQUEST**

**IF ADDITIONAL SPACE IS NEEDED ATTACH AN EXTRA PAGE  
AND INDICATE THE QUESTION NUMBER BEING ANSWERED.**

**This funding request is for the use of City Room Tax funding.  
Return completed requests to the City of Kingman  
Tourism Development Commission  
310 N. 4<sup>th</sup> St., Kingman Arizona 86401**

**Please contact Gary Jeppson 753-8353 if you have any questions.**

ORGANIZATION NAME: The Community Improvement Foundation

CONTACT PERSON: Shawn Walsh AMOUNT REQUESTED: \$35,000

ADDRESS: 1805 Pacific Ave. Kingman, Az 86401

DATE(S) WHEN FUNDS NEEDED: June 10<sup>th</sup>, 2015 PHONE: 928-279-3512

1. WHAT SPECIFIC T.D.C. GOAL WILL YOUR PROJECT ADDRESS? (See enclosed TDC Goals)

-It addresses Goal 4, even though we are not the Kingman Area Chamber of Commerce, we are promoting a special event to enhance community life and promote local tourism. If we don't have a show, locals will leave and spend their money elsewhere.

2. HOW WILL YOUR PROJECT MEET THESE NEEDS? WHAT POSITIVE COMMUNITY OUTCOME DO YOU ANTICIPATE WILL OCCUR AS A RESULT OF THIS PROJECT?

-A fireworks celebration for the 4<sup>th</sup> of July will meet the needs of goal 4 by giving the people in the community an option to stay and celebrate here instead of leaving in search of one elsewhere.

3. HOW WILL YOU EVALUATE THE SUCCESS OF YOUR PROJECT? CAN THE SUCCESS BE

MEASURED? (For example: How will you attract people to Kingman? How many additional lodging room rentals will this generate? What is the Return on Investment - be specific. "This project will increase the duration of tourist visits by one day." OR, "This project will generate 20-new jobs in the community.")

-Success will be seen by local businesses because with a 4<sup>th</sup> of July fireworks celebration occurring locally, people will decide to stay in Kingman for the Fourth and not become tourists somewhere else. We will also take a head count as people enter the stands to see how many attended on site.

4. WHAT OTHER GROUPS OR PROGRAMS IN THE COMMUNITY ARE INVOLVED IN SIMILAR EFFORTS? HOW DOES YOUR PROJECT DIFFER FROM, COMPLIMENT, OR OTHERWISE RELATE TO THESE EFFORTS?

-None that I know of.

5. DESCRIBE YOUR WORK PLAN FOR ACHIEVING PROJECT OBJECTIVES (i.e., tasks schedule, major milestones, etc.):

-Necessary permitting is underway with the Mohave County Board of Supervisors.  
-As soon as funding is secured, site prep will be underway in terms of clearing brush and setting up perimeter fencing to keep people at the recommended safe distance from the fireworks.  
-If time permits, will reach out to local vendors for an all afternoon/evening event.  
-Acme Fireworks will then set up, perform, and take down the show.  
-Volunteers will then clean up the motorsports park grounds.

6. DESCRIBE THE CAPABILITY OF YOUR ORGANIZATION TO CONDUCT THIS PROJECT (personnel, skills, experience, etc.):

-We have many volunteers able and willing to set up and take down the event including members of the Route 66 Motorsports Track, where the event will be held. Volunteers have offered their time and skills with heavy machinery to help clear and prep the location.

7. ATTACH A DETAILED PROJECT BUDGET TO THIS REQUEST.

-See attached excel sheet.

8. WHAT OTHER FUNDING SOURCES HAVE YOU APPROACHED OR RECEIVED COMMITMENTS FROM FOR THIS PROJECT?

-We have tried a quick fundraising campaign but because of the shortness of time, it has not yielded much from the public.

9. DO YOU HAVE FUTURE PLANS FOR SELF-SUFFICIENCY OF THIS PROJECT?

-The city normally is in charge of these celebrations, we only stepped up when all seemed lost and that there was going to be no fireworks celebrations at all for city residents.

10. HOW WILL THIS PROJECT BE FUNDED IN THE FUTURE? (Be as specific as possible.)

-The city has plans to fund next year's 4<sup>th</sup> of July Celebrations.

11. HOW DO YOU PROPOSE TO ACKNOWLEDGE THE CITY'S GRANT?

-It would be acknowledged through announcements at the show as well as any advertisements before the show. It would be along the lines of: "Special Thanks to the City of Kingman for their generous donation..." Any recommendations will be greatly welcomed as to the wording of such an acknowledgement.

12. WOULD YOU BE WILLING TO HAVE AN AUDIT CONDUCTED, AT YOUR OWN EXPENSE, WHEN THE PROJECT IS COMPLETED?

-Yes.

13. IN ORDER TO RECEIVE FUNDING YOUR ORGANIZATION MAY BE REQUIRED TO SIGN A PERFORMANCE CONTRACT. **YOU ARE ADVISED THAT THE ETDC WILL REQUIRE A FINAL ACTIVITY REPORT INCLUDING FINANCIAL STATEMENTS WITHIN 3 MONTHS OF THE COMPLETION OF YOUR ORGANIZATION'S ACTIVITY.**

-Agreed.

14. YOUR MISSION STATEMENT IS (one paragraph of 100-words or less):

-To promote a great community image and improve resident well being through service.

# **CITY OF KINGMAN**

## **TOURISM DEVELOPMENT COMMISSION**

### **GOALS**

#### **MISSION STATEMENT**

To encourage and manage bed tax funds that will be distributed to organizations that expands and diversifies tourism development activities in the community.

#### **GOALS:**

1. Encourage the funding and coordination of organizations whose events will emphasize overnights stays. These events should eventually become self-sufficient after the Tourism Development Commission (TDC) provides “seed money”. The organizations must give financial statements and report their results including the return on investment to the TDC within three (3) months of the completion of the event.
2. The TDC will endeavor to assist appropriate agencies and individuals as they relate to revitalization of the Kingman area by continuing to develop and implement a plan focusing on the “branding” of Kingman.
3. The TDC will support local agencies and organizations in preserving and promoting Kingman’s rich history, cultural arts organizations, and strategic location in the Heart of Route 66.
4. The TDC will support the Kingman Area Chamber of Commerce dba Kingman Powerhouse Visitors Center in its efforts to support and promote special events and attractions that enhance community life and promote tourism.
5. Finalize plans and secure funding for “bricks and mortar” projects.

## Proposed Budget for 4th Of July Fireworks Show

<b>Total Amount Requested:</b>	\$35,000		
<b>Expenses:</b>			
<b>Show Cost</b>			
Acme Fireworks	\$25,000		
<b>Fire Protection/Safety</b>			
NACFD			
Personnel (2-8 Persons)	\$35.00/hr per person	5 hours on site	\$350-\$1400
Equipment (2-4 Trucks)	\$150/hr per engine	5 hours on site	\$1500-\$3000
			Estimated \$2200-\$4400 needed

\*Requested on the high side in order to accommodate the Northern Arizona Consolidated Fire Department's requirements and recommendations once the county supervisors ok the show. Any funds that are left over will be given back to the City of Kingman TDC. The only entities to receive any of the funding requested is Acme Fireworks and NACFD.



**Main Show**

Size	Qty	Price
2" Shell	200	\$ 1,530.00
2.5" Shell	230	\$ 2,132.50
3" Shell	360	\$ 4,538.98
4" Shell	220	\$ 5,029.20
5" Shell	120	\$ 4,644.48
6" Shell	10	\$ 625.48
8" Shell		\$ -
12" Shell		\$ -
B Cakes	6	\$ 1,525.00
C Cakes	34	\$
Mines	24	\$ 380.00
Comets	20	\$ 440.00
Candles	4	\$ 300.00
Other		
<b>Main Total</b>	<b>1228</b>	<b>\$ 21,145.64</b>

**Finale**

Size	Qty	Price
2" Shell	40	\$ 320.00
2.5" Shell	40	\$ 400.00
3" Shell	100	\$ 1,300.00
4" Shell	40	\$ 1,000.00
5" Shell	10	\$ 450.00
6" Shell	5	\$ 325.00
8" Shell		\$ -
12" Shell		\$ -
<b>Shell Totals</b>	<b>235</b>	<b>\$ 3,795.00</b>
B Cakes	2	\$ 400.00
C Cakes	8	\$ 800.00
<b>Cakes Total</b>		<b>\$ 1,200.00</b>
Mines		\$ -
Comets		\$ -
Candles		\$ -
Other		
<b>Misc Total</b>	<b>0</b>	<b>\$ -</b>

<b>Grand Total</b>	<b>\$ 26,140.64</b>
Discount	-1140.64
<b>Net Due</b>	<b>\$ 25,000.00</b>

Show Effects	Summary
Shells	1375
Cake shots	1900
Misc Shots	76
<b>Total Shots</b>	<b>3351</b>

Price per shot \$7.46

**FIREWORKS PRODUCTION CONTRACT**

1. This contract is entered into this \_\_\_\_ day of \_\_\_\_\_, 2015, by and between **ACME DISCOUNT FIREWORKS**, designated herein as the “**SELLER**”, and **THE COMMUNITY IMPROVEMENT FOUNDATION** designated as “**PURCHASER**” for a fireworks display that will be held on the \_\_\_\_ day of \_\_\_\_\_, 2015 at approximately 9:30 pm.
2. **SELLER** will secure, prepare and deliver said fireworks as outlined, or will make necessary substitutions of equal or greater value. **SELLER** will include the services of a Pyrotechnic Operator to take charge of set up and fire display, along with such help as he deems necessary to perform the fireworks display safely, and in accordance with such Federal, State or Local Laws that might be applicable.
3. **SELLER** agrees that the **Operator** and **Assistant(s)** are to check the display area after the presentation of the fireworks display for any “duds” or any other material, which might not have ignited. Any such material found by any person other than the operator, shall be turned over to the operator for safekeeping or disposal of said material.
4. **PURCHASER** will furnish the secured minimum safety distances established by the **SELLER** after an on-site inspection of the proposed firing location. **Purchaser** will provide adequate police protection, security monitors around the firing line perimeter, and/or other adequate security to maintain these distances. **PURCHASER** also agrees to have fire truck available on location during the display, provide sand for set-up, front-end loader for set-up, and security during time of set-up and show firing.
5. A Certificate of Insurance covering the fireworks display will be provided by the **SELLER** upon signing of the contract, for coverage in the amount of **TWO MILLION DOLLARS (\$2,000,000.00)** broad form, bodily injury and property damage liability, Statutory Workers Compensation Coverage, Comprehensive Automobile Liability in the amount of **ONE MILLION DOLLARS (\$1,000,000.00)** combined single limit. **PURCHASER** agrees to provide a complete list of all additional insured’s to be named on the certificate.
6. It is agreed and understood that the **PURCHASER** will pay to the **SELLER** the sum of **TWENTY-FIVE THOUSAND DOLLARS & NO/100 (\$25,000.00)** to be paid as follows: **30% (\$7,500.00)** of the purchase price will be paid by the **PURCHASER** at the time of signing this contract. The balance of the purchase price will be paid fifteen (15) or more days prior to the date of display.
7. In the event of inclement weather or other adverse conditions, so as to cause postponement of the display it is agreed and understood that **PURCHASER** will notify **SELLER** regarding the postponement date, normally the following night, or at some future date within the calendar year. If the **PURCHASER** will not re-schedule the display within the calendar year, or completely cancels the display, the **PURCHASER** agrees that **SELLER** will retain thirty percent (**30%**) payment described in paragraph #6 as full payment for cancellation of the display. It is understood and agreed that **SELLER** shall be solely responsible for failure of the performance of the fireworks display for any reason under **SELLERS** control.
8. Witness whereof, we have caused our signatures to be affixed to this document, on this \_\_\_\_ day of \_\_\_\_\_, 2015.

**ACME DISCOUNT FIREWORKS**

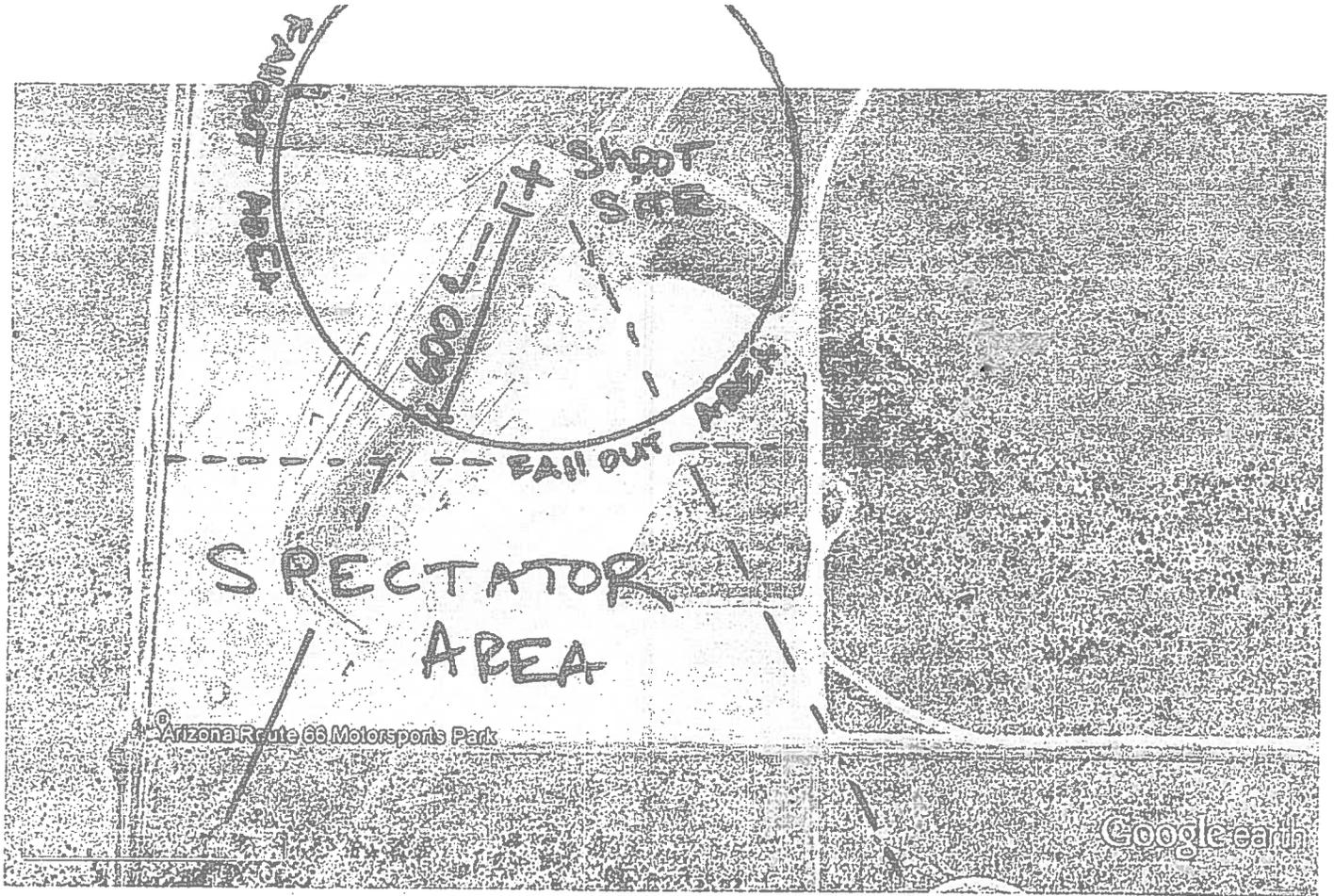
**THE COMMUNITY IMPROVEMENT FOUNDATION**

**SELLER**

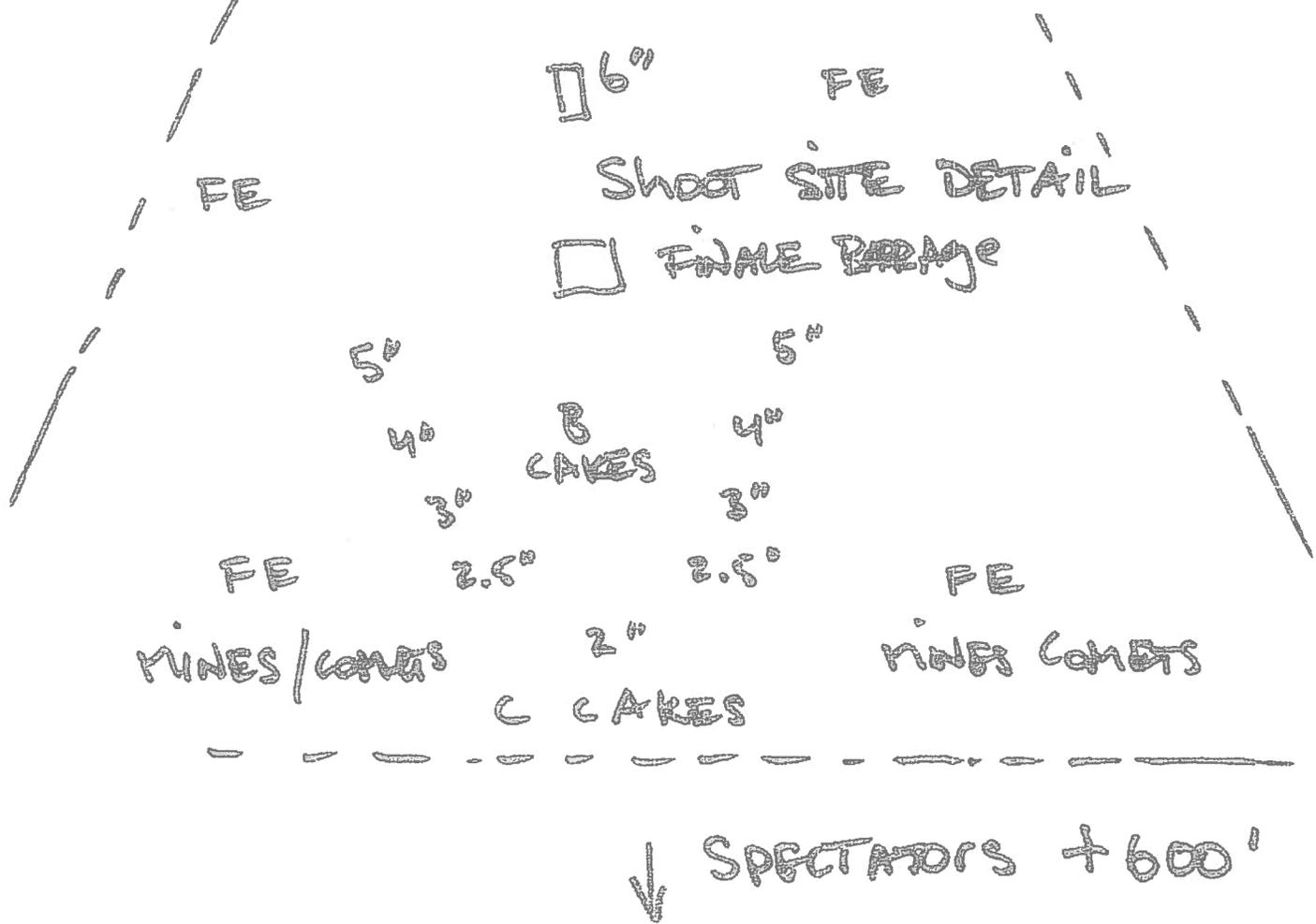
**PURCHASER**

BY: \_\_\_\_\_  
Authorized Agent

BY: \_\_\_\_\_  
Authorized Agent



Google earth



↓ SPECTATORS ± 600'



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/19/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Ryder Rosacker McCue & Huston (MGD by Hull & Compa 509 W Koenig St Grand Island NE 68802	<b>CONTACT NAME:</b> Kristy Wolfe <b>PHONE (A/C, No, Ext):</b> 308-382-2330 <b>E-MAIL ADDRESS:</b> kwolfe@ryderinsurance.com	<b>FAX (A/C, No):</b> 308-382-7109
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Jared E Jensen; JK Marketing, LLC DBA: Acme Discount Fireworks 32 Buckhorn Way Preston ID 83263	<b>INSURER A:</b> SCOTTSDALE INS CO <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	<b>NAIC #</b> 41297

**COVERAGES**

CERTIFICATE NUMBER: 996818944

REVISION NUMBER:

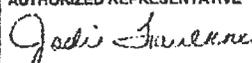
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			CPS2034982	2/15/2015	2/15/2016	EACH OCCURRENCE	\$1,000,000
X	COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,000
	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$5,000
							PERSONAL & ADV INJURY	\$1,000,000
							GENERAL AGGREGATE	\$2,000,000
							PRODUCTS - COMP/OP AGG	\$2,000,000
								\$
	GEN'L AGGREGATE LIMIT APPLIES PER:							
X	POLICY	PROJ	JECT	LOC				
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	ANY AUTO						BODILY INJURY (Per person)	\$
	ALL OWNED AUTOS		SCHEDULED AUTOS				BODILY INJURY (Per accident)	\$
	HIRED AUTOS		NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB		OCCUR				EACH OCCURRENCE	\$
	EXCESS LIAB		CLAIMS-MADE				AGGREGATE	\$
	DED		RETENTIONS					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS	OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		Y/N	N/A			E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Blanket Additional Insured applies to the entities listed below per attached form GLS-150s when required by written agreement.  
 FC Tucson, The City of Tucson & Pima County  
 Location: Kino Sports Complex, Tucson, AZ  
 Date of display: 07/04/2015

**CERTIFICATE HOLDER****CANCELLATION**

FC Tucson 3600 S County Club Rd Tucson AZ 85713	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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# CITY OF KINGMAN COMMUNICATION TO COUNCIL



TO: Honorable Mayor and Council Members

FROM: John A. Dougherty, City Manager

MEETING DATE: June 2, 2015

AGENDA SUBJECT: National League of Cities Service Line Program

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**SUMMARY:** Ashley Shiwarski, Business Development and Inside Sales Manager for Utility Service Partners will be present to give a presentation on what the program is, how it will benefit residents and provide some revenue to the City. This program is backed by the National League of Cities and the Arizona League of Cities and Towns. In a nut shell this company would like the CoK backing to send solicitation letters to residents for insurance against utility infrastructure breakage that is the property owners responsibility.

**ATTACHMENT:** Included is documentation supplied by Ashley

**STAFF RECOMMENDATION:** Neutral

**BUDGET IMPACT:** Negligible revenue benefit anticipated, however, Council has directed staff to find other revenue sources.

\_\_\_\_\_  
Signature of Dept. Head

\_\_\_\_\_  
City Attorney  
Approved as to form

  
City Manager's Review

AGENDA ITEM: *Sa*

NATIONAL  
LEAGUE  
of **CITIES**



*Service Line Warranty Program*

City of Kingman, AZ

Ashley Shiwarski  
[ashiwarski@utilitysp.net](mailto:ashiwarski@utilitysp.net)  
724-749-1097

Administered by



*Building Peace of Mind, One Community at a Time*

## Why you should partner with Utility Service Partners

- Partnership with the National League of Cities
- Endorsement from the League of Arizona Cities and Towns
- Offers Solution
- Experience
- Reputation



## National League of Cities (NLC)



“Our goal at the National League of Cities (NLC) is to be a resource and advocate for your city and its residents. NLC recognized the growing problem of aging infrastructure and the dire need to find a solution for not only cities, but for its residents.

As a result, NLC and Utility Service Partners created the NLC Service Line Warranty Program to help city residents save money, ease the frustration over utility line failures and introduce a new service offering to your community. The National League of Cities is proud to partner with Utility Service Partners because we’ve found it to be the most reputable and reliable program – one that will educate your residents on their water and sewer line responsibilities.”

– **Clarence E. Anthony,**  
*Executive Director, NLC*

## National League of Cities (NLC)

- NLC is the nation's oldest and largest organization advocating for cities.
- After thorough vetting, NLC selected USP to administer the NLC Service Line Warranty Program.
- NLC endorsement adds another layer of oversight, which further protects the city brand.

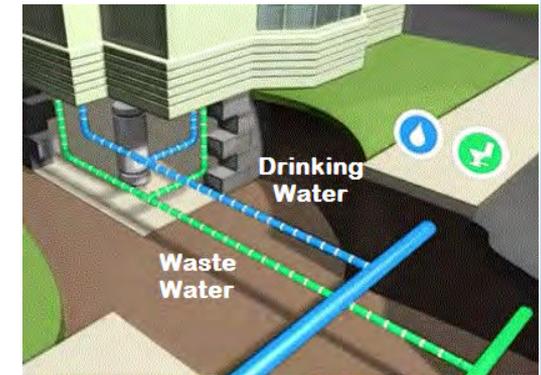


## Infrastructure Challenges ... *a National Problem*

- ❑ American Society of Civil Engineers gave our national public infrastructure a **D+ rating** in 2013.
- ❑ **EPA** estimates over the next 20 years **\$77 billion** will be spent on repair/replacement of public water distribution systems, \$10 billion on wastewater collection system upgrades, **\$22 billion** for new sewer construction and **\$45 billion** for controlling combined sewer overflows.
- ❑ Municipalities will spend **\$7 billion** to control municipal storm water.
- ❑ More than **850** water main breaks occur **every day** across the country

## Challenges for Homeowners

- ❑ Lateral lines are subjected to the same elements as public lines ... ground shifting, fluctuating temperatures, tree root penetration, corrosion and more.
- ❑ Out-of-sight, out-of-mind; water and sewer lines are located outside the home and usually underground.
- ❑ Failed lines waste thousands of gallons of water and present an environmental hazard.
- ❑ Many homeowners believe the city is responsible for maintenance of the water and sewer lines on their property OR that repairs are covered by their homeowner's policy.



## Municipality Solution for Homeowners

Homeowner repair protection for leaking, clogged or broken water and sewer lines from the point of utility connection to the home exterior

### **Coverage includes:**

- Educating homeowners about their service line responsibilities.
- Up to \$4,000 coverage per repair incident.
- Additional allowance for public street and sidewalk cutting.
- No annual or lifetime limits.
- No deductibles, service fees, forms, or paperwork.
- 24/7/365 availability.
- Repairs made only by licensed, local contractors.
- Affordable rates and multiple payment methods.

## Experience

- **Utility Service Partners is the administrator for the National League of Cities Service Line Warranty Program**
  - ❖ Over 240 cities are participating in the program
  - ❖ Invested more than \$64 million in private infrastructure repairs
  - ❖ Returned nearly \$4 million to cities through revenue sharing component
- **Management team that has provided these types of services for over 15 years**
- **USP is a solution provider**
  - ❖ Educate homeowners about their responsibility
  - ❖ Provide an affordable repair solution
- **Keep our promise to your homeowners**
  - ❖ 97% claim approval rating
  - ❖ 95% customer satisfaction rating

## Over 240 Partners in 32 States *...Including 5 in the State of Arizona*

- 
- Alabama
  - Arkansas
  - Arizona
  - California
  - Colorado
  - Connecticut
  - Florida
  - Georgia
  - Iowa
  - Illinois
  - Indiana
  - Kansas
  - Kentucky
  - Maryland
  - Michigan
  - Minnesota
  - Missouri
  - North Carolina
  - Nebraska
  - New Mexico
  - Nevada
  - Ohio
  - Oklahoma
  - Oregon
  - Pennsylvania
  - South Carolina
  - South Dakota
  - Texas
  - Virginia
  - West Virginia
  - Wisconsin
  - Wyoming

## Reputation

- Brand stewardship
  - ❖ 2013 BBB Torch Award for Marketplace Ethics
  - ❖ A+ Accredited BBB rating
- Commitment to local government
  - ❖ **Only** service line warranty provider that will never market to consumers without the consent and support of the City
- Respect for homeowner's privacy
  - ❖ Limited mailings to residents



**BBB Torch Award for  
Marketplace Ethics**  
Trust • Performance • Integrity  
2013 Winner  
Western Pennsylvania Better Business Bureau®

## Closing

- **USP's Partnership with NLC + Experience + Reputation = Trust**  
for you and your residents
- USP will keep its promise to our customers
- USP has proven that a company committed to providing exceptional service and a valuable product at a fair-market price can successfully partner with local government



## City Official Comments

“The program has already paid out over \$1 million in repairs and replacements for our homeowner’s lateral service lines. My constituents are happy that we have provided this option for city homeowners. We use the revenue associated with the program to assist lower income homeowners with repairs to their service lines. I am sure your City will be pleased with the NLC Service Line Program.”

- Felicia Moore, City Councilwoman - Atlanta GA

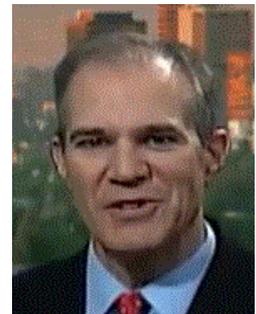


“This program has been available to Clarksburg's residents for nearly two years, and it's a real winner. Resident satisfaction is high and it's a lot easier to tell citizens about this great service rather than explain why they are on the hook for costly repairs.”

- James C. Hunt, past NLC President and former Council Member - Clarksburg, WV

“The Service Line Protection Program helps Phoenix residents and the city government. Revenue from the program goes to core city services like police, fire, parks, libraries and senior centers. The warranties give residents an affordable option for repairs to their sewer and water lines.”

- Jon Brodsky, Public Information Officer – Phoenix, AZ



## NLC Service Line Warranty Program Highlights

- Over 200 cities participating nationwide
- No cost to or liability for the city to participate
- Healthy, ongoing annual revenue stream for city
- Educates homeowners about their lateral line responsibilities
- The only utility line warranty program endorsed by the National League of Cities
- Utility Service Partners handles all marketing and management of the program
- 24/7/365 bilingual customer service
- All repairs performed to city code by local, licensed contractors
- Reduces calls from residents to City Hall for lateral water and sewer line issues
- Homeowner billed by NLC Service Line Warranty Program
- USP is a North Central Texas Council of Governments (NCTCG) Shared Services Program Partner
- City provides residents an affordable solution that covers cost of repairs to water and sewer lines for which the homeowner is responsible
- Saved more than 60,000 homeowners across the country over \$45 million in utility line repair costs
- Public funds are not used in the marketing, distribution or administration of the NLC Service Line Warranty Program
- The NLC Service Line Warranty Program must be supported by the city into which it is being introduced before any warranty offer letters are mailed to homeowners in the community.

### PARTICIPATING CITIES (SAMPLE OF OVER 200)

#### LARGE

Atlanta, GA  
Madison, WI  
Phoenix, AZ  
San Diego, CA

#### SMALL

Dayton, OH  
Edgewood, CO  
Franklin Park, IL  
Overland Park, KS

## NLC SERVICE LINE WARRANTY PROGRAM BENEFITS

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### CITY

- Provides non-tax revenue stream without any investment
- Reduces calls to City/Public Works when a homeowner's line fails
- Contractors undergo rigorous vetting process to ensure repairs meet city code
- Reduces costs associated with sending public works to residents' homes to assess lateral line issues
- Keeps money in the local economy by using contractors in the metro area
- Contractors must be current with insurance and required licenses

### RESIDENTS

- Affordable utility line repair solution for families on a budget
- Educates homeowners about their service line responsibilities
- Prevents aggravation of having to find a reliable, reputable plumber
- Peace of mind – with one toll-free call a plumber is dispatched
- Keeps money in the homeowner's pocket; without warranty, repairs cost \$1,300 to \$4,000 or more
- No service fees or deductibles, paperwork or forms to complete

## ACCOLADES & ACCOMPLISHMENTS

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**BBB Torch Award for Marketplace Ethics**  
 Trust • Performance • Integrity  
 2013 Winner  
 Western Pennsylvania Better Business Bureau®

- **Accredited Better Business Bureau member with A+ rating for nearly a decade**
- **2013 Western Pennsylvania Better Business Bureau Torch Award winner for Marketplace Ethics**

- **More than 97%** of all submitted claims are approved
- **A customer satisfaction** rating that has **exceeded 95%** for more than a decade
- **9 of 10 customers surveyed** have recommended the program to friends, family and neighbors
- The **only** utility line warranty program endorsed by the National League of Cities

Exhibit A

NLC Service Line Warranty Program  
City of Kingman, AZ  
Term Sheet  
May 8, 2015  
(Term Sheet valid for 90 days)

- I. Term of agreement
  - a. Initial term
    - i. Three years guaranteed (total of 6 campaigns)
- II. Annual royalty – \$0.50 per month per paid warranty contract
  - a. City logo on letterhead, advertising, billing, and marketing materials
  - b. Signature by City official
- III. Products offered
  - a. External sewer line warranty
  - b. External water line warranty
  - c. In-home plumbing warranty
- IV. Scope of Coverage
  - a. External sewer line warranty
    - i. Scope is from the main until line daylights inside home...of which includes the service line under the concrete floor. [Note: **If homeowner responsibility is different than this language, please advise.**]
  - b. External water line warranty
    - i. Scope is from the main until line daylights inside home...of which includes the service line under the concrete floor. [Note: **If homeowner responsibility is different than this language, please advise.**]
  - c. In-home plumbing warranty
    - i. Scope covers residential in-home water supply lines and in-home sewer lines and all drain lines connected to the main sewer stack that are broken or leaking inside the home after the point of entry. Coverage includes broken or leaking water, sewer, or drain lines that may be embedded under the slab or basement floor. Coverage also includes repair of clogged toilets.
- V. Marketing Campaigns – two seasonal campaigns per year (Spring, Fall, and Winter)
  - a. 2015 Fall - Sewer
  - b. 2015 Winter - In-home plumbing
  - c. 2016 Spring - Water
  - d. 2016 Fall - Sewer
  - e. 2016 Winter - In-home plumbing
  - f. 2017 Spring - Water
  - g. 2017 Fall - Sewer
  - h. 2017 Winter - In-home plumbing
  - i. 2018 Spring - Water

## VI. Campaign Pricing

### a. Sewer

- i. Year 1 - \$7.75 per month; \$88.00 annually
- ii. Year 2 - \$7.75 per month; \$88.00 annually (subject to annual review)
- iii. Year 3 - \$7.75 per month; \$88.00 annually (subject to annual review)

### b. Water

- i. Year 1 - \$6.75 per month; \$76.00 annually
- ii. Year 2 - \$6.75 per month; \$76.00 annually (subject to annual review)
- iii. Year 3 - \$6.75 per month; \$76.00 annually (subject to annual review)

### c. In-home plumbing

- i. Year 1 - \$6.99 per month; \$78.99 annually
- ii. Year 2 - \$6.99 per month; \$78.99 annually (subject to annual review)
- iii. Year 3 - \$6.99 per month; \$78.99 annually (subject to annual review)

# CITY OF KINGMAN COMMUNICATION TO COUNCIL



**TO:** Honorable Mayor and Council Members

**FROM:** Development Services Department

**MEETING DATE:** June 2, 2015

**AGENDA SUBJECT:** Public Hearing and consideration of Ordinance No. 1798, to approve the rezoning of a 2.46 acre parcel located on the east side of N. Fairfax Street between Berk Avenue and Sunrise Avenue

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**SUMMARY:** This is a request from UniSource Energy Services to rezone a 2.46 acre parcel located on the east side of N. Fairfax Street between Berk Avenue and Sunrise Avenue from R-2: Residential, Multi-Family, Low Density to R-R: Rural Residential to allow for the use of property for the construction, operation and maintenance of a 69kv utility substation.

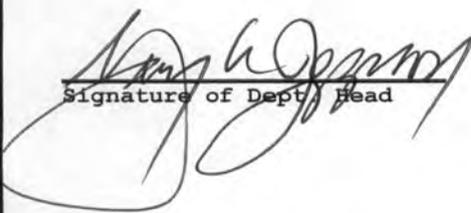
The Planning and Zoning Commission held a public hearing and reviewed of the Goals and Objectives of the Kingman General Plan 2030, the Standard for Review and the applicant's request. There were no objections from nearby property owners during the public testimony.

**The Planning and Zoning Commission voted 4-0 to recommend approval of the rezoning to R-R as requested with certain conditions.** Conditions included requirements for a building permit and survey, submittal of a drainage report, landscaping, construction of a block wall around the perimeter of the project site, and extension of water lines and street improvements.

**ATTACHMENT:** Proposed Ordinance No. 1798, P&Z Commission Report.

**FISCAL IMPACT:** None expected at this time.

**RECOMMENDATION:** The Planning and Zoning Commission recommends approval of the rezoning request.

  
\_\_\_\_\_  
Signature of Dept. Head

\_\_\_\_\_  
City Attorney  
Approved as to form

  
\_\_\_\_\_  
City Manager's Review

AGENDA ITEM: 56

## **CITY OF KINGMAN ORDINANCE NO. 1798**

**AN ORDINANCE BY THE MAYOR AND COMMON COUNCIL OF THE CITY OF KINGMAN, ARIZONA: FOR THE REZONING A 2.46 ACRE PROPERTY LOCATED ON THE EAST SIDE OF N. FAIRFAX STREET BETWEEN BERK AVENUE AND SUNRISE FROM R-2: RESIDENTIAL, MULTIPLE FAMILY, LOW DENSITY TO R-R: RURAL RESIDENTIAL.**

**WHEREAS**, UniSource Energy Services, applicant, has requested the rezoning of a 2.46 acre property located on the east side of N. Fairfax Street between Berk Avenue and Sunrise Avenue from R-2: Residential, Multiple Family, Low Density to R-R: Rural Residential, to allow the use of the property for the construction, operation and maintenance of a 69kv utility substation, and

**WHEREAS**, the property is further described as Lots 1 through 30, inclusive, Block 6, Kingman Country Club Addition, Unit No. 1, except portions of Lots 16-22 as shown in Exhibit A, and

**WHEREAS**, this proposed rezoning is in accordance with the projected land use and density standards of the adopted City of Kingman General Plan 2030, and

**WHEREAS**, the Planning and Zoning Commission held a public hearing on May 12, 2015 and voted 4-0 to approve this rezoning request, and

**WHEREAS**, the Kingman Common Council has the authority to approve this request pursuant to the City of Kingman Zoning Ordinance, Sections 7.000, 10.000 and 26.400.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Common Council of the City of Kingman, Arizona: That the 2.46-acre subject property, described as Kingman Country Club Addition, Unit No. 1, except portions of Lots 16-22 as shown in Exhibit A be rezoned from R-2: Residential, Multiple Family, Low Density to R-R: Rural Residential with the following conditions:

1. A building permit is required prior to construction of the electrical station. The permit shall comply with 2012 Edition of the International Building Code (IBC).
2. A survey needs to be submitted with the building permit application.
3. A grading plan and drainage reports needs to be submitted to the Engineering Department prior to or with the submittal of the building permit application.

4. The proposed electrical substation area shall be maintained and have a dustless surface of aggregate base course (ABC).
5. The electrical substation shall be enclosed and perimeter screened with a block.
6. Landscaping shall be installed along with an irrigation system. The tree requirement may be replaced with shrubs due to safety concerns of tree material damaging the electrical substation.

**PASSED AND ADOPTED** by the Mayor and Common Council of the City of Kingman, Arizona this 13<sup>th</sup> day of June 2, 2015.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Sydney Muhle, City Clerk

\_\_\_\_\_  
Richard Anderson, Mayor

**APPROVED AS TO FORM:**

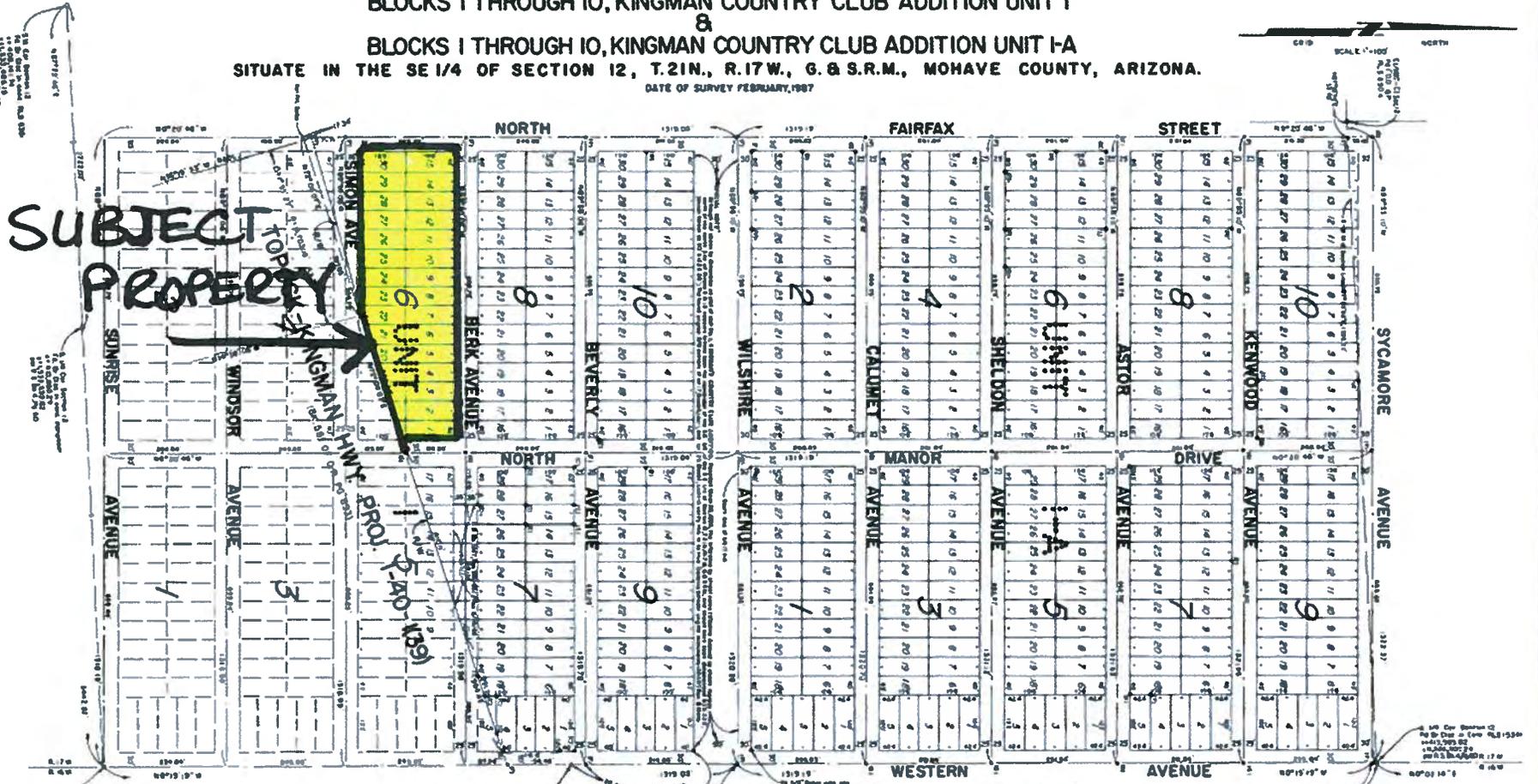
\_\_\_\_\_  
Carl Cooper, City Attorney

# Exhibit A

ID No 1445

## CADASTRAL CONTROL & RETRACEMENT SURVEY BLOCKS I THROUGH 10, KINGMAN COUNTRY CLUB ADDITION UNIT I

BLOCKS I THROUGH 10, KINGMAN COUNTRY CLUB ADDITION UNIT I-A  
SITUATE IN THE SE 1/4 OF SECTION 12, T.21N., R.17W., G. & S.R.M., MOHAVE COUNTY, ARIZONA.  
DATE OF SURVEY FEBRUARY, 1987



SE. Cor Section 12  
to Dist. record book  
1433, 68-86  
pp. 5, 6, 7, 8, 9

**NOTES.**

1. Bearings and distances shown are based on the Arizona Bench Mark System. Corrections are ground values. To derive grid distances multiply ground distances by 0.9997679 per meter recorded in Dist. Rec. of Mohave Co., Receipt No. 85-12434
2. The following recorded plats were used for the retrace of this survey:
  - (a) Kingman Country Club Addition, Sub. I, Rec. Book 1000, 85-1200
  - (b) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
  - (c) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
  - (d) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
  - (e) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
  - (f) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
  - (g) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
  - (h) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
  - (i) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
  - (j) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
  - (k) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
  - (l) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
  - (m) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
  - (n) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
  - (o) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
  - (p) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
  - (q) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
  - (r) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
  - (s) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
  - (t) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
  - (u) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
  - (v) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
  - (w) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
  - (x) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
  - (y) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
  - (z) 100000 County Dist. Addition, Sub. I-A, Rec. Book 1000, 85-1200
3. Survey corrections have been calculated by the appropriate formulas based on the position of old rods found by R.S. 8004, in G.S. 81, 2, Pg. 9 and accepted by survey report as being original measurement as established by P.E. 74, in the Kingman Country Club Addition.
4. All lot dimensions shown are recorded dimensions.

**COMMENTS**

- (1) A.D.T. 81m dist to 1000. 81m monument
- (2) 81m 1/2" hole, 1/2" hole, original monument
- (3) 81m 1/2" hole, 1/2" hole, original monument
- (4) 81m 1/2" hole, 1/2" hole, original monument
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- (97) 81m 1/2" hole, 1/2" hole, original monument
- (98) 81m 1/2" hole, 1/2" hole, original monument
- (99) 81m 1/2" hole, 1/2" hole, original monument
- (100) 81m 1/2" hole, 1/2" hole, original monument

COUNTY ENGINEER  
This plan has been examined and approved this 21st day of April, 1987  
*Paul E. Walker, Inc. Co.*  
County Engineer

RECORDATION:  
Filed in the office of the City of Kingman Engineering Department on 4/23/87 2:20 PM  
Records of Mohave County, Arizona

*Joel Mallick*  
Recorder  
4/23/87 2:20 PM  
3/88

CERTIFICATION:  
This map represents a survey made by me or under my direction and that all of the monuments shown hereon are of the character and locality the numbers indicated hereon. Dated this 21st day of April, 1987  
*Paul E. Walker, Inc. Co.*  
Paul E. Walker, Inc. Co.  
Surveyor

**CITY OF KINGMAN**  
ENGINEERING DEPARTMENT  
CADASTRAL SURVEY  
Drawn BY: DATE: SCALE: SHEET NO:  
R. S. 8/23/87 1"=100' 1 of 1



**CITY OF KINGMAN**  
**Development Services Department**  
**Rezoning Case: RZ15-002**  
**Planning and Zoning Commission Report**  
**June 2, 2015**

A request to rezone certain property from R-2: Residential, Multiple Family, Low Density to R-R: Rural Residential. The request is to allow the use of the property for the construction, operation and maintenance of a 69kv utility substation. The subject property is 2.46 acres and is located on the east side of N. Fairfax Street between Berk Avenue and Sunrise Avenue.

**GENERAL INFORMATION:**

**Property Owners:** Steven J. Terlesky Jr., Mindy H. Cunnius, Nickolas R. Terlesky and Tamira M. Terlesky  
2711 N. Stockton Hill Road, Suite A  
Kingman, AZ 86401  
(928) 757-9229

**Applicant:** UniSource Energy Services  
88 E Broadway Blvd  
Tucson, AZ 85701  
(520) 884-3642

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**RECOMMENDATION**

The Planning and Zoning Commission may recommend approval of the rezoning from R-2 to R-R as requested under RZ15-002 with certain conditions. This recommendation is based on the Goals and Objectives of the Kingman General Plan 2030, the Standards for Review, Findings of Fact, and Analysis contained in this report. **The Planning and Zoning Commission voted 4-0, recommending approval of the rezoning request under RZ15-002 with conditions as stated in the report.**

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**STANDARDS FOR REVIEW**

**APPLICABLE GOALS, OBJECTIVES AND POLICIES OF THE KINGMAN GENERAL PLAN 2030:**

- *Chapter 4: Land Use Element, Land Use Categories*
- *Chapter 5: Growth Area Element*

## **APPLICABLE SECTIONS OF THE CITY OF KINGMAN ZONING ORDINANCE:**

- Chapter 7: Rural Residential
- Chapter 10: Landscaping
- Chapter 26.4: Fences and Walls

### **7.000 RURAL RESIDENTIAL**

#### **7.100 INTENT AND PURPOSE**

This district is intended to preserve certain areas for rural type activities and low density residential development by protecting them from the incursion of incompatible urban uses.

#### **7.200 GENERAL PROVISIONS**

##### **7.210 PERMITTED USES**

All Agricultural uses:

Killing and dressing of beef, pork, poultry, fowl, or rabbits raised on the premises and intended for domestic use, provided that any building so used shall be not less than fifty (50) feet from any property line.

Commercial riding, training or boarding horse stables

Harvesting, processing or selling of crops produced on the same premises, including one (1) stand exclusively of wood frame construction (except the floor) and not exceeding three-hundred (300) square feet in gross floor area for the display and sale of agricultural crops produced on the same premises.

Historical sites and museums

Home occupations as regulated in Section 24.000 for those occupations other than permitted agricultural uses.

Public Assembly-Indoor, General

Residential group homes for persons with disabilities, in accord with Federal and State Fair Housing laws.

Schools, Private School, Charter School or Community College (not providing housing, dormitories or sleeping overnight)

Single-Family detached dwellings and manufactured homes. No more than one (1) such dwelling or manufactured home shall be permitted on not less than one (1) lot.

Utility and public service uses including: electric substations, fire stations, police stations, telephone exchanges, telephone transmission equipment buildings, water filtration plants, pumping stations and reservoirs.

Wireless Communication Facilities: maximum height forty (40) feet. (See also Subsection 26.1000: WIRELESS COMMUNICATION FACILITIES in Section 26.000: GENERAL DEVELOPMENT STANDARDS.)

##### **7.220 ACCESSORY USES TO THE ABOVE PERMITTED USES**

Unregulated Day Care Facility

**7.230 USES WHICH MAY BE PERMITTED BY CONDITIONAL USE PERMIT**

Antennas, antenna support structures and communication towers; maximum height two-hundred-fifty (250) feet. (See also Subsection 26.1000: WIRELESS COMMUNICATION FACILITIES in Section 26.000: GENERAL DEVELOPMENT STANDARDS.)

- Cemeteries
- Public Assembly-Indoor, Entertainment
- Pre-Schools
- Retail Sales Nursery
- Regulated Day Care/Group Facility

**7.300 PROPERTY DEVELOPMENT STANDARDS**

**7.310 LOT AREA**

Not less than forty-thousand (40,000) square feet

**7.320 LOT WIDTH**

Not less than one-hundred-fifty (150) feet

**7.330 FLOOR AREA RATIO**

Not to exceed one-quarter (0.25) feet

**7.340 PERMITTED HEIGHTS**

The maximum height of any building shall be three (3) stories or forty (40) feet, whichever is less, except that this regulation shall not apply to barns, sheds, silos, towers, water works facilities, including storage tanks or other similar agricultural or public utility uses.

**7.350 YARDS**

Front Yard	-	not less than thirty (30) feet
Side Yard	-	not less than twenty (20) feet
Front Side Yard (corner)	-	not less than thirty (30) feet
Rear Yard	-	not less than twenty (20) feet

**7.360 DISTANCE BETWEEN BUILDINGS**

The minimum space between buildings or structures on the same lot shall be six (6) feet.

**7.370 OFF-STREET PARKING**

The provisions of Section 22.000: OFF-STREET PARKING shall apply.

## **10.000 LANDSCAPING**

### **10.100 INTENT AND PURPOSE**

To promote attractive and high quality development, it is the purpose of these regulations to establish standards for landscaping in order to preserve and enhance the natural beauty of the City. Creative, safe, attractive landscaped areas will be encouraged to be installed adjacent to public streets, dispersed throughout parking areas and used to ensure compatibility of adjacent land uses. It is hereby recognized that the effective use of plant landscaping controls dust, glare, and erosion; assists in the screening of objectionable light and noise; visually softens building masses; improves air quality; and helps to create harmony, continuity and the enhancement of property values throughout the community. The style of landscape is not prescribed by the City of Kingman; however, the planting of indigenous, drought tolerant, and low maintenance plants that conserve water and minimize fire hazards will be encouraged.

### **10.200 APPLICABILITY**

These standards shall apply to Commercial, Industrial and Multiple-Family developments in the following manner:

1. This section shall apply to all new commercial, industrial, and multiple-family development.
2. These regulations shall also apply to any redevelopment, addition or remodeling of any multiple-family, commercial, or industrial property that requires a building permit and for which the improvement increases the area of the building or area of the developed portion of the property by twenty-five percent (25%) or more, or for which the improvement costs exceed twenty-thousand dollars (\$20,000.00) in value, based on the City's valuation schedule used to compute building permit fees.
3. Further, these provisions shall apply to any building or site that might require rezoning, variance, or conditional use permit approval.

Any appeals to this section shall be presented to the Kingman Planning and Zoning Commission for consideration and action. Appeals shall be submitted in writing to the Planning Director at least fourteen (14) days prior to the commission meeting for which the appeal is to be heard. The City Planning Director shall forward copies of the appeal to the City Manager, City Engineer, and City Public Works Director for review and comment. These officers shall have five (5) working days to review and comment on the request. Upon receipt of the review comments, the City Planning Director will prepare a report to the Planning Commission, outlining the required landscaping improvements, the reason for the appeal, and the review comments, and place the appeal on the next regularly scheduled Kingman Planning and Zoning Commission meeting.

The Kingman Planning and Zoning Commission may waive or defer the installation of all, or a portion of the required landscaping improvements if it is determined that:

1. Due to topography, the installation of landscaping would pose a fire hazard,

2. Right-of-way area to be landscaped is scheduled for street construction or utility work,
3. Construction of the project is phased and landscaping installation would be better in a later phase,
4. Due to weather conditions, planting should be delayed, or
5. Required parking limits the area of site available for landscaping.

If the Commission grants a waiver or deferment, they may designate such conditions as deemed necessary to secure the intent and purpose of these regulations. The decision of the Kingman Planning and Zoning Commission may be appealed to the Kingman Common Council, who would hear this appeal at their next regularly scheduled meeting.

### **10.300 LANDSCAPING PLAN REVIEW**

#### **10.310 SITE PLAN CONTENT**

A scaled drawing showing the site and plant type, size, location and counts for each type of plant, and the means and location of irrigation.

#### **10.320 SUBMITTAL OF PLAN**

The landscaping plan may be incorporated into the site plan required for building permit purposes, or it may be provided as a separate document. The plans for required landscaped areas will be reviewed for compliance with minimum standards as set forth in this section. The approval of landscaping plans shall also serve as the approval of non-substantial encroachment permits, and right-of-way permits, and those fees shall be waived.

### **10.400 LANDSCAPING STANDARDS/PROVISIONS**

#### **10.410 GENERAL REGULATIONS**

##### **MINIMUM LANDSCAPED AREAS FOR NEW BUILDINGS AND EXPANSIONS:**

1. For all new development, ten percent (10%) of the net site area shall be provided with on-site landscaping. Credit will be given for the landscaping/maintenance of public right-of-way at two-to-one (2:1). Example: One (1) square foot of landscaped right-of-way area will account for two (2) square feet of required landscaping.
2. Remodeling and expansions of existing buildings that have less than five percent (5%) of the net site area landscaped shall provide a minimum of on-site landscaping equal to five percent (5%) of the gross floor area of the building. Credit will be given for the landscaping/maintenance of public right-of-way at two-to-one (2:1).

**MINIMUM PLANT NUMBERS:** All landscaped areas shall be composed of any combination of ground cover, shrubs, and trees as set forth below:

1. **Tree:** Minimum of one (1) per five-hundred (500) square feet of required landscaped area. One (1) tree shall be required within the parking lot for each twenty (20) required parking spaces.
2. **Shrub:** Minimum of two (2) per three-hundred (300) square feet of required landscaped area. Two (2) shrubs shall be required within the parking lot for each twenty (20) required parking spaces.

#### **MINIMUM PLANT SIZES:**

1. **Trees:** Fifteen (15) gallon size, with two inch to two-and-one half inch (2":1 ½") caliper at the time of planting. A multiple trunk tree shall have no less than two (2) one inch (1") caliper trunks.
2. **Shrubbery:** Five (5) gallon size, which are approximately one (1) to two (2) feet in height and one (1) foot in width at the time of planting.
3. **Vines, Annuals/Perennials, Grasses, and Accent Grasses:** No minimum plant size.

#### **INSTALLATION:**

1. For all new construction and additions to existing buildings; landscaping, watering devices, walls and screening structures shall be installed in accordance with the approved final landscape and site plan prior to issuance of a Certificate of Occupancy Permit, or final inspection for the building or use.
2. Vegetation shall be selected, planted, and maintained so that at maturity, it will not interfere with utility lines, vehicular parking, pedestrian circulation, site triangles, and will not cause damage of sidewalks, pavement, and underground, overhead, or at grade utility lines and equipment.

**SITE TRIANGLE:** To ensure that landscape materials do not constitute a driving hazard, a "sight triangle" will be maintained at all street intersections or intersections of driveways with streets. Within this sight triangle; there shall be no visual obstructions. The height of mature landscaping, walls and fences shall not exceed three (3) feet measured from the top of the existing curb grade. Trees are permitted within the sight triangle. As long as no branches, limbs or leaves are permitted to obscure views between the ground and eight feet above ground. See Figure 1, Section 26.000: GENERAL DEVELOPMENT STANDARDS.

**PROHIBITED PLANTS:** Due to pollen/seeds which can aggravate allergies and other health problems:

***Fruiting*** Mulberry or Olive is prohibited.

***Fruitless*** varieties of Mulberry or Olive are ***not*** prohibited.

### **10.420 DESIGN ELEMENTS**

Artificial landscape materials such as; artificial trees shrubbery, turf or plants shall not count toward the required landscape area.

An appropriate irrigation system shall be provided to all landscaped areas.

Any part of a site not used for buildings, parking, driveways, sidewalks, utilities and approved storage shall be retained in its present vegetative natural state or landscaped.

All landscaped areas adjacent to vehicular parking and access areas shall be protected from vehicular traffic.

Installation of outdoor lighting in conjunction with landscaped areas shall adhere to the City of Kingman OUTDOOR LIGHTING CODE, Section 34.000, of the Zoning Ordinance.

### **10.430 MAINTENANCE**

Maintenance of all landscaping shall be the responsibility of the owner, lessee, heirs, assigns, agent, or other liable entity of the property. Landscaped areas shall be regularly maintained, including pruning, mowing, weeding, trimming, watering, refuse removal, fertilizing, and maintenance of the irrigation systems, to create an attractive appearance for the development. Any dead plant material shall be replaced by the property owner within ninety (90) days of its demise.

Public and private utilities will be responsible for the replacement and repair of landscaping materials specifically damaged by their construction in the public right-of-way. However, unless otherwise specified, the continuing maintenance of landscaping in the public right-of-way is the responsibility of the adjacent property owner.

### **10.440 ENFORCEMENT**

Any person violating any of the provisions of this ordinance shall be guilty of a zoning violation and upon conviction shall be subject to penalties as outlined in Section 32.000: SEPARABILITY of the Kingman Zoning Ordinance.

## 26.400 FENCES AND WALLS

1. **Allowable Fence or Screening Materials:** The following materials are permitted for all residentially zoned districts: chain link fencing, with or without metal slats, wood slats, vinyl slats, or double picket weaving, masonry wall constructed to accepted industry standards, with or without grout, stucco fences, redwood/cedar board fencing, vinyl PVC products designed specifically for fences, vinyl coated polyester made for fence screening, stacked railroad ties, bamboo screens or living plants, wrought iron, wooden picket fences or split rail fencing. These materials for residential fences must be maintained in working order, and shall not be allowed to deteriorate into unsightly, unsafe or blighted conditions.
  
2. **Unacceptable Fencing or Screening Materials:** The following materials are not permitted for all residentially zoned districts, including, but not limited to: doors, new or used of any kind, cable spool ends, plywood or masonite not specifically designed for fencing use, old appliances or old furniture or parts thereof, corrugated fiberglass, ammo boxes, automobile or truck parts of any kind, wooden pallets, rusted salvage panels of any kind.
  - a. Fences or walls not exceeding six (6) feet in height may occupy any portion of a required side yard or rear yard.
  
  - b. Fences or walls may be placed in required front yards only under the following conditions:
    - i. Fences and walls thirty-six (36) inches in height may be placed on property lines within a required front yard except when such placement is not permitted by the Intersection Visibility and Corner Cutback provisions of this section.
  
    - ii. Wire fences forty-eight (48) inches in height may be placed on property lines within a required front yard except when such placement is not permitted by the Intersection Visibility and Corner Cutback provisions of this section.
  
  - c. When a lot is used for any purpose other than a single-family dwelling unit and abuts a lot zoned for R-1 purposes, a masonry wall six (6) feet in height shall be erected and maintained along the abutting lot line, except where abutting the required front yard of an adjacent R-1 zoned lot.
  
  - d. Fences on tennis courts, handball courts and other athletic courts or similar nature may exceed six (6) feet in height provided the portion over six (6) feet is composed of chain link or other material completely open to light and air.
  
  - e. In commercial-zoned areas where storage is allowed, fences up to eight (8) feet are allowed in rear and side yards. Barbed wire fences are prohibited.
  
  - f. "Barbed wire fences" not exceeding five (5) feet in height may be placed on property lines within a required side or rear yard on residential zoned lots forty-thousand (40,000) square feet in area or greater and on all property lines within the "O" (Recreational Open Space Zoning District).

- g. Commercial or Industrial property located in any zone surrounded by a chain link fence or block walls, a minimum of six (6) feet high, may have twenty-four (24) inches of barbed wire placed on top for security, public safety, health and welfare purposes.

## **31.000 AMENDMENTS AND ZONE CHANGES**

### **31.100 AMENDING THE ORDINANCE**

Whenever the public necessity, convenience, and/or the general welfare of good zoning practices justifies such action, this Ordinance may be amended by changing the boundaries of zone districts, (hereinafter referred to as zone changes or changes of zone) or by amending any provision of the Ordinance. Zone changes or amendments may be initiated by the City Council or by the Planning and Zoning Commission or by an application of the owner of any property within the area proposed to be changed, or a request can be made by a citizen for an amendment.

### **31.110 GENERAL PLAN CONFORMANCE**

All amendments which change the boundaries of any zoning district or change the text of the Zoning Ordinance must conform to the adopted General Plan of the City of Kingman. Any ordinance amending this ordinance shall further the implementation of, and not be contrary to the goals, policies, and applicable elements of the Plan. A zoning map amendment conforms to the land use element of the General Plan if it proposes land uses, densities, or intensities within the range for the subject property as stated in the General Plan or any amendments thereto.

### **31.120 APPLICATION**

Application for a change of zone shall be made on a form provided by the City of Kingman. Fees shall be paid for such application according to the adopted schedule for such requests.

### **31.130 ACCOMPANYING MAPS AND DATA**

Application for a change of zone shall be made accompanied by maps showing the subject property as well as the surrounding area, and a list of names and addresses of abutting property owners. All maps, applications and data will be available for public inspection upon submittal to the Planning Agency.

### **31.200 PUBLIC HEARING**

The legislative body of the City, (the Mayor and Common Council), has adopted the following citizen review and participation process that applies to all rezoning cases. By law and policy the rezoning process is designed to give the greatest opportunity possible for citizen participation in such a public process. In the event of doubt regarding participation, more, not less public participation shall be the standard.

The purpose of the citizen participation process is to:

1. Ensure that applicants pursue early and effective citizen participation in conjunction with their applications, giving them the opportunity to understand and try to mitigate any real or perceived impacts their application may have on the community;
2. Ensure that the citizens and property owners of Kingman have an adequate opportunity to learn about applications that may affect them and to work with applicants to resolve concerns at an early stage of the process; and
3. Facilitate ongoing communications between the applicant, interested citizens and property owners, City staff, and elected officials throughout the application review process.

The citizen participation plan is not intended to produce complete consensus on all applications, but to encourage applicants to be good neighbors and to allow for informed decision making.

The process includes the following elements:

1. Two public hearings will be held on all rezoning cases and proposed text amendments. The first hearing will be before the Planning and Zoning Commission. The second hearing will be before the Mayor and Common Council.
2. A written notice on any proposed rezoning will be sent by first-class United States Postal Service mail to all property owners of record according to the most recent Mohave County Assessors rolls, within a minimum of 300 feet of any point of the property being proposed for rezoning. The notice will describe the proposed action, will include a map, and will state that public comment is encouraged before or during the public hearing. Other notices may be sent beyond the above described radii, if a person places his or her name on the notification list and pays \$5.00 a year.
3. A public notice poster, giving the time, date and location of the Planning and Zoning Commission and the Common Council public hearings, will be posted on the property in question in at least one location, if the property is less than one acre, at least 15 days before the Planning and Zoning Commission public hearing. If the property which is the subject of the rezoning request is greater than one acre, a minimum of two notices will be posted. Posted notices will be placed in such location as to afford the public the best opportunity to see the notice. In some cases the location affording the best opportunity to see the notice. In some cases the location affording the best opportunity for public view may be in front of or beyond the actual boundaries of the property being proposed for rezoning. The posted notice shall be printed so that the following are visible from a distance of one hundred feet: the word "zoning", the present zoning district classification, the proposed zoning district classification and the date and time of the hearing and state a location and phone number from which additional information can be received.

A public notice, display advertisement of not less than one-eighth page in size shall be published at least once in the newspaper of general circulation in the City of

Kingman and surrounding area. The notice will be published not less than 15 days before the Planning and Zoning Commission public hearing and will provide information about the date, time and place of the proposed Common Council hearing, which will be held at least 10 days after the Commission hearing.

4. Adjacent land owners and all other potentially affected citizens will be provided an opportunity to express an opinion on any issue or concern they may have with the proposed rezoning prior to the hearing or during the hearing. Such persons may submit oral or written comments or testimony that can be presented to the Commission or Common Council.
5. In proceedings involving rezoning of land which abuts other municipalities or unincorporated areas of the county or a combination thereof, copies of the notices of the public hearing shall be transmitted to the Planning Agency of such governmental unit such land.
6. In addition to notice by publication, mailed notices and property postings, the City of Kingman, and its Planning and Zoning Commission reserve the right to give notice of the hearing in such other manner as it may be deemed necessary in the public interest. The Commission always encourages any person proposing a rezoning to contact surrounding property owners or neighbors to ascertain and possibly address issues and concerns before the public hearings. Such contacts could include neighborhood meetings or other methods of address citizen comments.

### **31.300 RECOMMENDATION OF THE PLANNING AND ZONING COMMISSION**

After the public hearing, the Planning and Zoning Commission shall make a report and recommendation to the Common Council. This report shall be made by forwarding the applications for amendment to the City Council with the appropriate recommendations, unless the applicant shall request that the application be withdrawn. The Commission recommendation shall be reviewed at the Council public hearing. If the Planning and Zoning Commission cannot make a recommendation comments on both sides of the issue shall be presented to the Common Council.

### **31.400 CONSIDERATION BY COMMISSION**

In considering any request for a change of the Official Zoning Map or text of this ordinance, the Planning and Zoning Commission shall find that the following conditions prevail before recommending approval of the change be granted:

1. If the request is for an Official Zoning Map Amendment:
  - A. That there is a real need in the community or area for the types of uses permitted in the proposed zoning district requested and if there are parcels in the area that already designated with the proposed zoning district that more area is needed for the uses allowed in the proposed zoning district.
  - B. That the property involved in the proposed change of zoning district designation is more suitable for the purposes permitted in the proposed change of zone than is permitted in the present zone classification.

- C. That the proposed change of zoning district designation would not be detrimental in any way to persons or property in the surrounding area, nor to the community in general.
  - D. That the proposed change of zone is in conformance with the General Plan of the City of Kingman, not merely consistent with the General Plan.
2. If the request is a text amendment, the Planning and Zoning Commission shall find that the proposed text amendment is in conformance with and will better achieve the goals and objectives of the adopted general plan.

### **31.410 PLANNING AND ZONING COMMISSION OPTIONS**

The Planning and Zoning Commission, based on the evidence submitted and its own study and knowledge of the circumstances involved, may recommend approval or denial of a requested amendment or may recommend that only a portion of the request for a change of zone be granted.

The Planning and Zoning Commission may also recommend a lesser intensity zoning of the same type requested. However, the Planning and Zoning Commission may not increase the intensity of the noticed request without a new public hearing with proper notice given in accord with this Section.

### **31.420 PLANNING AND ZONING COMMISSION'S RECOMMENDATION**

The Commission in its consideration of any request for a change of zone may recommend to the City Council that if certain conditions concerning the development of the subject property and adjoining streets are first met, that said property would then be suitable for a change of zone.

The Common Council may approve a change of zone conditioned upon a schedule for development of the specified use or uses for which rezoning is requested. If at the expiration of the period the property has not been improved for the use for which it was conditionally approved, the legislative body, after notification by certified mail to the owner and applicant who requested the rezoning, shall schedule a public hearing to take administrative action to extend, remove, or determine compliance with the schedule for development or take legislative action to cause the property to revert to its former zoning classification.

### **31.500 COMMON COUNCIL PUBLIC HEARING AND ACTION**

The Common Council shall hold a second, separate public hearing from the Planning and Zoning Commission's public hearing to consider the recommendation of the Planning and Zoning Commission. The Common Council may take testimony and may consider matters not necessarily heard by the Planning and Zoning Commission. The Common Council may accept, modify, or reject the Planning and Zoning Commission recommendation based on information it received at the public hearing and knowledge the Common Council has of the matter. The Common Council may also return the request to the Planning and Zoning Commission for further consideration of issues as directed by the Common Council. Any Common Council modification to the requested official zoning map or zoning ordinance text amendment may include: reducing the area on the Official Zoning Map to be amended, modifying conditions of the rezoning request,

or reducing the zoning district amendment to a less intense zoning district; or in the case of a zoning text amendment, reduce the intensity of the amendment.

The Common Council may sustain a Planning and Zoning Commission denial of a zoning case. If the Common Council wishes to approve a zoning case that the Planning and Zoning Commission recommended denial, the Common Council shall direct the preparation of an Ordinance for consideration at the next Council meeting.

The Common Council shall not change any property from the requested zoning district classification requested in the application to another zoning district classification that imposes any regulations not imposed by the zoning district requested or that removes or modifies any such regulations previously imposed on the property without following the procedure specified in Section 31.200 of this ordinance.

No rezoning or conditional use permit case that is the same or substantially the same (in site size or intensity or text) as a request which has been denied by the Common Council or was overturned by referendum shall be filed within one (1) year of the date of the Common Council's decision or referendum vote, whichever is greater.

### **31.600 PROTEST PROVISION**

In the event that a written protest against a proposed amendment is filed with the City of Kingman Development Services Department or the City Clerk, no later than the close of business of the day preceding the date set for any Council hearing on the application for amendment, by the owners of twenty (20) percent or more, either of the area of the lots included in such proposed change, or of those immediately adjacent in the rear or any side thereof extending one hundred fifty (150) feet therefrom, or if those directly opposite thereto extending one hundred fifty (150) feet from the street frontage of such opposite lots, such amendment shall not become effective except by the favorable vote of at least three-fourths of all members of the City Council, If any members of the governing body are unable to vote on such a question because of a conflict of interest, then the required number of votes for passage of the question shall be three-fourths of the remaining membership of the governing body, provided that such required number of votes shall in no event be less than a majority of the full membership of the legally established governing body.

### **31.700 CLASSIFICATION OF NEW ADDITIONS**

All new additions and annexations of land to the City of Kingman shall be zoning classifications which permit densities and uses no greater than those permitted by the county immediately before annexation. Subsequent changes in zoning of the annexed territory shall be made as specified in this Chapter for the rezoning of land.

### **31.800 ADMINISTRATIVELY IMPOSED DEDICATIONS OR EXACTIONS**

It is the policy of the City of Kingman that exactions and/or dedications requirements are made only when there is a direct, rational relationship (rough proportionality) between the increase in density and/or intensity of a development and their exaction and dedication.

Exactions and dedications are required by the City of Kingman only through the final actions of the Common Council action on rezoning cases or conditional use cases.

Dedications and/or exactions will be clearly outlined in either an ordinance for a rezoning case or resolution for a conditional use case and will be in rough proportionality to the project impacts. These will not be calculated with mathematical precision but will be shown to be direct and rational relationships.

The Planning and Zoning Commission may recommend to the Common Council a necessary dedication and/or exaction that is rationally related to the increase in intensity or density or as may be reasonably required for public, health, safety and welfare. Property owners will not be asked to bear a burden far beyond that which the development impacts the community.

Administrative agencies of the City of Kingman, including but not limited to the Planning, Engineering, Building Safety, or Public Works Departments are not authorized to require a dedication or exaction as a condition of obtaining a building permit without an express authorization in ordinance or resolution as appropriate.

## **FINDINGS OF FACT**

**Location and Size:** The subject property is 2.46 acres and is located on the east side of N. Fairfax Street between Berk Avenue and Sunrise Avenue.

**Legal Description:** The property is described as Lots 1 through 30, inclusive, Block 6, Kingman Country Club Addition, Unit No. 1, except portions of Lots 16-22 as described in Deed.

**Existing Zoning and Existing Land Use:** The subject site is vacant land and is currently zoned R-2: Residential, Multi-Family, Low Density, 6,000 square foot lot minimum.

**Projected Land Use:** The Kingman General Plan 2030 indicates that the property is designated as Intermediate Density Residential, 9-16 dwelling units per acre. The property immediately and east of this site is designated High Density Residential, 17-28 dwelling units per acre. The property immediately to the west of this site is designated Medium Density Residential, 3-8 dwelling units per acre, and the property immediately to the north of the property is designated Intermediate Density Residential, 9-16 dwelling units per acre.

### **Surrounding Land Use and Zoning:**

- **North:** property is zoned R-2: Residential, Multi-Family, Low Density, with vacant land
- **East:** property is zoned R-2 and R-3: Residential, Multi-Family, Low and Medium Density and is mainly vacant with one multi-family home.
- **South:** Interstate 40
- **West:** property is zoned R-MH-6, is mainly vacant, with some single family homes.

### **Zoning and Development History:**

- This area is a part of Kingman Country Club Addition Unit 1 which was recorded March 28, 1929.
- The subject property was annexed into City of Kingman in 1971, COK Ordinance No. 139.

- The subject property has been zoned R-2 since annexation.
- The property is vacant.

**Physical Characteristics:**

- The subject site relatively flat.
- The property lies within Flood Zone "X", according to the FEMA panel map dated February 18, 2015. Zone "X" are areas determined to be outside of 0.2% annual chance flood plain.

**Public Utilities:**

- There are existing water lines in Sunrise Ave, N. Berk Ave and Fairfax Street near to this site.
- There are existing sewer lines located in Beverly Street near to the site.

**Transportation:**

- The subject site is accessible from Western Ave and Sunrise Ave. Fifth Street. These roadways are paved. The subject site is also accessible from Fairfax Street which is a paved street without additional improvements.

**Public Notification and Expected Comment:**

- The site was posted with a zoning notice on Friday, April 24, 2015.
- A public notice was published in the Kingman Daily Miner on April 26, 2015.
- Nineteen surrounding property owners within 300 feet were sent a notice of the public hearing via first class mail on April 24, 2015. The list of property owners was generated using information provided by the Mohave County Assessor's Office.
- A telephone call was received from a neighboring property owner who was concerned that the construction of the utility station will block their view. The property owners residence was on Berk Ave and faces south towards Interstate 40.

**Department and Agency Comments:**

- City Engineering Department: This property has frontage on Berk Avenue, Fairfax Avenue, Simon Avenue and Manor Avenue. The sections of these roadways fronting the site will need to be improved. Only one driveway opening is permitted. The property will not be served with a water connection until a water distribution main is extended along the entire frontage of the parcel being served. A backflow preventive assembly will be required for the irrigation meter, a grading plan and drainage report is required to be submitted at the time of site development.
- City Surveyor: No objection to the rezone.
- City Building Department: No objection to the rezone.
- City Fire Department: No issue with the proposed changes.

## **ANALYSIS**

This is a request to rezone an approximately 2.46 acres property from R-2: Residential, Multiple Family, Low Density to R-R: Rural Residential. The request is to allow the use of the property for the construction, operation and maintenance of a 69kv utility substation. The property is currently vacant.

Under the current R-2 zoning, the property may be developed into multi-family dwellings, single family detached dwellings, bed and breakfast establishments, condominium, townhomes, patio homes, residential group homes, parks and public playgrounds, unregulated daycare facilities, and wireless communication facilities.

Under the proposed R-R zoning, the property may be developed for all agricultural uses, harvesting, single family detached dwelling and manufactured homes, residential, utility and public service uses including electrical substations, and wireless communication facilities.

It should be noted that if the property is rezoned to R-R any use allowed by right in that zoning district could also potentially occur on this property.

### **R-R DISTRICT DEVELOPMENT STANDARDS**

<b>Min Lot Area</b>	<b>Min Lot Width</b>	<b>Minimum Setbacks*</b>	<b>Max Building Height</b>
40,000 sq. ft.	150'	Front: 30' Side: 20' Corner Side: 30' Rear: 20'	40'

It appears the lot size, width standards, setbacks and height requirements will be met on this property.

### **OFF STREET PARKING, STREET IMPROVEMENTS AND ACCESS**

There is no off street parking proposed at the site and there will only be occasional visits to the site by UniSource staff for maintenance.

The City Engineering Department has recommended that sections of Berk Avenue, Fairfax Avenue, Simon Avenue and Manor Avenue be improved.

### **GRADING, DRAINAGE, SCREENING AND LANDSCAPING**

A grading plan and drainage report is required to be submitted to the Engineering Division prior to or during the building permit stage of review.

A minimum of 10% of the site will need to be landscaped and maintained according to the Landscaping Section 10.410 of the Zoning Ordinance. The applicant has requested that the requirement for trees to be removed and replaced with the addition of more shrubs due to safety concerns of trees causing damage to the new electrical substation.

Section 26.400, Fences and Walls, allows for the construction of a masonry wall constructed to accepted industry standards. The applicant is proposing an 8 ft. tall block wall to be constructed around the electrical substation.

### **SECTION 31.400: CONSIDERATION BY COMMISSION**

Under Section 31.400 of the Kingman Zoning Ordinance any request for a change of the Official Zoning Map the Planning and Zoning Commission shall find that the following conditions prevail before recommending approval of the change is granted:

- A. That there is a real need in the community or area for the types of uses permitted in the proposed zoning district requested and if there are parcels in the area that already designated with the proposed zoning district that more area is needed for the uses allowed in the proposed zoning district.
- B. That the property involved in the proposed change of zoning district designation is more suitable for the purposes permitted in the proposed change of zone than is permitted in the present zone classification.
- C. That the proposed change of zoning district designation would not be detrimental in any way to persons or property in the surrounding area, nor to the community in general.
- D. That the proposed change of zone is in conformance with the General Plan of the City of Kingman, not merely consistent with the General Plan.

### **RECOMMENDATION**

The Planning and Zoning Commission recommended by a vote of 4-0. The Planning and Zoning Commission may recommend approval of the rezoning of the subject site from R-2 to C-R as requested under RZ15-002 with the following conditions. This recommendation is based on the Goals and Objectives of the Kingman General Plan 2030, the Standards for Review, Findings of Fact, and Analysis contained in this report:

- A. A building permit is required prior to construction of the electrical substation. The permit which shall comply with 2012 IBC requirements.
- B. A survey needs to be submitted with the building permit application.
- C. A grading plan and drainage reports needs to be submitted to the Engineering Department prior to or with the submittal of the building permit application.
- D. The proposed electrical substation area shall be maintained and have a dustless surface of aggregate base course (ABC).
- E. The electrical substation shall be enclosed and perimeter screened with a block wall.

- F. Landscaping shall be installed along with an irrigation system. The tree requirement may be replaced with shrubs due to safety concerns of tree material damaging the electrical substation.

## **ATTACHMENTS**

1. Rezoning Application
2. Aerial Map
3. Zoning Map
4. Department Comments
5. Request from UniSource

APR 15 2015

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TIME

*Stollow*



**CITY OF KINGMAN  
REZONING APPLICATION FORM  
CASE # RZ- 15-002**

**Application Date:**

I (we) the undersigned property owner(s) request that the area described below be rezoned (PROVIDE COMPLETE LEGAL DESCRIPTION):

Lots 1 through 30, inclusive, Block 6, Kingman Country Club Addition, Unit No. 1, except those portions of Lots 16-22, as described in Deed.

**Property Address:** Not addressed

**Proposed Rezoning Request to allow:**

Construction, operation, and maintenance of a 69kV utility substation

**Zoning From:** R-2

**Zoning To:** R-R

**Mohave County Tax Parcel Number(s):** 305-18-100A

**Size of Parcel:** 2.46 ac

**OWNER'S NAME:** Steven Terlesky, Jr.; Mindy H. Cunnius, Nickolas R. Terlesky; Tamira M. Terlesky

**Mailing Address:** 2711 N. Stockton Hill Rd., Suite A

**City/State/Zip:** Kingman, Arizona 86401-4198

**Phone Number:** 928-757-9229

**E-mail:**

**Signature:** Please see attached

**APPLICANT NAME:** (OR AGENT/REPRESENTATIVE); IF THE OWNER DOES NOT SIGN THIS APPLICATION A WRITTEN LETTER OF CONSENT MUST ACCOMPANY THIS APPLICATION.)

Unisource Energy Services

**Mailing Address:** 88 E. Broadway Blvd.

**City/State/Zip:** Tucson, Arizona 85701

**Phone Number:** 520-884-3642

**E-mail:** rdarling@tep.com

**Signature:**

ITEMS FROM THE "REZONING CHECKLIST" SHALL BE SUBMITTED WITH THIS REZONING APPLICATION.



**CITY OF KINGMAN  
REZONING APPLICATION FORM  
CASE # RZ-\_\_\_\_\_**

**Application Date:**

I (we) the undersigned property owner(s) request that the area described below be rezoned (PROVIDE COMPLETE LEGAL DESCRIPTION):

**Property Address:**

**Proposed Rezoning Request to allow:**

**Zoning From:** R2

**Zoning To:** RR

**Mohave County Tax Parcel Number(s):** 305-18-100A **Size of Parcel:** 2.46 acres

**OWNER'S NAME:** Steven J. Terlesky Jr. Mindy H. Cunnias  
Nickolas R. & Tamira M. Terlesky

**Mailing Address:** 2711 Stockton Hill Rd.

**City/State/Zip:** Kingman Az 86401

**Phone Number:** 928-757-9229 **E-mail:**

**Signature:** *Steven J. Terlesky Jr.* *Mindy H. Cunnias*

**APPLICANT NAME:** (OR AGENT/REPRESENTATIVE); IF THE OWNER DOES NOT SIGN THIS APPLICATION A WRITTEN LETTER OF CONSENT MUST ACCOMPANY THIS APPLICATION.)

**Mailing Address:**

**City/State/Zip:**

**Phone Number:** **E-mail:**

**Signature:**

ITEMS FROM THE "REZONING CHECKLIST" SHALL BE SUBMITTED WITH THIS REZONING APPLICATION.



88 E. Broadway Blvd, Tucson, AZ 85701  
Post Office Box 711, HQW603, Tucson, AZ 85702

Shannon Breslin  
Manager, Land Resources  
[sbreslin@tep.com](mailto:sbreslin@tep.com)

Office: 520-917-8743  
Mobile: 520-904-4028  
Fax: 520-545-1418

April 13, 2015

City of Kingman  
Planning and Zoning Department  
310 N. Fourth Street  
Kingman, AZ 86401

**Re: North Kingman Substation Executive Summary**

Based on long-term strategic planning, UniSource Energy Services (UNSE) has identified the need for a new location for the North Kingman Substation. The existing North Kingman Substation, located at the southwest corner of Wilshire Avenue and North Fourth Street, will require equipment upgrades in the near future, which are currently limited by space constraints.

After careful review of UNSE's future needs, the current system configuration, and available properties within the City of Kingman (City) near the area to be served, the proposed new North Kingman Substation site located at the northeast corner of Sunrise Avenue and Fairfax Street was selected. It is located near an existing UNSE transmission line which runs along the south side of East Beverly Avenue. Following construction of the new substation, equipment at the existing substation will be removed.

Per the property's current R-2 zoning, a Conditional Use Permit (CUP) would be required with substantial construction completed within the first year of the CUP. However, UNSE needs greater scheduling flexibility to ensure the most appropriate timing for future construction. Therefore, UNSE is applying for a rezoning for the proposed location from R-2 to R-R, which allows for a substation to be constructed without a CUP. The site plan for the proposed substation is attached for your review.

UNSE has contracted with the current landowner to purchase the parcel contingent upon completion of the rezoning. In addition, UNSE has also completed due diligence at the site and determined that there are no significant concerns that would preclude construction of a substation.

We respectfully request that the City review this application and site plan, and recommend a rezoning from R-2 to R-R to the Planning and Zoning Commission and City Council.

Thank you for meeting with other members of UNSE's Land Resources department earlier this year and for making yourselves available throughout this planning process. Please contact me at any time if you have any questions or need additional information in order to process this application.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Shannon Breslin', is written over the typed name and title.

Shannon Breslin  
Manager, Land Resources  
UniSource Energy Services/Tucson Electric Power  
520/917-8743  
[sbreslin@tep.com](mailto:sbreslin@tep.com)

## EXHIBIT A

Lots 1 through 30, inclusive, Block 6, KINGMAN COUNTRY CLUB ADDITION, UNIT NO. 1, according to the plat thereof, recorded March 28, 1929, in the office of the recorder of Mohave County, Arizona.

EXCEPT those portions of Lots 16 through 22, inclusive, of said Block 6, which lie Southeasterly of the following described line:

Beginning at the West quarter corner of Section 7, Township 21 North, Range 16 West of the Gila and Salt River Base and Meridian, Mohave County, Arizona;

Thence South 00 degrees 25 minutes 13 seconds East along the West line of said Section 7, a distance of 25.00 feet;

Thence South 89 degrees 59 minutes 42 seconds West 30.00 feet;

Thence South 00 degrees 25 minutes 13 seconds East 119.12 feet;

Thence South 71 degrees 58 minutes 45 seconds West 964.49 feet;

Thence from a local tangent bearing of South 75 degrees 24 minutes 09 seconds West along the arc of a curve to the left having a radius of 11,703.16 feet, a distance of 500.00 feet to the point of ending.

**AGREEMENT FOR THE WAIVER OF CLAIMS FOR DIMINUTION IN VALUE OF PROPERTY  
UNDER A.R.S. §12-1134**

This agreement is entered into this 2 day of April, 2015, by and between The Terlesky's (Owner) and the CITY OF KINGMAN, an Arizona Municipal Corporation, (City).

**RECITALS**

- A. The Owner owns certain real property located within the City or is within the City's service area. This real property is depicted and legally described in the attached Exhibit A, incorporated into this agreement by this reference; and
- B. The Owner has requested that the City enact a certain land use change directly applicable to the Owner's property and agrees that this change will increase the value and use of the land; and
- C. The Owner is aware that, as a condition of receiving approvals under the City's land use laws, the City may impose various requirements, conditions, and stipulations upon the property that will govern development of the property; and
- D. The Owner agrees and consents to all the conditions imposed by the City regarding the land use action in:
  - a.  Rezoning/Zoning Change
  - b.  Conditional Use Permit
  - c.  General Plan Amendment
  - d.  Variance
  - e.  Site Plan
  - f.  Subdivision
  - g.  Ordinance
  - h.  Development Agreement
  - i.  Water/Wastewater Service
  - j.  other \_\_\_\_\_ (please specify)
- E. By signing this agreement, the Owner acknowledges that Owner waives any right to claim diminution in value or claim for just compensation for diminution in value under A.R.S. §12-1134 related to the land use action as a result of the City's approval of the action in regards to the above referenced property. This waiver constitutes a complete release of any and all claims and causes of action that may arise or may be asserted under A.R.S. §12-1134 as it exists or may be enacted in the future or that may be amended from time to time with regard to the subject property.
- F. This agreement in no way acquiesces to or obligates the City to perform any legislative or administrative act.
- G. This agreement, any exhibits attached hereto, and any addendum, constitute the entire understanding and agreement of the Owner and the City and shall supersede all prior agreements or understandings between the Owner and the City regarding the above referenced property in accordance with A.R.S. §12-1134. This agreement may not be modified or amended except by written agreement by the Owner and the City.
- H. This agreement is entered into in Arizona and will be construed and interpreted under the laws of the State of Arizona.

- I. If any legal action is brought by either party to enforce any provisions of this agreement, the prevailing party shall be entitled to recover from the other party reasonable attorneys' fees and court costs in such amounts as shall be allowed by the court.
- J. Within ten (10) days after the execution of this agreement, the City Clerk shall file the agreement in the Official Records of the Recorder's Office, Mohave County, Arizona.
- K. This agreement runs with the land and is binding upon all present and future owners of the above referenced property.
- L. This agreement is subject to the cancellation provisions of A.R.S. §38-511
- M. The Owner warrants and represents that Owner holds fee title to the above referenced property, and that no other person has ownership interest in the property; and agrees to hold harmless and indemnify the City in any action regarding ownership. Owner is responsible to notify the City if change in ownership of the above listed property takes place prior to approval of the land use action. Any and all Owners must sign this agreement. Additional Owner signatures must be notarized and attached to this agreement.
- N. Any Agent that signs on behalf of the Owner, personally warrants and guarantees to the City that they have the full legal power to bind Owner to this agreement. Furthermore, Agent agrees to indemnify and hold harmless the City in any action regarding ownership of the above listed property. Agent is responsible to notify the City if any change in ownership of the above listed property takes place prior to the full approval of the requested action.

**CITY OF KINGMAN  
A MUNICIPAL CORPORATION**

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

I, the undersigned, hereby agree to the terms and acknowledge this document and sign below.

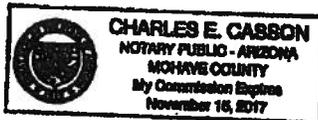
**PROPERTY OWNER/AGENT**

By: Nickolas Terlesky STEVE J. TERLESKY TAMIRA M. TERLESKY Mindy Terlesky  
 Print Name NICKOLAS TERLESKY STEVE J. TERLESKY TAMIRA M. TERLESKY Mindy Terlesky

State of Arizona)

County of Mohave )

SUBSCRIBED AND SWORN to before me this 1<sup>st</sup> day of APRIL, 2015



Charles E. Casson  
Notary Public

March 20, 2014

City of Kingman  
Planning and Zoning Department  
310 N. Fourth Street  
Kingman, AZ 86401

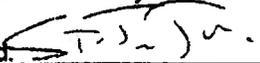
**Re: Letter of Authorization for Vacant Parcel 305-18-100A**

Dear City of Kingman Representative:

This letter authorizes UniSource Energy Services, Inc., an Arizona Corporation to file a rezoning application and obtain any other City of Kingman approvals or permits necessary to operate an electric substation on Parcel 305-18-100A.

Thank you for your consideration. Should you have any questions or concerns regarding this letter of authorization, please contact Nick Terlesky at (928) 279-5555

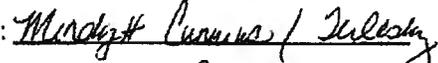
Mr. Steven Terlesky Jr.

Signed: 

Print Name: STEVEN TERLESKY JR.

Date: 3/30/15

Mindy H. Cunnius

Signed: 

Print Name: Mindy H. Cunnius, Terlesky

Date: 3/30/15

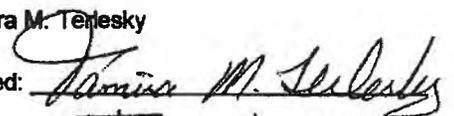
Mr. Nicholas R Terlesky

Signed: 

Print Name: NICHOLAS R TERLESKY

Date: 3/30/15

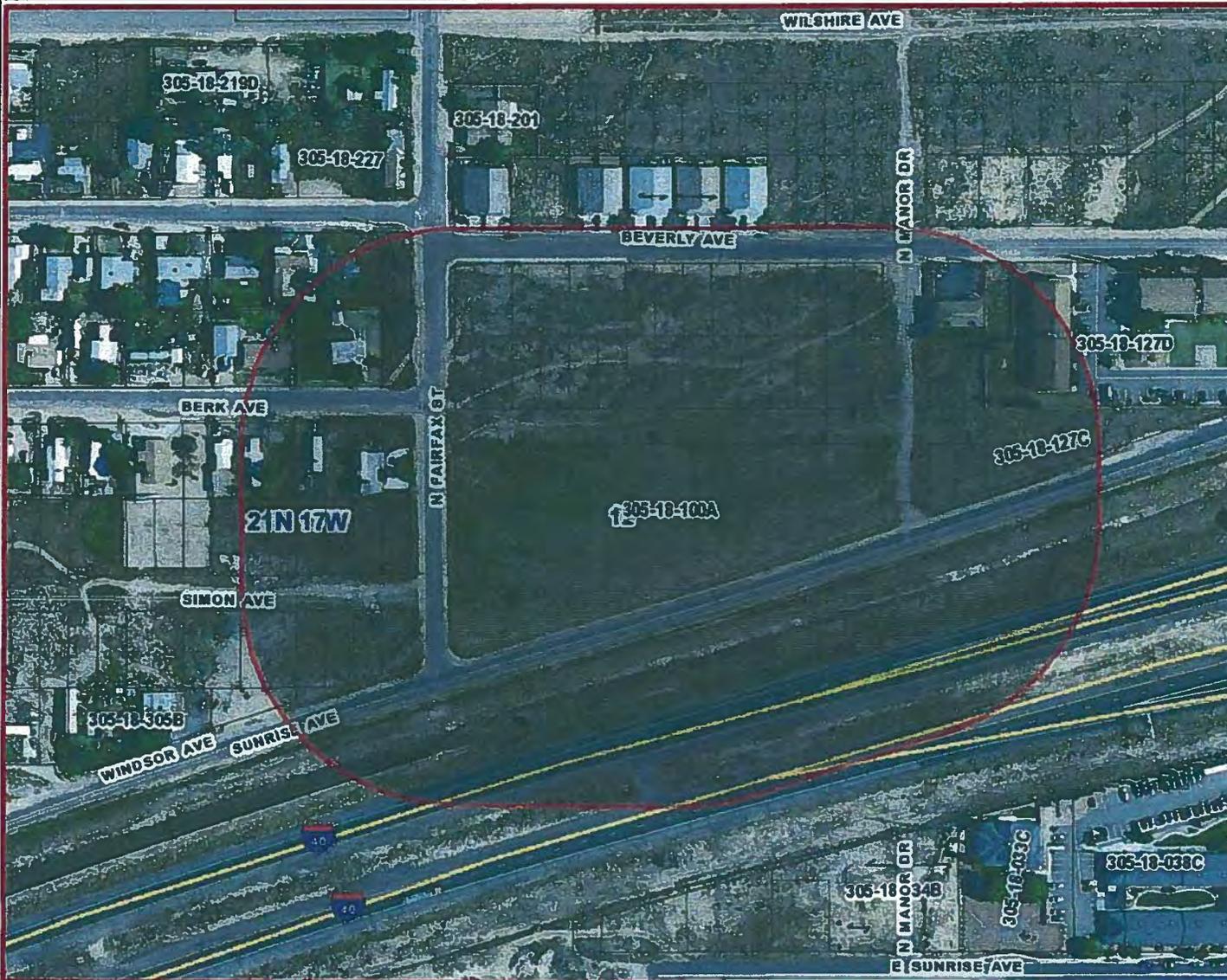
Tamira M. Terlesky

Signed: 

Print Name: Tamira M. Terlesky

Date: 3/30/15

# 300 foot buffer graphic



- Legend**
- Incorporated Cities
  - Mohave County Boundary
  - Surrounding Counties
  - ADOT Mileposts
  - COUNTY Mileposts
  - Highways
  - Main Arterials
  - Collectors
  - Local
  - Railroad
  - Tax Parcel
  - Township/Range
  - Section

- Surface Management**
- AZ Game and Fish
  - Bureau of Land Management
  - Bureau of Reclamation
  - City or County Parks
  - US Forest Service
  - Indian Reservation
  - Military Reservation
  - National Parks
  - Other
  - Private
  - State Parks
  - State Trust
  - National Wildlife Refuge



0 250.0 500.0 Feet

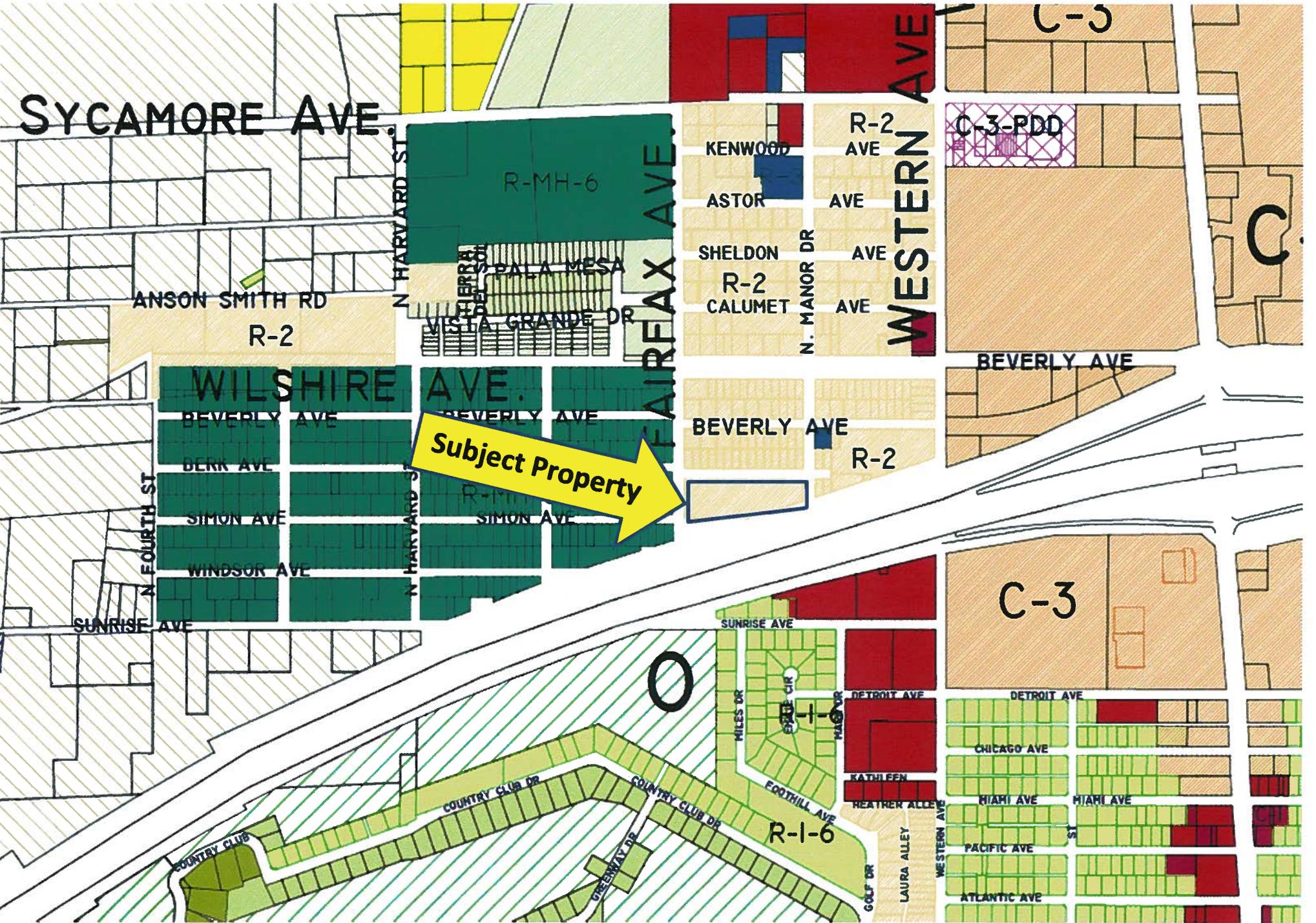
Map Created: 2/26/2015

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**Notes:**





**Subject Property**

2498 Airway Avenue  
P.O. Box 3099  
Kingman, Arizona 86402-3099  
928.681.8913



April 28, 2015

Sylvia Shaffer, Planner  
City of Kingman  
Development Services Department  
310 N. 4th Street  
Kingman, AZ

Dear Ms. Shaffer:

RE: Rezone case RZ15-002  
Lots 1-30, Block 6, Kingman Country Club Addition, Unit 1.  
Section 12, Township 21 North, Range 17 West  
Kingman area, R/W # 048E/12-001z

In our proposed site plan there was inclusion of trees for a portion of our landscape plan. We wish to revise that plan and remove the trees in favor of more shrubs and low growing plants. The reasoning behind this request is as follows. Trees grow above the proposed eight foot block wall. The potential for a broken branch or other organic material to blow into the substation is very high given Kingman's climate. The branch can cause a short circuit and possible damage to sensitive equipment in the substation. It is possible the damage could result in an outage of service from the substation affecting neighboring properties and businesses. We are therefore asking the Planning Commission and City Council to allow staff to exempt us from having trees adjacent to our substation when evaluating our landscaping plan.

If you have any questions or need more information please call me at (928) 681-8923. My other contact information is on the enclosed business card. *Thank you for your assistance in this matter!*

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael L. Gibelyou".

Michael L. Gibelyou, SR/WA  
Senior Right-of-Way Agent

# Memo

**To:** Sylvia Shaffer  
**From:** Mike Prior  
**CC:** Greg Henry and File  
**Date:** May 1, 2015 (Updated 5/13/15)  
**Re:** Lots 1-30, Block 6, Kingman Country Club Add, Unit 1  
File RZ15-002



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The Engineering Department has reviewed the proposed rezoning case and has no objection to its continued processing. At the time of site development and building permit submittal, the following requirements will apply:

1. (C.O.K. Streets and Sidewalk Development Rules and Regulations, Section 2-2(d)) For industrial development, the developer shall improve the streets abutting the property being developed to City standards in accordance with Table One (Minimum Roadway Cross Section for Half Streets) of these regulations. In the case of corner lots, all streets abutting the property being developed shall be improved. This property is bounded by Berk Avenue, Fairfax Avenue, Simon Avenue, Manor Drive and Sunrise Avenue. The sections of these roadways fronting this site will need to be improved per Table One.
2. (C.O.K. Streets and Sidewalk Development Rules and Regulations, Section 1-12(b)) Only one driveway opening is permitted when frontage is less than 300 feet. Proposed site plan submitted with this rezoning case shows two driveways along the property's 200 feet frontage on Fairfax Street.
3. (C.O.K. Utility Regulations, Article 3.3(D)) No properties shall be served with a water connection until a water distribution main extend the entire frontage of the parcel being served.

(C.O.K. Utility Regulations, Article 1.A.19) "Frontage" is defined as:

**Frontage:** shall be the actual measurement of distance of a property line, normally expressed in feet. The frontage is measured along the property line that parallels a right-of-way without relation to the front, side or rear of any structure located on the property. Frontage is calculated as follows:

a. Water or Sewer Line Extensions

- a) Frontage is the measure of the property line which is parallel to the right-of-way where the proposed extension will be constructed.

b. Payback Agreements [Ord 714, 08/01/88]

- (1) For lots or parcels other than those on a corner, the frontage is the measure of the property line which is parallel to the right-of-way where the line subject to payback exists.
- (2) For corner lots, the frontage is calculated in the same manner as (a) if the line subject to payback is in place on only one side. If the lien subject to payback exists on both sides, the frontage shall be the average of the two sides, except that if the City has participated in the line construction pursuant to Section 8.3, the frontage shall be the shortest side.

The area of the rezone request covers a large portion of Kingman Country Club Addition Unit 1, Block 6. The water line will need to be extended only across the frontages of the lots that are to be developed unless there are design considerations such as fire flow, pressure, etc. that requires the water line to be looped. From the preliminary site plan that was submitted with the rezone, it does not appear that the entire area in the rezone request will be developed.

4. A backflow preventive assembly will be required for the irrigation meter.
5. A grading plan and drainage report will be required at the time of site development. The drainage report needs to follow the guidelines set forth in the Kingman Area Master Drainage Plan Design and Administrative Manual.

C.O.K. regulations referenced on this memo can be downloaded at <http://www.cityofkingman.gov/>